



CITY OF ROLLINGWOOD COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE AGENDA

Tuesday, November 28, 2023

Notice is hereby given that the Comprehensive Residential Code Review Committee (CRCRC) of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Tuesday, November 28, 2023 at 5:00 PM. Members of the public and the CRCRC may participate in the meeting virtually, as long as a quorum of the CRCRC and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at dadair@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MEETING AND PUBLIC WORKSHOP TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the Comprehensive Residential Code Review Committee for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the Committee is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Comprehensive Residential Code Review Committee with regard to matters on the agenda will be received at the time the item is considered.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Comprehensive Residential Code Review Committee and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

- 2. Discussion and possible action on the minutes from the November 14, 2023 CRCRC meeting

REGULAR AGENDA

- 3. Discussion and possible action to review highlights and findings from the survey
- 4. Discussion and possible action to support recommendations from the action spreadsheet
- 5. Discussion and possible action for recommendations to be discussed at the next Planning and Zoning meeting
- 6. Discussion and possible action on future meeting dates and agenda topics for discussion

ADJOURNMENT OF MEETING AND PUBLIC WORKSHOP

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov at **5:00 PM** on **November 22, 2023**.

Desiree Adair
Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Government Code;
prospective gifts pursuant to section 551.073 of the Texas Government Code;
security personnel and device pursuant to section 551.076 of the Texas Government Code;
and/or economic development pursuant to section 551.087 of the Texas Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MINUTES

Tuesday, November 14, 2023

The Comprehensive Residential Code Review Committee (CRCRC) of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Tuesday, November 14, 2023. Members of the public and the CRCRC were able to participate in the meeting virtually, as long as a quorum of the CRCRC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MEETING AND PUBLIC WORKSHOP TO ORDER

1. Roll Call

Chair Dave Bench called the meeting to order at 5:02 p.m.

Present Members: Jeff Marx, Alex Robinette, Brian Rider, Jay van Bavel, Dave Bench, Duke Garwood, and Thom Farrell (virtually)

Also Present: City Administrator Ashley Wayman and City Secretary Desiree Adair

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the October 24, 2023 CRCRC meeting

Brian Rider moved to approve the minutes from the last meeting. Jeff Marx seconded the motion. The motion carried with 7 in favor and 0 against.

REGULAR AGENDA

3. Discussion and possible action on CRCRC survey status, results and next steps

Megan Lamont, of Buie Co., provided a slide presentation of the authenticated results of the CRCRC survey including a response summary, community outreach, introductory questions, building height, floor to area ratio, setbacks, stories, circular driveways, light pollution, trees,

zoning by topography, fencing, impervious cover and drainage, building processes and permitting, and respondent demographics.

The CRCRC asked questions about owners of more than one property, the size of the sample, working with the City during building, and consistency in number of responses with the Commercial survey. The CRCRC thanked Buie Co. for their work on the survey.

Chair Dave Bench asked for observations from members of the Committee:

- Alex Robinette discussed finding value in what all comments stated, the qualifications of the responses, tracking consistency in the responses, enforcement of rules, and items to remove from the list.
- Brian Rider discussed answers that stated they wanted to maximize the value of their home, people being able to do what they want on their own property, property taxes, comparisons with City of Austin, the young age of the respondents, floor to area ratio, healthy community, and federal, state, and local regulations.
- Jay van Bavel discussed satisfaction with construction, building height, enforcement impressions, no strong interest in roof type, floor to area ratio (FAR), setbacks, circular driveways, some limitation on lighting, and trees.
- Duke Garwood discussed the details of the comments, roof edges, exposed foundations, education of the details of codes and ordinances, impervious cover, and night lighting.
- Thom Farrell discussed the value of the comment portions, the heritage tree analysis, TCEQ and Barton Springs regulations, and height and roof types.
- Jeff Marx discussed the email responses received versus the community survey, respondent understanding of questions, the percentage that requires action, finding compromise, the value of the details of the comments, and demographic splits.
- Chair Dave Bench discussed the comments and the interpretation of change, no mention of non-conformance, the contradiction in responses, appetite for the changing of setbacks on corner lots, changes to front and back setbacks, how height is measured, neighbor lighting, and the open-ended comment question.

The CRCRC discussed next steps and how to proceed from here. They also discussed how to present the data to the public and City Council.

Chair Dave Bench asked the committee members to make bullet points and send them to him.

Thom Farrell and the CRCRC thanked Alex Robinette for her analysis.

4. Discussion and possible action to formalize the Tree Subcommittee

Brian Rider moved to table item 4. Thom Farrell seconded the motion. The motion carried with 7 in favor and 0 against.

5. Discussion and possible action on future meeting dates and agenda topics for discussion

Alex Robinette will chair the next meeting on November 28, 2023.

ADJOURNMENT OF MEETING AND PUBLIC WORKSHOP

The meeting and public workshop was adjourned at 6:49 p.m.

Minutes Adopted on the _____ day of _____, 2023.

Dave Bench, Chair

ATTEST:

Desiree Adair, City Secretary