



CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA

Wednesday, March 19, 2025

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on March 19, 2025 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at mrodriguez@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

PRESENTATIONS

2. Mayor's State of the City Address

3. Police Chief presentation regarding department recruitment efforts

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

4. Discussion and possible action on the minutes from the February 19, 2025 City Council meeting
5. Discussion and possible action on a resolution to suspend the effective date of the interim Gas Reliability Infrastructure Program rate adjustment from Texas Gas Service
6. Discussion and possible action on a resolution amending the City of Rollingwood's Authorized Representatives for Texpool

REGULAR AGENDA

7. Update and discussion on a proposed beautification project at the corner of Rollingwood Drive and Wallis Drive
8. Discussion and possible action on a recommendation from the Utility Commission to update the utility bill appeals policy
9. Discussion and possible action on amendments to Sections 107-3 (Definitions) and 107-75 (Yards, generally) to provide that the front yard of a lot shall be the yard which abuts the addressed street, providing for the location of the primary entrances
10. Discussion and possible action on the addition of Section 107-81 (Fences) to the city's Code of Ordinances to provide for a standard allowable fence height of 8 feet and for a special exception for fences exceeding 8 feet in height
11. Discussion and possible action on the addition of Sections 107-5 (Residential Lighting Manual) and 107-81 (Exterior Lighting Requirements) to the city's Code of Ordinances
12. Discussion and possible action on amendments to Chapter 107 of the City of Rollingwood's Code of Ordinances Section 107-369 to Section 107-379 to Residential Landscape and Tree Canopy Management
13. Discussion and possible action on amending Chapter 107 Sec. 107-76 (Minimum required depth and width of yards) related to Residential side yard projections
14. Discussion and possible action regarding new proposed Code Section for Protection of Utility Easements
15. Discussion and possible action regarding maintenance of the baseball fields and replacement of the sprinkler system

16. Discussion and possible action on the purchase of up to five (5) license plate readers, in an amount not to exceed \$15,000, to monitor roadways entering Rollingwood

17. Update and discussion on the March 26, 2025, joint public hearing regarding an ordinance amending Chapter 107 of the City of Rollingwood code of Ordinances related to residential building heights and height measurement

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

- [18.](#) City Administrator's Report
- [19.](#) Chief of Police Report
- [20.](#) Municipal Court Report
- [21.](#) City Financials for February 2025 - Fiscal Year 2024-2025
- [22.](#) RCDC Financials for February 2025 - Fiscal Year 2024-2025
- [23.](#) Contract Invoices - Crossroads Utility Services, Water and Wastewater Service, K. Friese + Associates, City Engineer
- [24.](#) Crossroads Utility Services Report on Water and Wastewater
- [25.](#) City Engineer Report - K. Friese + Associates
- [26.](#) Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
- [27.](#) Texas Gas Services - Notices, Letters, Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov at 5:00 p.m. on Friday, March 14, 2025.

Makayla Rodriguez

Makayla Rodriguez, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Government Code;
prospective gifts pursuant to section 551.073 of the Texas Government Code;
security personnel and device pursuant to section 551.076 of the Texas Government Code;
and/or economic development pursuant to section 551.087 of the Texas Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, February 19, 2025

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on February 19, 2025. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 7:00 p.m.

Present Members: Mayor Gavin Massingill, Council Member Brook Brown, Council Member Kevin Glasheen, and Council Member Alec Robinson

Also Present: Interim City Secretary Makayla Rodriguez, Development Services Manager Nikki Stautzenberger, Finance Director Abel Campos, Police Chief Kristal Munoz, Public Works Director Izzy Parra, Utility Billing Manager Veronica Hernandez, and City Attorney Charles Zech

PUBLIC COMMENTS

The following individuals spoke during public comments:

Andrew Van Winkle, 104 Kristy Drive, discussed his request for a water leak adjustment.

PUBLIC HEARING

2. Public hearing and discussion on amendments to Sections 107-3 (Definitions) and 107-75 (Yards, generally) to provide that the front yard of a lot shall be the yard which abuts the addressed street, providing for the location of the primary entrances

Mayor Gavin Massingill opened the Public Hearing at 7:04 p.m.

Mayor Gavin Massingill closed the Public Hearing at 7:18 p.m.

3. Public hearing and discussion on the addition of Sections 107-5 (Residential Lighting Manual) and 107-81 (Exterior Lighting Requirements) to the city's Code of Ordinances

Mayor Gavin Massingill opened the Public Hearing at 7:04 p.m.

Mayor Gavin Massingill closed the Public Hearing at 7:18 p.m.

- 4. Public hearing and discussion on the addition of Section 107-81 (Fences) to the city's Code of Ordinances to provide for a standard allowable fence height of 8 feet and for a special exception for fences exceeding 8 feet in height

Mayor Gavin Massingill opened the Public Hearing at 7:04 p.m.

Mayor Gavin Massingill closed the Public Hearing at 7:18 p.m.

- 5. Public hearing and discussion on amendments to Chapter 107 of the City of Rollingwood’s Code of Ordinances Section 107-369 to Section 107-379 to Residential Landscape and Tree Canopy Management

Mayor Gavin Massingill opened the Public Hearing at 7:04 p.m.

Jay van Bavel, 5012 Timberline Drive and member of the CRCRC, expressed concern that the proposed amendments did not include critical root zone protections. Mr. van Bavel proposed and reviewed additional amendments related to critical root zones with City Council.

Members of City Council asked questions regarding the proposed language as well as critical root zones.

Mayor Gavin Massingill closed the Public Hearing at 7:18 p.m.

- 6. Public hearing and discussion on amending Chapter 107 Sec. 107-76 (Minimum required depth and width of yards) related to Residential side yard projections

Mayor Gavin Massingill opened the Public Hearing at 7:04 p.m.

Catherine Horne, 5011 Timberline Drive, discussed setbacks and requested City Council to consider implementing setback limits.

Council Member Brown explained that an ordinance regarding physical structures within setbacks will be discussed in the near future as well as discussed an amendment to the title of the draft ordinance.

Council Member Brook Brown moved to change the title for the ordinance addressing side yard projections and that in line 4 of the proposed ordinance, the word “side” should be stricken because the impact of the ordinance is broader than just the side yard. Council Member Kevin Glasheen seconded the motion. The motion carried with 3 in favor and 0 against.

Mayor Gavin Massingill closed the Public Hearing at 7:18 p.m.

PRESENTATIONS

- 7. Mayor's State of the City Address

Mayor Gavin Massingill stated that he will postpone the item until next month.

8. Public Works presentation regarding tree trimming and fire prevention initiative

Public Works Director Izzy Parra discussed the tree trimming and fire prevention efforts performed throughout the City by the Public Works Department.

Mayor Gavin Massingill discussed the City’s process of tree trimming to meet height clearance requirements. He explained that residents are welcome to trim their own trees, but that the trees will need to be in accordance with the ordinance.

9. Police Chief presentation regarding vehicle theft and burglary

Mayor Gavin Massingill and Police Chief Kristal Munoz reviewed a report detailing vehicle theft and burglary of vehicle incidents within the City during a 12 month period. Police Chief Kristal Munoz continued to discuss a report containing dispatch calls for Travis County.

Mayor Gavin Massingill asked questions of Police Chief Kristal Munoz regarding the Police Department budget. They also discussed salaries, nationwide agency shortages, and their recruitment process.

Police Chief Kristal Munoz discussed possible solutions to supplement additional support for patrolling. She clarified that hiring a private security or private entity would not have the same jurisdiction as working with law enforcement entities.

Council Member Kevin Glasheen discussed previous conversations with Police Chief Kristal Munoz regarding possible staffing solutions.

CONSENT AGENDA

- 10. Discussion and possible action on the minutes from the January 15, 2025 City Council meeting
- 11. Discussion and possible action on the minutes from the February 1, 2025 Special City Council meeting

Council Member Brook Brown moved to approve the Consent Agenda. Council Member Alec Robinson seconded the motion. The motion carried with 3 in favor and 0 against.

REGULAR AGENDA

12. Discussion and possible action to reschedule the Spring Clean-Up Event

Mayor Gavin Massingill explained the need to reschedule the Spring Clean-Up event.

Council Member Alec Robinson moved approval of the Spring Clean-Up event date change to March 15-16. Council Member Brook Brown seconded the motion. The motion carried with 3 in favor and 0 against.

13. Discussion and possible action on a recommendation from the Park Commission regarding a proposal for the Rollingwood Park Tree Planting project

Mayor Gavin Massingill explained that the Park Commission received proposals for the tree planting project that was previously approved by City Council and that they made a recommendation to move forward with a proposal from Maas Verde Landscape Restoration.

Don Hudson, 4902 Rollingwood Drive and member of the Park Commission, explained the details of the project as well as the proposals received.

Interim City Secretary Makayla Rodriguez stated that tree placement will be determined at a later time and that the Park Commission welcomes suggestions from City Council as well as nearby neighbors.

Alex Robinette, 2500 Hatley Drive, discussed that the Rollingwood Women’s Club are working on beautification ideas for the park and would like to ensure that all parties come together to determine where the trees are planted.

Council Member Brook Brown moved that Council approve the recommendation from the Park Commission regarding the Rollingwood Park Tree Planting Project. Council Member Alec Robinson seconded the motion. The motion carried with 3 in favor and 0 against.

- 14. Discussion and possible action on a joint recommendation from the Planning and Zoning Commission and CRCRC regarding ordinance enforcement

Dave Bench, 5 Randolph Place and Chair of the Planning and Zoning Commission, discussed the recommendation from the Planning and Zoning meeting regarding ordinance enforcement.

Council Member Brook Brown moved to accept the recommendation from the Planning and Zoning Commission. Council Member Alec Robinson seconded the motion. The motion carried with 3 in favor and 0 against.

- 15. Discussion and possible action based on a recommendation by the Planning and Zoning Commission regarding the appropriation of funds for a third party architectural firm to present graphical models of the two proposals in discussion before the Planning and Zoning Commission to address building height, building height measurement and tenting

Dave Bench gave an overview of the item and discussed the recommendation from the Planning and Zoning Commission to request funds from City Council for AlterStudio, a third party architectural firm, to present graphical models of the residential building height and height measurement proposals.

Council Member Brook Brown stated that she is in favor of the project and recommended to have AlterStudio present their results to City Council.

Alex Robinette shared some concern regarding the scope of work.

Council Member Brook Brown moved that the Council approve the proposal as presented by AlterStudio to do an assessment of two different models for proposed building heights with the stipulation that their scope of work include a presentation to the City Council and a price not to exceed \$2500, and that the mayor be authorized to execute the contract. Council Member Alec Robinson seconded the motion. The motion carried with 3 in favor and 0 against.

- 16. Discussion and possible action to set dates for public hearings before the Planning and Zoning Commission and City Council regarding an ordinance amending Chapter 107 of the City of Rollingwood Code of Ordinances related to residential building heights and height measurement

Council Member Brook Brown recommended that the City Council and Planning and Zoning Commission have joint public hearing to discuss residential building height and height measurement as well as discussed potential meeting dates.

City Council discussed the possibility of having a joint public hearing, meeting dates, and next steps.

Council Member Brook Brown moved that the Council set the date of March 26th for a joint public hearing with the City Council and the Planning and Zoning Commission regarding any ordinance amending chapter 107 to the City of Rollingwood code of ordinances related to residential building height and height measurement, and to receive the report from AlterStudio with respect to the two models under consideration. Council Member Kevin Glasheen seconded the motion. The motion carried with 3 in favor and 0 against.

ADJOURNMENT OF MEETING

The meeting was adjourned at 8:40 p.m.

Minutes adopted on the _____ day of _____, 2025.

Gavin Massingill, Mayor

ATTEST:

Makayla Rodriguez, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 19, 2025

Submitted By:

Staff.

Agenda Item:

Discussion and possible action on Resolution 2025-03-19-05 suspending the effective date of the implementation of interim GRIP rate adjustments by Texas Gas Service Company.

Description:

Last month, Texas Gas Service Company made filings with the City of Rollingwood and the Railroad Commission of Texas proposing to implement interim rate adjustments (“GRIP Rate Increases”) of \$3.36 per customer, per month, pursuant to Texas Utilities Code § 104.301. This will increase the current residential customer charge by over 18%, from \$18.00 to \$ 21.36 per month.

This resolution, if passed and adopted, would formally suspend the April 12, 2025 effective date of the company’s rate increase for the maximum period permitted by law. This suspension will allow the City, working in conjunction with other similarly situated cities and the City’s legal counsel at Lloyd Gosselink Rochelle & Townsend, P.C., to evaluate the filing and determine whether the filing complies with the law, and if lawful, to determine what further strategy, including settlement, to pursue.

The City has until April 12, 2025 to adopt a resolution suspending the date the rate increase would otherwise go into effect.

Action Requested:

To take action on Resolution 2025-03-19-05 suspending the effective date of the implementation of interim GRIP rate adjustments by Texas Gas Service Company.

Fiscal Impacts:

Approval and adoption of this resolution would not have a fiscal impact on the City.

Attachments:

- Proposed resolution.

RESOLUTION NO. 2025-03-19-05

A RESOLUTION OF THE CITY COUNCIL OF ROLLINGWOOD, TEXAS SUSPENDING THE APRIL 12, 2025 EFFECTIVE DATE OF THE PROPOSAL BY TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC. – CENTRAL-GULF SERVICE AREA, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2024 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Rollingwood, Texas (“City”) is a gas utility customer of Texas Gas Service Company, a Division of ONE Gas, Inc. – Central-Gulf Service Area, (“TGS” or “the Company”) and a regulatory authority with an interest in the rates and charges of TGS; and

WHEREAS, TGS made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on February 11, 2025, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by TGS, effective April 12, 2025; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD:

Section 1. The April 12, 2025 effective date of the GRIP Rate Increases proposed by TGS is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

Section 2. A copy of this Resolution shall be sent to TGS, care of Judy Hitchye at 1301 S. Mopac, Suite 400, Austin, Texas 78746, and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED on this 19th day of March 2025.

Gavin Massingill, Mayor

ATTEST:

Makayla Rodriguez, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 19, 2025

Submitted By:

Staff.

Agenda Item:

Discussion and possible action on a resolution amending the City of Rollingwood's Authorized Representatives for Texpool.

Description:

If approved and adopted, this resolution will authorize Mayor Gavin Massingill, City Administrator Alun Thomas, and City Secretary Makayla Rodriguez to transmit funds to, withdraw funds from, or otherwise make changes to the City's investments at TexPool. It will also remove former City Administrator Ashley Wayman's authority to perform such transactions on behalf of the City.

Action Requested:

To take action on Resolution 2025-03-19-06 amending the City of Rollingwood's Authorized Representatives for Texpool.

Fiscal Impacts:

Approval and adoption of this resolution would not have a fiscal impact on the City.

Attachments:

- Proposed resolution.



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. This document supersedes all prior Authorized Representative forms.

*** Required Fields**

1. Resolution

WHEREAS,

City of Rollingwood

7 | 8 | 2 | 7 | 2

Participant Name*

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Gavin Massingill Mayor

Name

Title

5 | 1 | 2 | 3 | 2 | 7 | 1 | 8 | 3 | 8

5 | 1 | 2 | 3 | 2 | 7 | 1 | 8 | 6 | 9

gmassingill@rollingwoodtx.gov

Phone

Fax

Email

Signature

2. Alun Thomas City Administrator

Name

Title

5 | 1 | 2 | 3 | 2 | 7 | 1 | 8 | 3 | 8

5 | 1 | 2 | 3 | 2 | 7 | 1 | 8 | 6 | 9

athomas@rollingwoodtx.gov

Phone

Fax

Email

Signature

3. Makayla Rodriguez City Secretary

Name

Title

5 | 1 | 2 | 3 | 2 | 7 | 1 | 8 | 3 | 8

5 | 1 | 2 | 3 | 2 | 7 | 1 | 8 | 6 | 9

mrodriguez@rollingwoodtx.gov

Phone

Fax

Email

Signature

4. _____
 Name Title

 Phone Fax Email

 Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Alun Thomas
 Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Abel Campos _____
 Name Title
5 1 2 3 2 7 1 8 3 8 _____
 Phone Fax Email
5 1 2 3 2 7 1 8 6 9 _____
 Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the _____ day of _____, 20____.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

City of Rollingwood
 Name of Participant*

SIGNED

 Signature*

 Printed Name*

 Title*

ATTEST

 Signature*

 Printed Name*

 Title*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**
Email: texpool@dstsystems.com
Fax: 866-839-3291

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 19, 2025

Submitted By:

Utility Commission

Agenda Item:

Discussion and possible action on a recommendation from the Utility Commission to update the Utility Bill Appeals policy

Description:

At the September 3, 2024 Utility Commission meeting, the Commission discussed updating the Utility Bill Appeals policy and requested to postpone the item for 6 months to allow more residents to sign up for the EyeOnWater customer portal.

At the March 4, 2025 Utility Commission meeting, the Commission revisited the item and made the following motion:

Elizabeth Bray moved to amend the leak adjustment to require that in order to be eligible for a leak adjustment, one must be registered and signed up for EyeOnWater and enrolled in a leak alert. Clark Wilson seconded the motion. The motion carried with 6 in favor and 0 against.

Action Requested:

To discuss and consider the Utility Commission's recommendation to update the Utility Bill Appeals policy.

Fiscal Impacts:

No fiscal impacts are anticipated at this time.

Attachments:

- Redlined Utility Bill Appeals Process
- Clean Copy of Utility Bill Appeals Process
- Amended Leak Adjustment Request Form



Rollingwood Utility Customer Appeals Process Summary

Rollingwood Utility customers may appeal to have their water and related wastewater bill reduced. Sections 34-69 and 22-30 of the City’s Code of Ordinances govern the appeals process. This ordinance also specifies the process for termination of service for delinquent accounts. Customers appealing their utility bill must:

- 1. ~~Pay~~ an amount equal to the most recent uncontested bill for each month that is being appealed
- 2. ~~Keep a-~~All uncontested portions of the account ~~must be~~ paid and ~~kept~~ current.
- 3. ~~Be-~~ enrolled in EyeOnWater, the City’s customer portal for utility accounts, for each electronic water meter associated with the utility account being appealed
- 4. ~~Have elected to receive leak alerts for each of their account’s electronic water meters through EyeOnWater.~~

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Customers should be aware that the City is responsible for equipment malfunctions up to the point where the water meter is attached to the customer’s supply line. The customer is responsible for leaks in plumbing and other equipment beyond this point. However, City Utility Staff may be able to assist customers in determining whether or not high water consumption is due to a leak. Customers are advised to consult with City Staff prior to a formal appeal, if a leak is suspected.

Appeals Process

The City Council designates the City of Rollingwood Utility Commission as the Hearing Officer for the purposes of Utility Appeals.

Appeals should be filed as soon as possible, but no later than six (6) months after issuance of the first contested utility bill. Adjustments of bills for periods exceeding three (3) months will not be considered except in extraordinary circumstances, as determined at the sole discretion of the City, with the exception of appeals under item 5 below, the “no confirmed leak” provision. Reasonable causes for appeals include:

- 1. Errors in meter reading
- 2. Water meter inaccuracy or other malfunctions (such as a leak within the meter, or a leak at the point where the meter attaches to the customer’s line)
- 3. Errors in calculation of the bill

Utility Customer Appeals Process Summary – Amended March 19, 2025

4. Excessive water use due to confirmed leaks in the customer's plumbing and other equipment. Appeals for partial reduction of the bill may be considered by City Staff, providing that the customer provides reasonable evidence that the leak has been repaired. Volume charges for excess water usage may be reduced to the actual per-gallon costs to the City, plus an administrative fee, not to exceed 10%. A reduction in wastewater charges may also be allowed, if inaccuracies occur during the winter averaging months.
5. A bill that exceeds the highest monthly volume use during the preceding 12 months by 40% with no leaks confirmed

Excess water usage is typically estimated by determining the average water usage over the past three, two, or one year(s) for the same month(s), depending on the number of years' history available. The excess water usage is the difference between this average and the contested water usage. If there are fewer than 12 months' history available, City Staff is authorized to use another method, such as averaging the history that is available, to determine average water usage.

An appeal under the "no confirmed leak" provision can be for no longer than two consecutive months. In such situations, the charges may be reduced for up to the two-month period to the next highest volumetric use in the most recent 12-months of usage plus the per gallon cost to the city plus an administrative fee not to exceed 10% for the amount over the highest use in the preceding months. A customer is not eligible for an appeal under the "no confirmed leak" category if they have been awarded an appeal of this type in the preceding 24 months. If two months usage were appealed and granted under this provision, the first appealed bill will serve as the determining month for purposes of determining whether a customer is eligible to make an appeal under this provision.

If informal discussion with City Staff does not resolve an issue, then the appeals process as outlined in the ordinance is the following: A written appeal is prepared by the customer and submitted to the City Secretary. The appeal is formally addressed to the City Council, but will be considered in the following steps:

1. The Utilities Director will evaluate the appeal and may recommend reducing the bill as requested, reducing it partially, or rejecting the appeal. The customer may choose to end the process at this point.
2. A customer not satisfied with the decision of the Utilities Director, may request further consideration and, if so, the appeal will be referred to the Utility Commission, who will act as Hearing Officer for rendition of a final decision. The Commission will conduct a hearing at its first meeting following the referral, for which adequate notice can be provided as required by the code.



Rollingwood Utility Customer Appeals Process Summary

Rollingwood Utility customers may appeal to have their water and related wastewater bill reduced. Sections 34-69 and 22-30 of the City's Code of Ordinances govern the appeals process. This ordinance also specifies the process for termination of service for delinquent accounts. Customers appealing their utility bill must:

1. Pay an amount equal to the most recent uncontested bill for each month that is being appealed
2. Keep all uncontested portions of the account paid and current
3. Be enrolled in EyeOnWater, the City's customer portal for utility accounts, for each electronic water meter associated with the utility account being appealed
4. Have elected to receive leak alerts for each of their account's electronic water meters through EyeOnWater

Customers should be aware that the City is responsible for equipment malfunctions up to the point where the water meter is attached to the customer's supply line. The customer is responsible for leaks in plumbing and other equipment beyond this point. However, City Utility Staff may be able to assist customers in determining whether or not high water consumption is due to a leak. Customers are advised to consult with City Staff prior to a formal appeal, if a leak is suspected.

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1. Errors in meter reading
2. Water meter inaccuracy or other malfunctions (such as a leak within the meter, or a leak at the point where the meter attaches to the customer's line)
3. Errors in calculation of the bill

4. Excessive water use due to confirmed leaks in the customer's plumbing and other equipment. Appeals for partial reduction of the bill may be considered by City Staff, providing that the customer provides reasonable evidence that the leak has been repaired. Volume charges for excess water usage may be reduced to the actual per-gallon costs to the City, plus an administrative fee, not to exceed 10%. A reduction in wastewater charges may also be allowed, if inaccuracies occur during the winter averaging months.
5. A bill that exceeds the highest monthly volume use during the preceding 12 months by 40% with no leaks confirmed

Excess water usage is typically estimated by determining the average water usage over the past three, two, or one year(s) for the same month(s), depending on the number of years' history available. The excess water usage is the difference between this average and the contested water usage. If there are fewer than 12 months' history available, City Staff is authorized to use another method, such as averaging the history that is available, to determine average water usage.

An appeal under the "no confirmed leak" provision can be for no longer than two consecutive months. In such situations, the charges may be reduced for up to the two-month period to the next highest volumetric use in the most recent 12-months of usage plus the per gallon cost to the city plus an administrative fee not to exceed 10% for the amount over the highest use in the preceding months. A customer is not eligible for an appeal under the "no confirmed leak" category if they have been awarded an appeal of this type in the preceding 24 months. If two months usage were appealed and granted under this provision, the first appealed bill will serve as the determining month for purposes of determining whether a customer is eligible to make an appeal under this provision.

If informal discussion with City Staff does not resolve an issue, then the appeals process as outlined in the ordinance is the following: A written appeal is prepared by the customer and submitted to the City Secretary. The appeal is formally addressed to the City Council, but will be considered in the following steps:

1. The Utilities Director will evaluate the appeal and may recommend reducing the bill as requested, reducing it partially, or rejecting the appeal. The customer may choose to end the process at this point.
2. A customer not satisfied with the decision of the Utilities Director, may request further consideration and, if so, the appeal will be referred to the Utility Commission, who will act as Hearing Officer for rendition of a final decision. The Commission will conduct a hearing at its first meeting following the referral, for which adequate notice can be provided as required by the code.



Leak Adjustment Request Form

Name on Account: _____

Service Address: _____

Account Number: _____

Phone Number: _____

Email Address: _____

Leak Description:

Contested Month(s) of Consumption: _____

Date of Repair: _____

Explanation of Repair: _____

A leak adjustment will not be considered if proof is not provided. All customers must be enrolled in EyeOnWater, the City's customer portal for utility accounts, for each electronic water meter associated with the utility account being appealed as well as have elected to receive leak alerts for each of their account's electronic water meters through EyeOnWater. Leak adjustment requests made without proof will have to be made to the Utility Commission.

- Proof of Repair Attached
- Confirmation of EyeOnWater Registration
- Confirmation of Leak Alert Enrollment

AGENDA ITEM SUMMARY SHEET
City of Rollingwood City Council
Meeting Date: March 19, 2025

Submitted By:

Staff

Agenda Item:

Discussion and possible action an ordinance designating that the front yard of a lot shall be the yard which abuts the addressed street

Description:

At the January 8, 2025, Planning and Zoning meeting, after the public hearing on an ordinance designating that the front yard of a lot shall be the yard which abuts the addressed street, the following motion was made:

Motion: to recommended approval of the draft ordinance as written.

The motion carried with 6 in favor and 0 against.

At the February 19, 2025, City Council meeting, the public hearing was held on an ordinance designating that the front yard of a lot shall be the yard which abuts the addressed street.

There were no public comments made.

Action Requested:

To consider the recommendation of approval as written from the Planning and Zoning Commission regarding an ordinance designating that the front yard of a lot shall be the yard which abuts the addressed street.

Fiscal Impacts:

No significant fiscal impacts are anticipated at this time.

Attachments:

- Draft Ordinance designating that the front yard of a lot shall be the yard which abuts the addressed street (as approved by P&Z)

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ORDINANCE NO. 2025-03-19-09

AN ORDINANCE AMENDING CHAPTER 107, SECTIONS 107-3 (DEFINITIONS) AND 107-75 (YARDS GENERALLY) TO PROVIDE THAT THE FRONT YARD OF A LOT SHALL BE THE A YARD WHICH ABUTS THE ADDRESSED STREET AND REMOVING CERTAIN AUTHORITY FROM THE BUILDING OFFICIAL; ADDING SECTION 107-74 TO THE CODE OF ORDINANCES PROVIDING FOR THE LOCATION OF THE PRIMARY ENTRANCES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

WHEREAS, the City Council of the City of Rollingwood (“City Council”) wishes to amend the City’s zoning regulations to require that the front of a yard of a lot match the addressed street of the lot; and

WHEREAS, the City Council has determined that the public interest would be served by this requirement; and

WHEREAS, the City Council finds that the amendments provided for herein are reasonable, necessary, and proper for the good of the City.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. Code Amendment. The following sections of the Rollingwood Code of Ordinances are hereby amended as follows with ~~strikethroughs~~ being deletions from the Code and underlines being additions to the Code:

Section 107-3. – Definitions

Yard, front, means a yard which abuts the addressed street of the lot, ~~faces a street~~, is located between the main building on a lot and the street easement or front line of the lot, and extends across the front of a lot between the side lot lines.

Section 107-74. – Primary Entrances.

The primary entrance of the dwelling shall face and be visible from the addressed street of the lot or shall be accessible from the addressed street of the lot and have physical features that are clearly identify the location of the primary entrance of the dwelling and that are readily visible from the addressed street of the lot. Examples of such features include, but

37 shall not be limited to walkways, entry portals, covered stoops, porches, or other structural
38 features that direct the way to the primary entrance.

39 **Sec. 107-75. - Yards generally.**

- 40 (a) Each lot shall have a front yard, two side yards and a rear yard.
- 41 (b) On each lot, the rear yard shall be to the rear of the front yard.
- 42 ~~(c) The building official shall determine the street address, and thus the front yard, of~~
43 ~~each corner lot.~~

44 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with
45 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all
46 other provisions of the ordinances of the City of Rollingwood not in conflict with the
47 provisions of this ordinance shall remain in full force and effect.

48 **SECTION 4.** Should any sentence, paragraph, sub-article, clause, phrase or section of this
49 ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not
50 affect the validity of this ordinance, or any part or provision thereof other than the part so
51 decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the
52 Code of Ordinances as a whole.

53 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
54 the publication of the caption, as the law and charter in such cases provide.

55 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of
56 Rollingwood, Texas, on the _____ day of _____, 2024

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Gavin Massingill, Mayor

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63 ATTEST:

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65 _____

66 _____, City Secretary

AGENDA ITEM SUMMARY SHEET

City of Rollingwood City Council

Meeting Date: March 19, 2025

Submitted By:

Staff

Agenda Item:

Discussion and possible action and possible action of an ordinance to add Section 107-81 (Fences) to provide for a standard allowable residential fence height of 8 feet and for a special exception for fences exceeding 8 feet in height

Description:

At the January 8, 2025 Planning and Zoning meeting, after the public hearing on an ordinance amending the zoning ordinance adding Section 107-81 (Fences) to provide for a standard allowable residential fence height of 8 feet and for a special exception for fences exceeding 8 feet in height, the Commission made a motion to recommend approval of the ordinance with the following changes in mind:

Motion: to recommend the approval of the ordinance and recommend changing section 107-81(b), on line 26 of the draft ordinance, to read “from natural grade necessary to address privacy, safety, or continuity”. Deleting “so long as a fence exceeding 8 ft. is engineered”.

The motion carried with 6 in favor and 0 against.

At the February 19, 2025, City Council meeting, the public hearing was held on an ordinance to add Section 107-81 (Fences) to provide for a standard allowable residential fence height of 8 feet and for a special exception for fences exceeding 8 feet in height.

There were no public comments made.

Action Requested:

To consider the recommendation from Planning and Zoning regarding an ordinance to add Section 107-81 (Fences) to provide for a standard allowable residential fence height of 8 feet and for a special exception for fences exceeding 8 feet in height

Fiscal Impacts:

No fiscal impacts are anticipated at this time.

Attachments:

- Draft Ordinance to add Section 107-81 (Fences) to provide for a standard allowable residential fence height of 8 feet and for a special exception for fences exceeding 8 feet in height (as revised by P&Z)

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ORDINANCE NO. 2025-03-19-10

AN ORDINANCE AMENDING ARTICLE II, DIVISION 2, TO ADD SECTION 107-81 (FENCES) TO PROVIDE FOR A STANDARD ALLOWABLE FENCE HEIGHT OF 8 FEET AND FOR A SPECIAL EXCEPTION FOR FENCES EXCEEDING 8 FEET IN HEIGHT; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

WHEREAS, the City Council of the City of Rollingwood (“City Council”) wishes to amend the City’s zoning regulations to provide for a standard allowable fence height of 8 feet, and for a special exception for fences exceeding 8 feet in height; and

WHEREAS, the City Council has determined that the public interest would be served by this requirement; and

WHEREAS, the City Council finds that the amendments provided for herein are reasonable, necessary, and proper for the good of the City.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. Code Amendment.

Section 107-81. – Fences

- (a) The standard allowable fence height is up to 8 ft. from natural grade.
- (b) A special exception to the requirements of this section may be granted by the Zoning Board of Adjustment if it can be demonstrated that a fence taller than 8 ft. from natural grade ~~will address privacy, safety and continuity, so long as a fence exceeding 8 ft. is engineered.~~ is necessary to address privacy, safety, or continuity.

SECTION 3. All provisions of the ordinances of the City of Rollingwood in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other provisions of the ordinances of the City of Rollingwood not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 4. Should any sentence, paragraph, sub-article, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

37 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
38 the publication of the caption, as the law and charter in such cases provide.

39 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of
40 Rollingwood, Texas, on the _____ day of _____, 2025.

