



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, October 16, 2024**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on October 16, 2024 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [mrodriguez@rollingwoodtx.gov](mailto:mrodriguez@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **PRESENTATIONS**

2. Presentation and discussion on the Quarterly Investment Report for the 4th Quarter

3. Presentation and discussion on the Budget Review for the 4th Quarter

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

4. Discussion and possible action on the minutes from the September 18, 2024 City Council meeting
5. Discussion and possible action on the meeting minutes from the Joint City Council, Planning and Zoning Commission, and CRCRC minutes from September 4, 2024
6. Discussion and possible action to accept Alex Robinette's resignation from the CRCRC
7. Discussion and possible action to accept Jeff Marx's resignation from the CRCRC

### **REGULAR AGENDA**

8. Discussion and possible action regarding a policy for Grinder Pump Maintenance and Replacement
9. Discussion and possible action on a site plan for 3012 Bee Cave Road
10. Discussion and possible action regarding placement of a stop sign on Rollingwood Drive at Edgegrove Drive or Gentry Drive
11. Discussion and possible action on a Covered Applications and Prohibited Technology policy
12. Discussion and possible action to direct the city to abate any enforcement actions regarding children's playhouses and amend the zoning code as it relates to children's playhouses
13. Discussion and possible action on an amendment to the Code of Ordinances regarding residential lighting and related provisions
14. Discussion and possible action on an amendment to the Code of Ordinances regarding connecting driveways
15. Discussion and possible action on an amendment to the Code of Ordinances regarding residential fence height and related provisions
16. Discussion and possible action on an amendment to the Code of Ordinances regarding residential landscape and tree canopy management
17. Discussion and possible action on an amendment to the Code of Ordinances regarding tree protection during construction
18. Discussion and possible action to declare dated computer equipment and mechanical meters as surplus items and authorize their disposal

- [19.](#) Discussion and possible action to set a public hearing on an ordinance designating that the front yard of a lot shall be the yard which abuts the addressed street

## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [20.](#) City Administrator's Report
- [21.](#) Chief of Police Report
- [22.](#) Municipal Court Report
- [23.](#) City Financials for September 2024 - Fiscal Year 2023-2024
- [24.](#) RCDC Financials for September 2024 - Fiscal Year 2023-2024
- [25.](#) Contract Invoices - Crossroads Utility Services, Water and Wastewater Service, K. Friese + Associates, City Engineer
- [26.](#) Crossroads Utility Services Report on Water and Wastewater
- [27.](#) City Engineer Report - K. Friese + Associates
28. Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
- [29.](#) Texas Gas Services - Notices, Letters, Documents

## **ADJOURNMENT OF MEETING**

### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) at 5:00 p.m. on October 11, 2024.

*Makayla Rodriguez*

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Makayla Rodriguez, City Secretary

#### NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Board of Adjustment will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;

discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Government Code.  
Action, if any, will be taken in open session.



**CITY OF ROLLINGWOOD**

403 Nixon Drive  
Rollingwood, TX 78746  
(512) 327-1838 Fax (512) 327-1869

October 4, 2024

City of Rollingwood Council Members

Re: Quarterly Investment Report

Council Members:

In accordance with the Public Investment Act, enclosed is the Quarterly Investment Report for the quarter ending September 30, 2024.

Sincerely yours,

A handwritten signature in black ink that reads "Ashley Wayman".

Ashley Wayman, City Administrator

CITY OF ROLLINGWOOD  
QUARTERLY INVESTMENT REPORT  
2023-2024  
FY 4th QTR.

**POOLED INVESTMENTS:**

	TEXPOOL:			TOTAL
	GENERAL FUND	WATER FUND	WASTEWATER FUND	
<b><u>AVERAGE BALANCE</u></b>	46.948%	8.823%	44.229%	100.000%
<b><u>1ST QUARTER</u></b>				
OCTOBER, 2023	\$ 337,602.96	\$ 63,446.17	\$ 318,050.63	\$ 719,099.76
NOVEMBER, 2023	\$ 339,139.64	\$ 63,734.96	\$ 319,498.32	\$ 722,372.92
DECEMBER, 2023	\$ 340,737.37	\$ 64,035.23	\$ 321,003.52	\$ 725,776.11
<b><u>2nd QUARTER</u></b>				
JANUARY, 2024	\$ 342,190.38	\$ 64,308.29	\$ 322,372.37	\$ 728,871.04
FEBRUARY, 2024	\$ 343,743.73	\$ 64,600.22	\$ 323,835.77	\$ 732,179.72
MARCH, 2024	\$ 345,348.80	\$ 64,901.86	\$ 325,347.87	\$ 735,598.53
<b><u>3rd QUARTER</u></b>				
APRIL, 2024	\$ 346,756.55	\$ 65,166.42	\$ 326,674.09	\$ 738,597.06
MAY, 2024	\$ 348,271.15	\$ 65,451.06	\$ 328,100.98	\$ 741,823.19
JUNE, 2024	\$ 351,319.88	\$ 66,024.01	\$ 330,973.14	\$ 748,317.03
<b><u>4th QUARTER</u></b>				
JULY, 2024	\$ 351,371.06	\$ 66,033.63	\$ 331,021.35	\$ 748,426.04
AUGUST, 2024	\$ 353,008.98	\$ 66,341.45	\$ 332,564.41	\$ 751,914.84
SEPTEMBER, 2024	\$ 354,544.46	\$ 66,630.01	\$ 334,010.96	\$ 755,185.43
<b><u>ENDING BALANCE</u></b>				
<b><u>1ST QUARTER</u></b>				
OCTOBER, 2023	\$ 339,089.73	\$ 63,725.58	\$ 319,451.30	\$ 722,266.61
NOVEMBER, 2023	\$ 340,587.06	\$ 64,006.98	\$ 320,861.91	\$ 725,455.95
DECEMBER, 2023	\$ 342,140.27	\$ 64,298.88	\$ 322,325.17	\$ 728,764.31
<b><u>2nd QUARTER</u></b>				
JANUARY, 2024	\$ 343,693.59	\$ 64,590.79	\$ 323,788.53	\$ 732,072.92
FEBRUARY, 2024	\$ 345,147.72	\$ 64,864.07	\$ 325,158.44	\$ 735,170.23
MARCH, 2024	\$ 346,706.07	\$ 65,156.93	\$ 326,626.54	\$ 738,489.54
<b><u>3rd QUARTER</u></b>				
APRIL, 2024	\$ 348,220.43	\$ 65,441.53	\$ 328,053.20	\$ 741,715.16
MAY, 2024	\$ 349,792.65	\$ 65,737.00	\$ 329,534.36	\$ 745,064.01
JUNE, 2024	\$ 351,319.88	\$ 66,024.01	\$ 330,973.14	\$ 748,317.03
<b><u>4th QUARTER</u></b>				
JULY, 2024	\$ 352,906.44	\$ 66,322.18	\$ 332,467.81	\$ 712,652.19
AUGUST, 2024	\$ 354,494.31	\$ 66,620.59	\$ 333,963.72	\$ 715,862.97
SEPTEMBER, 2024	\$ 355,998.83	\$ 66,903.33	\$ 335,381.11	\$ 718,994.20

**INTEREST**

1ST QUARTER

OCTOBER, 2023	\$	1,536.33	\$	288.72	\$	1,447.35	\$	3,272.41
NOVEMBER, 2023	\$	1,497.33	\$	281.40	\$	1,410.61	\$	3,189.34
DECEMBER, 2023	\$	1,553.21	\$	291.90	\$	1,463.25	\$	3,308.36

2nd QUARTER

JANUARY, 2024	\$	1,553.33	\$	291.92	\$	1,463.37	\$	3,308.61
FEBRUARY, 2024	\$	1,454.13	\$	273.28	\$	1,369.91	\$	3,097.31
MARCH, 2024	\$	1,558.35	\$	292.86	\$	1,468.10	\$	3,319.31

3rd QUARTER

APRIL, 2024	\$	1,514.36	\$	284.60	\$	1,426.66	\$	3,225.62
MAY, 2024	\$	1,572.22	\$	295.47	\$	1,481.16	\$	3,348.85
JUNE, 2024	\$	1,527.23	\$	287.01	\$	1,438.78	\$	3,253.02

4th QUARTER

JULY, 2024	\$	1,586.56	\$	298.16	\$	1,494.67	\$	3,379.40
AUGUST, 2024	\$	1,587.87	\$	298.41	\$	1,495.90	\$	3,382.18
SEPTEMBER, 2024	\$	1,504.52	\$	282.75	\$	1,417.39	\$	3,204.66

INTEREST RECEIVED:

1ST QUARTER	\$	4,586.87	\$	862.02	\$	4,321.22	\$	9,770.11
2ND QUARTER	\$	4,565.80	\$	858.06	\$	4,301.37	\$	9,725.23
3rd QUARTER	\$	4,613.81	\$	867.08	\$	4,346.60	\$	9,827.49
4TH QUARTER	\$	4,678.95	\$	879.32	\$	4,407.97	\$	9,966.24
YEAR-TO-DATE	\$	18,445.43	\$	3,466.47	\$	17,377.16	\$	39,289.07

TEXPOOL:

	WAM (1)	WAL (2)
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WEIGHTED AVG MATURITY (WAM)

1ST QUARTER

OCTOBER, 2023	28	90
NOVEMBER, 2023	37	98
DECEMBER, 2023	39	98

2nd QUARTER

JANUARY, 2024	35	88
FEBRUARY, 2024	34	87
MARCH, 2024	38	88

3rd QUARTER

APRIL, 2024	40	92
MAY, 2024	22	92
JUNE, 2024	22	93

4th QUARTER

JULY, 2024	34	98
AUGUST, 2024	36	100
SEPTEMBER, 2024	31	96

AVERAGE YIELD

1ST QUARTER

OCTOBER, 2023	5.3589%
NOVEMBER, 2023	5.3724%
DECEMBER, 2023	5.3694%

2nd QUARTER

JANUARY, 2024	5.3455%
FEBRUARY, 2024	5.3251%
MARCH, 2024	5.3161%

3rd QUARTER

APRIL, 2024	5.3142%
MAY, 2024	5.3165%
JUNE, 2024	5.3120%

4th QUARTER

JULY, 2024	5.3173%
AUGUST, 2024	5.2977%
SEPTEMBER, 2024	5.1637%

**NET ASSET VALUE (NAV)**

<u>1ST QUARTER</u>	\$	1.00
OCTOBER, 2023	\$	1.00
NOVEMBER, 2023	\$	1.00
DECEMBER, 2023		

<u>2nd QUARTER</u>		
JANUARY, 2024	\$	1.00
FEBRUARY, 2024	\$	1.00
MARCH, 2024	\$	1.00

<u>3rd QUARTER</u>		
APRIL, 2024	\$	1.00
MAY, 2024	\$	1.00
JUNE, 2024	\$	1.00

<u>4th QUARTER</u>		
JULY, 2024	\$	1.00
AUGUST, 2024	\$	1.00
SEPTEMBER, 2024	\$	1.00

**NOTES:**

- (1) "WAM" IS THE MEAN AVERAGE OF THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAYED, (B) WOULD BE REPAYED UPON A DEMAND BY TEXPOOL, OR ARE SCHEDULED TO HAVE THEIR INTEREST RATE READJUSTED TO REFLECT CURRENT MARKET RATES. SECURITIES WITH ADJUSTABLE RATES PAYABLE UPON DEMAND ARE TREATED AS MATURING ON THE EARLIER OF THE TWO DATES SET FORTH IN (B) AND © IF THEIR SCHEDULED MATURITY IS MORE THAN 397 DAYS. THE MEAN IS WEIGHTED BASED ON THE PERCENTAGE OF THE AMORTIZED COST OF THE PORTFOLIO INVESTED IN EACH PERIOD.
- (2) "WAL" IS CALCULATED IN THE SAME MANNER AS THE DESCRIBED IN FOOTNOTE 1, BUT IS BASED SOLELY ON THE PERIODS OF TIME REMAINING UNTIL THE SECURITIES HELD IN TEXPOOL (A) ARE SCHEDULED TO BE REPAYED OR (B) WOULD BE REPAYED UPON DEMAND BY TEXPOOL, WITHOUT REFERENCE TO WHEN INTEREST RATES OF SECURITIES WITHIN TEXPOOL ARE SCHEDULED TO BE READJUSTED.



2023-2024

CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF 09/30/2024; 100% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,458,016	\$ 1,447,116	99%	\$ 1,352,774		107%
TELECOM TAXES	\$ 20,000	\$ 19,586	98%	\$ 21,996		89%
4-B SALES TAX	\$ 210,000	\$ 213,656	102%	\$ 175,219		122%
CITY SALES TAX	\$ 825,000	\$ 854,622	104%	\$ 700,877		122%
ELECTRIC UTILITY FRANCHISE FEE	\$ 95,000	\$ 78,779	83%	\$ 102,832		77%
BUILDING PERMIT FEES	\$ 99,750	\$ 172,683	173%	\$ 118,219		146%
COURT FINES	\$ 77,200	\$ 83,782	109%	\$ 71,290		118%
WATER SALES	\$ 1,512,000	\$ 1,559,333	103%	\$ 1,543,782		101%
STREET SALES TAX	\$ 210,000	\$ 213,656	102%	\$ 175,219		122%
PROPERTY TAX-DEBT SERVICE 2014	\$ 198,950	\$ 202,384	102%	\$ 197,836		102%
PROPERTY TAX-DEBT SERVICE 2019	\$ 716,650	\$ 727,191	101%	\$ 310,853		234%
PROPERTY TAX-DEBT SERVICE 2020	\$ 316,280	\$ 320,632	101%	\$ 407,610		79%
PROPERTY TAX-DEBT SERVICE 2023	\$ 236,983	\$ 239,487	101%	\$ 312,375		77%
WASTEWATER REVENUES	\$ 903,500	\$ 942,500	104%	\$ 908,637		104%
PUD SURCHARGE	\$ 98,160	\$ 98,153	100%	\$ 98,154		100%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
<b>GENERAL FUND:</b>						
REVENUE	\$ 3,735,064	\$ 3,578,873	96%	\$ 3,139,782		114%
EXPENDITURES	\$ 3,243,048	\$ 2,831,756	87%	\$ 2,845,353		100%
<b>WATER FUND:</b>						
REVENUE	\$ 1,837,895	\$ 1,888,495	103%	\$ 1,547,126		122%
EXPENDITURES	\$ 1,789,044	\$ 1,694,243	95%	\$ 1,136,152		149%
<b>STREET MAINTENANCE FUND:</b>						
REVENUE	\$ 210,250	\$ 214,150	102%	\$ 175,559		122%
EXPENDITURES	\$ 150,595	\$ 142,006	94%	\$ 115,013		123%
<b>COURT SECURITY FUND:</b>						
REVENUE	\$ 1,600	\$ 2,859	179%	\$ 236		1214%
EXPENDITURES	\$ 1,000	\$ 377	38%	\$ 241		157%
<b>COURT TECHNOLOGY FUND:</b>						
REVENUE	\$ 1,600	\$ 2,346	147%	\$ 2,383		98%
EXPENDITURES	\$ 6,500	\$ 5,403	83%	\$ 623		868%
<b>COURT EFFICIENCY FUND:</b>						
REVENUE	\$ 100	\$ -	0%	\$ -		#DIV/0!
EXPENDITURES	\$ 100	\$ -	0%	\$ -		#DIV/0!
<b>DEBT SERVICE FUND - 2014:</b>						
REVENUE	\$ 199,850	\$ 202,374	101%	\$ 197,836		102%
EXPENDITURES	\$ 199,350	\$ 202,384	102%	\$ 199,750		101%
<b>DEBT SERVICE FUND - 2019:</b>						
REVENUE	\$ 717,050	\$ 727,207	101%	\$ 407,610		178%
EXPENDITURES	\$ 716,050	\$ 716,050	100%	\$ 410,650		174%
<b>DEBT SERVICE FUND - 2020:</b>						
REVENUE	\$ 316,520	\$ 320,551	101%	\$ 312,375		79%
EXPENDITURES	\$ 315,520	\$ 315,400	100%	\$ 314,895		77%
<b>DEBT SERVICE FUND - 2023:</b>						
REVENUE	\$ 237,384	\$ 239,591	101%	\$ -		#DIV/0!
EXPENDITURES	\$ 236,383	\$ 236,183	100%	\$ -		#DIV/0!
<b>CAPITAL PROJECTS FUND:</b>						
REVENUE	\$ 1,480,737	\$ 1,484,573	100%	\$ -		#DIV/0!
EXPENDITURES	\$ 2,187,000	\$ 1,442,881	66%	\$ -		#DIV/0!
<b>DRAINAGE FUND:</b>						
REVENUE	\$ 60,900	\$ 54,237	89%	\$ 30,251		179%
EXPENDITURES	\$ 761,000	\$ 421,933	55%	\$ 135,959		310%
<b>WASTEWATER FUND:</b>						
REVENUE	\$ 1,357,699	\$ 1,395,724	103%	\$ 1,035,158		135%
EXPENDITURES	\$ 1,411,518	\$ 1,384,035	98%	\$ 959,568		144%



# CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, September 18, 2024

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 18, 2024. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

## CALL BUDGET WORKSHOP AND REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

**Mayor Pro Tem Sara Hutson called the meeting to order at 6:02 p.m.**

**Present Members:** Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Kevin Glasheen, and Council Member Phil McDuffee

**Also Present:** City Administrator Ashley Wayman, Assistant to the City Administrator Makayla Rodriguez, Development Services Manager Nikki Stautzenberger, Finance Director Abel Campos, Chief Kristal Munoz, Senior Corporal Leonardo Cantu, and City Attorney Stanley Springerley

## PUBLIC COMMENTS

There were no public comments.

*Mayor Pro Tem Sara Hutson moved back to public comments during item 13.*

The following individuals spoke during public comments:

Shanthi Jayakumar, 3309 Park Hills Drive, discussed the Rollingwood Night Out event and thanked the police department and city staff for their efforts. She continued to share a brief history of the Rollingwood Fire Department who served as volunteers.

*Mayor Pro Tem Sara Hutson moved to item 15.*

## BUDGET AND TAX RATE

2. Update and discussion on the FY 2024-2025 Budget

City Administrator Ashley Wayman explained that they have reached the end of the budget season, and that City Council will need to adopt the budget.

Mayor Pro Tem Sara Hutson and City Administrator Ashley Wayman discussed the discretionary salary increase exceptional item. Members of City Council expressed interest in using funds towards the Police Department. Council Member Brook Brown discussed police officer salaries in nearby cities.

- 3. Discussion and possible action on an ordinance of the City of Rollingwood, Texas adopting the Fiscal Year 2024-2025 budget beginning October 1, 2024, and ending September 30, 2025, in accordance with Texas local government code chapter 102; providing for the filing of the budget; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date

City Administrator Ashley Wayman discussed the budget ordinance as well as explained the voter approval rate and the no new revenue rate.

**Council Member Brook Brown moved to approve Ordinance 2024-09-18-03 adopting the fiscal year 2024-2025 budget that adopts the voter approval rate. Council Member Phil McDuffee seconded the motion.**

*Council Member Alec Robinson joined the meeting at 6:13 p.m.*

**Mayor Pro Tem Sara Hutson amended the motion to approve Ordinance 2024-09-18-03 adopting the fiscal year 2024-2025 budget that adopts the voter approval rate adopting the fiscal year 2024-2025 budget beginning October 1, 2024, and ending September 30, 2025. Council Member Phil McDuffee seconded the motion.**

**Council Member Brook Brown - Yes**

**Council Member Alec Robinson - Yes**

**Council Member Kevin Glasheen - Yes**

**Council Member Phil McDuffee - Yes**

**Mayor Pro Tem Sara Hutson - Yes**

**The motion carried with 5 in favor and 0 against.**

**Council Member Phil McDuffee moved to ratify the property tax increase in the amount of \$270,139 reflected in the budget. Council Member Alec Robinson seconded the motion.**

**Council Member Brook Brown - Yes**

**Council Member Alec Robinson - Yes**

**Council Member Kevin Glasheen - Yes**

**Council Member Phil McDuffee - Yes**

**Mayor Pro Tem Sara Hutson - Yes**

**The motion carried with 5 in favor and 0 against.**

- 4. Discussion and possible action on an ordinance of the city of Rollingwood, Texas approving the certified appraisal roll; setting the tax rate; levying and assessing ad valorem taxes for the use and support of the municipal government of the City of Rollingwood, Texas for fiscal year 2024-2025; apportioning the levies for specific purposes; providing a severability clause; and providing an effective date

City Administrator Ashley Wayman explained that City Council will need to approve the tax rate for the new fiscal year.

**Council Member Brook Brown moved to that the property tax rate be increased by the adoption of the tax rate of \$0.0258 per \$100 of valuation which is effectively a 10% increase of the tax rate. Council Member Phil McDuffee seconded the motion.**

**Council Member Brook Brown - Yes**

**Council Member Alec Robinson - Yes**

**Council Member Kevin Glasheen - Yes**

**Council Member Phil McDuffee - Yes**

**Mayor Pro Tem Sara Hutson - Yes**

**The motion carried with 5 in favor and 0 against.**

### **PUBLIC HEARING**

5. Public hearing, discussion and possible action on a resolution reauthorizing all building permit fees in accordance with H.B. No. 1922, 88th Regular Session

City Administrator Ashley Wayman discussed reauthorizing the building permit fees.

**Mayor Pro Tem Sara Hutson opened the public hearing at 6:19 p.m.**

No individuals spoke during the public hearing.

**Mayor Pro Tem Sara Hutson closed the public hearing at 6:19 p.m.**

**Council Member Brook Brown moved to approve the ordinance resolution 2024-09-18-05 reauthorizing permit fees for the oncoming fiscal year. Council Member Alec Robinson seconded the motion.**

Mayor Pro Tem Sara Hutson asked questions of Development Services Manager Nikki Stautzenberger regarding the building permit fees.

Council Member Kevin Glasheen discussed the fee structure. City Administrator Ashley Wayman explained the building review process and possible future fee studies.

**The motion carried with 5 in favor and 0 against.**

### **CONSENT AGENDA**

6. Discussion and possible action on the minutes from the August 21, 2024 Regular City Council meeting
7. Discussion and possible action on the minutes from the September 4, 2024 Special City Council meeting
8. Discussion and possible action on the 2024-2025 Holiday Calendar for the City of Rollingwood, Texas

**Council Member Brook Brown moved to approve the Consent Agenda. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

**REGULAR AGENDA**

9. Discussion and possible action on an ordinance amending Ordinance No. 2023-09-20-04 adopting and approving amendments to the budget for the Fiscal Year beginning October 1, 2023 and terminating September 30, 2024, providing for adjustments of spending authority among budget line items, and providing for immediate effectiveness

City Administrator Ashley Wayman gave an overview of the end of year budget for the fiscal year.

Mayor Pro Tem Sara Hutson asked questions regarding court fees.

City Administrator Ashley Wayman continued to discuss the end of year budget.

**Council Member Brook Brown moved to approve draft ordinance 2024-09-18-09 end of year budget amendment with attachment A as contained in the packet. Council Member Alec Robinson seconded the motion.**

Members of City Council asked questions regarding the electronic meter project and grinder pumps.

**The motion carried with 5 in favor and 0 against.**

10. Discussion and possible action on a resolution approving a budget for the Rollingwood Community Development Corporation, of Rollingwood, Texas, for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025

City Administrator Ashley Wayman stated that RCDC approved their budget for the new fiscal year and that City Council will need to pass the resolution.

**Council Member Alec Robinson moved to approval of resolution 2024-09-18-10 resolution approving the budget for the Rollingwood Community Development Corporation beginning on October 1, 2024, and ending on September 30, 2025. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

11. Discussion and possible action to review the City of Rollingwood Investment Policy and to approve an ordinance requiring the annual review of the Investment Policy

City Administrator Ashley Wayman stated that no changes have been made to the investment policy and that there is a requirement for annual approval by City Council.

**Council Member Alec Robinson moved to approve 2024-09-18-11 an ordinance of the City of Rollingwood requiring written investment policy be adopted requiring no less than annual review of the city's investment policy and investment strategies requiring the city record any changes made to said investment policy or investment strategies requiring appointment of the city's investment officer providing for severability in establishing an effective date. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

12. Discussion and possible action regarding the adoption of a Capital Improvements Plan in accordance with Section 2-338 of the city's Code of Ordinances

City Administrator Ashley Wayman discussed the Capital Improvements Plan as well as the attachments in the packet.

**Council Member Phil McDuffee moved to approve of the Capital Improvements Plan. Council Member Alec Robinson seconded the motion. The motion carried with 5 in favor and 0 against.**

13. Discussion and possible action on a Budget Management and Review Policy

City Administrator Ashley Wayman explained the budget management and review policy and that no changes have been made.

**Council Member Alec Robinson moved to approve the City of Rollingwood's Budget Management and Review policy. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

*Mayor Pro Tem Sara Hutson called for a recess at 6:58 p.m.*

*Mayor Pro Tem Sara Hutson called the meeting back to order at 7:07 p.m.*

*Mayor Pro Tem moved back to public comments at this time.*

14. Discussion and possible action on a site plan for 3012 Bee Cave Road

City Administrator Ashley Wayman discussed the site plan approval application received for 3012 Bee Cave Road and requirements for a site plan. She also discussed the documents in the agenda packet and stated that the site plan will need to be approved by City Council.

**Council Member Kevin Glasheen moved to approve the site plan 3012 Bee Cave Road. Council Member Alec Robinson seconded the motion.**

City Council asked questions regarding the plans for 3012 Bee Cave Road.

Mayor Pro Tem Sara Hutson discussed safety concerns along Bee Cave Road. City Council and Chief Munoz discussed road safety issues. They also discussed TxDot, ways to improve road safety, and 3012 Bee Cave Road.

Mayor Pro Tem Sara Hutson discussed building height. The City Council discussed commercial code and building height.

Development Services Manager Nikki Stautzenberger discussed the site plan with City Council.

City Attorney Stanley Springerley of DNRBSZ provided clarity regarding vested rights. The City Council continued to discuss vested rights with City staff.

Council Member Brook Brown stated that she would like to postpone action as well as requested to bring the item back next month with clarity.

City Attorney Stanley Springerley discussed the process for postponing items.

Shanthy Jayakumar, 3309 Park Hills Drive, recalled a previous situation that was similar to the site plan for 3012 Bee Cave Road.

Council Member Brook Brown requested that legal counsel and the engineers review the site plan and bring it back next month.

**Council Member Kevin Glasheen withdrew his motion.**

*Mayor Pro Tem Sara Hutson moved to item 18 at this time.*

15. Update, discussion and possible action regarding change orders associated with the Nixon/Pleasant Drainage Project, Hubbard/Hatley/Pickwick Drainage Project and Water CIP Bond Program packages 1-4

City Administrator Ashley Wayman stated that change orders have been identified during the projects and that Greg Blackburn of K. Frise and Associates was present to discuss the change orders.

Greg Blackburn of K. Frise and Associates discussed conflicts that were encountered during the projects. City Administrator Ashley Wayman thanked residents Jerry Fleming and Kevin Schell for their involvement in the project.

City Council asked questions of Mr. Blackburn regarding the drainage project. Greg Blackburn continued to discuss additional change orders for the projects.

City Administrator Ashley Wayman discussed funding, the projects, and the water contingency fund.

City Council asked questions regarding the ongoing projects. Council Member Brook Brown discussed elevations.

**Council Member Brook Brown moved to approve the work for the changes orders and that we approve it not to exceed the cost amounts that are shown in the staff memo and that we request that staff update Council on these projects once they are completed. Council Member Kevin Glasheen seconded the motion. The motion carried with 5 in favor and 0 against.**

16. Discussion and possible action on a resolution denying Texas Gas Service Company's requested rate increase

City Administrator Ashley Wayman gave a recap regarding the Texas Gas Service Company's rate increase request and that the resolution is a formal denial of the rate increase.

**Council Member Brook Brown moved approval of resolution 2024-09-18-16 regarding the denial of the Texas Gas Company requested rate increases requiring the company to reimburse the city's reasonable rate making expenses as proposed. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

17. Discussion and possible action to adopt a resolution to designate Makayla Rodriguez as the acting city secretary

**Council Member Brook Brown moved to approve the resolution. Council Member Council Member Phil McDuffee seconded the motion.**

City Administrator Ashley Wayman stated that Assistant to the City Administrator Makayla Rodriguez will move forward as the Interim City Secretary.

**The motion carried with 5 in favor and 0 against.**

*Mayor Pro Tem Sara Hutson moved to item 14.*

18. Discussion and possible action regarding nominations to the Travis County Board of Directors

City Administrator Ashley Wayman stated that the City did not receive any nominations and suggested that City Council does not take action unless they would like to submit a name for a nomination.

19. Discussion and possible action to cast a ballot for the election of the Region 10 director of the TML Board of Directors

City Administrator Ashley Wayman stated that she received a ballot for the TML Board of Directors election to vote for a region 10 representative. She discussed the criteria for selecting a director and recommended a candidate.

Members of City Council expressed interest in voting for a candidate.

**Council Member Brook Brown moved to vote for Dr. Harvey for the Director 10 Position in Region 10 of Texas Municipal League. Council Member Kevin Glasheen seconded the motion. The motion carried with 5 in favor and 0 against.**

20. Discussion and possible action to cast a ballot for the election of places 11-14 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool

City Administrator Ashley Wayman recommended voting for the incumbents in places 11-14 on the Texas Municipal League Intergovernmental Risk Pool Board of Trustees.

**Council Member Brook Brown moved to vote for the incumbents that have been serving in the positions previously in place 11, Randy Criswell, place 12, Allison Heyward, place 13, Harlan Jefferson, and place 14 Mike Land. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

21. Update and discussion regarding CRCRC proposals including residential building height and residential landscape and tree canopy management

Members of City Council discussed fees and additional proposed changes to the tree ordinance.

Dave Bench, 1 Randolph Place and Chair of the CRCRC, shared that the CRCRC plans to bring an additional recommendation for a tree removal fee.

City Council and City Administrator Ashley Wayman discussed fees and trees.

Council Member Kevin Glasheen asked for an update regarding proposed changes to residential building height. Dave Bench discussed the CRCRC's progress with the building height recommendations.

22. Discussion regarding non-affixed accessory buildings such as playhouses and storage sheds, permitting, and required yards

Council Member Kevin Glasheen discussed a letter received from a resident regarding a playhouse on a property. He continued to discuss accessory structures and building code.

City Council discussed the building code, the property, and concerns. City Administrator Ashley Wayman shared building definitions and explained why the playhouse on the property did not meet the criteria.

City Council continued to discuss the playhouse on the property, structures, and accessory buildings on lots.

Council Member Kevin Glasheen asked if the property has received complaints about the playhouse. City Administrator Ashley Wayman confirmed that the City has not received complaints from surrounding neighbors.

City Council agreed that they would like to add clarification to the building code for defined terms. They recommended sending the item to the Planning and Zoning Commission to review.



23. Update and discussion on the Park Commission tree proposal, trail discussion and possible funding by RCDC

Council Member Kevin Glasheen discussed Park Commission’s tree proposal and stated that he would like to send it to RCDC to consider. City Council discussed the project, funding, donations opportunities, and capital improvement project ideas.

Shanthi Jayakumar, 3309 Park Hills Drive, discussed the deed restrictions for Rollingwood Park. Ms. Jayakumar, Council Member Kevin Glasheen, and Council Member Alec Robinson discussed easements and restrictive covenant.

24. Update and discussion on the status of the upper park retaining wall and contracting

City Administrator Ashley Wayman shared an update regarding the retaining wall and detention pond. She stated that she will bring back more information in the next City Council meeting.

25. Update and discussion regarding vegetation maintenance on corners and sight distances

Council Member Kevin Glasheen discussed vegetation within the city’s right-of-way. He requested that city staff notify homeowners when vegetation becomes overgrown on their property to avoid civil liability.

Shanthi Jayakumar, 3309 Park Hills Drive, shared previous efforts done in the past to address overgrown vegetation.

City Council discussed enforcement for overgrown vegetation and agreed that it is a safety issue. City Administrator Ashley Wayman shared what is currently being done to address vegetation.

**ADJOURNMENT OF MEETING**

**The meeting was adjourned at 9:14 p.m.**

Minutes adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**Gavin Massingill, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Ashley Wayman, City Administrator**



**CITY OF ROLLINGWOOD  
JOINT CITY COUNCIL, PLANNING AND ZONING COMMISSION AND  
COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE  
MINUTES**

**Wednesday, September 04, 2024**

The City Council, Planning and Zoning Commission, and Comprehensive Residential Code Review Committee of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 4, 2024. Members of the public and the City Council, Planning and Zoning Commission, and Comprehensive Residential Code Review Committee were able to participate in the meeting virtually, as long as a quorum of the City Council, Planning and Zoning Commission, and Comprehensive Residential Code Review Committee and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

**CALL JOINT CITY COUNCIL, PLANNING AND ZONING COMMISSION AND COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 6:02 p.m.**

**Present City Council Members:** Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Kevin Glasheen, Council Member Phil McDuffee, and Council Member Alec Robinson

**Present Planning and Zoning Commission Members:** Chair Dave Bench, Jerry Fleming, Michael Hall, Brian Nash, Genie Nyer, Tony Stein, and Michael Rhodes (Virtually)

**Present CRCRC Members:** Chair Dave Bench, Jay van Bavel, Duke Garwood, and Alex Robinette

*Brian Rider joined the meeting at 6:08 p.m.*

**Also Present:** City Administrator Ashley Wayman, Assistant to the City Administrator Makayla Rodriguez, Development Services Manager Nikki Stautzenberger, and Attorney Charles Zech

**PUBLIC COMMENTS**

There were no public comments.

**REGULAR AGENDA**

- 2. Discussion regarding recommendations from the CRCRC regarding residential landscape and tree canopy management

*Brian Rider joined the meeting at 6:08 p.m.*

City Administrator Ashley Wayman explained that the recommendations from CRCRC have been reviewed by City Council and are in draft ordinance form. She stated that the item was not posted for action.

Jay van Bavel, 5012 Timberline Drive and member of the CRCRC, explained the recommended changes to the tree maintenance ordinance. Mr. Van Bavel discussed added definitions, tree replacement, and tree removal.

City Council asked questions of Mr. Van Bavel regarding the heritage trees, protected trees, and critical root zones.

Tony Stein, 5012 Timberline Drive and member of the Planning and Zoning Commission asked questions of Mr. van Bavel on how scenarios would apply to the recommendations and long-term management.

City Administrator Ashley Wayman discussed the next steps for the residential landscape and tree canopy management recommendations.

- 3. Discussion regarding recommendations from the CRCRC regarding residential building height and related provisions

City Administrator Ashley Wayman explained the items in the packet.

Duke Garwood, 5 Rock Way Cove and member of the CRCRC, discussed his experience on the CRCRC as well as complimented Alex Robinette for her work on the committee.

Alex Robinette, 2501 Bettis Boulevard and member of the CRCRC, shared a history of the CRCRC recommendations. She discussed the building height, the building height survey results, alternative building height methods, and how other cities are measuring height.

Members of City Council asked questions of Ms. Robinette regarding building height, building height methods, and special exceptions.

City Attorney Charles Zech stated the difference between a special exception and a variance.

Members of City Council and the Planning and Zoning Commission continued discussion on building height with Alex Robinette.

Shanthi Jayakumar, 3309 Park Hills Drive, thanked City Council, Planning and Zoning Commission, and the CRCRC for their service as well as discussed feedback and building height.

Jeff Ezell, 4709 Timberline Drive, discussed a home in Rollingwood and the parallel plane method. He also discussed alternative building height methods.

City Council members asked questions of Mr. Ezell regarding parallel plane and alternative building height methods.

Ryan Clinton, 4714 Timberline Drive, presented an example to represent a sloped lot and discussed the role of the Planning and Zoning Commission as well as building height in other cities.

City Council and members of the CRCRC asked questions of Ryan Clinton regarding building height.

Members of the CRCRC and the City Council discussed building height, the parallel plane method, and building height in other cities.

Genie Nyer, 206 Ashworth Drive and member of the Planning and Zoning Commission, discussed the building height survey and vegetative barriers.

Amy Patillo, 3 Rock Way Cove, shared her appreciation for the CRCRC’s consideration to her concerns and expressed other considerations.

City Council discussed survey participation and thanked everyone for their efforts.

Tony Stein, 5012 Rollingwood Drive and member of the Planning and Zoning Commission, thanked members of the CRCRC and discussed his desire to have a simple solution for building height.

Mayor Gavin Massingill thanked everyone for their participation.

4. Discussion regarding recommendations from the CRCRC regarding side yard projections in the Residential Zoning District

City Administrator Ashley Wayman discussed the attachments in the packet.

Chair Dave Bench discussed side yard projections and recommendations.

Members of City Council and the Planning and Zoning Commission asked questions of Mr. Bench regarding eaves and the building height survey.

Alex Robinette explained the side yard projection recommendations.

Members of the Planning and Zoning Commission continued to discuss and ask questions about side yard projections and drainage.

Jeff Ezell, 4709 Timberline Drive, stated that he agrees with limitations for projections and asked questions regarding setbacks.

5. Discussion and possible action on a recommendation from the CRCRC that the City Council and Planning and Zoning Commission hold a workshop regarding the proposed amendments related to residential building height

Mayor Gavin Massingill explained the purpose of the item and discussed the concept of the CRCRC workshop.

Thom Farrell, 3223 Park Hills Drive and member of the CRCRC, discussed the desire to hold a CRCRC workshop.

Members of City Council and Thom Farrell discussed what parties should be present for the workshop as well as building height proposals.

Council Member Alec Robinson stated his support for the workshop.

- 6. Discussion and possible action to schedule future public meetings or hearings, which may be joint meetings, or public hearings, regarding topics including but not limited to residential building height, side yard projections, and residential landscape and tree canopy management

City Administrator Ashley Wayman explained the intent of the item.

City Council asked questions regarding the recommendation approval process and future meeting dates.

City Administrator Ashley Wayman discussed the public hearing process.

Mayor Gavin Massingill and Chair Dave Bench discussed next steps.

Members of Planning and Zoning discussed future meetings. They agreed to meet on Tuesday, September 10, 2024.

**ADJOURNMENT OF MEETING**

**The meeting was adjourned at 9:15 p.m.**

**Minutes adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.**

\_\_\_\_\_  
**Gavin Massingill, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Ashley Wayman, City Administrator**

**Minutes adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.**

\_\_\_\_\_  
**Dave Bench, Chair**

**ATTEST:**

\_\_\_\_\_  
**Ashley Wayman, City Administrator**

Minutes adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**Dave Bench, Chair**

**ATTEST:**

\_\_\_\_\_  
**Ashley Wayman, City Administrator**

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

### Meeting Date: October 16, 2024

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action regarding a policy for Grinder Pump Maintenance and Replacement.

**Description:**

During the last City Council Meeting discussion on the end of year budget amendment, the City Council discussed the cost of maintaining the approximately 120 grinder pumps within the city. These are located on private property and historically the city has paid for their maintenance and replacement.

The following is a breakdown of the city's costs related to grinder pumps between the months of December 2023 and September 2024. These costs only include what was paid to Crossroads, and do not include any staff time spent responding to grinder pump related calls:

	Cost				
September 2024	\$ 478.14				
August 2024	\$ -				
July 2024	\$ -				
June 2024	\$ -				
May 2024	\$ 1,701.74				
April 2024	\$ 961.24				
March 2024	\$ 3,440.58				
February 2024	\$ 6,142.18				
January 2024	\$ 11,617.06				
December 2023	\$ 5,840.98				
<b>10 Month Total</b>	<b>\$ 30,181.92</b>	<b>\$ 3,018.19</b>	Average Per Month		
		120	Number of Grinder Pumps		
		\$ 25.15	Average Cost Per Grinder Pump Per Month		

Other cities/ districts handle this different ways. Here are a few examples:

- West Lake Hills – They previously had a policy that residents would be responsible for up to 50% of the cost of the maintenance of the grinder pump on their property, and the city would perform the maintenance. Beginning this fiscal year, they changed this policy to

instead be to charge a monthly fee of \$30 to each property that has a grinder pump. The funds the city got from this are used for grinder pump maintenance across the city.

- Headwaters at Barton Creek and Travis County MUD #11 – Customer is responsible for purchase, maintenance and replacement of grinder pump.

At this time, staff recommends that the City employ a monthly fee for grinder pump maintenance. This helps avoid residents having to pay for a costly repair all at once and requires less staff time and resources to administer than charging residents for a percentage of maintenance. Staff recommends that this policy consideration be sent to the Utility Commission for their review and recommendation to be sent back to the City Council.

**Action Requested:**

To send this information to the Utility Commission for their discussion and recommendation.

**Fiscal Impacts:**

This policy will impact the city's wastewater budget as expenses for grinder pump maintenance and replacement are currently being paid out of the wastewater department.

**Attachments:**

- None



# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: October 16, 2024**

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on a site plan for 3012 Bee Cave Road

**Description:**

At the September City Council Meeting, the City Council did not take action on the site plan for 3012 Bee Cave Road.

The City Council requested that legal counsel and the engineers review the site plan and bring it back next month. This item has been brought back to the City Council with additional documentation and a memo from the city's zoning reviewer.

Section 101-94. – Site Plan Requirements

- (g) The applicant will submit the site plan to the city. The city administrator will ensure that the site plan is reviewed by city staff and shall make a final report to the city council recommending approval or disapproval. The city administrator's report to the city council will consider the following:
- (1) Whether the proposed improvements show compliance with all applicable city ordinances;
  - (2) Whether the proposed improvements would adversely impact the efficient flow of traffic within the city;
  - (3) Whether any aspect of the proposed development would create a financial obligation on the part of the city (for example, creek retaining walls, retaining ponds, sedimentation filtration systems, etc.).

Section 101-95. – Site Plan Approval

After receipt of a report from the city administrator with regard to the site plan application, the city council will consider the site plan for approval. No site plan will be approved or released unless the proposed use is authorized by the zoning classification attributable to such property. The city council may, at its discretion, grant one or more variances to site plan requirements. A site plan will expire as to improvements not yet constructed within three years from the approval thereof by the city council. The city council, at its discretion, may grant one or more extensions to such site plan expiration date.

Staff recommends approval of the site plan for 3012 Bee Cave Road as it complies with the requirements outlined in Rollingwood Code of Ordinances, Section 101-94.

**Action Requested:**

To take action on the site plan for 3012 Bee Cave Road.

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**

- City Administrator Report
- Memo from K. Friese and Associates regarding Building Height
- 3012 Bee Cave Zoning and Drainage Review 1-1985 Ord.
- 3012 Bee Cave\_Zoning and Drainage Review 2
- 3012 Bee Cave\_Zoning and Drainage Review 3
- 3012 Bee Cave\_Zoning and Drainage Review - Acceptance Letter
- 3012 Bee Cave Plan Set Cover and Site Plan Sheet 9
- 3012 Bee Cave- Proposed Building Elevations
- TIA Worksheet and TXDOT Permit
- Vested Ordinances- ORD 67-O 67-N 91-A
- TX LGC Section 245.004 – Exemptions



1120 S. Capital of Texas Highway  
 CityView 2, Suite 100, Austin, Texas 78746  
 P 512.338.1704 | kfriese.com  
 TBPE Firm No. 6535

# MEMORANDUM

**TO:** Nikki Stautzenberger  
**FROM:** Zane Rodriguez  
**DATE:** October 11, 2024  
**SUBJECT:** 3012 Bee Caves Rd. Commercial Building Height

KFA conducted a commercial building height review for the planned office building at 3012 Bee Caves Road. The applicable City of Rollingwood Ordinances related to building height include:

**Ordinance 67-O(4): Regulation used per approved vested rights allowance**

Height Regulations. No Commercial building shall exceed thirty five (35) feet in height, and no building shall exceed two stories in height.

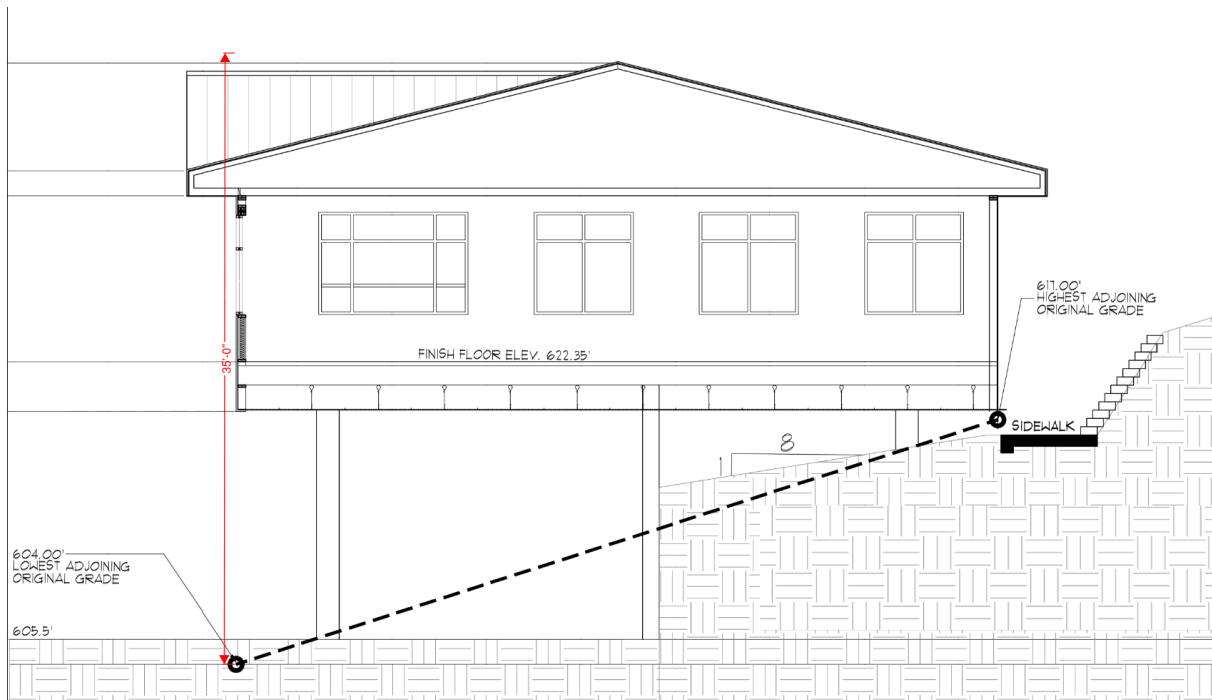


Figure 1 - Illustration of building height dimensions less than 35'-0"



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P 512.338.1704 | kfriese.com  
TBPE Firm No. 6535

**Timeline of Review:**

**11/23** – Reviews 1 and 2 for the permit were reviewed to the currently adopted Code of Ordinances City of Rollingwood, Texas (PART II – Land Development Code).

**3/24** – The applicant for the project requested a vested rights petition to allow this project to be reviewed to the development regulations at the time of its approved plat. This request was then reviewed by staff and city attorney.

Since the building was determined to have vested rights based on the regulations in place at the time of platting, Ordinance 67-O(4) was found to supersede the more recently adopted regulations.

**8/24** – Since then the revisions were made based on the information and ordinances provided to KFA by city staff and the remaining zoning and drainage comments were resolved and the permit was approved.



Date: May 2, 2024

Gemsong N. Ryan, P.E.  
Quiddity Engineering, Inc.  
3100 Alvin Devane Boulevard, Suite 150  
Austin, TX 78741  
512-441-9493

RE: 3012 Bee Cave – Commercial Zoning and Drainage Review 2

The above-referenced report and plans were reviewed by the City for compliance with City Zoning and Drainage Ordinances. The plans are not in compliance with the City of Rollingwood Zoning and Drainage Code of Ordinances and are not approved. The plans are required to be revised per the following comments and resubmitted. We are providing the following comments based on a cursory review of the submittal; additional comments may be generated upon the re-submittal:

**Please provide a comment response letter with subsequent submittals**

**ZONING**

**General Requirements (Zoning)**

**Professional & Business Office District (C-1 & C-2)**

- 1. Per Rollingwood City Ordinance Section 107-103(a), for a building within 300 feet of a residential district no portion of any building shall exceed 30 feet in height or two stories and no portion of any other building or structure shall exceed 35 in height or wo stories (except as allowed in subsections 107-103(b)-(c)).

Ordinance 67-O(4)- Height Regulations- No Commercial building shall exceed thirty five (35) feet in height, and no building shall exceed two stories in height. (July 1985)

**C1. Submit architectural renderings**

- 2. Per Rollingwood City Ordinance Section 107-103(a), all buildings or structures must be of pitched-type construction (hip or gable type roofs with a minimum pitch of 3:12).

**C1. Submit architectural renderings**

- 3. Per Rollingwood City Ordinance Section 107-103(b), a building or structure may be three stories if it satisfies all of the following conditions.

Ordinance 67-O(4)- Height Regulations- No Commercial building shall exceed thirty five (35) feet in height, and no building shall exceed two stories in height. (July 1985)

**C1. Submit architectural renderings**

- 4. Per Rollingwood City Ordinance Section 107-106(a)(10), the size and location of all existing and proposed public and private utilities.

- ~~5. Per Rollingwood City Ordinance Section 107-109, any lot in a commercial district which abuts a lot in a residential district shall be developed in accordance with the following:~~

~~(a) A 100-foot greenbelt shall be provided between the boundary of a residential district and the impervious cover.~~

6. Per Rollingwood City Ordinance Section 107-113, the following are specifically prohibited:

- ~~(a) Accessory or temporary buildings;~~
- (b) The manufacture of any product for sale;
- (c) Activities involving the conduct of major automobile repairs, body repair or painting, welding, storage of dismantled or nonoperational vehicles, sale of used automobile parts, or the sale of new or used motor vehicles;
- (d) The use of parking lots or front yards for the display, sale or storage of merchandise, motor vehicles, equipment, containers or water materials;
- (e) The wholesale processing of food;
- (f) Activities which create odors, excessive light, electronic interference, smoke, dust, dirt, noise, fumes, glare, vibration, the presence of vermin or rodents, or other undesirable or hazardous conditions;
- (g) The provision of personal services, or the display, sale or advertisement or any product that adversely affects the health, safety, or general welfare of the city; or
- (h) Retail establishments, other than restaurants, may not be open to the public between the hours of 10pm and 7am the following day

7. Per Rollingwood City Ordinance Section 107-115, impervious cover shall not exceed 50% of the total area of any lot in a commercial district.

**Ordinance 67-O(7.3)- Impervious Cover shall not exceed 50% (July 1985)**

8. Per Rollingwood City Ordinance Section 107-116(a), trash disposal, storage and mechanical equipment must be screened from view of any residential district and any public street.

**C1. Submit architectural renderings of dumpster enclosure**

### Signs and Advertising

13. Per Rollingwood City Ordinance Section 24-57, a person desiring to erect a sign requiring a permit under this article must file a written application for the permit. The permit application must be filed with the building official and must be accompanied by the fee prescribed by the city, together with the following information:

- (a) A site plan depicting the exact location of the proposed sign on the premises, if applicable; and
- (b) An elevation and specification drawing, to scale, of the proposed sign showing the message to be depicted on the sign, the dimensions of the sign, the materials that will be used in the construction of the sign, lighting devices (if any) that will be used to illuminate the sign, and the method by which the sign will be constructed, attached to the building or placed in the ground, and any associated landscaping.
- (c) The specification drawing for a monument sign must bear the signature and seal of a registered professional engineer.