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Gavin Massingill, Mayor

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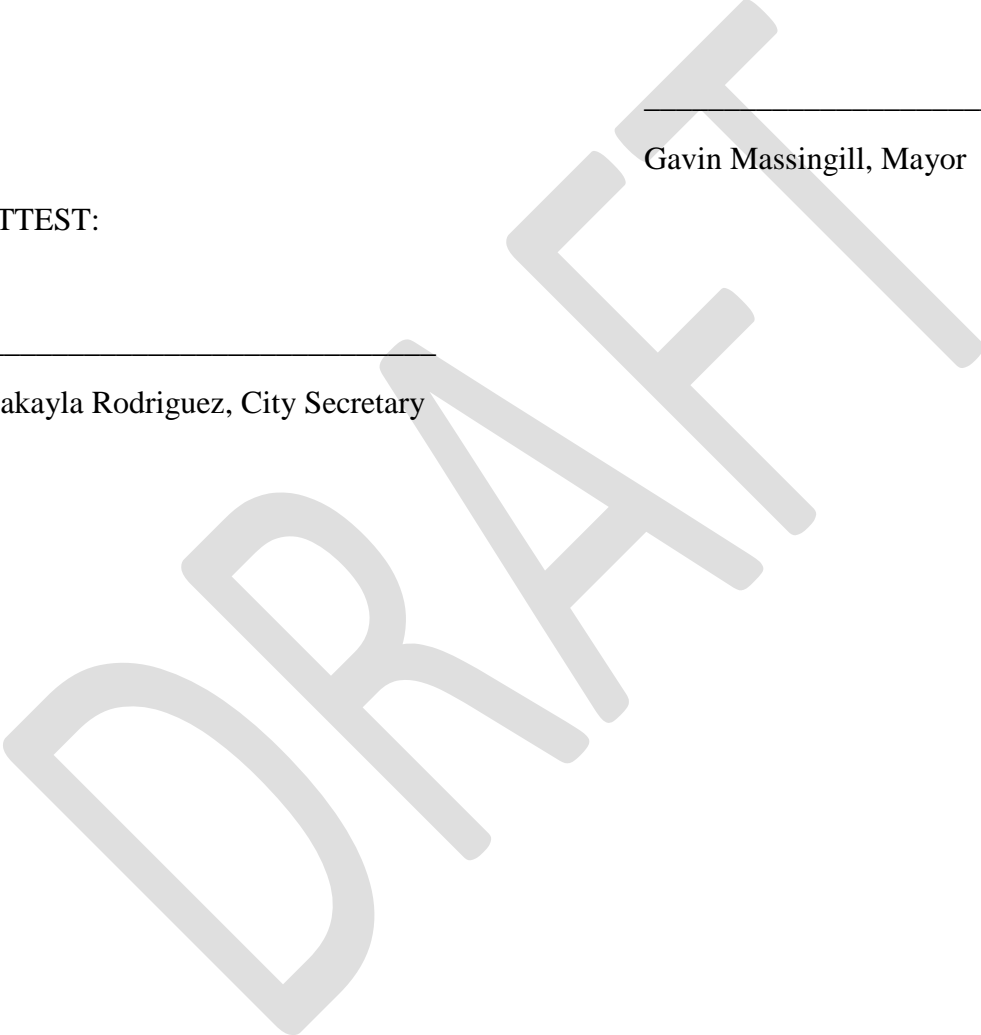
47 ATTEST:

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Makayla Rodriguez, City Secretary

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AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 19, 2025

Submitted By:

Staff

Agenda Item:

Discussion and possible action on an ordinance to add Section 107-5 (Residential Lighting Manual) and Section 107-81 (Exterior lighting requirements) to provide for regulation of residential exterior lighting

Description:

At the January 8, 2025, Planning and Zoning meeting, after the required public hearing on an ordinance to add Section 107-5 (Residential Lighting Manual) and Section 107-81 (Exterior lighting requirements) to provide for regulation of residential exterior lighting, the below items were discussed:

- While the ordinance could serve as a helpful "best practices manual" for compliance in the event of complaints, they did not like it being requirements with fines and enforcement
- Commissioners noted that they found it difficult to find current houses that comply and felt the level of enforcement seemed excessive for a situation that may not be a widespread issue.
- Concern that the ordinance could potentially be used to create conflicts between neighbors, rather than fostering a cooperative and neighborly environment.

Motion: The Planning and Zoning Commission recommended disapproval by the City Council but to recognize it as a useful set of best practices, and to publish it where appropriate.

The motion carried with 4 in favor and 2 against (Bench & Fleming).

At the February 19, 2025, City Council meeting, the public hearing was held on an ordinance to add Section 107-5 (Residential Lighting Manual) and Section 107-81 (Exterior lighting requirements) to provide for regulation of residential exterior lighting

There were no public comments made.

Action Requested:

To consider the recommendation of denial by the Planning and Zoning Commission regarding the ordinance to add Section 107-5 which adopts the Residential Lighting Manual and Section 107-81 (Exterior lighting requirements) to provide for regulation of residential exterior lighting

Fiscal Impacts:

No significant fiscal impacts are anticipated at this time.

Attachments:

- Draft Ordinance to add Section 107-5 (Residential Lighting Manual) and Section 107-81 (Exterior lighting requirements) to provide for the regulation of residential exterior lighting
- Residential Lighting Manual

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CITY OF ROLLINGWOOD, TEXAS
ORDINANCE NO. 2025-03-19-11

AN ORDINANCE OF THE CITY OF ROLLINGWOOD, TEXAS, AMENDING CHAPTER 107, ARTICLE I TO ADD SECTION 107-5 (RESIDENTIAL LIGHTING MANUAL) AND ARTICLE II, DIVISION 2, SECTION 107-81 (EXTERIOR LIGHTING REQUIREMENTS); PROVIDING A SAVINGS CLAUSE, REPEALING CONFLICTING LAWS AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

WHEREAS, the Texas Local Government Code authorizes a municipality to adopt zoning regulations regarding the location and use of buildings, other structures, and land for business, industrial, residential, or other purposes; and

WHEREAS, the Planning and Zoning Commission held a public hearing and made a recommendation to City Council on an amendment to the Zoning Code; and

WHEREAS, hereby finds and determines that the recommendation of the Planning and Zoning Commission is consistent with and does promote the public health, safety, morals, and general welfare of the Community; and

WHEREAS, the City Council hereby finds and determines that the recommendation of the Planning and Zoning Commission is consistent with the general plan for the City; and

WHEREAS, the Texas Local Government Code Chapter 217 authorizes a general law municipality to define and declare what constitutes a nuisance; and

WHEREAS, the Texas Local Government Code Chapter 217 authorizes a general law municipality to abate and remove a nuisance and punish by fine the person responsible for the nuisance; and

WHEREAS, the operation of outdoor lighting that violates established lighting standards or ordinances creates a public nuisance, particularly when the lighting, disturbs the peace and quiet enjoyment of neighboring properties; constitutes a safety hazard; interferes with the community's aesthetic or environmental quality; or creates significant light pollution affecting residents, businesses, or the broader natural environment.

WHEREAS, the City has complied with all conditions precedent necessary to take this action, has properly noticed and conducted all public hearings and public meetings pursuant to the Texas Local Government Code and Texas Government Code, as applicable.

44 **NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF**
45 **ROLLINGWOOD, TEXAS, THAT:**

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47 **SECTION 1.** All the above premises are hereby found to be true and correct legislative
48 and factual findings of the City Council and are hereby approved and incorporated into the body
49 of this Ordinance as if copied in their entirety.

50
51 **SECTION 2.** The City’s Code of Ordinances Chapter 107, Zoning is amended to add
52 Article 1, Section 107-5 Residential Lighting Manual and Article II, Division 2, Section 107-81
53 Exterior Lighting Requirements as follows:

54
55 **Sec. 107-5. Residential lighting manual**

56 The Residential Lighting Manual is a supporting document to the applicable
57 lighting regulations contained in this Chapter and the Code of Ordinances of the
58 City of Rollingwood and may contain illustrations, graphical representations, and
59 examples. The Residential Lighting Manual may be adopted and updated from time
60 to time by resolution approved by the City Council.

61
62 **Sec. 107-81. Exterior Lighting requirements.**

63 (a) Definitions: As used herein:

- 64 (1) "Shielded" means "installed in such a manner that all light emitted by the
65 fixture, either directly from the bulb or a diffusing element, or indirectly by
66 reflection or refraction from any part of the fixture, is projected below the
67 horizontal plane immediately beneath the fixture's lowest light-emitting part."
68 See exhibit in the Residential Lighting Manual for examples of conforming
69 and nonconforming light fixtures.
- 70 (2) "Footcandle" as used herein shall mean: The illuminance produced on a
71 surface one foot from a uniform point source of one candela and equal to one
72 lumen per square foot.
- 73 (3) "String Lights" means electric lights affixed to a wire, string, or cable,
74 typically used for decorative purposes and often designed for temporary or
75 festive installations, such as holiday lighting, patio ambiance, or special
76 events.

77
78 (b) Applicability.

- 79 (1) The regulations contained in this section are applicable to outdoor lighting
80 fixtures installed on structures within the residential zoning district of the
81 City.
- 82 (2) All outdoor lighting fixtures existing and legally installed and operating
83 before the effective date of this section, or installed pursuant to a permit
84 approved prior to the effective date of this Section, shall be brought into
85 conformance with this Section upon the earlier of: (1) an application for a site

86 plan or building permit for construction of a new building or modification of
87 50% or more of an existing structure, or (2) replacement or modification of an
88 existing non-conforming fixture.

89
90 (c) Exemptions. The following are exempt from the provisions of this section:

- 91 (1) Publicly maintained traffic control devices;
- 92 (2) Street lights installed prior to the effective date of this section;
- 93 (3) Temporary emergency lighting (fire, police, repair crews);
- 94 (4) Lighting fixtures and illumination requirements imposed by TxDOT within
95 TxDOT rights of way (ROW);
- 96 (5) Moving vehicle lights;
- 97 (6) Navigation lights (aircraft warning beacons on water towers and wireless
98 transmission facilities) required by State or Federal law;
- 99 (7) Signs and associated lighting that conform to the city’s sign regulations in
100 Chapter 24;
- 101 (8) Seasonal decorations with lights in place illuminated no longer than sixty (60)
102 days; and
- 103 (9) Other temporary uses approved by the City Council (festivals, carnivals, fairs,
104 night-time construction);
- 105 (10) Unshielded decorative lights meeting the standard (not exceeding .25
106 footcandle which mimic natural gas flickering lights;
- 107 (11) Uplighting in trees not to exceed 50 lumens from source reflection or support
108 structures, provided that the light source shall not be visible from the horizontal
109 plane, i.e. the luminaire must be fully shielded; and
- 110 (12) String Lights provided that the emission of such lighting does not exceed 125
111 lumens per linear foot of line or square foot of space. These lights must be rated
112 at or below 3000 Kelvin and can only be turned on between sunset and
113 midnight; and
- 114 (13) Motion activated security lights that are controlled by a timer that deactivates
115 after no more than ten (10) minutes.

116
117 (d) General Standards. The following standards shall apply to all outdoor lighting
118 installed after the effective date of this section:

- 119 (1) Except for street lighting in public right of way, all exterior fixtures over
120 1,000 initial lamp lumens must be hooded or shielded so that the light source
121 is not directly visible from adjacent properties or properties within 250 ft of
122 light source. As directed by city building official a submittal of exterior light
123 fixtures shall be included with the building permit plans that includes lumens
124 output, color temperature and a physical description.

- 125 (2) Lighting must have a color temperature of no more than 3000 Kelvins (K).
- 126 (3) Exterior lighting may not exceed .25 footcandle across the source property
- 127 line.
- 128 (4) No light or illumination that flashes, moves, scrolls rotates, scintillates, blinks,
- 129 flickers, varies in intensity or color, or uses intermittent electrical pulsations
- 130 is permitted other than low voltage lights permitted under item 8 above for
- 131 the limited period allowed in C8. Light fixtures may be controlled by a motion
- 132 detector that deactivates fixtures after no more than 15 minutes.
- 133 (5) Light fixtures shall be controlled by a timer that restricts activation to night
- 134 time use only.
- 135 (6) Private walkway light fixtures shall not exceed 385 lumens each.
- 136 (7) Lighting within Required Yards. No light fixtures shall be installed in any
- 137 required yard area, as defined in Section 107-76 of the Zoning ordinance,
- 138 except for lighting installed in accordance with (6) above and for two light
- 139 fixtures at a driveway entrance.
- 140 (8) Landscape/yard lighting. Light fixtures used for illuminating landscape
- 141 features shall not exceed 530 lumens.

142
 143 (e) Enforcement. The city shall have the power to administer and enforce the
 144 provisions of this Section, as provided in this Chapter. Any violation of this Section
 145 is hereby declared to be a nuisance. A civil penalty of up to \$2,000 for each day a
 146 violation occurs may be assessed when it is shown that the defendant was actually
 147 notified of the provisions of this article and after receiving notice failed to take
 148 action necessary for compliance with this article.
 149

150
 151 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with
 152 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other
 153 provisions of the City of Rollingwood ordinances not in conflict with the provisions of this
 154 ordinance shall remain in full force and effect.
 155

156 **SECTION 4.** Should any sentence, paragraph, subdivision, clause, phrase or section of
 157 this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not
 158 affect the validity of this ordinance, or any part or provision thereof other than the part so decided
 159 to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances
 160 as a whole.
 161

162 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
 163 the publication of the caption, as the law and charter in such cases provide.
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165 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,
 166 on the _____ day of _____ 2025.
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APPROVED:

Gavin Massingill, Mayor

ATTEST:

Makayla Rodriguez, City Secretary

DRAFT

AGENDA ITEM SUMMARY SHEET
City of Rollingwood City Council
Meeting Date: March 19, 2025

Submitted By:

Staff

Agenda Item:

Discussion and possible action on an amendment to the Code of Ordinances Section 107-369 to Section 107-379 regarding Residential Landscape Tree Canopy Management

Description:

At the January 8, 2025, Planning and Zoning meeting, after the public hearing on an amendment to the Code of Ordinances Section 107-369 to Section 107-379 regarding Residential Landscape Tree Canopy Management and made a motion to recommend approval with the following changes in mind:

1. **Change in Terminology:** The definition of "building footprint" should be replaced with "buildable area" for clarity throughout the document.
2. **Review of Heritage Tree Removal Policy:** Section 107-373(a)(2) prohibits the removal of a heritage tree unless a special exception is granted. This section should be reviewed and modified to address concerns about the removal of heritage trees and the special exception process.
3. **Tree Deaths Beyond Homeowners' Control:** Section 107-375(f) is under review because of concerns that homeowners may be unfairly penalized for trees dying due to factors outside their control. The City Council is asked to consider changes to this section.
4. **Impact of Tree Removal:** The City Council is asked to clarify what constitutes a significant impact to both the canopy and root zones of a tree, potentially leading to its removal. Commissioners recalled that at one point, the threshold for removal was set at 50%, and they would like to see this reinstated in the code.

The motion passed by a vote of 5 in favor to 1 (Nash)

At the February 19, 2025, City Council meeting, a public hearing was held on an amendment to the Code of Ordinances Section 107-369 to Section 107-379 regarding Residential Landscape Tree Canopy Management.

Jay Van Bavel of 5012 Timberline Drive and a member of the CRCRC expressed concern regarding the proposed amendments, specifically highlighting the absence of crucial protections for critical root zones. Mr. Van Bavel presented and reviewed suggested language amendments related to critical root zones with the City Council.

City Council members asked questions about the language and the importance of critical root zones.

The information Mr. Van Bavel provided was consistent with recommendations from the Planning and Zoning Commission, which had advised reinstating this language into the code from earlier versions.

Action Requested:

To consider the recommendation to approve amendment to the Code of Ordinances Section 107-369 to Section 107-379 regarding Residential Landscape Tree Canopy Management with the Planning and Zoning revisions

Fiscal Impacts:

No significant fiscal impacts are anticipated at this time.

Attachments:

- Draft amendment to the Code of Ordinances Section 107-369 to Section 107-379 regarding Residential Landscape Tree Canopy Management (as revised by P&Z and the addition of Mr. Van Bavel's additional language)

1 **ORDINANCE NO. 2025-XX-XX-XX**

2 **AN ORDINANCE AMENDING CHAPTER 107 OF THE CITY OF**
3 **ROLLINGWOOD’S CODE OF ORDINANCES RELATED TO**
4 **RESIDENTIAL TREE CANOPY AND LANDSCAPE**
5 **MANGEMENT, PROVIDING FOR SEVERABILITY AND AN**
6 **EFFECTIVE DATE.**

7 **WHEREAS**, the City of Rollingwood is a General Law Type A City under the
8 statutes of the State of Texas; and

9 **WHEREAS**, the Texas Local Government Code Chapter 211 provides authority to
10 regulate land for residential purposes; and

11 **WHEREAS**, the City Council of the City of Rollingwood (“City Council”) finds
12 that proper landscaping and tree canopies management provide critical environmental
13 benefits, including improved air quality, reduced urban heat island effect, enhanced
14 biodiversity, and stormwater management. The preservation and expansion of tree
15 canopies contribute to the overall health and sustainability of urban ecosystems; and

16 **WHEREAS**, the City Council finds and determines that proper landscaping and
17 trees play a vital role in enhancing public health and well-being by promoting mental
18 health, providing recreational opportunities, and reducing noise pollution. The presence of
19 mature trees and well-maintained green spaces is associated with improved quality of life
20 for residents; and

21 **WHEREAS**, the City Council finds and declares that heritage trees, which are of
22 significant age, size, or historical importance, represent irreplaceable cultural and historical
23 assets. These trees contribute to the city’s identity and historical character, offering
24 aesthetic and educational value to current and future generations; and

25 **WHEREAS**, the Comprehensive Residential Code Review Committee (the
26 “CRCRC”) was appointed, among other issues, to study the need for amendments to the
27 City’s tree canopy and landscape regulations in residential areas; and

28 **WHEREAS**, the CRCRC has made recommendations consistent with the amended
29 regulations herein; and

30 **WHEREAS**, the CRCRC, the Planning and Zoning Commission and the City
31 Council have held public meetings and/or hearings and received public input regarding the
32 proposed amendments.

33 **NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY**
34 **OF ROLLINGWOOD, TEXAS, THAT:**

35 **SECTION 1.** All the above premises are hereby found to be true and correct legislative
36 and factual findings of the City Council and are hereby approved and incorporated into the
37 body of this Ordinance as if copied in their entirety.

38 **SECTION 2.** Code Amendment. The following sections of the Rollingwood Code of
39 Ordinances are hereby amended as follows with ~~strike-throughs~~ being deletions from the
40 Code and underlines being additions to the Code:

41 The title to Chapter 107, Division 10, Subdivision 2 is hereby deleted and amended to read
42 as follows:

43 **Subdivision 2. Residential Landscape and Tree Canopy Management**

44 **Sec. 107-369. Purpose.**

45 (a) The tree code regulations protect the health, safety, and general
46 welfare of the citizens of the city. In doing so, the appearance of
47 the city is enhanced and important ecological, cultural, and
48 economic resources are protected for the benefit of the city's
49 residents, businesses, and visitors.

50 (b) Because the city experiences frequent drought conditions, these
51 regulations are also intended to encourage low water demanding
52 landscapes (Xeriscapes) through the use of native and adapted
53 low water use plants from the Austin Grow Green Guide found
54 on the City of Austin Website. The planting of turfgrass on less
55 than 50% of the total landscaped areas, with that turf grass
56 preferably having summer dormancy capabilities such as Buffalo
57 grass, Zoysia grass, or non-seeding varieties of Bermuda grass is
58 also encouraged.

59 (c) It is the intent of these regulations that site plan and project
60 design will preserve the existing natural character of the
61 landscape and the retention of protective trees as much as
62 possible.

63 ~~(b)~~(d) The sections within this subdivision address trees in both
64 development and non-development situations and seek to
65 enhance the quality of the tree canopy and optimize the benefits
66 that trees provide.

67 ~~(e)~~(e) For development situations, additional requirements to this
68 subdivision are designated in [section] 107-376.

69 **Sec. 107-370. Applicability.**

70 This subdivision applies to property in the residential zoning
71 district and to any other property to which section 107-341 of this
72 Code does not apply.

73 **Sec. 107-371. Definitions.**

74 In this subdivision:

75 (a) *Protected species* means:

76 (1) Ash, Texas

- 77 (2) Cypress, Bald
- 78 (3) Elm, American
- 79 (4) Elm, Cedar
- 80 (5) Madrone, Texas
- 81 (6) Maple, Bigtooth
- 82 (7) All Oaks
- 83 (8) Pecan
- 84 (9) Walnut, Arizona
- 85 (10) Walnut, Eastern Black

86 (b) *Protected tree* means a tree that has a trunk with a diameter of 12
 87 inches or more, measured four and one-half feet above ground,
 88 and is one of the protected species;

89 (c) *Replacement species* means:

- 90 (1) For trees planted within 20 feet of an above-ground
 91 power, cable, or telephone line:
 - 92 a. Anacacho Orchid Tree
 - 93 b. Common Tree Senna
 - 94 c. Crape Myrtle (dwarf)
 - 95 d. Desert Willow
 - 96 e. Evergreen Sumac
 - 97 f. Eve's Necklace
 - 98 g. Flameleaf Sumac
 - 99 h. Goldenball Leadtree
 - 100 i. Mexican Buckeye
 - 101 j. Mexican Plum
 - 102 k. Possumhaw Holly
 - 103 l. Rough Leaf Dogwood
 - 104 m. Texas Mountain Laurel
 - 105 n. Texas Persimmon
 - 106 o. Texas Pistache
 - 107 p. Texas Redbud
 - 108 q. Wax Myrtle
 - 109 r. Yaupon Holly
 - 110 s. Cherry Laurel

111 (2) For all other trees planted within a property, a protected
 112 species.

113 (d) *Replacement tree* means:

114 (1) For the replacement species listed in subsection (c)(1), a tree
115 at least eight feet high when planted, which shall be
116 maintained in a healthy condition after planting;

117 (2) For the replacement species listed in subsection (c)(2), a tree
118 with a diameter equal to not less than one-fourth the diameter
119 of the protected tree it replaces up to a maximum diameter of
120 ~~six~~ five inches, which shall be maintained in a healthy
121 condition after planting. The diameter of protected and
122 replacement trees shall be measured four and one-half feet
123 above the ground when planted.

124 (e) Heritage tree means a Protected Tree of a protected species,
125 having a diameter of 24 inches or more, measured 4½ feet above
126 natural grade. To determine the diameter of a multi-trunk tree,
127 measure all the trunks; add the total diameter of the largest trunk
128 to ½ the diameter of each additional trunk. A total diameter of
129 24” or higher for a multi-trunk tree is a Heritage tree.

130 (f) Critical root zone (“CRZ”) means the area around and under a
131 tree having a radius of one foot per inch of diameter from the
132 trunk of the tree outwards and twenty-four inches in depth. For
133 example, for a tree having a 10-inch diameter, the critical root
134 zone is 10 feet out from the trunk and twenty-four inches deep.

135 (g) Removal means an intentional act that causes or may be
136 reasonably expected to cause a tree to die, including:

- 137 (1) Uprooting;
- 138 (2) Severing the main trunk;
- 139 (3) Damaging the root system, including, but not limited to:
 - 140 a. Adjusting the grading of a lot to cover or uncover
 - 141 a tree trunk or root system to the extent that the
 - 142 adjusted grading causes or may be reasonably
 - 143 expected to cause the tree to die; or
 - 144 b. Placing fixtures over the root system to the extent
 - 145 that the placement of the fixtures causes or may be
 - 146 reasonable expected to cause the tree to die.
- 147 (4) Excessive pruning, including, but not limited to, pruning that
- 148 exceeds 25 percent of the canopy of the tree.

149 (h) Certified City arborist means an ISA certified arborist.

150 (i) City Development Officer means that individual designated by the
151 City Administrator from time to time.

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Sec. 107-372. Administration.

- (a) A city arborist shall be appointed by the city council who shall coordinate with the City Development Officer when determined necessary to assist in promulgating forms for use under this subdivision and to decide all applications for removal of a protected tree.
- ~~(b)~~ If an applicant requests a variance as permitted under this subdivision, the city arborist shall direct the request to the city council and make a recommendation to the city council whether to approve the variance request.
- ~~(e)~~(b) The list of eligible protected tree species under subsection 107-371(a) and the list of eligible replacement tree species under [subsection] 107-371(c) may be supplemented by approval of the city council, in consultation with the city arborist. ~~Or as provided by subsection (e).~~
- ~~(d)~~(c) All protected trees and heritage trees removed from a lot ~~should~~shall be replaced on that lot unless a written permission is submitted to the City from an adjacent lot owner to replant on the adjacent lot. An applicant may satisfy a tree replacement requirement by planting the required replacement tree(s) on the property affected by the protected tree removal, or on one or more other property(s) approved by the arborist or other designated agent of the city if:
 - (1) The benefit to residents of the city would be as great as replacement on the property affected by the protected tree removal; and
 - (2) The owner(s) of such other property(s) agree in writing to maintain the replacement trees in a healthy condition and replace same with like trees, as necessary as a result of a death of such tree(s), for a period of not less than three years.
- ~~(e)~~ For purposes of subsections 107-372(c) and (d) the city and the owner may consult with an academic organization, state agency, nonprofit organization, or the city arborist to identify an area for which tree planting will best address the science based benefits of trees and other reforestation needs of the municipality within and outside of the city limits.
- ~~(f)~~(d) The city council shall provide for fees payable for review of applications for permits and variances pursuant to this division.

191 **Sec. 107-373. Removal of protected trees.**

192 (a) A person may not remove a protected tree without a tree removal
193 permit for the removal and compliance with the terms of this
194 subdivision.

195 (1) During removal of protected trees the tree removal permit
196 shall be displayed on the construction board for the site ~~in~~
197 ~~present~~ or otherwise displayed on a sign within the first
198 five feet of the front yard ~~setback~~ and if the house is not
199 under construction the permit for tree removal shall be
200 placed on the dashboard of the permitted vendor's vehicle.

201 (2) Removal of a Heritage tree in required yard space is
202 prohibited unless a Heritage Tree Removal Special
203 Exception is granted by the Board of Adjustment upon a
204 finding that: (i) ~~all~~ reasonable efforts have been made to
205 avoid removing the tree, (ii) the location of the tree
206 precludes all reasonable access to the property or all
207 reasonable use of the property, and (iii) removal of the tree
208 is not based on a condition caused by the method or design
209 chosen by the applicant to develop the property. A
210 Heritage Tree Removal Special Exception provided for in
211 this code will not be required for Heritage Trees removed
212 from the ~~permitted building footprint buildable~~ area but
213 such removal ~~is~~are subject to the tree removal permitting
214 and replacement regulations provide for in this Code.

215 (b) Emergency pruning or removal. Notwithstanding subsection 107-
216 373(a), a person may perform emergency pruning or removal of
217 a protected tree as follows:

218 (1) ~~When the condition or location of a protected tree presents~~
219 ~~a clear and immediate danger to a structure or to the health~~
220 ~~and safety of the public, the hazardous portion of the~~
221 ~~protected tree may be removed without first obtaining a~~
222 ~~required tree removal permit. Upon the report of a certified~~
223 ~~arborist hired by the property owner that a heritage tree is~~
224 ~~either: (i) dead; (ii) is an imminent hazard to life or~~
225 ~~property, and the hazard cannot reasonably be mitigated~~
226 ~~without removing the tree, in whole or in part; or (iii) is~~
227 ~~diseased and restoration to sound condition is not~~
228 ~~practicable or the disease may be transmitted to other trees~~
229 ~~and endanger their health. This report must be confirmed~~
230 ~~by the city arborist. The city administrator shall have the~~
231 ~~authority to determine whether such documentation is in~~
232 ~~order and may consider specific safety situations in light~~
233 ~~of potential hazards to life or property. In the case of an~~
234 ~~imminent hazard to life or property under subsection (ii),~~

Commented [NS1]: Section 107-373(a)(2) prohibits the removal of a heritage tree unless a special exception is granted. This section should be reviewed and modified to address concerns about the removal of heritage trees and the special exception process.

235 documentation may be submitted within 72 hours after the
236 action is taken.

237

238 (2) In the course of performing emergency repairs to a road or
239 water, wastewater, or drainage facilities, agents or
240 contractors of the city may trim, prune or remove a
241 protected tree as required to perform such work without first
242 obtaining a tree removal permit. If such activities occur
243 during normal business hours, the city shall first attempt to
244 contact the ~~city arborist~~ City Development Officer to
245 determine if the ~~city arborist~~ City Development Officer can
246 provide immediate guidance and assistance. If such
247 assistance is not immediately available, then the pruning or
248 removal may occur in accordance with the requirements
249 under chapter 18, article V of this Code.

250 (3) Any person who prunes or removes a protected tree under
251 the provisions of this subsection shall, within 14 days of
252 such action or as soon as practicable if there is a coinciding
253 declaration of a state of emergency in the city, apply for a
254 tree removal permit providing for replacement trees as
255 required by this subdivision. The application shall include
256 photographs or other documentation to demonstrate the
257 requisite clear and immediate danger. The ~~city arborist~~ City
258 Development Officer will evaluate the information to
259 determine whether a clear and immediate danger existed. A
260 failure to submit an application or a failure to submit
261 information demonstrating the clear and immediate danger
262 shall constitute a violation of this subdivision.

263 (c) The requirements of this subdivision apply to trees on public and
264 private property. To the extent of conflict with another section of
265 the Code, this subdivision applies.

266 **Sec. 107-374. Application for protected tree removal and tree removal**
267 **permits.**

268 (a) An applicant may request a tree removal permit application from
269 the city through the City’s application platform located on the
270 City’s website. ~~by phone, U.S. mail, fax, email or in person.~~

271 (b) An application for removal of a protected tree located on public
272 property, a right-of-way or a public easement may be submitted
273 by:

274 (1) An agent of the city, a public utility, or another political
275 subdivision with the authority to install the public facilities

276 and perform the work necessitating the removal of the
277 protected tree; or

278 (2) The owner of the property adjoining the site of the protected
279 tree.

280 (c) An application for removal of a protected tree on private property
281 may be submitted by or on behalf of the owner of the property on
282 which the tree is located.

283 (d) An application for removal of one or more protected tree(s) must
284 be submitted to the city secretary and approved prior to removal
285 of the protected tree. If the application is approved as provided
286 for in this subdivision, a permit shall be issued indicating each
287 protected tree that is approved for removal and indicating the
288 location(s) and size(s) of any required replacement trees and the
289 dates by which replacement trees must be planted. ~~No tree
290 removal permit shall be issued unless an approved building
291 permit is in place, which includes a detailed building footprint.
292 Any permit application for tree removal must be accompanied by
293 documentation confirming the issuance of the building permit.~~

294 (e) An application that proposes removal of a protected tree shall
295 include the required permit application fee.

296 (f) An application for removal of a protected tree shall include any
297 proposal for type(s) and location(s) of replacement trees on a site
298 plan of affected property(s).

299 (g) A permit for removal of a protected tree expires on the earlier of
300 either two years after its effective date, or upon removal of the
301 protected tree except that if any building permit issued for the
302 associated property expires or is revoked for any reason, the
303 permit for removal of a tree shall be revoked as well. Subject to
304 applicable expiration, a permit for removal of tree(s) is
305 transferable to a subsequent owner of the affected property,
306 provided that any obligation in the permit with respect to
307 replacement trees is assumed by the transferee.

308 **Sec. 107-375. Conditions for approval.**

309 (a) If ~~the a~~ protected tree is ~~removed from a required yard, located~~
310 ~~within a yard line and property line setback area and the total~~
311 ~~width of the setback area within the yard line and the property~~
312 ~~line is greater than ten feet or greater from the edge of a property,~~
313 the protected tree shall be replaced with a total of three
314 replacement trees that ~~may must~~ include a selection of
315 replacement trees under subsections 107-371(a), (d)(1) and (d)(2);
316 and shall include at least one replacement trees under subsection
317 107-371 (d)(2).

Commented [NS2]: Remove because it creates an issue if seeking to remove a tree but not building a house

318 (b) ~~If the~~ Each protected tree removed from an area not within a
 319 required yard is not located within an area specified in subsection
 320 107-375(a), the protected tree shall be replaced by one
 321 replacement tree under ~~either subsection 107-371(d)(1) or~~
 322 subsection 107-371(d)(2).

323 (c) For protected trees removed from within 20 feet of an above-
 324 ground power, cable, or telephone line the species selected from
 325 Sec 107-371 (c) (1) may shall be used for replacement.

326 (e)(d) ~~If the protected tree trunk straddles an area specified in~~
 327 ~~subsection 107-375(a), the protected tree is deemed to be in the~~
 328 ~~area specified in subsection 107-375(a) if more than half of the~~
 329 ~~diameter of the tree is within the area specified in subsection 107-~~
 330 ~~375(a). If a protected or heritage tree straddles the boundary~~
 331 ~~between the yard and~~ buildable area permitted building footprint
 332 area, it shall be considered removed from the yard area if 25% or
 333 more of the trunk diameter is in the yard area.

334 (d)(e) If the ~~city arborist~~ City Development Officer determines
 335 under subsection 107-373(b)(3) that an emergency existed at the
 336 time of removal that necessitated expedited removal or an
 337 applicant provides documentation from a certified arborist that a
 338 protected tree is diseased, dead, or poses an imminent or
 339 immediate threat to persons or property due to natural causes only
 340 and the protected tree falls under subsection 107-375(a), the city
 341 arborist may reduce the replacement tree requirement to one
 342 replacement tree under either subsection 107-371(d)(1) or
 343 subsection 107-371(d)(2).

344 (e)(f) If the ~~city arborist~~ City Development Officer determines that an
 345 applicant provides sufficient documentation from a certified
 346 arborist that a protected tree is diseased, dead, or poses an
 347 imminent or immediate threat to persons or property due to
 348 natural causes only, and also not as a result of intentional
 349 bleaching, root cutting, or pruning more than 25 percent of the
 350 canopy, and that the certified arborist has documented at least two
 351 prior actions performed by the certified arborist within the
 352 previous three years to mitigate the condition, the ~~city arborist~~
 353 City Development Officer may reduce or waive the replacement
 354 tree requirement for the protected tree and reduce or waive the
 355 tree replacement application fee.

356 (f)(g) If a protected tree is required to be removed under section 18-
 357 209, the ~~city arborist~~ City Development Officer may reduce or
 358 waive the replacement tree requirement for the protected tree and
 359 reduce or waive the tree replacement application fee.

360 (g)(h) The mayor may act to waive the replacement tree requirement
 361 under this subsection 107-374(d) for a storm event, wildfire or

Commented [NS3]: Adjust due to concerns that homeowners may be unfairly penalized for tree deaths that were not the homeowners fault.

362 other calamity that causes widespread or costly damage to
363 multiple protected trees throughout the city.

364 ~~(h)~~(i) For a permit filed with an application for development of any
365 improvements or structures, if the density of protected trees in an
366 area described in subsection 107-375(b) is greater than seven
367 protected trees, the number of replacement trees required under
368 subsection 107-375(b) for a removal from such area is capped at
369 seven replacement trees, at least three of which shall meet the
370 requirements of subsection 107-371(d)(2).

371 ~~(i)~~(j) If a protected tree has a trunk on a first property and ~~CRZ roots~~
372 and canopy that extend into a second property, the owner of the
373 second property is required to obtain a tree removal permit for
374 removal of the protected tree prior to performing any actions that
375 constitute removal under subsection 107-371(e) on the second
376 property. For purposes of determining removal under this
377 subsection for 107-371(e), damage to the root system is assessed
378 within the area that is a number of feet in diameter from the outer
379 edge of the tree trunk at four and one-half feet from the ground
380 based on a ratio of one foot for each inch of diameter of the tree
381 trunk. If the actions by the owner of the second property as to the
382 protected tree trigger a requirement for the owner of the first
383 property to apply for a tree removal permit for the protected tree,
384 the application review fee as to the protected tree on the first
385 property is waived.