14. Per Rollingwood City Ordinance Section 24-23, the general requirements for signage are as follows:

- (a) No person shall construct, alter or move any sign or any portion thereof, or cause the same to be done, without first obtaining a sign permit as required under the city construction code from the building official. All sign permits shall expire after a period of six months except for temporary sign permits as described in section 24-93.

- (b) No sign may be erected or maintained in such manner as to obstruct the view of operators of motor vehicles, or at any location where, by reason of position, shape, size, color or illumination, it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal or device.
- (c) No person may place, erect or maintain or cause the placement, erection or maintenance of any sign on any tree, utility pole, fence, retaining wall, easement or right-of-way.
- (d) No person may place, erect or maintain or cause the placement, erection or maintenance of any sign upon any city property without the prior approval of the city council.
- (e) Unless expressly authorized or allowed under this article, no signs are permitted within the city.
- (f) All single establishments or multiple-establishment complexes must display building street address numbers on signage in compliance with the provisions of this article and the uniform fire code.

15. Standards for specific types of specific types of signs shall be in compliance with Section 24-59 through 24-89.

**Notes**

16. Please note the following: (sign notes)
- a. Per Rollingwood City Ordinance Section 24-56, if the work authorized by a permit issued under this article is not commenced within sixty (60) days after the date of issuance, the permit becomes null and void. (temporary sign only)
  - b. Per Rollingwood City Ordinance Section 24-23(a), all sign permits shall expire after a period of six (6) months except for temporary signs permits. (all signs other than temporary signs)
  - c. Per Rollingwood City Ordinance Section 24-25 (b), the provisions of this article will not be construed as relieving or limiting in any way the responsibility or liability of any person erecting or owning any sign from personal injury or property damage resulting from the placing of the sign, or resulting from the negligence or willful acts of such person, or such person's agents, employees or workers, in the design, construction, maintenance, repair or removal of any sign erected in accordance with a permit issued under the provisions of this article. Nor should this article be construed as imposing upon the city or its officers, employees or representatives any responsibility or liability by reason of the approval of any signs, materials, or devices, or taking any other action under the provisions of this article.
  - d. Per Rollingwood City Ordinance Section 24-58(c), no sign requiring a permit may be erected until such permit is issued by the building official.
  - e. Per Rollingwood City Ordinance Section 3.06.052(b), the application will not be deemed to have been filed until all required information, documentation and fees have been received by the building official.
  - f. Per Rollingwood City Ordinance Section 24-25(a), all signs must be properly maintained in good repair and appearance. The sign and all braces, bolts, supports, frame and fastenings must be free from deterioration, termite infestation, rot, or loosening. The building official is authorized and directed to order the painting, repair, or removal of a sign, or make other improvements as necessary to alleviate a hazard to public health, safety or welfare.
  - g. Per Rollingwood City Ordinance Section 24-93(b), a commercial real estate sign may not be displayed for longer than six months. (commercial real estate only)

**DRAINAGE**  
**General Requirements (Drainage)**

17. Per Rollingwood City Ordinance Section 103-230(b), all easements, 100-year flood boundaries, and buffer zones shall be clearly shown on the drainage and site plans.

**C1: Please include the 100-year floodplain boundaries in appropriate plan sheets.**

#### **Drainage Plan**

18. Per Rollingwood City Ordinance Section 103-236(2)(a), provide time of concentration (TC) lines demonstrating flow pattern transition points for sheet flow, shallow concentrated, and channel/ditch/pipe.

19. Per Rollingwood City Ordinance Section 103-236(2)(a), provide time of concentration calculation tables demonstrating equations, variables, and values used for pre-development and post-development condition.

**C1: Please refine the time of concentration tables by breaking up the Tsheet, Tsc, Tchannel with their appropriate separate inputs, include Tchannel as there is reference to channel flow in plans but now shown in table, please show total time of concentration as well and lag times.**

20. Please verify manning coefficient, manning's "n" value are in accordance with City of Austin Drainage Criteria Manual Table 2-4.

**C1: clarify if manning n values are being weighted or justify the use of the high n values of 0.8, please use the COA n values.**

21. Per Rollingwood City Ordinance Section 103-236(2)(a), provide discharge points identified for each watershed boundary.

22. Per Rollingwood City Ordinance Section 103-236(2)(a), provide table demonstrating peak flows for 2-, 10-, 25-, and 100-year storm events for pre-development and post-development conditions.

**C1: Please provide Q for each storm and each of the drainage areas, missing a couple drainage area flows on tables.**

23. Per Rollingwood City Ordinance Section 103-236(2)(a), if hydrologic modeling is performed, use HEC-HMS software and provide software generated report showing tabulated peak flows for pre-development and post-development conditions for a 100-year storm event including peak elevation in a detention pond. Submit a copy of final hydrologic file with submittal.

**C1: Please also provide any supporting hydrologic/hydraulic files and inlet calculations.**

24. Per Rollingwood City Ordinance Section 103-236(2)(a), provide a table of impervious cover with detailed categories for the impervious cover type demonstrating pre- and post-development impervious cover (in sqft) as a percent of the total area of the lot and the net increase of impervious cover with post-development conditions.

#### **Detention**

25. Per Rollingwood City Ordinance Section 103-228(b), please provide an operations and maintenance plan and schedule for all drainage and water quality facilities.

**C1: Detention facility maintenance plan missing.**

#### **Sediment and Soil Erosion Control Plan**

26. Please add notes 1-4 in plans.

(1) Per Rollingwood City Ordinance Section 103-232(b), the permanent stormwater detention pond or an equivalent detention pond, shall be provided for the construction phase and rough cut prior to rough grading of site.



- (2) Per Rollingwood City Ordinance Section 103-234(b), no rough cutting or site clearing shall be permitted without an approved temporary and permanent sediment and soil erosion control plan as part of the building process.
  - (3) Per Rollingwood City Ordinance Section 103-235(2), no rough cutting or site clearing shall be permitted until the construction of temporary erosion and sedimentation controls and tree protection are in place.
  - (4) Per Rollingwood City Ordinance Section 103-235(12), all construction shall require the contractor to take special care when grading in the vicinity of critical root zones.
27. Per Rollingwood City Ordinance Section 103-236(2)(b)(3), If an existing paved driveway is to be used as the construction entrance, please indicate on plans that machinery and construction-related traffic shall be limited to the driveway for ROW access.

#### Site Disturbance

28. Per Rollingwood City Ordinance Section 103-235(3), No grade changes are allowed at any point along the property line.  
**C1: please reevaluate contours that are changing elevations along property lines.**
29. Per Rollingwood City Ordinance Section 103-235(2), Grading inside a ten-foot setback shall be a maximum of 4:1 slope unless it is impracticable or such limitation on slope would not improve drainage conditions, and a deviation is approved by city engineer for construction of allowable drainage facility.  
**C1: Please reevaluate steep slopes inside ten-foot setbacks.**
30. Per Rollingwood City Ordinance Section 103-235(5-6), Outside of the designated building envelope and outside of the ten-foot setback, the maximum allowable depth of cut or fill is 8-feet.  
**C1: please provide more contour labels for existing to verify grading comment, currently they are all stacked on one side.**
31. Per Rollingwood City Ordinance Section 103-235(8), outside of the ten-foot setback, maximum slopes for cut and fill shall be 2:1 slopes, provided that adequate slope stabilization is provided as need to prevent movement of loose earth  
**C1: please revisit areas with steep slopes and amend.**
32. Per Rollingwood City Ordinance Section 103-235(9), disturbance of earth in the 100-year floodplain is not allowed.  
**Please provide a clearer 100-yr floodplain boundary or hatch.**
33. Per Rollingwood City Ordinance Section 103-235(11), slope stability shall be required for areas of cut or fill with steep slopes as needed to resist and prevent movement of loose earth.  
**C1: please amend steep slopes and provide slope stability for areas at the 2:1 maximum.**

#### Water Quality

34. Per Rollingwood City Ordinance Section 103-228(c), water quality facilities required by TCEQ and drainage facilities required by the City shall be separate facilities unless approved by the City Engineer.  
**C1: Please provide clarification whether drainage and WQ facilities are separate facilities or provide HMS model for verification.**

35. Per Rollingwood City Ordinance Section 103-236(2)(c), indicate if a BMP is planned with the site improvements and provided a description of the method including the stormwater runoff capture area and BMP method.

**C1: Please clarify which drainage areas are coming into the water quality facility and detention system.**

#### Plan Notes

36. Per Rollingwood City Ordinance Section 103-236(2)(b)(5), please include the following construction notes on the construction plans:

- (a) The contractor shall be responsible for maintaining and inspecting, on a regular basis, all erosion and sediment control best management practices including the silt fences, construction entrances, rock filter dams, etc., during construction/demolition and including the removal and proper disposal of any accumulated silt and debris.
- (b) The contractor shall not begin any work until tree protection and the erosion and sediment control best management practices such as silt fence, construction entrances, rock filter dams, etc., have been installed.
- (c) The contractor shall be responsible for keeping the streets free of mud, dirt, debris and material at all times and shall clean/sweep the streets on a regular basis and at the direction of the city.
- (d) Increased stormwater peak flows during construction must be mitigated with temporary best management practices to prevent harm to neighboring properties.

All submittals should be submitted to the City of Rollingwood and should include at a minimum of 1 pdf copy of the plans. A comment response letter shall be provided. Please contact Development Services at [developmentservices@rollingwoodtx.gov](mailto:developmentservices@rollingwoodtx.gov) if you have any further questions.

Regards,

K Friese + Associates, Inc.



Date: June 11, 2024

Gemsong N. Ryan, P.E.  
Quiddity Engineering, Inc.  
3100 Alvin Devane Boulevard, Suite 150  
Austin, TX 78741  
512-441-9493

RE: 3012 Bee Cave – Commercial Zoning and Drainage Review 2

The above-referenced report and plans were reviewed by the City for compliance with City Zoning and Drainage Ordinances. The plans are not in compliance with the City of Rollingwood Zoning and Drainage Code of Ordinances and are not approved. The plans are required to be revised per the following comments and resubmitted. We are providing the following comments based on a cursory review of the submittal; additional comments may be generated upon the re-submittal:

**Please provide a comment response letter with subsequent submittals**

**ZONING**

**General Requirements (Zoning)**

**Professional & Business Office District (C-1 & C-2)**

- 1. Per Rollingwood City Ordinance Section 107-103(a), for a building within 300 feet of a residential district no portion of any building shall exceed 30 feet in height or two stories and no portion of any other building or structure shall exceed 35 in height or two stories (except as allowed in subsections 107-103(b)-(c)).

**C1. Submit architectural renderings**

**C2. Show reference datum per below referenced code. (see example exhibit attached)**

No portion of any building or structure may exceed 35 feet in height, per Rollingwood City Ordinance Section 107-71. Maximum Permissible Height. Please **provide reference datum elevation**. Building height, residential, means the vertical distance above a reference datum measured to the highest point of the building. The reference datum shall be selected by either of the following, whichever yields a greater height of the building:

- (1) The elevation of the highest adjoining original native ground surface to the exterior wall of the building when such original native ground surface is not more than ten feet above the lowest adjoining original native ground surface; or
- (2) An elevation of ten feet higher than the lowest adjoining original native ground surface when the highest adjoining original native ground surface described in subsection (1) of this section is more than ten feet above lowest adjoining original native ground surface.
- (3) The original native ground surface shall be determined as the existing grade on the lot prior to development of the residential building as may be shown on approved building plans or survey of the property.

2. Per Rollingwood City Ordinance Section 107-103(a), all buildings or structures must be of pitched-type construction (hip or gable type roofs with a minimum pitch of 3:12).  
**C1. Submit architectural renderings**  
**C2. Comment remains**

## DRAINAGE

3. Per Rollingwood City Ordinance Section 103-235(2), Grading inside a ten-foot setback shall be a maximum of 4:1 slope unless it is impracticable or such limitation on slope would not improve drainage conditions, and a deviation is approved by city engineer for construction of allowable drainage facility.  
**C1: Please reevaluate steep slopes inside ten-foot setbacks.**  
**C2: Comment remains. Pending deviation request approval.**
4. Per Rollingwood City Ordinance Section 103-235(8), outside of the ten-foot setback, maximum slopes for cut and fill shall be 2:1 slopes, provided that adequate slope stabilization is provided as need to prevent movement of loose earth  
**C1: please revisit areas with steep slopes and amend.**  
**C2: Comment remains. Pending deviation request approval.**

All submittals should be submitted to the City of Rollingwood and should include at a minimum of 1 pdf copy of the plans. A comment response letter shall be provided. Please contact Development Services at [developmentervices@rollingwoodtx.gov](mailto:developmentervices@rollingwoodtx.gov) if you have any further questions.

Regards,

K Friese + Associates, Inc.



Date: July 23, 2024

Gemsong N. Ryan, P.E.  
Quiddity Engineering, Inc.  
3100 Alvin Devane Boulevard, Suite 150  
Austin, TX 78741  
512-441-9493

RE: 3012 Bee Cave – Commercial Zoning and Drainage Review 3

The above-referenced report and plans were reviewed by the City for compliance with City Zoning and Drainage Ordinances. The plans are not in compliance with the City of Rollingwood Zoning and Drainage Code of Ordinances and are not approved. The plans are required to be revised per the following comments and resubmitted. We are providing the following comments based on a cursory review of the submittal; additional comments may be generated upon the re-submittal:

**Please provide a comment response letter with subsequent submittals**

## ZONING

### General Requirements (Zoning)

#### *Professional & Business Office District (C-1 & C-2)*

1. Per Rollingwood City Ordinance Section 107-103(a), for a building within 300 feet of a residential district no portion of any building shall exceed 30 feet in height or two stories and no portion of any other building or structure shall exceed 35 in height or two stories (except as allowed in subsections 107-103(b)-(c)).

No portion of any building or structure may exceed 35 feet in height, per Rollingwood City Ordinance Section 107-71. Maximum Permissible Height. Please **provide reference datum elevation**. Building height, residential, means the vertical distance above a reference datum measured to the highest point of the building. The reference datum shall be selected by either of the following, whichever yields a greater height of the building:

- (1) The elevation of the highest adjoining original native ground surface to the exterior wall of the building when such original native ground surface is not more than ten feet above the lowest adjoining original native ground surface; or
- (2) An elevation of ten feet higher than the lowest adjoining original native ground surface when the highest adjoining original native ground surface described in subsection (1) of this section is more than ten feet above lowest adjoining original native ground surface.
- (3) The original native ground surface shall be determined as the existing grade on the lot prior to development of the residential building as may be shown on approved building plans or survey of the property.

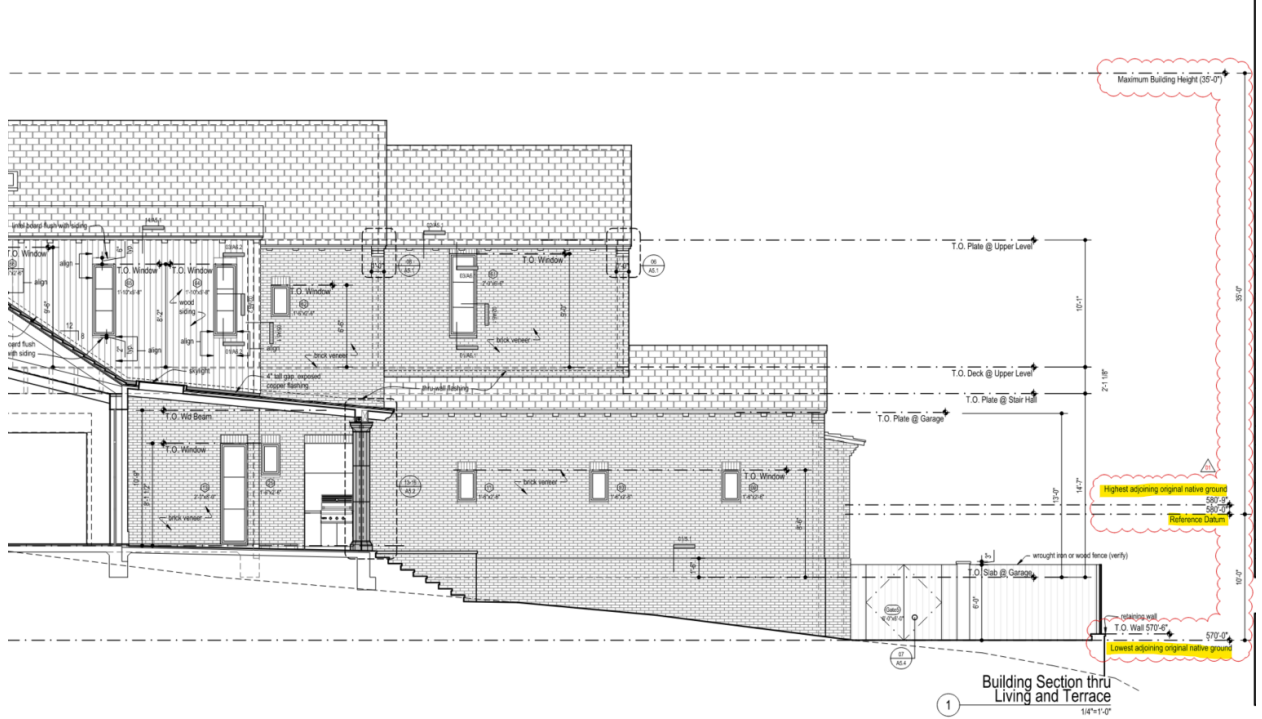
**C1. Submit architectural renderings**

**C2. Show reference datum per below referenced code. (see example exhibit attached)**

**C3. Identify the 594.9 lowest NG on the exhibit so that the reference datum (640.9) is easily understood as to why that is the maximum height reference point (see example of previously**

accepted reference datum option 2). Update sheet A4.1 to reflect the changes of pitched roof along with same reference datum point per sheet A5.1

Example:



## DRAINAGE

K Friese + Associates, Inc. (KFA) has reviewed the permit submittal for the above referenced project for compliance with the City of Rollingwood Drainage Code of Ordinances.

The applicant has submitted information demonstrating compliance with the City Drainage Ordinances, in particular Article IV, Division 1, Stormwater Drainage Regulations.

All responsibility for the adequacy of the above referenced report and plans remains with the engineer of record. In recommending acceptance, KFA must rely upon the adequacy of the work of the engineer of record.

All submittals should be submitted to the City of Rollingwood and should include at a minimum of 1 pdf copy of the plans. A comment response letter shall be provided. Please contact Development Services at [developmentservices@rollingwoodtx.gov](mailto:developmentservices@rollingwoodtx.gov) if you have any further questions.

Regards,

K Friese + Associates, Inc.



Date: August 20, 2024

Gemsong N. Ryan, P.E.  
Quiddity Engineering, Inc.  
3100 Alvin Devane Boulevard, Suite 150  
Austin, TX 78741  
512-441-9493

**RE: 3012 Bee Cave – Commercial Zoning and Drainage Review – Acceptance Letter**

The above-referenced report and plans were reviewed by the City for compliance with City Zoning and Drainage Ordinances.

**ZONING**

K Friese + Associates, Inc. (KFA) has reviewed the permit submittal for the above referenced project for compliance with the City of Rollingwood Code of Ordinances.

The applicant has submitted information demonstrating compliance with the City Zoning Ordinances, in particular Section 107 Division 2. All comments to the architect/builder were cleared.

All responsibility for the adequacy of the information contained in the application remains with the applicant. In recommending acceptance, KFA must rely upon the adequacy of the work of the applicant.

**DRAINAGE**

K Friese + Associates, Inc. (KFA) has reviewed the permit submittal for the above referenced project for compliance with the City of Rollingwood Drainage Code of Ordinances.

The applicant has submitted information demonstrating compliance with the City Drainage Ordinances, in particular Article IV, Division 1, Stormwater Drainage Regulations.

All responsibility for the adequacy of the above referenced report and plans remains with the engineer of record. In recommending acceptance, KFA must rely upon the adequacy of the work of the engineer of record.

Please contact Development Services at [developmentservices@rollingwoodtx.gov](mailto:developmentservices@rollingwoodtx.gov) if you have any further questions.

Regards,  
K Friese + Associates, Inc.  
Enclosure: Copy of final zoning & drainage submittal.

DATE OF SUBMITTAL: December 15, 2022

OWNER: MPH CAPITAL MANAGEMENT, INC. 10829 JOLLYVILLE ROAD AUSTIN, TEXAS 78759 512-494-8510 ATTN: CLAY MORGAN

ENGINEER: QUIDDITY ENGINEERING, INC. 3100 ALVIN DEVANE BOULEVARD, SUITE 150 AUSTIN, TX 78741 512-441-9493 ATTN: GEMSONG N. RYAN, P.E.

SURVEYORS: WATERLOO SURVEYORS, INC. 2208 W. ANDERSON LANE, AUSTIN, TEXAS 78757 512-481-9602 ATTN: BRYAN SUMNER

ARCHITECT: BRYAN M. EUWER 205 BARRACUDA BAYOU VISTA, TX 775631 512-923-2975

LEGAL DESCRIPTION: 0.621 ACRES OF LAND, MORE OR LESS OUT OF OF THE HENRY P. HILL LEAGUE IN TRAVIS COUNTY TEXAS, BEING ALL OF THE BEE CAVE ROAD OFFICE PARK, A SUBDIVISION IN TRAVIS COUNTY, TEXAS, TOGETHER WITH THAT PORTION OF PEAK ROAD VACATED IN ORDINANCE NUMBER 176 AND FURTHER, SAID 0.621 ACRES BEING DESCRIBED IN VOLUME 12208, PAGE 220, REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS.

ZONING: C1 - PROFESSIONAL & BUSINESS OFFICE DISTRICT

SUBURBAN WATERSHED: EANES CREEK

NOTES:

- 1. THIS TRACT IS WITHIN THE BOUNDARIES OF THE 100-YEAR FLOOD PLAIN AS SHOWN ON FEDERAL FLOOD INSURANCE ADMINISTRATION FIRM COMMUNITY PANEL NO(S). 48453C0445K, REVISED JANUARY 22, 2020, TRAVIS COUNTY, TEXAS. THIS TRACT IS IN THE FLOOD HAZARD ZONE "A" (LIGHT BLUE), DEFINED AS SPECIAL FLOOD HAZARD AREAS WITHOUT BASE FLOOD ELEVATION (BFE).
2. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE LOCATION ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGE CAUSED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ALL UNDERGROUND UTILITIES.
3. THIS PROPERTY LIES WITHIN THE EDWARDS AQUIFER RECHARGE ZONE AS IDENTIFIED ON MAPS PROVIDED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) AND IS REGULATED BY THE TCEQ UNDER THE EDWARDS AQUIFER PROTECTION PROGRAM.

ACCEPTED FOR CONSTRUCTION:

Bernard Brandon 8/20/24 CITY ENGINEER, CITY OF ROLLINGWOOD

ACCEPTED FOR CONSTRUCTION:

Jane Rodriguez 8/20/24 CITY PLANNER, CITY OF ROLLINGWOOD

NOTE: THE CITY ENGINEER'S SIGNATURE AFFIXED TO THIS DOCUMENT INDICATES THE CITY ENGINEER AND CITY STAFF HAS REVIEWED THIS DOCUMENT AND HAS FOUND IT TO BE IN GENERAL CONFORMANCE WITH THE CITY OF ROLLINGWOOD CODE OF ORDINANCES OR APPROVED VARIANCES TO THOSE REGULATIONS. THE CITY ENGINEER, THROUGH THE ACCEPTANCE OF THIS DOCUMENT, ASSUMES NO RESPONSIBILITY OTHER THAN STATED ABOVE, FOR THE COMPLETENESS AND/OR ACCURACY OF THESE DOCUMENTS. RESPONSIBILITY FOR THE ENGINEERING ADEQUACY OF THE FACILITIES DEPICTED IN THIS DOCUMENT LIES SOLELY WITH THE REGISTERED PROFESSIONAL ENGINEER WHOSE SEAL AND SIGNATURE IS AFFIXED TO THIS DOCUMENT.

NOTE: THE CITY PLANNER'S SIGNATURE AFFIXED TO THIS DOCUMENT INDICATES THE CITY PLANNER AND CITY STAFF HAS REVIEWED THIS DOCUMENT AND HAS FOUND IT TO BE IN GENERAL CONFORMANCE WITH THE CITY OF ROLLINGWOOD CODE OF ORDINANCES OR APPROVED VARIANCES TO THOSE REGULATIONS. THE CITY PLANNER, THROUGH THE ACCEPTANCE OF THIS DOCUMENT, ASSUMES NO RESPONSIBILITY OTHER THAN STATED ABOVE, FOR THE COMPLETENESS AND/OR ACCURACY OF THESE DOCUMENTS. RESPONSIBILITY FOR THE CODE COMPLIANCE ADEQUACY OF THE FACILITIES DEPICTED IN THIS DOCUMENT LIES SOLELY WITH THE REGISTERED PROFESSIONAL WHOSE SEAL AND SIGNATURE IS AFFIXED TO THIS DOCUMENT.

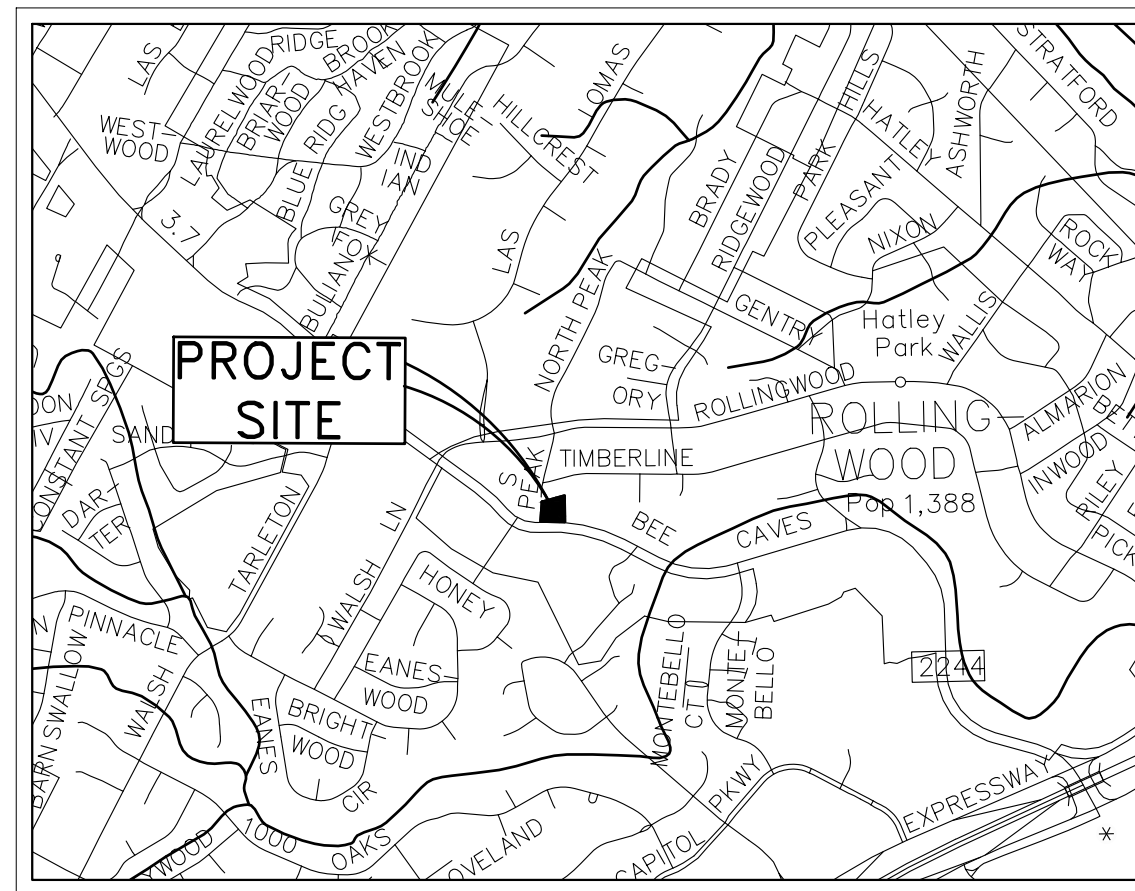
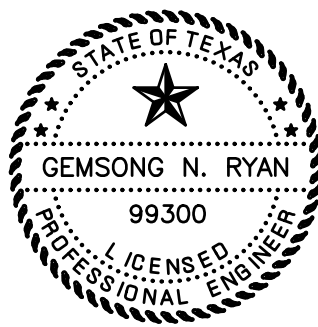
REVISIONS/CORRECTIONS

Table with 7 columns: No., DESCRIPTION, REVISE (R) DELETE (D) ADD (A) SHEET No'S, TOTAL SHEETS IN PLAN SET, NET CHANGE IMPERV. COVER SF, TOTAL SITE IMPERV. COVER SF / %, CITY OF AUSTIN APPROVAL DATE, DATE IMAGED

BENCHMARK INFORMATION:

THE ELEVATIONS (AND/OR CONTOURS) SHOWN HEREON ARE REFERENCED TO BM #2 A TxDOT BRASS DISC MONUMENT ALONG THE EAST BOUND LANES OF BEE CAVES ROAD LOCATED APPROXIMATELY 85 FEET EAST OF THE SOUTHWESTERLY CORNER OF THE SUBJECT TRACT. ELEVATION: 596.06' (NAD83) AND WERE DETERMINED AS A RESULT OF AN ON THE GROUND SURVEY COMPLETED ON MARCH 7, 2018.

BM #1 TxDOT BRASS DISC MONUMENT N: 50071221.43, E: 3097929.14 ELEV: 596.06
BM #2 TRAVSPIN N: 50071892.51, E: 3097508.88 ELEV: 633.51



VICINITY MAP

1" = 1,500'

GEMSONG N. RYAN, P.E. May 24, 2024

May 24, 2024

PREPARED BY



Texas Board of Professional Engineers and Land Surveyors Reg. No. F-23290 3100 Alvin Devane Boulevard, Suite 150 • Austin, TX 78741 • 512.441.9493

JOB NUMBER 15877-0001-00

SITE DEVELOPMENT PLANS

FOR

3012 BEE CAVES RD. OFFICE

ROLLINGWOOD, TX 78746

FOR

MPH CAPITAL MANAGEMENT, INC.

THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MAY OCCUR BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

Index of Drawings

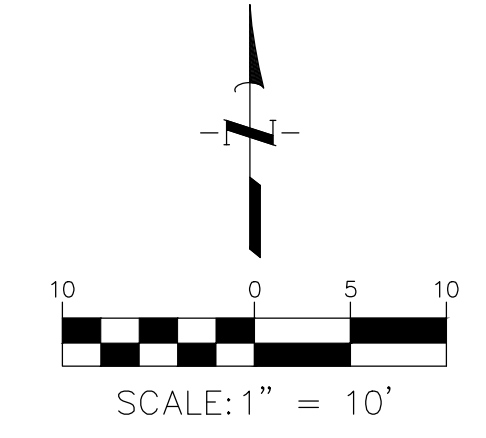
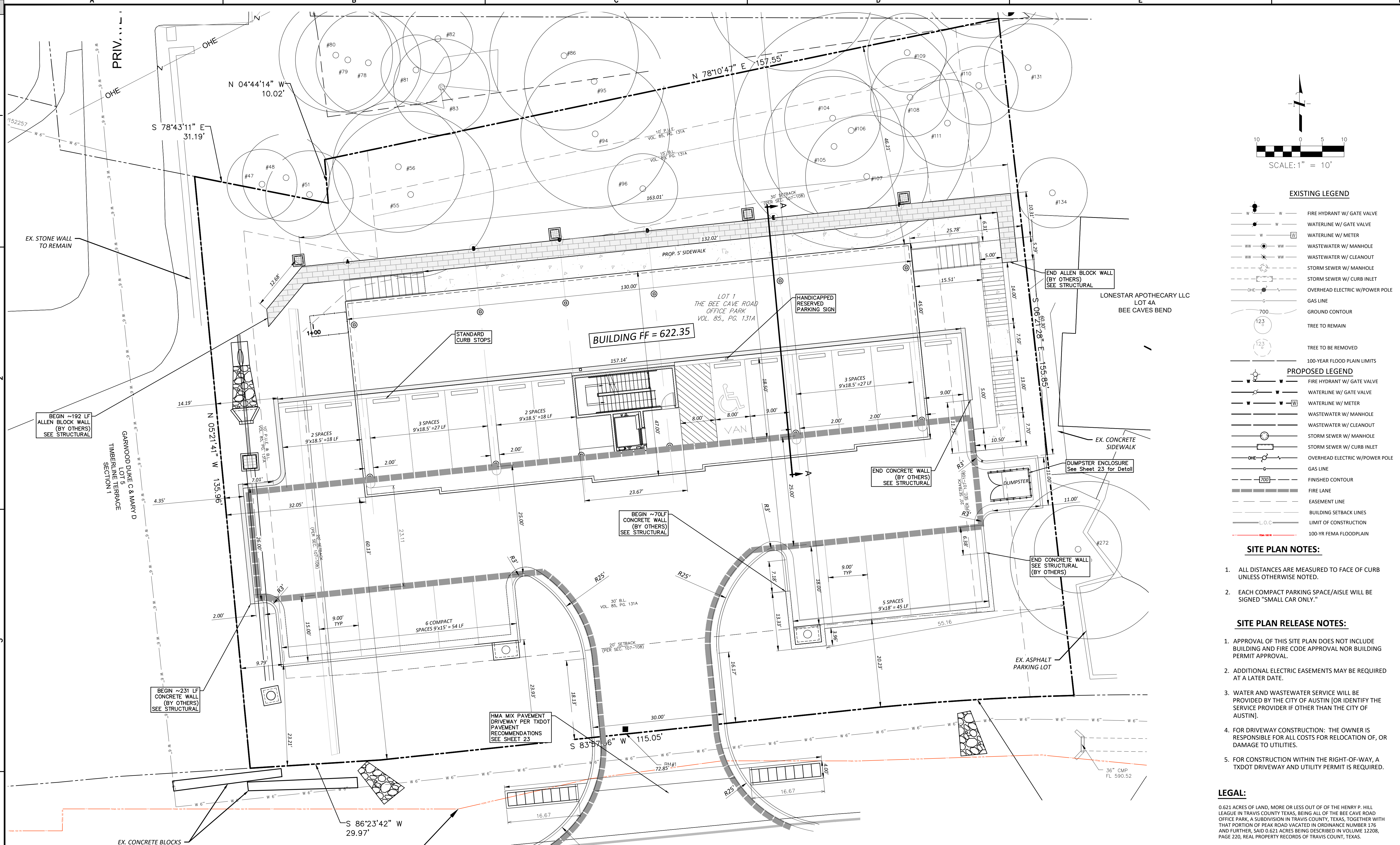
Table with 2 columns: Sheet Number, Sheet Title. Lists 34 sheets including Cover Sheet, General Construction Notes, Final Plat, Demolition & Initial Erosion Control Plan, etc.

APPROVALS

Table for approvals with columns for signature and date.







- EXISTING LEGEND**
- W - FIRE HYDRANT W/ GATE VALVE
  - W - WATERLINE W/ GATE VALVE
  - W - WATERLINE W/ METER
  - WW - WASTEWATER W/ MANHOLE
  - WW - WASTEWATER W/ CLEANOUT
  - SS - STORM SEWER W/ MANHOLE
  - SS - STORM SEWER W/ CURB INLET
  - OHE - OVERHEAD ELECTRIC W/ POWER POLE
  - GL - GAS LINE
  - 700 - GROUND CONTOUR
  - 123 - TREE TO REMAIN
  - 100-YR FLOOD PLAIN LIMITS
- PROPOSED LEGEND**
- W - FIRE HYDRANT W/ GATE VALVE
  - W - WATERLINE W/ GATE VALVE
  - W - WATERLINE W/ METER
  - WW - WASTEWATER W/ MANHOLE
  - WW - WASTEWATER W/ CLEANOUT
  - SS - STORM SEWER W/ MANHOLE
  - SS - STORM SEWER W/ CURB INLET
  - OHE - OVERHEAD ELECTRIC W/ POWER POLE
  - GL - GAS LINE
  - 700 - FINISHED CONTOUR
  - FL - FIRE LANE
  - - EASEMENT LINE
  - - - - - BUILDING SETBACK LINES
  - - - - - LIMIT OF CONSTRUCTION
  - - 100-YR FEMA FLOODPLAIN

- SITE PLAN NOTES:**
- ALL DISTANCES ARE MEASURED TO FACE OF CURB UNLESS OTHERWISE NOTED.
  - EACH COMPACT PARKING SPACE/AISLE WILL BE SIGNED "SMALL CAR ONLY."
- SITE PLAN RELEASE NOTES:**
- APPROVAL OF THIS SITE PLAN DOES NOT INCLUDE BUILDING AND FIRE CODE APPROVAL NOR BUILDING PERMIT APPROVAL.
  - ADDITIONAL ELECTRIC EASEMENTS MAY BE REQUIRED AT A LATER DATE.
  - WATER AND WASTEWATER SERVICE WILL BE PROVIDED BY THE CITY OF AUSTIN (OR IDENTIFY THE SERVICE PROVIDER IF OTHER THAN THE CITY OF AUSTIN).
  - FOR DRIVEWAY CONSTRUCTION: THE OWNER IS RESPONSIBLE FOR ALL COSTS FOR RELOCATION OF, OR DAMAGE TO UTILITIES.
  - FOR CONSTRUCTION WITHIN THE RIGHT-OF-WAY, A TXDOT DRIVEWAY AND UTILITY PERMIT IS REQUIRED.

**LEGAL:**

0.621 ACRES OF LAND, MORE OR LESS OUT OF OF THE HENRY P. HILL LEAGUE IN TRAVIS COUNTY TEXAS, BEING ALL OF THE BEE CAVE ROAD OFFICE PARK, A SUBDIVISION IN TRAVIS COUNTY, TEXAS, TOGETHER WITH THAT PORTION OF PEAK ROAD VACATED IN ORDINANCE NUMBER 176 AND FURTHER, SAID 0.621 ACRES BEING DESCRIBED IN VOLUME 12208, PAGE 220, REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS.

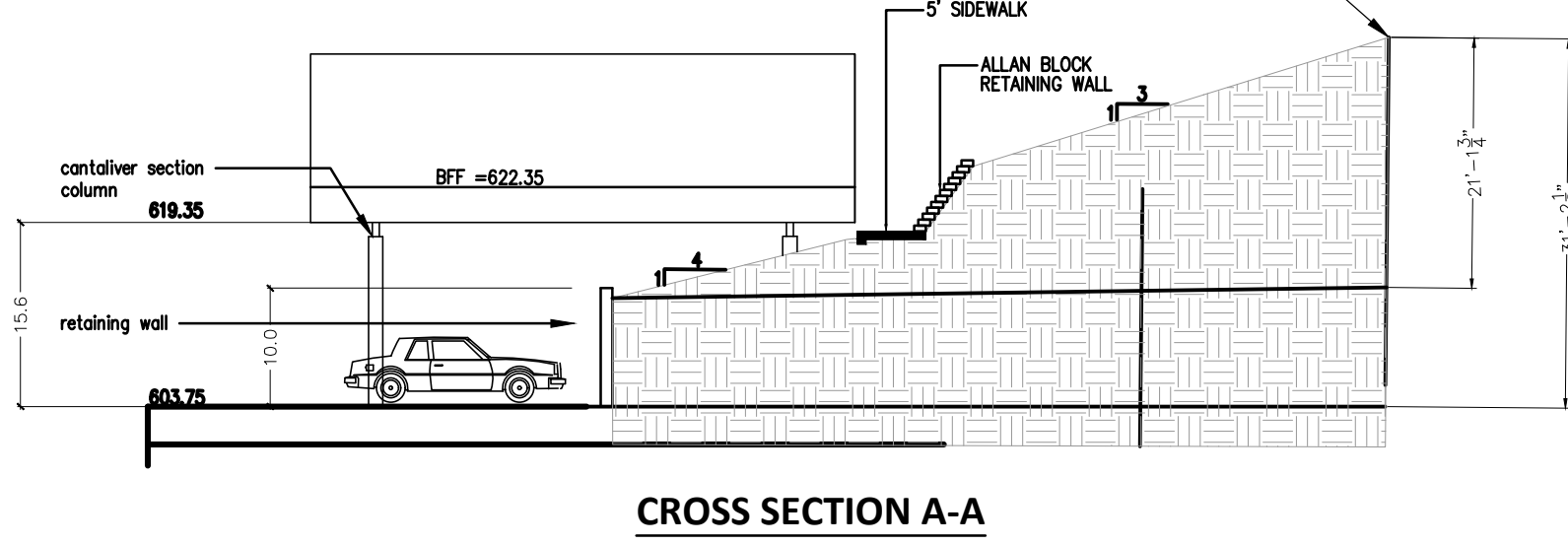
**CAUTION: OVERHEAD ELECTRIC**

CONTRACTOR SHALL EXERCISE CAUTION DURING EXCAVATION, CONSTRUCTION, AND ALL ACTIVITIES ON SITE AND STAY AWAY FROM ALL OVERHEAD POWER. CONTRACTOR SHALL COMPLY WITH ALL LOCAL, STATE, AND FEDERAL REQUIREMENTS DEALING WITH CLEARANCES AND CONSTRUCTION ACTIVITIES.

**NOTICE**

CALL AT LEAST 2 WORKING DAYS (48 HOURS) BEFORE YOU DIG:

TEXAS811 (DIG YESS) (1-800-344-8377) -OR- LONE STAR NOTIFICATION CENTER (1-800-569-0344)



**CROSS SECTION A-A**

**IMPERVIOUS COVER TABLE**

IMPERVIOUS COVER	AREA (SF)	AC.
PAVEMENT	10544.4	0.24
WALLS	1035.3	0.02
SIDEWALKS	1098.0	0.03
PILINGS	42.4	0.0010
TOTAL IMPERVIOUS COVER	12720.1	0.29
GROSS SITE AREA	27038.2	0.62
IMPERVIOUS COVER (%)	47%	

**SITE PLAN TABLE**

IMPERVIOUS COVER	EXISTING	PROPOSED	NET INCREASE	REQUIRED
ZONING	C1	C1		
LAND USE	OFFICE	OFFICE		
GROSS SITE AREA (AC)	0.62	0.62	0	> 0.34
IMPERVIOUS COVER (SF)	207	12,678	12470.71	< 13,504
IMPERVIOUS COVER (%)	1%	47%	46%	< 50%
BUILDING COVER (SF)	0	5,972	5972	> 1,800
BUILDING HEIGHT (FT)	0	23.25	23.25	< 35

**PARKING PROVIDED**

USE	COUNT	PERCENT
STANDARD	17	71%
COMPACT	6	25%
HCA	1	4%
<b>Total=</b>	<b>24</b>	

**PARKING REQUIRED**

1 SPACE / 250 SF BUILDING GFA	24
5980 SF/250-	

**REVISIONS**

No.	Date	Description

**QUIDDITY**  
3100 Alvin Drive, Suite 150 • Austin, Texas 78741 • 512-441-8899

DESIGNED BY: ECY  
CHECKED BY: RWL  
DRAWN BY: PKC

SCALE: AS SHOWN  
DATE: June 2023  
JOB NO.: 15877-001-00

STATE OF TEXAS  
GEMSONG N. RYAN  
LICENSED PROFESSIONAL ENGINEER  
99300  
5/24/24

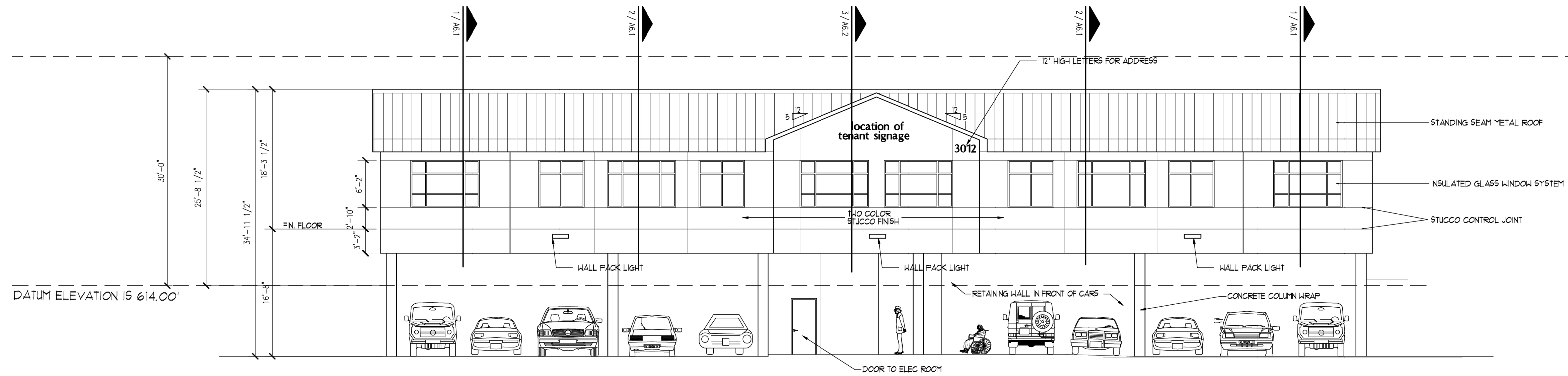
**SITE DEVELOPMENT PLANS OF 3012 BEE CAVES RD. OFFICE**

**SITE PLAN**

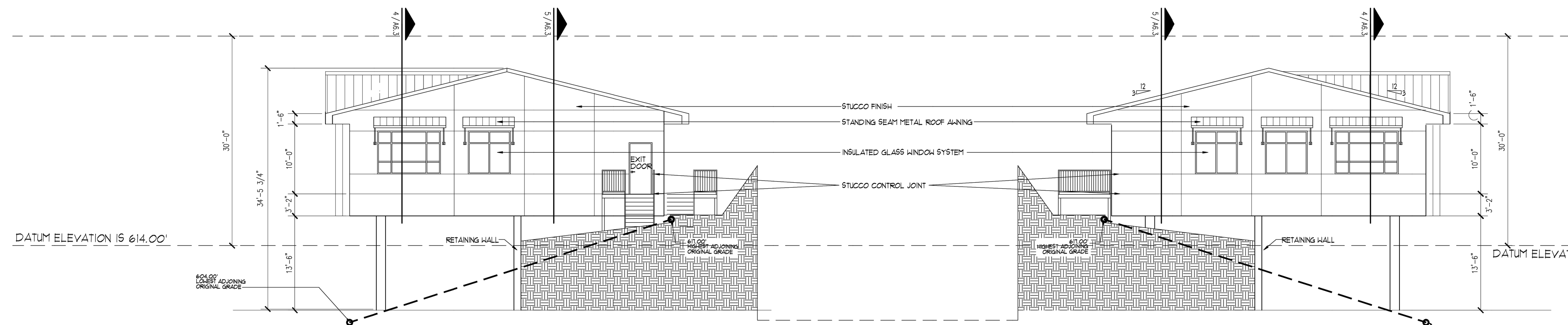
3012 BEE CAVES RD.