386 ~~(k) Replacement of a Heritage Tree permitted to be removed,~~
387 ~~including a Heritage Tree within the -from a yard area or a~~
388 ~~permitted building footprint- buildable area, must be replaced~~
389 ~~with one tree 5 inches in diameter, or more, for every 12 inches~~
390 ~~in diameter of the removed tree. For example: 24 inches = 2 five-~~
391 ~~inch diameter trees, 36 inches = 3 trees, etc. to be replaced. The~~
392 ~~replacement trees must be of a species listed in subsection 107-~~
393 ~~371(a). An exception to these mitigation requirements may be~~
394 ~~granted by the City Development Officer, after consulting with~~
395 ~~the City Arborist, and with the approval of the Zoning Board of~~
396 ~~Adjustment, if the applicant demonstrates: (1) the existing tree~~
397 ~~canopy would prohibit the growth of these replacement tree(s);~~
398 ~~or (2) the required replacement trees to be installed would have~~
399 ~~to be planted under the canopy of an existing tree.~~

400 **Sec. 107-376. Development application requirements.**

- 401 (a) An application for a building permit must:
- 402 (1) Include a tree survey and protection plan of all existing
 - 403 trees on the property that are at least 12 inches in diameter

404 measured four and one-half feet above the ground,
405 including an indication of the CRZ of these trees.

406 (2) Include a grading and tree protection plan for protecting
407 all protected trees that are not approved for removal; The
408 protection plan submitted for these trees must include
409 actions necessary for the best chance of survival of these
410 protected trees, including adequate watering before,
411 during and after construction until a certificate of
412 occupancy is granted.

413 (3) Demonstrate that the design will preserve the existing
414 natural character of the landscape as to any protected trees
415 not approved for removal; and

416 (4) Include a tree removal permit application with required
417 fees for review of each proposed removal of a protected
418 tree.

419 (b) ~~The building official~~ City Development Officer may not release
420 or renew a building permit until ~~the city arborist issues~~ a tree
421 removal permit for each protected tree proposed to be removed
422 has been submitted. While the tree removal permit and the
423 building permit may be processed and approved concurrently, the
424 tree removal permit shall not be approved prior to approval of the
425 building permit, including the approval of the building footprint.

426 **Sec. 107-377. Administrative variance.**

427 (a) ~~The city council may grant an administrative variance from the~~
428 ~~requirements of this division if the city council determines by a~~
429 ~~simple majority that owing to special conditions pertaining to the~~
430 ~~affected property, literal enforcement of the provisions of this~~
431 ~~division will result in unnecessary hardship, and the granting of~~
432 ~~the variance will not be contrary to the public interest.~~

433 (b) ~~In considering any proposed variance, the following rules shall~~
434 ~~be observed:~~

435 (1) ~~The applicant for the variance must present to the city council a~~
436 ~~set of plans prepared by a certified arborist setting out the~~
437 ~~applicant's proposal and the nature of the proposed variance;~~

438 (2) ~~The proposed variance may not unreasonably affect any~~
439 ~~adjoining property or the general welfare of the community; and~~

440 (3) ~~The city council must find that the applicant did not create the~~
441 ~~condition necessitating the variance.~~

442 (c) ~~If the city council grants a variance under this subdivision, the~~
443 ~~city arborist may issue a tree removal permit with terms~~
444 ~~consistent with any terms and conditions of the granted variance.~~

445 **Sec. 107-3778. Replacement procedure.**

- 446 (a) Whenever replacement trees are required by the terms of this
- 447 subdivision, the owner shall submit to the ~~city arborist~~ City
- 448 Development Officer for approval a replacement site plan
- 449 showing the locations, species and sizes of all replacement trees
- 450 and vegetation for final approval by the ~~city arborist~~ City
- 451 Development Officer. If during installation, the owner is unable
- 452 to conform to the approved replacement site plan because
- 453 conformance is not feasible due to subsurface conditions that
- 454 could not reasonably have been foreseen that make the viability
- 455 of the tree in the planned location unlikely, then the owner must
- 456 submit an amended site plan to the ~~city arborist~~ City
- 457 Development Officer within seven days of the discovery of
- 458 unforeseen subsurface conditions for approval by the ~~city arborist~~
- 459 City. An amended site plan must provide for no fewer
- 460 replacement trees or cumulative size of replacement trees than
- 461 provided in the originally approved replacement plan.

- 462 (b) Installation of the replacement trees must be completed within
- 463 the time period designated by the ~~city arborist~~ City Development
- 464 Officer in the tree removal permit, however, in no event will the
- 465 time period be longer than one year, however this time period is
- 466 abated while a property is under construction where replacement
- 467 trees are required.

- 468 (c) The owner shall notify the ~~city arborist~~ City Development Officer
- 469 upon completion of the installation. If more than one protected
- 470 tree has been replaced, the city arborist may then inspect for
- 471 compliance with the approved replacement plan.

- 472 (d) All replacement trees must survive at least three years. The City
- 473 Development Officer shall track all replacement trees, so that at
- 474 three years post planting, their survival and health can be
- 475 assessed, consulting with an arborist if necessary. The ~~city~~
- 476 arborist City Development Officer may contact the owner during
- 477 this three year period to arrange for a site visit ~~by the city arborist~~
- 478 in order to confirm the replacement trees have survived.
- 479 Replacement trees that do not survive for three years must be
- 480 removed and replaced with similar species and sized trees.

- 481 (e) The owner of property from which the removal of one or more
- 482 protected trees was permitted shall arrange for the transferee(s)
- 483 of such property to submit to the city secretary a written transfer
- 484 to and assumption by such transferee(s) of the permit and all
- 485 obligations of such permit with respect to required replacement
- 486 trees, if all such obligations have not been satisfied at the time of
- 487 transfer of the property.

488 **Sec. 107-3789. Violations/penalties.**

- 489 (a) It shall be an offense for a person:
 - 490 (1) To fail to perform an act required by the provisions of this
 - 491 subdivision;
 - 492 (2) To fail to timely comply with any term of a permit issued
 - 493 pursuant to this division, including terms regarding the
 - 494 planting and maintenance of required replacement trees;
 - 495 (3) To hire, engage, or permit any person engaged in the
 - 496 business tree planting, maintenance, or removal to perform
 - 497 such services on property in the city without a permit
 - 498 issued by the city pursuant to section 18-217 of this Code;
 - 499 (4) Except as expressly allowed pursuant to this subdivision,
 - 500 to remove or to cause the removal of a protected or heritage
 - 501 tree without first obtaining a permit therefor;
 - 502 (5) To transfer property from which the removal of a protected
 - 503 heritage tree has been permitted if all obligations with
 - 504 respect to replacement trees pursuant to the permit for such
 - 505 removal are not then fulfilled unless the transferee of the
 - 506 property agrees in a writing submitted to the city secretary
 - 507 to assume such permit and all obligations with respect to
 - 508 the planting and maintenance of required replacement
 - 509 trees;
 - 510 (6) To fail to submit an application for a permit as required
 - 511 pursuant to subsection (b) of this section or pursuant to
 - 512 subsection 107-373(b)(3); or
 - 513 (7) To fail to submit photographs or other documentation to
 - 514 demonstrate a requisite clear and immediate danger
 - 515 pursuant to subsection 107-373(b)(3) in connection with
 - 516 an unpermitted removal of a protected or heritage tree.
- 517 (b) An offense shall constitute a Class C misdemeanor punishable by
- 518 a fine not to exceed ~~\$500.00. An offense committed intentionally,~~
- 519 ~~knowingly, recklessly, or with criminal negligence shall be~~
- 520 ~~punishable by a fine not to exceed \$2000.00~~ per offense. Each
- 521 protected or heritage tree removed in violation of this division
- 522 shall constitute a separate offense, and a failure to plant and
- 523 maintain each replacement tree shall constitute a separate
- 524 offense. Each day a violation continues shall constitute a separate
- 525 offense.
- 526 (c) The owner of affected property and each person who causes or
- 527 directs another person to remove a protected or heritage tree
- 528 without a permit shall immediately submit an application for a
- 529 permit pursuant to this subdivision, including a proposal for the

530 provision of replacement tree(s) in compliance with this
531 subdivision.

532 (d) The building official shall issue a stop work order in connection
533 with any permitted development of the property from which a
534 protected or heritage tree is removed upon the occurrence of a
535 violation of this subdivision or any term of a permit issued
536 pursuant to this subdivision.

537 (e) No certificate of occupancy shall be issued for a building or other
538 structure that is not then in compliance with any permit issued
539 pursuant to this subdivision for removal of a protected tree.

540

541 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with
542 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all
543 other provisions of the ordinances of the City of Rollingwood not in conflict with the
544 provisions of this ordinance shall remain in full force and effect.

545 **SECTION 4.** Should any sentence, paragraph, sub-article, clause, phrase or section of this
546 ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not
547 affect the validity of this ordinance as a whole, or any part or provision thereof other than
548 the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity
549 of the Code of Ordinances as a whole.

550 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
551 the publication of the caption, as the law and charter in such cases provide.

552 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of
553 Rollingwood, Texas, on the _____ day of _____, 2024

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Gavin Massingill, Mayor

559

560 ATTEST:

561

562 _____

563 Makayla Rodriguez, City Secretary

564

ORDINANCE NO. 2025-XX-XX-XX

AN ORDINANCE AMENDING CHAPTER 107 OF THE CITY OF ROLLINGWOOD’S CODE OF ORDINANCES RELATED TO RESIDENTIAL TREE CANOPY AND LANDSCAPE MANGEMENT, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

WHEREAS, the Texas Local Government Code Chapter 211 provides authority to regulate land for residential purposes; and

WHEREAS, the City Council of the City of Rollingwood (“City Council”) finds that proper landscaping and tree canopies management provide critical environmental benefits, including improved air quality, reduced urban heat island effect, enhanced biodiversity, and stormwater management. The preservation and expansion of tree canopies contribute to the overall health and sustainability of urban ecosystems; and

WHEREAS, the City Council finds and determines that proper landscaping and trees play a vital role in enhancing public health and well-being by promoting mental health, providing recreational opportunities, and reducing noise pollution. The presence of mature trees and well-maintained green spaces is associated with improved quality of life for residents; and

WHEREAS, the City Council finds and declares that heritage trees, which are of significant age, size, or historical importance, represent irreplaceable cultural and historical assets. These trees contribute to the city’s identity and historical character, offering aesthetic and educational value to current and future generations; and

WHEREAS, the Comprehensive Residential Code Review Committee (the “CRCRC”) was appointed, among other issues, to study the need for amendments to the City’s tree canopy and landscape regulations in residential areas; and

WHEREAS, the CRCRC has made recommendations consistent with the amended regulations herein; and

WHEREAS, the CRCRC, the Planning and Zoning Commission and the City Council have held public meetings and/or hearings and received public input regarding the proposed amendments.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

38 **SECTION 2.** Code Amendment. The following sections of the Rollingwood Code of
39 Ordinances are hereby amended as follows with ~~strike-throughs~~ being deletions from the
40 Code and underlines being additions to the Code:

41 The title to Chapter 107, Division 10, Subdivision 2 is hereby deleted and amended to read
42 as follows:

43 **Subdivision 2. Residential Landscape and Tree Canopy Management**

44 **Sec. 107-369. Purpose.**

45 (a) The tree code regulations protect the health, safety, and general
46 welfare of the citizens of the city. In doing so, the appearance of
47 the city is enhanced and important ecological, cultural, and
48 economic resources are protected for the benefit of the city's
49 residents, businesses, and visitors.

50 (b) Because the city experiences frequent drought conditions, these
51 regulations are also intended to encourage low water demanding
52 landscapes (Xeriscapes) through the use of native and adapted
53 low water use plants from the Austin Grow Green Guide found
54 on the City of Austin Website. The planting of turfgrass on less
55 than 50% of the total landscaped areas, with that turf grass
56 preferably having summer dormancy capabilities such as Buffalo
57 grass, Zoysia grass, or non-seeding varieties of Bermuda grass is
58 also encouraged.

59 (c) It is the intent of these regulations that site plan and project
60 design will preserve the existing natural character of the
61 landscape and the retention of protective trees as much as
62 possible.

63 ~~(b)~~(d) The sections within this subdivision address trees in both
64 development and non-development situations and seek to
65 enhance the quality of the tree canopy and optimize the benefits
66 that trees provide.

67 ~~(e)~~(e) For development situations, additional requirements to this
68 subdivision are designated in [section] 107-376.

69 **Sec. 107-370. Applicability.**

70 This subdivision applies to property in the residential zoning
71 district and to any other property to which section 107-341 of this
72 Code does not apply.

73 **Sec. 107-371. Definitions.**

74 In this subdivision:

- 75 (a) *Protected species* means:
76 (1) Ash, Texas

- 77 (2) Cypress, Bald
- 78 (3) Elm, American
- 79 (4) Elm, Cedar
- 80 (5) Madrone, Texas
- 81 (6) Maple, Bigtooth
- 82 (7) All Oaks
- 83 (8) Pecan
- 84 (9) Walnut, Arizona
- 85 (10) Walnut, Eastern Black

86 (b) *Protected tree* means a tree that has a trunk with a diameter of 12
 87 inches or more, measured four and one-half feet above ground,
 88 and is one of the protected species;

89 (c) *Replacement species* means:

- 90 (1) For trees planted within 20 feet of an above-ground
 91 power, cable, or telephone line:
 - 92 a. Anacacho Orchid Tree
 - 93 b. Common Tree Senna
 - 94 c. Crape Myrtle (dwarf)
 - 95 d. Desert Willow
 - 96 e. Evergreen Sumac
 - 97 f. Eve's Necklace
 - 98 g. Flameleaf Sumac
 - 99 h. Goldenball Leadtree
 - 100 i. Mexican Buckeye
 - 101 j. Mexican Plum
 - 102 k. Possumhaw Holly
 - 103 l. Rough Leaf Dogwood
 - 104 m. Texas Mountain Laurel
 - 105 n. Texas Persimmon
 - 106 o. Texas Pistache
 - 107 p. Texas Redbud
 - 108 q. Wax Myrtle
 - 109 r. Yaupon Holly
 - 110 s. Cherry Laurel

111 (2) For all other trees planted within a property, a protected
 112 species.

113 (d) *Replacement tree* means:

114 (1) For the replacement species listed in subsection (c)(1), a tree
115 at least eight feet high when planted, which shall be
116 maintained in a healthy condition after planting;

117 (2) For the replacement species listed in subsection (c)(2), a tree
118 with a diameter equal to not less than one-fourth the diameter
119 of the protected tree it replaces up to a maximum diameter of
120 ~~six~~ five inches, which shall be maintained in a healthy
121 condition after planting. The diameter of protected and
122 replacement trees shall be measured four and one-half feet
123 above the ground when planted.

124 (e) Heritage tree means a Protected Tree of a protected species,
125 having a diameter of 24 inches or more, measured 4½ feet above
126 natural grade. To determine the diameter of a multi-trunk tree,
127 measure all the trunks; add the total diameter of the largest trunk
128 to ½ the diameter of each additional trunk. A total diameter of
129 24” or higher for a multi-trunk tree is a Heritage tree.

130 (f) Critical root zone (“CRZ”) means the area around and under a
131 tree having a radius of one foot per inch of diameter from the
132 trunk of the tree outwards and twenty-four inches in depth. For
133 example, for a tree having a 10-inch diameter, the critical root
134 zone is 10 feet out from the trunk and twenty-four inches deep.

135 (e)(g) Removal means an intentional act that causes or may be
136 reasonably expected to cause a tree to die, including:

- 137 (1) Uprooting;
- 138 (2) Severing the main trunk;
- 139 (3) Damaging the root system, including, but not limited to:
 - 140 a. Adjusting the grading of a lot to cover or uncover
 - 141 a tree trunk or root system to the extent that the
 - 142 adjusted grading causes or may be reasonably
 - 143 expected to cause the tree to die; or
 - 144 b. Placing fixtures over the root system to the extent
 - 145 that the placement of the fixtures causes or may be
 - 146 reasonable expected to cause the tree to die.

147 (4) Construction or disturbance that shall occur within an area
148 that constitutes more than 50 percent of the total Critical root
149 zone (“CRZ”) and ½ the radial distance of the CRZ for each
150 tree being preserved, including Protected Trees and Heritage
151 Trees. Flatwork, decking, or similar construction is permitted
152 within the CRZ, and such work shall be approved and shall
153 not be classified as removal.

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(5) If the proposed or actual protection of the CRZ before construction, during construction, and following construction does not meet the requirements of sec 101-256, then the tree shall require mitigation in accordance with the terms of this ordinance.

(5) Excessive pruning, including, but not limited to, pruning that exceeds 25 percent of the canopy of the tree.

(f)(h) Certified City arborist means an ISA certified arborist.

(i) City Development Officer means that individual designated by the City Administrator from time to time.

Sec. 107-372. Administration.

(a) A city arborist shall be appointed by the city council who shall coordinate with the City Development Officer when determined necessary to assist in promulgating forms for use under this subdivision and to decide all applications for removal of a protected tree.

(b) ~~If an applicant requests a variance as permitted under this subdivision, the city arborist shall direct the request to the city council and make a recommendation to the city council whether to approve the variance request.~~

~~(e)~~(b) The list of eligible protected tree species under subsection 107-371(a) and the list of eligible replacement tree species under [subsection] 107-371(c) may be supplemented by approval of the city council, in consultation with the city arborist. ~~Or as provided by subsection (e).~~

~~(d)~~(c) All protected trees and heritage trees removed from a lot should~~shall~~ be replaced on that lot unless a written permission is submitted to the City from an adjacent lot owner to replant on the adjacent lot. ~~An applicant may satisfy a tree replacement requirement by planting the required replacement tree(s) on the property affected by the protected tree removal, or on one or more other property(s) approved by the arborist or other designated agent of the city if:~~

(1) ~~The benefit to residents of the city would be as great as replacement on the property affected by the protected tree removal; and~~

(2) ~~The owner(s) of such other property(s) agree in writing to maintain the replacement trees in a healthy condition and replace same with like trees, as necessary as a result of a~~

Commented [AP1]: Removed “the tree shall be considered removed” as that seemed repetitive for the section this is placed in.

Commented [NS2]: Language added from the 2.19.2025 meeting from language provided by CRCRC member Jay Van Bavel.

194 death of such tree(s), for a period of not less than three
195 years.

196 (e) ~~For purposes of subsections 107-372(c) and (d) the city and the~~
197 ~~owner may consult with an academic organization, state agency,~~
198 ~~nonprofit organization, or the city arborist to identify an area for~~
199 ~~which tree planting will best address the science based benefits~~
200 ~~of trees and other reforestation needs of the municipality within~~
201 ~~and outside of the city limits.~~

202 (d) The city council shall provide for fees payable for review of
203 applications for permits and variances pursuant to this division.

204 **Sec. 107-373. Removal of protected trees.**

205 (a) A person may not remove a protected tree without a tree removal
206 permit for the removal and compliance with the terms of this
207 subdivision.

208 (1) During removal of protected trees the tree removal permit
209 shall be displayed on the construction board for the site ~~in~~
210 ~~present~~ or otherwise displayed on a sign within the first
211 five feet of the front yard ~~setback~~ and if the house is not
212 under construction the permit for tree removal shall be
213 placed on the dashboard of the permitted vendor's vehicle.

214 (2) Removal of a Heritage tree in required yard space is
215 prohibited unless a Heritage Tree Removal Special
216 Exception is granted by the Board of Adjustment upon a
217 finding that: (i) ~~all~~ reasonable efforts have been made to
218 avoid removing the tree, (ii) the location of the tree
219 precludes all reasonable access to the property or all
220 reasonable use of the property, and (iii) removal of the tree
221 is not based on a condition caused by the method or design
222 chosen by the applicant to ~~develop~~ the property. A
223 Heritage Tree Removal Special Exception provided for in
224 this code will not be required for Heritage Trees removed
225 from the ~~permitted building footprint buildable~~ area but
226 such removal ~~is~~are subject to the tree removal permitting
227 and replacement regulations provide for in this Code.

228 (b) Emergency pruning or removal. Notwithstanding subsection 107-
229 373(a), a person may perform emergency pruning or removal of
230 a protected tree as follows:

231 (1) ~~When the condition or location of a protected tree presents~~
232 ~~a clear and immediate danger to a structure or to the health~~
233 ~~and safety of the public, the hazardous portion of the~~
234 ~~protected tree may be removed without first obtaining a~~
235 ~~required tree removal permit. Upon the report of a certified~~
236 ~~arborist hired by the property owner that a heritage tree is~~

Commented [NS3]: Section 107-373(a)(2) prohibits the removal of a heritage tree unless a special exception is granted. This section should be reviewed and modified to address concerns about the removal of heritage trees and the special exception process.

237 either: (i) dead; (ii) is an imminent hazard to life or
 238 property, and the hazard cannot reasonably be mitigated
 239 without removing the tree, in whole or in part; or (iii) is
 240 diseased and restoration to sound condition is not
 241 practicable or the disease may be transmitted to other trees
 242 and endanger their health. This report must be confirmed
 243 by the city arborist. The city administrator shall have the
 244 authority to determine whether such documentation is in
 245 order and may consider specific safety situations in light
 246 of potential hazards to life or property. In the case of an
 247 imminent hazard to life or property under subsection (ii),
 248 documentation may be submitted within 72 hours after the
 249 action is taken.

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251 (2) In the course of performing emergency repairs to a road or
 252 water, wastewater, or drainage facilities, agents or
 253 contractors of the city may trim, prune or remove a
 254 protected tree as required to perform such work without first
 255 obtaining a tree removal permit. If such activities occur
 256 during normal business hours, the city shall first attempt to
 257 contact the ~~city arborist~~ City Development Officer to
 258 determine if the ~~city arborist~~ City Development Officer can
 259 provide immediate guidance and assistance. If such
 260 assistance is not immediately available, then the pruning or
 261 removal may occur in accordance with the requirements
 262 under chapter 18, article V of this Code.

263 (3) Any person who prunes or removes a protected tree under
 264 the provisions of this subsection shall, within 14 days of
 265 such action or as soon as practicable if there is a coinciding
 266 declaration of a state of emergency in the city, apply for a
 267 tree removal permit providing for replacement trees as
 268 required by this subdivision. The application shall include
 269 photographs or other documentation to demonstrate the
 270 requisite clear and immediate danger. The ~~city arborist~~ City
 271 Development Officer will evaluate the information to
 272 determine whether a clear and immediate danger existed. A
 273 failure to submit an application or a failure to submit
 274 information demonstrating the clear and immediate danger
 275 shall constitute a violation of this subdivision.

276 (c) The requirements of this subdivision apply to trees on public and
 277 private property. To the extent of conflict with another section of
 278 the Code, this subdivision applies.

279 **Sec. 107-374. Application for protected tree removal and tree removal**
280 **permits.**

281 (a) An applicant may request a tree removal permit application from
282 the city through the City’s application platform located on the
283 City’s website. ~~by phone, U.S. mail, fax, email or in person.~~

284 (b) An application for removal of a protected tree located on public
285 property, a right-of-way or a public easement may be submitted
286 by:

287 (1) An agent of the city, a public utility, or another political
288 subdivision with the authority to install the public facilities
289 and perform the work necessitating the removal of the
290 protected tree; or

291 (2) The owner of the property adjoining the site of the protected
292 tree.

293 (c) An application for removal of a protected tree on private property
294 may be submitted by or on behalf of the owner of the property on
295 which the tree is located.

296 (d) An application for removal of one or more protected tree(s) must
297 be submitted to the city secretary and approved prior to removal
298 of the protected tree. If the application is approved as provided
299 for in this subdivision, a permit shall be issued indicating each
300 protected tree that is approved for removal and indicating the
301 location(s) and size(s) of any required replacement trees and the
302 dates by which replacement trees must be planted. ~~No tree
303 removal permit shall be issued unless an approved building
304 permit is in place, which includes a detailed building footprint.
305 Any permit application for tree removal must be accompanied by
306 documentation confirming the issuance of the building permit.~~

307 (e) An application that proposes removal of a protected tree shall
308 include the required permit application fee.

309 (f) An application for removal of a protected tree shall include any
310 proposal for type(s) and location(s) of replacement trees on a site
311 plan of affected property(s).

312 (g) A permit for removal of a protected tree expires on the earlier of
313 either two years after its effective date, or upon removal of the
314 protected tree except that if any building permit issued for the
315 associated property expires or is revoked for any reason, the
316 permit for removal of a tree shall be revoked as well. Subject to
317 applicable expiration, a permit for removal of tree(s) is
318 transferable to a subsequent owner of the affected property,
319 provided that any obligation in the permit with respect to
320 replacement trees is assumed by the transferee.

Commented [NS4]: Remove because it creates an issue if seeking to remove a tree but not building a house

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Sec. 107-375. Conditions for approval.

- (a) If ~~the a~~ protected tree is ~~removed from a required yard, located within a yard line and property line setback area and the total width of the setback area within the yard line and the property line is greater than ten feet or greater from the edge of a property,~~ the protected tree shall be replaced with a total of three replacement trees that ~~may~~ **must** include a selection of replacement trees under subsections 107-371(a), ~~(d)(1) and (d)(2),~~ and shall ~~include at least one replacement trees under subsection 107-371 (d)(2).~~
- (b) ~~If the~~ **Each** protected tree ~~removed from an area not within a required yard is not located within an area specified in subsection 107-375(a), the protected tree~~ shall be replaced by one replacement tree under ~~either subsection 107-371(d)(1) or subsection 107-371(d)(2).~~
- (c) For protected trees removed from within 20 feet of an above-ground power, cable, or telephone line the species selected from Sec 107-371 (c) (1) ~~may~~ **shall** be used for replacement.
- ~~(e)~~(d) If the protected tree trunk straddles an area specified in subsection 107-375(a), the protected tree is deemed to be in the area specified in subsection 107-375(a) if more than half of the diameter of the tree is within the area specified in subsection 107-375(a). ~~If a protected or heritage tree straddles the boundary between the yard and~~ **buildable area permitted building footprint area**, it shall be considered removed from the yard area if 25% or more of the trunk diameter is in the yard **area**.
- ~~(d)~~(e) If the ~~city arborist~~ City Development Officer determines under subsection 107-373(b)(3) that an emergency existed at the time of removal that necessitated expedited removal or an applicant provides documentation from a certified arborist that a protected tree is diseased, dead, or poses an imminent or immediate threat to persons or property due to natural causes only and the protected tree falls under subsection 107-375(a), the city arborist may reduce the replacement tree requirement to one replacement tree under either subsection 107-371(d)(1) or subsection 107-371(d)(2).
- ~~(e)~~(f) If the ~~city arborist~~ City Development Officer determines that an applicant provides sufficient documentation from a certified arborist that a protected tree is diseased, dead, or poses an imminent or immediate threat to persons or property due to natural causes only, and also not as a result of intentional bleaching, root cutting, or pruning more than 25 percent of the canopy, and that the certified arborist has documented at least two prior actions performed by the certified arborist within the

365 previous three years to mitigate the condition, the ~~city arborist~~
366 City Development Officer may reduce or waive the replacement
367 tree requirement for the protected tree and reduce or waive the
368 tree replacement application fee.

369 ~~(f)~~(g) If a protected tree is required to be removed under section 18-
370 209, the ~~city arborist~~ City Development Officer may reduce or
371 waive the replacement tree requirement for the protected tree and
372 reduce or waive the tree replacement application fee.

373 ~~(g)~~(h) The mayor may act to waive the replacement tree requirement
374 under this subsection 107-374(d) for a storm event, wildfire or
375 other calamity that causes widespread or costly damage to
376 multiple protected trees throughout the city.

377 ~~(h)~~(i) For a permit filed with an application for development of any
378 improvements or structures, if the density of protected trees in an
379 area described in subsection 107-375(b) is greater than seven
380 protected trees, the number of replacement trees required under
381 subsection 107-375(b) for a removal from such area is capped at
382 seven replacement trees, at least three of which shall meet the
383 requirements of subsection 107-371(d)(2).

384 ~~(i)~~(j) If a protected tree has a trunk on a first property and CRZ roots
385 and canopy that extend into a second property, the owner of the
386 second property is required to obtain a tree removal permit for
387 removal of the protected tree prior to performing any actions that
388 constitute removal under subsection 107-371(e) on the second
389 property. For purposes of determining removal under this
390 subsection for 107-371(e), damage to the root system is assessed
391 within the area that is a number of feet in diameter from the outer
392 edge of the tree trunk at four and one-half feet from the ground
393 based on a ratio of one foot for each inch of diameter of the tree
394 trunk. If the actions by the owner of the second property as to the
395 protected tree trigger a requirement for the owner of the first
396 property to apply for a tree removal permit for the protected tree,
397 the application review fee as to the protected tree on the first
398 property is waived.

399 ~~(k)~~ Replacement of a Heritage Tree permitted to be removed,
400 including a Heritage Tree within the ~~from a yard area or a~~
401 ~~permitted building footprint~~ buildable area, must be replaced
402 with one tree 5 inches in diameter, or more, for every 12 inches
403 in diameter of the removed tree. For example: 24 inches = 2 five-
404 inch diameter trees, 36 inches = 3 trees, etc. to be replaced. The
405 replacement trees must be of a species listed in subsection 107-
406 371(a). An exception to these mitigation requirements may be
407 granted by the City Development Officer, after consulting with
408 the City Arborist, and with the approval of the Zoning Board of

Commented [NS5]: Adjust due to concerns that homeowners may be unfairly penalized for tree deaths that were not the homeowners fault.

409 Adjustment, if the applicant demonstrates: (1) the existing tree
 410 canopy would prohibit the growth of these replacement tree(s);
 411 or (2) the required replacement trees to be installed would have
 412 to be planted under the canopy of an existing tree.

413 **Sec. 107-376. Development application requirements.**

- 414 (a) An application for a building permit must:
- 415 (1) Include a tree survey and protection plan of all existing
 - 416 trees on the property that are at least 12 inches in diameter
 - 417 measured four and one-half feet above the ground;;
 - 418 including an indication of the CRZ of these trees.
 - 419 (2) Include a grading and tree protection plan for protecting
 - 420 all protected trees that are not approved for removal;; The
 - 421 protection plan submitted for these trees must include
 - 422 actions necessary for the best chance of survival of these
 - 423 protected trees, including adequate watering before,
 - 424 during and after construction until a certificate of
 - 425 occupancy is granted.
 - 426 (3) Demonstrate that the design will preserve the existing
 - 427 natural character of the landscape as to any protected trees
 - 428 not approved for removal; and
 - 429 (4) Include a tree removal permit application with required
 - 430 fees for review of each proposed removal of a protected
 - 431 tree.
- 432 (b) ~~The building official~~ City Development Officer may not release
- 433 or renew a building permit until ~~the city arborist issues~~ a tree
- 434 removal permit for each protected tree proposed to be removed
- 435 has been submitted. While the tree removal permit and the
- 436 building permit may be processed and approved concurrently, the
- 437 tree removal permit shall not be approved prior to approval of the
- 438 building permit, including the approval of the building footprint.

439 ~~Sec. 107-377. Administrative variance.~~

- 440 (a) ~~The city council may grant an administrative variance from the~~
- 441 ~~requirements of this division if the city council determines by a~~
- 442 ~~simple majority that owing to special conditions pertaining to the~~
- 443 ~~affected property, literal enforcement of the provisions of this~~
- 444 ~~division will result in unnecessary hardship, and the granting of~~
- 445 ~~the variance will not be contrary to the public interest.~~
- 446 (b) ~~In considering any proposed variance, the following rules shall~~
- 447 ~~be observed:~~

- 448 ~~(1) The applicant for the variance must present to the city council a~~
- 449 ~~set of plans prepared by a certified arborist setting out the~~
- 450 ~~applicant's proposal and the nature of the proposed variance;~~
- 451 ~~(2) The proposed variance may not unreasonably affect any~~
- 452 ~~adjoining property or the general welfare of the community; and~~
- 453 ~~(3) The city council must find that the applicant did not create the~~
- 454 ~~condition necessitating the variance.~~
- 455 ~~(e) If the city council grants a variance under this subdivision, the~~
- 456 ~~city arborist may issue a tree removal permit with terms~~
- 457 ~~consistent with any terms and conditions of the granted variance.~~

Sec. 107-3778. Replacement procedure.

- 459 (a) Whenever replacement trees are required by the terms of this
- 460 subdivision, the owner shall submit to the ~~city arborist~~ City
- 461 Development Officer for approval a replacement site plan
- 462 showing the locations, species and sizes of all replacement trees
- 463 and vegetation for final approval by the ~~city arborist~~ City
- 464 Development Officer. If during installation, the owner is unable
- 465 to conform to the approved replacement site plan because
- 466 conformance is not feasible due to subsurface conditions that
- 467 could not reasonably have been foreseen that make the viability
- 468 of the tree in the planned location unlikely, then the owner must
- 469 submit an amended site plan to the ~~city arborist~~ City
- 470 Development Officer within seven days of the discovery of
- 471 unforeseen subsurface conditions for approval by the ~~city arborist~~
- 472 City. An amended site plan must provide for no fewer
- 473 replacement trees or cumulative size of replacement trees than
- 474 provided in the originally approved replacement plan.
- 475 (b) Installation of the replacement trees must be completed within
- 476 the time period designated by the ~~city arborist~~ City Development
- 477 Officer in the tree removal permit, however, in no event will the
- 478 time period be longer than one year, however this time period is
- 479 abated while a property is under construction where replacement
- 480 trees are required.
- 481 (c) The owner shall notify the ~~city arborist~~ City Development Officer
- 482 upon completion of the installation. If more than one protected
- 483 tree has been replaced, the city arborist may then inspect for
- 484 compliance with the approved replacement plan.
- 485 (d) All replacement trees must survive at least three years. The City
- 486 Development Officer shall track all replacement trees, so that at
- 487 three years post planting, their survival and health can be
- 488 assessed, consulting with an arborist if necessary. The city
- 489 arborist City Development Officer may contact the owner during
- 490 this three year period to arrange for a site visit ~~by the city arborist~~

491 in order to confirm the replacement trees have survived.
492 Replacement trees that do not survive for three years must be
493 removed and replaced with similar species and sized trees.