SHEET NO. **9**

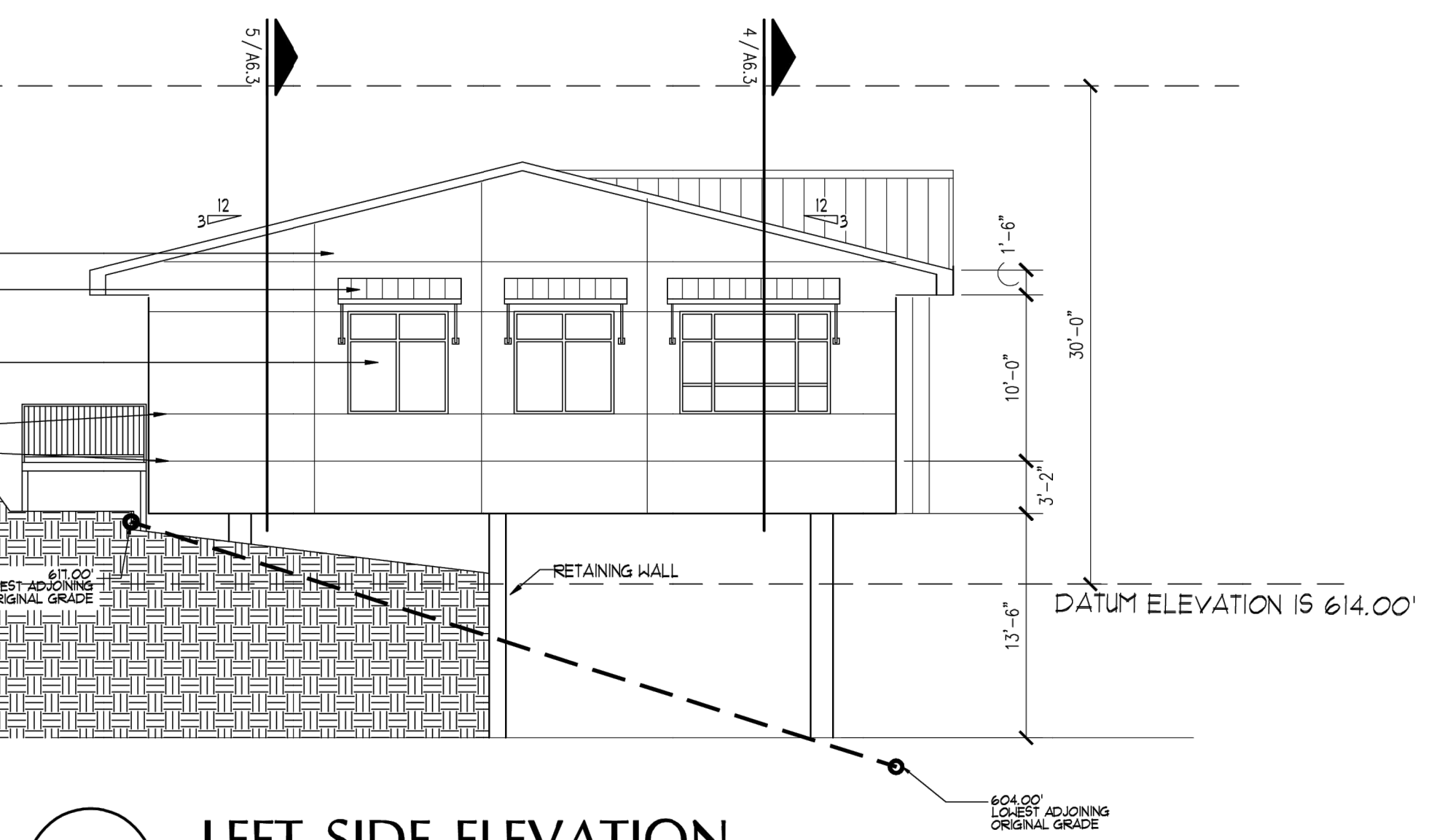
OF 34



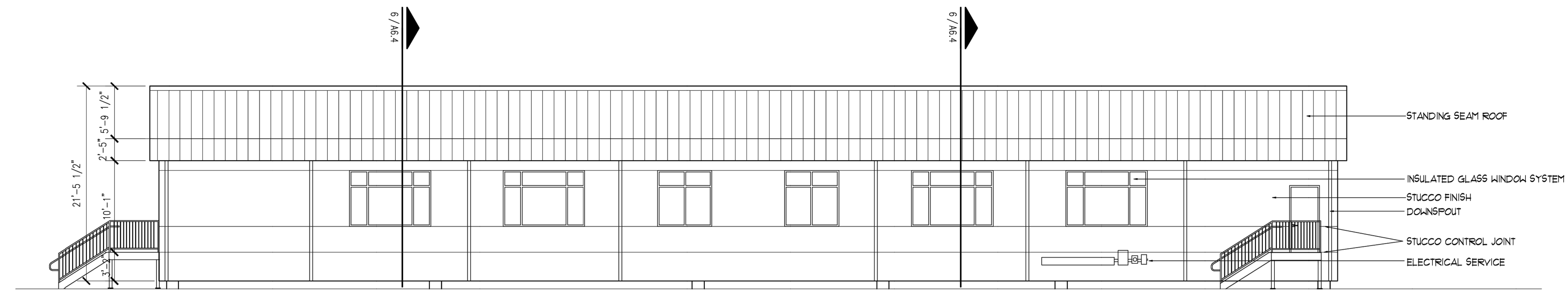
**1 FRONT ELEVATION**  
1/8"=1'-0"



**2 RIGHT SIDE ELEVATION**  
1/8"=1'-0"



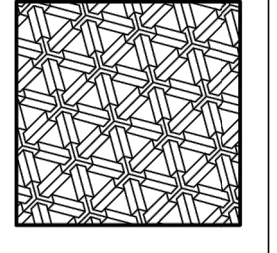
**4 LEFT SIDE ELEVATION**  
1/8"=1'-0"



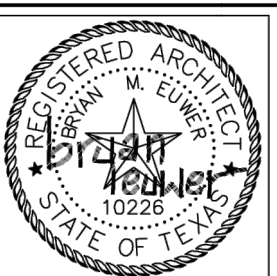
**3 REAR ELEVATION**  
1/8"=1'-0"

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**Euwer & Associates**  
205 BARRACUDA ST.  
BAYLOR VISTA TX, 77563  
(512) 923-2875



**ROLLINGWOOD OFFICE**  
3012 BEE CAVES ROAD  
AUSTIN TX, 78746



DATE ISSUED  
1/31/2019

REVISIONS		
NO.	DATE	BY

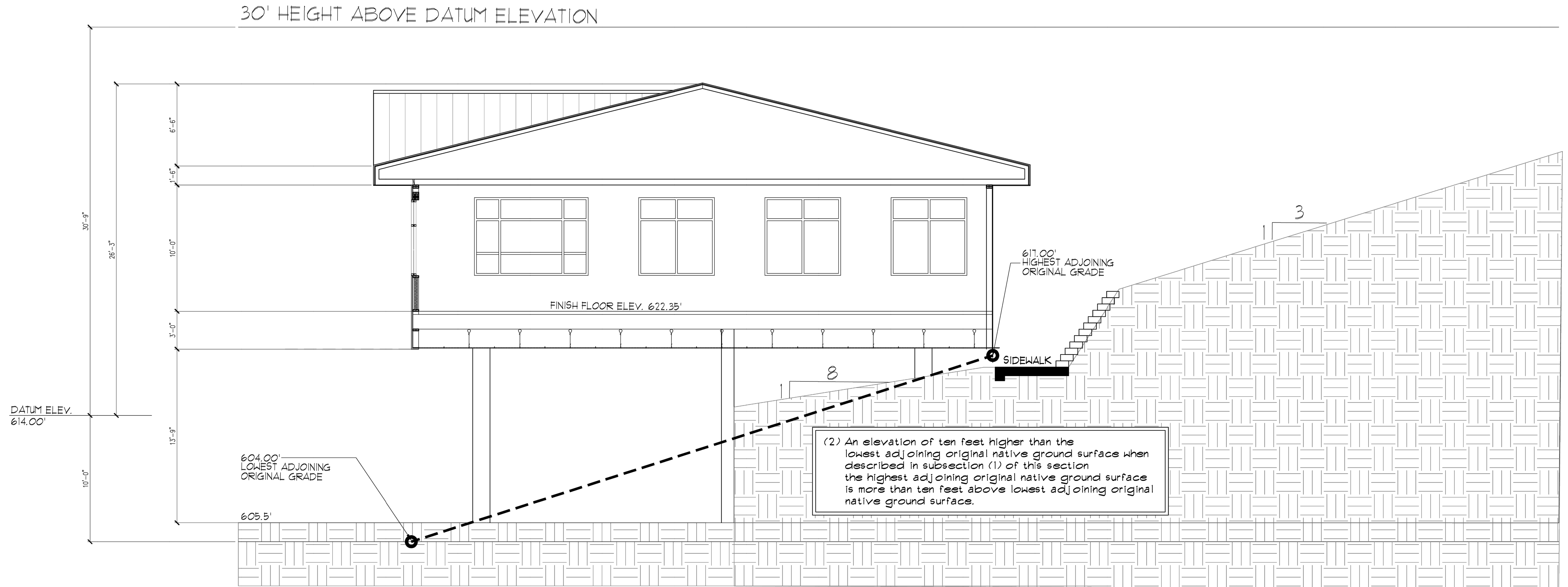
DRAWN BY CHECKED

FILE NAME

SHEET NO.

**A4.1**

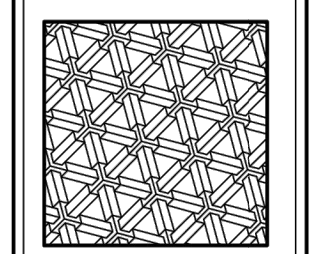
EXTERIOR ELEVATIONS



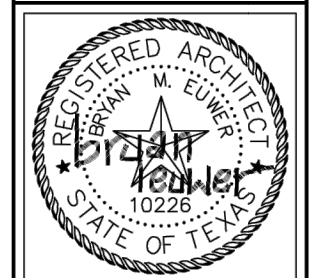
**1** DATUM ELEVATION USING OPTION 2  
 1/4"=1'-0"

OWNER & ASSOCIATED ARCHITECTS  
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 RIGHTS RESERVED. THIS DRAWING IS THE  
 PROPERTY OF THE ARCHITECT AND IS NOT  
 TO BE REPRODUCED, COPIED, OR  
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 RETRIEVAL SYSTEM, WITHOUT THE  
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**Euwer  
 & Associates**  
 205 BARRACUDA ST.  
 61015-2714 TX 77563  
 (512) 923-8978



**ROLLINGWOOD OFFICE**  
 3012 BEE CAVES ROAD  
 AUSTIN TX 78746



DATE ISSUED  
 1/31/2019

REVISIONS		
NO.	DATE	BY

DRAWN BY CHECKED

FILE NAME

SHEET NO.

**A5.1**

BUILDING SECTIONS

TREATED WOOD BLOCKING AS REQUIRED  
5/8" EXTERIOR GRADE OSB  
ON INSIDE OF PARAPET WALL

MECHANICALLY ATTACHED TPO ROOF  
60 MIL MINIMUM  
5/8" PLYWOOD DECKING

R-30 BATT INSULATION  
ROOF TRUSS REFER TO STRUCTURAL  
R-19 BATT INSULATION

ALUMINUM WINDOW SYSTEM

R-19 BATT INSULATION  
5/8" EXTERIOR SHEATHING WITH WATERPROOF  
BUILDERS WRAP

CONCRETE FLOOR  
REFER TO STRUCTURAL

R-19 CLOSED CELL SPRAY INSULATION

2x2 CEILING GRID WITH EXTERIOR GRADE  
CEILING TILES

METAL GUTTER AND DOWNSPOUT

ALLEN BLOCK  
RETAINING WALL

TIE DOWNSPOUTS INTO 12" PVC PIPE  
DAYLIGHT AT SIDE OF BUILDING

SIDEWALK

10'-0"

9'-0 1/4"

6'-0"

14'-0 1/4"

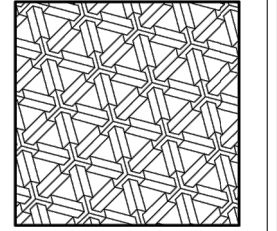
3'-0"

3'-2"

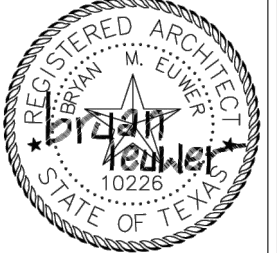
6 WALL SECTION  
1/2"=1'-0"

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**Eubank & Associates**  
205 BARRECALUDA ST.  
BAYOU VISTA, TX. 77563  
(512) 923-2975



**ROLLINGWOOD OFFICE**  
3012 BEE CAVES ROAD  
AUSTIN TX. 78746



DATE ISSUED  
1/31/2019

REVISIONS			
NO.	DATE	BY	
1	2/12/2018		

DRAWN BY [CHECKED]

FILE NAME

SHEET NO.

**A6.4**

WALL SECTIONS

## CITY OF ROLLINGWOOD TRAFFIC IMPACT ANALYSIS (TIA) WORKSHEET

Complete this worksheet to determine Traffic Impact Analysis requirements and as a requirement for zoning, master plan, plat, and permit applications as specified in the City of Rollingwood Code of Ordinances Section 101-94 (c). A project site plan with an area map must be included with this worksheet to be considered a complete application.

### Section 1: General Information

Project Name:3012 Bee Cave Rd. Office							Date:9/9/2024								
Subdivision Plat Name:3012 Bee Cave Road Office							Project Address/Location:3012 Bee Caves Rd.								
<b>Location?</b>	<input checked="" type="checkbox"/> City of Rollingwood			<input type="checkbox"/> Rollingwood ETJ			<input type="checkbox"/> Travis County								
Owner Name:MPH Capital Management, INC							Owner Email:cemorgan@mphland.com								
Owner Address:10829 Jollyville Road							Owner Phone:512-494-8510								
Preparer Company:Quiddity Engineering, LLC															
Preparer Name:Emily F. Moran, P.E., PTOE							Preparer Email:emoran@quiddity.com								
Preparer Address:6330 W Loop South, Suite 150							Preparer Phone:346-231-0861								
<b>Application Type or Reason for TIA Worksheet/Report</b>															
<input type="checkbox"/> Zoning			<input type="checkbox"/> Master Plan			<input type="checkbox"/> Preliminary Plat			<input type="checkbox"/> Final Plat			<input checked="" type="checkbox"/> Permit			
<b>TIA Submittal Type</b> (A TIA Worksheet is required with all zoning, plan, plat, and permit applications)															
<input checked="" type="checkbox"/> TIA Worksheet Only (99 peak hour trips or less)							<input type="checkbox"/> Level 1 TIA Report (100-199 peak hour trips)								
<input type="checkbox"/> TIA Worksheet Only – Previous TIA Worksheet/Report Approved (complete Sections 3-6)							<input type="checkbox"/> Level 2 TIA Report (200-499 peak hour trips)								
<input type="checkbox"/> TIA Worksheet Only – Previous TIA Report not required (supporting documentation may be required)							<input type="checkbox"/> Level 3 TIA Report (500 or more peak hour trips)								
<b>TxDOT Access Authorized?</b>															
<input checked="" type="checkbox"/> Yes (provide supporting documentation)					<input type="checkbox"/> No (authorization required for application approval)					<input type="checkbox"/> Not Applicable					

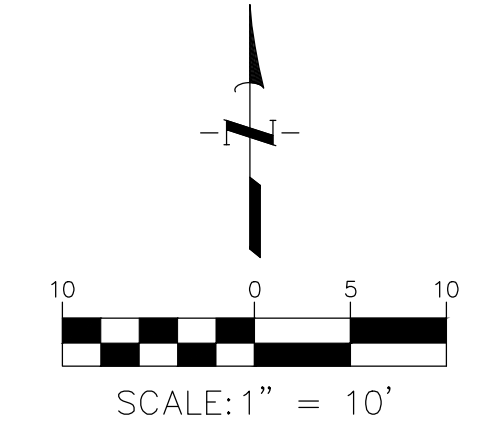
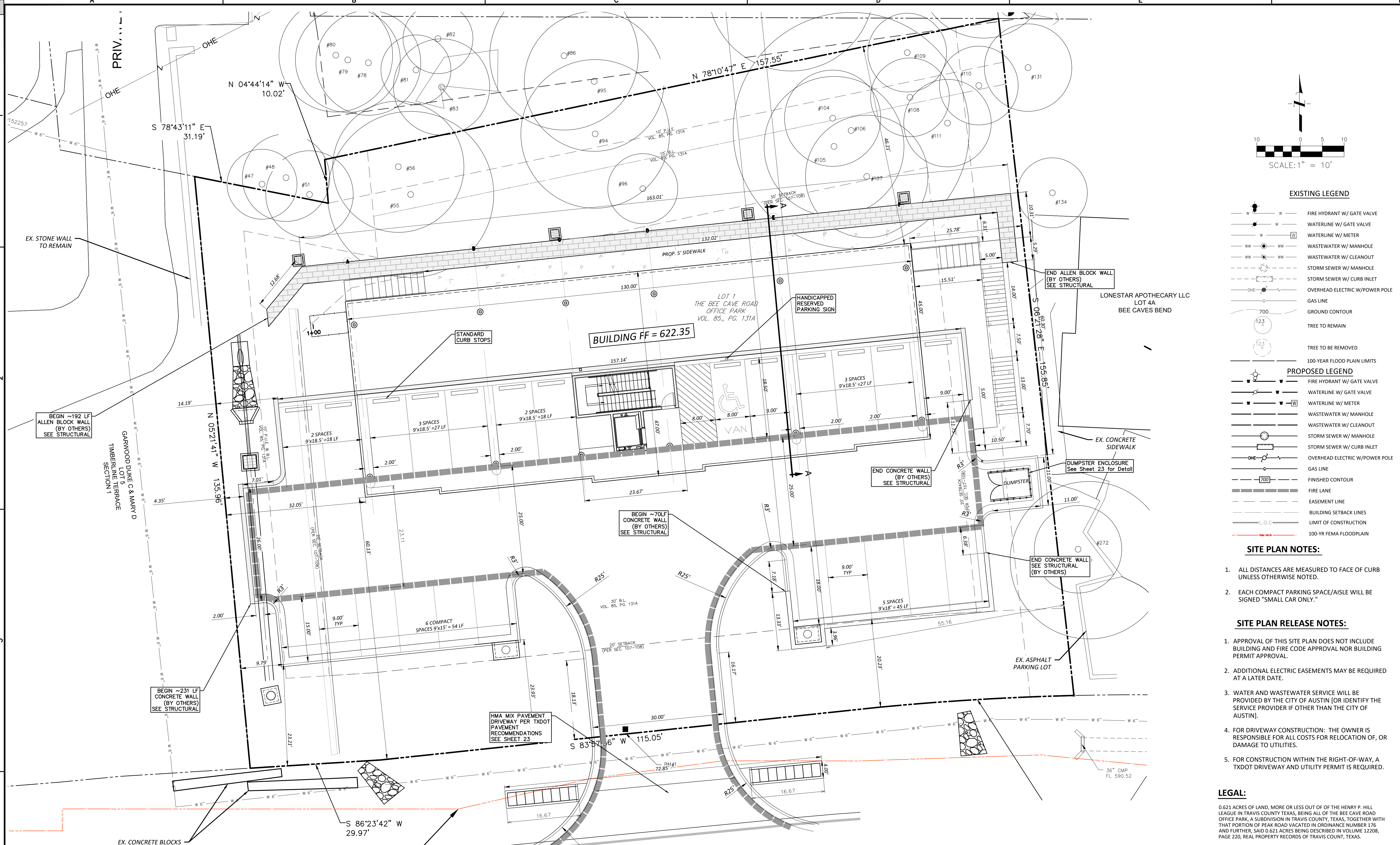
### Section 2: Proposed Land Use and Trip Information for Application

Phase	Land Use	ITE Code <sup>1</sup>	ITE Unit <sup>2</sup>	Est. Project Units	Critical Peak Hour	AM Peak Hour Rate	PM Peak Hour Rate	WKND Peak Hour Rate	Daily Trip Rate	AM Peak Hour Trips	PM Peak Hour Trips	WKND Peak Hour Trips	Daily Trips
	Single Tenant Office Building	715	1,000 SF	6	PM	1.85X	$T=1.72X + 7.89$	N/A	13.07X	11	18	N/A	78
<i>Total from additional tabulation sheet (if necessary):</i>													
<b>Total:</b>										<b>11</b>	<b>18</b>	<b>N/A</b>	<b>78</b>

<sup>1</sup>Institute of Transportation Engineers (ITE) Trip Generation, 11<sup>th</sup> Edition or most recent; <sup>2</sup>E.g., Dwelling Units, Acres, Employees, KSF, etc.

<b>Internal Use Only</b>	Reviewed by:			Date:		
	<input type="checkbox"/> TIA Worksheet is acceptable.	<input type="checkbox"/> TIA Worksheet requires corrections.	<input type="checkbox"/> TIA Report required.	<input type="checkbox"/> TIA Update required.		





**EXISTING LEGEND**

- W (with valve symbol) FIRE HYDRANT W/ GATE VALVE
- W (with meter symbol) WATERLINE W/ GATE VALVE
- W (with meter symbol) WATERLINE W/ METER
- WW (with manhole symbol) WASTEWATER W/ MANHOLE
- WW (with cleanout symbol) WASTEWATER W/ CLEANOUT
- SS (with manhole symbol) STORM SEWER W/ MANHOLE
- SS (with curb inlet symbol) STORM SEWER W/ CURB INLET
- OHE (with pole symbol) OVERHEAD ELECTRIC W/ POWER POLE
- GL GAS LINE
- 700 GROUND CONTOUR
- 123 TREE TO REMAIN

**PROPOSED LEGEND**

- W (with valve symbol) FIRE HYDRANT W/ GATE VALVE
- W (with valve symbol) WATERLINE W/ GATE VALVE
- W (with meter symbol) WATERLINE W/ METER
- WW (with manhole symbol) WASTEWATER W/ MANHOLE
- WW (with cleanout symbol) WASTEWATER W/ CLEANOUT
- SS (with manhole symbol) STORM SEWER W/ MANHOLE
- SS (with curb inlet symbol) STORM SEWER W/ CURB INLET
- OHE (with pole symbol) OVERHEAD ELECTRIC W/ POWER POLE
- GL GAS LINE
- 700 FINISHED CONTOUR
- 700 FIRE LANE
- EASEMENT LINE
- BUILDING SETBACK LINES
- L.O.C. LIMIT OF CONSTRUCTION
- 100-YR FEMA FLOODPLAIN

- SITE PLAN NOTES:**
- ALL DISTANCES ARE MEASURED TO FACE OF CURB UNLESS OTHERWISE NOTED.
  - EACH COMPACT PARKING SPACE/AISLE WILL BE SIGNED "SMALL CAR ONLY."
- SITE PLAN RELEASE NOTES:**
- APPROVAL OF THIS SITE PLAN DOES NOT INCLUDE BUILDING AND FIRE CODE APPROVAL NOR BUILDING PERMIT APPROVAL.
  - ADDITIONAL ELECTRIC EASEMENTS MAY BE REQUIRED AT A LATER DATE.
  - WATER AND WASTEWATER SERVICE WILL BE PROVIDED BY THE CITY OF AUSTIN (OR IDENTIFY THE SERVICE PROVIDER IF OTHER THAN THE CITY OF AUSTIN).
  - FOR DRIVEWAY CONSTRUCTION: THE OWNER IS RESPONSIBLE FOR ALL COSTS FOR RELOCATION OF, OR DAMAGE TO UTILITIES.
  - FOR CONSTRUCTION WITHIN THE RIGHT-OF-WAY, A TXDOT DRIVEWAY AND UTILITY PERMIT IS REQUIRED.

**LEGAL:**

0.621 ACRES OF LAND, MORE OR LESS OUT OF OF THE HENRY P. HILL LEAGUE IN TRAVIS COUNTY TEXAS, BEING ALL OF THE BEE CAVE ROAD OFFICE PARK, A SUBDIVISION IN TRAVIS COUNTY, TEXAS, TOGETHER WITH THAT PORTION OF PEAK ROAD VACATED IN ORDINANCE NUMBER 176 AND FURTHER, SAID 0.621 ACRES BEING DESCRIBED IN VOLUME 12208, PAGE 220, REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS.

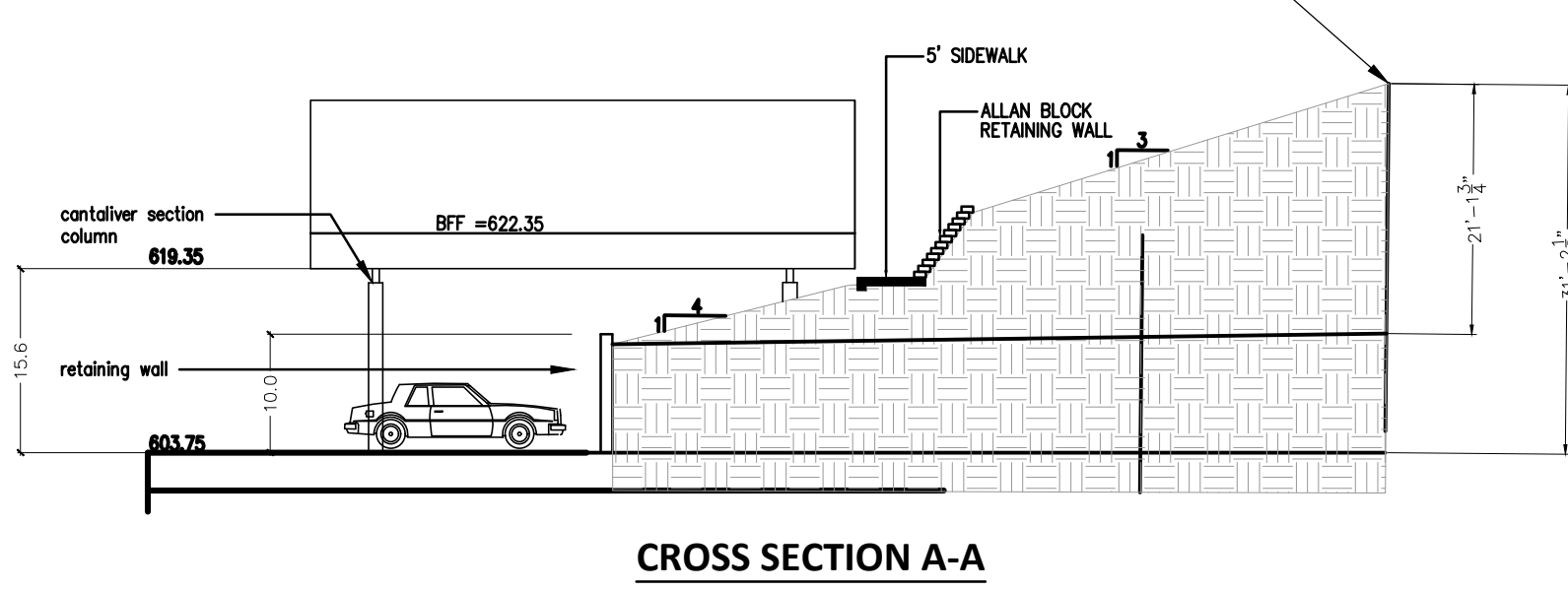
**CAUTION: OVERHEAD ELECTRIC**

CONTRACTOR SHALL EXERCISE CAUTION DURING EXCAVATION, CONSTRUCTION, AND ALL ACTIVITIES ON SITE AND STAY AWAY FROM ALL OVERHEAD POWER. CONTRACTOR SHALL COMPLY WITH ALL LOCAL, STATE, AND FEDERAL REQUIREMENTS DEALING WITH CLEARANCES AND CONSTRUCTION ACTIVITIES.

**NOTICE**

CALL AT LEAST 2 WORKING DAYS (48 HOURS) BEFORE YOU DIG:

TEXAS811 (DIG YESS) (1-800-344-8377) -OR- LONE STAR NOTIFICATION CENTER (1-800-569-0344)



CROSS SECTION A-A

**IMPERVIOUS COVER TABLE**

IMPERVIOUS COVER	AREA (SF)	AC.
PAVEMENT	10544.4	0.24
WALLS	1035.3	0.02
SIDEWALKS	1098.0	0.03
PILINGS	42.4	0.0010
TOTAL IMPERVIOUS COVER	12720.1	0.29
GROSS SITE AREA	27038.2	0.62
IMPERVIOUS COVER (%)	47%	

**SITE PLAN TABLE**

IMPERVIOUS COVER	EXISTING	PROPOSED	NET INCREASE	REQUIRED
ZONING	C1	C1		
LAND USE	OFFICE	OFFICE		
GROSS SITE AREA (AC)	0.62	0.62	0	> 0.34
IMPERVIOUS COVER (SF)	207	12,678	12470.71	< 13,504
IMPERVIOUS COVER (%)	1%	47%	46%	< 50%
BUILDING COVER (SF)	0	5,972	5972	> 1,800
BUILDING HEIGHT (FT)	0	23.25	23.25	< 35

**PARKING PROVIDED**

USE	COUNT	PERCENT
STANDARD	17	71%
COMPACT	6	25%
HCA	1	4%
Total=	24	

**PARKING REQUIRED**

1 SPACE / 250 SF BUILDING GFA	24
5980 SF/250-	

**REVISIONS**

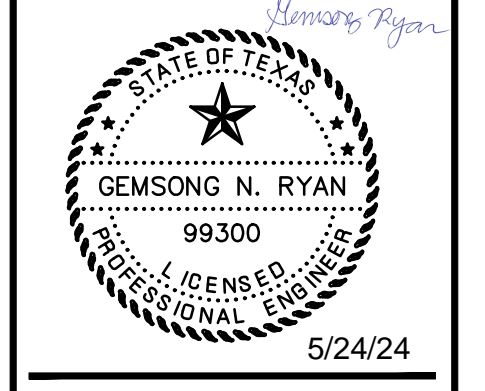
No.	Date	Description

**QUIDDITY**

3100 Avon Grove Boulevard, Suite 150 • Austin, Texas 78754 • 512-441-8899

DESIGNED BY: ECY  
CHECKED BY: RWL  
DRAWN BY: PKC

SCALE: AS SHOWN  
DATE: June 2023  
JOB NO.: 15877-001-00



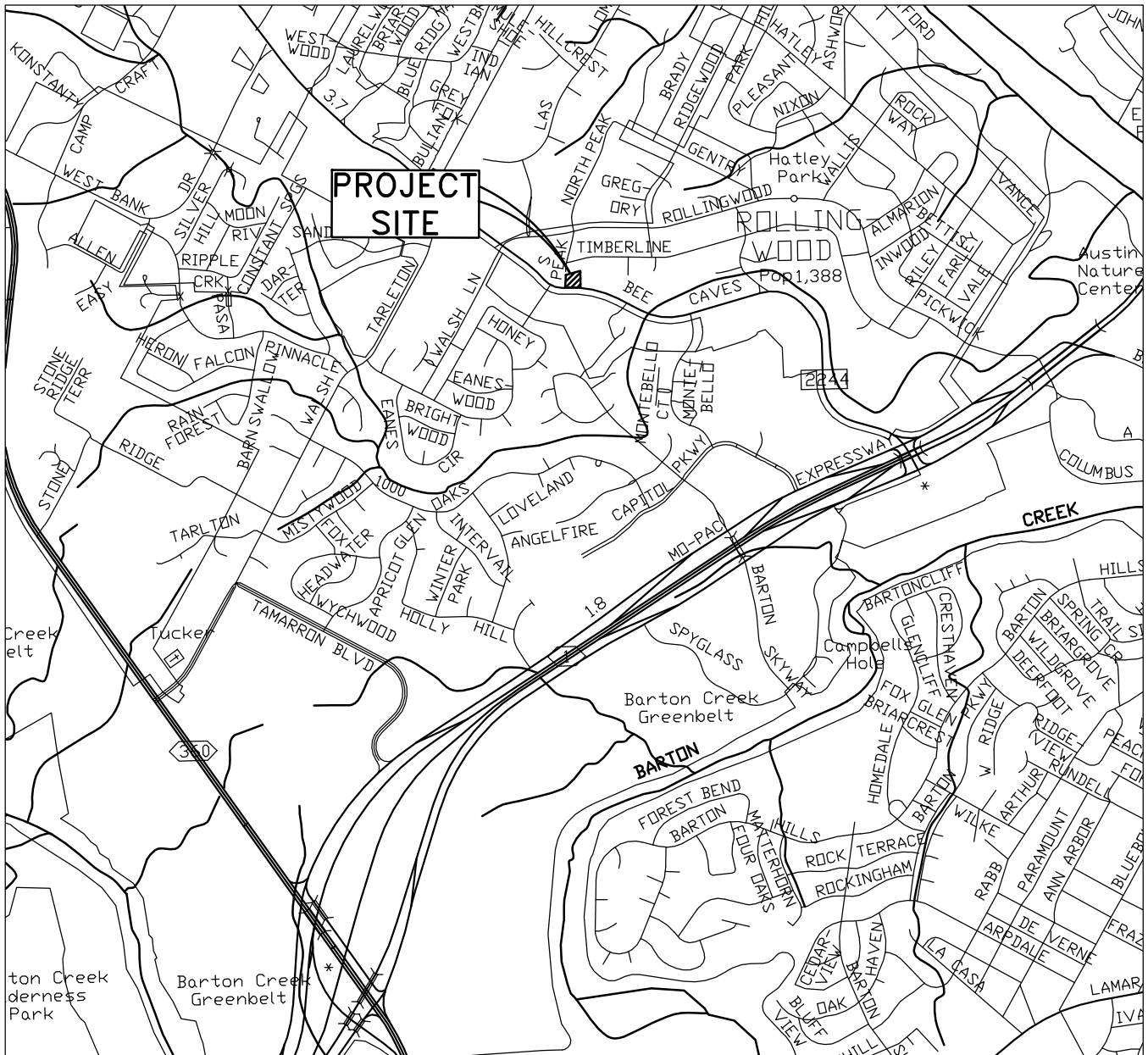
**SITE DEVELOPMENT PLANS OF 3012 BEE CAVES RD. OFFICE**

**SITE PLAN**

3012 BEE CAVES RD.

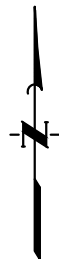
SHEET NO. **9**

OF 34



### LOCATION MAP

Scale 1" = 2,000'



ROLLINGWOOD OFFICE, 3012 BEE CAVE ROAD

### LOCATION MAP

15071507-001-00 Rollingwood Office 1:2000 Scale Permit Location Map.dwg



# Permit to Construct Access Driveway Facilities on Highway Right of Way

<b>PERMIT NUMBER: 23-43532</b>			
<b>REQUESTOR</b>		<b>GPS*</b>	<b>ROADWAY</b>
		<b>LATITUDE, LONGITUDE</b>	<b>HWY NAME</b> <span style="float: right;">RM2244</span>
		30.271669, -97.795678	<b>FOR TxDOT'S USE</b>
<b>NAME</b>	Paul K. Choi	<b>CONTROL</b> <span style="float: right;">2102</span>	
<b>MAILING ADDRESS</b>	10829 Jollyville Road	<b>SECTION</b> <span style="float: right;">01</span>	
<b>CITY, STATE, ZIP</b>	Austin, TX, 78759		
<b>PHONE NUMBER</b>	5125172557		
<small>*GLOBAL POSITIONING SYSTEM COORDINATES AT INTERSECTION OF DRIVEWAY CENTERLINE WITH ABUTTING ROADWAY</small>			

Is this parcel in current litigation with the State of Texas?  YES  NO

The Texas Department of Transportation, hereinafter called the State, hereby authorizes Clay E. Morgan, hereinafter called the Permittee, to  construct /  reconstruct a Minor Commercial (residential, convenience store, retail mall, farm, etc.) access driveway on the highway right of way abutting highway number RM2244 in TRAVIS County, located TRM 0544 +0.38

USE ADDITIONAL SHEETS AS NEEDED

This permit is subject to the Access Driveway Policy described on page 2 and the following:

1. The undersigned hereby agrees to comply with the terms and conditions set forth in this permit for construction and maintenance of an access driveway on the state highway right of way.
2. The Permittee represents that the design of the facilities, as shown in the attached sketch, is in accordance with the Roadway Design Manual, Hydraulic Design Manual and the access management standards set forth in the Access Management Manual (except as otherwise permitted by an approved variance).
3. Construction of the driveway shall be in accordance with the attached design sketch, and is subject to inspection and approval by the State.
4. Maintenance of facilities constructed hereunder shall be the responsibility of the Permittee, and the State reserves the right to require any changes, maintenance or repairs as may be necessary to provide protection of life or property on or adjacent to the highway. Changes in design will be made only with prior written approval of the State.
5. The Permittee shall hold harmless the State and its duly appointed agents and employees against any action for personal injury or property damage related to the driveway permitted hereunder.
6. Except for regulatory and guide signs at county roads and city streets, the Permittee shall not erect any sign on or extending over any portion of the highway right of way. The Permittee shall ensure that any vehicle service fixtures such as fuel pumps, vendor stands, or tanks shall be located at least 12 feet from the right of way line to ensure that any vehicle services from these fixtures will be off the highway right of way.
7. The State reserves the right to require a new access driveway permit in the event of: (i) a material change in land use, driveway traffic volume or vehicle types using the driveway, or (ii) reconstruction or other modification of the highway facility by the State.
8. The State may revoke this permit upon violation of any provision of this permit by the Permittee.
9. This permit will become null and void if the above-referenced driveway facilities are not constructed within six (6) months from the issuance date of this permit.
10. The Permittee will contact the State's representative Chris Moreno telephone, (512 ) 2922440, at least twenty-four (24) hours prior to beginning the work authorized by this permit.
11. The requesting Permittee will be provided instructions on the appeal process if this permit request is denied by the State.

The undersigned hereby agrees to comply with the terms and conditions set forth in this permit for construction and maintenance of an access driveway on the highway right of way.

Date: 03/03/2023

(Property owner or owner's representative)

Date of Issuance	District Engineer, or designee Approval
March 3, 2023	
Date of Issuance as per Variance to AMM	District Engineer, or designee Approval
Date of Denial	District Engineer Denial (No Delegation)

### Access Driveway Policy

Title 43 Texas Administrative Code (Transportation), Chapter 11 (Design), Subchapter C (Access Connections To State Highways) and the "Access Management Manual" establish policy for the granting of access and the design, materials, and construction of driveways connecting to state highways. All driveway facilities must follow this policy. To the extent there is any conflict between this permit and the policy, the policy shall control. If a proposed driveway does not comply with the access management standards, the owner may seek a variance to a requirement contained in the access management standards by contacting the local TxDOT office.

### TxDOT Driveway Permit Request Contact

For a local contact for your TxDOT Driveway Permit Request or variance request, visit: . You can click on the section of the map closest to your location to find the local TxDOT office. You can also click on the drop down box below the map to find the district for your county.

### Other Conditions

In addition to Items 1 thru 11 on page 1 of this permit, the facility shall also be in accordance with the attached sketch and subject to the following additional conditions stated below:

This is a Commercial Access Driveway that will be used to service an office. The 30' asphalt driveway has 25' Radii with 36" CMP. TxDOT reserves the right to re-evaluate all access points and driveways, if the property it serves is further developed beyond what was discussed or approved at the time of this permit or when any changes in land use occur on the property.

### Variance Documentation Justification

For a Variance request, please indicate which of the below are applicable, as required by TAC §11.52(e):

- a significant negative impact to the owner's real property or its use will likely result from the denial of its request for the variance, including the loss of reasonable access to the property or undue hardship on a business located on the property.
- an unusual condition affecting the property exists that was not caused by the property owner and justifies the request for the variance.

For the conditions selected above, provide written justification below. (Attach additional sheets, if needed)

varianc justification letter for driveway spacing is attached

### For TXDOT use below:

For Variance denials, please indicate which of the below conditions, as provided in TAC §11.52(e), were determined:

- adversely affect the safety, design, construction, mobility, efficient operation, or maintenance of the highway; or
- likely impair the ability of the state or the department to receive funds for highway construction or maintenance from the federal government.

### Attachments:

- Sketch of Installation
- All Variance Documentation

Contact/Help

## ORDINANCE NO. 91-A

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF ROLLINGWOOD, TEXAS, BY CHANGING THE ZONING DESIGNATION ON A TRACT OF LAND DESCRIBED HEREIN FROM "R," RESIDENTIAL DISTRICT, TO "C," COMMERCIAL DISTRICT, AND AUTHORIZING THE CITY SECRETARY TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF ROLLINGWOOD SO AS TO REFLECT THIS CHANGE.

WHEREAS, the previous owner of the tract of land described in Exhibit "A," attached hereto and made a part hereof, requested that the zoning designation of said tract be changed from "R" Residential District to "C" Commercial District; and

WHEREAS, public hearings have previously been held and notices given to adjacent property owners; and

WHEREAS, on September 10, 1973, the City Council of the City of Rollingwood voted to grant the zoning change designation on said tract of land from "R" Residential District to "C" Commercial District, noting said change in Ordinance No. 91; and

WHEREAS, Ordinance No. 91 has been inadvertently misplaced or lost, and it is deemed advisable by the present City Council to make a record of such prior zoning change, NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS:

SECTION 1: That the zoning district map of the City of Rollingwood as adopted in Ordinance No. 67, be, and same is hereby amended by changing the designation of the hereinafter described tract of land from a "R" Residential designation to a designation of "C" Commercial, said tract of land being described in Exhibit "A," attached hereto and made a part hereof.

SECTION 2: That the City Secretary is hereby authorized and directed to officially designate the tract of land zoned "C," Commercial District, herein, as such on the official zoning district map of the City of Rollingwood, and by proper endorsement indicate the authority for said notation.


PASSED by the City Council of the City of Rollingwood at a meeting on the 18<sup>th</sup> day of March, 1985, at which a quorum was present and for which due notice was given pursuant to Tex. Rev. Civ. Stat. Ann. art. 6252-17 (1970, Supp. 1984).

APPROVED this 18<sup>th</sup> day

of March, 1985.

  
\_\_\_\_\_  
HARRY ROGERS, Mayor

ATTEST:

  
\_\_\_\_\_  
CINDY SELMAN, City Secretary

Metes and Bounds  
Description of 23,100 square feet  
(0.530 Acre)

BEING 23,100 SQUARE FEET (0.530 ACRE) TRACT OF LAND IN THE HENRY P. HILL LEAGUE IN TRAVIS COUNTY AS RECORDED IN VOLUME 1965, PAGE 18 OF TRAVIS COUNTY DEED RECORDS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2-inch iron pipe found at the southeast corner of Lot 1, same being the southwest corner of Lot 2, Block D, Timberline Terrace Section 2, a subdivision of record in Book 8, Page 68 of Travis County Plat Records;

THENCE, South 04° 4' 00" East, 155.83 feet to a 1/2-inch iron rod set in the north right-of-way line of Bee Cave Road and in a non-tangent curve to left;


THENCE, 44.50 feet along the arc of said curve to the left and the north right-of-way line of said Bee Cave Road, having a radius of 622.96 feet, a central angle of 04° 05' 35", and a chord bearing and distance of South 88° 27' 47" West, 44.49 feet to 1/2-inch iron rod set for the end of said curve;

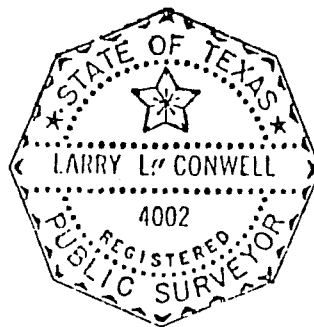
THENCE, South 86° 25' 00" West, 115.17 feet continuing along north right-of-way line of said Bee Cave Road to a 1/2-inch iron rod set for the point of intersection with the east right-of-way line of Peak Road (60 feet wide):

THENCE, departing the north right-of-way line of said Bee Cave Road, North 03° 35' 00" West, 137.56 feet along the east right-of-way line of Peak Road to a 1/2-inch iron rod found for the northeast corner of the herein described tract;

THENCE, departing the east right-of-way line of said Peak Road, North 80° 21' 00" East, 157.48 feet to the POINT OF BEGINNING containing 23,100 square feet (0.530 acre) of land.

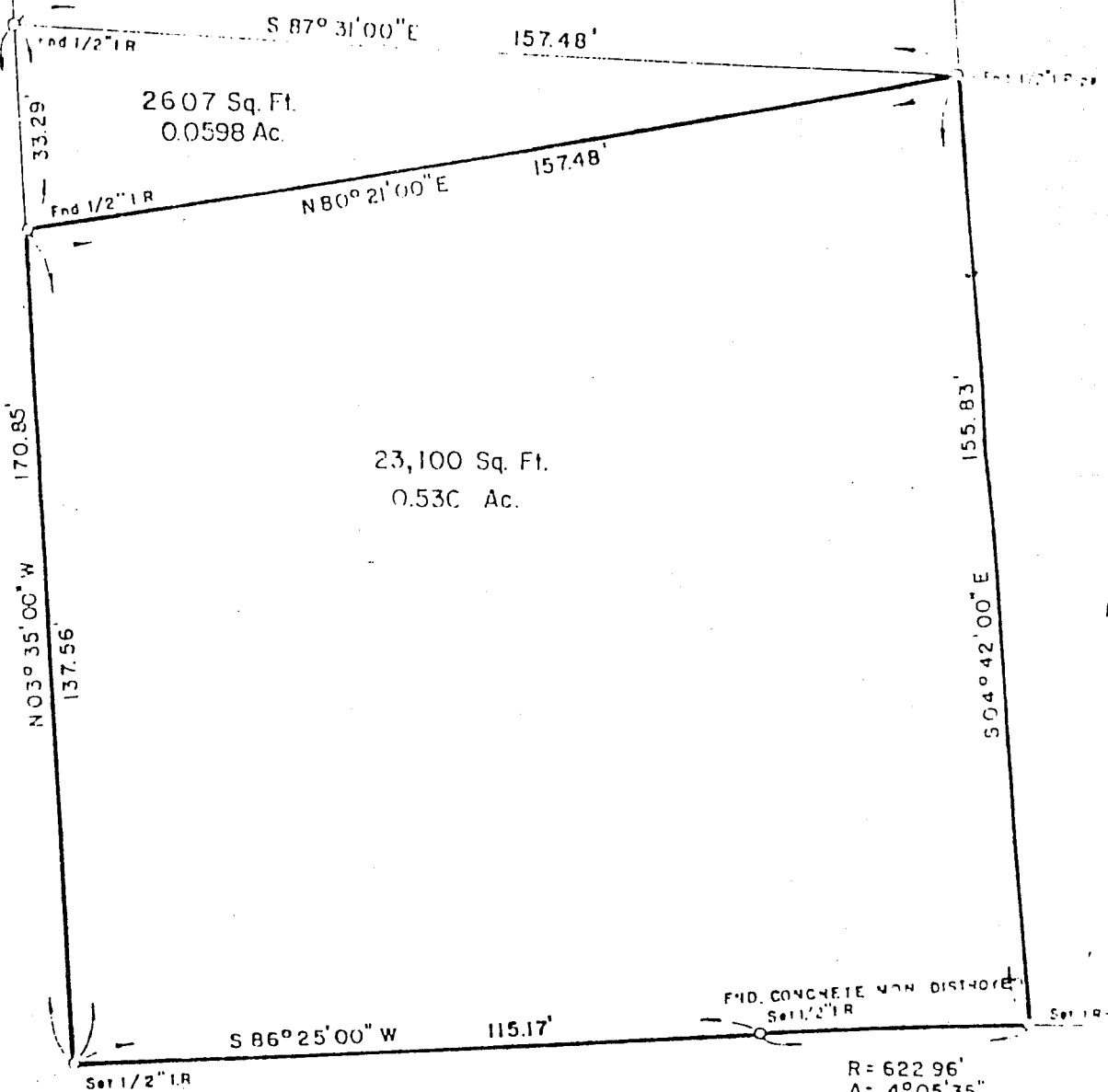
I, Larry L. Conwell, do hereby certify that this description accurately represents the results of an on the ground survey made under my supervision in January, 1984.

  
Larry L. Conwell  
Registered Public Surveyor  
Texas Registration No. 4002



Turner Collie & Braden Inc.  
Austin, Texas  
Job No. 41-07405-001  
January, 1984

PEAK ROAD (60' R.O.W.)



BEE CAVE ROAD

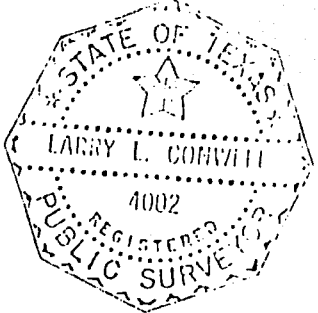
$R = 622.96'$   
 $\Delta = 4^{\circ}05'35''$   
 $L = 44.50'$   
 $L.Ch = S 89^{\circ}27'47''W$   
 $44.49'$

SCALE 1" = 30'

The undersigned hereby CERTIFIES that this drawing correctly represents the results of a survey made on the ground in January, 1984, under my supervision and that this survey correctly shows the location of all buildings, structures and other improvements situated on the land, that the field notes shown hereon are true and correct, and that except as shown hereon there are no (1) visible easements or rights-of-way across the land of which the undersigned has been advised, or (2) visible encroachments upon adjoining property, streets or alleys by any of the buildings, structures or other improvements except as shown hereon or (1) visible encroachments upon the land.

SURVEY OF TWO TRACT OF LAND IN  
 THE HENRY P. HILL LEAGUE  
 Vol. 1965, Pg. 18

TRAVIS COUNTY TEXAS



**Turner Collie & Braden Inc.**  
 Consulting Engineers  
 ALBUQUERQUE  
 DALLAS  
 EL PASO  
 HOUSTON  
 PORT ARTHUR

LARRY L. CONWILL  
 REGISTERED PUBLIC SURVEYOR  
 TEXAS REGISTRATION NO. 4002

## ORDINANCE NO. 67-N

AN ORDINANCE AMENDING ORDINANCE NO. 67, OF THE CITY OF ROLLINGWOOD, TEXAS, AS AMENDED BY ORDINANCE NO. 67-D, BY AMENDING THE REQUIREMENTS FOR PARKING IN THE COMMERCIAL ZONE OF SAID CITY; BY REQUIRING A THREE-FOURTHS (3/4) MAJORITY VOTE OF THE CITY COUNCIL TO AMEND THE CITY'S ZONING ORDINANCE UNDER CERTAIN CONDITIONS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS:

SECTION 1: That Section 6, G of Ordinance No. 67-D of the City of Rollingwood, as amends Section 6 of Ordinance No. 67, be, and same is, hereby amended to hereafter read as follows:

SECTION 6, G. Parking: Off-street parking spaces shall be provided in the ratio of not less than one (1) parking space for each:

(1) two hundred and fifty (<sup>200</sup>~~250~~) square feet of floor space used, or intended to be used, for office space; and

(2) two hundred (200) square feet of floor space for all other uses permitted in the "C," Commercial District, exclusive of those uses permitted under §6, A, 1 of this ordinance.

Such parking space may be located on the same lot as the building or on an area within three hundred (300) feet of the building. Two (2) or more owners of buildings may join together in providing this parking space.

SECTION 2: That Section 12, D of Ordinance No. 67 of the City of Rollingwood, be, and same is, hereby amended to hereafter read as follows:

SECTION 12, D. In Case of Protest. Unless such proposed amendment, supplement, or change has been approved by the Zoning Commission or, in case of a protest signed by the owners of twenty (20%) percent or more either of the area of the lots included in such proposed change, or of those immediately adjacent in the rear thereof extending two hundred (200) feet therefrom, or of those directly opposite thereto extending two hundred (200) feet from the street frontage of such opposite lots, or of those immediately adjacent to either side of the area of said lots extending two hundred (200) feet therefrom, such change shall not become effective except by the favorable vote of three-fourths (3/4) of all the members of the City Council.

SECTION 3: If any provision, section, subsection, sentence, clause, or phrase of this ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this ordinance shall not be affected thereby, it being the intent of the City Council in adopting this ordinance that no portion thereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this ordinance are declared to be severable for that purpose.


SECTION 4: The descriptive caption of this ordinance is hereby ordered to be published in the official newspaper of the City of Rollingwood, and said ordinance shall take effect from and after such publication.

PASSED by the City Council of the City of Rollingwood at a meeting on the 5<sup>th</sup> day of November, 1984, at which a quorum was present and for which due notice was given pursuant to Tex. Rev. Civ. Stat. Ann. art. 6252-17 (1970, Supp. 1984).

APPROVED this 5<sup>th</sup> day  
of November, 1984.

  
HARRY F. ROGERS, Mayor

ATTEST:

  
CINDY SELMAN, City Secretary



## ORDINANCE NO. 67-D

AN ORDINANCE AMENDING ORDINANCE #67 OF THE CITY OF ROLLINGWOOD, TEXAS, AS PREVIOUSLY AMENDED, BY AMENDING CERTAIN DEFINITIONS; BY AMENDING SPECIFICATIONS FOR EXTERIOR BUILDING MATERIALS, HEIGHT REGULATIONS, BUILDING LINES & EASEMENTS FOR COMMERCIAL STRUCTURES; BY ESTABLISHING BARRIER REQUIREMENTS BETWEEN COMMERCIAL AND RESIDENTIALLY ZONED LOTS; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES OR PARTS THEREOF; PROVIDING FOR PENALTY AS ESTABLISHED IN ORDINANCE #67K, AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS:

Ordinance 67 of the City Ordinances of the City of Rollingwood and all amendments thereto are hereby amended to provide for the addition of the following:

1. Definitions

ACCESSORY BUILDING means a structure detached from the main building intended for storage, work shop, hobby shop, greenhouse, or structures of like character.

ACCESSORY USE means a subordinate use customarily incident to the main use.

ALLEY means a public way which affords a secondary means of access to property abutting thereon.

BASEMENT means any structure below ground level.

BUFFER means a green belt.

BUILDING means any structure designed or intended for the support, enclosure, shelter, or protection of persons, animals, chattels, or property of any kind.

BUILDING LINE or SETBACK LINE means a designated line generally parallel to the street right-of-way, indicating the area into which a building may not encroach.

CITY means the City of Rollingwood, Travis County, Texas, or its governing body, as the context may dictate;

COMMISSION means the Zoning and Planning Commission of the City;

COMMISSIONER OF SANITATION means such person as may be appointed by the Mayor, and who undertakes the duties pursuant to such appointment, such as a Commissioner of Sanitation.

CLUB means a building, or portion thereof, or premises owned or operated by a corporation, association, person, or persons for a social, educational, or recreational purpose, but not primarily for profit or to render a service which is customarily carried on as a business.

CONTAINMENT SYSTEM means a facility other than organized disposal system and a containment system.

DETACHED GARAGE means a permanent building designed to shelter one (1) or more automobiles.

DISTRICT means a zoned section or sections of the City of Rollingwood for which regulations governing the use of buildings and premises, the height of buildings, the size of yards, and the density of use, are uniform.

DWELLING means any building or portion thereof which is designed for residential purposes.

EASEMENT means property right in the public for the use of land for specific purposes.

FAMILY means one (1) person or two (2) or more persons related by blood, marriage, or legal adoption.

GRADE means the angle or slope of the land.

GREEN BELT is a landscaped area in which no structure can be built.

GROUND FLOOR AREA means the area measured by taking the aggregate outside horizontal dimensions of the building, at foundation level, excluding the floor area of garages, basements, and open or screened porches.

HABITABLE: The structure has complied with all requirements and can be inhabited pursuant to a lawfully granted certificate of occupancy.

HEIGHT OF BUILDING is defined in the section defining the city building codes.

HOLDING TANK means a vented, watertight tank designated for temporary holding of sewage and so constructed as to prevent the removal of the sewage except by pumping therefrom, for delivery to an approved sewage disposal system.

LOT means a portion of a subdivision or other parcel of land designed as a unit for transfer of ownership or for development.

LOT LINES mean the lines bounding a lot as defined herein.

MASONRY means clay brick, hollow clay tile, natural stone, stucco, marble, or a combination of any of these materials on the exterior surface of the outside walls.

MAYOR means the mayor of the City of Rollingwood.

MSL is the abbreviation for mean sea level.

NON-CONFORMING USE means any building or land lawfully occupied by a use at the time this ordinance or amendment thereto becomes applicable to such building or land, and which does not conform at the time of such applicability with the use regulation of the district in which it is situated.

OPEN ZONE: a green belt.

ORGANIZED DISPOSAL SYSTEM means any public or private sewage system for the collection, treatment, and disposal of sewage operated in accordance with the terms and conditions of applicable regulatory authority and law.

PARKING SPACE means an area containing not less than one hundred and eighty (180) square feet exclusive of the driveways connecting said space with a street or alley.

PERMANENT BUILDING means a main building, accessory building, or detached garage permanently anchored to a concrete slab or other permanent foundation not intended to be moved. (Original Ordinance No. 67-D, adopted March 20, 1978)

PERMIT AUTHORITY means the person, agency, or entity authorized by the City Council to inspect and conduct surveillance under the terms of this Ordinance.

PERSON means any person, firm, partnership, corporation, association, company or organization of any kind;

RESPONSIBLE PARTY means the owner, occupant or person in custody of the building or structure.

SEPTIC TANK means a vented, watertight tank which serves as a sedimentation and sludge digestion chamber, which is placed between the house sewer and the soil absorption field.

SEPTIC TANK SYSTEM means a system for disposing of sewage through soil absorption and consisting of the following components: The house sewer, the septic tank, and the soil absorption field.

SIGN means any device or surface on which letters, illustrations, designs, figures, or symbols are painted, printed, stamped, raised, projected, or in any manner outlined or attached.

SLOPE means the difference between the highest elevation and the lowest elevation on any lot divided by the horizontal distance between the two points.

SOIL ABSORPTION FIELD is that part of a septic tank system consisting of drainage tiles and surrounding permeable soil used for the subsurface disposal of septic tank effluent.

SERVICE STATION means any building and premises where gasoline, oil, grease, batteries, tires, and automobile accessories are supplied and dispensed at retail.

SEWAGE means waterborne human or other domestic waste.

SEWAGE FACILITY means septic tank, pit privy, cesspool, sewage holding tank, injection well used to dispose of sewage, treatment tank, and any other facility, system, means, or method used for the disposal of sewage other than a disposal system operated under a permit issued by the Water Quality Board of the State of Texas.

SPECIAL EXCEPTION means permission given by the Board of Adjustment in specific cases for an applicant to use his property in a manner otherwise contrary to the provision of this Ordinance under the conditions imposed by law and this Ordinance.

STORY means that portion of a building, other than a basement, included between the surface of any floor and the surface of the floor next above it; or if there is no floor above it, then the space between the floor and the ceiling next above it.

STREET means a right-of-way dedicated to public use, or a private right-of-way serving more than one (1) ownership, which provides principal vehicular and pedestrian access to adjacent properties.

STRUCTURE means anything constructed or erected which requires location on or in the ground or attached to something having a location on or in the ground; this includes permanent buildings of all types, and also fences, retaining walls, berms, water detention structures, paved areas, and so on.

STRUCTURAL ALTERATION means any change to any building, including but not limited to, changes or modifications of supporting members, bearing walls or partitions, columns, beams or girders, rebuilding of roof or exterior walls, and additions or deletions to existing structures which change configurations or aesthetics.

SUBDIVISION means a subdivision which has been platted and approved by the City and recorded with the County Clerk of Travis County, Texas, or which is required by statute to be so platted and recorded.

TEMPORARY BUILDING means an accessory building erected on a temporary foundation such as skids, plywood, or other non-permanent materials.

VARIANCE means an authorization by the Board of Adjustment granting relief and doing substantial justice in the use of an applicant's property, where, owing to special conditions, a literal enforcement of the provisions of this Ordinance will result in unnecessary hardship.

WATER QUALITY BOARD means the Texas Water Quality Board or its successor agency.

YARD means an open space between a building and the lot lines for the lot on which the building is situated, unoccupied and unobstructed by any portion of a structure from the ground upward, except as otherwise provided herein. In measuring a yard for the purpose of determining the width of a side yard, the depth of a front yard, or the depth of the rear yard, the minimum horizontal distance between the lot line and the nearest main building foundation line shall be used.

YARD, FRONT means a yard extending across the front of a lot between the side lot lines, and being the minimum horizontal distance between the street easement line of front property and the main building, or any projections thereof. On corner lots the street address, which will establish the front yard, shall be determined by the City.

YARD, REAR means a yard extending across the rear of a lot and being the required minimum horizontal distance between the rear lot line and the rear of the main building, or any projections thereof, other than the projections of uncovered steps, unenclosed balconies, or unenclosed porches. On all lots the rear yard shall be in the rear of the front yard.

YARD, SIDE means a yard between the main building and the side line of the lot, extending from the required front yard to the required rear yard, and being the minimum horizontal distance between a side line and the side of the main buildings or any projections thereof.

2. Exterior Building Materials. The exterior wall surface of commercial structures shall not exceed forty (40%) percent glass, and the balance of the structure shall be masonry.

3. Mirrored Glass. No mirrored glass shall be used on structures. Mirrored glass is defined as glass having a reflectivity factor of twenty (20%) percent or greater.

4. Height Regulations. No commercial building shall exceed thirty five (35) feet in height, and no building shall exceed two stories in height.

5. Building Lines and Easements. There shall be a minimum commercial building setback of twenty (20) feet from the front property line to the front building line and thirty (30) feet from the rear property line to the rear building line. On all "C" commercial lots which adjoin "R" residential lots, there shall exist a thirty (30) foot greenbelt, measured horizontally, between the residential lot line and any impervious cover, including parking or buildings. The thirty foot greenbelt shall be either left in its undisturbed natural state or shall be landscaped as specified in this Ordinance and as approved by the City Council.

6. Barriers. In areas where terrain factors do not provide adequate privacy to residents in residential districts, the builder or developer is required to erect a cedar or redwood privacy fence, with the smooth side facing the residence, of not less than eight (8) feet in height and to plant landscaping, where necessary, of sufficient height and density to ensure a minimum of sight and sound annoyance to all residents. Plans for these barriers shall be made in accordance with all applicable state, county, and city codes and regulations, and shall be approved by the City Council. Furthermore, where a "C" lot adjoins an "R" lot, no commercial or office building shall have windows, porches or other areas which provide a view into the homes of adjoining residents.

7. Impervious Cover.

7.1. Defined. Impervious cover shall constitute all areas where the natural absorption of runoff water by the land is prevented by the site development. Grass crete set in sand may be considered fifty percent (50%) impervious cover. Paving stones, ungrouted, set in sand, may be considered seventy five percent (75%) impervious cover.

7.2. Revisions to these materials and other materials and applications may be reviewed by the City Council and their appropriate impervious cover assigned by the City Council; an approved and current list shall be on file at the Rollingwood City Hall.

7.3. Impervious cover shall not exceed fifty percent.

8. Repealer Clause. Any provisions of Rollingwood Ordinance 67 and amendments thereto which are inconsistent with this ordinance are hereby repealed to the extent of the conflict only.

9. Severability. If any section, paragraph, subdivision, or other provision of this ordinance is adjudged to be invalid or unconstitutional, such holding shall affect the portion of the ordinance so adjudged only, and shall not affect the validity of this ordinance as a whole.

PASSED at a meeting of the City Council of the City of Rollingwood on the first day of July, 1985, at which a quorum was present and for which a public hearing was held and due notice was given according to law.

APPROVED THIS 1ST DAY OF JULY, 1985.

*Harry F. Rogers*

HON. HARRY F. ROGERS, MAYOR

ATTEST:

*Cindy Selman*  
CINDY SELMAN, CITY SECRETARY

## Tex. Loc. Gov't Code § 245.004

### Section 245.004 - Exemptions

This chapter does not apply to:

**(1)** a permit that is at least two years old, is issued for the construction of a building or structure intended for human occupancy or habitation, and is issued under laws, ordinances, procedures, rules, or regulations adopting only:

**(A)** uniform building, fire, electrical, plumbing, or mechanical codes adopted by a recognized national code organization; or

**(B)** local amendments to those codes enacted solely to address imminent threats of destruction of property or injury to persons;

**(2)** municipal zoning regulations that do not affect landscaping or tree preservation, open space or park dedication, property classification, lot size, lot dimensions, lot coverage, or building size or that do not change development permitted by a restrictive covenant required by a municipality;

**(3)** regulations that specifically control only the use of land in a municipality that does not have zoning and that do not affect landscaping or tree preservation, open space or park dedication, lot size, lot dimensions, lot coverage, or building size;

**(4)** regulations for sexually oriented businesses;

**(5)** municipal or county ordinances, rules, regulations, or other requirements affecting colonias;

**(6)** fees imposed in conjunction with development permits;

**(7)** regulations for annexation that do not affect landscaping or tree preservation or open space or park dedication;

**(8)** regulations for utility connections;

**(9)** regulations to prevent imminent destruction of property or injury to persons from flooding that are effective only within a flood plain established by a federal flood control program and enacted to prevent the flooding of buildings intended for public occupancy;

**(10)** construction standards for public works located on public lands or easements; or

**(11)** regulations to prevent the imminent destruction of property or injury to persons if the regulations do not:

**(A)** affect landscaping or tree preservation, open space or park dedication, lot size, lot dimensions, lot coverage, building size, residential or commercial density, or the timing of a project; or

**(B)** change development permitted by a restrictive covenant required by a municipality.

*Tex. Loc. Gov't. Code § 245.004*

Amended By Acts 2005, 79th Leg., Ch. 31, Sec. 1, eff. 9/1/2005.

Added by Acts 1999, 76th Leg., ch. 73, Sec. 2, eff. 5/11/1999.

Amended by Acts 2003, 78th Leg., ch. 646, Sec. 1.

## AGENDA ITEM SUMMARY SHEET

### City of Rollingwood

Meeting Date: October 16, 2024

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on a Covered Applications and Prohibited Technology Policy

**Description:**

Last session, the Texas legislature passed [S.B. 1893](#), which prohibits the use of TikTok and certain other social media applications and services on governmental devices. The bill specifically requires cities and other political subdivisions to adopt a policy: (1) prohibiting the installation of TikTok or another covered application on any device owned or leased by the governmental entity; and (2) requiring the removal of TikTok and covered applications from those devices.

Although the bill went into effect immediately upon being signed by the governor in 2023, the requirement that a city adopt the policy described above did not apply until the Department of Information Resources (DIR) and the Department of Public Safety (DPS) jointly developed a model policy for governmental entities to use in developing their own local policy. The model policy was released in September 2024 and the City has until November 20, 2024 to adopt a local policy as required by S.B. 1893.

The attached policy was modeled after the DIR model policy and was approved by legal.

**Action Requested:**

To approve the Covered Applications and Prohibited Technology Policy

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**

- Draft Covered Applications and Prohibited Technology Policy



## Covered Applications and Prohibited Technology Policy

### **Purpose**

On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks over the Chinese Communist Party's ability to use the application for surveilling Texans. Governor Abbott also directed the Texas Department of Public Safety (DPS) and the Texas Department of Information Resources (DIR) to develop a plan providing state agencies guidance on managing personal devices used to conduct state business. Following the issuance of the Governor's directive, the 88th Texas Legislature passed Senate Bill 1893, which prohibits the use of covered applications on governmental entity devices.

### **Scope**

Pursuant to Senate Bill 1893, governmental entities, including local governments, must adopt a covered applications policy.

### **Definition**

A covered application is defined as the social media service TikTok or any successor application or service developed or provided by ByteDance Limited, or any entity owned by ByteDance Limited, or a social media application or service specified by proclamation of the governor under Government Code Section 620.005.

### **Policy**

Except where approved exceptions apply, the use or installation of covered applications is prohibited on all government-owned or -leased devices, including cell phones, tablets, desktop and laptop computers, and other internet-capable devices.

The City of Rollingwood will identify, track, and manage all government-owned or -leased devices including mobile phones, tablets, laptops, desktop computers, or any other internet-capable devices to:

- a. Prohibit the installation of a covered application.
- b. Prohibit the use of a covered application.
- c. Remove a covered application from a government-owned or -leased device that was on the device prior to the passage of S.B. 1893 (88th Leg, R.S.).
- d. Remove an application from a government-owned or -leased device if the Governor issues a proclamation identifying it as a covered application.

### **Ongoing and Emerging Technology Threats**



To provide protection against ongoing and emerging technological threats to the government's sensitive information and critical infrastructure, DPS and DIR will regularly monitor and evaluate additional social media applications or services that pose a risk to this state.

DIR will annually submit to the Governor a list of social media applications and services identified as posing a risk to Texas. The Governor may proclaim items on this list as covered applications that are subject to this policy.

If the Governor identifies an item on the DIR-posted list described by this section, then the City of Rollingwood will remove and prohibit the covered application.

The City of Rollingwood may also prohibit social media applications or services in addition to those specified by proclamation of the Governor.

### **Policy Compliance**

This policy applies to all City of Rollingwood full- and part-time employees, contractors, paid or unpaid interns, and other users of government networks. All City of Rollingwood employees are responsible for complying with this policy. The city of Rollingwood will verify compliance with this policy through various methods including but not limited to, IT/security system reports and feedback to leadership. An employee found to have violated this policy may be subject to disciplinary action, including termination of employment.

### **Policy Review**

This policy will be reviewed annually and updated as necessary to reflect changes in state law, additions to applications identified under Government Code Section 620.006, updates to the prohibited technology list posted to DIR's website, or to suit the needs of the City of Rollingwood.

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: October 16, 2024

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on an amendment to the Code of Ordinances regarding residential lighting and related provisions

**Description:**

The CRCRC approved the attached recommendations regarding residential lighting and sent their recommendations on to the Planning and Zoning Commission. At the Planning and Zoning Commission meeting on October 2, these recommendations were approved (by a 6-0 vote) to be sent on to the City Council with the understanding that this would ultimately come back before the Planning and Zoning Commission through the Public Hearing process before it can be adopted. In this approval, the Planning and Zoning Commission asked for the following considerations (staff/legal/planning comments are in red next to the considerations):

- Consider adding provisions for string lights **Adding a provision to specifically allow string lights would be allowed because this would be less restrictive than the International Dark Sky Community Requirements.**
- Consider the Commission's objections to prohibiting uplighting (in trees) **Specifically allowing uplighting in trees would be allowed because this would be less restrictive than the International Dark Sky Community Requirements.**
- Consider not requiring replacement fixtures to comply with new code (example given was if they have a set of 10 matching outdoor lights and one needs to be replaced, they don't want to have it replaced with one that complies/doesn't match the rest of them) **No concerns with this.**
- Consider whether 3000 Kelvin should be closer to 4000 to 5000 Kelvin for landscape lighting. **This would be allowed because it is less restrictive than the International Dark Sky Community Requirements.**
- Consider including provisions for timers in lieu of photocells **No concerns with this.**
- The Term "setback" will need to be made to match our required "yards" (don't have setbacks in the residential zoning district) **See comment recommending this be handled in the Nuisance section of our code.**
- Consider whether the "up to \$2000" fine is reasonable or if it should be lowered
- Consider allowing lights in the side setback if there is a side entrance (d)(7) **No concerns.**

Additionally, this lighting document was reviewed by legal/planning and additional comments were generated and put in the attached lighting recommendation document. When reviewing this against the International Dark Sky Community Requirements, we can't be more restrictive than the International Dark Sky Community requirements because we are not a Dark Sky Community. If the City becomes an International Dark Sky Community we could be create rules that are more restrictive.

**Action Requested:**

Staff requests that Council:

- Review the considerations provided by the P&Z above and direct staff as to whether to incorporate those recommendations in the draft.
- Review the attached draft with staff/planning comments and provide direction to staff as to incorporating those comments.
- Provide direction to staff as to next steps for this draft ordinance. The options could include sending it through the public hearing process or bringing it back with changes for additional review.

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**

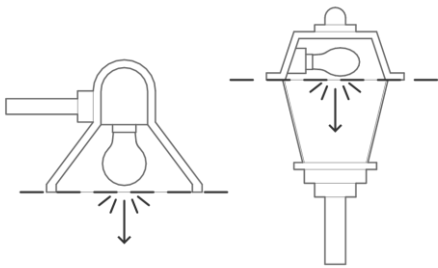
- Draft recommendations in text amendment format approved by CRCRC and approved by P&Z to be sent to City Council for next steps, with comments from staff/planning review.

**Sec. 107-81. Exterior Lighting requirements.**

(a) Definitions: As used herein:

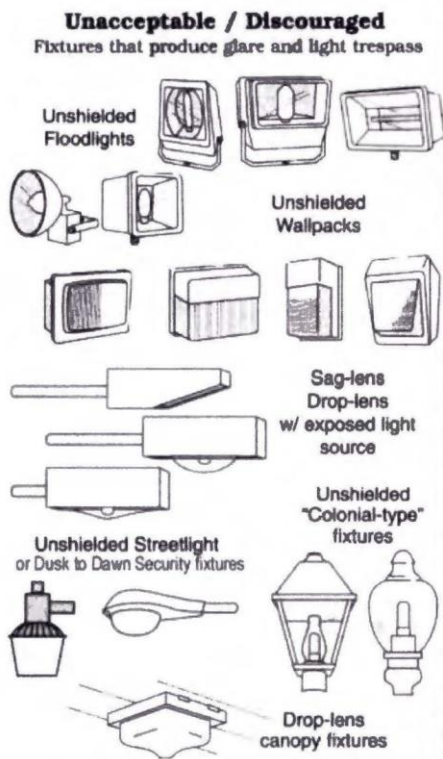
(i) "Shielded" means "installed in such a manner that all light emitted by the fixture, either directly from the bulb or a diffusing element, or indirectly by reflection or refraction from any part of the fixture, is projected below the horizontal plane immediately beneath the fixture's lowest light-emitting part."

**Commented [AW1]:** Note that as was done in the commercial lighting section, the graphics will be removed from the code and placed in a manual that can be adopted by the Council separately, and language will be added to reflect that the manual can be referred to for examples.

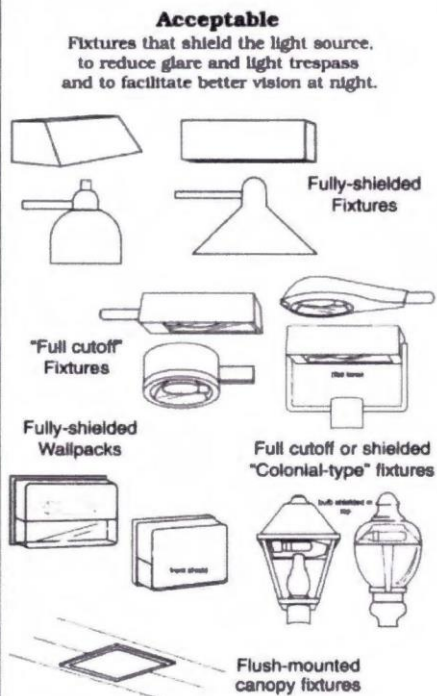


In Figure A (below), the lights on the left are nonconforming. Those on the right can be used in most cases. However, the mounting height and proximity to the property line may cause them to need additional shielding to prevent the luminous elements from being visible from any other property.

UNSHIELDED FIXTURES



Full Cutoff and Fully Shielded Fixtures



F

(ii) "Footcandle" as used herein shall mean: The illuminance produced on a surface one foot from a uniform point source of one candela and equal to one lumen per square foot.

(b) Applicability.

- (1) The regulations contained in this section are applicable to outdoor lighting fixtures installed on structures within the residential zoning districts of the City.
- (2) All outdoor lighting fixtures existing and legally installed and operating before the effective date of this section, or installed pursuant to a permit approved prior to the effective date of this Section, shall be brought into conformance with this Section upon the earlier of: (1) an application for a site plan or building permit for construction of a new building or modification of 50% or more of an existing structure, or (2) replacement or modification of an existing non-conforming fixture.

(3) This section does not apply to interior lighting; however, overly bright lighting emitted from a structure will be subject to this section if it is determined by the City Administrator or his/her designee that it creates a nuisance or a potential safety hazard.

**Commented [AW2]:** Should this be handled in a nuisance section, not zoning?

(c) Exemptions. The following are exempt from the provisions of this section:

- (1) publicly maintained traffic control devices;
- (2) street lights installed prior to the effective date of this section;
- (3) temporary emergency lighting (fire, police, repair crews);
- (4) lighting fixtures and illumination requirements imposed by TxDOT within TxDOT rights of way (ROW);
- (5) moving vehicle lights;
- (6) navigation lights (aircraft warning beacons on water towers and wireless transmission facilities) required by State or Federal law;
- (7) signs and associated lighting that conform to the city’s sign regulations in Chapter 24;
- (8) seasonal decorations with lights in place illuminated no longer than sixty (60) days; and
- (9) other temporary uses approved by the City Council (festivals, carnivals, fairs, night-time construction);
- 10. Unshielded decorative lights meeting the standard (not exceeding .25 footcandle which mimic natural gas flickering lights.

(d) General Standards. The following standards shall apply to all outdoor lighting installed after the effective date of this section:

- (1) Except for street lighting in public right of way, all exterior fixtures must be hooded or shielded so that the light source is not directly visible from adjacent properties or properties within 250 ft of light source. As directed by city building official a submittal of exterior light fixtures shall be included with the building permit plans that includes lumens output, color temperature and a physical description.
- (2) Lighting must have a color temperature of no more than 3000 Kelvins (K).
- (3) Exterior lighting may not exceed .25 footcandle across the source property line.
- (4) No light or illumination that flashes, moves, scrolls rotates, scintillates, blinks, flickers, varies in intensity or color, or uses intermittent electrical pulsations is permitted other than low voltage lights permitted under item 8 above for the limited period allowed in C8. Light fixtures may be controlled by a motion detector that deactivates fixtures after no more than 15 minutes.
- (5) Light fixtures shall be controlled a photocell that restricts activation to night time use only.
- (6) Private walkway light fixtures shall not exceed 385 lumens each.
- (7) Setback lighting. No Light fixtures shall be installed in any setback except for lighting installed in accordance with (6) above and for two light fixtures at a driveway entrance.
- (8) Landscape/yard lighting. Light fixtures used for illuminating landscape features shall not be used after 11:00 PM. Individual Fixtures shall not exceed 530 lumens.

**Commented [AP3]:** The DarkSky Association requirement specifies full shielding only for fixtures over 1,000 initial lamp lumens, whereas the proposed language applies shielding to all exterior fixtures, regardless of lumen output. This is more restrictive.

**Commented [AP4]:** The DarkSky Association does not require timers or cut-off lighting for the minimum requirements to become certified. This would be more restrictive than the DarkSky requirements.

**Commented [AP5R4]:** The language also controls the movement of a light fixture that also is not a DarkSky Association requirement and would be more restrictive.

**Commented [AP6]:** The DarkSky Association does not have a requirement that restricts lighting to night-time only. This would be more restrictive than the DarkSky Association requirements.

**Commented [AP7]:** The DarkSky Association does not have setback requirements. This would be a more restrictive requirement.

**Commented [AW8R7]:** Could possibly be handled in the nuisance regulations as opposed to zoning.

**Commented [AP9]:** Same as above.

(9) Western Hills Athletic Club (WHAC) property. Lighting for new construction or over 50% renovation of facilities on WHAC property shall comply with this section.

**Commented [AW10]:** Because the WHAC is not zoned Residential, recommend removing this and providing for this regulation in the appropriate location.

(e) Enforcement. The city shall have the power to administer and enforce the provisions of this Section, as provided in this Chapter. Any violation of this Section is hereby declared to be a nuisance. A civil penalty of up to \$2,000 for each day a violation occurs may be assessed when it is shown that the defendant was actually notified of the provisions of this article and after receiving notice failed to take action necessary for compliance with this article.

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

### Meeting Date: October 16, 2024

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on an amendment to the Code of Ordinances regarding connecting driveways

**Description:**

The CRCRC approved the attached recommendation regarding connecting/circular driveways sent their recommendations on to the Planning and Zoning Commission. At the Planning and Zoning Commission meeting on October 2, these recommendations were approved (by a 6-0 vote) to be sent on to the City Council with the understanding that this would ultimately come back before the Planning and Zoning Commission through the Public Hearing process before it can be adopted.

After legal and planning review of this ordinance, the following language was recommended to replace the recommendation language:

*A special exception to the requirements of this section may be granted by the Zoning Board of Adjustment if it can be demonstrated that having a circular driveway connecting two streets will address a safety concern so long as the proposed driveway edges closest to intersecting street corner are no closer than 30 feet from the intersecting corner.*

Additionally, if the concerns for approval of a circular/connecting driveway are generally a safety concern, this could be amended to have an administrative approval process.

**Action Requested:**

- Consider the recommended language for this recommendation based on legal/planning review.
- Provide direction to staff as to next steps for this draft ordinance. The options could include sending it through the public hearing process or bringing it back with changes for additional review.

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**



- Recommendation regarding connecting/circular driveways from the CRCRC and approved to be sent to the City Council by P&Z

**CRCRC RECOMMENDATION ON DRIVEWAYS CONNECTING 2 STREETS 7-23-2024**

Survey Results Analysis on 274 Respondents

**Should we reconsider code limitations placed on circular driveways for a corner lot that connects two streets?**

156 (57%) Yes

112 (40%) No

6 (3%) No response

71 Comments: 48 for; 6 against for safety reasons; 16 against for misc (impervious, curb cuts, etc)

Current:

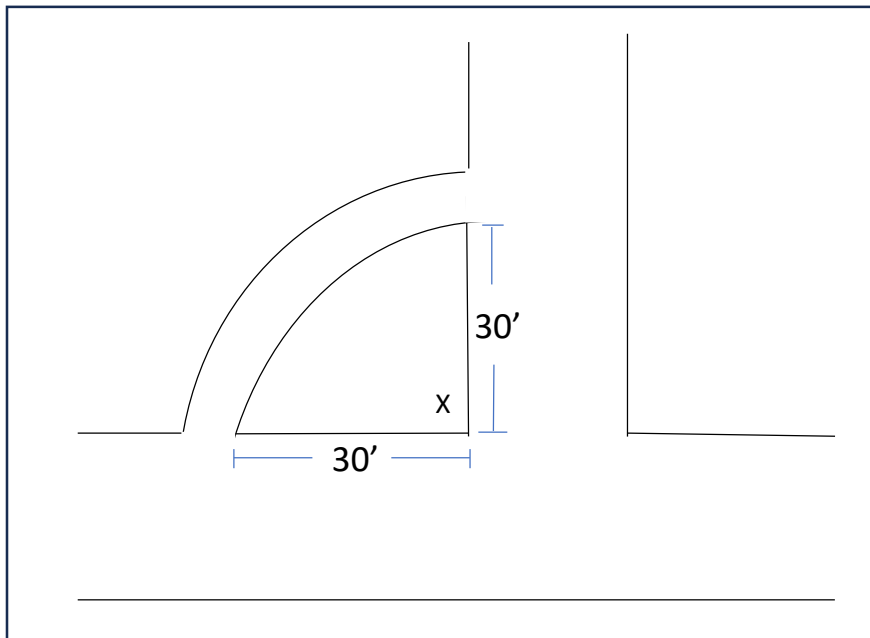
**Sec. 28-70. - Driveways with more than one curb cut.**

(4) Circular driveways or continuous driveways with more than one curb cut shall be allowed on only one street on corner lots. This includes driveways that cut across corner lots from one street to the intersection street.

Add:

**Special Exception**

*If it can be demonstrated that having a circular driveway connecting two streets will address a safety concern, a property owner may seek a special exception for such from the Board of Adjustment provided that the proposed driveway edges closest to intersecting street corner are no closer than 30 feet from the intersecting corner.*



# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: October 16, 2024

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on an amendment to the Code of Ordinances regarding residential fence height and related provisions

**Description:**

The CRCRC approved the attached recommendation regarding residential fence height and sent their recommendations on to the Planning and Zoning Commission. At the Planning and Zoning Commission meeting on October 2, these recommendations were approved (by a 5-2 vote) to be sent on to the City Council with the understanding that this would ultimately come back before the Planning and Zoning Commission through the Public Hearing process before it can be adopted.

After legal and planning review of this ordinance, it was recommended that this code provision could be administratively approved as opposed to requiring a special exception by the Board of Adjustment. If it were to be drafted to go through the special exception process, there would need to be specific criteria listed for consideration of the special exception.

**Action Requested:**

Staff requests that the City Council:

- Consider legal/planning direction regarding whether this should require a special exception process.
- Provide direction to staff as to next steps for this draft ordinance. The options could include sending it through the public hearing process or bringing it back with changes for additional review.

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**

- Recommendation from the CRCRC and approved to be sent to the City Council by P&Z.

CRCRC APPROVED  
FENCE HEIGHT  
PROPOSAL/RECOMMENDATION

**ISSUE:** Currently the Rollingwood fence ordinance does not have a height limit but requires a permit. Any height over 6' must be stamped by an engineer. Intrusive to adjacent neighbors and right to privacy issues.

**APPLICATION:** The proposed regulation regarding side and rear residential fencing is applicable to residential zoning districts within the City. Existing fences will be grandfathered and these regulations will not apply. The current front yard fence regulation will remain unchanged.

**OVERVIEW OF PROPOSAL/RECOMMENDATION:** The standard allowable fence height is to be 6ft from natural grade. All fences exceeding 6ft in height will require certified engineer approval. Fences exceeding 8 ft must be engineered and have Board of Adjustment (Special Exception) approval based on privacy, safety, and continuity.

**PROCEDURE:** A review of fence ordinances from several adjacent Cities (Westlake Hills, Lakeway, Bee Cave Village, and the City of Austin), was conducted to review and compare the City of Rollingwood's existing ordinance and those of the adjacent Cities. Makayla Rodriguez was instrumental in obtaining the ordinances from the various adjacent Cities.

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: October 16, 2024**

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on an amendment to the Code of Ordinances regarding residential landscape and tree canopy management

**Description:**

The CRCRC approved the attached recommendations regarding residential landscape and tree canopy management and sent their recommendations on to the Planning and Zoning Commission. At the Planning and Zoning Commission meeting on October 2, these recommendations were approved (by a 7-0 vote) to be sent on to the City Council with the understanding that this would ultimately come back before the Planning and Zoning Commission through the Public Hearing process before it can be adopted. In this approval, the Planning and Zoning Commission asked for the following considerations:

- Consider simplifying the language if possible
- Have this recommended language reviewed by a certified arborist at some point before adoption **This is in process.**
- Consider the challenges in getting Board of Adjustment approval and whether the City Council would have any ideas on alternative policies that would still discourage removal of heritage trees.
  - o The following was discussed as an alternative to requiring that an applicant go to the BOA to remove a heritage tree: *In the case that a heritage tree poses a safety issue, upon the recommendation of a third-party arborist hired by the homeowner, and so accepted by the city arborist, the city arborist may grant the removal of the tree. This would still include a replacement tree requirement.*

Additionally, legal has noted that if a special exception provision is placed in the code, there must be specific criteria that need to be met in order for the Board of Adjustment to grant the special exception.

At the September 18, 2024 City Council Meeting Council Member McDuffee made a recommendation that the fine language be amended in Section 107-378 (b) to include a \$2000 fine for any offense, and to remove language referring to a \$500 fine.

Since the P&Z reviewed and sent this document on to Council at their October 2 meeting, the draft ordinance for this item has been amended slightly to correct a few typos and code

reference errors, as well as to correct the placement of one of the newly added subsections. No substantial changes have been made.

**Action Requested:**

- Review the draft ordinance and considerations provided by the P&Z above and direct staff as to whether to incorporate those recommendations in the draft.
- Review the legal recommendation regarding special exceptions and previous discussion regarding the amount of the find and provide direction to staff as to whether to incorporate these into the draft.
- Provide direction to staff as to next steps for this draft ordinance. The options could include sending it through the public hearing process or bringing it back with changes for additional review.

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**

- Draft recommendations in ordinance format approved by CRCRC and approved by P&Z to be sent to the City Council for next steps



38 **SECTION 2.** Code Amendment. The following sections of the Rollingwood Code of  
39 Ordinances are hereby amended as follows with ~~strike-throughs~~ being deletions from the  
40 Code and underlines being additions to the Code:

41 The title to Chapter 107, Division 10, Subdivision 2 is hereby deleted and amended to read  
42 as follows:

43 **Subdivision 2. Residential Landscape and Tree Canopy Management**

44 **Sec. 107-369. Purpose.**

45 (a) The tree code regulations protect the health, safety, and general  
46 welfare of the citizens of the city. In doing so, the appearance of  
47 the city is enhanced and important ecological, cultural, and  
48 economic resources are protected for the benefit of the city's  
49 residents, businesses, and visitors.

50 (b) Because the city experiences frequent drought conditions, these  
51 regulations are also intended to encourage low water demanding  
52 landscapes (Xeriscapes) through the use of native and adapted  
53 low water use plants from the Austin Grow Green Guide found  
54 on the City of Austin Website. The planting of turfgrass on less  
55 than 50% of the total landscaped areas, with that turf grass  
56 preferably having summer dormancy capabilities such as Buffalo  
57 grass, Zoysia grass, or non-seeding varieties of Bermuda grass is  
58 also encouraged.

59 (c) It is the intent of these regulations that site plan and project  
60 design will preserve the existing natural character of the  
61 landscape and the retention of protective trees as much as  
62 possible.

63 ~~(b)(d)~~ (d) The sections within this subdivision address trees in both  
64 development and non-development situations and seek to  
65 enhance the quality of the tree canopy and optimize the benefits  
66 that trees provide.

67 ~~(e)(e)~~ (e) For development situations, additional requirements to this  
68 subdivision are designated in [section] 107-376.

69 **Sec. 107-370. Applicability.**

70 This subdivision applies to property in the residential zoning  
71 district and to any other property to which section 107-341 of this  
72 Code does not apply.

73 **Sec. 107-371. Definitions.**

74 In this subdivision:

- 75 (a) *Protected species* means:  
76 (1) Ash, Texas



- 77 (2) Cypress, Bald
- 78 (3) Elm, American
- 79 (4) Elm, Cedar
- 80 (5) Madrone, Texas
- 81 (6) Maple, Bigtooth
- 82 (7) All Oaks
- 83 (8) Pecan
- 84 (9) Walnut, Arizona
- 85 (10) Walnut, Eastern Black
- 86 (b) *Protected tree* means a tree that has a trunk with a diameter of 12
- 87 inches or more, measured four and one-half feet above ground,
- 88 and is one of the protected species;
- 89 (c) *Replacement species* means:
  - 90 (1) For trees planted within 20 feet of an above-ground
  - 91 power, cable, or telephone line:
    - 92 a. Anacacho Orchid Tree
    - 93 b. Common Tree Senna
    - 94 c. Crape Myrtle (dwarf)
    - 95 d. Desert Willow
    - 96 e. Evergreen Sumac
    - 97 f. Eve's Necklace
    - 98 g. Flameleaf Sumac
    - 99 h. Goldenball Leadtree
    - 100 i. Mexican Buckeye
    - 101 j. Mexican Plum
    - 102 k. Possumhaw Holly
    - 103 l. Rough Leaf Dogwood
    - 104 m. Texas Mountain Laurel
    - 105 n. Texas Persimmon
    - 106 o. Texas Pistache
    - 107 p. Texas Redbud
    - 108 q. Wax Myrtle
    - 109 r. Yaupon Holly
    - 110 s. Cherry Laurel
  - 111 (2) For all other trees planted within a property, a protected
  - 112 species.
  - 113 (d) *Replacement tree* means:

114 (1) For the replacement species listed in subsection (c)(1), a tree  
115 at least eight feet high when planted, which shall be  
116 maintained in a healthy condition after planting;

117 (2) For the replacement species listed in subsection (c)(2), a tree  
118 with a diameter equal to not less than one-fourth the diameter  
119 of the protected tree it replaces up to a maximum diameter of  
120 six inches, which shall be maintained in a healthy condition  
121 after planting. The diameter of protected and replacement  
122 trees shall be measured four and one-half feet above the  
123 ground when planted.

124 (e) Heritage tree means a Protected Tree of a protected species,  
125 having a diameter of 24 inches or more, measured 4½ feet above  
126 natural grade. To determine the diameter of a multi-trunk tree,  
127 measure all the trunks; add the total diameter of the largest trunk  
128 to ½ the diameter of each additional trunk. A total diameter of  
129 24” or higher for a multi-trunk tree is a Heritage tree.

130 (f) Critical root zone (“CRZ”) means the area around and under a  
131 tree having a radius of one foot per inch of diameter from the  
132 trunk of the tree outwards and twenty-four inches in depth. For  
133 example, for a tree having a 10-inch diameter, the critical root  
134 zone is 10 feet out from the trunk and twenty-four inches deep.

135 (g) Removal means an act that causes or may be reasonably  
136 expected to cause a tree to die, including:

- 137 (1) Uprooting;
- 138 (2) Severing the main trunk;
- 139 (3) Damaging the root system, including, but not limited to:
  - 140 a. Adjusting the grading of a lot to cover or uncover
  - 141 a tree trunk or root system to the extent that the
  - 142 adjusted grading causes or may be reasonably
  - 143 expected to cause the tree to die; or
  - 144 b. Placing fixtures over the root system to the extent
  - 145 that the placement of the fixtures causes or may be
  - 146 reasonable expected to cause the tree to die.

147 (4) Excessive pruning, including, but not limited to, pruning that  
148 exceeds 25 percent of the canopy of the tree.

149 (h) Certified City arborist means an ISA certified arborist.

150 (i) City Development Officer means that individual designated by the  
151 City Administrator from time to time.

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**Sec. 107-372. Administration.**

- (a) A city arborist shall be appointed by the city council who shall coordinate with the City Development Officer when determined necessary to assist in promulgating forms for use under this subdivision and to decide all applications for removal of a protected tree.
- ~~(b)~~ If an applicant requests a variance as permitted under this subdivision, the city arborist shall direct the request to the city council and make a recommendation to the city council whether to approve the variance request.
- ~~(c)~~(b) The list of eligible protected tree species under subsection 107-371(a) and the list of eligible replacement tree species under [subsection] 107-371(c) may be supplemented by approval of the city council, in consultation with the city arborist. ~~Or as provided by subsection (e).~~
- ~~(d)~~(c) All protected trees and heritage trees removed from a lot should be replaced on that lot unless a written permission is submitted to the City from an adjacent lot owner to replant on the adjacent lot. An applicant may satisfy a tree replacement requirement by planting the required replacement tree(s) on the property affected by the protected tree removal, or on one or more other property(s) approved by the arborist or other designated agent of the city if:
  - ~~(1)~~ The benefit to residents of the city would be as great as replacement on the property affected by the protected tree removal; and
  - ~~(2)~~ The owner(s) of such other property(s) agree in writing to maintain the replacement trees in a healthy condition and replace same with like trees, as necessary as a result of a death of such tree(s), for a period of not less than three years.
- ~~(e)~~ For purposes of subsections 107-372(c) and (d) the city and the owner may consult with an academic organization, state agency, nonprofit organization, or the city arborist to identify an area for which tree planting will best address the science-based benefits of trees and other reforestation needs of the municipality within and outside of the city limits.
- ~~(f)~~(d) The city council shall provide for fees payable for review of applications for permits and variances pursuant to this division.

191 **Sec. 107-373. Removal of protected trees.**

192 (a) A person may not remove a protected tree without a tree removal  
193 permit for the removal and compliance with the terms of this  
194 subdivision.

195 (1) During removal of protected trees the tree removal permit  
196 shall be displayed on the construction board for the site ~~in~~  
197 ~~present~~ or otherwise displayed on a sign within the first  
198 five feet of the front yard ~~setback~~ and if the house is not  
199 under construction the permit for tree removal shall be  
200 placed on the dashboard of the permitted vendor's vehicle.

201 (2) Removal of a Heritage tree is prohibited unless a Heritage  
202 Tree Removal Special Exception is granted by the Board  
203 of Adjustment upon a finding that: (i) all reasonable efforts  
204 have been made to avoid removing the tree, (ii) the  
205 location of the tree precludes all reasonable access to the  
206 property or all reasonable use of the property, and (iii)  
207 removal of the tree is not based on a condition caused by  
208 the method or design chosen by the applicant to develop  
209 the property. A Heritage Tree Removal Special Exception  
210 provided for in this code will not be required for Heritage  
211 Trees removed from the proposed building footprint area  
212 but are subject to the tree removal permitting and  
213 replacement regulations provide for in this Code.

214 (b) Emergency pruning or removal. Notwithstanding subsection 107-  
215 373(a), a person may perform emergency pruning or removal of  
216 a protected tree as follows:

217 (1) When the condition or location of a protected tree presents  
218 a clear and immediate danger to a structure or to the health  
219 and safety of the public, the hazardous portion of the  
220 protected tree may be removed without first obtaining a  
221 required tree removal permit.

222 (2) In the course of performing emergency repairs to a road or  
223 water, wastewater, or drainage facilities, agents or  
224 contractors of the city may trim, prune or remove a  
225 protected tree as required to perform such work without first  
226 obtaining a tree removal permit. If such activities occur  
227 during normal business hours, the city shall first attempt to  
228 contact the ~~city arborist~~ City Development Officer to  
229 determine if the ~~city arborist~~ City Development Officer can  
230 provide immediate guidance and assistance. If such  
231 assistance is not immediately available, then the pruning or  
232 removal may occur in accordance with the requirements  
233 under chapter 18, article V of this Code.

- 234 (3) Any person who prunes or removes a protected tree under
- 235 the provisions of this subsection shall, within 14 days of
- 236 such action or as soon as practicable if there is a coinciding
- 237 declaration of a state of emergency in the city, apply for a
- 238 tree removal permit providing for replacement trees as
- 239 required by this subdivision. The application shall include
- 240 photographs or other documentation to demonstrate the
- 241 requisite clear and immediate danger. ~~The city arborist~~ City
- 242 Development Officer will evaluate the information to
- 243 determine whether a clear and immediate danger existed. A
- 244 failure to submit an application or a failure to submit
- 245 information demonstrating the clear and immediate danger
- 246 shall constitute a violation of this subdivision.
- 247 (c) The requirements of this subdivision apply to trees on public and
- 248 private property. To the extent of conflict with another section of
- 249 the Code, this subdivision applies.

250 **Sec. 107-374. Application for protected tree removal and tree removal**  
 251 **permits.**

- 252 (a) An applicant may request a tree removal permit application from
- 253 the city through the City's application platform located on the
- 254 City's website. ~~by phone, U.S. mail, fax, email or in person.~~
- 255 (b) An application for removal of a protected tree located on public
- 256 property, a right-of-way or a public easement may be submitted
- 257 by:
- 258 (1) An agent of the city, a public utility, or another political
- 259 subdivision with the authority to install the public facilities
- 260 and perform the work necessitating the removal of the
- 261 protected tree; or
- 262 (2) The owner of the property adjoining the site of the protected
- 263 tree.
- 264 (c) An application for removal of a protected tree on private property
- 265 may be submitted by or on behalf of the owner of the property on
- 266 which the tree is located.
- 267 (d) An application for removal of one or more protected tree(s) must
- 268 be submitted to the city secretary and approved prior to removal
- 269 of the protected tree. If the application is approved as provided
- 270 for in this subdivision, a permit shall be issued indicating each
- 271 protected tree that is approved for removal and indicating the
- 272 location(s) and size(s) of any required replacement trees and the
- 273 dates by which replacement trees must be planted.
- 274 (e) An application that proposes removal of a protected tree shall
- 275 include the required permit application fee.

- 276 (f) An application for removal of a protected tree shall include any
- 277 proposal for type(s) and location(s) of replacement trees on a site
- 278 plan of affected property(s).
- 279 (g) A permit for removal of a protected tree expires on the earlier of
- 280 either two years after its effective date, or upon removal of the
- 281 protected tree except that if any building permit issued for the
- 282 associated property expires or is revoked for any reason, the
- 283 permit for removal of a tree shall be revoked as well. Subject to
- 284 applicable expiration, a permit for removal of tree(s) is
- 285 transferable to a subsequent owner of the affected property,
- 286 provided that any obligation in the permit with respect to
- 287 replacement trees is assumed by the transferee.

288 **Sec. 107-375. Conditions for approval.**

- 289 (a) If the protected tree is located within a yard line and property line
- 290 setback area and the total width of the setback area within the
- 291 yard line and the property line is greater than ten feet or greater
- 292 from the edge of a property, the protected tree shall be replaced
- 293 with a total of three replacement trees that may include a selection
- 294 of replacement trees under subsections 107-371(d)(1) and (d)(2),
- 295 and shall include at least one replacement trees under subsection
- 296 107-371(d)(2).
- 297 (b) If the protected tree is not located within an area specified in
- 298 subsection 107-375(a), the protected tree shall be replaced by one
- 299 replacement tree under ~~either subsection 107-371(d)(1) or~~
- 300 ~~subsection 107-371(d)(2).~~
- 301 (c) For protected trees removed from within 20 feet of an above-
- 302 ground power, cable, or telephone line the species selected from
- 303 Sec 107-371 (c) (1) may be used for replacement.
- 304 ~~(e)(d)~~ If the protected tree trunk straddles an area specified in
- 305 subsection 107-375(a), the protected tree is deemed to be in the
- 306 area specified in subsection 107-375(a) if more than half of the
- 307 diameter of the tree is within the area specified in subsection 107-
- 308 375(a). If a protected or heritage tree straddles the boundary
- 309 between the yard and buildable area, it shall be considered
- 310 removed from the yard area if 25% or more of the trunk diameter
- 311 is in the yard area.
- 312 ~~(d)(e)~~ If the ~~city arborist~~ City Development Officer determines
- 313 under subsection 107-373(b)(3) that an emergency existed at the
- 314 time of removal that necessitated expedited removal or an
- 315 applicant provides documentation from a ~~certified arborist~~ City
- 316 Development Officer that a protected tree is diseased, dead, or
- 317 poses an imminent or immediate threat to persons or property due
- 318 to natural causes only and the protected tree falls under

319 subsection 107-375(a), the city arborist may reduce the  
320 replacement tree requirement to one replacement tree under either  
321 subsection 107-371(d)(1) or subsection 107-371(d)(2).

322 ~~(e)~~(f) If the ~~city arborist~~ City Development Officer determines that an  
323 applicant provides sufficient documentation from a certified  
324 arborist that a protected tree is diseased, dead, or poses an  
325 imminent or immediate threat to persons or property due to  
326 natural causes only, and also not as a result of intentional  
327 bleaching, root cutting, or pruning more than 25 percent of the  
328 canopy, and that the certified arborist has documented at least two  
329 prior actions performed by the certified arborist within the  
330 previous three years to mitigate the condition, the ~~city arborist~~  
331 City Development Officer may reduce or waive the replacement  
332 tree requirement for the protected tree and reduce or waive the  
333 tree replacement application fee.

334 ~~(f)~~(g) If a protected tree is required to be removed under section 18-  
335 209, the ~~city arborist~~ City Development Officer may reduce or  
336 waive the replacement tree requirement for the protected tree and  
337 reduce or waive the tree replacement application fee.

338 ~~(g)~~(h) The mayor may act to waive the replacement tree requirement  
339 under this subsection 107-374(d) for a storm event, wildfire or  
340 other calamity that causes widespread or costly damage to  
341 multiple protected trees throughout the city.

342 ~~(h)~~(i) For a permit filed with an application for development of any  
343 improvements or structures, if the density of protected trees in an  
344 area described in subsection 107-375(b) is greater than seven  
345 protected trees, the number of replacement trees required under  
346 subsection 107-375(b) for a removal from such area is capped at  
347 seven replacement trees, at least three of which shall meet the  
348 requirements of subsection 107-371(d)(2).

349 ~~(i)~~(j) If a protected tree has a trunk on a first property and ~~CRZ roots~~  
350 and canopy that extend into a second property, the owner of the  
351 second property is required to obtain a tree removal permit for  
352 removal of the protected tree prior to performing any actions that  
353 constitute removal under subsection 107-371(e) on the second  
354 property. For purposes of determining removal under this  
355 subsection for 107-371(e), damage to the root system is assessed  
356 within the area that is a number of feet in diameter from the outer  
357 edge of the tree trunk at four and one-half feet from the ground  
358 based on a ratio of one foot for each inch of diameter of the tree  
359 trunk. If the actions by the owner of the second property as to the  
360 protected tree trigger a requirement for the owner of the first  
361 property to apply for a tree removal permit for the protected tree,

362 the application review fee as to the protected tree on the first  
363 property is waived.

364 (k) Replacement of a Heritage Tree removed from a yard area or a  
365 proposed building footprint area must be replaced with one tree  
366 6 inches in diameter, or more, for every 12 inches in diameter of  
367 the removed tree. For example: 24 inches = 2 six-inch diameter  
368 trees, 36 inches = 3 trees, etc. to be replaced. An exception to  
369 these mitigation requirements may be granted by the City  
370 Development Officer, after consulting with the City Arborist, and  
371 with the approval of the Zoning Board of Adjustment if the  
372 applicant demonstrates: (1) the existing tree canopy would  
373 prohibit the growth of these replacement tree(s); or (2) the  
374 required replacement trees to be installed would have to be  
375 planted under the canopy of an existing tree.