494 (e) The owner of property from which the removal of one or more
495 protected trees was permitted shall arrange for the transferee(s)
496 of such property to submit to the city secretary a written transfer
497 to and assumption by such transferee(s) of the permit and all
498 obligations of such permit with respect to required replacement
499 trees, if all such obligations have not been satisfied at the time of
500 transfer of the property.

501 **Sec. 107-3789. Violations/penalties.**

- 502 (a) It shall be an offense for a person:
 - 503 (1) To fail to perform an act required by the provisions of this
504 subdivision;
 - 505 (2) To fail to timely comply with any term of a permit issued
506 pursuant to this division, including terms regarding the
507 planting and maintenance of required replacement trees;
 - 508 (3) To hire, engage, or permit any person engaged in the
509 business tree planting, maintenance, or removal to perform
510 such services on property in the city without a permit
511 issued by the city pursuant to section 18-217 of this Code;
 - 512 (4) Except as expressly allowed pursuant to this subdivision,
513 to remove or to cause the removal of a protected or heritage
514 tree without first obtaining a permit therefor;
 - 515 (5) To transfer property from which the removal of a protected
516 heritage tree has been permitted if all obligations with
517 respect to replacement trees pursuant to the permit for such
518 removal are not then fulfilled unless the transferee of the
519 property agrees in a writing submitted to the city secretary
520 to assume such permit and all obligations with respect to
521 the planting and maintenance of required replacement
522 trees;
 - 523 (6) To fail to submit an application for a permit as required
524 pursuant to subsection (b) of this section or pursuant to
525 subsection 107-373(b)(3); or
 - 526 (7) To fail to submit photographs or other documentation to
527 demonstrate a requisite clear and immediate danger
528 pursuant to subsection 107-373(b)(3) in connection with
529 an unpermitted removal of a protected or heritage tree.
- 530 (b) An offense shall constitute a Class C misdemeanor punishable by
531 a fine not to exceed \$500.00. ~~An offense committed intentionally,~~

532 ~~knowingly, recklessly, or with criminal negligence shall be~~
 533 ~~punishable by a fine not to exceed \$2000.00 per offense.~~ Each
 534 protected or heritage tree removed in violation of this division
 535 shall constitute a separate offense, and a failure to plant and
 536 maintain each replacement tree shall constitute a separate
 537 offense. Each day a violation continues shall constitute a separate
 538 offense.

539 (c) The owner of affected property and each person who causes or
 540 directs another person to remove a protected or heritage tree
 541 without a permit shall immediately submit an application for a
 542 permit pursuant to this subdivision, including a proposal for the
 543 provision of replacement tree(s) in compliance with this
 544 subdivision.

545 (d) The building official shall issue a stop work order in connection
 546 with any permitted development of the property from which a
 547 protected or heritage tree is removed upon the occurrence of a
 548 violation of this subdivision or any term of a permit issued
 549 pursuant to this subdivision.

550 (e) No certificate of occupancy shall be issued for a building or other
 551 structure that is not then in compliance with any permit issued
 552 pursuant to this subdivision for removal of a protected tree.

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554 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with
 555 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all
 556 other provisions of the ordinances of the City of Rollingwood not in conflict with the
 557 provisions of this ordinance shall remain in full force and effect.

558 **SECTION 4.** Should any sentence, paragraph, sub-article, clause, phrase or section of this
 559 ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not
 560 affect the validity of this ordinance as a whole, or any part or provision thereof other than
 561 the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity
 562 of the Code of Ordinances as a whole.

563 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
 564 the publication of the caption, as the law and charter in such cases provide.

565 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of
 566 Rollingwood, Texas, on the _____ day of _____, 2024

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573 ATTEST:

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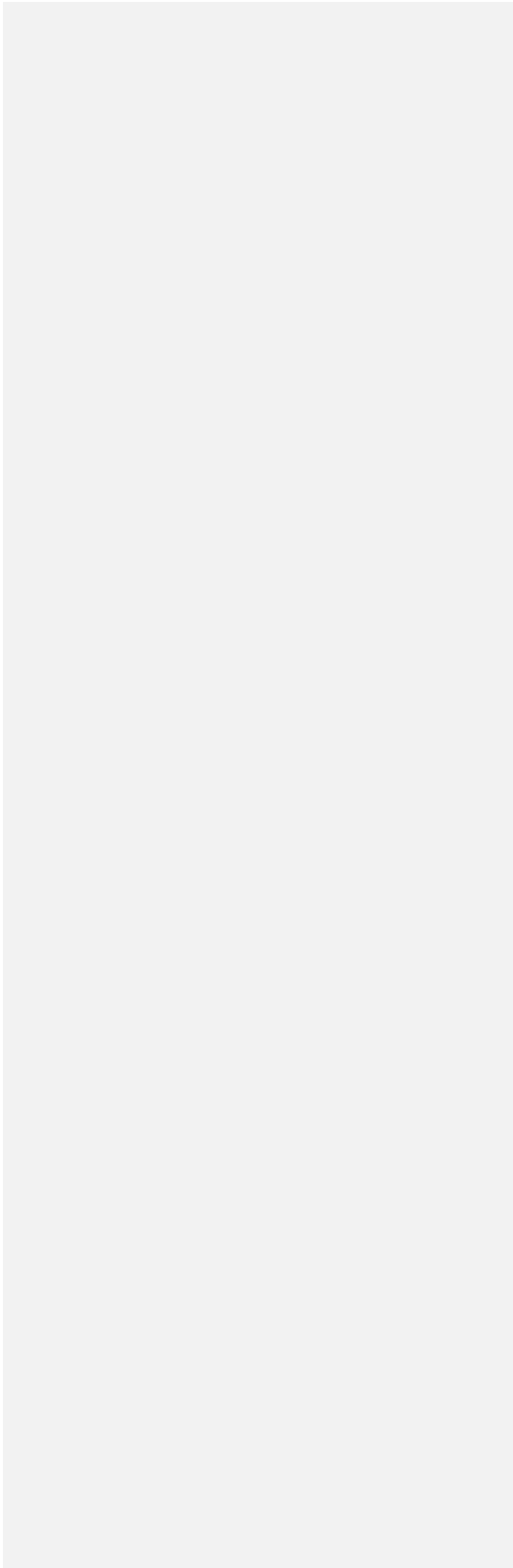
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576 Makayla Rodriguez, City Secretary

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Gavin Massingill, Mayor

DRAFT



ORDINANCE NO. 2025-XX-XX-XX

AN ORDINANCE AMENDING CHAPTER 107 OF THE CITY OF ROLLINGWOOD'S CODE OF ORDINANCES RELATED TO RESIDENTIAL TREE CANOPY AND LANDSCAPE MANGEMENT, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

WHEREAS, the Texas Local Government Code Chapter 211 provides authority to regulate land for residential purposes; and

WHEREAS, the City Council of the City of Rollingwood ("City Council") finds that proper landscaping and tree canopies management provide critical environmental benefits, including improved air quality, reduced urban heat island effect, enhanced biodiversity, and stormwater management. The preservation and expansion of tree canopies contribute to the overall health and sustainability of urban ecosystems; and

WHEREAS, the City Council finds and determines that proper landscaping and trees play a vital role in enhancing public health and well-being by promoting mental health, providing recreational opportunities, and reducing noise pollution. The presence of mature trees and well-maintained green spaces is associated with improved quality of life for residents; and

WHEREAS, the City Council finds and declares that heritage trees, which are of significant age, size, or historical importance, represent irreplaceable cultural and historical assets. These trees contribute to the city's identity and historical character, offering aesthetic and educational value to current and future generations; and

WHEREAS, the Comprehensive Residential Code Review Committee (the "CRCRC") was appointed, among other issues, to study the need for amendments to the City's tree canopy and landscape regulations in residential areas; and

WHEREAS, the CRCRC has made recommendations consistent with the amended regulations herein; and

WHEREAS, the CRCRC, the Planning and Zoning Commission and the City Council have held public meetings and/or hearings and received public input regarding the proposed amendments.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

38 **SECTION 2.** Code Amendment. The following sections of the Rollingwood Code of
39 Ordinances are hereby amended as follows with ~~strikethroughs~~ being deletions from the
40 Code and underlines being additions to the Code:

41 The title to Chapter 107, Division 10, Subdivision ~~2~~³ is hereby ~~deleted~~ and amended to read
42 as follows:

43 **Subdivision ~~2~~³. Residential Landscape and Tree Canopy Management**

44 **Sec. 107-369. Purpose.**

45 (a) The tree code regulations protect the health, safety, and general
46 welfare of the citizens of the city. In doing so, the appearance of
47 the city is enhanced and important ecological, cultural, and
48 economic resources are protected for the benefit of the city's
49 residents, businesses, and visitors.

50 (b) Because the city experiences frequent drought conditions, these
51 regulations are also intended to encourage low water demanding
52 landscapes (Xeriscapes) through the use of native and adapted
53 low water use plants from the Austin Grow Green Guide found
54 on the City of Austin Website. The planting of turfgrass on less
55 than 50% of the total landscaped areas, with that turf grass
56 preferably having summer dormancy capabilities such as Buffalo
57 grass, Zoysia grass, or non-seeding varieties of Bermuda grass is
58 also encouraged.

59 (c) It is the intent of these regulations that site plan and project
60 design will preserve the existing natural character of the
61 landscape and the retention of protective trees as much as
62 possible.

63 (b)(d) The sections within this subdivision address trees in both
64 development and non-development situations and seek to
65 enhance the quality of the tree canopy and optimize the benefits
66 that trees provide.

67 (e)(e) For development situations, additional requirements to this
68 subdivision are designated in [section] 107-376.

69 **Sec. 107-370. Applicability.**

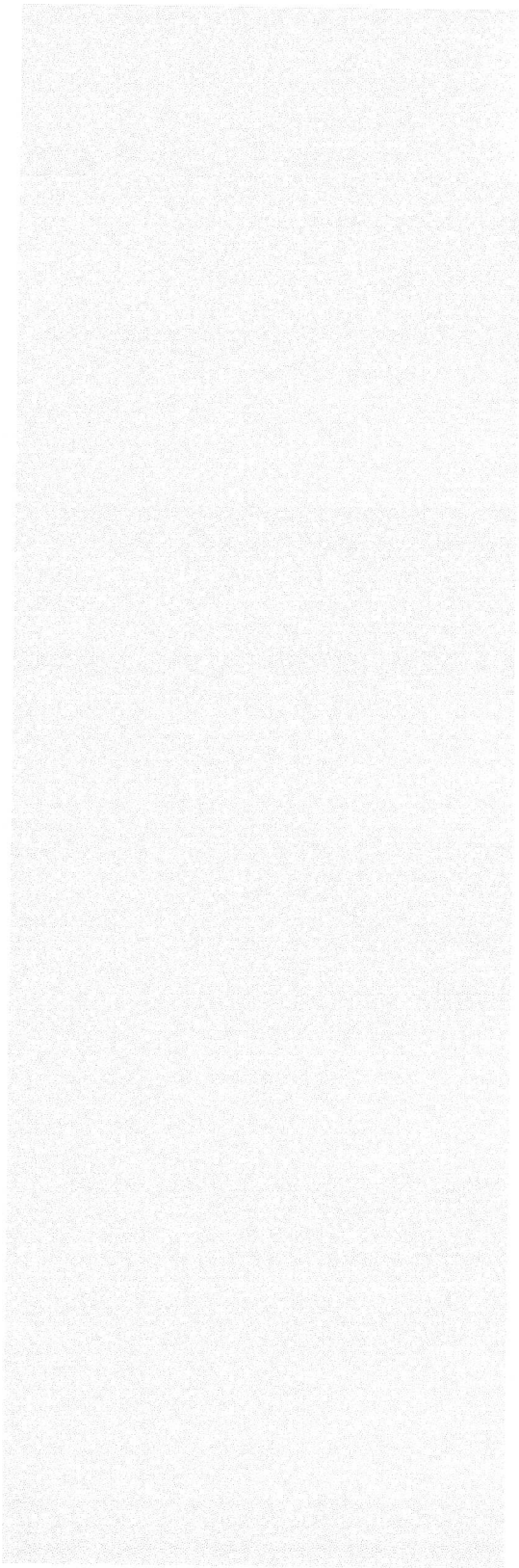
70 This subdivision applies to property in the residential zoning
71 district and to any other property to which section 107-341 of this
72 Code does not apply.

73 **Sec. 107-371. Definitions.**

74 In this subdivision:

- 75 (a) *Protected species* means:
76 (1) Ash, Texas

- 77 (2) Cypress, Bald
- 78 (3) Elm, American
- 79 (4) Elm, Cedar
- 80 (5) Madrone, Texas
- 81 (6) Maple, Bigtooth
- 82 (7) All Oaks
- 83 (8) Pecan
- 84 (9) Walnut, Arizona
- 85 (10) Walnut, Eastern Black
- 86 (b) *Protected tree* means a tree that has a trunk with a diameter of 12
- 87 inches or more, measured four and one-half feet above ground,
- 88 and is one of the protected species;
- 89 (c) *Replacement species* means:
- 90 (1) For trees planted within 20 feet of an above-ground
- 91 power, cable, or telephone line:
- 92 a. Anacacho Orchid Tree
- 93 b. Common Tree Senna
- 94 c. Crape Myrtle (dwarf)
- 95 d. Desert Willow
- 96 e. Evergreen Sumac
- 97 f. Eve's Necklace
- 98 g. Flameleaf Sumac
- 99 h. Goldenball Leadtree
- 100 i. Mexican Buckeye
- 101 j. Mexican Plum
- 102 k. Possumhaw Holly
- 103 l. Rough Leaf Dogwood
- 104 m. Texas Mountain Laurel
- 105 n. Texas Persimmon
- 106 o. Texas Pistache
- 107 p. Texas Redbud
- 108 q. Wax Myrtle
- 109 r. Yaupon Holly
- 110 s. Cherry Laurel
- 111 (2) For all other trees planted within a property, a protected
- 112 species.
- 113 (d) *Replacement tree* means:



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- (1) For the replacement species listed in subsection (c)(1), a tree at least eight feet high when planted, which shall be maintained in a healthy condition after planting;
- (2) For the replacement species listed in subsection (c)(2), a tree with a diameter equal to not less than one-fourth the diameter of the protected tree it replaces up to a maximum diameter of ~~six~~ five inches, which shall be maintained in a healthy condition after planting. The diameter of protected and replacement trees shall be measured four and one-half feet above the ground when planted.
- (e) Heritage tree means a Protected Tree of a protected species, having a diameter of 24 inches or more, measured 4½ feet above natural grade. To determine the diameter of a multi-trunk tree, measure all the trunks; add the total diameter of the largest trunk to ½ the diameter of each additional trunk. A total diameter of 24" or higher for a multi-trunk tree is a Heritage tree.
- (f) Critical root zone ("CRZ") means the area around and under a tree having a radius of one foot per inch of diameter from the trunk of the tree outwards and twenty-four inches in depth. For example, for a tree having a 10-inch diameter, the critical root zone is 10 feet out from the trunk and twenty-four inches deep.
- (e)(g) Removal means an intentional act that causes or may be reasonably expected to cause a tree to die, including:
 - (1) Uprooting;
 - (2) Severing the main trunk;
 - (3) Damaging the root system, including, but not limited to:
 - a. Adjusting the grading of a lot to cover or uncover a tree trunk or root system to the extent that the adjusted grading causes or may be reasonably expected to cause the tree to die; or
 - b. Placing fixtures over the root system to the extent that the placement of the fixtures causes or may be reasonable expected to cause the tree to die.
 - (4) Construction or disturbance that shall occur within an area that constitutes more than 50 percent of the total Critical root zone ("CRZ") and ½ the radial distance of the CRZ for each tree being preserved, including Protected Trees and Heritage Trees, flatwork, decking, or similar construction is permitted within the CRZ, and such work shall be approved and shall not be classified as removal.

multi-trunk tree having a

above ground and not disturbing roots

However,

(i) Mitigation means such remedies as are determined appropriate in consultation with the city arborist.

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(5) If the proposed or actual protection of the CRZ before construction, during construction, and following construction does not meet the requirements of sec 101-256, then the tree shall require mitigation in accordance with the terms of this ordinance.

shall be considered removed and

Commented [AP1]: Removed "the tree shall be considered removed" as that seemed repetitive for the section this is placed in.
Commented [NS2]: Language added from the 2.19.2025 meeting from language provided by CRCRC member Jay Van Bavel.

(6) Excessive pruning, including, but not limited to, pruning that exceeds 25 percent of the canopy of the tree.

delete

(h) Certified City arborist means an ISA certified arborist.

(i) City Development Officer means that individual designated by the City Administrator from time to time.

> should "City Development Officer" be "City Building official" — this defined position implies that the City Development officer is someone other than the "City building officer", a term used more than 70 times in the code, including the non-residential tree canopy ordinance.

Sec. 107-372. Administration.

(a) A city arborist shall be appointed by the city council who shall coordinate with the City Development Officer when determined necessary to assist in promulgating forms for use under this subdivision and to decide all applications for removal of a protected tree.

(b) If an applicant requests a variance as permitted under this subdivision, the city arborist shall direct the request to the city council and make a recommendation to the city council whether to approve the variance request.

(e)(b) The list of eligible protected tree species under subsection 107-371(a) and the list of eligible replacement tree species under [subsection] 107-371(c) may be supplemented by approval of the city council, in consultation with the city arborist, or as provided by subsection (e).

(d)(c) All protected trees and heritage trees removed from a lot shall be replaced on that lot unless a written permission is submitted to the City from an adjacent lot owner to replant on the adjacent lot. An applicant may satisfy a tree replacement requirement by planting the required replacement tree(s) on the property affected by the protected tree removal, or on one or more other property(s) approved by the arborist or other designated agent of the city if:

(1) The benefit to residents of the city would be as great as replacement on the property affected by the protected tree removal; and

(2) The owner(s) of such other property(s) agree in writing to maintain the replacement trees in a healthy condition and replace same with like trees, as necessary as a result of a

Keep - make this part of (c).

Recommend "City Development officer" definition be deleted, and replace "City Development officer" with "building official".

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~~death of such tree(s), for a period of not less than three years.~~

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~~(e) For purposes of subsections 107-372(c) and (d) the city and the owner may consult with an academic organization, state agency, nonprofit organization, or the city arborist to identify an area for which tree planting will best address the science-based benefits of trees and other reforestation needs of the municipality within and outside of the city limits.~~

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~~(d)~~ (d) The city council shall provide for fees payable for review of applications for permits and variances pursuant to this division.

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Sec. 107-373. Removal of protected trees.

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(a) A person may not remove a protected tree without a tree removal permit for the removal and compliance with the terms of this subdivision.

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(1) During removal of protected trees the tree removal permit shall be displayed on the construction board for the site ~~in present~~ or otherwise displayed on a sign within the first five feet of the front yard ~~setback and if the house is not under construction the permit for tree removal shall be placed on the dashboard of the permitted vendor's vehicle.~~

signage needs to be on site

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(2) Removal of a Heritage tree in required yard ~~area~~ is prohibited unless a Heritage Tree Removal Special Exception is granted by the Board of Adjustment upon a finding that: (i) ~~all~~ reasonable efforts have been made to avoid removing the tree, (ii) the location of the tree precludes all reasonable access to the property or all reasonable use of the property, and (iii) removal of the tree is not based on a condition caused by the method or design chosen by the applicant to develop the property. A Heritage Tree Removal Special Exception provided for in this code will not be required for Heritage Trees removed from the permitted building footprint buildable area but such removal is ~~is~~ subject to the tree removal permitting and replacement regulations provide for in this Code.

should "buildable area" be "building footprint" / or attend protection to Heritage trees in required yard and further than

Commented [NS3]: Section 107-373(a)(2) prohibits the removal of a heritage tree unless a special exception is granted. This section should be reviewed and modified to address concerns about the removal of heritage trees and the special exception process.

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one foot per inch of diameter from building footprint*

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(b) Emergency pruning or removal. Notwithstanding subsection 107-373(a), a person may perform emergency pruning or removal of a protected tree as follows:

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(1) ~~When the condition or location of a protected tree presents a clear and immediate danger to a structure or to the health and safety of the public, the hazardous portion of the protected tree may be removed without first obtaining a required tree removal permit. Upon the report of a certified arborist hired by the property owner that a heritage tree is~~

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either: (i) dead; (ii) is an imminent hazard to life or property, and the hazard cannot reasonably be mitigated without removing the tree, in whole or in part; or (iii) is diseased and restoration to sound condition is not practicable or the disease may be transmitted to other trees and endanger their health. This report must be confirmed by the city arborist. The city administrator shall have the authority to determine whether such documentation is in order and may consider specific safety situations in light of potential hazards to life or property. In the case of an imminent hazard to life or property under subsection (ii), documentation may be submitted within 72 hours after the action is taken.

(2) In the course of performing emergency repairs to a road or water, wastewater, or drainage facilities, agents or contractors of the city may trim, prune or remove a protected tree as required to perform such work without first obtaining a tree removal permit. If such activities occur during normal business hours, the city shall first attempt to contact the ~~city arborist~~ City Development Officer to determine if the ~~city arborist~~ City Development Officer can provide immediate guidance and assistance. If such assistance is not immediately available, then the pruning or removal may occur in accordance with the requirements under chapter 18, article V of this Code.

(3) Any person who prunes or removes a protected tree under the provisions of this subsection shall, within 14 days of such action or as soon as practicable if there is a coinciding declaration of a state of emergency in the city, apply for a tree removal permit providing for replacement trees as required by this subdivision. The application shall include photographs or other documentation to demonstrate the requisite clear and immediate danger. The ~~city arborist~~ City Development Officer will evaluate the information to determine whether a clear and immediate danger existed. A failure to submit an application or a failure to submit information demonstrating the clear and immediate danger shall constitute a violation of this subdivision.

(c) The requirements of this subdivision apply to trees on public and private property. To the extent of conflict with another section of the Code, this subdivision applies.

compliance with the requirements of this subsection

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Sec. 107-374. Application for protected tree removal and tree removal permits.

- (a) An applicant may request a tree removal permit application from the city through the City's application platform located on the City's website. ~~by phone, U.S. mail, fax, email or in person.~~
- (b) An application for removal of a protected tree located on public property, a right-of-way or a public easement may be submitted by:
 - (1) An agent of the city, a public utility, or another political subdivision with the authority to install the public facilities and perform the work necessitating the removal of the protected tree; or
 - (2) The owner of the property adjoining the site of the protected tree.
- (c) An application for removal of a protected tree on private property may be submitted by or on behalf of the owner of the property on which the tree is located.
- (d) An application for removal of one or more protected tree(s) must be submitted to the city secretary and approved prior to removal of the protected tree. If the application is approved as provided for in this subdivision, a permit shall be issued indicating each protected tree that is approved for removal and indicating the location(s) and size(s) of any required replacement trees and the dates by which replacement trees must be planted. ~~No tree removal permit shall be issued unless an approved building permit is in place, which includes a detailed building footprint. Any permit application for tree removal must be accompanied by documentation confirming the issuance of the building permit.~~
- (e) An application that proposes removal of a protected tree shall include the required permit application fee.
- (f) An application for removal of a protected tree shall include any proposal for type(s) and location(s) of replacement trees on a site plan of affected property(s).
- (g) A permit for removal of a protected tree expires on the earlier of either two years after its effective date, or upon removal of the protected tree except that if any building permit issued for the associated property expires or is revoked for any reason, the permit for removal of a tree shall be revoked as well. Subject to applicable expiration, a permit for removal of tree(s) is transferable to a subsequent owner of the affected property, provided that any obligation in the permit with respect to replacement trees is assumed by the transferee.

Commented [NS4]: Remove because it creates an issue if seeking to remove a tree but not building a house

shouldn't the permit remain in effect due to conditions in the permit such as replacement trees/ maintenance of replacement trees - ?

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Sec. 107-375. Conditions for approval.

- (a) ~~If the a protected tree is removed from a required yard, located within a yard line and property line setback area and the total width of the setback area within the yard line and the property line is greater than ten feet or greater from the edge of a property, the protected tree shall be replaced with a total of three replacement trees that may must include a selection of replacement trees under subsections 107-371(a), (d)(1) and (d)(2), and shall include at least one replacement trees under subsection 107-371 (d)(2).~~
- (b) ~~If the Each protected tree removed from an area not within a required yard is not located within an area specified in subsection 107-375(a), the protected tree shall be replaced by one replacement tree under either subsection 107-371(d)(1) or subsection 107-371(d)(2).~~
- (c) ~~For protected trees removed from within 20 feet of an above-ground power, cable, or telephone line the species selected from Sec 107-371 (c) (1) may shall be used for replacement.~~
- ~~(e)(d) If the protected tree trunk straddles an area specified in subsection 107-375(a), the protected tree is deemed to be in the area specified in subsection 107-375(a) if more than half of the diameter of the tree is within the area specified in subsection 107-375(a). If a protected or heritage tree straddles the boundary between the yard and buildable area permitted building footprint area, it shall be considered removed from the yard area if 25% or more of the trunk diameter is in the yard area.~~
- (d)(e) ~~If the city arborist City Development Officer determines under subsection 107-373(b)(3) that an emergency existed at the time of removal that necessitated expedited removal and an applicant provides documentation from a certified arborist that a protected tree is diseased, dead, or poses an imminent or immediate threat to persons or property due to natural causes only and the protected tree falls under subsection 107-375(a), the city arborist may reduce the replacement tree requirement to one replacement tree under either subsection 107-371(d)(1) or subsection 107-371(d)(2).~~
- (e)(f) ~~If the city arborist City Development Officer determines that an applicant provides sufficient documentation from a certified arborist that a protected tree is diseased, dead, or poses an imminent or immediate threat to persons or property due to natural causes only, and also not as a result of intentional bleaching, root cutting, or pruning more than 25 percent of the canopy, and that the certified arborist has documented at least two prior actions performed by the certified arborist within the~~

should this be "buildable area"

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previous three years to mitigate the condition, the ~~city arborist~~ City Development Officer may reduce or waive the replacement tree requirement for the protected tree and reduce or waive the tree replacement application fee.

(f)(g) If a protected tree is required to be removed under section 18-209, the ~~city arborist~~ City Development Officer may reduce or waive the replacement tree requirement for the protected tree and reduce or waive the tree replacement application fee.

(g)(h) The mayor may act to waive the replacement tree requirement under this subsection 107-374(d) for a storm event, wildfire or other calamity that causes widespread or costly damage to multiple protected trees throughout the city.

(h)(i) For a permit filed with an application for development of any improvements or structures, if the density of protected trees in an area described in subsection 107-375(b) is greater than seven protected trees, the number of replacement trees required under subsection 107-375(b) for a removal from such area is capped at seven replacement trees, at least three of which shall meet the requirements of subsection 107-371(d)(2).

and/or (i)(j) If a protected tree has a trunk on a first property and CRZ roots ~~and canopy that~~ extend into a second property, the owner of the second property is required to obtain a tree removal permit for removal of the protected tree prior to performing any actions that constitute removal under subsection 107-371(e) on the second property. For purposes of determining removal under this subsection for 107-371(e), damage to the root system is assessed within the area that is a number of feet in diameter from the outer edge of the tree trunk at four and one-half feet from the ground based on a ratio of one foot for each inch of diameter of the tree trunk. If the actions by the owner of the second property as to the protected tree trigger a requirement for the owner of the first property to apply for a tree removal permit for the protected tree, the application review fee as to the protected tree on the first property is waived.

(k) Replacement of a Heritage Tree permitted to be removed including a Heritage Tree within the ~~from a yard area or a permitted building footprint~~ buildable area must be replaced with one tree 5 inches in diameter, or more, for every 12 inches in diameter of the removed tree. For example: 24 inches = 2 five-inch diameter trees, 36 inches = 3 trees, etc. to be replaced. The replacement trees must be of a species listed in subsection 107-371(a). An exception to these mitigation requirements may be granted by the City Development Officer, after consulting with the City Arborist, and with the approval of the Zoning Board of

Commented [NS5]: Adjust due to concerns that homeowners may be unfairly penalized for tree deaths that were not the homeowners fault.

[107-374(d) does not address replacement]

Does this mean special exception or a variance must be requested? If so, why also require arborist/building official approval?

409 Adjustment, if the applicant demonstrates: (1) the existing tree
 410 canopy would prohibit the growth of these replacement tree(s);
 411 or (2) the required replacement trees to be installed would have
 412 to be planted under the canopy of an existing tree.

413 **Sec. 107-376. Development application requirements.**

- 414 (a) An application for a building permit must:
- 415 (1) Include a tree survey and protection plan of all existing
 - 416 trees on the property that are at least 12 inches in diameter
 - 417 measured four and one-half feet above the ground, including an indication of the CRZ of these trees.
 - 418
 - 419 (2) Include a grading and tree protection plan for protecting
 - 420 all protected trees that are not approved for removal. The
 - 421 protection plan submitted for these trees must include
 - 422 actions necessary for the best chance of survival of these
 - 423 protected trees, including adequate watering before,
 - 424 during and after construction until a certificate of
 - 425 occupancy is granted.
 - 426 (3) Demonstrate that the design will preserve the existing
 - 427 natural character of the landscape as to any protected trees
 - 428 not approved for removal; and
 - 429 (4) Include a tree removal permit application with required
 - 430 fees for review of each proposed removal of a protected
 - 431 tree.
 - 432 (b) ~~The building official~~ City Development Officer may not release
 - 433 or renew a building permit until ~~the city arborist issues a tree~~
 - 434 ~~removal permit for each protected tree proposed to be removed~~
 - 435 ~~has been submitted. While the tree removal permit and the~~
 - 436 ~~building permit may be processed and approved concurrently, the~~
 - 437 ~~tree removal permit shall not be approved prior to approval of the~~
 - 438 ~~building permit, including the approval of the building footprint.~~

and which of these trees are heritage trees.

this clause (not necessary)

439 **Sec. 107-377. Administrative variance.**

- 440 (a) ~~The city council may grant an administrative variance from the~~
- 441 ~~requirements of this division if the city council determines by a~~
- 442 ~~simple majority that owing to special conditions pertaining to the~~
- 443 ~~affected property, literal enforcement of the provisions of this~~
- 444 ~~division will result in unnecessary hardship, and the granting of~~
- 445 ~~the variance will not be contrary to the public interest.~~
- 446 (b) ~~In considering any proposed variance, the following rules shall~~
- 447 ~~be observed:~~

- 448 ~~(1) The applicant for the variance must present to the city council a~~
- 449 ~~set of plans prepared by a certified arborist setting out the~~
- 450 ~~applicant's proposal and the nature of the proposed variance;~~
- 451 ~~(2) The proposed variance may not unreasonably affect any~~
- 452 ~~adjoining property or the general welfare of the community; and~~
- 453 ~~(3) The city council must find that the applicant did not create the~~
- 454 ~~condition necessitating the variance.~~
- 455 ~~(e) If the city council grants a variance under this subdivision, the~~
- 456 ~~city arborist may issue a tree removal permit with terms~~
- 457 ~~consistent with any terms and conditions of the granted variance.~~

458 **Sec. 107-3778. Replacement procedure.**

- 459 (a) Whenever replacement trees are required by the terms of this
- 460 subdivision, the owner shall submit to the ~~city arborist~~ City
- 461 Development Officer for approval a replacement site plan
- 462 showing the locations, species and sizes of all replacement trees
- 463 and vegetation for final approval by the ~~city arborist~~ City
- 464 Development Officer. If during installation, the owner is unable
- 465 to conform to the approved replacement site plan because
- 466 conformance is not feasible due to subsurface conditions that
- 467 could not reasonably have been foreseen that make the viability
- 468 of the tree in the planned location unlikely, then the owner must
- 469 submit an amended site plan to the ~~city arborist~~ City
- 470 Development Officer within seven days of the discovery of
- 471 unforeseen subsurface conditions for approval by the ~~city arborist~~
- 472 City. An amended site plan must provide for no fewer
- 473 replacement trees or cumulative size of replacement trees than
- 474 provided in the originally approved replacement plan.
- 475 (b) Installation of the replacement trees must be completed within
- 476 the time period designated by the ~~city arborist~~ City Development
- 477 Officer in the tree removal permit, however, in no event will the
- 478 time period be longer than one year, however this time period is
- 479 abated while a property is under construction where replacement
- 480 trees are required.
- 481 (c) The owner shall notify the ~~city arborist~~ City Development Officer
- 482 upon completion of the installation. If more than one protected
- 483 tree has been replaced, the city arborist may then inspect for
- 484 compliance with the approved replacement plan.
- 485 (d) All replacement trees must survive at least three years. The City
- 486 Development Officer shall track all replacement trees, so that at
- 487 three years post planting, their survival and health can be
- 488 assessed, consulting with an arborist if necessary. The city
- 489 arborist City Development Officer may contact the owner during
- 490 this three year period to arrange for a site visit ~~by the city arborist~~

491 in order to confirm the replacement trees have survived.
492 Replacement trees that do not survive for three years must be
493 removed and replaced with similar species and sized trees.

494 (e) The owner of property from which the removal of one or more
495 protected trees was permitted shall arrange for the transferee(s)
496 of such property to submit to the city secretary a written transfer
497 and assumption by such transferee(s) of the permit and all
498 obligations of such permit with respect to required replacement
499 trees, if all such obligations have not been satisfied at the time of
500 transfer of the property.

501 **Sec. 107-3789. Violations/penalties.**

502 (a) It shall be an offense for a person:

503 (1) To fail to perform an act required by the provisions of this
504 subdivision;

505 (2) To fail to timely comply with any term of a permit issued
506 pursuant to this division, including terms regarding the
507 planting and maintenance of required replacement trees;

508 (3) To hire, engage, or permit any person ~~engaged in the~~
509 ~~business tree planting, maintenance, or removal~~ to perform
510 ~~such services~~ on property in the city without a permit
511 issued by the city pursuant to section 18-217 of this Code;

512 (4) Except as expressly allowed pursuant to this subdivision,
513 to remove or to cause the removal of a protected or heritage
514 tree without first obtaining a permit therefor;

515 (5) To transfer property from which the removal of a protected
516 heritage tree has been permitted if all obligations with
517 respect to replacement trees pursuant to the permit for such
518 removal are not then fulfilled unless the transferee of the
519 property agrees in a writing submitted to the city secretary
520 to assume such permit and all obligations with respect to
521 the planting and maintenance of required replacement
522 trees;

523 (6) To fail to submit an application for a permit as required
524 pursuant to ~~subsection (b) of this section or pursuant to~~
525 ~~subsection 107-373(b)(3); or~~

526 (7) To fail to submit photographs or other documentation to
527 demonstrate a requisite clear and immediate danger
528 pursuant to subsection 107-373(b)(3) in connection with
529 an unpermitted removal of a protected or heritage tree.

530 (b) An offense shall constitute a Class C misdemeanor punishable by
531 a fine not to exceed \$500.00. ~~An offense committed intentionally,~~

*tree planting,
maintenance
or removal
of trees,*

*→ [107-373 (b) (3) addresses
only emergency pruning
or removal]*

532 ~~knowingly, recklessly, or with criminal negligence shall be~~
 533 ~~punishable by a fine not to exceed \$2000.00 per offense.~~ Each
 534 protected or heritage tree removed in violation of this division
 535 shall constitute a separate offense, and a failure to plant and
 536 maintain each replacement tree shall constitute a separate
 537 offense. Each day a violation continues shall constitute a separate
 538 offense.

539 (c) The owner of affected property and each person who causes or
 540 directs another person to remove a protected or heritage tree
 541 without a permit shall immediately submit an application for a
 542 permit pursuant to this subdivision, including a proposal for the
 543 provision of replacement tree(s) in compliance with this
 544 subdivision.

545 (d) The building official shall issue a stop work order in connection
 546 with any permitted development of the property from which a
 547 protected or heritage tree is removed upon the occurrence of a
 548 violation of this subdivision or any term of a permit issued
 549 pursuant to this subdivision.

550 (e) No certificate of occupancy shall be issued for a building or other
 551 structure that is not then in compliance with any permit issued
 552 pursuant to this subdivision for removal of a protected tree.
 553

554 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with
 555 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all
 556 other provisions of the ordinances of the City of Rollingwood not in conflict with the
 557 provisions of this ordinance shall remain in full force and effect.

558 **SECTION 4.** Should any sentence, paragraph, sub-article, clause, phrase or section of this
 559 ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not
 560 affect the validity of this ordinance as a whole, or any part or provision thereof other than
 561 the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity
 562 of the Code of Ordinances as a whole.

563 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
 564 the publication of the caption, as the law and charter in such cases provide.

565 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of
 566 Rollingwood, Texas, on the _____ day of _____, 2024
 567 5.

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 569
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573 ATTEST:

574

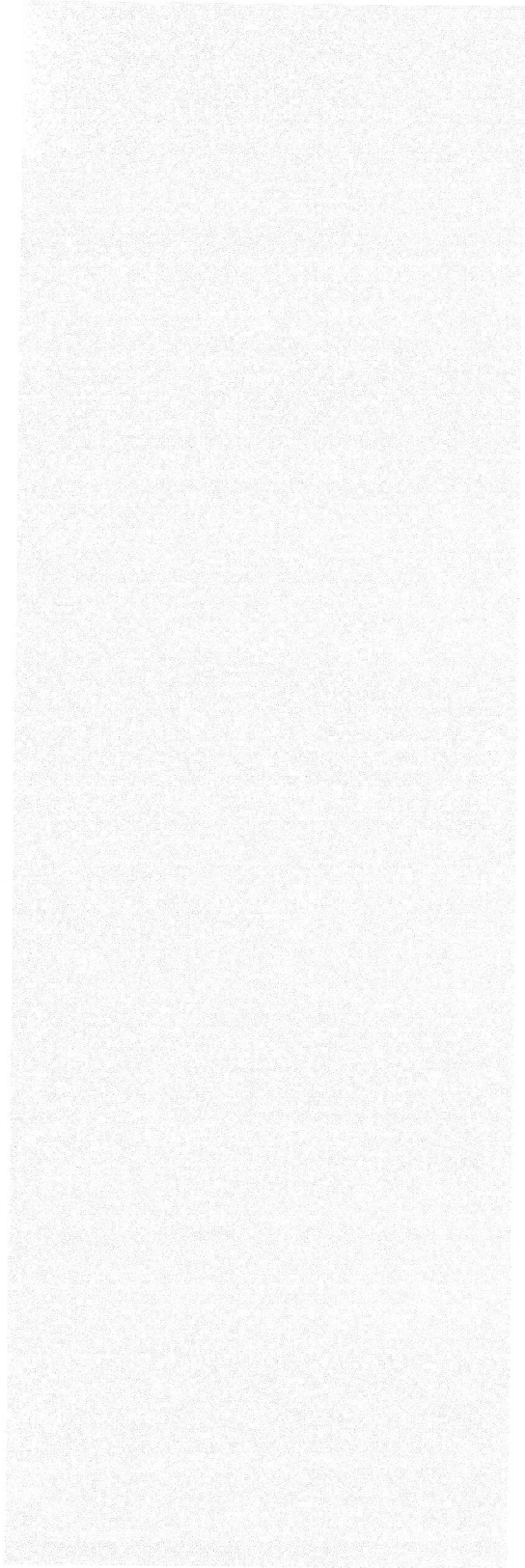
575

576 _____
Makayla Rodriguez, City Secretary

577

Gavin Massingill, Mayor

DRAFT



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1 **ORDINANCE NO. 2025-XX-XX-XX**

2 **AN ORDINANCE AMENDING CHAPTER 107 OF THE CITY OF**
3 **ROLLINGWOOD’S CODE OF ORDINANCES RELATED TO**
4 **RESIDENTIAL TREE CANOPY AND LANDSCAPE**
5 **MANAGEMENT, PROVIDING FOR SEVERABILITY AND AN**
6 **EFFECTIVE DATE.**

7 **WHEREAS**, the City of Rollingwood is a General Law Type A City under the
8 statutes of the State of Texas; and

9 **WHEREAS**, the Texas Local Government Code Chapter 211 provides authority to
10 regulate land for residential purposes; and

11 **WHEREAS**, the City Council of the City of Rollingwood (“City Council”) finds
12 that proper landscaping and tree canopies management provide critical environmental
13 benefits, including improved air quality, reduced urban heat island effect, enhanced
14 biodiversity, and stormwater management. The preservation and expansion of tree
15 canopies contribute to the overall health and sustainability of urban ecosystems; and

16 **WHEREAS**, the City Council finds and determines that proper landscaping and
17 trees play a vital role in enhancing public health and well-being by promoting mental
18 health, providing recreational opportunities, and reducing noise pollution. The presence of
19 mature trees and well-maintained green spaces is associated with improved quality of life
20 for residents; and

21 **WHEREAS**, the City Council finds and declares that heritage trees, which are of
22 significant age, size, or historical importance, represent irreplaceable cultural and historical
23 assets. These trees contribute to the city’s identity and historical character, offering
24 aesthetic and educational value to current and future generations; and

25 **WHEREAS**, the Comprehensive Residential Code Review Committee (the
26 “CRCRC”) was appointed, among other issues, to study the need for amendments to the
27 City’s tree canopy and landscape regulations in residential areas; and

28 **WHEREAS**, the CRCRC has made recommendations consistent with the amended
29 regulations herein; and

30 **WHEREAS**, the CRCRC, the Planning and Zoning Commission and the City
31 Council have held public meetings and/or hearings and received public input regarding the
32 proposed amendments.

33 **NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY**
34 **OF ROLLINGWOOD, TEXAS, THAT:**

35 **SECTION 1.** All the above premises are hereby found to be true and correct legislative
36 and factual findings of the City Council and are hereby approved and incorporated into the
37 body of this Ordinance as if copied in their entirety.

38 **SECTION 2.** Code Amendment. The following sections of the Rollingwood Code of
39 Ordinances are hereby amended as follows with ~~strike-throughs~~ being deletions from the
40 Code and underlines being additions to the Code:

41 The title to Chapter 107, Division 10, Subdivision 3 is hereby amended to read as follows:

42 **Subdivision 2. Residential Landscape and Tree Canopy Management**

43 **Sec. 107-369. Purpose.**

44 (a) The tree code regulations protect the health, safety, and general
45 welfare of the citizens of the city. In doing so, the appearance of
46 the city is enhanced and important ecological, cultural, and
47 economic resources are protected for the benefit of the city's
48 residents, businesses, and visitors.

49 (b) Because the city experiences frequent drought conditions, these
50 regulations are also intended to encourage low water demanding
51 landscapes (Xeriscapes) through the use of native and adapted
52 low water use plants from the Austin Grow Green Guide found
53 on the City of Austin Website. The planting of turfgrass on less
54 than 50% of the total landscaped areas, with that turf grass
55 preferably having summer dormancy capabilities such as Buffalo
56 grass, Zoysia grass, or non-seeding varieties of Bermuda grass is
57 also encouraged.

58 (c) It is the intent of these regulations that site plan and project
59 design will preserve the existing natural character of the
60 landscape and the retention of protective trees as much as
61 possible.

62 ~~(b)(d)~~ The sections within this subdivision address trees in both
63 development and non-development situations and seek to
64 enhance the quality of the tree canopy and optimize the benefits
65 that trees provide.

66 ~~(e)(e)~~ For development situations, additional requirements to this
67 subdivision are designated in [section] 107-376.

68 **Sec. 107-370. Applicability.**

69 This subdivision applies to property in the residential zoning
70 district and to any other property to which section 107-341 of this
71 Code does not apply.

72 **Sec. 107-371. Definitions.**

73 In this subdivision:

- 74 (a) *Protected species* means:
75 (1) Ash, Texas

- 76 (2) Cypress, Bald
77 (3) Elm, American
78 (4) Elm, Cedar
79 (5) Madrone, Texas
80 (6) Maple, Bigtooth
81 (7) All Oaks
82 (8) Pecan
83 (9) Walnut, Arizona
84 (10) Walnut, Eastern Black
- 85 (b) *Protected tree* means a tree that has a trunk with a diameter of 12
86 inches or more, measured four and one-half feet above ground,
87 and is one of the protected species;
- 88 (c) *Replacement species* means:
- 89 (1) For trees planted within 20 feet of an above-ground
90 power, cable, or telephone line:
- 91 a. Anacacho Orchid Tree
92 b. Common Tree Senna
93 c. Crape Myrtle (dwarf)
94 d. Desert Willow
95 e. Evergreen Sumac
96 f. Eve's Necklace
97 g. Flameleaf Sumac
98 h. Goldenball Leadtree
99 i. Mexican Buckeye
100 j. Mexican Plum
101 k. Possumhaw Holly
102 l. Rough Leaf Dogwood
103 m. Texas Mountain Laurel
104 n. Texas Persimmon
105 o. Texas Pistache
106 p. Texas Redbud
107 q. Wax Myrtle
108 r. Yaupon Holly
109 s. Cherry Laurel
- 110 (2) For all other trees planted within a property, a protected
111 species.
- 112 (d) *Replacement tree* means:

113 (1) For the replacement species listed in subsection (c)(1), a tree
114 at least eight feet high when planted, which shall be
115 maintained in a healthy condition after planting;

116 (2) For the replacement species listed in subsection (c)(2), a tree
117 with a diameter equal to not less than one-fourth the diameter
118 of the protected tree it replaces up to a maximum diameter of
119 ~~six~~ five inches, which shall be maintained in a healthy
120 condition after planting. The diameter of protected and
121 replacement trees shall be measured four and one-half feet
122 above the ground when planted.

123 (e) Heritage tree means a Protected Tree of a protected species,
124 having a diameter of 24 inches or more, measured 4½ feet above
125 natural grade. To determine the diameter of a multi-trunk tree,
126 measure all the trunks; add the total diameter of the largest trunk
127 to ½ the diameter of each additional trunk. A total diameter of
128 24” or higher for a multi-trunk tree is a Heritage tree.

129 (f) Critical root zone (“CRZ”) means the area around and under a
130 tree having a radius of one foot per inch of diameter from the
131 trunk of the tree outwards and twenty-four inches in depth. For
132 example, for a tree having a 10-inch diameter, the critical root
133 zone is 10 feet out from the trunk and twenty-four inches deep.

134 (g) Removal means an intentional act that causes or may be
135 reasonably expected to cause a tree to die, including:

- 136 (1) Uprooting;
- 137 (2) Severing the main trunk;
- 138 (3) Damaging the root system, including, but not limited to:
 - 139 a. Adjusting the grading of a lot to cover or uncover
 - 140 a tree trunk or root system to the extent that the
 - 141 adjusted grading causes or may be reasonably
 - 142 expected to cause the tree to die; or
 - 143 b. Placing fixtures over the root system to the extent
 - 144 that the placement of the fixtures causes or may be
 - 145 reasonable expected to cause the tree to die.

146 (4) Construction or disturbance that shall occur within an area
147 that constitutes more than 50 percent of the total Critical root
148 zone (“CRZ”) and ½ the radial distance of the CRZ for each
149 tree being preserved, including Protected Trees and Heritage
150 Trees. Flatwork, decking, or similar construction is permitted
151 within the CRZ, and such work shall be approved and shall
152 not be classified as removal.

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~~(5) If the proposed or actual protection of the CRZ before construction, during construction, and following construction does not meet the requirements of sec 101-256, then the tree shall require mitigation in accordance with the terms of this ordinance.~~

(5) Excessive pruning, including, but not limited to, pruning that exceeds 25 percent of the canopy of the tree.

(f)(h) *Certified City arborist* means an ISA certified arborist.

(i) *City Development Officer* means that individual designated by the City Administrator from time to time.

Sec. 107-372. Administration.

(a) A city arborist shall be appointed by the city council who shall coordinate with the City Development Officer when determined necessary ~~to assist in promulgating forms for use under this subdivision and to decide all applications for removal of a protected tree.~~

(b) ~~If an applicant requests a variance as permitted under this subdivision, the city arborist shall direct the request to the city council and make a recommendation to the city council whether to approve the variance request.~~

(e)(b) The list of eligible protected tree species under subsection 107-371(a) and the list of eligible replacement tree species under [subsection] 107-371(c) may be supplemented by approval of the city council, in consultation with the city arborist. ~~Or as provided by subsection (e).~~

(d)(c) All protected trees and heritage trees removed from a lot should~~shall~~ be replaced on that lot unless a written permission is submitted to the City from an adjacent lot owner to replant on the adjacent lot. ~~An applicant may satisfy a tree replacement requirement by planting the required replacement tree(s) on the property affected by the protected tree removal, or on one or more other property(s) approved by the arborist or other designated agent of the city if:~~

(1) ~~The benefit to residents of the city would be as great as replacement on the property affected by the protected tree removal; and~~

(2) ~~The owner(s) of such other property(s) agree in writing to maintain the replacement trees in a healthy condition and replace same with like trees, as necessary as a result of a~~

Commented [AP1]: Removed “the tree shall be considered removed” as that seemed repetitive for the section this is placed in.

Commented [NS2]: Language added from the 2.19.2025 meeting from language provided by CRCRC member Jay Van Bavel.

193 death of such tree(s), for a period of not less than three
194 years.

195 (e) For purposes of subsections 107-372(c) and (d) the city and the
196 owner may consult with an academic organization, state agency,
197 nonprofit organization, or the city arborist to identify an area for
198 which tree planting will best address the science-based benefits
199 of trees and other reforestation needs of the municipality within
200 and outside of the city limits.

201 (f)(d) The city council shall provide for fees payable for review of
202 applications for permits and variances pursuant to this division.

203 **Sec. 107-373. Removal of protected trees.**

204 (a) A person may not remove a protected tree without a tree removal
205 permit for the removal and compliance with the terms of this
206 subdivision.

207 (1) During removal of protected trees the tree removal permit
208 shall be displayed on the construction board for the site ~~in~~
209 ~~present~~ or otherwise displayed on a sign within the first
210 five feet of the front yard ~~setback~~ and if the house is not
211 under construction the permit for tree removal shall be
212 placed on the dashboard of the permitted vendor's vehicle.

213 (2) Removal of a Heritage tree in required yard space is
214 prohibited unless a Heritage Tree Removal Special
215 Exception is granted by the Board of Adjustment upon a
216 finding that: (i) ~~all~~ reasonable efforts have been made to
217 avoid removing the tree, (ii) the location of the tree
218 precludes all reasonable access to the property or all
219 reasonable use of the property, and (iii) removal of the tree
220 is not based on a condition caused by the method or design
221 chosen by the applicant to ~~develop~~ the property. A
222 Heritage Tree Removal Special Exception provided for in
223 this code will not be required for Heritage Trees removed
224 from the ~~permitted building footprint buildable~~ area but
225 such removal ~~is~~are subject to the tree removal permitting
226 and replacement regulations provide for in this Code.

227 (b) Emergency pruning or removal. Notwithstanding subsection 107-
228 373(a), a person may perform emergency pruning or removal of
229 a protected tree as follows:

230 (1) ~~When the condition or location of a protected tree presents~~
231 ~~a clear and immediate danger to a structure or to the health~~
232 ~~and safety of the public, the hazardous portion of the~~
233 ~~protected tree may be removed without first obtaining a~~
234 ~~required tree removal permit. Upon the report of a certified~~
235 ~~arborist hired by the property owner that a heritage tree is~~

Commented [NS3]: Section 107-373(a)(2) prohibits the removal of a heritage tree unless a special exception is granted. This section should be reviewed and modified to address concerns about the removal of heritage trees and the special exception process.

236 either: (i) dead; (ii) is an imminent hazard to life or
 237 property, and the hazard cannot reasonably be mitigated
 238 without removing the tree, in whole or in part; or (iii) is
 239 diseased and restoration to sound condition is not
 240 practicable or the disease may be transmitted to other trees
 241 and endanger their health. This report must be confirmed
 242 by the city arborist. The city administrator shall have the
 243 authority to determine whether such documentation is in
 244 order and may consider specific safety situations in light
 245 of potential hazards to life or property. In the case of an
 246 imminent hazard to life or property under subsection (ii),
 247 documentation may be submitted within 72 hours after the
 248 action is taken.

249

250 (2) In the course of performing emergency repairs to a road or
 251 water, wastewater, or drainage facilities, agents or
 252 contractors of the city may trim, prune or remove a
 253 protected tree as required to perform such work without first
 254 obtaining a tree removal permit. If such activities occur
 255 during normal business hours, the city shall first attempt to
 256 contact the ~~city arborist~~ City Development Officer to
 257 determine if the ~~city arborist~~ City Development Officer can
 258 provide immediate guidance and assistance. If such
 259 assistance is not immediately available, then the pruning or
 260 removal may occur in accordance with the requirements
 261 under chapter 18, article V of this Code.

262 (3) Any person who prunes or removes a protected tree under
 263 the provisions of this subsection shall, within 14 days of
 264 such action or as soon as practicable if there is a coinciding
 265 declaration of a state of emergency in the city, apply for a
 266 tree removal permit providing for replacement trees as
 267 required by this subdivision. The application shall include
 268 photographs or other documentation to demonstrate the
 269 requisite clear and immediate danger. The ~~city arborist~~ City
 270 Development Officer will evaluate the information to
 271 determine whether a clear and immediate danger existed. A
 272 failure to submit an application or a failure to submit
 273 information demonstrating the clear and immediate danger
 274 shall constitute a violation of this subdivision.

275 (c) The requirements of this subdivision apply to trees on public and
 276 private property. To the extent of conflict with another section of
 277 the Code, this subdivision applies.

278 **Sec. 107-374. Application for protected tree removal and tree removal**
279 **permits.**

280 (a) An applicant may request a tree removal permit application from
281 the city through the City’s application platform located on the
282 City’s website. by phone, U.S. mail, fax, email or in person.

283 (b) An application for removal of a protected tree located on public
284 property, a right-of-way or a public easement may be submitted
285 by:

286 (1) An agent of the city, a public utility, or another political
287 subdivision with the authority to install the public facilities
288 and perform the work necessitating the removal of the
289 protected tree; or

290 (2) The owner of the property adjoining the site of the protected
291 tree.

292 (c) An application for removal of a protected tree on private property
293 may be submitted by or on behalf of the owner of the property on
294 which the tree is located.

295 (d) An application for removal of one or more protected tree(s) must
296 be submitted to the city secretary and approved prior to removal
297 of the protected tree. If the application is approved as provided
298 for in this subdivision, a permit shall be issued indicating each
299 protected tree that is approved for removal and indicating the
300 location(s) and size(s) of any required replacement trees and the
301 dates by which replacement trees must be planted. ~~No tree
302 removal permit shall be issued unless an approved building
303 permit is in place, which includes a detailed building footprint.
304 Any permit application for tree removal must be accompanied by
305 documentation confirming the issuance of the building permit.~~

306 (e) An application that proposes removal of a protected tree shall
307 include the required permit application fee.

308 (f) An application for removal of a protected tree shall include any
309 proposal for type(s) and location(s) of replacement trees on a site
310 plan of affected property(s).

311 (g) A permit for removal of a protected tree expires on the earlier of
312 either two years after its effective date, or upon removal of the
313 protected tree except that if any building permit issued for the
314 associated property expires or is revoked for any reason, the
315 permit for removal of a tree shall be revoked as well. Subject to
316 applicable expiration, a permit for removal of tree(s) is
317 transferable to a subsequent owner of the affected property,
318 provided that any obligation in the permit with respect to
319 replacement trees is assumed by the transferee.

Commented [NS4]: Remove because it creates an issue if seeking to remove a tree but not building a house

320 **Sec. 107-375. Conditions for approval.**

321 (a) If ~~the a~~ protected tree is ~~removed from a required yard, located~~
322 ~~within a yard line and property line setback area and the total~~
323 ~~width of the setback area within the yard line and the property~~
324 ~~line is greater than ten feet or greater from the edge of a property,~~
325 the protected tree shall be replaced with a total of three
326 replacement trees that ~~may~~ **must** include a selection of
327 replacement trees under subsections 107-371 ~~(a), (d)(1) and (d)(2),~~
328 ~~and shall include at least one replacement trees under subsection~~
329 ~~107-371 (d)(2).~~

330 (c) For protected trees removed from within 20 feet of an above-
331 ground power, cable, or telephone line the species selected from
332 Sec 107-371 (c) (1) ~~may~~ shall be used for replacement.

333 ~~(e)(d)~~ If the protected tree trunk straddles an area specified in
334 subsection 107-375(a), the protected tree is deemed to be in the
335 area specified in subsection 107-375(a) if more than half of the
336 diameter of the tree is within the area specified in subsection 107-
337 375(a). If a protected or heritage tree straddles the boundary
338 between the yard and ~~buildable area permitted building footprint~~
339 area, it shall be considered removed from the yard area if 25% or
340 more of the trunk diameter is in the yard area.

341 ~~(d)(e)~~ If the ~~city arborist~~ City Development Officer determines
342 under subsection 107-373(b)(3) that an emergency existed at the
343 time of removal that necessitated expedited removal or an
344 applicant provides documentation from a certified arborist that a
345 protected tree is diseased, dead, or poses an imminent or
346 immediate threat to persons or property due to natural causes only
347 and the protected tree falls under subsection 107-375(a), the city
348 arborist may reduce the replacement tree requirement to one
349 replacement tree under either subsection 107-371(d)(1) or
350 subsection 107-371(d)(2).

351 ~~(e)(f)~~ If the ~~city arborist~~ City Development Officer determines that an
352 applicant provides sufficient documentation from a certified
353 arborist that a protected tree is diseased, dead, or poses an
354 imminent or immediate threat to persons or property due to
355 natural causes only, and also not as a result of intentional
356 bleaching, root cutting, or pruning more than 25 percent of the
357 canopy, and that the certified arborist has documented at least two
358 prior actions performed by the certified arborist within the
359 previous three years to mitigate the condition, the ~~city arborist~~
360 City Development Officer may reduce or waive the replacement
361 tree requirement for the protected tree and reduce or waive the
362 tree replacement application fee.

Commented [N55]: Adjust due to concerns that homeowners may be unfairly penalized for tree deaths that were not the homeowners fault.

363 ~~(f)(g)~~ If a protected tree is required to be removed under section 18-
364 209, the ~~city arborist~~ City Development Officer may reduce or
365 waive the replacement tree requirement for the protected tree and
366 reduce or waive the tree replacement application fee.

367 ~~(g)(h)~~ The mayor may act to waive the replacement tree requirement
368 under this subsection 107-374(d) for a storm event, wildfire or
369 other calamity that causes widespread or costly damage to
370 multiple protected trees throughout the city.

371 ~~(h)(i)~~ For a permit filed with an application for development of any
372 improvements or structures, if the density of protected trees in an
373 area described in subsection 107-375(b) is greater than seven
374 protected trees, the number of replacement trees required under
375 subsection 107-375(b) for a removal from such area is capped at
376 seven replacement trees, at least three of which shall meet the
377 requirements of subsection 107-371(d)(2).

378 ~~(i)(j)~~ If a protected tree has a trunk on a first property and CRZ roots
379 and canopy that extend into a second property, the owner of the
380 second property is required to obtain a tree removal permit for
381 removal of the protected tree prior to performing any actions that
382 constitute removal under subsection 107-371(e) on the second
383 property. For purposes of determining removal under this
384 subsection for 107-371(e), damage to the root system is assessed
385 within the area that is a number of feet in diameter from the outer
386 edge of the tree trunk at four and one-half feet from the ground
387 based on a ratio of one foot for each inch of diameter of the tree
388 trunk. If the actions by the owner of the second property as to the
389 protected tree trigger a requirement for the owner of the first
390 property to apply for a tree removal permit for the protected tree,
391 the application review fee as to the protected tree on the first
392 property is waived.

393 ~~(k)~~ Replacement of a Heritage Tree permitted to be removed,
394 including a Heritage Tree within the -from a yard area or a
395 permitted building footprint- buildable area, must be replaced
396 with one tree 5 inches in diameter, or more, for every 12 inches
397 in diameter of the removed tree. For example: 24 inches = 2 five-
398 inch diameter trees, 36 inches = 3 trees, etc. to be replaced. The
399 replacement trees must be of a species listed in subsection 107-
400 371(a). An exception to these mitigation requirements may be
401 granted by the City Development Officer, after consulting with
402 the City Arborist, and with the approval of the Zoning Board of
403 Adjustment, if the applicant demonstrates: (1) the existing tree
404 canopy would prohibit the growth of these replacement tree(s);
405 or (2) the required replacement trees to be installed would have
406 to be planted under the canopy of an existing tree.

407 **Sec. 107-376. Development application requirements.**

- 408 (a) An application for a building permit must:
 - 409 (1) Include a tree survey and protection plan of all existing
 - 410 trees on the property that are at least 12 inches in diameter
 - 411 measured four and one-half feet above the ground;2
 - 412 including an indication of the CRZ of these trees.
 - 413 (2) Include a grading and tree protection plan for protecting
 - 414 all protected trees that are not approved for removal; The
 - 415 protection plan submitted for these trees must include
 - 416 actions necessary for the best chance of survival of these
 - 417 protected trees, including adequate watering before,
 - 418 during and after construction until a certificate of
 - 419 occupancy is granted.
 - 420 (3) Demonstrate that the design will preserve the existing
 - 421 natural character of the landscape as to any protected trees
 - 422 not approved for removal; and
 - 423 (4) Include a tree removal permit application with required
 - 424 fees for review of each proposed removal of a protected
 - 425 tree.
- 426 (b) ~~The building official~~ City Development Officer may not release
- 427 or renew a building permit until ~~the city arborist issues~~ a tree
- 428 removal permit for each protected tree proposed to be removed
- 429 has been submitted. While the tree removal permit and the
- 430 building permit may be processed ~~and approved~~ concurrently, the
- 431 tree removal permit shall not be approved prior to approval of the
- 432 building permit, including the approval of the building footprint.

433 **Sec. 107-377. Administrative variance.**

- 434 ~~(a) The city council may grant an administrative variance from the~~
- 435 ~~requirements of this division if the city council determines by a~~
- 436 ~~simple majority that owing to special conditions pertaining to the~~
- 437 ~~affected property, literal enforcement of the provisions of this~~
- 438 ~~division will result in unnecessary hardship, and the granting of~~
- 439 ~~the variance will not be contrary to the public interest.~~
- 440 ~~(b) In considering any proposed variance, the following rules shall~~
- 441 ~~be observed:~~
 - 442 ~~(1) The applicant for the variance must present to the city council a~~
 - 443 ~~set of plans prepared by a certified arborist setting out the~~
 - 444 ~~applicant's proposal and the nature of the proposed variance;~~
 - 445 ~~(2) The proposed variance may not unreasonably affect any~~
 - 446 ~~adjoining property or the general welfare of the community; and~~

- 447 ~~(3) The city council must find that the applicant did not create the~~
- 448 ~~condition necessitating the variance.~~
- 449 ~~(e) If the city council grants a variance under this subdivision, the~~
- 450 ~~city arborist may issue a tree removal permit with terms~~
- 451 ~~consistent with any terms and conditions of the granted variance.~~

452 **Sec. 107-3778. Replacement procedure.**

- 453 (a) Whenever replacement trees are required by the terms of this
- 454 subdivision, the owner shall submit to the ~~city arborist~~ City
- 455 Development Officer for approval a replacement site plan
- 456 showing the locations, species and sizes of all replacement trees
- 457 and vegetation for final approval by the ~~city arborist~~ City
- 458 Development Officer. If during installation, the owner is unable
- 459 to conform to the approved replacement site plan because
- 460 conformance is not feasible due to subsurface conditions that
- 461 could not reasonably have been foreseen that make the viability
- 462 of the tree in the planned location unlikely, then the owner must
- 463 submit an amended site plan to the ~~city arborist~~ City
- 464 Development Officer within seven days of the discovery of
- 465 unforeseen subsurface conditions for approval by the ~~city arborist~~
- 466 City. An amended site plan must provide for no fewer
- 467 replacement trees or cumulative size of replacement trees than
- 468 provided in the originally approved replacement plan.
- 469 (b) Installation of the replacement trees must be completed within
- 470 the time period designated by the ~~city arborist~~ City Development
- 471 Officer in the tree removal permit, however, in no event will the
- 472 time period be longer than one year, however this time period is
- 473 abated while a property is under construction where replacement
- 474 trees are required.
- 475 (c) The owner shall notify the ~~city arborist~~ City Development Officer
- 476 upon completion of the installation. If more than one protected
- 477 tree has been replaced, the city arborist may then inspect for
- 478 compliance with the approved replacement plan.
- 479 (d) All replacement trees must survive at least three years. The City
- 480 Development Officer shall track all replacement trees, so that at
- 481 three years post planting, their survival and health can be
- 482 assessed, consulting with an arborist if necessary. ~~The city~~
- 483 ~~arborist~~ City Development Officer may contact the owner during
- 484 this three year period to arrange for a site visit ~~by the city arborist~~
- 485 in order to confirm the replacement trees have survived.
- 486 Replacement trees that do not survive for three years must be
- 487 removed and replaced with similar species and sized trees.
- 488 (e) The owner of property from which the removal of one or more
- 489 protected trees was permitted shall arrange for the transferee(s)

490 of such property to submit to the city secretary a written transfer
 491 to and assumption by such transferee(s) of the permit and all
 492 obligations of such permit with respect to required replacement
 493 trees, if all such obligations have not been satisfied at the time of
 494 transfer of the property.

495 **Sec. 107-3789. Violations/penalties.**

- 496 (a) It shall be an offense for a person:
- 497 (1) To fail to perform an act required by the provisions of this
 498 subdivision;
 - 499 (2) To fail to timely comply with any term of a permit issued
 500 pursuant to this division, including terms regarding the
 501 planting and maintenance of required replacement trees;
 - 502 (3) To hire, engage, or permit any person engaged in the
 503 business tree planting, maintenance, or removal to perform
 504 such services on property in the city without a permit
 505 issued by the city pursuant to section 18-217 of this Code;
 - 506 (4) Except as expressly allowed pursuant to this subdivision,
 507 to remove or to cause the removal of a protected or heritage
 508 tree without first obtaining a permit therefor;
 - 509 (5) To transfer property from which the removal of a protected
 510 heritage tree has been permitted if all obligations with
 511 respect to replacement trees pursuant to the permit for such
 512 removal are not then fulfilled unless the transferee of the
 513 property agrees in a writing submitted to the city secretary
 514 to assume such permit and all obligations with respect to
 515 the planting and maintenance of required replacement
 516 trees;
 - 517 (6) To fail to submit an application for a permit as required
 518 pursuant to subsection (b) of this section or pursuant to
 519 subsection 107-373(b)(3); or
 - 520 (7) To fail to submit photographs or other documentation to
 521 demonstrate a requisite clear and immediate danger
 522 pursuant to subsection 107-373(b)(3) in connection with
 523 an unpermitted removal of a protected or heritage tree.
- 524 (b) An offense shall constitute a Class C misdemeanor punishable by
 525 a fine not to exceed \$500.00. ~~An offense committed intentionally,~~
 526 ~~knowingly, recklessly, or with criminal negligence shall be~~
 527 ~~punishable by a fine not to exceed \$2000.00 per offense.~~ Each
 528 protected or heritage tree removed in violation of this division
 529 shall constitute a separate offense, and a failure to plant and
 530 maintain each replacement tree shall constitute a separate

531 offense. Each day a violation continues shall constitute a separate
532 offense.