376 **Sec. 107-376. Development application requirements.**

- 377 (a) An application for a building permit must:
  - 378 (1) Include a tree survey and protection plan of all existing  
379 trees on the property that are at least 12 inches in diameter  
380 measured four and one-half feet above the ground, including an indication of the CRZ of these trees.
  - 382 (2) Include a grading and tree protection plan for protecting  
383 all protected trees that are not approved for removal; The  
384 protection plan submitted for these trees to include  
385 evidence that sufficient care must be demonstrated to  
386 ensure survival of these protected trees, including  
387 adequate watering before, during and after construction  
388 until a certificate of occupancy is granted.
  - 389 (3) Demonstrate that the design will preserve the existing  
390 natural character of the landscape as to any protected trees  
391 not approved for removal; and
  - 392 (4) Include a tree removal permit application with required  
393 fees for review of each proposed removal of a protected  
394 tree.
- 395 (b) ~~The building official~~ City Development Officer may not release  
396 or renew a building permit until ~~the city arborist issues~~ a tree  
397 removal permit for each protected tree proposed to be removed  
398 has been issued.

399 **Sec. 107-377. Administrative variance.**

- 400 ~~(a) The city council may grant an administrative variance from the~~  
401 ~~requirements of this division if the city council determines by a~~  
402 ~~simple majority that owing to special conditions pertaining to the~~



403 ~~affected property, literal enforcement of the provisions of this~~  
404 ~~division will result in unnecessary hardship, and the granting of~~  
405 ~~the variance will not be contrary to the public interest.~~

406 ~~(b) In considering any proposed variance, the following rules shall~~  
407 ~~be observed:~~

408 ~~(1) The applicant for the variance must present to the city council a~~  
409 ~~set of plans prepared by a certified arborist setting out the~~  
410 ~~applicant's proposal and the nature of the proposed variance;~~

411 ~~(2) The proposed variance may not unreasonably affect any~~  
412 ~~adjoining property or the general welfare of the community; and~~

413 ~~(3) The city council must find that the applicant did not create the~~  
414 ~~condition necessitating the variance.~~

415 ~~(c) If the city council grants a variance under this subdivision, the~~  
416 ~~city arborist may issue a tree removal permit with terms~~  
417 ~~consistent with any terms and conditions of the granted variance.~~

418 **Sec. 107-3778. Replacement procedure.**

419 (a) Whenever replacement trees are required by the terms of this  
420 subdivision, the owner shall submit to the ~~city arborist~~ City  
421 Development Officer for approval a replacement site plan  
422 showing the locations, species and sizes of all replacement trees  
423 and vegetation for final approval by the ~~city arborist~~ City  
424 Development Officer. If during installation, the owner is unable  
425 to conform to the approved replacement site plan because  
426 conformance is not feasible due to subsurface conditions that  
427 could not reasonably have been foreseen that make the viability  
428 of the tree in the planned location unlikely, then the owner must  
429 submit an amended site plan to the ~~city arborist~~ City  
430 Development Officer within seven days of the discovery of  
431 unforeseen subsurface conditions for approval by the ~~city arborist~~  
432 City. An amended site plan must provide for no fewer  
433 replacement trees or cumulative size of replacement trees than  
434 provided in the originally approved replacement plan.

435 (b) Installation of the replacement trees must be completed within  
436 the time period designated by the ~~city arborist~~ City Development  
437 Officer in the tree removal permit, however, in no event will the  
438 time period be longer than one year, however this time period is  
439 abated while a property is under construction where replacement  
440 trees are required.

441 (c) The owner shall notify the ~~city arborist~~ City Development Officer  
442 upon completion of the installation. If more than one protected  
443 tree has been replaced, the city arborist may then inspect for  
444 compliance with the approved replacement plan.

- 445 (d) All replacement trees must survive at least three years. The City
- 446 Development Officer shall track all replacement trees, so that at
- 447 three years post planting, their survival and health can be
- 448 assessed, consulting with an arborist if necessary. The ~~city~~
- 449 arborist City Development Officer may contact the owner during
- 450 this three year period to arrange for a site visit ~~by the city arborist~~
- 451 in order to confirm the replacement trees have survived.
- 452 Replacement trees that do not survive for three years must be
- 453 removed and replaced with similar species and sized trees.
- 454 (e) The owner of property from which the removal of one or more
- 455 protected trees was permitted shall arrange for the transferee(s)
- 456 of such property to submit to the city secretary a written transfer
- 457 to and assumption by such transferee(s) of the permit and all
- 458 obligations of such permit with respect to required replacement
- 459 trees, if all such obligations have not been satisfied at the time of
- 460 transfer of the property.

461 **Sec. 107-3789. Violations/penalties.**

- 462 (a) It shall be an offense for a person:
- 463 (1) To fail to perform an act required by the provisions of this
- 464 subdivision;
- 465 (2) To fail to timely comply with any term of a permit issued
- 466 pursuant to this division, including terms regarding the
- 467 planting and maintenance of required replacement trees;
- 468 (3) To hire, engage, or permit any person engaged in the
- 469 business tree planting, maintenance, or removal to perform
- 470 such services on property in the city without a permit
- 471 issued by the city pursuant to section 18-217 of this Code;
- 472 (4) Except as expressly allowed pursuant to this subdivision,
- 473 to remove or to cause the removal of a protected or heritage
- 474 tree without first obtaining a permit therefor;
- 475 (5) To transfer property from which the removal of a protected
- 476 heritage tree has been permitted if all obligations with
- 477 respect to replacement trees pursuant to the permit for such
- 478 removal are not then fulfilled unless the transferee of the
- 479 property agrees in a writing submitted to the city secretary
- 480 to assume such permit and all obligations with respect to
- 481 the planting and maintenance of required replacement
- 482 trees;
- 483 (6) To fail to submit an application for a permit as required
- 484 pursuant to subsection (b) of this section or pursuant to
- 485 subsection 107-373(b)(3); or

- 486 (7) To fail to submit photographs or other documentation to
- 487 demonstrate a requisite clear and immediate danger
- 488 pursuant to subsection 107-373(b)(3) in connection with
- 489 an unpermitted removal of a protected or heritage tree.
  
- 490 (b) An offense shall constitute a Class C misdemeanor punishable by
- 491 a fine not to exceed \$500.00. An offense committed intentionally,
- 492 knowingly, recklessly, or with criminal negligence shall be
- 493 punishable by a fine not to exceed \$2000.00 per offense. Each
- 494 protected or heritage tree removed in violation of this division
- 495 shall constitute a separate offense, and a failure to plant and
- 496 maintain each replacement tree shall constitute a separate
- 497 offense. Each day a violation continues shall constitute a separate
- 498 offense.
  
- 499 (c) The owner of affected property and each person who causes or
- 500 directs another person to remove a protected or heritage tree
- 501 without a permit shall immediately submit an application for a
- 502 permit pursuant to this subdivision, including a proposal for the
- 503 provision of replacement tree(s) in compliance with this
- 504 subdivision.
  
- 505 (d) The building official shall issue a stop work order in connection
- 506 with any permitted development of the property from which a
- 507 protected or heritage tree is removed upon the occurrence of a
- 508 violation of this subdivision or any term of a permit issued
- 509 pursuant to this subdivision.
  
- 510 (e) No certificate of occupancy shall be issued for a building or other
- 511 structure that is not then in compliance with any permit issued
- 512 pursuant to this subdivision for removal of a protected tree.

**Commented [AW1]:** 09/18/2024 City Council Meeting - Note: Council Member McDuffee's suggestion to raise fee to \$2,000 for any offense.

514 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with  
 515 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all  
 516 other provisions of the ordinances of the City of Rollingwood not in conflict with the  
 517 provisions of this ordinance shall remain in full force and effect.

518 **SECTION 4.** Should any sentence, paragraph, sub-article, clause, phrase or section of this  
 519 ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not  
 520 affect the validity of this ordinance as a whole, or any part or provision thereof other than  
 521 the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity  
 522 of the Code of Ordinances as a whole.

523 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and  
 524 the publication of the caption, as the law and charter in such cases provide.

525 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of  
526 Rollingwood, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2024

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532 Gavin Massingill, Mayor

533 ATTEST:

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535 \_\_\_\_\_

536 Makayla Rodriguez, City Secretary

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DRAFT

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: October 16, 2024**

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on an amendment to the Code of Ordinances regarding tree protection during construction

**Description:**

The CRCRC approved the attached recommendation regarding tree protection during construction sent their recommendations on to the Planning and Zoning Commission. At the Planning and Zoning Commission meeting on October 2, these recommendations were approved (by a 7-0 vote) to be sent on to the City Council. It was discussed and recommended at this meeting that this ordinance be reviewed by a certified arborist. This review is in process.

Additionally, as also discussed at this meeting, this ordinance would be more appropriately placed in Section 101-256 of the City's Code of Ordinances and titled "Tree Protection Requirements." This was reviewed by legal and planning and all agree about the placement of this in Section 101-256.

Because this recommended section is not in the Zoning Code, this recommendation can be approved by the City Council without going through the Public Hearing process.

**Action Requested:**

- Review the recommendation and provide any direction to staff regarding the recommendation.
- Provide direction to staff as to next steps for this recommendation. This could include to bring this recommendation back in ordinance form at the next meeting and whether any changes should be made.

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**

- Recommendation from CRCRC regarding tree protection during construction and approved to be sent to Council by P&Z

**Proposed substitute wording for Tree Ordinance Sec 107-376 (a) (2) to specify tree and Critical Root Zone protection and mulching requirements**

(2a) Tree root protection shall be installed prior to the start of any site work, including demolition or site preparation and be maintained continuously throughout the project. Tree protection shall be removed at the end of the project after all construction and final grading is complete, but before final inspection. Any premature removal or failure of tree protection can lead to root damage and require remedial tree care.

(2b) Fencing is the primary method of tree protection and is intended to prevent access to the Critical Root Zone (CRZ). Tree fencing shall have a minimum height of 5 feet. Fencing shall be chain link installed on steel t-posts with a maximum spacing of 10 feet between posts. Fencing shall be installed around or beyond the CRZ of all preserved trees or any natural areas designated for preservation.

(2c) Mulch is required for any section of the (CRZ) that is not protected by fencing or under existing hardscape and has not been approved for impacts (such as building footprint or driveway). Mulch used for tree protection shall be any natural wood type. Rough single grind mulch, which resists compaction better than double grind and is usually less expensive is preferred, but any natural wood type is acceptable. Dyed mulch or mulch made from non-biological material such as rubber or stone shall not be used as tree protection.

(2d) Mulch shall be installed to a minimum depth of 8 inches and maximum of 12 inches. Mulch shall be replenished as required, and shall not be piled against the tree trunk.

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: October 16, 2024

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action to declare dated computer equipment and mechanical meters as surplus items and authorize their disposal

**Description:**

In conjunction with the city’s recent IT transition, many of our city computers were replaced with new ones that connect to our new system. Additionally, we have accumulated quite a bit of old equipment from past years that is no longer usable or salvageable. Univista, the city’s IT Company, has partnered STS Recycling, a company that, at no cost to the city, disposes unwanted computer hardware and equipment. STS Recycling provides certificates of destruction for all unwanted hardware they pick up which will provide record that all hardware holding data will be wiped or destroyed. They also have an option to destroy equipment containing data on-site for a fee. The equipment to be disposed of includes:

- 13 laptops and associated chargers
- 2 printers
- 6 iPads
- 12 Cell Phones
- 7 Computers
- 2 Jetpacks (Wi-Fi Devices)
- Miscellaneous equipment – cords, mice, keyboards, microphones

Additionally, after the city-wide electronic meter project was completed and all mechanical meters were replaced with digital meters, we now have 609 mechanical meters that are ready to be recycled. Staff is proposing to dispose of these at CenTex Scrap and Metal. Any proceeds from the meter disposal will be paid back to the City of Rollingwood.

Staff is requesting that the City Council declare the unusable computer equipment and mechanical meters as surplus items and authorize staff to dispose of them as outlined above.

**Action Requested:**

To declare dated computer equipment and mechanical meters as surplus items and authorize staff to dispose of them.

**Fiscal Impacts:**

The city will save money that would normally be spent wiping and destroying equipment containing city data by using STS Recycling. The meters being recycled may result in proceeds back to the city.

**Attachments:**

N/A



**AGENDA ITEM SUMMARY SHEET****City of Rollingwood****Meeting Date: October 16, 2024****Submitted By:**

Council Member Brown

**Agenda Item:**

Discussion and possible action on an ordinance designating that the front yard of a lot shall be the yard which abuts the addressed street

**Description:**

At the August 21, 2024 City Council Meeting the following motion was made.

**Motion: to send the draft in the packet that's labeled Draft Ordinance Front Yard (4879-9544-3644.3) - Updated 8/20/2024 to Planning and Zoning with a request that they consider and take action on whether any changes need to be made before setting a public hearing.**

The Planning and Zoning Commission considered this draft ordinance at its October 2, 2024 meeting and recommended the draft ordinance be sent to the Council for setting for a public hearing.

**Action Requested:**

To set the draft ordinance for public hearing.

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**

Draft Ordinance - Front Yard 4879-9544-3644.3 - Updated 8/20/2024

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING ARTICLE II, DIVISION 2, SECTIONS 107-3 (DEFINITIONS) AND 107-75 (YARDS GENERALLY) TO PROVIDE THAT THE FRONT YARD OF A LOT SHALL BE THE A YARD WHICH ABUTS THE ADDRESSED STREET; PROVIDING FOR THE LOCATION OF THE PRIMARY ENTRANCES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

**WHEREAS**, the City Council of the City of Rollingwood (“City Council”) wishes to amend the City’s zoning regulations to require that the front of a yard of a lot match the addressed street of the lot; and

**WHEREAS**, the City Council has determined that the public interest would be served by this requirement; and

**WHEREAS**, the City Council finds that the amendments provided for herein are reasonable, necessary, and proper for the good of the City.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** Code Amendment.

**Section 107-3. – Definitions**

*Yard, front*, means a yard which abuts the addressed street of the lot, ~~faces a street~~, is located between the main building on a lot and the street easement or front line of the lot, and extends across the front of a lot between the side lot lines.

**Section 107-74. – Primary Entrances.**

The primary entrance of the dwelling shall face and be visible from the addressed street of the lot or shall be accessible from the addressed street of the lot and have physical features that clearly identify the location of the primary entrance of the dwelling and that are readily visible from the addressed street of the lot. Examples of such features include, but shall not be limited to walkways, entry portals, covered stoops, porches, or other structural features that direct the way to the primary entrance.

**Sec. 107-75. - Yards generally.**

(a) Each lot shall have a front yard, two side yards and a rear yard.

37 (b) On each lot, the rear yard shall be to the rear of the front yard.  
 38 ~~(c) The building official shall determine the street address, and thus the front yard, of~~  
 39 ~~each corner lot.~~

40 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with  
 41 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all  
 42 other provisions of the ordinances of the City of Rollingwood not in conflict with the  
 43 provisions of this ordinance shall remain in full force and effect.

44 **SECTION 4.** Should any sentence, paragraph, sub-article, clause, phrase or section of this  
 45 ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not  
 46 affect the validity of this ordinance, or any part or provision thereof other than the part so  
 47 decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the  
 48 Code of Ordinances as a whole.

49 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and  
 50 the publication of the caption, as the law and charter in such cases provide.

51 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of  
 52 Rollingwood, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2024

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Gavin Massingill, Mayor

59 ATTEST:

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\_\_\_\_\_, City Secretary



**Date:** October 16, 2024  
**To:** Mayor and Council Members of the City of Rollingwood  
**From:** Ashley Wayman, City Administrator  
**Subject:** City Administrator's Report

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Financials – Highlights of the financials through the month of September 2024:

- As of September 30, 2024, 100% of the Fiscal Year has passed.
- Property taxes collected were up 7% from the amount collected in September 2023.
- Sales taxes collected were up 22% % from the amount collected in September 2023.
- Currently, the Water Fund balance is \$951,270 and the General Fund balance is \$3,000,960.

### **Budget**

The Fiscal Year 2024-2025 Budget was approved at the September City Council Meeting and has been effective since October 1. The final approved budget can be found [at this link](#). Thank you to Mayor Massingill and the City Council for a great budget season and to the staff for all their hard work putting the budget together.

### **Police Department**

The Police Department will be having their annual Trunk-or-Treat event on Halloween night, Thursday, October 31, 2024, from 5:00 p.m. to 7:00 p.m. at the upper park parking lot. We invite all residents to stop by the event while out trick-or-treating for some goodies and community spirit!

Thanks to the Police and Public Works Department we had another year of successful ACL weekends here in Rollingwood. There is so much work done behind the scenes to plan for this event and provide safety for residents and concert-goers. Thank you, Police Department and Public Works staff! We are also very appreciative of the community for their patience and understanding of the parking permit system during these weekends.

### **Utilities**

The EyeOnWater portal is available to all residential and commercial water account holders. We highly encourage all residents and businesses to create accounts to view and track their water usage and monitor for leaks. For more information on setting up an account, and the features available with EyeOnWater, please visit our city website [here](#). If you have any questions about creating an account, please reach out to Utility Billing Manager Veronica Hernandez at [vhernandez@rollingwoodtx.gov](mailto:vhernandez@rollingwoodtx.gov) or stop by City Hall.

### **Water CIP, Drainage Projects and Google Fiber**

Construction activities are ongoing for Water CIP Bond Program Packages 1-4 and the Hubbard/Hatley/Pickwick and Nixon/Pleasant Drainage Projects. Updates on these projects and impacts on residents can be found on our city website, under the public notices section on the front page. This page [“Updates – 2023/2024 Water System Improvements”](#) will be kept up to date with project progress and milestones. A full schedule of all projects can also be found on this page and will be updated as the projects progress.

### **Elections**

Early voting for the November 5, 2024 General Election begins on Monday, October 21, 2024 and ends on Friday, November 1, 2024. Rollingwood City Hall was not selected as a polling location for early voting or on election day this year. The nearest polling location will be at the Randalls in Westlake. For more information on this year’s election, visit the city’s [Election Webpage](#).

The Rollingwood Gentlemen’s Club is sponsoring a City Council candidate forum on Thursday, October 17, 2024, at Rollingwood City Hall at 6:00 p.m. This moderated forum will seek candidate responses to questions that are important to the citizens of Rollingwood. There will be 8 questions for each candidate to answer followed by a closing statement. Questions will not be permitted from the audience during the forum; however, we will ask that the candidates remain available for 15 minutes after the forum concludes for a meet-and-greet and additional questions. The candidate forum will be live streamed on the [Rollingwood YouTube Channel](#). The public may also watch the forum on Zoom with the information below:

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJrelRFUT09>

**Meeting ID:** 530 737 2193

**Password:** 9fryms

### **City Holiday**

City Hall will be closed on Monday, November 11, 2024 in observance of Veterans Day. We will re-open on Tuesday, November 12, 2024.

I am available by email at [awayman@rollingwoodtx.gov](mailto:awayman@rollingwoodtx.gov) and cell phone at 737-218-8326. Please let me know if you have any questions or concerns.

Best,

Ashley Wayman

City Administrator

### Police Department Report-September 2024

Staffing	
Authorized Staff:	10
Current Staff:	7
Hours Worked For Comp:	49.5
Comp Hours Spent:	0
Vacation Hours Spent:	48
Sick Hours Spent:	92
Holiday Hours Worked:	0
Holiday Hours Not Worked :	8
Hours Worked For Overtime:	59
Total Hours Worked:	900

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 13,373
Vacation Pool Liability (Dollars):	\$ 28,796
Total Sick Pool Liability (Dollars):	\$ 28,944
Total Possible Liabilities:	\$ 71,575

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	4
Gasoline Used (gal):	355
Total Miles Driven:	2,364

Police Activity	
Calls for Service	
Calls Dispatched:	48
Self Assigned Calls:	68
Total Calls for Service:	0
Agency Assists:	47
Police Reports:	14
Theft/Burglary Reports:	2
Arrests	
Misdemeanor Arrests:	1
Felony Arrests:	0
Total Arrests:	1
Proactive Citizen Contacts:	4
Accidents	
Minor Accidents:	3
Major Accidents:	0
Total Vehicle Accidents:	3

Ordinance Violations	
Construction:	0
Solicitation:	0
Noise:	1
Tree Related:	0
Animal Related:	0
Total Citations Issued	0
Total Warnings Issued	0
All Others:	0
Total Ordinance Violations:	1

Traffic Initiatives	
Location 1: Riley traffic from Zilker Park	
Citations/Warnings issued at this Location:	3
Location 2: Park Zone	
Citations/Warnings Issued at this Location:	26
Location 3: Bee Caves	
Citations/Warnings Issued at this Location:	56
Total Citations/Warnings issued during traffic initiatives:	85

Traffic Enforcement	
Total Citations issued:	74
Total Warnings issued:	68
Total Citations and Warnings:	142

Location of Traffic Stops	
City Roadways:	56
Bee Caves Road:	56
Total Traffic Stops:	112

Type of Violations	
Moving Violations:	115
Non-Moving Violations:	5
Total Violations:	120

Parking Violations	
Total Citations issued:	74
Total Warnings issued:	68
Total Citations and Warnings:	142

Chief's Blotter
*9/13/2024 Chief Munoz, Mackenzie and Senior Corpral Cantu along with other other city staff attended the Hog Wild Training in Shertz Texas.
*9/17/2024 Rollingwood Night Out was a huge success with over 300 attendees.



Total Ordinance Violations:	20	8	4	8	10	11	4	0	1	0	0	0
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Traffic Initiatives:												
	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Citations/Warnings issued during traffic initiatives:	52	52	52	66	74	75	77	73	85	0	0	0

Traffic Enforcement:												
Traffic Enforcement:	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Citations issued:	42	22	32	46	48	48	43	47	74	0	0	0
Total Warnings issued:	33	0	34	48	52	59	64	47	68	0	0	0
Total Citations and Warnings:	75	22	66	94	100	107	107	94	142	0	0	0
Location of Traffic Stops:												
City Roadways:	26	32	22	40	52	53	40	39	56	0	0	0
Bee Caves Road:	30	47	28	26	37	41	42	39	56	0	0	0
Total Traffic Stops:	56	79	50	66	89	94	82	78	112	0	0	0
Type of Violations:												
Moving Violations:	54	49	53	78	85	92	81	81	115	0	0	0
Non-Moving Violations:	2	6	6	22	12	21	5	1	5	0	0	0
Total Violations:	56	55	59	100	97	113	86	82	120	0	0	0
Parking Violations:												
Citations:	2	2	5	11	10	17	4	1	74	0	0	0
Warnings:	0	0	0	11	3	4	1	0	68	0	0	0
Total Parking Violations:	2	2	5	22	13	21	5	1	142	0	0	0





CITY OF ROLLINGWOOD MONTHLY STATS  
**Municipal Court**

State Law	0	0	0	0	0	0	0	0	0	0	0	0	0
Parking	0	0	0	0	0	0	0	0	0	0	0	0	0
City Ordinance	0	1	0	0	0	0	0	0	0	0	0	0	1
<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>Dismissed by Judge</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>Jun-24</b>	<b>Jul-24</b>	<b>Aug-24</b>	<b>Sep-24</b>	<b>Total</b>
Traffic	0	0	1	0	0	0	0	0	0	0	0	0	1
State Law	0	0	0	0	0	0	0	0	0	0	0	0	0
City Ordinance	0	0	0	0	0	0	0	0	0	0	0	0	0
Parking	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Dismissed/ Compliance</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>Jun-24</b>	<b>Jul-24</b>	<b>Aug-24</b>	<b>Sep-24</b>	<b>Total</b>
Traffic	2	2	4	3	1	0	7	2	6	6	3		36
State Law	0	0	0	0	0	7	0	0	0	0	0		7
City Ordinance	0	0	0	2	0	0	0	0	0	0	0		2
Parking	0	0	1	0	0	0	0	0	0	0	0		1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>1</b>	<b>7</b>	<b>7</b>	<b>2</b>	<b>6</b>	<b>6</b>	<b>3</b>		<b>46</b>
<b>Dismissed by Prosecutor</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>Jun-24</b>	<b>Jul-24</b>	<b>Aug-24</b>	<b>Sep-24</b>	<b>Total</b>
Traffic	0	0	2	1	0	1	4	3	1	0	2		14
State Law	0	0	0	0	0	0	1	0	0	0	0		1
City Ordinance	0	1	5	2	0	3	2	0	0	0	0		13
Parking	0	0	1	0	0	1	0	0	0	0	0		2
<b>Total</b>	<b>0</b>	<b>1</b>	<b>8</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>2</b>		<b>30</b>
	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>Jun-24</b>	<b>Jul-24</b>	<b>Aug-24</b>	<b>Sep-24</b>	<b>Total</b>
<b>Total other Completed</b>	<b>22</b>	<b>12</b>	<b>20</b>	<b>40</b>	<b>12</b>	<b>14</b>	<b>30</b>	<b>11</b>	<b>17</b>	<b>12</b>	<b>18</b>		<b>54</b>
<b>Grand Total Completed</b>	<b>91</b>	<b>76</b>	<b>50</b>	<b>82</b>	<b>34</b>	<b>31</b>	<b>69</b>	<b>56</b>	<b>52</b>	<b>37</b>	<b>33</b>		<b>217</b>

<b>Warrants</b>													
<b>Issued</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>Jun-24</b>	<b>Jul-24</b>	<b>Aug-24</b>	<b>Sep-24</b>	<b>Total</b>
Traffic	1	0	0	19	0	0	0	0	11	0	0		31
State Law	0	0	0	0	0	0	0	0	0	0	0		0
City Ordinance	0	0	0	1	0	0	0	0	5	0	0		6
Parking	0	0	0	0	0	0	0	0	1	0	0		1
<b>Total Warrants Issued</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>0</b>		<b>38</b>
<b>Cleared</b>	<b>Oct-23</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>Jun-24</b>	<b>Jul-24</b>	<b>Aug-24</b>	<b>Sep-24</b>	<b>Total</b>
Traffic	8	4	0	2	2	0	3	3	1	1	0		24
State Law	0	0	0	0	0	0	0	0	0	0	0		0
City Ordinance	0	0	0	0	0	0	0	0	0	1	0		1
Parking	0	0	0	1	0	0	0	0	0	0	0		1
<b>Total Warrants Cleared</b>	<b>8</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>		<b>26</b>
<b>Change in Total Warrants</b>	<b>-7</b>	<b>4-</b>	<b>0</b>	<b>3-</b>	<b>2-</b>	<b>0</b>	<b>3-</b>	<b>3-</b>	<b>16</b>	<b>2-</b>	<b>0</b>		<b>9</b>

<b>Other Paid Cases</b>													
<b>Paid Fines</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>Jun-24</b>	<b>Jul-24</b>	<b>Aug-24</b>	<b>Sep-24</b>	<b>Total</b>
<b>Total Other Paid Fines</b>	<b>10</b>	<b>25</b>	<b>22</b>	<b>4</b>	<b>4</b>	<b>18</b>	<b>6</b>	<b>5</b>	<b>17</b>	<b>8</b>	<b>8</b>		<b>127</b>

CITY OF ROLLINGWOOD MONTHLY STATS  
Municipal Court

Payment Process Methods													
Paid Fines	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Total
Municipal Court Clerk	19	29	16	24	11	23	27	21	21	15	5		211
Online	65	53	21	35	14	13	30	40	29	24	24		348
<b>Total</b>	<b>84</b>	<b>82</b>	<b>37</b>	<b>59</b>	<b>25</b>	<b>36</b>	<b>57</b>	<b>61</b>	<b>50</b>	<b>39</b>	<b>29</b>		<b>559</b>

Fees and Fines Paid FY 2023-2024													
	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Total
Administrative Fee	\$ 5.39		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.39
Administrative \$20.00			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arrest Fee	\$ 387.64	\$ 390.95	\$ 283.15	\$ 267.90	\$ 99.61	\$ 154.35	\$ 231.91	\$ 210.29	\$ 238.61	\$ 188.61	\$ 130.91		\$ 2,583.93
Bond Forfeiture			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
CCC04-Consolidated Court Cost		\$ 40.00	\$ -	\$ -	\$ -	\$ 36.26	\$ 48.73	\$ 120.00	\$ -		\$ 17.74		\$ 262.73
CS2 Child Safety Fee			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -
Civil Justice Fee Court		\$ 0.01	\$ -	\$ -	\$ -	\$ 0.01	\$ 0.01	\$ 0.02	\$ -		\$ -		\$ 0.05
Civil Justice Fee State		\$ 0.09	\$ -	\$ -	\$ -	\$ 0.08	\$ 0.02	\$ 0.18	\$ -		\$ 0.04		\$ 0.41
Court Tech Fund		\$ 4.00	\$ -	\$ -	\$ -	\$ 3.63	\$ 4.87	\$ 12.00	\$ -		\$ 1.77		\$ 26.27
DSC Admin Fee	\$ 100.00	\$ 50.00	\$ 110.00	\$ 110.00	\$ 22.26	\$ 30.00	\$ 70.00	\$ 60.00	\$ 80.00	\$ 90.00	\$ 90.00		\$ 812.26
Fine	\$ 13,718.90	\$ 12,250.70	\$ 6,416.80	\$ 7,851.50	\$ 1,591.40	\$ 3,478.50	\$ 6,716.54	\$ 5,442.70	\$ 4,168.60	\$ 2,816.70	\$ 2,114.20		\$ 66,566.54
Indigent Defense Fee		\$ 2.00	\$ -	\$ -	\$ -	\$ 1.81	\$ 2.44	\$ 6.00	\$ -		\$ 0.89		\$ 13.14
JFCI- Judicial Fee - City		\$ 0.60	\$ -	\$ -	\$ -	\$ 0.54	\$ 0.73	\$ 1.80	\$ -		\$ 0.27		\$ 3.94
JFCT2-Judicial Fee-State		\$ 5.40	\$ -	\$ -	\$ -	\$ 4.89	\$ 6.58	\$ 16.20	\$ -		\$ 2.40		\$ 35.47
MCBS MUNICIPAL COURT BUILDING SEC		\$ 3.00	\$ -	\$ -	\$ -	\$ 2.72	\$ 3.66	\$ 9.00	\$ -		\$ 1.33		\$ 19.71
State Jury Fee		\$ 4.00	\$ -	\$ -	\$ -	\$ 3.63	\$ 4.87	\$ 12.00	\$ -		\$ 1.77		\$ 26.27
State Traffic Fee		\$ 30.00	\$ -	\$ -	\$ -	\$ 27.19	\$ 6.55	\$ 30.00	\$ 1,800.00	\$ 1,600.00	\$ 13.31		\$ 3,507.05
TFC	\$ 78.77	\$ 98.84	\$ 80.68	\$ 94.00	\$ 32.94	\$ 40.67	\$ 79.98	\$ 69.00	\$ 108.00	\$ 96.00	\$ 55.33		\$ 834.21
Truancy Prevention		\$ 2.00	\$ -	\$ -	\$ -	\$ 1.81	\$ 2.44	\$ 6.00	\$ -		\$ 0.89		\$ 13.14
Omni Fees State			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 8.87		\$ 8.87
Omni Base Vendor			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 2.66		\$ 2.66
Local Municipal Jury Fund (LMJF)	\$ 7.74	\$ 7.72	\$ 5.65	\$ 5.35	\$ 1.99	\$ 2.98	\$ 4.48	\$ 3.89	\$ 4.74	\$ 3.74	\$ 2.56		\$ 50.84
CCC 2020 (CCC20)	\$ 2,062.77	\$ 2,847.89	\$ 2,506.51	\$ 2,328.75	\$ 987.38	\$ 1,548.03	\$ 2,118.63	\$ 2,049.86	\$ 2,153.24	\$ 1,719.24	\$ 1,533.96		\$ 21,856.26
Local Court Technology Fund	\$ 310.12	\$ 308.77	\$ 226.55	\$ 214.32	\$ 79.70	\$ 119.87	\$ 180.69	\$ 156.25	\$ 190.93	\$ 150.93	\$ 102.97		\$ 2,041.10
Local Truancy Prevention Fund	\$ 387.64	\$ 385.95	\$ 283.15	\$ 267.90	\$ 99.61	\$ 149.82	\$ 225.82	\$ 195.29	\$ 238.61	\$ 188.61	\$ 128.69		\$ 2,551.09
State Traffic Fee (STF19)	\$ 1,312.89	\$ 1,597.21	\$ 1,344.62	\$ 1,566.70	\$ 548.92	\$ 632.47	\$ 1,322.09	\$ 1,100.00	\$ -		\$ 900.00		\$ 10,324.90
Local Building Security Fund (LMCBSF)	\$ 379.88	\$ 378.24	\$ 277.50	\$ 262.55	\$ 97.63	\$ 146.84	\$ 221.34	\$ 191.40	\$ 233.87	\$ 184.87	\$ 126.13		\$ 2,500.25
TLFTA3Local Omni Base Fee		\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ 0.87	\$ 12.00	\$ -		\$ 1.77		\$ 18.64
TLFTA2 OMNI BASE VENDOR		\$6.00	\$ -	\$ -	\$ -	\$ -	\$ 1.31	\$ 18.00	\$ -		\$ -		\$ 25.31

**Municipal Court**

TLFTA1 OMNI FEES STATE		\$20.00	\$ -	\$ -	\$ -	\$ -	\$ 4.36	\$ 60.00	\$ -		\$ -		\$ 84.36
Time Pmt. Plan - Local	\$ 2.58	\$ 2.57	\$ 2.06	\$ 0.21	\$ 10.00	\$ 17.55	\$ 2.45	\$ 3.21	\$ -	\$ 10.00	\$ 4.44		\$ 55.07
Time Pmt. Plan - Efficiency			\$ -	\$ -	\$ -	\$ 15.00	\$ -	\$ -	\$ -	\$ 15.00	\$ -		\$ 30.00
Time Pmt. Plan - State	\$ 3.87	\$ 3.86	\$ 3.09	\$ 0.32	\$ 12.50	\$ 9.44	\$ 3.06	\$ 4.81	\$ -		\$ 6.65		\$ 47.60
Warrant Fee	\$ 150.00	\$ 200.00	\$ -	\$ 150.00	\$ 50.00	\$ 50.00	\$ 127.50	\$ 150.00	\$ 100.00	\$ 50.00	\$ -		\$ 1,027.50
Collection Agency Fee	\$ 216.54	\$ 200.07	\$ 58.04	\$ 160.44	\$ 63.06	\$ 266.68	\$ 235.32	\$ 270.93	\$ 84.57	\$ 82.47	\$ 52.70		\$ 1,690.82
<b>Total Fees/Fines Paid</b>	<b>\$ 19,124.73</b>	<b>\$ 18,843.87</b>	<b>\$ 11,597.80</b>	<b>\$ 13,279.94</b>	<b>\$ 3,697.00</b>	<b>\$ 6,744.77</b>	<b>\$ 11,627.25</b>	<b>\$ 10,210.83</b>	<b>\$ 9,401.17</b>	<b>\$ 7,196.17</b>	<b>\$ 5,302.25</b>	<b>\$ -</b>	<b>\$ 117,025.78</b>

2023-2024

CITY OF ROLLINGWOOD  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF 09/30/2024; 100% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,458,016	\$ 1,447,116	99%	\$ 1,352,774		107%
TELECOM TAXES	\$ 20,000	\$ 19,586	98%	\$ 21,996		89%
4-B SALES TAX	\$ 210,000	\$ 213,656	102%	\$ 175,219		122%
CITY SALES TAX	\$ 825,000	\$ 854,622	104%	\$ 700,877		122%
ELECTRIC UTILITY FRANCHISE FEE	\$ 95,000	\$ 78,779	83%	\$ 102,832		77%
BUILDING PERMIT FEES	\$ 99,750	\$ 172,683	173%	\$ 118,219		146%
COURT FINES	\$ 77,200	\$ 83,782	109%	\$ 71,290		118%
WATER SALES	\$ 1,512,000	\$ 1,559,333	103%	\$ 1,543,782		101%
STREET SALES TAX	\$ 210,000	\$ 213,656	102%	\$ 175,219		122%
PROPERTY TAX-DEBT SERVICE 2014	\$ 198,950	\$ 202,384	102%	\$ 197,836		102%
PROPERTY TAX-DEBT SERVICE 2019	\$ 716,650	\$ 727,191	101%	\$ 310,853		234%
PROPERTY TAX-DEBT SERVICE 2020	\$ 316,280	\$ 320,632	101%	\$ 407,610		79%
PROPERTY TAX-DEBT SERVICE 2023	\$ 236,983	\$ 239,487	101%	\$ 312,375		77%
WASTEWATER REVENUES	\$ 903,500	\$ 942,500	104%	\$ 908,637		104%
PUD SURCHARGE	\$ 98,160	\$ 98,153	100%	\$ 98,154		100%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
<b>GENERAL FUND:</b>						
REVENUE	\$ 3,735,064	\$ 3,578,873	96%	\$ 3,139,782		114%
EXPENDITURES	\$ 3,243,048	\$ 2,831,756	87%	\$ 2,845,353		100%
<b>WATER FUND:</b>						
REVENUE	\$ 1,837,895	\$ 1,888,495	103%	\$ 1,547,126		122%
EXPENDITURES	\$ 1,789,044	\$ 1,694,243	95%	\$ 1,136,152		149%
<b>STREET MAINTENANCE FUND:</b>						
REVENUE	\$ 210,250	\$ 214,150	102%	\$ 175,559		122%
EXPENDITURES	\$ 150,595	\$ 142,006	94%	\$ 115,013		123%
<b>COURT SECURITY FUND:</b>						
REVENUE	\$ 1,600	\$ 2,859	179%	\$ 236		1214%
EXPENDITURES	\$ 1,000	\$ 377	38%	\$ 241		157%
<b>COURT TECHNOLOGY FUND:</b>						
REVENUE	\$ 1,600	\$ 2,346	147%	\$ 2,383		98%
EXPENDITURES	\$ 6,500	\$ 5,403	83%	\$ 623		868%
<b>COURT EFFICIENCY FUND:</b>						
REVENUE	\$ 100	\$ -	0%	\$ -		#DIV/0!
EXPENDITURES	\$ 100	\$ -	0%	\$ -		#DIV/0!
<b>DEBT SERVICE FUND - 2014:</b>						
REVENUE	\$ 199,850	\$ 202,374	101%	\$ 197,836		102%
EXPENDITURES	\$ 199,350	\$ 202,384	102%	\$ 199,750		101%
<b>DEBT SERVICE FUND - 2019:</b>						
REVENUE	\$ 717,050	\$ 727,207	101%	\$ 407,610		178%
EXPENDITURES	\$ 716,050	\$ 716,050	100%	\$ 410,650		174%
<b>DEBT SERVICE FUND - 2020:</b>						
REVENUE	\$ 316,520	\$ 320,551	101%	\$ 312,375		79%
EXPENDITURES	\$ 315,520	\$ 315,400	100%	\$ 314,895		77%
<b>DEBT SERVICE FUND - 2023:</b>						
REVENUE	\$ 237,384	\$ 239,591	101%	\$ -		#DIV/0!
EXPENDITURES	\$ 236,383	\$ 236,183	100%	\$ -		#DIV/0!
<b>CAPITAL PROJECTS FUND:</b>						
REVENUE	\$ 1,480,737	\$ 1,484,573	100%	\$ -		#DIV/0!
EXPENDITURES	\$ 2,187,000	\$ 1,442,881	66%	\$ -		#DIV/0!
<b>DRAINAGE FUND:</b>						
REVENUE	\$ 60,900	\$ 54,237	89%	\$ 30,251		179%
EXPENDITURES	\$ 761,000	\$ 421,933	55%	\$ 135,959		310%
<b>WASTEWATER FUND:</b>						
REVENUE	\$ 1,357,699	\$ 1,395,724	103%	\$ 1,035,158		135%
EXPENDITURES	\$ 1,411,518	\$ 1,384,035	98%	\$ 959,568		144%

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
100-1000	CLAIM ON POOLED CASH	2,644,374.98	
100-1011	PETTY CASH - COURT	250.00	
100-1014	CASH - TAX NOTES	2,008,609.23	
100-1016	MERCHANT ACCT CASH	0.00	
100-1018	CASH - DEVELOPMENT SERVICES	( 1,000.00)	
100-1030	TEX-POOL	356,584.87	
100-1050	NEW CASH	0.00	
100-1131	NET PENSION ASSET	0.00	
100-1141	DEFERRED OUTFLOWS OF RESOURCES	0.00	
100-1142	DEFERRED OUTFLOWS - OPEB	0.00	
100-1200	ACCOUNTS RECEIVABLE	0.00	
100-1205	ALLOWANCE FOR UNCOLLECTIBLES	0.00	
100-1206	ALLOWANCE FOR DOUBTFUL ACCTS	( 3,547.48)	
100-1217	CENCOR PUD RECEIVABLE	0.00	
100-1221	DUE FROM RCDC	2,712.48	
100-1222	DUE FROM WATER FUND	0.00	
100-1230	TAXES RECEIVABLE - GENERAL	26,731.21	
100-1250	DUE FROM VENDORS	0.00	
100-1350	SALES TAX RECEIVABLE	73,963.91	
100-1399	LEASE RECEIVABLE	196,421.99	
			<u>5,305,101.19</u>
<b>TOTAL ASSETS</b>			<u><u>5,305,101.19</u></u>

<b>LIABILITIES</b>			
=====			
100-2000	ACCOUNTS PAYABLE POOLED	0.00	
100-2008	ACCOUNTS PAYABLE - OTHER	4,224.65	
100-2010	HEALTH INSURANCE PAYABLE	4,043.22	
100-2012	AFLAC INSURANCE PAYABLE	( 21.88)	
100-2015	EDC SALES TAX PAYABLE	0.00	
100-2016	EMPLOYEE 457 CONTRIB PAYABLE	4,045.76	
100-2020	FEDERAL WH PAYABLE	0.09	
100-2030	UNEMPLOYMENT TAX PAYABLE	17.42	
100-2035	SOCIAL SEC/MEDICARE PAYABLE	( 669.93)	
100-2050	APPEARANCE BOND RESERVE	0.00	
100-2055	OMNIBASE PAYABLE	( 19.93)	
100-2060	RETIREMENT PAYOUT RESERVE	0.00	
100-2070	DEFERRED REVENUE	14,760.04	
100-2075	CHILD SUPPORT GARNISHMENT	0.72	
100-2080	TMRs RETIREMENT WITHHELD	4,130.77	
100-2110	COMPENSATED ABSENCE PAY	0.00	
100-2115	WAGES PAYABLE	20,510.00	
100-2117	UNCLAIMED PROPERTY	0.00	
100-2122	ACCRUED INTEREST PAYABLE	0.00	
100-2132	MY PARK DAY	0.00	
100-2137	PARK PET PAVERS	0.00	
100-2138	TAX NOTES PAYABLE-SR 2020	0.00	
100-2139	DEFERRED REV-LEOSE FUNDS	1,799.01	

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
100-2140	VEHICLE FINANCING NOTES	0.00
100-2141	ARPA DEFERRED REVENUE	7,745.13
100-2249	DEFERRED REV-FIELD RENTAL	0.00
100-2250	DEFERRED TAX REV=DELINQUENT TX	23,183.73
100-2253	DUE TO BOND ISSUE	0.00
100-2299	DEFERRED INFLOW - LEASE	201,905.85
100-2300	DUE TO DRAINAGE FUND	69,387.00
100-2301	DUE TO RCDC	0.00
100-2425	BLDG & MISC DEPOSITS	0.00
100-2600	TRAFFIC FINE RESERVE	34,573.76
	TOTAL LIABILITIES	<u>389,615.41</u>
<b>EQUITY</b>		
100-3000	FUND BALANCE-UNAPPROPRATED	5,489,220.26
100-3030	AMOUNT TO BE PROVIDED FOR	( 1,320,851.07)
	TOTAL BEGINNING EQUITY	<u>4,168,369.19</u>
	TOTAL REVENUE	3,578,872.92
	TOTAL EXPENSES	<u>2,831,756.33</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	747,116.59
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>4,915,485.78</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u><u>5,305,101.19</u></u>

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
200-1000	CLAIM ON POOLED CASH	884,465.67
200-1016	MERCHANT ACCT CASH	0.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	66,804.39
200-1131	NET PENSION	( 61,757.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	45,917.32
200-1142	DEFERRED OUTFLOWS-OPEB	2,633.00
200-1200	ACCOUNTS RECEIVABLE	233,996.40
200-1201	ADDITIONAL RECYCLING RECEIVABL	41.92
200-1202	MISC AR -	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 15,002.30)
200-1210	UNAPPLIED CREDITS	( 6,400.43)
200-1220	REFUNDS PAYABLE	( 2,439.32)
200-1250	ALLOWANCE FOR LOSSES	( 6,813.00)
200-1288	UNAPPLIED CREDITS - AUDIT ALT	407.00
200-1299	ACCOUNTS REC - AUDIT ALTERNATE	3,251.00
200-1300	RETURNED CHECKS RECEIVABLE	( 5,948.29)
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	( 2,242,587.34)
200-1620	EQUIPMENT	105,005.68
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	( 58,279.43)
		<u>3,283,768.49</u>
	TOTAL ASSETS	<u>3,283,768.49</u>

<b>LIABILITIES</b>		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	0.00
200-2010	HEALTH INSURANCE PAYABLE	( 1,498.34)
200-2012	AFLAC INSURANCE PAYABLE	5.47
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	0.20
200-2030	UNEMPLOYMENT TAX PAYABLE	( 210.04)
200-2035	SOC SEC/MEDICARE PAYABLE	3,559.77
200-2060	RETIREMENT PAYOUT RESERVE	0.00
200-2080	TMRS RETIREMENT PAYABLE	( 3,233.54)
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	9,011.40
200-2115	WAGES PAYABLE	4,197.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	563,850.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	28,717.76
200-2122	ACCRUED INTEREST PAYABLE	3,094.73
200-2123	GOVERNMENT CAPITAL LEASE	25,838.64



200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	783.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	3,412.00
200-2145	OPEB LIABILITY	8,243.00
200-2310	DUE TO MERCHANT ACCOUNT	0.00
200-2400	CUSTOMER DEPOSITS PAYABLE	181,370.00
200-2401	CUST DEPOSITS -AUDIT ALTERNATE	( 8,800.00)
200-2425	BLDG & MISC DEPOSITS	1,750.00
	TOTAL LIABILITIES	<u>820,091.05</u>
<b>EQUITY</b>		
200-3000	FUND BALANCE-UNAPPROPRATED	1,012,659.97
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70
	TOTAL BEGINNING EQUITY	<u>2,269,425.67</u>
	TOTAL REVENUE	1,888,494.71
	TOTAL EXPENSES	<u>1,694,242.94</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	194,251.77
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,463,677.44</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u><u>3,283,768.49</u></u>

301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
301-1000	CLAIM ON POOLED CASH	525,192.89	
301-1350	SALES TAX RECEIVABLE	<u>18,442.77</u>	
			<u>543,635.66</u>
TOTAL ASSETS			<u>543,635.66</u>
=====			
<b>LIABILITIES</b>			
=====			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2060	RETIREMENT PAYOUT RESERVE	0.00	
301-2140	VEHICLE FINANCING NOTES	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
=====			
<b>EQUITY</b>			
=====			
301-3000	FUND BALANCE-UNAPPROPRATED	<u>471,491.24</u>	
	TOTAL BEGINNING EQUITY	<u>471,491.24</u>	
TOTAL REVENUE		214,150.15	
TOTAL EXPENSES		<u>142,005.73</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>72,144.42</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>543,635.66</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>543,635.66</u>
=====			

CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
310-1000	CLAIM ON POOLED CASH	<u>14,910.36</u>	<u>14,910.36</u>
TOTAL ASSETS			<u>14,910.36</u>
<b>LIABILITIES</b>			
=====			
310-2000	ACCOUNTS PAYABLE POOLED	0.00	
310-2050	APPEARANCE BOND RESERVE	0.00	
310-2060	RETIREMENT PAYOUT RESERVE	0.00	
310-2140	VECHICLE FINANCING NOTES	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<b>EQUITY</b>			
=====			
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92	
310-3450	RESERVE FOR COURT TECHNOLOGY	2,549.44	
310-3451	RESERVE FOR COURT SECURITY	<u>6,192.55</u>	
TOTAL BEGINNING EQUITY		<u>12,427.91</u>	
TOTAL REVENUE		2,859.45	
TOTAL EXPENSES		<u>377.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>2,482.45</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>14,910.36</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>14,910.36</u>

320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
320-1000	CLAIM ON POOLED CASH	<u>7,975.36</u>	<u>7,975.36</u>
TOTAL ASSETS			<u><u>7,975.36</u></u>
<u>LIABILITIES</u>			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	0.00	
320-2050	APPEARANCE BOND RESERVE	0.00	
320-2060	RETIREMENT PAYOUT RESERVE	0.00	
320-2140	VEHICLE FINANCING NOTES	0.00	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
320-3450	FUND BALNCE - COURT TECH	<u>11,032.67</u>	
TOTAL BEGINNING EQUITY		<u>11,032.67</u>	
TOTAL REVENUE		2,346.10	
TOTAL EXPENSES		5,403.41	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>(3,057.31)</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>7,975.36</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u><u>7,975.36</u></u>

CITY OF ROLLINGWOOD  
 BALANCE SHEET  
 AS OF: SEPTEMBER 30TH, 2024

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	
			<u>114.31</u>
	<b>TOTAL ASSETS</b>		<u><u>114.31</u></u>
<b>LIABILITIES</b>			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2060	RETIREMENT PAYOUT RESERVE	0.00	
330-2140	VEHICLE FINANCING NOTES	<u>0.00</u>	
	<b>TOTAL LIABILITIES</b>		<u>0.00</u>
<b>EQUITY</b>			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
	<b>TOTAL BEGINNING EQUITY</b>	<u>114.31</u>	
	<b>TOTAL REVENUE</b>	0.00	
	<b>TOTAL EXPENSES</b>	<u>0.00</u>	
	<b>TOTAL REVENUE OVER/ (UNDER) EXPENSES</b>	0.00	
	<b>TOTAL EQUITY &amp; REV. OVER/ (UNDER) EXP.</b>		<u>114.31</u>
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/ (UNDER) EXP.</b>		<u><u>114.31</u></u>

CITY OF ROLLINGWOOD  
 BALANCE SHEET  
 AS OF: SEPTEMBER 30TH, 2024

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
430-1000	CLAIM ON POOLED CASH	3,034.75	
430-1007	CASH-DS SR2014 GO STREETS	( 1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	( 2,820.50)	
430-1230	TAXES RECEIVABLE	<u>23,263.90</u>	
			<u>23,478.15</u>
<b>TOTAL ASSETS</b>			<u>23,478.15</u>
=====			
<b>LIABILITIES</b>			
=====			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2060	Retirement Payout Reserve	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	<u>20,443.40</u>	
	<b>TOTAL LIABILITIES</b>		<u>20,443.40</u>
<b>EQUITY</b>			
=====			
430-3000	FUND BALANCE-UNAPPROPRATED	<u>0.46</u>	
	<b>TOTAL BEGINNING EQUITY</b>	0.46	
<b>TOTAL REVENUE</b>		202,384.29	
<b>TOTAL EXPENSES</b>		<u>199,350.00</u>	
<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>		3,034.29	
<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>			<u>3,034.75</u>
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<u>23,478.15</u>
=====			