533 (c) The owner of affected property and each person who causes or
534 directs another person to remove a protected or heritage tree
535 without a permit shall immediately submit an application for a
536 permit pursuant to this subdivision, including a proposal for the
537 provision of replacement tree(s) in compliance with this
538 subdivision.

539 (d) The building official shall issue a stop work order in connection
540 with any permitted development of the property from which a
541 protected or heritage tree is removed upon the occurrence of a
542 violation of this subdivision or any term of a permit issued
543 pursuant to this subdivision.

544 (e) No certificate of occupancy shall be issued for a building or other
545 structure that is not then in compliance with any permit issued
546 pursuant to this subdivision for removal of a protected tree.

547

548 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with
549 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all
550 other provisions of the ordinances of the City of Rollingwood not in conflict with the
551 provisions of this ordinance shall remain in full force and effect.

552 **SECTION 4.** Should any sentence, paragraph, sub-article, clause, phrase or section of this
553 ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not
554 affect the validity of this ordinance as a whole, or any part or provision thereof other than
555 the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity
556 of the Code of Ordinances as a whole.

557 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
558 the publication of the caption, as the law and charter in such cases provide.

559 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of
560 Rollingwood, Texas, on the _____ day of _____, 2024

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Gavin Massingill, Mayor

567 ATTEST:

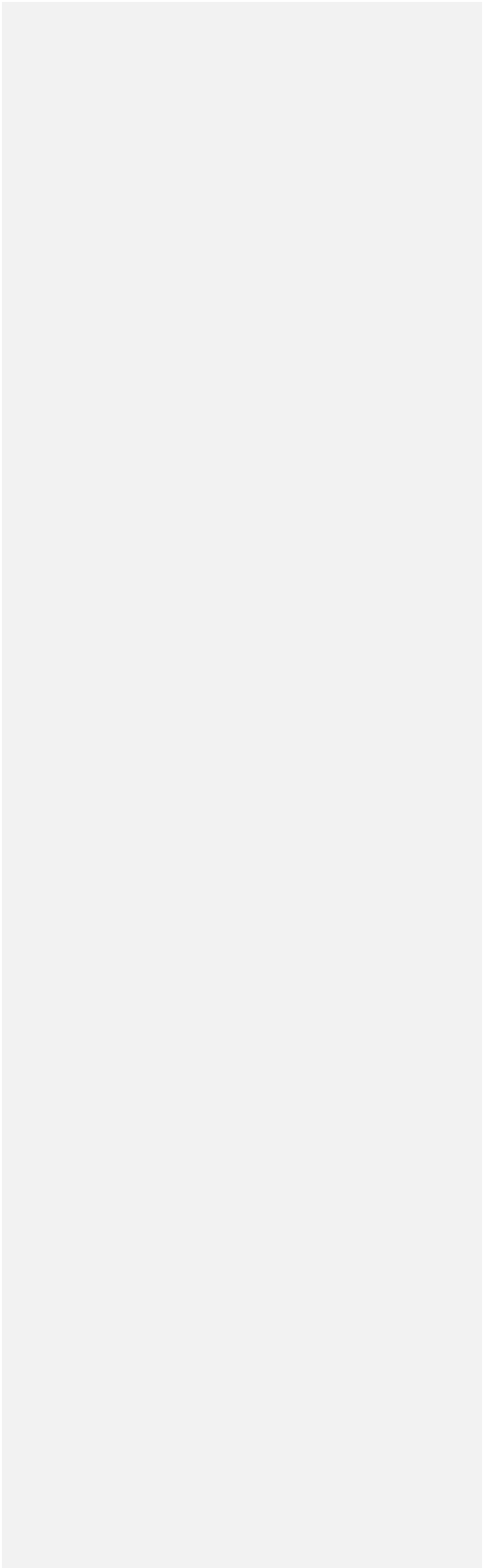
568

569 _____

570 Makayla Rodriguez, City Secretary

571

DRAFT



AGENDA ITEM SUMMARY SHEET

City of Rollingwood City Council

Meeting Date: March 19, 2025

Submitted By:

Staff

Agenda Item:

Discussion and possible action on amending Chapter 107 Sec. 107-76 (Minimum required depth and width of yards) related to Residential side yard projections

Description:

At the February 5, 2025 Planning and Zoning meeting, after the public hearing on an ordinance to amend Chapter 107 Sec. 107-76 (Minimum required depth and width of yards) related to Residential side yard projections a motion to recommend approval as drafted was made.

The motion carried with 5 in favor and 0 against.

At the February 19, 2025, City Council meeting, the public hearing was held on amending Chapter 107 Sec. 107-76 (Minimum required depth and width of yards) related to Residential side yard projections.

Catherine Horne, 5011 Timberline Drive, discussed setbacks and requested that City Council consider setback limits.

Council Member Brown explained that an ordinance regarding physical structures within setbacks will be discussed in the near future as well as amended the title of the draft ordinance

Council Member Brook Brown moved to change the title for the ordinance addressing side yard projections and that in line 4 of the proposed ordinance, the word “side” should be stricken because the impact of the ordinance is broader than just the side yard. Council Member Kevin Glasheen seconded the motion.

The motion carried with 3 in favor and 0 against.

Action Requested:

To consider the recommendation from Planning and Zoning regarding an ordinance to amend Chapter 107 Sec. 107-76 (Minimum required depth and width of yards) related to Residential side yard projections

Fiscal Impacts:

No fiscal impacts are anticipated at this time.

Attachments:

- Draft Ordinance regarding projections into yards in the residential zoning district (as approved by the P&Z and edit from 2.19.2025 Council meeting)

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ORDINANCE NO. 2025-03-19-13

AN ORDINANCE AMENDING CHAPTER 107, SECTION 107-76 OF THE CITY OF ROLLINGWOOD’S CODE OF ORDINANCES RELATED TO RESIDENTIAL YARD PROJECTIONS; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

WHEREAS, the Texas Local Government Code Chapter 211 provides authority to regulate the height, number of stories, and size of buildings and other structures; and

WHEREAS, the City Council of the City of Rollingwood (“City Council”) finds that residential neighborhoods are often characterized by their scale, form, and spacing between structures and that building projections that extend beyond established building envelopes can alter the aesthetic and functional character of these areas.; and

WHEREAS, the City Council finds and determines that building projections such as balconies, decks, and overhangs can impact the privacy of adjacent properties by overlooking private spaces, such as backyards and windows; and

WHEREAS, the City Council finds and determines that unregulated or poorly managed building projections can potentially affect property values by disrupting the visual coherence of a neighborhood or causing disputes between property owners; and

WHEREAS, the City Council finds and declares that regulating residential building projections is essential for preserving the community's character, protecting residents' privacy, promoting environmental sustainability, and ensuring equitable and sustainable growth. These findings form the basis for the proposed regulations, which will be implemented in accordance with applicable laws and community goals.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. Code Amendment. The following sections of the Rollingwood Code of Ordinances are hereby amended as follows with ~~strikethroughs~~ being deletions from the Code and underlines being additions to the Code:

Section 107-76 is amended as follows:

Sec. 107-76. – Minimum required depth and width of yards.

(e) Any building feature other than an eave or roof extension may not extend into any required yard more than a maximum of two feet. In addition, no building

37 feature other than an eave or roof extension may be closer than 10 feet from a
 38 property line. Eaves and roof extensions may ~~overhang~~ extend into any required
 39 side yard a maximum depth of 33 percent of the required side yard. Eaves and roof
 40 extensions may ~~overhang~~ extend into any required front or rear yard a maximum of
 41 five feet. ~~All other ordinary projections of building features typically used in~~
 42 ~~residential building construction, may overhang.~~

43 (f) Projections shall not contain habitable space, except for bay windows ten
 44 feet wide or less.

45 (g) ~~Chimneys may encroach into a required yard a maximum of two feet.~~

46 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with
 47 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all
 48 other provisions of the City of Rollingwood ordinances which are not in conflict with the
 49 provisions of this ordinance shall remain in full force and effect.

50 **SECTION 4.** Should any sentence, paragraph, sub-article, clause, phrase or section of this
 51 ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not
 52 affect the validity of this ordinance as a whole, or any part or provision thereof other than
 53 the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity
 54 of the Code of Ordinances as a whole.

55 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
 56 the publication of the caption, as the law and charter in such cases provide.

57 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of
 58 Rollingwood, Texas, on the _____ day of _____, 2025

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63 _____
 64 Gavin Massingill, Mayor

65 ATTEST:

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 67 _____
 68 Makayla Rodriguez, City Secretary

Memo regarding proposed new subsection to apply to public utility easements

In connection with recent development activity, questions have arisen as to what structures, if any, may be placed and what types of trees may be planted within a public utility easement.

To address these questions, a new subsection is proposed, to be added to Chapter 28 - "Streets, Sidewalks, and Other Public Places", Article II - "Construction in City Row" , Section 28-23 - "Construction Standards". The proposed new subsection would do the following:

1. Prohibit permanent structures from being placed within a public utility easement unless otherwise expressly allowed by the Code.
2. Require that trees planted within 20 feet of an "above-ground power, cable, or telephone line" or within 10 lateral feet of an "underground water line or other underground utility" be of the species specified in the Tree Protection ordinance as allowable for replacement within a public utility easement.
3. Require that trees planted within 10 lateral feet of an underground water line or other underground utility be installed with a root barrier at least 4 feet deep between the tree and the underground utility facility at a lateral distance of 5 feet from the utility.
4. Amend the title of Chapter 28, Article II to read: "Construction in City ROW and Public Utility Easements."

Proposed new subsection addressing protection of utility easements

1. Add a new subsection (r) to Code Section 28-23, to read as follows:

(q) Placement of all aboveground facilities in the public right-of-way or public utility easements must be approved in advance by the city. All aboveground facilities must be designed and installed to minimize the visual impact of the facilities on the surrounding property and the possibility of adverse impact to public safety and welfare. In addition, all aboveground facilities must be landscaped, bermed or attractively fenced in such a manner as to screen the facilities from view from adjacent streets and property owners. Landscaping, berms and fencing must be approved in advance by the city. For purposes of this subsection, the term "aboveground facilities" means equipment or structures that protrude above the natural grade or surface of the land, without regard to the existence of equipment or structural components below the natural grade or the surface of the land.

(r) To permit utilities to be efficiently constructed, maintained and restored, utility easements shall be kept clear of all permanent structures, whether above or below ground, unless such structure is otherwise expressly authorized by this Code to be placed within a public utility easement. To prevent interference with clearances necessary for overhead lines and to protect underground utilities from root interference, trees may not be planted within 20 feet of an above-ground power, cable, or telephone line, or within 10 lateral feet of an underground water line or other underground utility, unless of the species listed in Section 107-371(c)(1)(listing tree species allowed within 20 feet of an overhead utility). For any trees planted within 10 lateral feet of an underground water line or sewer line, root barriers must be installed between the tree and the water line or sewer line equipment with a minimum installation of 4 feet deep at five lateral feet from the utility facility.

~~(s)~~ The permittee, his contractors or subcontractors may not remove locate flags. Locate flags may not be removed from a location while facilities are being constructed.

~~(t)~~ Construction that requires pumping of water or mud shall be contained in accordance with city ordinances and federal and state law and the directives of the city.

2. Amend the title of Chapter 28, Article II to read as follows: "Construction in City Right of Way and Pubic Utility Easements."

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CITY OF ROLLINGWOOD, TEXAS
ORDINANCE NO. 2025-03-19-14

AN ORDINANCE OF THE CITY OF ROLLINGWOOD, TEXAS, AMENDING CHAPTER 28, ARTICLE II TO ADD A NEW SECTION TO SECTION 28-23 (CONSTRUCTION STANDARDS), RENUMBERING SECTION 28-23, AMENDING THE TITLE OF ARTICLE II; PROVIDING A SAVINGS CLAUSE, REPEALING CONFLICTING LAWS AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Rollingwood is a General Law Type A City under the statutes of the State of Texas; and

WHEREAS, the Texas Local Government Code authorizes a municipality to adopt regulations regarding rights of way and public utility easements; and

WHEREAS, the City Council hereby finds and determines that the amendments adopted herein are necessary to protect the city’s public utility easements and in the best interests of the community and its citizens; and

WHEREAS, the City has complied with all conditions precedent necessary to take this action.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD, TEXAS, THAT:

SECTION 1. All the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The City’s Code of Ordinances Chapter 28, Streets, Sidewalks and other Public Places is amended to revise the Title of Article II and Article II, Section 28-23 Construction Standards as follows:

Article II Construction in City Right of Way and Public Utility Easements

Sec. 28-23. Construction Standards

(r) ~~The permittee, his contractors or subcontractors may not remove locate flags. Locate flags may not be removed from a location while facilities are being constructed.~~ To permit utilities to be efficiently constructed, maintained and restored, utility easements shall be kept clear of all permanent structures, whether above or below ground, unless such structure is otherwise expressly authorized by this Code to be placed within a public utility easement. To prevent interference with clearances necessary for overhead lines and to

44 protect underground utilities from root interference, trees may not be planted within 20 feet
 45 of an above-ground power, cable, or telephone line, or within 10 lateral feet of an
 46 underground water line or other underground utility, unless of the species listed in Section
 47 107-371(c)(1)(listing tree species allowed within 20 feet of an overhead utility). For any
 48 trees planted within 10 lateral feet of an underground water line or sewer line, root barriers
 49 must be installed between the tree and the water line or sewer line equipment with a
 50 minimum installation of 4 feet deep at five lateral feet from the utility facility.

51
 52 (r-s) The permittee, his contractors or subcontractors may not remove locate flags. Locate
 53 flags may not be removed from a location while facilities are being constructed.

54
 55 (s-t) Construction that requires pumping of water or mud shall be contained in accordance
 56 with city ordinances and federal and state law and the directives of the city.
 57

58
 59 **SECTION 3.** All provisions of the ordinances of the City of Rollingwood in conflict with
 60 the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other
 61 provisions of the City of Rollingwood ordinances not in conflict with the provisions of this
 62 ordinance shall remain in full force and effect.
 63

64 **SECTION 4.** Should any sentence, paragraph, subdivision, clause, phrase or section of
 65 this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not
 66 affect the validity of this ordinance, or any part or provision thereof other than the part so decided
 67 to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances
 68 as a whole.
 69

70 **SECTION 5.** This ordinance shall take effect immediately from and after its passage and
 71 the publication of the caption, as the law and charter in such cases provide.
 72

73 **APPROVED, PASSED AND ADOPTED** by the City Council of the City of Rollingwood, Texas,
 74 on the _____ day of _____ 2025.
 75

76
 77 APPROVED:

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 80 _____
 81 Gavin Massingill, Mayor

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 83 ATTEST:

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 86 _____
 87 Makayla Rodriguez, City Secretary



Date: March 12, 2025
To: Mayor and Council Members of the City of Rollingwood
From: Makayla Rodriguez, City Secretary
Subject: City Administrator's Report

Financials – Highlights of the financials through the month of February 2025:

- As of February 28, 2025, 42% of the Fiscal Year has passed.
- Property taxes collected were up 14% from the amount collected in February 2024.
- Sales taxes collected were up 5% from the amount collected in February 2024.
- The Water Fund balance is currently at \$1,163,842. The General Fund balance is \$4,621,591.

Administration

We are pleased to welcome Alun Thomas as the new City Administrator for the City of Rollingwood. Alun joins us from the City of Santa Fe, Texas, bringing knowledge and experience in municipal leadership. We are confident that his expertise will greatly benefit our community, and we look forward to working with him. Alun officially began his role on March 3, 2025.

Utilities

As warmer weather approaches and Stage 2 water restrictions remain in effect, we strongly encourage residents to set up their [EyeOnWater](#) customer portal. This valuable tool allows you to efficiently manage and monitor your water usage, providing alerts to potential leaks so you can take immediate action and prevent costly repairs—particularly useful if you have upcoming travel plans.

To register, you will need your water account number. If you are unsure of your account number, please contact Veronica Hernandez at (512) 327-1838 (Opt. 4) or via email at vhernandez@rollingwoodtx.gov.

For more information and frequently asked questions about EyeOnWater:

<https://www.rollingwoodtx.gov/administration/page/eyeonwater-customer-portal>

Additional Resources:

YouTube video on how to set up an account: <https://www.youtube.com/watch?v=TuHRNSKvkdY>

PDF instructions to set up an account: <https://bit.ly/EOW-Instructions>

YouTube video on configuring account and setting up leak alerts:

<https://www.youtube.com/watch?v=RSW5FcB1nM0>

As of March 12, 2025, the EyeOnWater customer portal has a total of **181** accounts are registered within the system, totaling to 30% of the community.

Water CIP, Drainage Projects and Google Fiber

Construction activities are ongoing for Water CIP Bond Program Packages 1-4 and the Hubbard/Hatley/Pickwick and Nixon/Pleasant Drainage Projects. Updates on these projects and impacts on residents can be found on our city website, under the public notices section on the front page. This page “Updates – 2023/2024 Water System Improvements” will be kept up to date with project progress and milestones. A full schedule of all projects can also be found on this page and will be updated as the projects progress. Link: <https://bit.ly/RW-ProjectUpdates>

Alun can be reached by email at athomas@rollingwoodtx.gov and cell phone at (737) 218-8326. I am available at mrodriguez@rollingwoodtx.gov and cell phone at (737) 222-0096. Please let us know if you have any questions or concerns.

Best,

Makayla Rodriguez

City Secretary

Police Department Report-February 2025

Staffing	
Authorized Staff:	10
Current Staff:	6
Hours Worked For Comp:	25
Comp Hours Spent:	0
Vacation Hours Spent:	17
Sick Hours Spent:	40
Holiday Hours Worked:	16
Holiday Hours Not Worked :	24
Hours Worked For Overtime:	56
Total Hours Worked:	807

Possible Liabilities (PD Employees Only)	
Comp Pool Liability (Dollars):	\$ 14,694
Vacation Pool Liability (Dollars):	\$ 33,137
Total Sick Pool Liability (Dollars):	\$ 28,340
Total Possible Liabilities:	\$ 76,171

Fleet	
Vehicles Authorized:	5
Vehicles Operational:	4
Gasoline Used (gal):	252
Total Miles Driven:	2,466

Police Activity	
Calls for Service	
Calls Dispatched:	60
Self Assigned Calls:	58
Total Calls for Service:	118
Agency Assists:	36
Police Reports:	16
Theft/Burglary Reports:	3
Arrests	
Misdemeanor Arrests:	1
Felony Arrests:	1
Total Arrests:	2
Proactive Citizen Contacts:	7
Vehicle Accidents	
Minor Accidents:	1
Major Accidents:	1
Total Vehicle Accidents:	2

Ordinance Violations	
Construction:	4
Solicitation:	0
Noise:	0
Tree Related:	1
Animal Related:	0
Total Citations Issued	3
Total Warnings Issued	1
All Others:	0
Total Ordinance Violations:	5

Traffic Initiatives	
Location 1: Riley traffic from Zilker Park	
Citations/Warnings issued at this Location:	0
Location 2: Park Zone	
Citations/Warnings Issued at this Location:	15
Location 3: Bee Caves	
Citations/Warnings Issued at this Location:	61
Total Citations/Warnings issued during traffic initiatives:	76

Traffic Enforcement	
Total Citations issued:	68
Total Warnings issued:	38
Total Citations and Warnings:	106

Location of Traffic Stops	
City Roadways:	44
Bee Caves Road:	61
Total Traffic Stops:	105

Type of Violations	
Moving Violations:	95
Non-Moving Violations:	24
Total Violations:	119

Parking Violations	
Total Citations issued:	0
Total Warnings issued:	0
Total Citations and Warnings:	0

Chief's Blotter
<p>*Chief Munoz and Senior Corporal Cantu completed their FBI-LEEDA Trilogy Series in February 2025. The Trilogy consists of a three part series beginning with Supervisor Leadership, Command Leadership and Executive Leadership courses.</p> <p>*February 27, 2025, Mackenzie and Senior Corporal Cantu attended the Capital Area Council of Governments Police Academy to conduct a 30-minute recruitment presentation for the Rollingwood Police Department. Mackenzie and Senior Corporal Cantu will follow-up with the Academy director through email correspondence.</p>

Agency Name: ROLLINGWOOD POLICE DEPARTMENT
Reporting Date: 02/27/2025
TCOLE Agency Number: 453204

Chief Administrator: KRISTAL D. MUNOZ

Agency Contact Information:
Phone: (512) 328-1900
Email: kmunoz@rollingwoodtx.gov

Mailing Address:
403 NIXON DR
AUSTIN, TX 78746-5512

This Agency filed a full report

ROLLINGWOOD POLICE DEPARTMENT has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the ROLLINGWOOD POLICE DEPARTMENT from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the ROLLINGWOOD POLICE DEPARTMENT if the individual believes that a peace officer employed by the ROLLINGWOOD POLICE DEPARTMENT has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the ROLLINGWOOD POLICE DEPARTMENT who, after an investigation, is shown to have engaged in racial profiling in violation of the ROLLINGWOOD POLICE DEPARTMENT policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The ROLLINGWOOD POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in

Article 2-133(c), Code of Criminal Procedure during the reporting period.

Page 107

19.

Executed by: KRISTAL MUNOZ
Chief of Police

Date: 02/27/2025

Total stops: 949

Street address or approximate location of the stop

City street	529
US highway	0
County road	0
State highway	420
Private property or other	0

Was race or ethnicity known prior to stop?

Yes	0
No	949

Race / Ethnicity

Alaska Native / American Indian	10
Asian / Pacific Islander	76
Black	41
White	598
Hispanic / Latino	224

Gender

Female	315
Alaska Native / American Indian	5
Asian / Pacific Islander	25
Black	14
White	213
Hispanic / Latino	58
Male	634
Alaska Native / American Indian	5
Asian / Pacific Islander	51
Black	27
White	385
Hispanic / Latino	166

Reason for stop?

Violation of law	12
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	9

Hispanic / Latino	2
Existing knowledge	2
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	1
Moving traffic violation	713
Alaska Native / American Indian	5
Asian / Pacific Islander	69
Black	30
White	432
Hispanic / Latino	177
Vehicle traffic violation	222
Alaska Native / American Indian	5
Asian / Pacific Islander	7
Black	10
White	156
Hispanic / Latino	44
Was a search conducted?	
Yes	3
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	0
White	1
Hispanic / Latino	1
No	946
Alaska Native / American Indian	10
Asian / Pacific Islander	75
Black	41
White	597
Hispanic / Latino	223
Reason for Search?	
Consent	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0
Contraband	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Probable	3
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	0
White	1
Hispanic / Latino	1
Inventory	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Incident to arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Was Contraband discovered?

Yes	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
No	2
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	0
White	1
Hispanic / Latino	0

Did the finding result in arrest?

(total should equal previous column)

Yes	0	No	0
Yes	0	No	0
Yes	0	No	0
Yes	0	No	0
Yes	0	No	1

Disposition of contraband

Subs	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	1
Weapons	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Stolen property	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Result of the stop	
Verbal warning	0

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Written warning	404
Alaska Native / American Indian	5
Asian / Pacific Islander	26
Black	24
White	280
Hispanic / Latino	69
Citation	545
Alaska Native / American Indian	5
Asian / Pacific Islander	50
Black	17
White	318
Hispanic / Latino	155
Written warning and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Citation and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest based on	
Violation of Penal Code	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0

	Black	0
	White	0
	Hispanic / Latino	0
Violation of Traffic Law		0
	Alaska Native / American Indian	0
	Asian / Pacific Islander	0
	Black	0
	White	0
	Hispanic / Latino	0
Violation of City Ordinance		0
	Alaska Native / American Indian	0
	Asian / Pacific Islander	0
	Black	0
	White	0
	Hispanic / Latino	0
Outstanding Warrant		0
	Alaska Native / American Indian	0
	Asian / Pacific Islander	0
	Black	0
	White	0
	Hispanic / Latino	0
Was physical force resulting in bodily injury used during stop?		
Yes		0
	Alaska Native / American Indian	0
	Asian / Pacific Islander	0
	Black	0
	White	0
	Hispanic / Latino	0
	Resulting in Bodily Injury To:	
	Suspect	0
	Officer	0
	Both	0
No		949
	Alaska Native / American Indian	10
	Asian / Pacific Islander	76
	Black	41
	White	598
	Hispanic / Latino	224

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

- Use TCOLE's auto generated analysis
- Use Department's submitted analysis

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
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ASSETS

100-1000 CLAIM ON POOLED CASH		4,258,188.43
100-1011 PETTY CASH - COURT		250.00
100-1014 CASH - TAX NOTES		1,556,974.10
100-1016 MERCHANT ACCT CASH		0.00
100-1018 CASH - DEVELOPMENT SERVICES	(1,000.00)
100-1030 TEX-POOL		363,402.35
100-1050 NEW CASH		0.00
100-1131 NET PENSION ASSET		0.00
100-1141 DEFERRED OUTFLOWS OF RESOURCES		0.00
100-1142 DEFERRED OUTFLOWS - OPEB		0.00
100-1200 ACCOUNTS RECEIVABLE		70.97
100-1205 ALLOWANCE FOR UNCOLLECTIBLES		0.00
100-1206 ALLOWANCE FOR DOUBTFUL ACCTS	(3,547.48)
100-1217 CENCOR PUD RECEIVABLE		0.00
100-1221 DUE FROM RCDC		2,712.48
100-1222 DUE FROM WATER FUND		0.00
100-1230 TAXES RECEIVABLE - GENERAL		26,731.21
100-1250 DUE FROM VENDORS		0.00
100-1350 SALES TAX RECEIVABLE		75,504.53
100-1399 LEASE RECEIVABLE		196,421.99
		<u>6,475,708.58</u>

TOTAL ASSETS

6,475,708.58

LIABILITIES

100-2000 ACCOUNTS PAYABLE POOLED		0.00
100-2008 ACCOUNTS PAYABLE - OTHER		4,581.64
100-2010 HEALTH INSURANCE PAYABLE		7,818.10
100-2012 AFLAC INSURANCE PAYABLE	(752.22)
100-2015 EDC SALES TAX PAYABLE		0.00
100-2016 EMPLOYEE 457 CONTRIB PAYABLE		4,045.76
100-2020 FEDERAL WH PAYABLE		0.29
100-2030 UNEMPLOYMENT TAX PAYABLE		17.52
100-2035 SOCIAL SEC/MEDICARE PAYABLE	(380.98)
100-2050 APPEARANCE BOND RESERVE		0.00
100-2055 OMNIBASE PAYABLE	(29.68)
100-2060 RETIREMENT PAYOUT RESERVE		0.00
100-2070 DEFERRED REVENUE		15,907.80
100-2075 CHILD SUPPORT GARNISHMENT		0.72
100-2080 TMRS RETIREMENT WITHHELD		3,366.83
100-2110 COMPENSATED ABSENCE PAY		0.00
100-2115 WAGES PAYABLE		20,510.00
100-2117 UNCLAIMED PROPERTY		0.00
100-2122 ACCRUED INTEREST PAYABLE		0.00
100-2132 MY PARK DAY		0.00
100-2137 PARK PET PAVERS		0.00
100-2138 TAX NOTES PAYABLE-SR 2020		0.00
100-2139 DEFERRED REV-LEOSE FUNDS		1,799.01

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
100-2140	VEHICLE FINANCING NOTES	79,983.00
100-2141	ARPA DEFERRED REVENUE	7,745.13
100-2249	DEFERRED REV-FIELD RENTAL	0.00
100-2250	DEFERRED TAX REV=DELINQUENT TX	23,183.73
100-2253	DUE TO BOND ISSUE	0.00
100-2299	DEFERRED INFLOW - LEASE	201,905.85
100-2300	DUE TO DRAINAGE FUND	69,387.00
100-2301	DUE TO RCDC	0.00
100-2425	BLDG & MISC DEPOSITS	0.00
100-2600	TRAFFIC FINE RESERVE	28,472.14
	TOTAL LIABILITIES	<u>467,561.64</u>
EQUITY		
100-3000	FUND BALANCE-UNAPPROPRATED	6,148,456.60
100-3030	AMOUNT TO BE PROVIDED FOR	(1,320,851.07)
	TOTAL BEGINNING EQUITY	<u>4,827,605.53</u>
	TOTAL REVENUE	2,351,746.55
	TOTAL EXPENSES	<u>1,171,205.14</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>1,180,541.41</u>
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>6,008,146.94</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u><u>6,475,708.58</u></u>

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
200-1000	CLAIM ON POOLED CASH	1,095,756.19
200-1016	MERCHANT ACCT CASH	0.00
200-1018	CASH - DEVELOPMENT SERVICES	1,000.00
200-1030	TEX-POOL	68,085.59
200-1131	NET PENSION	(61,757.00)
200-1141	DEFERRED OUTFLOW OF RESOURCES	45,917.32
200-1142	DEFERRED OUTFLOWS-OPEB	2,633.00
200-1200	ACCOUNTS RECEIVABLE	83,324.70
200-1201	ADDITIONAL RECYCLING RECEIVABL	62.88
200-1202	MISC AR -	0.00
200-1203	PREPAID EXPENSE	0.00
200-1205	ALLOWANCE FOR UNCOLLECTIBLE	(15,002.30)
200-1210	UNAPPLIED CREDITS	(22,676.07)
200-1220	REFUNDS PAYABLE	(7,527.84)
200-1250	ALLOWANCE FOR LOSSES	(6,813.00)
200-1251	DUE FROM VENDORS	0.00
200-1288	UNAPPLIED CREDITS - AUDIT ALT	407.00
200-1299	ACCOUNTS REC - AUDIT ALTERNATE	3,251.00
200-1300	RETURNED CHECKS RECEIVABLE	(5,948.29)
200-1600	WATER SYSTEM	1,885,140.74
200-1601	WATER LINE IMPROVEMENTS	1,799,149.92
200-1605	W/WW IMP BCR	561,036.56
200-1606	CAP IMP BACKFLOW	92,420.00
200-1610	ACCUMULATED DEPRECIATION	(2,242,587.34)
200-1620	EQUIPMENT	105,005.68
200-1621	COMPUTER	1,726.00
200-1628	ACCUM DEPREC MAINT & OFFICE	(58,279.43)
		<u>3,324,325.31</u>
TOTAL ASSETS		<u>3,324,325.31</u>

LIABILITIES		
200-2000	ACCOUNTS PAYABLE POOLED	0.00
200-2008	ACCOUNTS PAYABLE OTHER	0.00
200-2010	HEALTH INSURANCE PAYABLE	(1,127.01)
200-2012	AFLAC INSURANCE PAYABLE	5.47
200-2015	ECONOMIC DEV SALES TAX	0.00
200-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
200-2020	FEDERAL WH PAYABLE	0.20
200-2030	UNEMPLOYMENT TAX PAYABLE	(210.04)
200-2035	SOC SEC/MEDICARE PAYABLE	3,537.27
200-2060	RETIREMENT PAYOUT RESERVE	0.00
200-2080	TMRS RETIREMENT PAYABLE	(4,870.63)
200-2100	METER SERVICE DEPOSITS	0.00
200-2110	COMPENSATED ABSENCE PAYABLE	9,011.40
200-2115	WAGES PAYABLE	4,197.00
200-2120	BONDS PAYABLE-SR2014 WTR IMP	563,850.00
200-2121	BOND PREMIUM-SR2014 WTR IMPRV	28,717.76

200-WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
200-2122	ACCRUED INTEREST PAYABLE	3,094.73
200-2123	GOVERNMENT CAPITAL LEASE	25,838.64
200-2124	METERS LOAN PAYABLE	0.00
200-2128	DUE TO VENDORS	0.00
200-2140	DEFERRED INFLOWS OF RESOURCES	783.00
200-2142	RES STORM DISCHA PERMIT-ZONE 8	3,412.00
200-2145	OPEB LIABILITY	8,243.00
200-2310	DUE TO MERCHANT ACCOUNT	0.00
200-2400	CUSTOMER DEPOSITS PAYABLE	183,870.00
200-2401	CUST DEPOSITS -AUDIT ALTERNATE	(8,800.00)
200-2425	BLDG & MISC DEPOSITS	1,750.00
	TOTAL LIABILITIES	<u>821,302.79</u>
EQUITY		
200-3000	FUND BALANCE-UNAPPROPRATED	1,080,047.50
200-3600	INVEST IN FA NET RELATED DEBT	1,256,765.70
	TOTAL BEGINNING EQUITY	<u>2,336,813.20</u>
	TOTAL REVENUE	628,875.66
	TOTAL EXPENSES	462,666.34
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>166,209.32</u>
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>2,503,022.52</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u><u>3,324,325.31</u></u>

301-STREET MAINTENANCE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
301-1000	CLAIM ON POOLED CASH	618,935.47	
301-1350	SALES TAX RECEIVABLE	<u>18,750.89</u>	
			<u>637,686.36</u>
TOTAL ASSETS			<u>637,686.36</u>
LIABILITIES			
=====			
301-2000	ACCOUNTS PAYABLE POOLED	0.00	
301-2060	RETIREMENT PAYOUT RESERVE	0.00	
301-2140	VEHICLE FINANCING NOTES	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
301-3000	FUND BALANCE-UNAPPROPRATED	<u>543,635.66</u>	
	TOTAL BEGINNING EQUITY	543,635.66	
TOTAL REVENUE		100,685.44	
TOTAL EXPENSES		<u>6,634.74</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		94,050.70	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>637,686.36</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>637,686.36</u>