450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
<b>ASSETS</b>				
<u>=====</u>				
450-1000	CLAIM ON POOLED CASH	<u>11,141.00</u>	<u>11,141.00</u>	
	<b>TOTAL ASSETS</b>			<u><u>11,141.00</u></u>
<b>LIABILITIES</b>				
<u>=====</u>				
450-2000	ACCOUNTS PAYABLE POOLED	0.00		
450-2060	Retirement Payout Reserve	0.00		
450-2140	Vehicle Financing Notes	<u>0.00</u>		
	<b>TOTAL LIABILITIES</b>		<u>0.00</u>	
<b>EQUITY</b>				
<u>=====</u>				
450-3000	FUND BALANCE-UNAPPROPRATED	( 0.40)		
	<b>TOTAL BEGINNING EQUITY</b>	( 0.40)		
	<b>TOTAL REVENUE</b>	727,191.40		
	<b>TOTAL EXPENSES</b>	<u>716,050.00</u>		
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	<u>11,141.40</u>		
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<u>11,141.00</u>	
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<u><u>11,141.00</u></u>

CITY OF ROLLINGWOOD  
 BALANCE SHEET  
 AS OF: SEPTEMBER 30TH, 2024

460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
460-1000	CLAIM ON POOLED CASH	<u>8,597.61</u>	<u>8,597.61</u>
TOTAL ASSETS			<u><u>8,597.61</u></u>
<b>LIABILITIES</b>			
=====			
460-2000	ACCOUNTS PAYABLE POOLED	0.00	
460-2060	Retirement Payout Reserve	0.00	
460-2140	Vehicle Financing Notes	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<b>EQUITY</b>			
=====			
460-3000	FUND BALANCE-UNAPPROPRATED	<u>3,365.52</u>	
TOTAL BEGINNING EQUITY		<u>3,365.52</u>	
TOTAL REVENUE		320,632.09	
TOTAL EXPENSES		<u>315,400.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>5,232.09</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>8,597.61</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u><u>8,597.61</u></u>



CITY OF ROLLINGWOOD  
 BALANCE SHEET  
 AS OF: SEPTEMBER 30TH, 2024

470-DEBT SERVICE FUND 2023

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
470-1000	CLAIM ON POOLED CASH	<u>3,303.95</u>	<u>3,303.95</u>
<b>TOTAL ASSETS</b>			<u><u>3,303.95</u></u>
<b>LIABILITIES</b>			
=====			
470-2000	ACCOUNTS PAYABLE POOLED	<u>0.00</u>	<u>0.00</u>
<b>TOTAL LIABILITIES</b>			<u>0.00</u>
<b>EQUITY</b>			
=====			
470-3000	FUND BALANCE - UNAPPROPRIATED	<u>0.00</u>	
<b>TOTAL BEGINNING EQUITY</b>		<u>0.00</u>	
<b>TOTAL REVENUE</b>		239,487.09	
<b>TOTAL EXPENSES</b>		<u>236,183.14</u>	
<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>		<u>3,303.95</u>	
<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>			<u>3,303.95</u>
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<u><u>3,303.95</u></u>

CITY OF ROLLINGWOOD  
 BALANCE SHEET  
 AS OF: SEPTEMBER 30TH, 2024

480-Debt Service Fund 2024

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
480-1000	CLAIM ON POOLED CASH	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS		<u>0.00</u>
=====			
<b>LIABILITIES</b>			
=====			
480-2000	ACCOUNTS PAYABLE POOLED	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES		<u>0.00</u>
<b>EQUITY</b>			
=====			
480-3000	FUND BALANCE - UNAPPROPRIATED	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	<u>0.00</u>	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL REVENUE OVER/ (UNDER) EXPENSES	<u>0.00</u>	
	TOTAL EQUITY & REV. OVER/ (UNDER) EXP.		<u>0.00</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.		<u>0.00</u>
=====			

701-CAPITAL PROJECTS FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
701-1000	CLAIM ON POOLED CASH	( 802,420.62)
701-1019	CASH - 2023-2024 BOND ISSUE	4,370,255.73
701-1200	DUE FROM GENERAL FUND	0.00
		<u>3,567,835.11</u>
<b>TOTAL ASSETS</b>		<u>3,567,835.11</u>
<b>LIABILITIES</b>		
701-2000	ACCOUNTS PAYABLE POOLED	0.00
701-2008	YEAR-END ACCOUNTS PAYABLE	0.00
701-2060	Retirement Payout Reserve	0.00
701-2120	BONDS PAYABLE-SR2023 WTR IMPR	3,885,000.00
701-2121	BOND PREMIUM-SR2023 WTR IMPR	202,637.55
701-2122	BOND INT PAYBLE-SR2023 WTR IMP	28,497.00
701-2140	Vehicle Financing Notes	0.00
	<b>TOTAL LIABILITIES</b>	<u>4,116,134.55</u>
<b>EQUITY</b>		
701-3000	FUND BALANCE-UNAPPROPRATED	( 589,991.15)
	<b>TOTAL BEGINNING EQUITY</b>	( 589,991.15)
<b>TOTAL REVENUE</b>		1,484,572.68
<b>TOTAL EXPENSES</b>		1,442,880.97
<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>		<u>41,691.71</u>
<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<u>( 548,299.44)</u>
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>		<u>3,567,835.11</u>

702--DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
702-1000	CLAIM ON POOLED CASH	( 635,763.06)
702-1016	MERCHANT ACCT CASH	0.00
702-1200	DUE FROM GENERAL FUND	69,387.00
		( 566,376.06)
TOTAL ASSETS		( 566,376.06)
		=====
<b>LIABILITIES</b>		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	37,384.00
	TOTAL LIABILITIES	40,884.00
<b>EQUITY</b>		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	( 239,564.37)
	TOTAL BEGINNING EQUITY	( 239,564.37)
TOTAL REVENUE		54,237.25
TOTAL EXPENSES		421,932.94
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 367,695.69)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		( 607,260.06)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		( 566,376.06)
		=====

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
800-1000	CLAIM ON POOLED CASH	332,432.15
800-1030	TEX-POOL	334,894.01
800-1031	NET PENSION	( 61,757.00)
800-1141	DEFERRED OUTFLOW OF RESOURCES	45,917.32
800-1142	DEFERRED OUTFLOWS-OPEB	2,633.00
800-1200	ACCOUNTS RECEIVABLE	78,083.61
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	( 4,737.91)
800-1213	MIRA VISTA PUD LIVE OAK	805.97
800-1215	OTHER RECEIVABLES (WATER)	( 14,625.14)
800-1216	MIRA VISTA PUD RECEIVABLE	2,212.69
800-1217	CENCOR PUD RECEIVABLE	2,292.75
800-1218	ENDEAVOR PUD RECEIVABLE	8,069.40
800-1219	RESTITUTION RECEIVABLE	921.33
800-1299	ACCOUNTS REC - AUDIT ALTERNATE	1,198.00
800-1611	ACCUM DEPREC - BUILDING	( 6,880.00)
800-1614	CONSTRUCTION IN PROGRESS	0.00
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,530,561.83
800-1620	EQUIPMENT	238,953.70
800-1628	ACCUM DEPREC = MAINT & OFFICE	( 3,631,653.97)
800-1630	ACCUM DEPREC - EQUIPMENT	( 109,192.00)
800-1721	LAND IMPROVEMENTS	43,000.00
		9,987,169.24
TOTAL ASSETS		9,987,169.24

<b>LIABILITIES</b>		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	913.76
800-2010	HEALTH INSURANCE PAYABLE	( 1,498.34)
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	( 562.24)
800-2030	UNEMPLOYMENT TAX PAYABLE	( 545.39)
800-2035	SOC SEC/MEDICARE PAYABLE	1,242.52
800-2060	RETIREMENT PAYOUT RESERVE	0.00
800-2070	Televising / Smoke Testing Res	32,500.00
800-2080	TMRs RETIREMENT PAYABLE	( 3,866.63)
800-2090	DEPERRED REV- PAVING ASSESS	0.00
800-2091	DEFERRED REVENUE-PAVING ASSES	0.00
800-2110	COMPENSATED ABSENCE PAYABLE	9,011.40
800-2115	WAGES PAYABLE	4,197.00
800-2122	ACCRUED INTEREST PAYABLE	48,440.67
800-2124	BONDS PAYABLE-SR2012A	0.00
800-2135	BONDS PAYABLE-2019 REFUNDING	8,925,000.00
800-2136	BOND PREMIUM-2019 REFUNDING	441,475.53
800-2140	DEFERRED INFLOWS OF RESOURCES	783.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	3,412.00

CITY OF ROLLINGWOOD  
 BALANCE SHEET  
 AS OF: SEPTEMBER 30TH, 2024

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
800-2145	OPEB LIABILITY	8,243.00	
	TOTAL LIABILITIES		<u>9,468,746.28</u>
<b>EQUITY</b>			
800-3000	FUND BALANCE-UNAPPROPRATED	612,276.83	
800-3030	AMOUNT TO BE PROVIDED FOR	( 105,000.00)	
800-3451	RESERVE FOR COURT SECURITY	( 137,476.19)	
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00	
	TOTAL BEGINNING EQUITY	<u>506,733.64</u>	
	TOTAL REVENUE	1,395,724.30	
	TOTAL EXPENSES	<u>1,384,034.98</u>	
	TOTAL REVENUE OVER/ (UNDER) EXPENSES	11,689.32	
	TOTAL EQUITY & REV. OVER/ (UNDER) EXP.		<u>518,422.96</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.		<u><u>9,987,169.24</u></u>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	3,244,114.00	194,436.76	3,020,036.64	93.09	224,077.36
DEVELOPMENT SERVICES	99,750.00	29,499.93	172,683.10	173.12 (	72,933.10)
SANITATION	0.00	41.92	440.16	0.00 (	440.16)
UTILITY BILLING	120,000.00	101,123.36	101,123.36	84.27	18,876.64
STREETS	150,000.00	50,442.82	142,005.73	94.67	7,994.27
POLICE	2,250.00	5.00	3,142.34	139.66 (	892.34)
COURT	78,750.00	4,745.75	87,442.08	111.04 (	8,692.08)
PARK DEPARTMENT	40,200.00	37,260.26	51,999.51	129.35 (	11,799.51)
PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>3,735,064.00</b>	<b>417,555.80</b>	<b>3,578,872.92</b>	<b>95.82</b>	<b>156,191.08</b>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	832,939.00	59,219.93	740,246.79	88.87	92,692.21
DEVELOPMENT SERVICES	255,366.00	16,818.95	229,969.26	90.05	25,396.74
SANITATION	189,500.00	0.00	165,588.45	87.38	23,911.55
UTILITY BILLING	116,715.00	7,616.52	101,123.36	86.64	15,591.64
STREETS	161,963.00	16,627.23	142,005.73	87.68	19,957.27
POLICE	1,380,945.00	96,009.56	1,235,011.44	89.43	145,933.56
COURT	102,090.00	6,084.56	89,350.75	87.52	12,739.25
PARK DEPARTMENT	119,980.00	8,984.55	99,289.11	82.75	20,690.89
PUBLIC WORKS	83,550.00	(2,054.65)	29,171.44	34.91	54,378.56
<b>TOTAL EXPENDITURES</b>	<b>3,243,048.00</b>	<b>209,306.65</b>	<b>2,831,756.33</b>	<b>87.32</b>	<b>411,291.67</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>492,016.00</b>	<b>208,249.15</b>	<b>747,116.59</b>		<b>( 255,100.59)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
<b>TAXES</b>					
100-4-10-4000 CURRENT PROPERTY TAXES	1,458,016.00	0.00	1,447,116.37	99.25	10,899.63
100-4-10-4020 PENALTY & INTEREST ON TAXES	66,000.00	0.00	66,175.44	100.27 (	175.44)
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	25,000.00	0.00	21,050.83	84.20	3,949.17
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	0.00	19,586.46	97.93	413.54
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	497.74	4,946.06	98.92	53.94
100-4-10-4037 4-B SALES TAX	210,000.00	17,421.13	213,655.61	101.74 (	3,655.61)
100-4-10-4040 CITY SALES TAX	825,000.00	69,684.54	854,622.49	103.59 (	29,622.49)
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	0.00	3,236.47	64.73	1,763.53
100-4-10-4051 ELECT UTIL FRANCHISE FEE	95,000.00	0.00	78,779.22	82.93	16,220.78
TOTAL TAXES	2,709,016.00	87,603.41	2,709,168.95	100.01 (	152.95)
<b>CHARGE FOR SERVICES</b>					
100-4-10-4209 RCDC ADMINISTRATION FEES	72,000.00	0.00	72,000.00	100.00	0.00
100-4-10-4236 WATER FUND ADMIN FEE	65,000.00	65,000.00	65,000.00	100.00	0.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	40,000.00	40,000.00	40,000.00	100.00	0.00
TOTAL CHARGE FOR SERVICES	177,000.00	105,000.00	177,000.00	100.00	0.00
<b>LICENSE &amp; PERMITS</b>					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	100.00	100.00	0.00
TOTAL LICENSE & PERMITS	100.00	0.00	100.00	100.00	0.00
<b>INVESTMENT INCOME</b>					
100-4-10-4400 INTEREST INCOME	10,000.00	1,504.51	19,033.77	190.34 (	9,033.77)
100-4-10-4401 INTEREST INCOME - CHECKING	1,000.00	164.19	2,080.77	208.08 (	1,080.77)
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	164.65	2,009.16	401.83 (	1,509.16)
TOTAL INVESTMENT INCOME	11,500.00	1,833.35	23,123.70	201.08 (	11,623.70)
<b>MISCELLANEOUS REVENUE</b>					
100-4-10-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	272.54	545.08 (	222.54)
100-4-10-4565 GRANT REVENUES	55,081.00	0.00	55,081.15	100.00 (	0.15)
100-4-10-4566 OPIOD SETTLEMENT DISTRIBUTION	100.00	0.00	290.30	290.30 (	190.30)
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	55,231.00	0.00	55,643.99	100.75 (	412.99)
<b>OTHER REVENUE</b>					
100-4-10-4700 UNEXPENDED BALANCE TRANSFER	236,267.00	0.00	0.00	0.00	236,267.00
100-4-10-4738 ACL REVENUES	55,000.00	0.00	55,000.00	100.00	0.00
TOTAL OTHER REVENUE	291,267.00	0.00	55,000.00	18.88	236,267.00
<b>TOTAL ADMINISTRATION</b>	<b>3,244,114.00</b>	<b>194,436.76</b>	<b>3,020,036.64</b>	<b>93.09</b>	<b>224,077.36</b>



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>DEVELOPMENT SERVICES</b>					
<b>CHARGE FOR SERVICES</b>					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
<b>LICENSE &amp; PERMITS</b>					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	2,500.00	0.00	4,190.00	167.60 (	1,690.00)
100-4-15-4302 INSPECTIONS	35,000.00	11,622.84	55,395.59	158.27 (	20,395.59)
100-4-15-4303 BUILDING FEES	60,000.00	16,282.09	94,193.51	156.99 (	34,193.51)
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	250.00	150.00	450.00	180.00 (	200.00)
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	0.00	0.00	0.00	0.00	0.00
100-4-15-4307 APPLICATION FILING FEE	250.00	70.00	1,320.00	528.00 (	1,070.00)
100-4-15-4308 PUBLISH / NOTICE FEE	0.00	0.00	4,209.00	0.00 (	4,209.00)
100-4-15-4309 CONSTRUCTION ROW PERMIT	0.00	0.00	150.00	0.00 (	150.00)
100-4-15-4310 PLAT FEES	1,500.00	0.00	0.00	0.00	1,500.00
100-4-15-4311 VARIANCE FEES	250.00	0.00	1,800.00	720.00 (	1,550.00)
100-4-15-4312 CERTIFICATE OF OCCUPANCY	0.00	875.00	2,975.00	0.00 (	2,975.00)
100-4-15-4313 ELEVATION AND HEIGHT ELEVATION	0.00	500.00	8,000.00	0.00 (	8,000.00)
TOTAL LICENSE & PERMITS	99,750.00	29,499.93	172,683.10	173.12 (	72,933.10)
TOTAL DEVELOPMENT SERVICES	99,750.00	29,499.93	172,683.10	173.12 (	72,933.10)
<b>SANITATION</b>					
<b>UTILITY REVENUE</b>					
100-4-20-4620 ADDITIONAL RECYCLING CHARGE	0.00	41.92	440.16	0.00 (	440.16)
TOTAL UTILITY REVENUE	0.00	41.92	440.16	0.00 (	440.16)
TOTAL SANITATION	0.00	41.92	440.16	0.00 (	440.16)
<b>UTILITY BILLING</b>					
<b>MISCELLANEOUS REVENUE</b>					
100-4-25-4579 WATER REVENUE-TRANSFER IN	60,000.00	50,561.68	50,561.68	84.27	9,438.32
100-4-25-4580 WASTEWATER REV-TRANSFER IN	60,000.00	50,561.68	50,561.68	84.27	9,438.32
TOTAL MISCELLANEOUS REVENUE	120,000.00	101,123.36	101,123.36	84.27	18,876.64
TOTAL UTILITY BILLING	120,000.00	101,123.36	101,123.36	84.27	18,876.64

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
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100-GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>STREETS</b>					
<b>OTHER REVENUE</b>					
100-4-30-4721 TRANSFER FROM STREET MAINT	150,000.00	50,442.82	142,005.73	94.67	7,994.27
100-4-30-4722 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OTHER REVENUE</b>	<b>150,000.00</b>	<b>50,442.82</b>	<b>142,005.73</b>	<b>94.67</b>	<b>7,994.27</b>
<b>TOTAL STREETS</b>	<b>150,000.00</b>	<b>50,442.82</b>	<b>142,005.73</b>	<b>94.67</b>	<b>7,994.27</b>
<b>POLICE</b>					
<b>MISCELLANEOUS REVENUE</b>					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	5.00	125.00	50.00	125.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	0.00	720.00	72.00	280.00
100-4-40-4567 LEOSE FUNDS	1,000.00	0.00	2,297.34	229.73 (	1,297.34)
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>2,250.00</b>	<b>5.00</b>	<b>3,142.34</b>	<b>139.66 (</b>	<b>892.34)</b>
<b>TOTAL POLICE</b>	<b>2,250.00</b>	<b>5.00</b>	<b>3,142.34</b>	<b>139.66 (</b>	<b>892.34)</b>
<b>COURT</b>					
<b>COURT REVENUE</b>					
100-4-50-4100 COURT FINES	71,000.00	3,209.04	71,197.97	100.28 (	197.97)
100-4-50-4101 COLLECTION AGENCY FEES	1,000.00	107.07	1,797.89	179.79 (	797.89)
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	3,000.00	666.84	6,123.38	204.11 (	3,123.38)
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	1,000.00	300.31	2,909.54	290.95 (	1,909.54)
100-4-50-4155 CHILD SAFETY REVENUE	1,000.00	145.29	1,695.43	169.54 (	695.43)
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	0.00	0.00	0.00	0.00	0.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	5.94	57.68	115.36 (	7.68)
<b>TOTAL COURT REVENUE</b>	<b>77,200.00</b>	<b>4,434.49</b>	<b>83,781.89</b>	<b>108.53 (</b>	<b>6,581.89)</b>
<b>MISCELLANEOUS REVENUE</b>					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	311.26	3,660.19	244.01 (	2,160.19)
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>1,550.00</b>	<b>311.26</b>	<b>3,660.19</b>	<b>236.14 (</b>	<b>2,110.19)</b>
<b>TOTAL COURT</b>	<b>78,750.00</b>	<b>4,745.75</b>	<b>87,442.08</b>	<b>111.04 (</b>	<b>8,692.08)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PARK DEPARTMENT</b>					
<b>LICENSE &amp; PERMITS</b>					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	1,540.00	11,279.25	225.59 (	6,279.25)
100-4-55-4320 FIELD LEASE	35,000.00	35,720.26	35,720.26	102.06 (	720.26)
TOTAL LICENSE & PERMITS	40,000.00	37,260.26	46,999.51	117.50 (	6,999.51)
<b>INVESTMENT INCOME</b>					
100-4-55-4400 INTEREST INCOME - LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
<b>MISCELLANEOUS REVENUE</b>					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	5,000.00	5,000.00 (	4,900.00)
TOTAL MISCELLANEOUS REVENUE	200.00	0.00	5,000.00	2,500.00 (	4,800.00)
<b>TOTAL PARK DEPARTMENT</b>	<b>40,200.00</b>	<b>37,260.26</b>	<b>51,999.51</b>	<b>129.35 (</b>	<b>11,799.51)</b>
<b>PUBLIC WORKS</b>					
<b>MISCELLANEOUS REVENUE</b>					
100-4-65-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>OTHER REVENUE</b>					
100-4-65-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PUBLIC WORKS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>	<b>3,735,064.00</b>	<b>417,555.80</b>	<b>3,578,872.92</b>	<b>95.82</b>	<b>156,191.08</b>

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
<b>PERSONNEL</b>					
100-5-10-5000 SALARY	111,547.00	6,793.11	104,199.95	93.41	7,347.05
100-5-10-5002 HOLIDAY COMPENSATION	7,000.00	0.00	6,999.98	100.00	0.02
100-5-10-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-10-5007 STIPENDS/CERTIFICATIONS	4,270.00	0.00	1,770.02	41.45	2,499.98
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING / TEAM BUILDING	10,000.00	583.00	8,575.19	85.75	1,424.81
100-5-10-5020 HEALTH INSURANCE	9,200.00	545.00	9,039.24	98.25	160.76
100-5-10-5030 WORKERS COMP INSURANCE	3,000.00	0.00	2,912.84	97.09	87.16
100-5-10-5035 SOCIAL SECURITY/MEDICARE	9,396.00	519.09	8,676.23	92.34	719.77
100-5-10-5040 UNEMPLOYMENT COMP INSUR	110.00	0.00	136.67	124.25 (	26.67)
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	15,966.00	881.06	14,088.44	88.24	1,877.56
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	185,489.00	9,321.26	156,398.56	84.32	29,090.44
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-10-5101 FAX / COPIER	2,500.00	174.50	2,375.93	95.04	124.07
100-5-10-5103 PRINTING & REPRODUCTION	3,000.00	0.00	1,000.27	33.34	1,999.73
100-5-10-5110 POSTAGE	2,000.00	55.45	872.96	43.65	1,127.04
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	142.40	3,570.57	71.41	1,429.43
100-5-10-5125 TRAVEL	3,000.00	0.00	6,145.53	204.85 (	3,145.53)
100-5-10-5140 TELEPHONE	2,500.00	370.83	3,094.10	123.76 (	594.10)
100-5-10-5157 RECORDS MANAGEMENT	4,000.00	448.81	5,140.72	128.52 (	1,140.72)
100-5-10-5158 OFFICE SUPPLIES	7,000.00	213.31	4,423.88	63.20	2,576.12
100-5-10-5198 MAINT & SUPPLIES - JANITORIAL	6,000.00	420.00	5,040.00	84.00	960.00
TOTAL SUPPLIES & OPERATION EXP	35,000.00	1,825.30	31,663.96	90.47	3,336.04
<b>CONTRACTUAL SERVICES</b>					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	5,701.24	78,529.09	87.25	11,470.91
100-5-10-5211 LEGAL SERVICES - TPIA	7,500.00	0.00	4,213.48	56.18	3,286.52
100-5-10-5214 EMERGENCY NOTIFICATION SYS	1,500.00	0.00	1,364.25	90.95	135.75
100-5-10-5217 PAYROLL SERVICES	6,000.00	620.49	8,579.41	142.99 (	2,579.41)
100-5-10-5226 DRUG TESTING	100.00	0.00	0.00	0.00	100.00
100-5-10-5227 BILINGUAL ASSESSMENT	200.00	0.00	0.00	0.00	200.00
100-5-10-5230 AUDIT	20,000.00	0.00	21,612.00	108.06 (	1,612.00)
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	13,000.00	0.00	12,981.88	99.86	18.12
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	2,151.96	86.08	348.04
100-5-10-5240 INSURANCE - PROP & GEN LIAB	14,000.00	0.00	13,937.80	99.56	62.20
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	5,300.00	0.00	5,195.96	98.04	104.04

CITY OF ROLLINGWOOD  
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-10-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	3,844.15	15,376.60	153.77 (	5,376.60)
100-5-10-5270 ENGINEERING SERVICES	25,000.00	960.00	24,549.01	98.20	450.99
TOTAL CONTRACTUAL SERVICES	207,100.00	11,125.88	188,491.44	91.01	18,608.56
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	150,000.00	15,319.59	139,137.03	92.76	10,862.97
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	160.00	10,107.41	72.20	3,892.59
100-5-10-5302 WEBSITE AND DIGITAL CODIFICATI	14,000.00	0.00	7,272.50	51.95	6,727.50
100-5-10-5303 PUBLIC INFORMATION REQUESTS	0.00	0.00	0.00	0.00	0.00
100-5-10-5309 INCODE SOFTWARE	5,000.00	0.00	0.00	0.00	5,000.00
100-5-10-5311 IT SERVICES TPIA	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5330 ELECTION PUBLIC NOTICES	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5331 ADVERTISING	2,000.00	2,828.50	6,825.75	341.29 (	4,825.75)
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	290.95	2,795.66	0.00 (	2,795.66)
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	1,320.00	97.78	30.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	192,350.00	18,599.04	167,458.35	87.06	24,891.65
<b>CAPITAL OUTLAY</b>					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5401 TRANSFER TO RCDC	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-10-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5462 TRANSFER TO STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-5-10-5464 TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-5-10-5465 TRANSFER TO 2023 BOND FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	3,000.00	0.00	0.00	0.00	3,000.00
<b>OTHER NON-DEPARTMENTAL</b>					
100-5-10-5525 4B SALES TAX ALLOCATION	210,000.00	18,348.45	196,234.48	93.44	13,765.52
TOTAL OTHER NON-DEPARTMENTAL	210,000.00	18,348.45	196,234.48	93.44	13,765.52
<b>TOTAL ADMINISTRATION</b>	832,939.00	59,219.93	740,246.79	88.87	92,692.21
<b>DEVELOPMENT SERVICES</b>					
<b>PERSONNEL</b>					
100-5-15-5000 SALARY	82,668.00	5,765.68	70,353.82	85.10	12,314.18
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5007 STIPENDS/CERTIFICATIONS	1,647.00	0.00	1,170.14	71.05	476.86
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	2,000.00	0.00	0.00	0.00	2,000.00
100-5-15-5020 HEALTH INSURANCE	9,600.00	795.92	9,551.04	99.49	48.96
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	922.40	97.09	27.60

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5035 SOCIAL SECURITY/MEDICARE	6,450.00	441.07	5,471.59	84.83	978.41
100-5-15-5040 UNEMPLOYMENT COMP INSUR	90.00	0.00	107.01	118.90 (	17.01)
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	10,961.00	747.80	9,197.51	83.91	1,763.49
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	114,366.00	7,750.47	96,773.51	84.62	17,592.49
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-15-5101 FAX / COPIER	100.00	0.00	83.25	83.25	16.75
100-5-15-5103 PRINTING & REPRODUCTION	2,400.00	0.00	2,123.66	88.49	276.34
100-5-15-5110 POSTAGE	2,100.00	55.45	127.08	6.05	1,972.92
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	420.98	84.20	79.02
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	60.79	939.22	93.92	60.78
100-5-15-5153 CREDIT CARD SERVICES	0.00	655.35	2,978.04	0.00 (	2,978.04)
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	29.14	191.84	95.92	8.16
100-5-15-5161 TREE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5180 SIGNS AND BARRICADES	600.00	0.00	30.50	5.08	569.50
100-5-15-5198 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	7,900.00	800.73	6,894.57	87.27	1,005.43
<b>CONTRACTUAL SERVICES</b>					
100-5-15-5200 BUILDING INSPECTION SERVICE	35,000.00	3,065.00	31,920.00	91.20	3,080.00
100-5-15-5201 TECH AND GIS SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5202 PUBLISH / NOTICE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5210 LEGAL SERVICES	8,000.00	224.00	10,767.93	134.60 (	2,767.93)
100-5-15-5251 BUILDING PLAN REVIEWS	10,000.00	608.75	9,064.50	90.65	935.50
100-5-15-5252 ZONING REVIEWS	17,000.00	715.00	17,110.00	100.65 (	110.00)
100-5-15-5253 ARBORIST CONSULTATION	1,500.00	0.00	0.00	0.00	1,500.00
100-5-15-5254 ROW PERMIT REVIEW	0.00	220.00	2,101.25	0.00 (	2,101.25)
100-5-15-5257 MY PERMIT NOW	3,600.00	99.00	1,089.00	30.25	2,511.00
100-5-15-5270 ENGINEERING SERVICES	15,000.00	1,495.00	19,170.00	127.80 (	4,170.00)
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5272 PROFESSIONAL CONSULTATION	20,000.00	330.00	15,230.00	76.15	4,770.00
100-5-15-5273 ELEVATION AND HEIGHT VERIFICAT	5,000.00	1,500.00	5,500.00	110.00 (	500.00)
100-5-15-5274 SURVEY BENCHMARK NETWORK M&O	15,000.00	0.00	14,072.50	93.82	927.50
TOTAL CONTRACTUAL SERVICES	130,100.00	8,256.75	126,025.18	96.87	4,074.82
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	2,000.00	11.00	276.00	13.80	1,724.00
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	3,000.00	11.00	276.00	9.20	2,724.00
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>255,366.00</b>	<b>16,818.95</b>	<b>229,969.26</b>	<b>90.05</b>	<b>25,396.74</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>SANITATION</b>					
<b>CONTRACTUAL SERVICES</b>					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	7,500.00	0.00	0.00	0.00	7,500.00
100-5-20-5288 LANDSCAPE REMEDIATION	27,000.00	0.00	26,087.05	96.62	912.95
TOTAL CONTRACTUAL SERVICES	35,500.00	0.00	26,087.05	73.48	9,412.95
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-20-5370 WASTE & DISPOSAL SERVICE	154,000.00	0.00	139,501.40	90.59	14,498.60
TOTAL MISCELLANEOUS OTHER EXP	154,000.00	0.00	139,501.40	90.59	14,498.60
<b>TOTAL SANITATION</b>	<b>189,500.00</b>	<b>0.00</b>	<b>165,588.45</b>	<b>87.38</b>	<b>23,911.55</b>
<b>UTILITY BILLING</b>					
<b>PERSONNEL</b>					
100-5-25-5000 SALARY	72,400.00	5,202.34	65,744.75	90.81	6,655.25
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5007 STIPENDS/CERTIFICATIONS	600.00	0.00	599.82	99.97	0.18
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,500.00	0.00	550.00	36.67	950.00
100-5-25-5020 HEALTH INSURANCE	10,100.00	837.82	10,053.84	99.54	46.16
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	922.40	97.09	27.60
100-5-25-5035 SOCIAL SECURITY/MEDICARE	5,585.00	397.97	5,075.29	90.87	509.71
100-5-25-5040 UNEMPLOYMENT COMP INSUR	90.00	0.00	114.07	126.74	(24.07)
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	9,490.00	674.72	8,510.30	89.68	979.70
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	100,715.00	7,112.85	91,570.47	90.92	9,144.53
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	3,500.00	0.00	1,853.51	52.96	1,646.49
100-5-25-5110 POSTAGE	5,500.00	360.38	3,085.30	56.10	2,414.70
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	250.00	0.00	0.00	0.00	250.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	500.00	60.79	683.55	136.71	(183.55)
100-5-25-5158 OFFICE SUPPLIES	400.00	0.00	29.38	7.35	370.62
TOTAL SUPPLIES & OPERATION EXP	10,750.00	421.17	5,651.74	52.57	5,098.26
<b>CONTRACTUAL SERVICES</b>					
100-5-25-5202 T TECH FEES	0.00	0.00	0.00	0.00	0.00
100-5-25-5210 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	5,000.00	82.50	3,901.15	78.02	1,098.85
100-5-25-5331 ADVERTISING	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	5,250.00	82.50	3,901.15	74.31	1,348.85
<b>TOTAL UTILITY BILLING</b>					
	116,715.00	7,616.52	101,123.36	86.64	15,591.64
<b>STREETS</b>					
<b>PERSONNEL</b>					
100-5-30-5000 SALARY	58,963.00	3,910.98	50,515.16	85.67	8,447.84
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5006 OVERTIME/PLANNED OVERTIME	180.00	17.99	856.79	475.99 (	676.79)
100-5-30-5007 STIPENDS/CERTIFICATIONS	3,487.00	0.00	2,861.98	82.08	625.02
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	2,000.00	0.00	0.00	0.00	2,000.00
100-5-30-5020 HEALTH INSURANCE	6,100.00	355.56	4,535.73	74.36	1,564.27
100-5-30-5030 WORKERS COMP INSURANCE	1,400.00	0.00	1,359.33	97.10	40.67
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,791.00	298.01	4,146.32	86.54	644.68
100-5-30-5040 UNEMPLOYMENT COMP INSUR	70.00	0.00	79.72	113.89 (	9.72)
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	8,142.00	506.48	7,178.29	88.16	963.71
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	85,133.00	5,089.02	71,533.32	84.03	13,599.68
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
100-5-30-5130 UTILITIES	2,400.00	0.00	2,220.34	92.51	179.66
100-5-30-5140 TELEPHONE	300.00	105.37	497.62	165.87 (	197.62)
100-5-30-5145 UNIFORMS & ACCESSORIES	1,000.00	240.05	1,240.05	124.01 (	240.05)
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	25,000.00	6,150.00	31,150.00	124.60 (	6,150.00)
100-5-30-5162 STREET SWEEPING	2,000.00	811.85	1,823.86	91.19	176.14
100-5-30-5164 EQUIPMENT MAINTENANCE & REPAIR	2,500.00	175.79	813.78	32.55	1,686.22
100-5-30-5171 EQUIPMENT PURCHASE	4,000.00	0.00	0.00	0.00	4,000.00
100-5-30-5172 SAFETY EQUIPMENT	375.00	0.00	0.00	0.00	375.00
100-5-30-5180 SIGNS & BARRICADES	7,500.00	3,159.20	10,527.79	140.37 (	3,027.79)
100-5-30-5181 EQUIPMENT RENTAL	1,000.00	0.00	173.94	17.39	826.06
100-5-30-5190 MATERIALS	2,500.00	281.84	2,699.92	108.00 (	199.92)
100-5-30-5195 VEHICLE OPERATIONS	2,000.00	240.78	2,037.28	101.86 (	37.28)
100-5-30-5196 VEHICLE MAINT & REPAIRS	1,000.00	10.25	17.71	1.77	982.29
TOTAL SUPPLIES & OPERATION EXP	53,075.00	11,175.13	53,202.29	100.24 (	127.29)



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CONTRACTUAL SERVICES</b>					
100-5-30-5255 VEHICLE INSURANCE	270.00	0.00	231.96	85.91	38.04
100-5-30-5270 ENGINEERING	3,000.00	0.00	782.50	26.08	2,217.50
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	3,470.00	0.00	1,014.46	29.24	2,455.54
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-30-5350 TOOLS	4,000.00	363.08	683.16	17.08	3,316.84
100-5-30-5355 STREET MAINT & REPAIRS	15,000.00	0.00	14,787.50	98.58	212.50
TOTAL MISCELLANEOUS OTHER EXP	19,000.00	363.08	15,470.66	81.42	3,529.34
<b>CAPITAL OUTLAY</b>					
100-5-30-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
100-5-30-5494 VEH FIN NOTE - DEBT SERVICE	785.00	0.00	785.00	100.00	0.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,285.00	0.00	785.00	61.09	500.00
<b>TOTAL STREETS</b>	<b>161,963.00</b>	<b>16,627.23</b>	<b>142,005.73</b>	<b>87.68</b>	<b>19,957.27</b>
<b>POLICE</b>					
<b>PERSONNEL</b>					
100-5-40-5000 SALARY	700,897.00	53,218.22	650,227.98	92.77	50,669.02
100-5-40-5002 HOLIDAY COMPENSATION	33,000.00	1,949.20	21,701.20	65.76	11,298.80
100-5-40-5006 OVERTIME	10,000.00	2,791.22	11,717.97	117.18	( 1,717.97)
100-5-40-5007 STIPEND	25,000.00	1,653.85	25,498.78	102.00	( 498.78)
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	7,353.83	49.03	7,646.17
100-5-40-5010 TRAINING/ ACADEMY SPONSORSHIPS	10,000.00	1,045.64	9,628.52	96.29	371.48
100-5-40-5011 RESERVE OFFICER PAY	500.00	0.00	156.00	31.20	344.00
100-5-40-5012 LEOSE TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5020 HEALTH INSURANCE	73,000.00	5,648.97	62,544.61	85.68	10,455.39
100-5-40-5030 WORKERS COMP INSURANCE	23,500.00	0.00	19,763.24	84.10	3,736.76
100-5-40-5035 SOCIAL SECURITY/MEDICARE	57,413.00	4,449.86	53,402.76	93.02	4,010.24
100-5-40-5040 UNEMPLOYMENT COMP INSUR	950.00	0.00	1,174.64	123.65	( 224.64)
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	108,807.00	7,762.90	94,077.55	86.46	14,729.45
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,900.00	0.00	8,716.12	97.93	183.88
TOTAL PERSONNEL	1,067,967.00	78,519.86	965,963.20	90.45	102,003.80
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-40-5101 FAX / COPIER	600.00	48.11	440.19	73.37	159.81
100-5-40-5103 PRINTING & REPRODUCTION	1,000.00	17.60	553.63	55.36	446.37
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 CITATION MATERIAL	7,500.00	0.00	3,199.74	42.66	4,300.26
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	1,100.00	36.67	1,900.00
100-5-40-5108 PROPERTY & EVIDENCE	500.00	0.00	0.00	0.00	500.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5110 POSTAGE	500.00	27.72	434.14	86.83	65.86
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	1,000.00	0.00	774.62	77.46	225.38
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEASE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	9,000.00	290.35	9,347.74	103.86 (	347.74)
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	739.58	18.49	3,260.42
100-5-40-5144 POLICE SUPPLIES	3,000.00	0.00	546.25	18.21	2,453.75
100-5-40-5145 UNIFORMS & ACCESSORIES	6,500.00	303.70	3,785.81	58.24	2,714.19
100-5-40-5157 RECORDS MANAGEMENT	6,000.00	0.00	6,488.79	108.15 (	488.79)
100-5-40-5158 OFFICE SUPPLIES	1,500.00	0.00	865.54	57.70	634.46
100-5-40-5159 CITY EVENT SUPPLIES	5,500.00	874.64	5,116.51	93.03	383.49
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	123.00	49.20	127.00
100-5-40-5195 VEHICLE OPERATION	15,000.00	1,246.86	10,891.12	72.61	4,108.88
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	310.23	3,589.38	71.79	1,410.62
TOTAL SUPPLIES & OPERATION EXP	71,100.00	3,119.21	47,996.04	67.50	23,103.96
<b>CONTRACTUAL SERVICES</b>					
100-5-40-5211 RADIO SERVICES	5,500.00	0.00	6,081.30	110.57 (	581.30)
100-5-40-5216 DISPATCH SERVICES	34,476.00	0.00	34,476.00	100.00	0.00
100-5-40-5226 DRUG TESTING	200.00	0.00	115.00	57.50	85.00
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	685.21	68.52	314.79
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,600.00	0.00	6,143.28	109.70 (	543.28)
100-5-40-5258 ACL EVENT	40,000.00	1,250.00	36,901.45	92.25	3,098.55
TOTAL CONTRACTUAL SERVICES	87,776.00	1,250.00	84,402.24	96.16	3,373.76
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	63,000.00	13,120.49	52,672.09	83.61	10,327.91
100-5-40-5340 MISCELLANEOUS	2,400.00	0.00 (	2,313.00)	96.38-	4,713.00
TOTAL MISCELLANEOUS OTHER EXP	65,400.00	13,120.49	50,359.09	77.00	15,040.91
<b>CAPITAL OUTLAY</b>					
100-5-40-5404 PD RADIOS	33,000.00	0.00	32,426.30	98.26	573.70
100-5-40-5411 VIDEO CAMERAS & MICROPHONES	16,700.00	0.00	15,540.00	93.05	1,160.00
100-5-40-5414 COMPUTERS	5,000.00	0.00	4,322.57	86.45	677.43
100-5-40-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-40-5494 VEHICLE FINANCING NOTE DEBT SV	34,002.00	0.00	34,002.00	100.00	0.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	88,702.00	0.00	86,290.87	97.28	2,411.13
<b>TOTAL POLICE</b>	<b>1,380,945.00</b>	<b>96,009.56</b>	<b>1,235,011.44</b>	<b>89.43</b>	<b>145,933.56</b>

COURT

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100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL</b>					
100-5-50-5000 SALARY	41,262.00	2,602.24	35,942.16	87.11	5,319.84
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-50-5007 STIPENDS/CERTIFICATIONS	627.00	0.00	150.01	23.93	476.99
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-50-5020 HEALTH INSURANCE	1,100.00	112.16	934.69	84.97	165.31
100-5-50-5030 WORKERS COMP INSURANCE	700.00	0.00	679.66	97.09	20.34
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,205.00	199.07	2,761.04	86.15	443.96
100-5-50-5040 UNEMPLOYMENT COMP INSUR	200.00	0.00	239.44	119.72 (	39.44)
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,446.00	337.50	4,560.08	83.73	885.92
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>53,540.00</b>	<b>3,250.97</b>	<b>45,267.08</b>	<b>84.55</b>	<b>8,272.92</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,000.00	0.00	362.09	36.21	637.91
100-5-50-5110 POSTAGE	250.00	55.45	625.24	250.10 (	375.24)
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
100-5-50-5125 TRAVEL	50.00	0.00	0.00	0.00	50.00
100-5-50-5140 TELEPHONE	1,500.00	60.79	1,437.82	95.85	62.18
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	750.00	0.00	215.67	28.76	534.33
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>3,650.00</b>	<b>116.24</b>	<b>2,640.82</b>	<b>72.35</b>	<b>1,009.18</b>
<b>CONTRACTUAL SERVICES</b>					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	0.00	1,399.30	139.93 (	399.30)
100-5-50-5206 COURT CREDIT CARD FEES	12,000.00	1,017.35	11,286.47	94.05	713.53
100-5-50-5210 LEGAL SERVICES	13,000.00	0.00	11,307.08	86.98	1,692.92
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	17,250.00	95.83	750.00
100-5-50-5213 INTERPRETER FEES	900.00	200.00	200.00	22.22	700.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>44,900.00</b>	<b>2,717.35</b>	<b>41,442.85</b>	<b>92.30</b>	<b>3,457.15</b>
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS OTHER EXP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL COURT</b>	<b>102,090.00</b>	<b>6,084.56</b>	<b>89,350.75</b>	<b>87.52</b>	<b>12,739.25</b>
<b>PARK DEPARTMENT</b>					
<b>PERSONNEL</b>					
100-5-55-5000 SALARY	38,252.00	2,234.74	33,331.46	87.14	4,920.54
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-55-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-55-5007 STIPENDS/CERTIFICATIONS	1,180.00	0.00	630.01	53.39	549.99
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	3,000.00	0.00	1,170.13	39.00	1,829.87
100-5-55-5020 HEALTH INSURANCE	3,100.00	181.66	2,719.77	87.73	380.23
100-5-55-5030 WORKERS COMP INSURANCE	1,000.00	0.00	970.95	97.10	29.05
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,017.00	170.76	2,597.83	86.11	419.17
100-5-55-5040 UNEMPLOYMENT COMP INSUR	45.00	0.00	45.63	101.40 (	0.63)
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	5,126.00	289.85	4,226.56	82.45	899.44
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	54,720.00	2,877.01	45,692.34	83.50	9,027.66
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	18,000.00	4,017.89	20,521.78	114.01 (	2,521.78)
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	154.95	15.50	845.05
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	0.00	96.47	38.59	153.53
100-5-55-5159 CITY EVENT SUPPLIES	500.00	0.00	16.22	3.24	483.78
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	1,500.00	0.00	1,722.37	114.82 (	222.37)
100-5-55-5171 EQUIPMENT	3,500.00	0.00	357.88	10.23	3,142.12
100-5-55-5172 SAFETY EQUIPMENT	375.00	200.78	772.98	206.13 (	397.98)
100-5-55-5190 MATERIALS	10,500.00	239.31	9,471.92	90.21	1,028.08
100-5-55-5191 MAINTENANCE	6,000.00	255.58	5,625.85	93.76	374.15
100-5-55-5195 VEHICLE OPERATIONS	3,000.00	240.78	2,077.52	69.25	922.48
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	90.45	1,163.08	116.31 (	163.08)
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	5,294.66	58.83	3,705.34
TOTAL SUPPLIES & OPERATION EXP	54,875.00	5,464.79	47,275.68	86.15	7,599.32
<b>CONTRACTUAL SERVICES</b>					
100-5-55-5255 VEHICLE INSURANCE	600.00	0.00	427.22	71.20	172.78
TOTAL CONTRACTUAL SERVICES	600.00	0.00	427.22	71.20	172.78
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	2.75	33.00	6.60	467.00
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	1,000.00	0.00 (	40.80)	4.08-	1,040.80
TOTAL MISCELLANEOUS OTHER EXP	1,500.00	2.75 (	7.80)	0.52-	1,507.80
<b>CAPITAL OUTLAY</b>					
100-5-55-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	2,500.00	640.00	2,990.39	119.62 (	490.39)
100-5-55-5456 PLANTS FOR PARK AND ENTRANCES	2,000.00	0.00	1,426.61	71.33	573.39
100-5-55-5494 VEH FIN NOTE - DEBT SERVICE	785.00	0.00	785.00	100.00	0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-55-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	5,785.00	640.00	5,202.00	89.92	583.00
<b>OTHER NON-DEPARTMENTAL</b>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	2,500.00	0.00	504.00	20.16	1,996.00
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	195.67	0.00	(195.67)
TOTAL OTHER NON-DEPARTMENTAL	2,500.00	0.00	699.67	27.99	1,800.33
<b>TOTAL PARK DEPARTMENT</b>	<b>119,980.00</b>	<b>8,984.55</b>	<b>99,289.11</b>	<b>82.75</b>	<b>20,690.89</b>
<b>PUBLIC WORKS</b>					
<b>SUPPLIES &amp; OPERATION EXP</b>					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	12,000.00	812.44	10,197.52	84.98	1,802.48
100-5-65-5140 TELEPHONE	300.00	104.80	374.83	124.94	(74.83)
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	363.10	1,140.10	114.01	(140.10)
100-5-65-5161 TREE TRIMMING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-65-5171 Equipment Purchase	0.00	0.00	0.00	0.00	0.00
100-5-65-5180 SIGNS AND BARRICADES	0.00	(3,159.20)	0.00	0.00	0.00
100-5-65-5191 MAINTENANCE	0.00	(175.79)	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	13,300.00	(2,054.65)	11,712.45	88.06	1,587.55
<b>CONTRACTUAL SERVICES</b>					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
<b>MISCELLANEOUS OTHER EXP</b>					
100-5-65-5355 STREET MAINTENANCE & REPAIRS	40,000.00	0.00	0.00	0.00	40,000.00
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	40,250.00	0.00	0.00	0.00	40,250.00
<b>CAPITAL OUTLAY</b>					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>OTHER NON-DEPARTMENTAL</b>					
100-5-65-5515 MAINTENANCE BUILDING	19,500.00	0.00	17,458.99	89.53	2,041.01
TOTAL OTHER NON-DEPARTMENTAL	19,500.00	0.00	17,458.99	89.53	2,041.01
<b>TOTAL PUBLIC WORKS</b>	<b>83,550.00</b>	<b>(2,054.65)</b>	<b>29,171.44</b>	<b>34.91</b>	<b>54,378.56</b>

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

100-GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	3,243,048.00	209,306.65	2,831,756.33	87.32	411,291.67
REVENUES OVER/(UNDER) EXPENDITURES	492,016.00	208,249.15	747,116.59	(	255,100.59)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

200-WATER FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,837,895.00</u>	<u>220,877.12</u>	<u>1,888,494.71</u>	<u>102.75</u>	<u>( 50,599.71)</u>
TOTAL REVENUES	<u>1,837,895.00</u>	<u>220,877.12</u>	<u>1,888,494.71</u>	<u>102.75</u>	<u>( 50,599.71)</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,789,044.00</u>	<u>258,419.20</u>	<u>1,694,242.94</u>	<u>94.70</u>	<u>94,801.06</u>
TOTAL EXPENDITURES	<u>1,789,044.00</u>	<u>258,419.20</u>	<u>1,694,242.94</u>	<u>94.70</u>	<u>94,801.06</u>
REVENUES OVER/ (UNDER) EXPENDITURES	48,851.00	( 37,542.08)	194,251.77		( 145,400.77)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

200-WATER FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>INVESTMENT INCOME</b>					
200-4-60-4400 INTEREST INCOME	1,000.00	282.74	3,368.50	336.85 (	2,368.50)
200-4-60-4401 INTEREST INCOME-CHECKING	250.00	62.37	1,064.44	425.78 (	814.44)
TOTAL INVESTMENT INCOME	1,250.00	345.11	4,432.94	354.64 (	3,182.94)
<b>MISCELLANEOUS REVENUE</b>					
200-4-60-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4579 CAPITAL LEASEPROCEEDS - METERS	324,645.00	0.00	324,645.00	100.00	0.00
200-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
200-4-60-4582 TRANSFER FROM WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	324,645.00	0.00	324,645.00	100.00	0.00
<b>UTILITY REVENUE</b>					
200-4-60-4600 WATER SALES	1,500,000.00	219,623.49	1,546,156.96	103.08 (	46,156.96)
200-4-60-4610 LATE CHARGES	3,000.00	896.52	4,675.81	155.86 (	1,675.81)
200-4-60-4628 CONNECT FEE	9,000.00	0.00	8,500.00	94.44	500.00
200-4-60-4629 METER TESTING FEE	0.00	0.00	0.00	0.00	0.00
200-4-60-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
200-4-60-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	1,512,000.00	220,520.01	1,559,332.77	103.13 (	47,332.77)
<b>OTHER REVENUE</b>					
200-4-60-4700 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,837,895.00</b>	<b>220,865.12</b>	<b>1,888,410.71</b>	<b>102.75 (</b>	<b>50,515.71)</b>
<b>TOTAL REVENUES</b>	<b>1,837,895.00</b>	<b>220,865.12</b>	<b>1,888,410.71</b>	<b>102.75 (</b>	<b>50,515.71)</b>



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

200-WATER FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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NON-DEPARTMENTAL

PERSONNEL	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5000 SALARY	212,456.00	16,539.75	213,546.06	100.51 (	1,090.06)
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5006 OVERTIME/PLANNED OVERTIME	810.00	80.97	4,020.57	496.37 (	3,210.57)
200-5-60-5007 STIPENDS/CERTIFICATIONS	15,521.00	0.00	12,413.90	79.98	3,107.10
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,500.00	222.00	3,463.04	98.94	36.96
200-5-60-5020 HEALTH INSURANCE	25,000.00	1,564.78	19,223.76	76.90	5,776.24
200-5-60-5030 WORKERS COMP INSURANCE	4,600.00	0.00	4,466.34	97.09	133.66
200-5-60-5035 SOCIAL SECURITY/MEDICARE	17,502.00	1,260.46	17,580.20	100.45 (	78.20)
200-5-60-5040 UNEMPLOYMENT COMP INSUR	250.00	0.00	302.14	120.86 (	52.14)
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,742.00	2,141.70	28,313.48	95.20	1,428.52
200-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	309,381.00	21,809.66	303,329.49	98.04	6,051.51