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

310-COURT SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
310-1000	CLAIM ON POOLED CASH	<u>16,112.51</u>	<u>16,112.51</u>
TOTAL ASSETS			<u><u>16,112.51</u></u>
LIABILITIES			
=====			
310-2000	ACCOUNTS PAYABLE POOLED	0.00	
310-2008	ACCOUNTS PAYABLE - OTHER	0.00	
310-2050	APPEARANCE BOND RESERVE	0.00	
310-2060	RETIREMENT PAYOUT RESERVE	0.00	
310-2140	VECHICLE FINANCING NOTES	0.00	
TOTAL LIABILITIES		<u>0.00</u>	
EQUITY			
=====			
310-3000	UNAPPROPRIATED FUND BALANCE	3,685.92	
310-3450	RESERVE FOR COURT TECHNOLOGY	4,953.89	
310-3451	RESERVE FOR COURT SECURITY	<u>6,192.55</u>	
TOTAL BEGINNING EQUITY		<u>14,832.36</u>	
TOTAL REVENUE		1,410.15	
TOTAL EXPENSES		<u>130.00</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		<u>1,280.15</u>	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>16,112.51</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u><u>16,112.51</u></u>

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

320-COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
320-1000	CLAIM ON POOLED CASH	<u>5,022.68</u>	<u>5,022.68</u>
TOTAL ASSETS			<u><u>5,022.68</u></u>
LIABILITIES			
=====			
320-2000	ACCOUNTS PAYABLE POOLED	0.00	
320-2008	ACCOUNTS PAYABLE OTHER	0.00	
320-2050	APPEARANCE BOND RESERVE	0.00	
320-2060	RETIREMENT PAYOUT RESERVE	0.00	
320-2140	VEHICLE FINANCING NOTES	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
320-3450	FUND BALNCE - COURT TECH	<u>7,975.36</u>	
TOTAL BEGINNING EQUITY			<u>7,975.36</u>
TOTAL REVENUE		1,154.83	
TOTAL EXPENSES		<u>4,107.51</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>(2,952.68)</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>5,022.68</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u><u>5,022.68</u></u>

330-COURT EFFICIENCY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
330-1000	CLAIM ON POOLED CASH	<u>114.31</u>	
			<u>114.31</u>
TOTAL ASSETS			<u>114.31</u>
=====			
LIABILITIES			
=====			
330-2000	ACCOUNTS PAYABLE POOLED	0.00	
330-2060	RETIREMENT PAYOUT RESERVE	0.00	
330-2140	VEHICLE FINANCING NOTES	0.00	
	TOTAL LIABILITIES		<u>0.00</u>
=====			
EQUITY			
=====			
330-3000	FUND BALANCE-UNAPPROPRATED	<u>114.31</u>	
	TOTAL BEGINNING EQUITY	<u>114.31</u>	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		0.00	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>114.31</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			<u>114.31</u>
=====			

430-DEBT SERVICE FUND 2014

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
430-1000	CLAIM ON POOLED CASH	171,099.18	
430-1007	CASH-DS SR2014 GO STREETS	(1.34)	
430-1009	CASH-DS SR2014 WATER IMPROV	1.34	
430-1206	ALLOWANCE FOR DOUBTFUL COLL	(2,820.50)	
430-1230	TAXES RECEIVABLE	23,263.90	
			<u>191,542.58</u>
TOTAL ASSETS			<u>191,542.58</u>
LIABILITIES			
430-2000	ACCOUNTS PAYABLE POOLED	0.00	
430-2060	Retirement Payout Reserve	0.00	
430-2140	Vehicle Financing Notes	0.00	
430-2250	DEFERRED TAX REV-DELINQUENT TX	20,443.40	
	TOTAL LIABILITIES		<u>20,443.40</u>
EQUITY			
430-3000	FUND BALANCE-UNAPPROPRATED	3,034.75	
	TOTAL BEGINNING EQUITY	<u>3,034.75</u>	
	TOTAL REVENUE	195,639.43	
	TOTAL EXPENSES	<u>27,575.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	168,064.43	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>171,099.18</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>191,542.58</u>

450-DEBT SERVICE FUND 2019

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
<u>=====</u>			
450-1000	CLAIM ON POOLED CASH	<u>563,811.05</u>	<u>563,811.05</u>
TOTAL ASSETS			<u>563,811.05</u>
<u>=====</u>			
LIABILITIES			
<u>=====</u>			
450-2000	ACCOUNTS PAYABLE POOLED	0.00	
450-2060	Retirement Payout Reserve	0.00	
450-2140	Vehicle Financing Notes	0.00	
TOTAL LIABILITIES			<u>0.00</u>
<u>=====</u>			
EQUITY			
<u>=====</u>			
450-3000	FUND BALANCE-UNAPPROPRATED	<u>11,141.00</u>	
TOTAL BEGINNING EQUITY		<u>11,141.00</u>	
TOTAL REVENUE		689,695.05	
TOTAL EXPENSES		<u>137,025.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>552,670.05</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>563,811.05</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>563,811.05</u>
<u>=====</u>			

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

460-DEBT SERVICE FUND 2020

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
460-1000	CLAIM ON POOLED CASH	<u>306,606.80</u>	<u>306,606.80</u>
TOTAL ASSETS			<u>306,606.80</u>
<u>LIABILITIES</u>			
460-2000	ACCOUNTS PAYABLE POOLED	0.00	
460-2060	Retirement Payout Reserve	0.00	
460-2140	Vehicle Financing Notes	0.00	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
460-3000	FUND BALANCE-UNAPPROPRATED	<u>8,597.61</u>	
TOTAL BEGINNING EQUITY		<u>8,597.61</u>	
TOTAL REVENUE		305,789.19	
TOTAL EXPENSES		<u>7,780.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>298,009.19</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>306,606.80</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>306,606.80</u>

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

470-DEBT SERVICE FUND 2023

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
470-1000	CLAIM ON POOLED CASH	<u>139,418.69</u>	<u>139,418.69</u>
TOTAL ASSETS			<u><u>139,418.69</u></u>
LIABILITIES			
470-2000	ACCOUNTS PAYABLE POOLED	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
470-3000	FUND BALANCE - UNAPPROPRIATED	<u>3,303.95</u>	
TOTAL BEGINNING EQUITY		<u>3,303.95</u>	
TOTAL REVENUE		224,827.26	
TOTAL EXPENSES		<u>88,712.52</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>136,114.74</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>139,418.69</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u><u>139,418.69</u></u>

480-Debt Service Fund 2024

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
480-1000	CLAIM ON POOLED CASH	66,438.90	
			66,438.90
	TOTAL ASSETS		66,438.90
=====			
LIABILITIES			
=====			
480-2000	ACCOUNTS PAYABLE POOLED	0.00	
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
480-3000	FUND BALANCE - UNAPPROPRIATED	0.00	
	TOTAL BEGINNING EQUITY	0.00	
	TOTAL REVENUE	104,409.74	
	TOTAL EXPENSES	37,970.84	
	TOTAL REVENUE OVER/ (UNDER) EXPENSES	66,438.90	
	TOTAL EQUITY & REV. OVER/ (UNDER) EXP.		66,438.90
	TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.		66,438.90
=====			

701-CAPITAL PROJECTS FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
701-1000	CLAIM ON POOLED CASH	(166,177.02)
701-1019	CASH - 2023-2024 BOND ISSUE	2,870,988.05
701-1200	DUE FROM GENERAL FUND	0.00
701-1601	WATER LINE IMPROVEMENTS	0.00
701-1614	CONSTRUCTION IN PROGRESS	0.00
		<u>2,704,811.03</u>
TOTAL ASSETS		<u>2,704,811.03</u>
LIABILITIES		
=====		
701-2000	ACCOUNTS PAYABLE POOLED	0.00
701-2008	YEAR-END ACCOUNTS PAYABLE	0.00
701-2009	RETAINAGE PAYABLE	0.00
701-2060	Retirement Payout Reserve	0.00
701-2120	BONDS PAYABLE-SR2023 WTR IMPR	3,885,000.00
701-2121	BOND PREMIUM-SR2023 WTR IMPR	202,637.55
701-2122	BOND INT PAYBLE-SR2023 WTR IMP	28,497.00
701-2140	Vehicle Financing Notes	0.00
	TOTAL LIABILITIES	<u>4,116,134.55</u>
EQUITY		
=====		
701-3000	FUND BALANCE-UNAPPROPRATED	(718,447.91)
	TOTAL BEGINNING EQUITY	(718,447.91)
TOTAL REVENUE		1,595.61
TOTAL EXPENSES		694,471.22
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>(692,875.61)</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>(1,411,323.52)</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>2,704,811.03</u>

702-DRAINAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
702-1000	CLAIM ON POOLED CASH	(1,312,782.94)
702-1016	MERCHANT ACCT CASH	0.00
702-1200	DUE FROM GENERAL FUND	69,387.00
		<u>(1,243,395.94)</u>
TOTAL ASSETS		<u><u>(1,243,395.94)</u></u>
LIABILITIES		
=====		
702-2000	ACCOUNTS PAYABLE POOLED	0.00
702-2008	ACCOUNTS PAYABLE - OTHER	0.00
702-2009	RETAINAGE PAYABLE	0.00
702-2060	Retirement Payout Reserve	0.00
702-2140	Vehicle Financing Notes	0.00
702-2141	RES STORM DISCHA PERMIT-ZONE 7	0.00
702-2143	RES STORM DISCHA PERMIT-ZONE 1	3,500.00
702-2144	RES STORM DISCHA PERMIT-ZONE 4	37,384.00
	TOTAL LIABILITIES	<u>40,884.00</u>
EQUITY		
=====		
702-3000	FUND BALANCE-UNAPPROPRATED	(644,660.01)
	TOTAL BEGINNING EQUITY	<u>(644,660.01)</u>
TOTAL REVENUE		14,238.75
TOTAL EXPENSES		653,858.68
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>(639,619.93)</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>(1,284,279.94)</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u><u>(1,243,395.94)</u></u>

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
800-1000	CLAIM ON POOLED CASH	339,180.03
800-1030	TEX-POOL	341,316.78
800-1031	NET PENSION	(61,757.00)
800-1141	DEFERRED OUTFLOW OF RESOURCES	45,917.32
800-1142	DEFERRED OUTFLOWS-OPEB	2,633.00
800-1200	ACCOUNTS RECEIVABLE	75,495.81
800-1203	PREPAID EXPENSE	0.00
800-1205	ALLOWANCE FOR UNCOLLECTIBLE	(4,737.91)
800-1213	MIRA VISTA PUD LIVE OAK	805.97
800-1215	OTHER RECEIVABLES (WATER)	(9,551.18)
800-1216	MIRA VISTA PUD RECEIVABLE	2,212.69
800-1217	CENCOR PUD RECEIVABLE	2,292.72
800-1218	ENDEAVOR PUD RECEIVABLE	8,069.40
800-1219	RESTITUTION RECEIVABLE	921.33
800-1299	ACCOUNTS REC - AUDIT ALTERNATE	1,198.00
800-1611	ACCUM DEPREC - BUILDING	(6,880.00)
800-1614	CONSTRUCTION IN PROGRESS	0.00
800-1615	LINE IMPROVEMENTS	194,039.50
800-1616	WASTEWATER SYSTEM	12,530,561.83
800-1620	EQUIPMENT	238,953.70
800-1628	ACCUM DEPREC = MAINT & OFFICE	(3,631,653.97)
800-1630	ACCUM DEPREC - EQUIPMENT	(109,192.00)
800-1721	LAND IMPROVEMENTS	43,000.00
		<u>10,002,826.02</u>
TOTAL ASSETS		<u>10,002,826.02</u>

LIABILITIES		
800-2000	ACCOUNTS PAYABLE POOLED	0.00
800-2008	ACCOUNTS PAYABLE OTHER	913.76
800-2010	HEALTH INSURANCE PAYABLE	(1,127.01)
800-2012	AFLAC INSURANCE PAYABLE	0.00
800-2016	EMPLOYEE 457 CONTRIB PAYABL	0.00
800-2020	FEDERAL WH PAYABLE	(562.24)
800-2030	UNEMPLOYMENT TAX PAYABLE	(545.39)
800-2035	SOC SEC/MEDICARE PAYABLE	1,220.02
800-2060	RETIREMENT PAYOUT RESERVE	0.00
800-2070	Televising / Smoke Testing Res	32,500.00
800-2080	TMRs RETIREMENT PAYABLE	(5,503.72)
800-2090	DEPERRED REV- PAVING ASSESS	0.00
800-2091	DEFERRED REVENUE-PAVING ASSES	0.00
800-2110	COMPENSATED ABSENCE PAYABLE	9,011.40
800-2115	WAGES PAYABLE	4,197.00
800-2122	ACCRUED INTEREST PAYABLE	48,440.67
800-2124	BONDS PAYABLE-SR2012A	0.00
800-2125	METERS LOAN PAYABLE	0.00
800-2135	BONDS PAYABLE-2019 REFUNDING	8,925,000.00
800-2136	BOND PREMIUM-2019 REFUNDING	441,475.53

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

800-WASTE WATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
800-2140	DEFERRED INFLOWS OF RESOURCES	783.00
800-2142	RES STORM DISCHA PERMIT-ZONE 8	3,412.00
800-2145	OPEB LIABILITY	8,243.00
	TOTAL LIABILITIES	<u>9,467,458.02</u>
EQUITY		
800-3000	FUND BALANCE-UNAPPROPRATED	576,897.18
800-3030	AMOUNT TO BE PROVIDED FOR	(105,000.00)
800-3451	RESERVE FOR COURT SECURITY	(137,476.19)
800-3600	INVEST IN FA NET RELATED DEBT	136,933.00
	TOTAL BEGINNING EQUITY	<u>471,353.99</u>
	TOTAL REVENUE	416,007.86
	TOTAL EXPENSES	351,993.85
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>64,014.01</u>
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>535,368.00</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u><u>10,002,826.02</u></u>

2024-2025

CITY OF ROLLINGWOOD
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 02/28/2025, 42% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
CURRENT PROPERTY TAXES	\$ 1,674,769	\$ 1,617,810	97%	\$ 1,421,021		114%
TELECOM TAXES	\$ 20,000	\$ 7,659	38%	\$ 2,197		349%
4-B SALES TAX	\$ 175,000	\$ 100,520	57%	\$ 96,016		105%
CITY SALES TAX	\$ 700,000	\$ 402,079	57%	\$ 384,065		105%
ELECTRIC UTILITY FRANCHISE FEE	\$ 90,000	\$ 63,311	70%	\$ 62,268		102%
BUILDING PERMIT FEES	\$ 107,750	\$ 35,650	33%	\$ 56,167		63%
COURT FINES	\$ 56,200	\$ 31,715	56%	\$ 49,341		64%
WATER SALES	\$ 1,100,000	\$ 627,245	57%	\$ 483,798		130%
STREET SALES TAX	\$ 175,000	\$ 100,520	57%	\$ 96,016		105%
PROPERTY TAX-DEBT SERVICE 2014	\$ 199,750	\$ 195,639	98%	\$ 198,392		99%
PROPERTY TAX-DEBT SERVICE 2019	\$ 713,650	\$ 689,695	97%	\$ 713,710		97%
PROPERTY TAX-DEBT SERVICE 2020	\$ 315,560	\$ 305,789	97%	\$ 314,390		97%
PROPERTY TAX-DEBT SERVICE 2023	\$ 232,025	\$ 224,827	97%	\$ 235,375		96%
PROPERTY TAX-DEBT SERVICE 2024	\$ 108,021	\$ 104,410	97%	\$ -	#DIV/0!	
WASTEWATER REVENUES	\$ 900,000	\$ 362,746	40%	\$ 402,134		90%
PUD SURCHARGE	\$ 98,160	\$ 40,895	42%	\$ 40,897		100%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
GENERAL FUND:						
REVENUE	\$ 3,769,030	\$ 2,351,747	62%	\$ 2,285,880		103%
EXPENDITURES	\$ 3,759,279	\$ 1,171,204	31%	\$ 1,174,291		100%
WATER FUND:						
REVENUE	\$ 1,104,750	\$ 628,876	57%	\$ 810,277		78%
EXPENDITURES	\$ 1,573,857	\$ 462,666	29%	\$ 381,970		121%
STREET MAINTENANCE FUND:						
REVENUE	\$ 175,250	\$ 100,685	57%	\$ 96,201		105%
EXPENDITURES	\$ 494,311	\$ 6,635	1%	\$ 24,503		27%
COURT SECURITY FUND:						
REVENUE	\$ 1,600	\$ 1,410	88%	\$ 1,399		101%
EXPENDITURES	\$ 1,625	\$ 130	8%	\$ 299		43%
COURT TECHNOLOGY FUND:						
REVENUE	\$ 1,600	\$ 1,155	72%	\$ 1,143		101%
EXPENDITURES	\$ 5,000	\$ 4,108	82%	\$ 3,952		104%
COURT EFFICIENCY FUND:						
REVENUE	\$ 100	\$ -	0%	\$ -	#DIV/0!	
EXPENDITURES	\$ 100	\$ -	0%	\$ -	#DIV/0!	
DEBT SERVICE FUND - 2014:						
REVENUE	\$ 200,650	\$ 195,639	98%	\$ 198,392		99%
EXPENDITURES	\$ 200,150	\$ 27,575	14%	\$ 29,674		93%
DEBT SERVICE FUND - 2019:						
REVENUE	\$ 717,050	\$ 689,695	96%	\$ 713,710		97%
EXPENDITURES	\$ 714,050	\$ 137,025	19%	\$ 145,525		94%
DEBT SERVICE FUND - 2020:						
REVENUE	\$ 316,800	\$ 305,789	97%	\$ 314,390		97%
EXPENDITURES	\$ 315,800	\$ 7,780	2%	\$ 10,140		77%
DEBT SERVICE FUND - 2023:						
REVENUE	\$ 232,925	\$ 224,827	97%	\$ 235,374		96%
EXPENDITURES	\$ 232,425	\$ 88,713	38%	\$ 80,196		111%
DEBT SERVICE FUND - 2024:						
REVENUE	\$ 108,621	\$ 104,410	96%	\$ -	#DIV/0!	
EXPENDITURES	\$ 108,421	\$ 37,971	35%	\$ -	#DIV/0!	
CAPITAL PROJECTS FUND:						
REVENUE	\$ 2,000	\$ 1,596	80%	\$ 1,535	#DIV/0!	
EXPENDITURES	\$ 2,360,000	\$ 694,471	29%	\$ 32,908		45254%
DRAINAGE FUND:						
REVENUE	\$ 60,900	\$ 14,239	23%	\$ 21,795	#DIV/0!	

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	2,938,519.00	206,925.07	2,273,077.05	77.35	665,441.95
DEVELOPMENT SERVICES	107,750.00	4,767.25	35,649.50	33.09	72,100.50
SANITATION	250.00	62.88	230.56	92.22	19.44
UTILITY BILLING	128,000.00	0.00	0.00	0.00	128,000.00
STREETS	494,311.00	0.00	6,634.74	1.34	487,676.26
POLICE	2,250.00	5.00	460.00	20.44	1,790.00
COURT	57,750.00	4,157.08	31,714.70	54.92	26,035.30
PARK DEPARTMENT	40,200.00	590.00	3,980.00	9.90	36,220.00
PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,769,030.00	216,507.28	2,351,746.55	62.40	1,417,283.45
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	771,121.00	46,100.16	269,588.71	34.96	501,532.29
DEVELOPMENT SERVICES	284,834.00	10,907.26	88,020.48	30.90	196,813.52
SANITATION	178,500.00	13,190.33	65,770.06	36.85	112,729.94
UTILITY BILLING	132,211.00	9,085.70	48,995.58	37.06	83,215.42
STREETS	494,310.00	29,799.10	59,175.29	11.97	435,134.71
POLICE	1,595,480.00	80,822.29	505,493.12	31.68	1,089,986.88
COURT	96,658.00	7,361.30	43,248.10	44.74	53,409.90
PARK DEPARTMENT	126,815.00	5,036.61	38,117.24	30.06	88,697.76
PUBLIC WORKS	79,350.00	1,080.52	52,796.56	66.54	26,553.44
TOTAL EXPENDITURES	3,759,279.00	203,383.27	1,171,205.14	31.16	2,588,073.86
REVENUES OVER/ (UNDER) EXPENDITURES	9,751.00	13,124.01	1,180,541.41		(1,170,790.41)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
TAXES					
100-4-10-4000 CURRENT PROPERTY TAXES	1,674,769.00	82,320.48	1,617,809.96	96.60	56,959.04
100-4-10-4020 PENALTY & INTEREST ON TAXES	10,000.00	2,664.08	2,922.10	29.22	7,077.90
100-4-10-4030 GROSS RECEIPTS TAX (GAS)	20,000.00	0.00	7,678.75	38.39	12,321.25
100-4-10-4035 TELECOMMUNICATIONS TAX	20,000.00	3,827.37	7,659.37	38.30	12,340.63
100-4-10-4036 MIXED BEVERAGE TAX	5,000.00	623.46	3,114.59	62.29	1,885.41
100-4-10-4037 4-B SALES TAX	175,000.00	17,729.26	100,519.87	57.44	74,480.13
100-4-10-4040 CITY SALES TAX	700,000.00	70,917.03	402,079.49	57.44	297,920.51
100-4-10-4050 FRANCHISE TAX (CABLE TV)	5,000.00	484.51	1,481.98	29.64	3,518.02
100-4-10-4051 ELECT UTIL FRANCHISE FEE	90,000.00	26,691.89	63,310.71	70.35	26,689.29
TOTAL TAXES	2,699,769.00	205,258.08	2,206,576.82	81.73	493,192.18
CHARGE FOR SERVICES					
100-4-10-4209 RCDC ADMINISTRATION FEES	72,000.00	0.00	0.00	0.00	72,000.00
100-4-10-4236 WATER FUND ADMIN FEE	55,000.00	0.00	0.00	0.00	55,000.00
100-4-10-4237 WASTEWATER FD ADMIN FEE	45,000.00	0.00	0.00	0.00	45,000.00
TOTAL CHARGE FOR SERVICES	172,000.00	0.00	0.00	0.00	172,000.00
LICENSE & PERMITS					
100-4-10-4316 SOLICITAION PERMIT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL LICENSE & PERMITS	100.00	0.00	0.00	0.00	100.00
INVESTMENT INCOME					
100-4-10-4400 INTEREST INCOME	10,000.00	1,208.21	6,817.48	68.17	3,182.52
100-4-10-4401 INTEREST INCOME - CHECKING	1,000.00	339.35	1,015.02	101.50	(15.02)
100-4-10-4405 INTEREST INCOME - TAX NOTES	500.00	119.43	766.57	153.31	(266.57)
TOTAL INVESTMENT INCOME	11,500.00	1,666.99	8,599.07	74.77	2,900.93
MISCELLANEOUS REVENUE					
100-4-10-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	2,901.16	5,802.32	(2,851.16)
100-4-10-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
100-4-10-4566 OPIOD SETTLEMENT DISTRIBUTION	100.00	0.00	0.00	0.00	100.00
100-4-10-4578 PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	150.00	0.00	2,901.16	1,934.11	(2,751.16)
OTHER REVENUE					
100-4-10-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
100-4-10-4738 ACL REVENUES	55,000.00	0.00	55,000.00	100.00	0.00
TOTAL OTHER REVENUE	55,000.00	0.00	55,000.00	100.00	0.00
TOTAL ADMINISTRATION	2,938,519.00	206,925.07	2,273,077.05	77.35	665,441.95

100-GENERAL FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
DEVELOPMENT SERVICES					
CHARGE FOR SERVICES					
100-4-15-4210 BOARD OF ADJUSTMENT FEES	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
LICENSE & PERMITS					
100-4-15-4301 TREE REMOVAL AND REPLACEMENT	2,500.00	0.00	1,185.00	47.40	1,315.00
100-4-15-4302 INSPECTIONS	35,000.00	1,800.00	17,400.00	49.71	17,600.00
100-4-15-4303 BUILDING FEES	60,000.00	2,262.25	10,654.50	17.76	49,345.50
100-4-15-4304 ZONING CHANGE	0.00	0.00	0.00	0.00	0.00
100-4-15-4305 SIGN FEES	250.00	25.00	100.00	40.00	150.00
100-4-15-4306 EMERGENCY & UTILITIES PERMITS	0.00	0.00	0.00	0.00	0.00
100-4-15-4307 APPLICATION FILING FEE	250.00	80.00	350.00	140.00 (100.00)
100-4-15-4308 PUBLISH / NOTICE FEE	2,500.00	0.00	0.00	0.00	2,500.00
100-4-15-4309 CONSTRUCTION ROW PERMIT	0.00	0.00	1,010.00	0.00 (1,010.00)
100-4-15-4310 PLAT FEES	500.00	0.00	0.00	0.00	500.00
100-4-15-4311 VARIANCE FEES	250.00	0.00	0.00	0.00	250.00
100-4-15-4312 CERTIFICATE OF OCCUPANCY	1,500.00	600.00	3,300.00	220.00 (1,800.00)
100-4-15-4313 ELEVATION AND HEIGHT ELEVATION	5,000.00	0.00	1,650.00	33.00	3,350.00
TOTAL LICENSE & PERMITS	107,750.00	4,767.25	35,649.50	33.09	72,100.50
TOTAL DEVELOPMENT SERVICES	107,750.00	4,767.25	35,649.50	33.09	72,100.50
SANITATION					
UTILITY REVENUE					
100-4-20-4620 ADDITIONAL RECYCLING CHARGE	250.00	62.88	230.56	92.22	19.44
TOTAL UTILITY REVENUE	250.00	62.88	230.56	92.22	19.44
TOTAL SANITATION	250.00	62.88	230.56	92.22	19.44
UTILITY BILLING					
MISCELLANEOUS REVENUE					
100-4-25-4579 WATER REVENUE-TRANSFER IN	64,000.00	0.00	0.00	0.00	64,000.00
100-4-25-4580 WASTEWATER REV-TRANSFER IN	64,000.00	0.00	0.00	0.00	64,000.00
TOTAL MISCELLANEOUS REVENUE	128,000.00	0.00	0.00	0.00	128,000.00
TOTAL UTILITY BILLING	128,000.00	0.00	0.00	0.00	128,000.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
STREETS					
OTHER REVENUE					
100-4-30-4721 TRANSFER FROM STREET MAINT	494,311.00	0.00	6,634.74	1.34	487,676.26
100-4-30-4722 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	494,311.00	0.00	6,634.74	1.34	487,676.26
TOTAL STREETS	494,311.00	0.00	6,634.74	1.34	487,676.26
POLICE					
MISCELLANEOUS REVENUE					
100-4-40-4542 POLICE MISCELLANEOUS REVENUE	250.00	5.00	30.00	12.00	220.00
100-4-40-4558 VEHICLE OPERATIONS	1,000.00	0.00	430.00	43.00	570.00
100-4-40-4567 LEASE FUNDS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS REVENUE	2,250.00	5.00	460.00	20.44	1,790.00
TOTAL POLICE	2,250.00	5.00	460.00	20.44	1,790.00
COURT					
COURT REVENUE					
100-4-50-4100 COURT FINES	50,000.00	2,718.20	23,930.91	47.86	26,069.09
100-4-50-4101 COLLECTION AGENCY FEES	1,000.00	284.26	609.31	60.93	390.69
100-4-50-4105 MUNI COURT BLDG SECURITY	50.00	0.00	0.00	0.00	50.00
100-4-50-4110 ADMINISTRATIVE COURT FEES	3,000.00	554.02	3,322.87	110.76 (322.87)
100-4-50-4127 DRIVER SAFETY COURSE ADM FEE	100.00	0.00	0.00	0.00	100.00
100-4-50-4128 TRUANCY PREVENTION FUND	1,000.00	195.24	1,436.36	143.64 (436.36)
100-4-50-4155 CHILD SAFETY REVENUE	1,000.00	145.94	744.73	74.47	255.27
100-4-50-4190 TRUANCY PREVENTION & DIVERSI	0.00	0.00	0.00	0.00	0.00
100-4-50-4191 MUNICIPAL COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
100-4-50-4192 MUNICIPAL JURY FUND	50.00	3.91	28.62	57.24	21.38
TOTAL COURT REVENUE	56,200.00	3,901.57	30,072.80	53.51	26,127.20
MISCELLANEOUS REVENUE					
100-4-50-4526 CREDIT-DEBIT CARD FEES	1,500.00	255.51	1,641.90	109.46 (141.90)
100-4-50-4540 MISCELLANEOUS RECEIPTS	50.00	0.00	0.00	0.00	50.00
TOTAL MISCELLANEOUS REVENUE	1,550.00	255.51	1,641.90	105.93 (91.90)
TOTAL COURT	57,750.00	4,157.08	31,714.70	54.92	26,035.30

CITY OF ROLLINGWOOD
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 100-GENERAL FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PARK DEPARTMENT					
LICENSE & PERMITS					
100-4-55-4319 COMMERCIAL PARK PERMITS	5,000.00	590.00	3,980.00	79.60	1,020.00
100-4-55-4320 FIELD LEASE	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL LICENSE & PERMITS	40,000.00	590.00	3,980.00	9.95	36,020.00
INVESTMENT INCOME					
100-4-55-4400 INTEREST INCOME - LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE					
100-4-55-4523 DONATIONS-COMM EDUC GARGEN	100.00	0.00	0.00	0.00	100.00
100-4-55-4555 DONATIONS - PARK	100.00	0.00	0.00	0.00	100.00
TOTAL MISCELLANEOUS REVENUE	200.00	0.00	0.00	0.00	200.00
TOTAL PARK DEPARTMENT	40,200.00	590.00	3,980.00	9.90	36,220.00
PUBLIC WORKS					
MISCELLANEOUS REVENUE					
100-4-65-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE					
100-4-65-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,769,030.00	216,507.28	2,351,746.55	62.40	1,417,283.45

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
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100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ADMINISTRATION					
PERSONNEL					
100-5-10-5000 SALARY	204,208.00	4,653.67	39,416.80	19.30	164,791.20
100-5-10-5002 HOLIDAY COMPENSATION	7,500.00	0.00	7,500.00	100.00	0.00
100-5-10-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-10-5007 STIPENDS/CERTIFICATIONS	4,500.00	0.00	0.00	0.00	4,500.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING / TEAM BUILDING	12,000.00	0.00	1,484.55	12.37	10,515.45
100-5-10-5020 HEALTH INSURANCE	9,600.00	452.10	2,683.21	27.95	6,916.79
100-5-10-5030 WORKERS COMP INSURANCE	2,800.00	103.41	2,581.31	92.19	218.69
100-5-10-5035 SOCIAL SECURITY/MEDICARE	16,540.00	355.98	3,552.94	21.48	12,987.06
100-5-10-5040 UNEMPLOYMENT COMP INSUR	141.00	4.89	147.50	104.61	(6.50)
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	28,648.00	659.43	6,230.18	21.75	22,417.82
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	300,937.00	6,022.66	63,596.49	21.13	237,340.51
SUPPLIES & OPERATION EXP					
100-5-10-5101 FAX / COPIER	2,500.00	232.26	1,382.00	55.28	1,118.00
100-5-10-5103 PRINTING & REPRODUCTION	2,000.00	0.00	323.18	16.16	1,676.82
100-5-10-5110 POSTAGE	1,500.00	82.13	384.73	25.65	1,115.27
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	0.00	752.66	15.05	4,247.34
100-5-10-5125 TRAVEL	4,500.00	0.00	666.79	14.82	3,833.21
100-5-10-5140 TELEPHONE	6,031.00	424.44	3,183.53	52.79	2,847.47
100-5-10-5157 RECORDS MANAGEMENT	6,500.00	0.00	1,474.35	22.68	5,025.65
100-5-10-5158 OFFICE SUPPLIES	6,000.00	578.92	1,749.20	29.15	4,250.80
100-5-10-5198 MAINT & SUPPLIES - JANITORIAL	6,000.00	518.72	2,198.72	36.65	3,801.28
TOTAL SUPPLIES & OPERATION EXP	40,031.00	1,836.47	12,115.16	30.26	27,915.84
CONTRACTUAL SERVICES					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	5,186.22	19,386.81	21.54	70,613.19
100-5-10-5211 LEGAL SERVICES - TPIA	5,500.00	530.28	1,284.53	23.36	4,215.47
100-5-10-5214 EMERGENCY NOTIFICATION SYS	1,500.00	0.00	1,459.75	97.32	40.25
100-5-10-5217 PAYROLL SERVICES	9,000.00	1,254.36	3,623.67	40.26	5,376.33
100-5-10-5226 DRUG TESTING	100.00	0.00	0.00	0.00	100.00
100-5-10-5227 BILINGUAL ASSESSMENT	200.00	0.00	0.00	0.00	200.00
100-5-10-5230 AUDIT	22,000.00	0.00	22,356.00	101.62	(356.00)
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	5,000.00	0.00	290.68	5.81	4,709.32
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	0.00	0.00	2,500.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	16,403.00	0.00	16,030.98	97.73	372.02
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	5,900.00	0.00	5,727.12	97.07	172.88