SUPPLIES & OPERATION EXP	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
200-5-60-5110 POSTAGE	400.00	0.00	0.00	0.00	400.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	193.77	0.00 (	193.77)
200-5-60-5125 TRAVEL	2,000.00	502.84	2,425.93	121.30 (	425.93)
200-5-60-5140 TELEPHONE	500.00	130.93	605.44	121.09 (	105.44)
200-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	898.02	89.80	101.98
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	500.00	0.00	313.22	62.64	186.78
200-5-60-5165 Water Meter Test Fee	0.00	0.00	1,400.00	0.00 (	1,400.00)
200-5-60-5166 MAINTENANCE & REPAIRS	15,000.00	2,508.22	10,483.12	69.89	4,516.88
200-5-60-5167 ADMINISTRATIVE FEES	65,000.00	65,000.00	65,000.00	100.00	0.00
200-5-60-5168 TRANSFER TO UTILITY BILLING	51,000.00	50,561.68	50,561.68	99.14	438.32
200-5-60-5171 EQUIPMENT	3,900.00	0.00	0.00	0.00	3,900.00
200-5-60-5175 SAFETY EQUIPMENT	375.00	0.00	173.09	46.16	201.91
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	56.02	3.73	1,443.98
200-5-60-5190 MATERIALS	2,000.00	13.80	1,072.65	53.63	927.35
200-5-60-5192 Electronic Meter Project	324,700.00	0.00	324,677.21	99.99	22.79
200-5-60-5193 METER REPLACEMENT	0.00	0.00	2,438.12	0.00	2,438.12
200-5-60-5194 FIRE HYDRANT MAINT AND REPLACE	7,000.00	0.00	4,261.28	60.88	2,738.72
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	270.78	2,097.28	52.43	1,902.72
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,500.00	30.00	1,689.49	112.63 (	189.49)
TOTAL SUPPLIES & OPERATION EXP	480,625.00	119,018.25	463,470.08	96.43	17,154.92

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

200-WATER FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CONTRACTUAL SERVICES</b>					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
200-5-60-5233 CROSSROADS CONTRACT	81,000.00	6,720.00	74,220.00	91.63	6,780.00
200-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	150,000.00	846.92	145,542.57	97.03	4,457.43
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	945.03	85.91	154.97
200-5-60-5270 ENGINEERING SERVICES	15,000.00	2,452.50	7,631.25	50.88	7,368.75
200-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5272 WATER CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	800.00	0.00	0.00	0.00	800.00
200-5-60-5279 CAPITAL RECOVERY TAP FEES-WATE	0.00	0.00	0.00	0.00	0.00
200-5-60-5280 WATER PURCHASED	700,000.00	94,212.68	640,911.41	91.56	59,088.59
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>951,900.00</u>	<u>104,232.10</u>	<u>870,754.56</u>	<u>91.48</u>	<u>81,145.44</u>
<b>MISCELLANEOUS OTHER EXP</b>					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	3,750.00	9.26	3,602.84	96.08	147.16
200-5-60-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
200-5-60-5326 QUARTERLY GIS MAP UPDATE	10,000.00	0.00	8,014.09	80.14	1,985.91
200-5-60-5330 Water CIP Packages 1-4	0.00	0.00	0.00	0.00	0.00
200-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5350 TOOLS	3,750.00	490.50	3,355.59	89.48	394.41
TOTAL MISCELLANEOUS OTHER EXP	<u>17,500.00</u>	<u>499.76</u>	<u>14,972.52</u>	<u>85.56</u>	<u>2,527.48</u>
<b>CAPITAL OUTLAY</b>					
200-5-60-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
200-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,138.00	0.00	3,138.00	100.00	0.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
200-5-60-5496 Meters Fin Note Debt Svc	26,000.00	12,859.43	38,578.29	148.38	( 12,578.29)
TOTAL CAPITAL OUTLAY	<u>29,638.00</u>	<u>12,859.43</u>	<u>41,716.29</u>	<u>140.75</u>	<u>( 12,078.29)</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,789,044.00</b>	<b>258,419.20</b>	<b>1,694,242.94</b>	<b>94.70</b>	<b>94,801.06</b>
<b>TOTAL EXPENDITURES</b>	<b>1,789,044.00</b>	<b>258,419.20</b>	<b>1,694,242.94</b>	<b>94.70</b>	<b>94,801.06</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>48,851.00 (</b>	<b>37,554.08)</b>	<b>194,167.77</b>	<b>(</b>	<b>145,316.77)</b>

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

301 MAINTENANCE  
FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>210,250.00</u>	<u>17,459.69</u>	<u>214,150.15</u>	101.86 (	<u>3,900.15)</u>
TOTAL REVENUES	<u>210,250.00</u>	<u>17,459.69</u>	<u>214,150.15</u>	101.86 (	<u>3,900.15)</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>150,595.00</u>	<u>50,442.82</u>	<u>142,005.73</u>	94.30	<u>8,589.27</u>
TOTAL EXPENDITURES	<u>150,595.00</u>	<u>50,442.82</u>	<u>142,005.73</u>	94.30	<u>8,589.27</u>
REVENUES OVER/ (UNDER) EXPENDITURES	59,655.00 (	32,983.13)	72,144.42	(	12,489.42)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

301-STREET MAINTENANCE

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
301-4-60-4039 STREET SALES TAX	210,000.00	17,421.14	213,655.63	101.74 (	3,655.63)
TOTAL TAXES	210,000.00	17,421.14	213,655.63	101.74 (	3,655.63)
<b>INVESTMENT INCOME</b>					
301-4-60-4400 INTEREST INCOME	250.00	38.55	494.52	197.81 (	244.52)
TOTAL INVESTMENT INCOME	250.00	38.55	494.52	197.81 (	244.52)
<b>MISCELLANEOUS REVENUE</b>					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
301-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>OTHER REVENUE</b>					
301-4-60-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>210,250.00</b>	<b>17,459.69</b>	<b>214,150.15</b>	<b>101.86 (</b>	<b>3,900.15)</b>
<b>TOTAL REVENUES</b>	<b>210,250.00</b>	<b>17,459.69</b>	<b>214,150.15</b>	<b>101.86 (</b>	<b>3,900.15)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

301-STREET MAINTENANCE

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<b>MISCELLANEOUS OTHER EXP</b>					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	150,595.00	50,442.82	142,005.73	94.30	8,589.27
TOTAL CAPITAL OUTLAY	150,595.00	50,442.82	142,005.73	94.30	8,589.27
<b>TOTAL NON-DEPARTMENTAL</b>	<b>150,595.00</b>	<b>50,442.82</b>	<b>142,005.73</b>	<b>94.30</b>	<b>8,589.27</b>
<b>TOTAL EXPENDITURES</b>	<b>150,595.00</b>	<b>50,442.82</b>	<b>142,005.73</b>	<b>94.30</b>	<b>8,589.27</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>59,655.00 (</b>	<b>32,983.13)</b>	<b>72,144.42</b>	<b>(</b>	<b>12,489.42)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

310-COURT SECURITY FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	1,600.00	295.39	2,859.45	178.72	( 1,259.45)
TOTAL REVENUES	1,600.00	295.39	2,859.45	178.72	( 1,259.45)
<u>EXPENDITURE SUMMARY</u>					
COURT	1,000.00	0.00	377.00	37.70	623.00
TOTAL EXPENDITURES	1,000.00	0.00	377.00	37.70	623.00
REVENUES OVER/ (UNDER) EXPENDITURES	600.00	295.39	2,482.45		( 1,882.45)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

310-COURT SECURITY FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
<u>COURT REVENUE</u>					
310-4-50-4104 COURT SECURITY FEE	1,500.00	292.34	2,836.69	189.11 (	1,336.69)
310-4-50-4105 MUNI COURT BLDG SECURITY	100.00	3.05	22.76	22.76	77.24
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>295.39</u>	<u>2,859.45</u>	<u>178.72 (</u>	<u>1,259.45)</u>
<u>INVESTMENT INCOME</u>					
310-4-50-4491 MUNI CT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COURT	1,600.00	295.39	2,859.45	178.72 (	1,259.45)
TOTAL REVENUES	<u>1,600.00</u>	<u>295.39</u>	<u>2,859.45</u>	<u>178.72 (</u>	<u>1,259.45)</u>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

310 COURT SECURITY FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
<b>MISCELLANEOUS OTHER EXP</b>					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	377.00	37.70	623.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	377.00	37.70	623.00
<b>TOTAL COURT</b>	1,000.00	0.00	377.00	37.70	623.00
<b>TOTAL EXPENDITURES</b>	1,000.00	0.00	377.00	37.70	623.00
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	600.00	295.39	2,482.45	(	1,882.45)



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

320-COURT TECHNOLOGY FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>242.73</u>	<u>2,346.10</u>	<u>146.63</u>	<u>( 746.10)</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>242.73</u>	<u>2,346.10</u>	<u>146.63</u>	<u>( 746.10)</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>6,500.00</u>	<u>143.15</u>	<u>5,403.41</u>	<u>83.13</u>	<u>1,096.59</u>
TOTAL EXPENDITURES	<u>6,500.00</u>	<u>143.15</u>	<u>5,403.41</u>	<u>83.13</u>	<u>1,096.59</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 4,900.00)	99.58	( 3,057.31)		( 1,842.69)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

320-COURT TECHNOLOGY FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
<b>=====</b>					
<b>COURT REVENUE</b>					
320-4-50-4102 COURT TECHNOLOGY FEE	1,500.00	242.73	2,346.10	156.41 (	846.10)
320-4-50-4191 MUNI COURT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	<u>1,600.00</u>	<u>242.73</u>	<u>2,346.10</u>	<u>146.63 (</u>	<u>746.10)</u>
<b>TOTAL COURT</b>					
	1,600.00	242.73	2,346.10	146.63 (	746.10)
<b>TOTAL REVENUES</b>					
	<u>1,600.00</u>	<u>242.73</u>	<u>2,346.10</u>	<u>146.63 (</u>	<u>746.10)</u>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

320-COURT TECHNOLOGY FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	5,000.00	143.15	5,403.41	108.07 (	403.41)
TOTAL MISCELLANEOUS OTHER EXP	<u>5,000.00</u>	<u>143.15</u>	<u>5,403.41</u>	108.07 (	<u>403.41)</u>
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL CAPITAL OUTLAY	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>1,500.00</u>
<hr/>					
TOTAL COURT	6,500.00	143.15	5,403.41	83.13	1,096.59
<hr/>					
TOTAL EXPENDITURES	<u>6,500.00</u>	<u>143.15</u>	<u>5,403.41</u>	83.13	<u>1,096.59</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	( 4,900.00)	99.58 (	3,057.31)	(	1,842.69)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

330-COURT EFFICIENCY FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
<u>EXPENDITURE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

330-COURT EFFICIENCY FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>COURT</b>					
=====					
<b>COURT REVENUE</b>					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	100.00	0.00	0.00	0.00	100.00
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TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
=====					

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

330-COURT EFFICIENCY FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT =====					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

430-DEBT SERVICE FUND 2014  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	199,850.00	0.00	202,384.29	101.27	( 2,534.29)
TOTAL REVENUES	199,850.00	0.00	202,384.29	101.27	( 2,534.29)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	199,350.00	0.00	199,350.00	100.00	0.00
TOTAL EXPENDITURES	199,350.00	0.00	199,350.00	100.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	0.00	3,034.29		( 2,534.29)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

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430-DEBT SERVICE FUND 2014

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
430-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	0.00	648.67	129.73 (	148.67)
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	198,950.00	0.00	201,735.62	101.40 (	2,785.62)
<b>TOTAL TAXES</b>	<b>199,450.00</b>	<b>0.00</b>	<b>202,384.29</b>	<b>101.47 (</b>	<b>2,934.29)</b>
<b>MISCELLANEOUS REVENUE</b>					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
430-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>199,850.00</b>	<b>0.00</b>	<b>202,384.29</b>	<b>101.27 (</b>	<b>2,534.29)</b>
<b>TOTAL REVENUES</b>	<b>199,850.00</b>	<b>0.00</b>	<b>202,384.29</b>	<b>101.27 (</b>	<b>2,534.29)</b>



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

430-DEBT SERVICE FUND 2014

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	400.00	100.00	0.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	140,000.00	0.00	140,000.00	100.00	0.00
430-5-60-5299 BOND INTEREST - SERIES 2014	58,950.00	0.00	58,950.00	100.00	0.00
TOTAL CONTRACTUAL SERVICES	199,350.00	0.00	199,350.00	100.00	0.00
<b>MISCELLANEOUS OTHER EXP</b>					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>199,350.00</b>	<b>0.00</b>	<b>199,350.00</b>	<b>100.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>199,350.00</b>	<b>0.00</b>	<b>199,350.00</b>	<b>100.00</b>	<b>0.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>500.00</b>	<b>0.00</b>	<b>3,034.29</b>	<b>(</b>	<b>2,534.29)</b>

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

450-DEBT SERVICE FUND 2019  
FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	717,050.00	0.00	727,191.40	101.41	( 10,141.40)
TOTAL REVENUES	717,050.00	0.00	727,191.40	101.41	( 10,141.40)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	716,050.00	0.00	716,050.00	100.00	0.00
TOTAL EXPENDITURES	716,050.00	0.00	716,050.00	100.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	0.00	11,141.40		( 10,141.40)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

450-DEBT SERVICE FUND 2019

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	0.00	2,068.98	206.90 (	1,068.98)
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	715,650.00	0.00	725,122.42	101.32 (	9,472.42)
<b>TOTAL TAXES</b>	<b>716,650.00</b>	<b>0.00</b>	<b>727,191.40</b>	<b>101.47 (</b>	<b>10,541.40)</b>
<b>MISCELLANEOUS REVENUE</b>					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
450-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>717,050.00</b>	<b>0.00</b>	<b>727,191.40</b>	<b>101.41 (</b>	<b>10,141.40)</b>
<b>TOTAL REVENUES</b>	<b>717,050.00</b>	<b>0.00</b>	<b>727,191.40</b>	<b>101.41 (</b>	<b>10,141.40)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

450-DEBT SERVICE FUND 2019

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	425,000.00	0.00	425,000.00	100.00	0.00
450-5-60-5208 BOND INTEREST - SERIES 2019	290,650.00	0.00	290,650.00	100.00	0.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	400.00	100.00	0.00
TOTAL CONTRACTUAL SERVICES	716,050.00	0.00	716,050.00	100.00	0.00
<b>MISCELLANEOUS OTHER EXP</b>					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>					
450-5-60-5462 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>716,050.00</b>	<b>0.00</b>	<b>716,050.00</b>	<b>100.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>716,050.00</b>	<b>0.00</b>	<b>716,050.00</b>	<b>100.00</b>	<b>0.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>1,000.00</b>	<b>0.00</b>	<b>11,141.40</b>	<b>( 10,141.40)</b>	

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

460-DEBT SERVICE FUND 2020  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	316,520.00	0.00	320,632.09	101.30	( 4,112.09)
TOTAL REVENUES	316,520.00	0.00	320,632.09	101.30	( 4,112.09)
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	315,520.00	0.00	315,400.00	99.96	120.00
TOTAL EXPENDITURES	315,520.00	0.00	315,400.00	99.96	120.00
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	0.00	5,232.09		( 4,232.09)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

460-DEBT SERVICE FUND 2020

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>TAXES</b>					
460-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	0.00	996.26	99.63	3.74
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	315,280.00	0.00	319,635.83	101.38 (	4,355.83)
<b>TOTAL TAXES</b>	<b>316,280.00</b>	<b>0.00</b>	<b>320,632.09</b>	<b>101.38 (</b>	<b>4,352.09)</b>
<b>MISCELLANEOUS REVENUE</b>					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
460-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>240.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>240.00</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>316,520.00</b>	<b>0.00</b>	<b>320,632.09</b>	<b>101.30 (</b>	<b>4,112.09)</b>
<b>TOTAL REVENUES</b>	<b>316,520.00</b>	<b>0.00</b>	<b>320,632.09</b>	<b>101.30 (</b>	<b>4,112.09)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

460-DEBT SERVICE FUND 2020

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	20,280.00	0.00	20,280.00	100.00	0.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	295,000.00	0.00	295,000.00	100.00	0.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	120.00	50.00	120.00
TOTAL CONTRACTUAL SERVICES	315,520.00	0.00	315,400.00	99.96	120.00
<b>MISCELLANEOUS OTHER EXP</b>					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>315,520.00</b>	<b>0.00</b>	<b>315,400.00</b>	<b>99.96</b>	<b>120.00</b>
<b>TOTAL EXPENDITURES</b>	<b>315,520.00</b>	<b>0.00</b>	<b>315,400.00</b>	<b>99.96</b>	<b>120.00</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>1,000.00</b>	<b>0.00</b>	<b>5,232.09</b>	<b>(</b>	<b>4,232.09)</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

470-DEBT SERVICE FUND 2023  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>237,383.00</u>	<u>0.00</u>	<u>239,487.09</u>	<u>100.89</u>	<u>( 2,104.09)</u>
TOTAL REVENUES	<u>237,383.00</u>	<u>0.00</u>	<u>239,487.09</u>	<u>100.89</u>	<u>( 2,104.09)</u>
<u>EXPENDITURE SUMMARY</u>					
NON DEPARTMENTAL	<u>236,383.00</u>	<u>0.00</u>	<u>236,183.14</u>	<u>99.92</u>	<u>199.86</u>
TOTAL EXPENDITURES	<u>236,383.00</u>	<u>0.00</u>	<u>236,183.14</u>	<u>99.92</u>	<u>199.86</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	0.00	3,303.95		( 2,303.95)



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

470-DEBT SERVICE FUND 2023

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON DEPARTMENTAL</b>					
<b>TAXES</b>					
470-4-60-4020 PENALTY AND INTEREST ON TAXES	1,000.00	0.00	584.21	58.42	415.79
470-4-60-4031 PROPERTY TAX - DEBT SERVICE FD	235,983.00	0.00	238,902.88	101.24 (	2,919.88)
<b>TOTAL TAXES</b>	<b>236,983.00</b>	<b>0.00</b>	<b>239,487.09</b>	<b>101.06 (</b>	<b>2,504.09)</b>
<b>MISCELLANEOUS REVENUE</b>					
470-4-60-4572 TRSF FROM WATER - PAY AGENT	400.00	0.00	0.00	0.00	400.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>TOTAL NON DEPARTMENTAL</b>	<b>237,383.00</b>	<b>0.00</b>	<b>239,487.09</b>	<b>100.89 (</b>	<b>2,104.09)</b>
<b>TOTAL REVENUES</b>	<b>237,383.00</b>	<b>0.00</b>	<b>239,487.09</b>	<b>100.89 (</b>	<b>2,104.09)</b>

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

470-DEBT SERVICE FUND 2023

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
470-5-60-5209 BOND PRINCIPAL - SERIES 2023	65,000.00	0.00	65,000.00	100.00	0.00
470-5-60-5210 BOND INTEREST - SERIES 2023	170,983.00	0.00	170,983.14	100.00 (	0.14)
470-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	<u>236,383.00</u>	<u>0.00</u>	<u>236,183.14</u>	<u>99.92</u>	<u>199.86</u>
TOTAL NON DEPARTMENTAL	236,383.00	0.00	236,183.14	99.92	199.86
TOTAL EXPENDITURES	<u>236,383.00</u>	<u>0.00</u>	<u>236,183.14</u>	<u>99.92</u>	<u>199.86</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	0.00	3,303.95	(	2,303.95)

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

480-Debt Service Fund 2024  
FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
<u>EXPENDITURE SUMMARY</u>					
NON DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

480-Debt Service Fund 2024

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON DEPARTMENTAL</u>					
<u>TAXES</u>					
480-4-60-4020 PENALTY AND INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
480-4-60-4031 PROPERTY TAX - DEBT SERVICE FD	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS REVENUE</u>					
480-4-60-4572 TRSF FROM WATER - PAY AGENT	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

480-Debt Service Fund 2024

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON DEPARTMENTAL					
=====					
CONTRACTUAL SERVICES					
480-5-60-5209 BOND PRINCIPAL - SERIES 2024	0.00	0.00	0.00	0.00	0.00
480-5-60-5210 BOND INTEREST - SERIES 2024	0.00	0.00	0.00	0.00	0.00
480-5-60-5276 PAYING AGENT FEES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL NON DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

701-CAPITAL PROJECTS FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
NON-DEPARTMENTAL	<u>1,480,737.00</u>	<u>358.20</u>	<u>1,484,572.68</u>	<u>100.26</u>	<u>( 3,835.68)</u>
TOTAL REVENUES	<u>1,480,737.00</u>	<u>358.20</u>	<u>1,484,572.68</u>	<u>100.26</u>	<u>( 3,835.68)</u>
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	2,187,000.00	678,823.40	1,365,844.25	62.45	821,155.75
NON-DEPARTMENTAL	<u>0.00</u>	<u>0.00</u>	<u>77,036.72</u>	<u>0.00</u>	<u>( 77,036.72)</u>
TOTAL EXPENDITURES	<u>2,187,000.00</u>	<u>678,823.40</u>	<u>1,442,880.97</u>	<u>65.98</u>	<u>744,119.03</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 706,263.00)	( 678,465.20)	41,691.71		( 747,954.71)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

701-CAPITAL PROJECTS FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>					
<b>UTILITY REVENUE</b>					
701-4-35-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
701-4-35-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL UTILITY REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NON-DEPARTMENTAL</b>					
<b>INVESTMENT INCOME</b>					
701-4-60-4401 INTEREST INCOME - GO BONDS	3,700.00	358.20	3,748.41	101.31 (	48.41)
<b>TOTAL INVESTMENT INCOME</b>	<b>3,700.00</b>	<b>358.20</b>	<b>3,748.41</b>	<b>101.31 (</b>	<b>48.41)</b>
<b>MISCELLANEOUS REVENUE</b>					
701-4-60-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	3,787.55	0.00 (	3,787.55)
701-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>3,787.55</b>	<b>0.00 (</b>	<b>3,787.55)</b>
<b>UTILITY REVENUE</b>					
701-4-60-4640 OTHER SOURCES - BOND PREMIUM	82,037.00	0.00	82,036.72	100.00	0.28
701-4-60-4641 OTHER SOURCES - BOND ISSUANCE	1,395,000.00	0.00	1,395,000.00	100.00	0.00
<b>TOTAL UTILITY REVENUE</b>	<b>1,477,037.00</b>	<b>0.00</b>	<b>1,477,036.72</b>	<b>100.00</b>	<b>0.28</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,480,737.00</b>	<b>358.20</b>	<b>1,484,572.68</b>	<b>100.26 (</b>	<b>3,835.68)</b>
<b>TOTAL REVENUES</b>	<b>1,480,737.00</b>	<b>358.20</b>	<b>1,484,572.68</b>	<b>100.26 (</b>	<b>3,835.68)</b>

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

701-CAPITAL PROJECTS FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>					
<b>CONTRACTUAL SERVICES</b>					
701-5-35-5221 NIXON/PLEASANT DRAINAGE PROJEC	0.00	0.00	0.00	0.00	0.00
701-5-35-5222 HUBBARD/HATLEY DRAINAGE PROJEC	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<b>MISCELLANEOUS OTHER EXP</b>					
701-5-35-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
701-5-35-5330 WATER CIP PACKAGES 1-4	2,187,000.00	678,823.40	1,365,844.25	62.45	821,155.75
TOTAL MISCELLANEOUS OTHER EXP	2,187,000.00	678,823.40	1,365,844.25	62.45	821,155.75
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>2,187,000.00</b>	<b>678,823.40</b>	<b>1,365,844.25</b>	<b>62.45</b>	<b>821,155.75</b>
<b>NON-DEPARTMENTAL</b>					
<b>CONTRACTUAL SERVICES</b>					
701-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<b>MISCELLANEOUS OTHER EXP</b>					
701-5-60-5303 BOND ISSUANCE COST	0.00	0.00	77,036.72	0.00	( 77,036.72)
701-5-60-5304 BOND INTEREST	0.00	0.00	0.00	0.00	0.00
701-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
701-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
701-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	77,036.72	0.00	( 77,036.72)
<b>CAPITAL OUTLAY</b>					
701-5-60-5460 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>77,036.72</b>	<b>0.00</b>	<b>( 77,036.72)</b>
<b>TOTAL EXPENDITURES</b>	<b>2,187,000.00</b>	<b>678,823.40</b>	<b>1,442,880.97</b>	<b>65.98</b>	<b>744,119.03</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>( 706,263.00)</b>	<b>( 678,465.20)</b>	<b>41,691.71</b>		<b>( 747,954.71)</b>



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

702-DRAINAGE FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	60,900.00	2,292.50	54,237.25	89.06	6,662.75
TOTAL REVENUES	60,900.00	2,292.50	54,237.25	89.06	6,662.75
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	761,000.00	63,845.65	421,932.94	55.44	339,067.06
TOTAL EXPENDITURES	761,000.00	63,845.65	421,932.94	55.44	339,067.06
REVENUES OVER/(UNDER) EXPENDITURES	( 700,100.00)	( 61,553.15)	( 367,695.69)		( 332,404.31)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

702-DRAINAGE FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>					
<b>CHARGE FOR SERVICES</b>					
702-4-35-4221 RSDP ZONE 7	100.00	0.00	0.00	0.00	100.00
702-4-35-4222 RSDP ZONE 1	100.00	0.00	0.00	0.00	100.00
702-4-35-4223 RSDP ZONE 2	100.00	0.00	0.00	0.00	100.00
702-4-35-4224 RCDP ZONE 8	100.00	0.00	0.00	0.00	100.00
702-4-35-4225 RSDP ZONE 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4226 RSDP ZONE 3	100.00	0.00	0.00	0.00	100.00
702-4-35-4227 RSDP ZONE4	100.00	0.00	0.00	0.00	100.00
702-4-35-4228 RSDP ZONE 6	100.00	0.00	0.00	0.00	100.00
702-4-35-4229 RSDP ZONE 9	100.00	0.00	0.00	0.00	100.00
TOTAL CHARGE FOR SERVICES	900.00	0.00	0.00	0.00	900.00
<b>LICENSE &amp; PERMITS</b>					
702-4-35-4309 Site Drainage Inspect Fee	0.00	0.00	1,332.50	0.00	( 1,332.50)
702-4-35-4360 DRAINAGE REVIEW REVENUE	60,000.00	2,292.50	52,904.75	88.17	7,095.25
TOTAL LICENSE & PERMITS	60,000.00	2,292.50	54,237.25	90.40	5,762.75
<b>MISCELLANEOUS REVENUE</b>					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL IMPROVEMENTS</b>	60,900.00	2,292.50	54,237.25	89.06	6,662.75
<b>TOTAL REVENUES</b>	60,900.00	2,292.50	54,237.25	89.06	6,662.75

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

702-DRAINAGE FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>					
<b>CONTRACTUAL SERVICES</b>					
702-5-35-5203 Final Site Drainage Inspection	0.00	0.00	0.00	0.00	0.00
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	583,000.00	47,098.90	302,564.88	51.90	280,435.12
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	110,000.00	12,205.50	56,395.74	51.27	53,604.26
702-5-35-5259 PROJECT MANAGEMENT	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	60,000.00	2,476.25	54,903.20	91.51	5,096.80
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	753,000.00	61,780.65	413,863.82	54.96	339,136.18
<b>CAPITAL OUTLAY</b>					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	2,065.00	8,069.12	100.86	( 69.12)
TOTAL CAPITAL OUTLAY	8,000.00	2,065.00	8,069.12	100.86	( 69.12)
<b>TOTAL CAPITAL IMPROVEMENTS</b>	761,000.00	63,845.65	421,932.94	55.44	339,067.06
<b>TOTAL EXPENDITURES</b>	761,000.00	63,845.65	421,932.94	55.44	339,067.06
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	( 700,100.00)	( 61,553.15)	( 367,695.69)		( 332,404.31)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

800-WASTE WATER FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	1,357,699.00	86,465.74	1,395,724.30	102.80	( 38,025.30)
TOTAL REVENUES	<u>1,357,699.00</u>	<u>86,465.74</u>	<u>1,395,724.30</u>	<u>102.80</u>	<u>( 38,025.30)</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,411,518.00	180,979.23	1,384,034.98	98.05	27,483.02
TOTAL EXPENDITURES	<u>1,411,518.00</u>	<u>180,979.23</u>	<u>1,384,034.98</u>	<u>98.05</u>	<u>27,483.02</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 53,819.00)	( 94,513.49)	11,689.32		( 65,508.32)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

800-WASTE WATER FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>INVESTMENT INCOME</b>					
800-4-60-4400 INTEREST INCOME	17,000.00	1,417.41	16,886.80	99.33	113.20
800-4-60-4401 INTEREST INCOME-CHECKING	250.00	29.36	685.28	274.11 (	435.28)
TOTAL INVESTMENT INCOME	17,250.00	1,446.77	17,572.08	101.87 (	322.08)
<b>MISCELLANEOUS REVENUE</b>					
800-4-60-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
800-4-60-4579 Capital Lease Proceeds - Meter	324,645.00	0.00	324,645.00	100.00	0.00
TOTAL MISCELLANEOUS REVENUE	324,645.00	0.00	324,645.00	100.00	0.00
<b>UTILITY REVENUE</b>					
800-4-60-4620 WASTEWATER	900,000.00	75,670.71	938,999.84	104.33 (	38,999.84)
800-4-60-4628 CONNECT FEE	3,500.00	0.00	3,500.00	100.00	0.00
800-4-60-4629 GRINDER PUMP MAINT FEE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	903,500.00	75,670.71	942,499.84	104.32 (	38,999.84)
<b>OTHER REVENUE</b>					
800-4-60-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	14,144.00	1,168.74	12,854.14	90.88	1,289.86
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	98,153.24	99.99	6.76
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	112,304.00	9,348.26	111,007.38	98.85	1,296.62
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,357,699.00</b>	<b>86,465.74</b>	<b>1,395,724.30</b>	<b>102.80 (</b>	<b>38,025.30)</b>
<b>TOTAL REVENUES</b>	<b>1,357,699.00</b>	<b>86,465.74</b>	<b>1,395,724.30</b>	<b>102.80 (</b>	<b>38,025.30)</b>

800-WASTE WATER FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>PERSONNEL</b>					
800-5-60-5000 SALARY	212,456.00	16,539.75	213,516.07	100.50 (	1,060.07)
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5006 OVERTIME/PLANNED OVERTIME	810.00	80.97	3,990.57	492.66 (	3,180.57)
800-5-60-5007 STIPENDS/CERTIFICATIONS	15,521.00	0.00	12,413.90	79.98	3,107.10
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,500.00	0.00	1,218.55	48.74	1,281.45
800-5-60-5020 HEALTH INSURANCE	25,000.00	1,564.78	19,223.76	76.90	5,776.24
800-5-60-5030 WORKERS COMP INSURANCE	4,600.00	0.00	4,466.35	97.09	133.65
800-5-60-5035 SOCIAL SECURITY/MEDICARE	17,502.00	1,260.46	17,580.20	100.45 (	78.20)
800-5-60-5040 UNEMPLOYMENT COMP INSUR	250.00	0.00	302.14	120.86 (	52.14)
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	29,742.00	2,141.70	28,313.48	95.20	1,428.52
800-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>308,381.00</b>	<b>21,587.66</b>	<b>301,025.02</b>	<b>97.61</b>	<b>7,355.98</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
800-5-60-5103 PRINTING & REPRODUCTION	200.00	0.00	0.00	0.00	200.00
800-5-60-5125 TRAVEL	2,500.00	0.00	1,104.14	44.17	1,395.86
800-5-60-5130 UTILITIES	42,500.00	1,777.52	42,465.27	99.92	34.73
800-5-60-5140 TELEPHONE	0.00	31.17	55.17	0.00 (	55.17)
800-5-60-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	401.16	26.74	1,098.84
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	35,000.00	0.00	32,370.55	92.49	2,629.45
800-5-60-5166 MAINTENANCE & REPAIRS	30,000.00	0.00	19,405.14	64.68	10,594.86
800-5-60-5167 ADMINISTRATIVE FEES	40,000.00	40,000.00	40,000.00	100.00	0.00
800-5-60-5168 TRANSFER TO UTILITY BILLING	51,000.00	50,561.68	50,561.68	99.14	438.32
800-5-60-5171 EQUIPMENT	3,900.00	0.00	337.50	8.65	3,562.50
800-5-60-5172 SAFETY EQUIPMENT	375.00	0.00	434.41	115.84 (	59.41)
800-5-60-5192 Electronic Meter Project	324,645.00	0.00	324,677.19	100.01 (	32.19)
800-5-60-5193 METER REPLACEMENT	2,000.00	0.00	1,485.12	74.26	514.88
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	240.79	2,154.01	107.70 (	154.01)
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>535,620.00</b>	<b>92,611.16</b>	<b>515,451.34</b>	<b>96.23</b>	<b>20,168.66</b>
<b>CONTRACTUAL SERVICES</b>					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	32,500.00	100.00	0.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 CROSSROADS CONTRACT	97,980.00	8,165.00	89,815.00	91.67	8,165.00
800-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	40,000.00	12,295.80	67,365.01	168.41 (	27,365.01)
800-5-60-5240 INSURANCE - PROP & GEN LIAB	450.00	0.00	425.32	94.52	24.68
800-5-60-5255 VEHICLE INSURANCE	1,850.00	0.00	1,589.36	85.91	260.64
800-5-60-5270 ENGINEERING SERVICES	2,000.00	422.50	1,091.25	54.56	908.75
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

800-WASTE WATER FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
800-5-60-5282 CAPITAL RECOVERY FEES-WASTEWAT	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	335,000.00	31,645.12	308,419.88	92.07	26,580.12
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	14,100.00	1,392.56	15,318.26	108.64	( 1,218.26)
TOTAL CONTRACTUAL SERVICES	524,880.00	53,920.98	516,524.08	98.41	8,355.92
<b>MISCELLANEOUS OTHER EXP</b>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5326 QUARTERLY GIS MAP UPDATE	10,000.00	0.00	8,014.09	80.14	1,985.91
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5347 DEBT SERVICE - INTEREST 2019 R	0.00	0.00	0.00	0.00	0.00
800-5-60-5350 TOOLS	2,000.00	0.00	1,177.15	58.86	822.85
TOTAL MISCELLANEOUS OTHER EXP	13,000.00	0.00	9,191.24	70.70	3,808.76
<b>CAPITAL OUTLAY</b>					
800-5-60-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
800-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
800-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,137.00	0.00	3,123.71	99.58	13.29
800-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	85.50	0.00	( 85.50)
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	55.80	0.00	( 55.80)
800-5-60-5498 Meters Fin Note - Debt Svc	26,000.00	12,859.43	38,578.29	148.38	( 12,578.29)
TOTAL CAPITAL OUTLAY	29,637.00	12,859.43	41,843.30	141.19	( 12,206.30)
<b>TOTAL NON-DEPARTMENTAL</b>	1,411,518.00	180,979.23	1,384,034.98	98.05	27,483.02
<b>TOTAL EXPENDITURES</b>	<u>1,411,518.00</u>	<u>180,979.23</u>	<u>1,384,034.98</u>	<u>98.05</u>	<u>27,483.02</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 53,819.00)	( 94,513.49)	11,689.32		( 65,508.32)

RCDC  
MONTHLY FINANCIAL ANALYSIS

**NOTE: YTD ACTUAL AS OF 09/30/2024; 100% OF FISCAL YEAR**

**REVENUE STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 150,000	\$ 213,656	142%	\$ 177,137		121%

**BUDGET STATUS & COMPARISON TO PRIOR YEAR**

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
<b>ECONOMIC DEVELOPMENT:</b>						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 15,000	\$ 5,088	34%	\$ -		#DIV/0!
<b>NON-PROJECTED RELATED:</b>						
REVENUE	\$ 150,000	\$ 232,044	155%	\$ 176,516		131%
EXPENDITURES	\$ 77,000	\$ 76,711	100%	\$ -		#DIV/0!
<b>ADDITIONAL NEW PROJECTS:</b>						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 108,600	\$ -	0%	\$ 6,731		0%
<b>RECAP:</b>						
REVENUE	\$ 150,000	\$ 232,044	155%	\$ 176,516		131%
EXPENDITURES	\$ 200,600	\$ 81,800	41%	\$ 6,731		1215%



CITY OF ROLLINGWOOD  
BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
500-1000	RCDC OPERATING CASH	270,048.01	
500-1005	TEXPOOL	352,657.65	
500-1100	DUE FROM CITY	17,421.13	
500-1350	SALES TAX RECEIVABLE	0.00	
			<u>640,126.79</u>
TOTAL ASSETS			<u>640,126.79</u>
<b>LIABILITIES</b>			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	0.00	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES		<u>0.00</u>
<b>EQUITY</b>			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	489,882.69	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	0.00	
500-3030	AMOUNTS TO BE PROVIDED FOR	0.00	
	TOTAL BEGINNING EQUITY	489,882.69	
TOTAL REVENUE		232,043.61	
TOTAL EXPENSES		81,799.51	
TOTAL REVENUE OVER/(UNDER) EXPENSES		150,244.10	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>640,126.79</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>640,126.79</u>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

500-RCDC  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	150,000.00	18,922.03	232,043.61	154.70	( 82,043.61)
TOTAL REVENUES	150,000.00	18,922.03	232,043.61	154.70	( 82,043.61)
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	15,000.00	0.00	5,088.48	33.92	9,911.52
NON-PROJECT RELATED	77,000.00	0.00	76,711.03	99.62	288.97
ADDITIONAL NEW PROJECTS	108,600.00	0.00	0.00	0.00	108,600.00
TOTAL EXPENDITURES	200,600.00	0.00	81,799.51	40.78	118,800.49
REVENUES OVER/(UNDER) EXPENDITURES	( 50,600.00)	18,922.03	150,244.10		( 200,844.10)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

500-RCDC

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-PROJECT RELATED</b>					
<b>TAXES</b>					
500-4-90-4000 SALES TAX REVENUE	150,000.00	17,421.13	213,655.61	142.44 (	63,655.61)
TOTAL TAXES	150,000.00	17,421.13	213,655.61	142.44 (	63,655.61)
<b>INVESTMENT INCOME</b>					
500-4-90-4400 INTEREST INCOME	0.00	1,490.39	18,272.23	0.00 (	18,272.23)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	10.51	115.77	0.00 (	115.77)
TOTAL INVESTMENT INCOME	0.00	1,500.90	18,388.00	0.00 (	18,388.00)
<b>MISCELLANEOUS REVENUE</b>					
500-4-90-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-PROJECT RELATED</b>	150,000.00	18,922.03	232,043.61	154.70 (	82,043.61)
<b>TOTAL REVENUES</b>	150,000.00	18,922.03	232,043.61	154.70 (	82,043.61)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2024

500-RCDC

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ECONOMIC DEVELOPMENT</b>					
<b>=====</b>					
<b>OTHER NON-DEPARTMENTAL</b>					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	15,000.00	0.00	5,088.48	33.92	9,911.52
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OTHER NON-DEPARTMENTAL</b>	<b>15,000.00</b>	<b>0.00</b>	<b>5,088.48</b>	<b>33.92</b>	<b>9,911.52</b>
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>15,000.00</b>	<b>0.00</b>	<b>5,088.48</b>	<b>33.92</b>	<b>9,911.52</b>
<b>NON-PROJECT RELATED</b>					
<b>=====</b>					
<b>CONTRACTUAL SERVICES</b>					
500-5-90-5275 ADMIN SERVICES AGREEMENT	72,000.00	0.00	72,000.00	100.00	0.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>72,000.00</b>	<b>0.00</b>	<b>72,000.00</b>	<b>100.00</b>	<b>0.00</b>
<b>MISCELLANEOUS OTHER EXP</b>					
500-5-90-5380 LEGAL EXPENSES	5,000.00	0.00	4,711.03	94.22	288.97
<b>TOTAL MISCELLANEOUS OTHER EXP</b>	<b>5,000.00</b>	<b>0.00</b>	<b>4,711.03</b>	<b>94.22</b>	<b>288.97</b>
<b>TOTAL NON-PROJECT RELATED</b>	<b>77,000.00</b>	<b>0.00</b>	<b>76,711.03</b>	<b>99.62</b>	<b>288.97</b>
<b>ADDITIONAL NEW PROJECTS</b>					
<b>=====</b>					
<b>MISCELLANEOUS OTHER EXP</b>					
500-5-95-5387 MOPAC LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	50,000.00	0.00	0.00	0.00	50,000.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
500-5-95-5390 COMMERCIAL CODES UPDATES COMP	0.00	0.00	0.00	0.00	0.00
500-5-95-5391 MOBILITY, CONNECTIVITY & SAFET	55,000.00	0.00	0.00	0.00	55,000.00
500-5-95-5392 PARK AMENITIES AND PROMOTION	3,600.00	0.00	0.00	0.00	3,600.00
<b>TOTAL MISCELLANEOUS OTHER EXP</b>	<b>108,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>108,600.00</b>
<b>TOTAL ADDITIONAL NEW PROJECTS</b>	<b>108,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>108,600.00</b>
<b>TOTAL EXPENDITURES</b>	<b>200,600.00</b>	<b>0.00</b>	<b>81,799.51</b>	<b>40.78</b>	<b>118,800.49</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 50,600.00)</b>	<b>18,922.03</b>	<b>150,244.10</b>	<b>( 200,844.10)</b>	



City of Rollingwood  
ATTN: Ashley Wayman  
403 Nixon  
Rollingwood, Texas 78746

Invoice Date 10/10/24  
Invoice No. 2409088

<b>KFA Project No.</b>	<b>Project Name:</b>	<b>Current Invoice Amount</b>	<b>Period Covered</b>
0764	Rollingwood General Engineering Services	\$ 10,340.00	September 2024
0924	Rollingwood Water CIP Pkg 1-4	\$ 6,071.25	September 2024
<b>Total this Invoice</b>		<b>\$ 16,411.25</b>	

City of Rollingwood  
Engineer's Monthly Report  
October 09, 2024  
Page 2 of 5



1120 S. Capital of TX Hwy, CityView 2, Suite 100  
Austin, Texas 78746  
P: 512.338.1704  
TBPE Firm No. 6535

## CITY OF ROLLINGWOOD MONTHLY ENGINEERING REPORT October 09, 2024

**Includes Activities and Services from August 24, 2024 to September 27, 2024**

### 1. Site Development Plans (Drainage) and RSDP Review

#### a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
429	401 Inwood	Review #3 – Completed	10/09
448	2904 Hatley Dr	Review #2 – Completed	09/30
960	3302 Park Hills	Review #1 – Completed	09/24
450	3300 Park Hills	Review #2 – Completed	09/24
443	203 Almarion	Review #2 – Accepted	09/17
445	500 Vale	Review #3 – Accepted	09/17

#### b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
429	301 Nixon	In Progress	In Progress
447	404 Vale	Review 1 – In Review	In Progress

#### c. Drainage Observation Inspections

KFA Task No.	Project Address	Status	Date Returned
401	4707 Timberline Dr	Drainage Observation Completed	10/07/24
407	4905 Timberline Dr	Drainage Observation Completed	10/03/24
397	302 Vale	Drainage Observation In Progress	In Progress

City of Rollingwood  
Engineer's Monthly Report  
October 09, 2024  
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**2. Zoning Reviews for Site Development Plans**

KFA Task No.	Project Address	Status	Date Returned
446	9 Grove Court	Pool Review – Approved	08/20
728	2904 Hatley	Addition Review 1 – In Review	09/02

**3. Plat Reviews**

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

**4. Right-of-Way Reviews**

KFA Task No.	Project Address	Status	Date Returned
954	5015 Timberline	Approved	09/13
960	3302 Park Hills	Review 2 – In Review	09/24

City of Rollingwood  
Engineer’s Monthly Report  
October 09, 2024  
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**5. Work Authorization Project Updates**

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction.  Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city’s water system as identified in the city’s Water Capital Improvements Plan (CIP).	Project is in construction.	



City of Rollingwood  
Engineer’s Monthly Report  
October 09, 2024  
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**6. General Engineering Services**

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City’s request.	On-Going.  Bi-weekly meetings.  City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff.  MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	MS4 application submitted to TCEQ 1/11/24. Pending TCEQ review and approval.	Application renewal is anticipated to be effective September 2024.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		

City of Rollingwood  
Engineer's Monthly Report  
October 09, 2024  
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Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom.  Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.



**K Friese & Associates, LLC.**  
**1120 South Capital of Texas Highway**  
**CityView 2, Suite 100**  
**Austin, Texas 78746**  
**(512) 338-1704**

October 3, 2024  
 Project No: KFA000764  
 Invoice No: 2409088

Ashley Wayman  
 City of Rollingwood  
 403 Nixon  
 Rollingwood, TX 78746

**Project KFA000764 Rollingwood General Engineering Services**

**Professional Services from August 24, 2024 to September 27, 2024**

---

<b>Task</b>	<b>00100</b>	<b>General Engineering</b>		
<b>Professional Personnel</b>				
			<b>Hours</b>	<b>Rate</b>
				<b>Amount</b>
Brandon, Bernard			8.25	185.00
Martinez, Christy			.50	90.00
Salinas, Abe			.75	285.00
		<b>Totals</b>	9.50	1,785.00
		<b>Total Labor</b>		<b>1,785.00</b>
				<b>Total this Task</b>
				<b>\$1,785.00</b>

---

<b>Task</b>	<b>00101</b>	<b>Development Services</b>		
<b>Professional Personnel</b>				
			<b>Hours</b>	<b>Rate</b>
				<b>Amount</b>
Almada, Maritza			9.00	110.00
Brandon, Bernard			3.00	185.00
Rodriguez, Zane			4.75	110.00
		<b>Totals</b>	16.75	2,067.50
		<b>Total Labor</b>		<b>2,067.50</b>
				<b>Total this Task</b>
				<b>\$2,067.50</b>

---

<b>Task</b>	<b>00102</b>	<b>Water</b>		
<b>Professional Personnel</b>				
			<b>Hours</b>	<b>Rate</b>
				<b>Amount</b>
Blackburn, Gregory			2.00	185.00
Murphy, Dale			.50	210.00
		<b>Totals</b>	2.50	475.00
		<b>Total Labor</b>		<b>475.00</b>
				<b>Total this Task</b>
				<b>\$475.00</b>

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<b>Task</b>	<b>00103</b>	<b>Wastewater</b>		
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**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Blackburn, Gregory	1.00	185.00	185.00
Totals	1.00		185.00
<b>Total Labor</b>			<b>185.00</b>
<b>Total this Task</b>			<b>\$185.00</b>

-----

**Task 00106 Drainage**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	7.50	110.00	825.00
Totals	7.50		825.00
<b>Total Labor</b>			<b>825.00</b>
<b>Total this Task</b>			<b>\$825.00</b>

-----

**Task 00108 Engineering Consulting**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Blackburn, Gregory	1.50	185.00	277.50
Totals	1.50		277.50
<b>Total Labor</b>			<b>277.50</b>
<b>Total this Task</b>			<b>\$277.50</b>

-----

**Task 00109 Zoning Consulting**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Rodriguez, Zane	1.50	110.00	165.00
Totals	1.50		165.00
<b>Total Labor</b>			<b>165.00</b>
<b>Total this Task</b>			<b>\$165.00</b>

-----

**Task 00340 DR-301 Nixon Drive**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Salinas, Abe	.25	285.00	71.25
Totals	.25		71.25
<b>Total Labor</b>			<b>71.25</b>
<b>Total this Task</b>			<b>\$71.25</b>

-----

**Task 00355 DR-3220 Park Hills Drive**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Salinas, Abe	1.50	285.00	427.50
Totals	1.50		427.50
<b>Total Labor</b>			<b>427.50</b>
<b>Total this Task</b>			<b>\$427.50</b>

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**Task 00401 DR-4707 Timberline Drive**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Almada, Maritza	5.00	110.00	550.00	
Brandon, Bernard	1.00	185.00	185.00	
Totals	6.00		735.00	
<b>Total Labor</b>				<b>735.00</b>
			<b>Total this Task</b>	<b>\$735.00</b>

-----  
Task **00404** DR - 6 Timberline Ridge**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Brandon, Bernard	.25	185.00	46.25	
Totals	.25		46.25	
<b>Total Labor</b>				<b>46.25</b>
			<b>Total this Task</b>	<b>\$46.25</b>

-----  
Task **00407** DR - 4905 Timberline Dr**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Almada, Maritza	5.50	110.00	605.00	
Totals	5.50		605.00	
<b>Total Labor</b>				<b>605.00</b>
			<b>Total this Task</b>	<b>\$605.00</b>

-----  
Task **00430** DR - 3012 Bee Cave**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Brandon, Bernard	.50	185.00	92.50	
Totals	.50		92.50	
<b>Total Labor</b>				<b>92.50</b>
			<b>Total this Task</b>	<b>\$92.50</b>

-----  
Task **00443** 203 Almarion (Drainage)**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Almada, Maritza	.75	110.00	82.50	
Brandon, Bernard	.25	185.00	46.25	
Totals	1.00		128.75	
<b>Total Labor</b>				<b>128.75</b>
			<b>Total this Task</b>	<b>\$128.75</b>

-----  
Task **00445** 500 Vale (Drainage)**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Almada, Maritza	.75	110.00	82.50	
Brandon, Bernard	.75	185.00	138.75	
Totals	1.50		221.25	
<b>Total Labor</b>				<b>221.25</b>
			<b>Total this Task</b>	<b>\$221.25</b>

**Task 00447 404 Vale (Drainage)**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	1.50	110.00	165.00
Brandon, Bernard	.75	185.00	138.75
Totals	2.25		303.75

**Total Labor 303.75**

**Total this Task \$303.75**

**Task 00448 2904 Hatley (Drainage)**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	3.00	110.00	330.00
Brandon, Bernard	.75	185.00	138.75
Totals	3.75		468.75

**Total Labor 468.75**

**Total this Task \$468.75**

**Task 00449 3302 Park Hills (Drainage)**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	2.50	110.00	275.00
Brandon, Bernard	.50	185.00	92.50
Totals	3.00		367.50

**Total Labor 367.50**

**Total this Task \$367.50**

**Task 00450 3300 Park Hills (Drainage)**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Brandon, Bernard	.25	185.00	46.25
Totals	.25		46.25

**Total Labor 46.25**

**Total this Task \$46.25**

**Task 00723 203 Almarion (Zoning)**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Rodriquez, Zane	1.00	110.00	110.00
Totals	1.00		110.00

**Total Labor 110.00**

**Total this Task \$110.00**

**Task 00725 500 Vale (Zoning)**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Rodriquez, Zane	2.00	110.00	220.00
Totals	2.00		220.00

**Total Labor 220.00**

**Total this Task \$220.00**

**Task 00727 404 Vale (Zoning)**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Rodriquez, Zane	1.25	110.00	137.50	
Totals	1.25		137.50	
<b>Total Labor</b>				<b>137.50</b>
				<b>Total this Task \$137.50</b>

**Task 00729 3302 Park Hills (Zoning)**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Rodriquez, Zane	.25	110.00	27.50	
Totals	.25		27.50	
<b>Total Labor</b>				<b>27.50</b>
				<b>Total this Task \$27.50</b>

**Task 00730 3300 Park Hills (Zoning)**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Rodriquez, Zane	.75	110.00	82.50	
Totals	.75		82.50	
<b>Total Labor</b>				<b>82.50</b>
				<b>Total this Task \$82.50</b>

**Task 00857 404 Vale (Plat)**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Rodriquez, Zane	.50	110.00	55.00	
Totals	.50		55.00	
<b>Total Labor</b>				<b>55.00</b>
				<b>Total this Task \$55.00</b>

**Task 00908 ROW - 108 Kristi**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Almada, Maritza	1.50	110.00	165.00	
Brandon, Bernard	.25	185.00	46.25	
Totals	1.75		211.25	
<b>Total Labor</b>				<b>211.25</b>
				<b>Total this Task \$211.25</b>

**Task 00938 ROW-2801 Hubbard**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Brandon, Bernard	.25	185.00	46.25	
Totals	.25		46.25	
<b>Total Labor</b>				<b>46.25</b>

**Total this Task \$46.25**

Task 00960 3302 Park Hills (ROW)  
Professional Personnel

	Hours	Rate	Amount
Almada, Maritza	1.00	110.00	110.00
Brandon, Bernard	.25	185.00	46.25
Totals	1.25		156.25
<b>Total Labor</b>			<b>156.25</b>

**Total this Task \$156.25**

**Total this Phase \$10,340.00**

**Total this Invoice \$10,340.00**

	Current	Prior	Total
<b>Billings to Date</b>	<b>10,340.00</b>	<b>953,171.52</b>	<b>963,511.52</b>



# Billing Backup

Thursday, October 3, 2024

K Friese & Associates, LLC

Invoice 2409088 Dated 10/3/2024

3:23:00 PM

Project KFA000764 Rollingwood General Engineering Services

Task 00100 General Engineering

### Professional Personnel

		Hours	Rate	Amount	
Brandon, Bernard	8/28/2024	1.00	185.00	185.00	
	TIA worksheet, ordinance investigation and review template				
Brandon, Bernard	8/29/2024	1.50	185.00	277.50	
	Email correspondence and internal coordination				
Brandon, Bernard	8/30/2024	1.00	185.00	185.00	
	Email correspondence and internal coordination				
Brandon, Bernard	9/5/2024	.25	185.00	46.25	
	Task 962 3216 Park Hills ROW Review 1				
Brandon, Bernard	9/6/2024	1.00	185.00	185.00	
	Email correspondence and internal coordination				
Brandon, Bernard	9/11/2024	.50	185.00	92.50	
	KFA/Rollingwood Bi-Weekly Meeting				
Brandon, Bernard	9/13/2024	3.00	185.00	555.00	
	Email correspondence, contractor phone calls and internal coordination				
Martinez, Christy	9/9/2024	.50	90.00	45.00	
	Monthly invoicing				
Salinas, Abe	8/28/2024	.50	285.00	142.50	
	Coordination support				
Salinas, Abe	9/5/2024	.25	285.00	71.25	
	Coordination				
	Totals	9.50		1,785.00	
	<b>Total Labor</b>				<b>1,785.00</b>
					<b>Total this Task</b>
					<b>\$1,785.00</b>

Task 00101 Development Services

### Professional Personnel

		Hours	Rate	Amount	
Almada, Maritza	8/27/2024	1.00	110.00	110.00	
	billing				
Almada, Maritza	8/28/2024	3.00	110.00	330.00	
	billing				
Almada, Maritza	9/12/2024	1.50	110.00	165.00	
	RSDP Coordination/Question Management Training				
Almada, Maritza	9/13/2024	2.00	110.00	220.00	
	Reviewing Rollingwood Code - Updates - Forms				
Almada, Maritza	9/17/2024	1.00	110.00	110.00	
	Drainage Reviews Research Time				
Almada, Maritza	9/24/2024	.50	110.00	55.00	
	3300 PArk Hills Review 2				
Brandon, Bernard	9/20/2024	2.00	185.00	370.00	
	Internal coordination and email responses				
Brandon, Bernard	9/26/2024	1.00	185.00	185.00	
	Email correspondence and internal coordination				
Rodriquez, Zane	8/26/2024	.50	110.00	55.00	
	intake and organization of reviews for zoning and drainage				

KFA000764

Rollingwood General Engineering Services

Invoice

2409088

Rodriquez, Zane	8/28/2024	.50	110.00	55.00	
TIA internal meeting and bi-weekly meeting					
Rodriquez, Zane	9/3/2024	1.00	110.00	110.00	
intake and organization of review for zoning and drainage & assisted with project invoicing					
Rodriquez, Zane	9/9/2024	.50	110.00	55.00	
TASK #730					
Review of plans and letter					
Rodriquez, Zane	9/9/2024	.50	110.00	55.00	
intake and orgainzation of plans for zoning and drainage					
Rodriquez, Zane	9/11/2024	.75	110.00	82.50	
bi-weekly meeting and internal meeting to disucss due permits and driveway criteria					
Rodriquez, Zane	9/16/2024	.50	110.00	55.00	
intake and organization of plans for review					
Rodriquez, Zane	9/23/2024	.50	110.00	55.00	
intake and organization for zoning and drainge reviews					
Totals		16.75		2,067.50	
<b>Total Labor</b>					<b>2,067.50</b>
				<b>Total this Task</b>	<b>\$2,067.50</b>

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Task	00102	Water			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Blackburn, Gregory	9/11/2024		.50	185.00	92.50
LCRA water rights coordination					
Blackburn, Gregory	9/25/2024		1.00	185.00	185.00
Google Fiber coordination					
Blackburn, Gregory	9/26/2024		.50	185.00	92.50
City coordination					
Murphy, Dale	9/9/2024		.50	210.00	105.00
Water Supply					
Totals			2.50		475.00
<b>Total Labor</b>					<b>475.00</b>
				<b>Total this Task</b>	<b>\$475.00</b>

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Task	00103	Wastewater			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Blackburn, Gregory	8/29/2024		1.00	185.00	185.00
Information for City					
Totals			1.00		185.00
<b>Total Labor</b>					<b>185.00</b>
				<b>Total this Task</b>	<b>\$185.00</b>

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Task	00106	Drainage			
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**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	8/28/2024	1.00	110.00	110.00
KFA/Rollingwood Bi-Weekly Mtg mtg w/zane + bernard, TIA discussion				
Almada, Maritza	9/4/2024	1.00	110.00	110.00
invoicing call w/javier				
Almada, Maritza	9/5/2024	2.00	110.00	220.00
please move times to their respective tasks. 1hr to task 961 when opened 1hr to task 962 when opened				
Almada, Maritza	9/6/2024	2.00	110.00	220.00
invoicing				
Almada, Maritza	9/12/2024	1.50	110.00	165.00
MOVE TO 3300 Park Hills WHEN TASK IS OPENED PLEASE. Drainage and Pool Review 1.				
Totals		7.50		825.00
<b>Total Labor</b>				<b>825.00</b>
			<b>Total this Task</b>	<b>\$825.00</b>

-----  
Task 00108 Engineering Consulting

**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Blackburn, Gregory	9/18/2024	1.50	185.00	277.50
City council meeting				
Totals		1.50		277.50
<b>Total Labor</b>				<b>277.50</b>
			<b>Total this Task</b>	<b>\$277.50</b>

-----  
Task 00109 Zoning Consulting

**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Rodriquez, Zane	8/26/2024	.75	110.00	82.50
CHANGE TO 729 WHEN CREATED Review of plans				
Rodriquez, Zane	8/29/2024	.25	110.00	27.50
address/front setback call and review of zoning letter				
Rodriquez, Zane	9/13/2024	.50	110.00	55.00
replatting email and plat recording for travis county				
Totals		1.50		165.00
<b>Total Labor</b>				<b>165.00</b>
			<b>Total this Task</b>	<b>\$165.00</b>

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Task 00340 DR-301 Nixon Drive

**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Salinas, Abe	9/4/2024	.25	285.00	71.25

RSDP review

Totals

.25

71.25

**Total Labor**

**71.25**

**Total this Task**

**\$71.25**

Task 00355 DR-3220 Park Hills Drive

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Salinas, Abe	9/11/2024		1.50	285.00	427.50
	Review of letter and coordination for driveway installation of curb stops.				
	Totals		1.50		427.50
	<b>Total Labor</b>				<b>427.50</b>

**Total this Task**

**\$427.50**

Task 00401 DR-4707 Timberline Drive

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	8/26/2024		1.00	110.00	110.00
	reviewing documents				
Almada, Maritza	8/27/2024		2.00	110.00	220.00
	drainage observation travel time DO Report				
Almada, Maritza	8/28/2024		2.00	110.00	220.00
	updates to DO questions w/mike + abe				
Brandon, Bernard	8/28/2024		1.00	185.00	185.00
	4707 Timberline Drive Observation Review QC				
	Totals		6.00		735.00
	<b>Total Labor</b>				<b>735.00</b>

**Total this Task**

**\$735.00**

Task 00404 DR - 6 Timberline Ridge

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Brandon, Bernard	9/4/2024		.25	185.00	46.25
	New Res Review 2 QC				
	Totals		.25		46.25
	<b>Total Labor</b>				<b>46.25</b>

**Total this Task**

**\$46.25**

Task 00407 DR - 4905 Timberline Dr

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	9/3/2024		1.00	110.00	110.00

	coordination w/contractor printing set	9/4/2024	2.00	110.00	220.00	
Almada, Maritza						
	site visit travel time report	9/6/2024	1.00	110.00	110.00	
Almada, Maritza						
	drainage observation report + coordination	9/9/2024	1.50	110.00	165.00	
Almada, Maritza						
	Drainage Observation Report Coordination W/City					
	Totals		5.50		605.00	
	<b>Total Labor</b>					<b>605.00</b>
						<b>Total this Task</b>
						<b>\$605.00</b>

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Task	00430	DR - 3012 Bee Cave				
<b>Professional Personnel</b>						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Brandon, Bernard		9/11/2024	.50	185.00	92.50	
	TIA Work sheet review					
	Totals		.50		92.50	
	<b>Total Labor</b>					<b>92.50</b>
						<b>Total this Task</b>
						<b>\$92.50</b>

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Task	00443	203 Almarion (Drainage)				
<b>Professional Personnel</b>						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Almada, Maritza		9/17/2024	.75	110.00	82.50	
	Drainage Review 2					
Brandon, Bernard		9/18/2024	.25	185.00	46.25	
	Drainage Review 2 and Acceptance Letter					
	Totals		1.00		128.75	
	<b>Total Labor</b>					<b>128.75</b>
						<b>Total this Task</b>
						<b>\$128.75</b>

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Task	00445	500 Vale (Drainage)				
<b>Professional Personnel</b>						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Almada, Maritza		9/17/2024	.75	110.00	82.50	
	Drainage Review 3 and Acceptance Letter					
Brandon, Bernard		8/27/2024	.50	185.00	92.50	
	500 Vale email clarification					
Brandon, Bernard		9/18/2024	.25	185.00	46.25	
	Drainage Review 3 and Acceptance Letter					
	Totals		1.50		221.25	
	<b>Total Labor</b>					<b>221.25</b>

**Total this Task \$221.25**

Task 00447 404 Vale (Drainage)

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	9/5/2024	Review 2	1.00	110.00	110.00
Almada, Maritza	9/17/2024	Drainage Review 2	.50	110.00	55.00
Brandon, Bernard	9/11/2024	404 Vale Drainage Review 2	.50	185.00	92.50
Brandon, Bernard	9/18/2024	Drainage Review 2	.25	185.00	46.25
		Totals	2.25		303.75
		<b>Total Labor</b>			<b>303.75</b>

**Total this Task \$303.75**

Task 00448 2904 Hatley (Drainage)

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	8/28/2024	Drainage Review 1	1.00	110.00	110.00
Almada, Maritza	9/5/2024	Review 1 RSDP	2.00	110.00	220.00
Brandon, Bernard	9/5/2024	2908 Hatley Dr Drainage Review 1	.25	185.00	46.25
Brandon, Bernard	9/11/2024	2904 Hatley Drainage Review 1	.50	185.00	92.50
		Totals	3.75		468.75
		<b>Total Labor</b>			<b>468.75</b>

**Total this Task \$468.75**

Task 00449 3302 Park Hills (Drainage)

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Almada, Maritza	9/5/2024	New Pool + RSDP	1.00	110.00	110.00
Almada, Maritza	9/10/2024	Drainage Review 1	1.50	110.00	165.00
Brandon, Bernard	9/11/2024	3302 Park Hills Drainage Review 1	.50	185.00	92.50
		Totals	3.00		367.50
		<b>Total Labor</b>			<b>367.50</b>

**Total this Task \$367.50**

Task 00450 3300 Park Hills (Drainage)

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Brandon, Bernard	9/25/2024		.25	185.00	46.25
Drainage Review 2 QC					
Totals			.25		46.25
<b>Total Labor</b>					<b>46.25</b>
<b>Total this Task</b>					<b>\$46.25</b>

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Task            00723            203 Almarion (Zoning)

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Rodriquez, Zane	9/16/2024		1.00	110.00	110.00
review of plans and comment revisions					
Totals			1.00		110.00
<b>Total Labor</b>					<b>110.00</b>
<b>Total this Task</b>					<b>\$110.00</b>

-----  
Task            00725            500 Vale (Zoning)

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Rodriquez, Zane	8/28/2024		.75	110.00	82.50
zoning clarification email on comments					
Rodriquez, Zane	9/13/2024		.50	110.00	55.00
pool review					
Rodriquez, Zane	9/16/2024		.50	110.00	55.00
Review of plans					
Rodriquez, Zane	9/18/2024		.25	110.00	27.50
acceptance letter creation					
Totals			2.00		220.00
<b>Total Labor</b>					<b>220.00</b>
<b>Total this Task</b>					<b>\$220.00</b>

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Task            00727            404 Vale (Zoning)

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Rodriquez, Zane	9/3/2024		.75	110.00	82.50
Review of plans and comment letter					
Rodriquez, Zane	9/18/2024		.25	110.00	27.50
Review of plans					
Rodriquez, Zane	9/19/2024		.25	110.00	27.50
acceptance letter					
Totals			1.25		137.50
<b>Total Labor</b>					<b>137.50</b>
<b>Total this Task</b>					<b>\$137.50</b>

Task 00729 3302 Park Hills (Zoning)

Professional Personnel

			Hours	Rate	Amount	
Rodriquez, Zane	9/3/2024		.25	110.00	27.50	
Review of plans						
Totals			.25		27.50	
<b>Total Labor</b>						<b>27.50</b>

**Total this Task \$27.50**

Task 00730 3300 Park Hills (Zoning)

Professional Personnel

			Hours	Rate	Amount	
Rodriquez, Zane	9/23/2024		.75	110.00	82.50	
review and comment letter revision						
Totals			.75		82.50	
<b>Total Labor</b>						<b>82.50</b>

**Total this Task \$82.50**

Task 00857 404 Vale (Plat)

Professional Personnel

			Hours	Rate	Amount	
Rodriquez, Zane	8/30/2024		.50	110.00	55.00	
review and discussion wtih team about next steps for recording						
Totals			.50		55.00	
<b>Total Labor</b>						<b>55.00</b>

**Total this Task \$55.00**

Task 00908 ROW - 108 Kristi

Professional Personnel

			Hours	Rate	Amount	
Almada, Maritza	9/12/2024		1.50	110.00	165.00	
.75 - 108 Kristi ROW Review 1						
.75 - 203 Wallis ROW Review 1 - PLEASE MOVE ONCE TASK IS OPENED						
Brandon, Bernard	9/12/2024		.25	185.00	46.25	
ROW Review 1						
Totals			1.75		211.25	
<b>Total Labor</b>						<b>211.25</b>

**Total this Task \$211.25**

Task 00938 ROW-2801 Hubbard



**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Brandon, Bernard	9/12/2024	.25	185.00	46.25	
ROW Review 1					
Totals		.25		46.25	
<b>Total Labor</b>					<b>46.25</b>
					<b>Total this Task           \$46.25</b>

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Task           00960           3302 Park Hills (ROW)

**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Almada, Maritza	9/5/2024	1.00	110.00	110.00	
Review 2					
Brandon, Bernard	9/5/2024	.25	185.00	46.25	
ROW Review 1 Acceptance Letter					
Totals		1.25		156.25	
<b>Total Labor</b>					<b>156.25</b>
					<b>Total this Task           \$156.25</b>
					<b>Total this Phase         \$10,340.00</b>
					<b>Total this Project       \$10,340.00</b>
					<b>Total this Report        \$10,340.00</b>



**K Friese & Associates, LLC.**  
**1120 South Capital of Texas Highway**  
**CityView 2, Suite 100**  
**Austin, Texas 78746**  
**(512) 338-1704**

October 9, 2024  
 Project No: KFA000924  
 Invoice No: 2409089

Ashley Wayman  
 City of Rollingwood  
 403 Nixon  
 Rollingwood, TX 78746

**Project KFA000924 Rollingwood\_Water CIP Pkg 1-4**

**Professional Services from August 24, 2024 to September 27, 2024**

<hr style="border-top: 1px dashed black;"/>			
<b>Task</b>	<b>00121</b>	<b>Raba Kistner - Geotech (Sc)</b>	
<b>Fee</b>			
Total Fee	10,500.00		
Percent Complete	100.00	Total Earned	10,500.00
		Previous Fee Billing	10,500.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

<hr style="border-top: 1px dashed black;"/>			
<b>Task</b>	<b>00400</b>	<b>Construction Oversight</b>	
<b>Fee</b>			
Total Fee	22,500.00		
Percent Complete	42.3944	Total Earned	9,538.75
		Previous Fee Billing	5,922.50
		Current Fee Billing	3,616.25
		<b>Total Fee</b>	<b>3,616.25</b>
		<b>Total this Task</b>	<b>\$3,616.25</b>

<hr style="border-top: 1px dashed black;"/>			
<b>Task</b>	<b>00401</b>	<b>Construction Inspection</b>	
<b>Fee</b>			
Total Fee	17,100.00		
Percent Complete	30.7602	Total Earned	5,260.00
		Previous Fee Billing	2,805.00
		Current Fee Billing	2,455.00
		<b>Total Fee</b>	<b>2,455.00</b>
		<b>Total this Task</b>	<b>\$2,455.00</b>
		<b>Total this Phase</b>	<b>\$6,071.25</b>
		<b>Total this Invoice</b>	<b>\$6,071.25</b>

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	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billings to Date</b>	<b>6,071.25</b>	<b>392,906.17</b>	<b>398,977.42</b>



# OPERATOR'S REPORT

## City of Rollingwood



October 16, 2024

**MEMORANDUM**

To: Ms. Ashley Wayman, City Administrator, City of Rollingwood  
From: Ben Ingallina, Crossroads Utility Services LLC  
Subject: Monthly Report  
Date: 10/09/24

Previous Directives

- *No directives*

Current Operations Report

- I. **Utility Operations Report**
  - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
  - B. **Water System Operations and Maintenance** –
    - a. No items to report
  - C. **Wastewater Collection System Operations and Maintenance** – No items to report
  - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items
- IV. **Drought Contingency Plan / Watering Restrictions**
  - a. Lake Travis Level – 639.73– Current Storage 500,504 acre-feet (45.6% full) -3.1% down from last month.
  - b. The City of Austin is currently in Stage 2 watering restrictions – (Started August 15<sup>th</sup> 2023)

Lakes Travis and Buchanan, reservoir lakes for the area's water supply, are expected to drop below 900,000 acre-feet.

The City of Austin is currently in **Stage 2 Drought Water Use Restrictions**.

### Austin's Stage 2 water restrictions

The City of Austin is currently in **Stage 2 Drought Water Use Restrictions**.

- **Residential**
  - Hose-end Sprinklers - one day per week - midnight to 10 a.m. and/or 7 p.m. to midnight
    - Even address - Sunday
    - Odd address - Saturday
  - Automatic Irrigation - one day per week - midnight to 5 a.m. and/or 7 p.m. to midnight
    - Even address - Thursday
      - Odd address - Wednesday
- **Commercial / Multi-family**
  - Hose-end Sprinklers - one day per week - midnight to 10 a.m. and/or 7 p.m. to midnight
    - Even address - Tuesday
    - Odd address – Friday
  - Automatic Irrigation - one day per week - midnight to 5 a.m. and/or 7 p.m. to midnight
    - Even address - Tuesday
    - Odd address - Friday
- **Public Schools**
  - Hose-end Sprinklers - one day per week - midnight to 10 a.m. and/or 7 p.m. to midnight
    - All addresses - Monday
  - Automatic Irrigation - one day per week - midnight to 5 a.m. and/or 7 p.m. to midnight
    - All addresses - Monday
- **Wasting water** is prohibited.

- Washing vehicles at home is permitted with a bucket.
- Charity car washes prohibited.
- Fountains must recirculate water and those with a 4-inch emission or fall of water are prohibited.
- Fountains with a greater than 4-inch emission or fall of water are prohibited
- Restaurants may not serve water unless requested by a customer.
- Patio misters at commercial properties (*including restaurants and bars*) may only operate between 4 p.m. and midnight.
- **Commercial power/pressure washing equipment** must meet efficiency requirements.
- Golf courses using potable water can only irrigate fairways on their watering day; tees and greens can be watered every other day if Austin Water is notified.
- Irrigation of golf course fairways allowed between midnight and 5:00 a.m. or between 7:00 p.m. and midnight on designated outdoor water-use days only
- Irrigation of golf course greens or tees allowed every other day with notice to and approval by Austin Water only

**MEMORANDUM**

To: Ms. Ashley Wayman, City of Rollingwood  
From: Ben Ingallina, Crossroads Utility Services LLC  
Subject: Lift Station Report Detail  
Date: 10/09/24

Lift Station 1 – Dellana Ln.

- Pump 1 off for repair due to check valve issue, maintenance already sent to Rollingwood. No other issues.

Lift Station 2 – Hatley Dr.

- No issues

Lift Station 3 – Almarion Way

- No issues.

Lift Station 4- Rockway Cv.

- No issues.

Lift Station 5 – Vale Dr.

- No issues.

Lift Station 6 – Pleasant Cv.

- No issues.

Lift Station 7 – Nixon Dr.

- No issues.



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY  
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System  
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **September 2024**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.532	16	0.636	Total
2	0.533	17	0.727	Monthly
3	0.614	18	0.812	Purchase: 18.495
4	0.667	19	0.678	
5	0.534	20	0.547	Average
6	0.531	21	0.547	Daily: 0.617
7	0.530	22	0.546	
8	0.531	23	0.572	Maximum
9	0.673	24	0.690	Daily: 0.812
10	0.665	25	0.756	
11	0.774	26	0.766	Minimum
12	0.719	27	0.559	Daily: 0.530
13	0.533	28	0.559	
14	0.534	29	0.558	
15	0.533	30	0.639	

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)		
Minimum allowable disinfectant residual:	0.5 mg/L	Percentage of the measurements below the limit this month:
Total no. of measurements this month:	32	<input type="text" value="0%"/> (1A)
No. of measurements below the limit:	0	
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/> (1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More than 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

\* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **September 2024**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Sun	1	93205	478.0	20167	54.0	532.0	0.532	2.1
Mon	2	93683	479.0	20221	54.0	533.0	0.533	2.4
Tue	3	94162	551.0	20275	63.0	614.0	0.614	2.6
Wed	4	94713	599.0	20338	68.0	667.0	0.667	1.1
Thu	5	95312	470.0	20406	64.0	534.0	0.534	2.3
Fri	6	95782	469.0	20470	62.0	531.0	0.531	2.3
Sat	7	96251	468.0	20532	62.0	530.0	0.530	2.3
Sun	8	96719	469.0	20594	62.0	531.0	0.531	2.6
Mon	9	97188	591.0	20656	82.0	673.0	0.673	2.7
Tue	10	97779	602.0	20738	63.0	665.0	0.665	2.4
Wed	11	98381	700.0	20801	74.0	774.0	0.774	2.7
Thu	12	99081	645.0	20875	74.0	719.0	0.719	2.9
Fri	13	99726	467.0	20949	66.0	533.0	0.533	2.6
Sat	14	100193	467.0	21015	67.0	534.0	0.534	2.4
Sun	15	100660	466.0	21082	67.0	533.0	0.533	2.6
Mon	16	101126	567.0	21149	69.0	636.0	0.636	2.5
Tue	17	101693	655.0	21218	72.0	727.0	0.727	2.5
Wed	18	102348	733.0	21290	79.0	812.0	0.812	2.6
Thu	19	103081	608.0	21369	70.0	678.0	0.678	2.0
Fri	20	103689	480.0	21439	67.0	547.0	0.547	2.5
Sat	21	104169	479.0	21506	68.0	547.0	0.547	2.4
Sun	22	104648	479.0	21574	67.0	546.0	0.546	2.5
Mon	23	105127	501.0	21641	71.0	572.0	0.572	1.3
Tue	24	105628	615.0	21712	75.0	690.0	0.690	2.4
Wed	25	106243	691.0	21787	65.0	756.0	0.756	2.3
Thu	26	106934	675.0	21852	91.0	766.0	0.766	1.8
Fri	27	107609	480.0	21943	79.0	559.0	0.559	2.3
Sat	28	108089	480.0	22022	79.0	559.0	0.559	2.3
Sun	29	108569	479.0	22101	79.0	558.0	0.558	2.0
Mon	30	109048	563.0	22180	76.0	639.0	0.639	2.5
Tue	1	109611		22256				
Total			16406.0		2089.0	18495.0	18.5	
Avg.			546.9		69.6	616.5	0.617	2.3
Max.			733.0		91.0	812.0	0.812	2.9
Min.			466.0		54.0	530.0	0.530	1.1

Operator: \_\_\_\_\_

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **September 2024**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/N	6"	No S/N	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Sun	1	3604	0.0	21519	0.0	0.0
Mon	2	3604	0.0	21519	0.0	0.0
Tue	3	3604	0.0	21519	0.0	0.0
Wed	4	3604	0.0	21519	0.0	0.0
Thu	5	3604	0.0	21519	0.0	0.0
Fri	6	3604	0.0	21519	0.0	0.0
Sat	7	3604	0.0	21519	0.0	0.0
Sun	8	3604	0.0	21519	0.0	0.0
Mon	9	3604	0.0	21519	0.0	0.0
Tue	10	3604	0.0	21519	0.0	0.0
Wed	11	3604	0.0	21519	0.0	0.0
Thu	12	3604	0.0	21519	0.0	0.0
Fri	13	3604	0.0	21519	0.0	0.0
Sat	14	3604	0.0	21519	0.0	0.0
Sun	15	3604	0.0	21519	0.0	0.0
Mon	16	3604	0.0	21519	0.0	0.0
Tue	17	3604	0.0	21519	0.0	0.0
Wed	18	3604	0.0	21519	0.0	0.0
Thu	19	3604	0.0	21519	0.0	0.0
Fri	20	3604	0.0	21519	0.0	0.0
Sat	21	3604	0.0	21519	0.0	0.0
Sun	22	3604	0.0	21519	0.0	0.0
Mon	23	3604	0.0	21519	0.0	0.0
Tue	24	3604	0.0	21519	0.0	0.0
Wed	25	3604	0.0	21519	0.0	0.0
Thu	26	3604	0.0	21519	0.0	0.0
Fri	27	3604	0.0	21519	0.0	0.0
Sat	28	3604	0.0	21519	0.0	0.0
Sun	29	3604	0.0	21519	0.0	0.0
Mon	30	3604	0.0	21519	0.0	0.0
Tue	1	3604		21519		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: \_\_\_\_\_

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **September 2024**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER No S/n		METER #151074A		TOTAL FLOW TH GAL
		A	TH GAL	B	TH GAL	
Sun	1	92	0.0	7541	0.0	0.0
Mon	2	92	0.0	7541	0.0	0.0
Tue	3	92	0.0	7541	0.0	0.0
Wed	4	92	0.0	7541	0.0	0.0
Thu	5	92	0.0	7541	0.0	0.0
Fri	6	92	0.0	7541	0.0	0.0
Sat	7	92	0.0	7541	0.0	0.0
Sun	8	92	0.0	7541	0.0	0.0
Mon	9	92	0.0	7541	0.0	0.0
Tue	10	92	0.0	7541	0.0	0.0
Wed	11	92	0.0	7541	0.0	0.0
Thu	12	92	0.0	7541	0.0	0.0
Fri	13	92	0.0	7541	0.0	0.0
Sat	14	92	0.0	7541	0.0	0.0
Sun	15	92	0.0	7541	0.0	0.0
Mon	16	92	0.0	7541	0.0	0.0
Tue	17	92	0.0	7541	0.0	0.0
Wed	18	92	0.0	7541	0.0	0.0
Thu	19	92	0.0	7541	0.0	0.0
Fri	20	92	0.0	7541	0.0	0.0
Sat	21	92	0.0	7541	0.0	0.0
Sun	22	92	0.0	7541	0.0	0.0
Mon	23	92	0.0	7541	0.0	0.0
Tue	24	92	0.0	7541	0.0	0.0
Wed	25	92	0.0	7541	0.0	0.0
Thu	26	92	0.0	7541	0.0	0.0
Fri	27	92	0.0	7541	0.0	0.0
Sat	28	92	0.0	7541	0.0	0.0
Sun	29	92	0.0	7541	0.0	0.0
Mon	30	92	0.0	7541	0.0	0.0
Tue	1	92		7541		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: \_\_\_\_\_

City of Rollingwood  
Engineer's Monthly Report  
October 09, 2024  
Page 2 of 5



1120 S. Capital of TX Hwy, CityView 2, Suite 100  
Austin, Texas 78746  
P: 512.338.1704  
TBPE Firm No. 6535

### CITY OF ROLLINGWOOD MONTHLY ENGINEERING REPORT October 09, 2024

Includes Activities and Services from August 24, 2024 to September 27, 2024

#### 1. Site Development Plans (Drainage) and RSDP Review

##### a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
429	401 Inwood	Review #3 – Completed	10/09
448	2904 Hatley Dr	Review #2 – Completed	09/30
960	3302 Park Hills	Review #1 – Completed	09/24
450	3300 Park Hills	Review #2 – Completed	09/24
443	203 Almarion	Review #2 – Accepted	09/17
445	500 Vale	Review #3 – Accepted	09/17

##### b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
429	301 Nixon	In Progress	In Progress
447	404 Vale	Review 1 – In Review	In Progress

##### c. Drainage Observation Inspections

KFA Task No.	Project Address	Status	Date Returned
401	4707 Timberline Dr	Drainage Observation Completed	10/07/24
407	4905 Timberline Dr	Drainage Observation Completed	10/03/24
397	302 Vale	Drainage Observation In Progress	In Progress

City of Rollingwood  
Engineer's Monthly Report  
October 09, 2024  
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**2. Zoning Reviews for Site Development Plans**

KFA Task No.	Project Address	Status	Date Returned
446	9 Grove Court	Pool Review – Approved	08/20
728	2904 Hatley	Addition Review 1 – In Review	09/02

**3. Plat Reviews**

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

**4. Right-of-Way Reviews**

KFA Task No.	Project Address	Status	Date Returned
954	5015 Timberline	Approved	09/13
960	3302 Park Hills	Review 2 – In Review	09/24

City of Rollingwood  
Engineer’s Monthly Report  
October 09, 2024  
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**5. Work Authorization Project Updates**

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction.  Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city’s water system as identified in the city’s Water Capital Improvements Plan (CIP).	Project is in construction.	

City of Rollingwood  
Engineer’s Monthly Report  
October 09, 2024  
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**6. General Engineering Services**

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City’s request.	On-Going.  Bi-weekly meetings.  City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff.  MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	MS4 application submitted to TCEQ 1/11/24. Pending TCEQ review and approval.	Application renewal is anticipated to be effective September 2024.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		



City of Rollingwood  
Engineer's Monthly Report  
October 09, 2024  
Page 2 of 5

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom.  Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.



September 30, 2024

The Honorable Mayor  
 and Members of the City Council:  
 City of Rollingwood  
 403 Nixon Drive  
 Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for the Central-Gulf service area, the following is the determination of the cost of gas to be used for billings in October 2024:

1. Cost of Purchased Gas @ 14.73 PSIA.....	\$4.5760
2. Cost of Purchased Gas @ 14.65 PSIA.....	\$4.5512
3. Purchase/Sales Ratio.....	1.0102
4. Commodity Cost (Line 2 x Line 3).....	\$4.5976
5. Surcharge or Refund Factor.....	\$0.0000
6. Reconciliation Factor.....	(\$0.0143)
7. Revenue-associated Fees and Taxes.....	\$0.0000
8. Subtotal (Line 4 + Line 5 + Line 6 + Line 7).....	\$4.5833
9. Customer Rate Relief Component.....	\$1.1800
10. Cost of Gas (Line 8 + Line 9).....	<u>\$5.7633 / Mcf</u>
	<u>\$0.5763 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after September 25, 2024 and end with meters read on and after October 25, 2024.

Sincerely,

*Lisa Wattinger*

Lisa Wattinger, Manager  
Gas Supply



September 30, 2024

The Honorable Mayor  
and Members of the City Council  
City of Rollingwood  
403 Nixon Drive  
Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Rate Schedule 1-INC, "Cost of Gas Clause," became effective in the Central-Gulf Service Area on September 26, 2023. This schedule provides for an annual Reconciliation Audit as a review of the Company's books and records for each twelve-month period ending with the production month of June.

The purpose of the Reconciliation Audit is to determine the amount of over- or undercollection occurring during the reconciliation period and to subsequently determine a Reconciliation Component. The component is to be used to collect any revenue shortfall or to return any excess revenue occurring during the reconciliation period. The component will be applied for a nine-month period beginning with the October billing cycle and continuing through the following June billing cycle.

Enclosed with this letter is a copy of the Reconciliation Audit for the period July 2023 through June 2024. The component to be used for October 2024 through June 2025 is -\$0.0143 per Mcf at 14.65 psi.

Sincerely,

*Lisa Wattinger*

Lisa Wattinger, Manager  
Gas Supply

1301 South Mopac Expressway, Suite 400, Austin, TX 78746  
texasgasservice.com

**TEXAS GAS SERVICE COMPANY  
CENTRAL GULF SERVICE AREA  
ANNUAL RECONCILIATION REPORT  
JULY 1, 2023 - JUNE 30, 2024**

**A. COST OF PURCHASED GAS**

**B. COST OF GAS REVENUE**

TOTAL PURCHASES

TOTAL SALES

MCF @14.65                      DOLLARS

MCF @14.65                      COG COLLECTED

Prior Period Adjustments			\$	-
2023	July	598,355	2,647,807.07	
	August	571,708	2,422,336.53	
	September	596,519	2,641,375.55	
	October	926,626	3,907,245.10	
	November	1,484,496	6,442,942.45	
	December	2,016,722	11,037,444.06	
2024	January	3,639,897	17,375,580.37	
	February	1,692,887	9,657,571.31	
	March	1,145,802	5,048,596.50	
	April	879,899	3,202,179.49	
	May	812,286	2,931,295.53	
	June	575,217	2,913,993.47	
<b>TOTAL</b>		14,940,414	\$ 70,228,367.43	

2023	July	618,732	2,841,987.41
	August	586,314	2,670,488.54
	September	603,016	2,652,786.00
	October	668,101	2,991,712.89
	November	1,024,268	4,998,484.39
	December	1,657,392	8,382,065.31
2024	January	2,783,092	13,602,211.15
	February	2,787,582	14,050,632.18
	March	1,456,554	6,581,985.51
	April	1,042,240	4,261,516.11
	May	829,286	3,287,798.05
	June	733,488	3,420,119.46
<b>TOTAL</b>		14,790,065	\$ 69,741,787.00

**C. MONTHLY BALANCE CENTRAL GULF**

	Total Purchases	Total COG Revenue	(Over) / Under Collection on COG	Financial Hedging	Bad Debt *	3rd Party Gas Loss Recovery	Adjustments	Cumulative Balance	Cumulative Balance Including Interest	Interest Calculation
Balance Brought Forward								\$ (1,317,363.32)	\$ (1,317,363.32)	
PPA	\$ -	\$ -	\$ -					(1,317,363.32)	(1,317,363.32)	
2023 July	2,647,807.07	(2,841,987.41)	(194,180.34)	-	41,136.25	(4,986.51)	-	(1,475,393.92)	(1,481,980.74)	(6,586.82)
August	2,422,336.53	(2,670,488.54)	(248,152.01)	-	43,409.05	(7,315.49)	-	(1,687,452.37)	(1,701,449.09)	(7,409.90)
September	2,641,375.55	(2,652,786.00)	(11,410.45)	-	29,976.97	(23,559.62)	-	(1,692,445.47)	(1,714,949.44)	(8,507.25)
October	3,907,245.10	(2,991,712.89)	915,532.21	-	11,150.90	(25,396.40)	-	(791,158.76)	(822,237.47)	(8,574.75)
November	6,442,942.45	(4,998,484.39)	1,444,458.06	-	923.19	(11,143.71)	-	643,078.78	607,888.88	(4,111.19)
December	11,037,444.06	(8,382,065.31)	2,655,378.75	-	8,323.05	(1,538.49)	-	3,305,242.09	3,273,091.63	3,039.44
2024 January	17,375,580.37	(13,602,211.15)	3,773,369.22	-	1,647.27	(6,106.94)	-	7,074,151.64	7,058,366.64	16,365.46
February	9,657,571.31	(14,050,632.18)	(4,393,060.87)	-	2,112.36	(15,393.03)	-	2,667,810.10	2,687,316.94	35,291.83
March	5,048,596.50	(6,581,985.51)	(1,533,389.01)	-	10,693.80	(27,755.52)	-	1,117,359.37	1,150,302.79	13,436.58
April	3,202,179.49	(4,261,516.11)	(1,059,336.62)	-	34,600.23	(16,927.57)	-	75,695.41	114,390.34	5,751.51
May	2,931,295.53	(3,287,798.05)	(356,502.52)	-	39,940.08	(2,576.30)	-	(243,443.33)	(204,176.44)	571.95
June	2,913,993.47	(3,420,119.46)	(506,125.99)	-	25,673.22	(10,145.36)	-	(734,041.46)	(695,795.46)	(1,020.88)
TOTAL	\$ 70,228,367.43	\$ (69,741,787.00)	\$ 486,580.43	\$ -	\$ 249,586.37	\$ (152,844.94)	\$ -			\$ 38,246.00

\* During the reconciliation period, bad debt **increased** the reconciliation collection factors by approximately \$0.0199 / Mcf for incorporated customers and \$0.0182 / Mcf for environs customers at 14.65 psi.

	Incorporated Purchases	Incorporated COG Revenue	(Over) / Under Collection on COG	Financial Hedging	Bad Debts *	3rd Party Gas Loss Recovery	Adjustments	Cumulative Balance	Cumulative Balance Including Interest	Interest Calculation
Balance Brought Forward			\$ -					\$ (1,083,404.49)	\$ (1,083,404.49)	
PPA										
2023 July	2,371,645.01	(2,546,316.57)	(174,671.56)	-	36,845.80	(4,466.42)	-	(1,225,696.67)	(1,231,113.69)	(5,417.02)
August	2,152,909.20	(2,373,370.57)	(220,461.37)	-	38,580.83	(6,501.82)	-	(1,414,079.03)	(1,425,651.62)	(6,155.57)
September	2,343,541.06	(2,354,308.78)	(10,767.72)	-	26,596.85	(20,903.10)	-	(1,419,153.00)	(1,437,853.85)	(7,128.26)
October	3,439,152.51	(2,636,988.31)	802,164.20	-	9,815.01	(22,353.88)	-	(629,527.67)	(655,417.79)	(7,189.27)
November	5,679,275.01	(4,411,689.88)	1,267,585.13	-	813.77	(9,822.87)	-	629,048.36	599,881.15	(3,277.09)
December	9,635,503.70	(7,326,231.88)	2,309,271.82	-	7,265.88	(1,343.08)	-	2,944,242.99	2,918,075.19	2,999.41
2024 January	14,969,503.12	(11,734,572.35)	3,234,930.77	-	1,419.16	(5,261.28)	-	6,175,331.64	6,163,754.21	14,590.38
February	8,514,936.37	(12,401,818.92)	(3,886,882.55)	-	1,862.44	(13,571.80)	-	2,276,739.72	2,295,981.07	30,818.77
March	4,469,021.51	(5,834,093.92)	(1,365,072.41)	-	9,466.16	(24,569.21)	-	896,564.26	927,285.51	11,479.91
April	2,828,128.96	(3,768,579.40)	(940,450.44)	-	30,558.53	(14,950.24)	-	(28,277.89)	7,079.79	4,636.43
May	2,594,901.59	(2,915,374.85)	(320,473.26)	-	35,356.58	(2,280.65)	-	(315,675.22)	(280,282.14)	35.40
June	2,592,698.90	(3,046,752.55)	(454,053.65)	-	22,842.51	(9,026.74)	-	(755,913.10)	(721,921.43)	(1,401.41)
TOTAL	\$ 61,591,216.94	\$ (61,350,097.98)	\$ 241,118.96	\$ -	\$ 221,423.52	\$ (135,051.09)	\$ -			\$ 33,991.67

	Unincorporated Purchases	Unincorporated Revenue	(Over) / Under Collection on COG	Financial Hedging	Bad Debts *	3rd Party Gas Loss Recovery	Adjustments	Cumulative Balance	Cumulative Balance Including Interest	Interest Calculation
Balance Brought Forward			\$ -					\$ (233,958.83)	\$ (233,958.83)	
PPA										
2023 July	276,162.06	(295,670.84)	(19,508.78)		4,290.45	(520.09)		(249,697.25)	(250,867.04)	(1,169.79)
August	269,427.33	(297,117.97)	(27,690.64)		4,828.22	(813.67)		(273,373.34)	(275,797.47)	(1,254.34)
September	297,834.49	(298,477.22)	(642.73)		3,380.12	(2,656.52)		(273,292.47)	(277,095.59)	(1,378.99)
October	468,092.59	(354,724.58)	113,368.01		1,335.89	(3,042.52)		(161,631.09)	(166,819.68)	(1,385.48)
November	763,667.44	(586,794.51)	176,872.93		109.42	(1,320.84)		14,030.42	8,007.73	(834.10)
December	1,401,940.36	(1,055,833.43)	346,106.93		1,057.17	(195.41)		360,999.10	355,016.45	40.04
2024 January	2,406,077.25	(1,867,638.80)	538,438.45		228.11	(845.66)		898,820.00	894,612.43	1,775.08
February	1,142,634.94	(1,648,813.26)	(506,178.32)		249.92	(1,821.23)		391,070.38	391,335.87	4,473.06
March	579,574.99	(747,891.59)	(168,316.60)		1,227.64	(3,186.31)		223,795.11	223,017.28	1,956.68
April	374,050.53	(492,936.71)	(118,886.18)		4,041.70	(1,977.33)		103,973.30	107,310.56	1,115.09
May	336,393.94	(372,423.20)	(36,029.26)		4,583.50	(295.65)		72,231.89	76,105.70	536.55
June	321,294.57	(373,366.91)	(52,072.34)		2,830.71	(1,118.62)		21,871.64	26,125.98	380.53
TOTAL	\$ 8,637,150.49	\$ (8,391,689.02)	\$ 245,461.47	\$ -	\$ 28,162.85	\$ (17,793.85)	\$ -			\$ 4,254.34

D. NORMALIZED SALES VOLUMES CENTRAL GULF INC AND ENV				
		Actual Sales Mcf @ 14.65 (Inc and Env)	Weather/Customer Normalized Sales (Inc)	Weather/Customer Normalized Sales (Env)
2023	October	668,101	580,484	77,200
	November	1,024,268	848,242	112,991
	December	1,657,392	1,449,105	210,669
2024	January	2,783,092	2,148,853	342,653
	February	2,787,582	2,453,692	329,164
	March	1,456,554	1,494,244	194,722
	April	1,042,240	1,027,795	137,218
	May	829,286	793,304	103,768
	June	733,488	660,185	81,812
TOTAL		12,982,003	11,455,904	1,590,197

E. INTEREST ON PGA BALANCE	
Calculated Interest	\$ 38,246.00
Interest Rate per Tariff	6%
Calculated Interest (Incorporated)	\$ 33,991.67
Calculated Interest (Environs)	\$ 4,254.34

F. RECONCILIATION COMPONENT - INC AND ENV	
June 2024 Balance (Inc)	(755,913.10)
Interest on PGA Balance (w/o hedge interest)	33,991.67
Interest on storage	557,642.68
TOTAL	(164,278.75)
Divided By:	
Weather/Customer Normalized Sales (Inc Only)	11,455,904
Incorporated Reconciliation Component @ 14.65 psi	\$ (0.0143) per MCF OR \$ (0.0014) per CCF
Incorporated Reconciliation Component @ 14.73 psi	\$ (0.0144) per MCF OR \$ (0.0014) per CCF
Incorporated Reconciliation Component @ 14.95 psi	\$ (0.0146) per MCF OR \$ (0.0015) per CCF
June 2024 Balance (Env)	\$ 21,871.64
Interest on PGA Balance (Environs)	4,254.34
Interest on storage (Environs)	76,777.84
TOTAL	102,903.81
Divided By:	
Weather/Customer Normalized Sales (Env Only)	1,590,197
Environs Reconciliation Component @ 14.65 psi	\$ 0.0647 per MCF OR \$ 0.0065 per CCF
Environs Reconciliation Component @ 14.73 psi	\$ 0.0651 per MCF OR \$ 0.0065 per CCF
Environs Reconciliation Component @ 14.95 psi	\$ 0.0660 per MCF OR \$ 0.0066 per CCF

G. P/S RATIO AND LOST AND UNACCOUNTED FOR %			
Purchase / Sales Ratio			
	Purchases @14.65	Sales @14.65	
	PPA	-	
2023	JUL	598,355	618,732
	AUG	571,708	586,314
	SEP	596,519	603,016
	OCT	926,626	668,101
	NOV	1,484,496	1,024,268
	DEC	2,016,722	1,657,392
2024	JAN	3,639,897	2,783,092
	FEB	1,692,887	2,787,582
	MAR	1,145,802	1,456,554
	APR	879,899	1,042,240
	MAY	812,286	829,286
	JUN	575,217	733,488
	TOT	14,940,414	14,790,065
P/S RATIO =		1.0102	
UNACCT % =		1.01%	
Amt. write-off		-	

**H. HEDGING ACTIVITY AND AVERAGE IMPACT TO RESIDENTIAL / COMMERCIAL PARTICIPATING CUSTOMERS**

**For the 2023 / 2024 Reconciliation Year, no financial hedging was used.**

**I. Central Gulf Imbalance Report - A**

Imbalances	Customer A MCF	Imbalance \$	Customer B MCF	Imbalance \$	Customer C MCF	Imbalance \$	Customer D MCF	Imbalance \$	Customer E MCF	Imbalance \$	Customer F MCF	Imbalance \$	Customer G MCF	Imbalance \$	Customer H MCF	Imbalance \$
Balance Brought Forward	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -
2023 July	502	19,241.70	(413)	(1,366.08)	5,233	20,198.52	2,774	7,731.23	(6)	(76.66)	1,030	13,090.21	26	69.27	(35)	(219.84)
August	2	(7,889.38)	(1,381)	(4,780.90)	(5,130)	(13,701.27)	(852)	(4,721.91)	(7)	65.80	22,885	65,108.85	(1)	10.91	37	315.66
September	298	5,770.54	(149)	(474.76)	3,788	10,832.59	126	564.46	10	32.08	12,348	43,035.39	-	(0.35)	36	116.86
October	1,821	4,330.04	2,237	7,647.49	4,255	11,977.29	(1,329)	(3,209.96)	37	96.45	(1,559)	(11,983.61)	(23)	(75.64)	(525)	(1,744.62)
November	3,756	24,372.33	(985)	(3,147.22)	(3,586)	(2,336.83)	2,040	6,522.01	47	127.12	(216)	(4,016.19)	(8)	(21.93)	(65)	(154.29)
December	1,418	(3,711.21)	1,667	4,923.00	1,318	(8,871.54)	297	(127.71)	(34)	(113.96)	447	(606.05)	(3)	(7.56)	52	185.48
2024 January	8,746	170,551.53	440	2,738.17	(8,452)	(31,673.15)	(4,872)	(17,057.31)	72	356.73	(40,891)	(135,645.73)	(19)	(86.81)	(262)	(1,218.15)
February	1,407	(152,236.64)	(197)	(1,889.68)	11,005	44,481.24	4,672	16,669.55	(14)	(171.32)	6,190	31,770.29	17	77.58	813	2,869.54
March	156	(61,197.91)	(153)	(784.11)	4,339	16,204.63	(779)	(257.52)	(10)	(67.30)	(6,836)	(16,413.58)	5	19.16	(853)	(2,460.36)
April	(302)	(4,230.63)	82	(778.19)	46	(13,612.87)	(137)	(3,397.55)	(340)	(856.54)	(808)	10,917.57	3	20.15	30	461.20
May	(54)	618.23	(2,460)	(6,010.45)	792	14,614.85	(525)	2,136.88	281	697.67	40,609	103,155.64	2	(7.20)	1,095	2,757.29
June	(9)	42,473.68	2,355	8,877.07	(10,455)	(50,441.47)	(110)	(2,847.66)	(47)	(54.28)	2,674	36,213.15	15	42.69	(94)	239.04
<b>TOTAL</b>	<b>17,741</b>	<b>\$ 38,092.28</b>	<b>1,043</b>	<b>\$ 4,954.34</b>	<b>3,153</b>	<b>\$ 2,345.65</b>	<b>1,305</b>	<b>\$ 2,004.51</b>	<b>(11)</b>	<b>\$ 35.79</b>	<b>35,873</b>	<b>\$ 134,625.94</b>	<b>14</b>	<b>\$ 40.27</b>	<b>229</b>	<b>\$ 1,147.81</b>

Customer I MCF	Imbalance \$	Customer J MCF	Imbalance \$

Balance Brought Forward	-	\$ -	-	\$ -
2023 July	-	-	(547)	(3,178.78)
August	-	-	(191)	1,322.91
September	-	-	(163)	(413.00)
October	-	-	360	548.87
November	123	311.19	362	1,019.27
December	(1)	10.07	(1)	(4.23)
2024 January	20	90.91	955	4,805.90
February	(23)	(121.96)	(911)	(4,678.71)
March	(6)	(19.17)	(140)	(809.41)
April	(245)	(578.24)	(144)	(1,468.60)
May	3	192.82	(89)	836.45
June	231	399.19	(126)	1,336.88
<b>TOTAL</b>	<b>102</b>	<b>\$ 284.81</b>	<b>(635)</b>	<b>\$ (682.45)</b>

The imbalance payments in this report are reflective of Qualified Supplier's over or under deliveries to the Aggregation Area of Customers at the Points of Delivery during a Consumption Period in accordance with the applicable Rate Schedule T-Terms.