CITY OF ROLLINGWOOD
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100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-10-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	15,400.00	0.00	4,093.57	26.58	11,306.43
100-5-10-5270 ENGINEERING SERVICES	20,000.00	0.00	3,160.73	15.80	16,839.27
TOTAL CONTRACTUAL SERVICES	205,503.00	6,970.86	77,413.84	37.67	128,089.16
MISCELLANEOUS OTHER EXP					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	40,000.00	3,604.65	25,576.91	63.94	14,423.09
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	11,000.00	160.00	939.80	8.54	10,060.20
100-5-10-5302 WEBSITE AND DIGITAL CODIFICATI	12,000.00	0.00	4,615.30	38.46	7,384.70
100-5-10-5303 PUBLIC INFORMATION REQUESTS	0.00	0.00	0.00	0.00	0.00
100-5-10-5309 INCODE SOFTWARE	0.00	0.00	0.00	0.00	0.00
100-5-10-5311 IT SERVICES TPIA	1,500.00	0.00	0.00	0.00	1,500.00
100-5-10-5325 ELECTION SERVICES	1,500.00	0.00	562.10	37.47	937.90
100-5-10-5330 ELECTION PUBLIC NOTICES	1,800.00	0.00	0.00	0.00	1,800.00
100-5-10-5331 ADVERTISING	3,500.00	0.00	400.00	11.43	3,100.00
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	43.98	228.56	0.00	(228.56)
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	1,350.00	1,350.00	100.00	0.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	72,650.00	5,158.63	33,672.67	46.35	38,977.33
CAPITAL OUTLAY					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5401 TRANSFER TO RCDC	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5414 COMPUTERS	1,000.00	0.00	0.00	0.00	1,000.00
100-5-10-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5462 TRANSFER TO STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-5-10-5464 TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-5-10-5465 TRANSFER TO 2023 BOND FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	2,000.00	0.00	0.00	0.00	2,000.00
OTHER NON-DEPARTMENTAL					
100-5-10-5525 4B SALES TAX ALLOCATION	150,000.00	26,111.54	82,790.55	55.19	67,209.45
TOTAL OTHER NON-DEPARTMENTAL	150,000.00	26,111.54	82,790.55	55.19	67,209.45
TOTAL ADMINISTRATION	771,121.00	46,100.16	269,588.71	34.96	501,532.29
DEVELOPMENT SERVICES					
PERSONNEL					
100-5-15-5000 SALARY	87,050.00	5,528.50	32,955.14	37.86	54,094.86
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5007 STIPENDS/CERTIFICATIONS	2,000.00	0.00	0.00	0.00	2,000.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5020 HEALTH INSURANCE	11,000.00	795.56	4,053.00	36.85	6,947.00
100-5-15-5030 WORKERS COMP INSURANCE	900.00	(32.75)	817.41	90.82	82.59

CITY OF ROLLINGWOOD
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100-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-15-5035 SOCIAL SECURITY/MEDICARE	6,812.00	422.94	1,979.55	29.06	4,832.45
100-5-15-5040 UNEMPLOYMENT COMP INSUR	123.00	3.88	85.27	69.33	37.73
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	11,799.00	783.40	4,419.66	37.46	7,379.34
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	120,684.00	7,501.53	44,310.03	36.72	76,373.97
SUPPLIES & OPERATION EXP					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	2,400.00	0.00	1,661.45	69.23	738.55
100-5-15-5110 POSTAGE	500.00	50.23	590.96	118.19 (90.96)
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,100.00	75.09	548.70	49.88	551.30
100-5-15-5153 CREDIT CARD SERVICES	0.00	391.93	2,404.51	0.00 (2,404.51)
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	0.00	10.38	5.19	189.62
100-5-15-5161 TREE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5180 SIGNS AND BARRICADES	200.00	0.00	0.00	0.00	200.00
100-5-15-5198 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	6,000.00	517.25	5,216.00	86.93	784.00
CONTRACTUAL SERVICES					
100-5-15-5200 BUILDING INSPECTION SERVICE	35,000.00	0.00	10,610.00	30.31	24,390.00
100-5-15-5201 TECH AND GIS SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5202 PUBLISH / NOTICE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5210 LEGAL SERVICES	8,000.00	496.00	2,730.55	34.13	5,269.45
100-5-15-5251 BUILDING PLAN REVIEWS	13,000.00	513.75	2,093.75	16.11	10,906.25
100-5-15-5252 ZONING REVIEWS	40,000.00	0.00	1,977.50	4.94	38,022.50
100-5-15-5253 ARBORIST CONSULTATION	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5254 ROW PERMIT REVIEW	0.00	0.00	597.50	0.00 (597.50)
100-5-15-5257 MY PERMIT NOW	1,500.00	99.00	4,076.00	271.73 (2,576.00)
100-5-15-5270 ENGINEERING SERVICES	15,000.00	0.00	11,431.25	76.21	3,568.75
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5272 PROFESSIONAL CONSULTATION	25,000.00	0.00	742.50	2.97	24,257.50
100-5-15-5273 ELEVATION AND HEIGHT VERIFICAT	10,000.00	1,500.00	2,500.00	25.00	7,500.00
100-5-15-5274 SURVEY BENCHMARK NETWORK M&O	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL CONTRACTUAL SERVICES	153,500.00	2,608.75	36,759.05	23.95	116,740.95
MISCELLANEOUS OTHER EXP					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	3,650.00	279.73	1,735.40	47.55	1,914.60
100-5-15-5331 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	4,650.00	279.73	1,735.40	37.32	2,914.60
TOTAL DEVELOPMENT SERVICES	284,834.00	10,907.26	88,020.48	30.90	196,813.52

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 100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SANITATION					
CONTRACTUAL SERVICES					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	7,500.00	0.00	0.00	0.00	7,500.00
100-5-20-5288 LANDSCAPE REMEDIATION	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL CONTRACTUAL SERVICES	18,500.00	0.00	0.00	0.00	18,500.00
MISCELLANEOUS OTHER EXP					
100-5-20-5370 WASTE & DISPOSAL SERVICE	160,000.00	13,190.33	65,770.06	41.11	94,229.94
TOTAL MISCELLANEOUS OTHER EXP	160,000.00	13,190.33	65,770.06	41.11	94,229.94
TOTAL SANITATION	178,500.00	13,190.33	65,770.06	36.85	112,729.94
UTILITY BILLING					
PERSONNEL					
100-5-25-5000 SALARY	76,408.00	5,827.38	31,539.45	41.28	44,868.55
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5007 STIPENDS/CERTIFICATIONS	800.00	0.00	0.00	0.00	800.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,500.00	0.00	275.00	18.33	1,225.00
100-5-25-5020 HEALTH INSURANCE	10,500.00	860.06	4,289.18	40.85	6,210.82
100-5-25-5030 WORKERS COMP INSURANCE	900.00	32.75	817.41	90.82	82.59
100-5-25-5035 SOCIAL SECURITY/MEDICARE	5,906.00	445.80	2,412.77	40.85	3,493.23
100-5-25-5040 UNEMPLOYMENT COMP INSUR	117.00	4.09	89.82	76.77	27.18
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	10,230.00	825.74	4,100.84	40.09	6,129.16
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	106,361.00	7,930.32	43,524.47	40.92	62,836.53
SUPPLIES & OPERATION EXP					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	3,500.00	0.00	323.18	9.23	3,176.82
100-5-25-5110 POSTAGE	5,000.00	326.46	1,615.61	32.31	3,384.39
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	250.00	0.00	0.00	0.00	250.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	1,100.00	75.09	646.42	58.77	453.58
100-5-25-5158 OFFICE SUPPLIES	400.00	0.00	0.00	0.00	400.00
TOTAL SUPPLIES & OPERATION EXP	10,850.00	401.55	2,585.21	23.83	8,264.79
CONTRACTUAL SERVICES					
100-5-25-5202 T TECH FEES	0.00	0.00	0.00	0.00	0.00
100-5-25-5210 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	753.83	2,885.90	19.24	12,114.10
100-5-25-5331 ADVERTISING	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	15,000.00	753.83	2,885.90	19.24	12,114.10
TOTAL UTILITY BILLING	132,211.00	9,085.70	48,995.58	37.06	83,215.42
STREETS					
PERSONNEL					
100-5-30-5000 SALARY	62,825.00	3,738.00	22,762.04	36.23	40,062.96
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5006 OVERTIME/PLANNED OVERTIME	1,000.00	35.47	177.23	17.72	822.77
100-5-30-5007 STIPENDS/CERTIFICATIONS	3,800.00	0.00	0.00	0.00	3,800.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	1,900.00	0.00	0.00	0.00	1,900.00
100-5-30-5020 HEALTH INSURANCE	5,300.00	343.57	1,799.12	33.95	3,500.88
100-5-30-5030 WORKERS COMP INSURANCE	1,300.00	48.26	1,204.61	92.66	95.39
100-5-30-5035 SOCIAL SECURITY/MEDICARE	5,173.00	288.67	1,754.26	33.91	3,418.74
100-5-30-5040 UNEMPLOYMENT COMP INSUR	82.00	2.86	62.77	76.55	19.23
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	8,960.00	534.71	3,068.54	34.25	5,891.46
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	90,340.00	4,895.02	30,828.57	34.13	59,511.43
SUPPLIES & OPERATION EXP					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	1,400.00	0.00	0.00	0.00	1,400.00
100-5-30-5130 UTILITIES	2,400.00	262.14	947.73	39.49	1,452.27
100-5-30-5140 TELEPHONE	400.00	24.78	153.39	38.35	246.61
100-5-30-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	213.10	21.31	786.90
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	25,000.00	22,680.00	22,680.00	90.72	2,320.00
100-5-30-5162 STREET SWEEPING	8,500.00	0.00	1,201.19	14.13	7,298.81
100-5-30-5164 EQUIPMENT MAINTENANCE & REPAIR	2,500.00	0.00	73.12	2.92	2,426.88
100-5-30-5171 EQUIPMENT PURCHASE	41,500.00	0.00	0.00	0.00	41,500.00
100-5-30-5172 SAFETY EQUIPMENT	375.00	0.00	0.00	0.00	375.00
100-5-30-5180 SIGNS & BARRICADES	2,000.00	0.00	0.00	0.00	2,000.00
100-5-30-5181 EQUIPMENT RENTAL	4,000.00	0.00	0.00	0.00	4,000.00
100-5-30-5190 MATERIALS	2,500.00	1,409.00	1,409.00	56.36	1,091.00
100-5-30-5195 VEHICLE OPERATIONS	2,000.00	257.80	795.73	39.79	1,204.27
100-5-30-5196 VEHICLE MAINT & REPAIRS	1,000.00	270.36	597.40	59.74	402.60
TOTAL SUPPLIES & OPERATION EXP	94,575.00	24,904.08	28,070.66	29.68	66,504.34

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
100-5-30-5255 VEHICLE INSURANCE	250.00	0.00	257.07	102.83 (7.07)
100-5-30-5270 ENGINEERING	3,000.00	0.00	0.00	0.00	3,000.00
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
TOTAL CONTRACTUAL SERVICES	3,450.00	0.00	257.07	7.45	3,192.93
MISCELLANEOUS OTHER EXP					
100-5-30-5350 TOOLS	3,000.00	0.00	18.99	0.63	2,981.01
100-5-30-5355 STREET MAINT & REPAIRS	300,000.00	0.00	0.00	0.00	300,000.00
TOTAL MISCELLANEOUS OTHER EXP	303,000.00	0.00	18.99	0.01	302,981.01
CAPITAL OUTLAY					
100-5-30-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
100-5-30-5494 VEH FIN NOTE - DEBT SERVICE	2,445.00	0.00	0.00	0.00	2,445.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	2,945.00	0.00	0.00	0.00	2,945.00
TOTAL STREETS	494,310.00	29,799.10	59,175.29	11.97	435,134.71
POLICE					
PERSONNEL					
100-5-40-5000 SALARY	891,326.00	47,297.81	254,996.28	28.61	636,329.72
100-5-40-5002 HOLIDAY COMPENSATION	35,000.00	0.00	13,016.20	37.19	21,983.80
100-5-40-5006 OVERTIME	10,000.00	3,423.30	12,479.66	124.80 (2,479.66)
100-5-40-5007 STIPEND	23,000.00	807.70	4,979.84	21.65	18,020.16
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5010 TRAINING/ ACADEMY SPONSORSHIPS	18,500.00	1,590.00	5,433.16	29.37	13,066.84
100-5-40-5011 RESERVE OFFICER PAY	2,500.00	0.00	0.00	0.00	2,500.00
100-5-40-5012 LEOSE TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5020 HEALTH INSURANCE	105,500.00	5,712.41	29,680.29	28.13	75,819.71
100-5-40-5030 WORKERS COMP INSURANCE	21,500.00 (810.09)	20,220.20	94.05	1,279.80
100-5-40-5035 SOCIAL SECURITY/MEDICARE	73,388.00	3,982.63	23,622.30	32.19	49,765.70
100-5-40-5040 UNEMPLOYMENT COMP INSUR	1,205.00	42.24	928.69	77.07	276.31
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	127,111.00	4,151.51	37,361.91	29.39	89,749.09
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,700.00	0.00	8,518.16	97.91	181.84
TOTAL PERSONNEL	1,333,730.00	66,197.51	411,236.69	30.83	922,493.31
SUPPLIES & OPERATION EXP					
100-5-40-5101 FAX / COPIER	600.00	48.11	431.13	71.86	168.87
100-5-40-5103 PRINTING & REPRODUCTION	1,000.00	0.00	622.03	62.20	377.97
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 CITATION MATERIAL	2,500.00	0.00	609.81	24.39	1,890.19
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	31.46	31.46	1.05	2,968.54
100-5-40-5108 PROPERTY & EVIDENCE	500.00	0.00	0.00	0.00	500.00
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5110 POSTAGE	500.00	25.10	401.43	80.29	98.57
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	1,500.00	0.00	0.00	0.00	1,500.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	10,200.00	1,038.10	6,118.81	59.99	4,081.19
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	0.00	0.00	4,000.00
100-5-40-5144 POLICE SUPPLIES	3,000.00	624.44	979.57	32.65	2,020.43
100-5-40-5145 UNIFORMS & ACCESSORIES	6,500.00	380.78	1,964.10	30.22	4,535.90
100-5-40-5157 RECORDS MANAGEMENT	7,000.00	0.00	0.00	0.00	7,000.00
100-5-40-5158 OFFICE SUPPLIES	1,500.00	2.30	98.20	6.55	1,401.80
100-5-40-5159 CITY EVENT SUPPLIES	4,000.00	0.00	116.02	2.90	3,883.98
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	0.00	0.00	250.00
100-5-40-5195 VEHICLE OPERATION	15,000.00	935.59	3,793.77	25.29	11,206.23
100-5-40-5196 VEHICLE MAINT & REPAIRS	6,000.00	210.25	1,025.90	17.10	4,974.10
TOTAL SUPPLIES & OPERATION EXP	68,300.00	3,296.13	16,192.23	23.71	52,107.77
CONTRACTUAL SERVICES					
100-5-40-5211 RADIO SERVICES	6,300.00	1,591.68	3,183.36	50.53	3,116.64
100-5-40-5216 DISPATCH SERVICES	39,648.00	0.00	0.00	0.00	39,648.00
100-5-40-5226 DRUG TESTING	200.00	0.00	110.00	55.00	90.00
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	325.00	32.50	675.00
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,300.00	0.00	5,430.84	102.47	(130.84)
100-5-40-5258 ACL EVENT	40,000.00	0.00	38,825.56	97.06	1,174.44
TOTAL CONTRACTUAL SERVICES	93,448.00	1,591.68	47,874.76	51.23	45,573.24
MISCELLANEOUS OTHER EXP					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	54,000.00	9,736.97	30,189.44	55.91	23,810.56
100-5-40-5340 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	54,000.00	9,736.97	30,189.44	55.91	23,810.56
CAPITAL OUTLAY					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERAS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	11,000.00	0.00	0.00	0.00	11,000.00
100-5-40-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-40-5494 VEHICLE FINANCING NOTE DEBT SV	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	46,002.00	0.00	0.00	0.00	46,002.00
TOTAL POLICE	1,595,480.00	80,822.29	505,493.12	31.68	1,089,986.88

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CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-50-5000 SALARY	43,667.00	2,442.04	15,907.58	36.43	27,759.42
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-50-5007 STIPENDS/CERTIFICATIONS	600.00	0.00	0.00	0.00	600.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	500.00	0.00	250.00	50.00	250.00
100-5-50-5020 HEALTH INSURANCE	700.00	93.72	553.07	79.01	146.93
100-5-50-5030 WORKERS COMP INSURANCE	650.00	24.13	602.30	92.66	47.70
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,386.00	186.82	1,216.93	35.94	2,169.07
100-5-50-5040 UNEMPLOYMENT COMP INSUR	240.00	8.58	188.51	78.55	51.49
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,865.00	346.04	2,027.72	34.57	3,837.28
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	55,608.00	3,053.07	20,746.11	37.31	34,861.89
<u>SUPPLIES & OPERATION EXP</u>					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	500.00	0.00	372.11	74.42	127.89
100-5-50-5110 POSTAGE	500.00	50.23	352.84	70.57	147.16
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
100-5-50-5125 TRAVEL	50.00	0.00	0.00	0.00	50.00
100-5-50-5140 TELEPHONE	1,100.00	75.09	597.56	54.32	502.44
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	750.00	193.98	205.15	27.35	544.85
TOTAL SUPPLIES & OPERATION EXP	3,000.00	319.30	1,527.66	50.92	1,472.34
<u>CONTRACTUAL SERVICES</u>					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	0.00	424.59	42.46	575.41
100-5-50-5206 COURT CREDIT CARD FEES	5,000.00	1,072.20	7,135.84	142.72	(2,135.84)
100-5-50-5210 LEGAL SERVICES	10,000.00	1,148.00	4,233.50	42.34	5,766.50
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	1,500.00	7,500.00	41.67	10,500.00
100-5-50-5213 INTERPRETER FEES	250.00	0.00	0.00	0.00	250.00
TOTAL CONTRACTUAL SERVICES	34,250.00	3,720.20	19,293.93	56.33	14,956.07
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	3,800.00	268.73	1,680.40	44.22	2,119.60
TOTAL MISCELLANEOUS OTHER EXP	3,800.00	268.73	1,680.40	44.22	2,119.60
TOTAL COURT	96,658.00	7,361.30	43,248.10	44.74	53,409.90
<u>PARK DEPARTMENT</u>					
<u>PERSONNEL</u>					
100-5-55-5000 SALARY	40,849.00	1,907.14	13,080.42	32.02	27,768.58
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-55-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-55-5007 STIPENDS/CERTIFICATIONS	1,300.00	0.00	0.00	0.00	1,300.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	2,800.00	303.23	303.23	10.83	2,496.77
100-5-55-5020 HEALTH INSURANCE	3,200.00	165.04	901.50	28.17	2,298.50
100-5-55-5030 WORKERS COMP INSURANCE	950.00	(34.47)	860.44	90.57	89.56
100-5-55-5035 SOCIAL SECURITY/MEDICARE	3,224.00	145.90	1,000.66	31.04	2,223.34
100-5-55-5040 UNEMPLOYMENT COMP INSUR	47.00	1.64	35.93	76.45	11.07
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	5,585.00	270.25	1,744.93	31.24	3,840.07
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	57,955.00	2,758.73	17,927.11	30.93	40,027.89
SUPPLIES & OPERATION EXP					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	12,000.00	530.20	6,938.15	57.82	5,061.85
100-5-55-5140 TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-5-55-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	1,507.91	150.79	(507.91)
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	200.00	0.00	210.55	105.28	(10.55)
100-5-55-5159 CITY EVENT SUPPLIES	500.00	0.00	0.00	0.00	500.00
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	1,500.00	340.34	676.81	45.12	823.19
100-5-55-5171 EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00
100-5-55-5172 SAFETY EQUIPMENT	300.00	0.00	263.15	87.72	36.85
100-5-55-5190 MATERIALS	10,500.00	151.74	2,179.73	20.76	8,320.27
100-5-55-5191 MAINTENANCE	6,000.00	296.85	1,662.76	27.71	4,337.24
100-5-55-5195 VEHICLE OPERATIONS	3,000.00	257.80	795.67	26.52	2,204.33
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	839.33	83.93	160.67
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	2,181.48	24.24	6,818.52
TOTAL SUPPLIES & OPERATION EXP	48,250.00	1,996.93	17,255.54	35.76	30,994.46
CONTRACTUAL SERVICES					
100-5-55-5255 VEHICLE INSURANCE	500.00	0.00	472.22	94.44	27.78
100-5-55-5270 ENGINEERING SERVICES	0.00	0.00	1,290.00	0.00	(1,290.00)
TOTAL CONTRACTUAL SERVICES	500.00	0.00	1,762.22	352.44	(1,262.22)
MISCELLANEOUS OTHER EXP					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	1,215.00	56.48	349.78	28.79	865.22
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	950.00	224.47	822.59	86.59	127.41
TOTAL MISCELLANEOUS OTHER EXP	2,165.00	280.95	1,172.37	54.15	992.63
CAPITAL OUTLAY					
100-5-55-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	0.00	0.00	0.00	5,000.00
100-5-55-5456 PLANTS FOR PARK AND ENTRANCES	2,000.00	0.00	0.00	0.00	2,000.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-55-5494 VEH FIN NOTE - DEBT SERVICE	2,445.00	0.00	0.00	0.00	2,445.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	9,945.00	0.00	0.00	0.00	9,945.00
OTHER NON-DEPARTMENTAL					
100-5-55-5512 PLAYGROUND MULCH & MAINT	8,000.00	0.00	0.00	0.00	8,000.00
100-5-55-5515 MAINTENANCE BUILDING	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	8,000.00	0.00	0.00	0.00	8,000.00
TOTAL PARK DEPARTMENT	126,815.00	5,036.61	38,117.24	30.06	88,697.76
PUBLIC WORKS					
SUPPLIES & OPERATION EXP					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	10,000.00	612.64	3,063.48	30.63	6,936.52
100-5-65-5140 TELEPHONE	100.00	87.96	351.84	351.84 (251.84)
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	199.92	1,281.74	128.17 (281.74)
100-5-65-5161 TREE TRIMMING SERVICES	50,000.00	0.00	47,130.00	94.26	2,870.00
100-5-65-5171 Equipment Purchase	0.00	0.00	0.00	0.00	0.00
100-5-65-5180 SIGNS AND BARRICADES	0.00	0.00	0.00	0.00	0.00
100-5-65-5191 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	61,100.00	900.52	51,827.06	84.82	9,272.94
CONTRACTUAL SERVICES					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
MISCELLANEOUS OTHER EXP					
100-5-65-5355 STREET MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
CAPITAL OUTLAY					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
OTHER NON-DEPARTMENTAL					
100-5-65-5515 MAINTENANCE BUILDING	7,500.00	180.00	969.50	12.93	6,530.50
TOTAL OTHER NON-DEPARTMENTAL	7,500.00	180.00	969.50	12.93	6,530.50
TOTAL PUBLIC WORKS	79,350.00	1,080.52	52,796.56	66.54	26,553.44

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

100-GENERAL FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	<u>3,759,279.00</u>	<u>203,383.27</u>	<u>1,171,205.14</u>	<u>31.16</u>	<u>2,588,073.86</u>
REVENUES OVER/ (UNDER) EXPENDITURES	9,751.00	13,124.01	1,180,541.41	(1,170,790.41)	

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

200-WATER FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,104,750.00</u>	<u>58,462.30</u>	<u>628,875.66</u>	<u>56.92</u>	<u>475,874.34</u>
TOTAL REVENUES	<u>1,104,750.00</u>	<u>58,462.30</u>	<u>628,875.66</u>	<u>56.92</u>	<u>475,874.34</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,573,857.00</u>	<u>70,403.93</u>	<u>462,666.34</u>	<u>29.40</u>	<u>1,111,190.66</u>
TOTAL EXPENDITURES	<u>1,573,857.00</u>	<u>70,403.93</u>	<u>462,666.34</u>	<u>29.40</u>	<u>1,111,190.66</u>
REVENUES OVER/(UNDER) EXPENDITURES	(469,107.00)	(11,941.63)	166,209.32		(635,316.32)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

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 200-WATER FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
200-4-60-4400 INTEREST INCOME	1,000.00	227.06	1,281.20	128.12 (281.20)
200-4-60-4401 INTEREST INCOME-CHECKING	250.00	88.50	301.81	120.72 (51.81)
TOTAL INVESTMENT INCOME	1,250.00	315.56	1,583.01	126.64 (333.01)
MISCELLANEOUS REVENUE					
200-4-60-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
200-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4579 CAPITAL LEASEPROCEEDS - METERS	0.00	0.00	0.00	0.00	0.00
200-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
200-4-60-4582 TRANSFER FROM WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
200-4-60-4583 TRANSFER FROM DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
200-4-60-4600 WATER SALES	1,100,000.00	57,778.52	624,798.67	56.80	475,201.33
200-4-60-4610 LATE CHARGES	3,000.00	368.22	2,445.98	81.53	554.02
200-4-60-4628 CONNECT FEE	500.00	0.00	0.00	0.00	500.00
200-4-60-4629 METER TESTING FEE	0.00	0.00	0.00	0.00	0.00
200-4-60-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
200-4-60-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	1,103,500.00	58,146.74	627,244.65	56.84	476,255.35
OTHER REVENUE					
200-4-60-4700 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
200-4-60-4718 TRANSFER FROM SR2014 DEBT SERV	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,104,750.00	58,462.30	628,827.66	56.92	475,922.34
TOTAL REVENUES	1,104,750.00	58,462.30	628,827.66	56.92	475,922.34

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

41.67% OF FISCAL YEAR

200-WATER FUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
PERSONNEL					
200-5-60-5000 SALARY	230,820.00	15,261.21	95,534.73	41.39	135,285.27
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5006 OVERTIME/PLANNED OVERTIME	6,600.00	159.60	797.50	12.08	5,802.50
200-5-60-5007 STIPENDS/CERTIFICATIONS	17,000.00	0.00	0.00	0.00	17,000.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,500.00	2,280.00	2,673.40	76.38	826.60
200-5-60-5020 HEALTH INSURANCE	21,000.00	1,499.01	7,904.22	37.64	13,095.78
200-5-60-5030 WORKERS COMP INSURANCE	4,200.00	158.57	3,957.98	94.24	242.02
200-5-60-5035 SOCIAL SECURITY/MEDICARE	19,463.00	1,179.69	7,369.42	37.86	12,093.58
200-5-60-5040 UNEMPLOYMENT COMP INSUR	310.00	10.83	237.87	76.73	72.13
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	33,711.00	2,185.13	12,908.24	38.29	20,802.76
200-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	336,604.00	22,416.90	131,383.36	39.03	205,220.64
SUPPLIES & OPERATION EXP					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	550.00	220.00	800.00
200-5-60-5105 TOOLS & SUPPLIES	0.00	0.00	522.43	0.00	522.43
200-5-60-5110 POSTAGE	350.00	0.00	0.00	0.00	350.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,900.00	236.18	1,511.57	79.56	388.43
200-5-60-5140 TELEPHONE	1,700.00	111.57	713.76	41.99	986.24
200-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	602.78	60.28	397.22
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	250.00	5.99	5.99	2.40	244.01
200-5-60-5165 Water Meter Test Fee	0.00	0.00	0.00	0.00	0.00
200-5-60-5166 MAINTENANCE & REPAIRS	30,000.00	167.05	1,657.98	5.53	28,342.02
200-5-60-5167 ADMINISTRATIVE FEES	55,000.00	0.00	0.00	0.00	55,000.00
200-5-60-5168 TRANSFER TO UTILITY BILLING	64,000.00	0.00	0.00	0.00	64,000.00
200-5-60-5171 EQUIPMENT	0.00	633.90	633.90	0.00	633.90
200-5-60-5175 SAFETY EQUIPMENT	375.00	0.00	0.00	0.00	375.00
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	2,000.00	0.00	96.33	4.82	1,903.67
200-5-60-5192 Electronic Meter Project	0.00	400.00	400.00	0.00	400.00
200-5-60-5193 METER REPLACEMENT	2,500.00	1,100.00	4,119.58	164.78	1,619.58
200-5-60-5194 FIRE HYDRANT MAINT AND REPLACE	11,400.00	0.00	0.00	0.00	11,400.00
200-5-60-5195 VEHICLE OPERATIONS	3,800.00	287.80	945.93	24.89	2,854.07
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,750.00	0.00	39.99	2.29	1,710.01
TOTAL SUPPLIES & OPERATION EXP	177,775.00	57.51	9,900.24	5.57	167,874.76

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

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 200-WATER FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
200-5-60-5233 CROSSROADS CONTRACT	81,000.00	6,750.00	27,000.00	33.33	54,000.00
200-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	80,000.00	749.88	28,664.92	35.83	51,335.08
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	1,047.32	95.21	52.68
200-5-60-5270 ENGINEERING SERVICES	10,000.00	0.00	3,607.50	36.08	6,392.50
200-5-60-5271 RATE CONSULTING SERVICES	5,000.00	0.00	0.00	0.00	5,000.00
200-5-60-5272 WATER CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	800.00	0.00	0.00	0.00	800.00
200-5-60-5279 CAPITAL RECOVERY TAP FEES-WATE	0.00	0.00	0.00	0.00	0.00
200-5-60-5280 WATER PURCHASED	800,000.00	40,142.11	244,263.46	30.53	555,736.54
200-5-60-5296 TCEQ	3,000.00	0.00	1,604.30	53.48	1,395.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>980,900.00</u>	<u>47,641.99</u>	<u>306,187.50</u>	<u>31.21</u>	<u>674,712.50</u>
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	3,300.00	251.11	1,613.51	48.89	1,686.49
200-5-60-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
200-5-60-5326 QUARTERLY GIS MAP UPDATE	10,000.00	0.00	473.86	4.74	9,526.14
200-5-60-5330 Water CIP Packages 1-4	0.00	0.00	0.00	0.00	0.00
200-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5350 TOOLS	3,560.00	151.44	248.44	6.98	3,311.56
TOTAL MISCELLANEOUS OTHER EXP	<u>16,860.00</u>	<u>402.55</u>	<u>2,335.81</u>	<u>13.85</u>	<u>14,524.19</u>
CAPITAL OUTLAY					
200-5-60-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
200-5-60-5494 VEH FIN NOTE - DEBT SERVICE	9,778.00	0.00	0.00	0.00	9,778.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
200-5-60-5496 Meters Fin Note Debt Svc	51,440.00	0.00	12,859.43	25.00	38,580.57
TOTAL CAPITAL OUTLAY	<u>61,718.00</u>	<u>0.00</u>	<u>12,859.43</u>	<u>20.84</u>	<u>48,858.57</u>
TOTAL NON-DEPARTMENTAL	1,573,857.00	70,403.93	462,666.34	29.40	1,111,190.66
TOTAL EXPENDITURES	<u>1,573,857.00</u>	<u>70,403.93</u>	<u>462,666.34</u>	<u>29.40</u>	<u>1,111,190.66</u>
REVENUES OVER/(UNDER) EXPENDITURES	(469,107.00)	(11,941.63)	166,161.32	(635,268.32)	

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

301-STREET MAINTENANCE
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>175,250.00</u>	<u>17,777.12</u>	<u>100,685.44</u>	<u>57.45</u>	<u>74,564.56</u>
TOTAL REVENUES	<u>175,250.00</u>	<u>17,777.12</u>	<u>100,685.44</u>	<u>57.45</u>	<u>74,564.56</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>494,311.00</u>	<u>0.00</u>	<u>6,634.74</u>	<u>1.34</u>	<u>487,676.26</u>
TOTAL EXPENDITURES	<u>494,311.00</u>	<u>0.00</u>	<u>6,634.74</u>	<u>1.34</u>	<u>487,676.26</u>
REVENUES OVER/(UNDER) EXPENDITURES	(319,061.00)	17,777.12	94,050.70		(413,111.70)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

301-STREET MAINTENANCE

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
301-4-60-4039 STREET SALES TAX	175,000.00	17,729.26	100,519.89	57.44	74,480.11
TOTAL TAXES	<u>175,000.00</u>	<u>17,729.26</u>	<u>100,519.89</u>	<u>57.44</u>	<u>74,480.11</u>
INVESTMENT INCOME					
301-4-60-4400 INTEREST INCOME	250.00	47.86	165.55	66.22	84.45
TOTAL INVESTMENT INCOME	<u>250.00</u>	<u>47.86</u>	<u>165.55</u>	<u>66.22</u>	<u>84.45</u>
MISCELLANEOUS REVENUE					
301-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
301-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
OTHER REVENUE					
301-4-60-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	175,250.00	17,777.12	100,685.44	57.45	74,564.56
TOTAL REVENUES	<u>175,250.00</u>	<u>17,777.12</u>	<u>100,685.44</u>	<u>57.45</u>	<u>74,564.56</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

301-STREET MAINTENANCE

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
MISCELLANEOUS OTHER EXP					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CAPITAL OUTLAY					
301-5-60-5462 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	494,311.00	0.00	6,634.74	1.34	487,676.26
TOTAL CAPITAL OUTLAY	<u>494,311.00</u>	<u>0.00</u>	<u>6,634.74</u>	<u>1.34</u>	<u>487,676.26</u>
TOTAL NON-DEPARTMENTAL	494,311.00	0.00	6,634.74	1.34	487,676.26
TOTAL EXPENDITURES	<u>494,311.00</u>	<u>0.00</u>	<u>6,634.74</u>	<u>1.34</u>	<u>487,676.26</u>
REVENUES OVER/(UNDER) EXPENDITURES	(319,061.00)	17,777.12	94,050.70	(413,111.70)	

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

310-COURT SECURITY FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	<u>1,600.00</u>	<u>191.34</u>	<u>1,410.15</u>	<u>88.13</u>	<u>189.85</u>
TOTAL REVENUES	<u>1,600.00</u>	<u>191.34</u>	<u>1,410.15</u>	<u>88.13</u>	<u>189.85</u>
<u>EXPENDITURE SUMMARY</u>					
COURT	<u>1,625.00</u>	<u>0.00</u>	<u>130.00</u>	<u>8.00</u>	<u>1,495.00</u>
TOTAL EXPENDITURES	<u>1,625.00</u>	<u>0.00</u>	<u>130.00</u>	<u>8.00</u>	<u>1,495.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	(25.00)	191.34	1,280.15		(1,305.15)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

310-COURT SECURITY FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
COURT REVENUE					
310-4-50-4104 COURT SECURITY FEE	1,500.00	191.34	1,403.03	93.54	96.97
310-4-50-4105 MUNI COURT BLDG SECURITY	100.00	0.00	7.12	7.12	92.88
TOTAL COURT REVENUE	1,600.00	191.34	1,410.15	88.13	189.85
INVESTMENT INCOME					
310-4-50-4491 MUNI CT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	1,600.00	191.34	1,410.15	88.13	189.85
TOTAL REVENUES	1,600.00	191.34	1,410.15	88.13	189.85

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

310-COURT SECURITY FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
COURT					
=====					
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,625.00	0.00	130.00	8.00	1,495.00
TOTAL MISCELLANEOUS OTHER EXP	<u>1,625.00</u>	<u>0.00</u>	<u>130.00</u>	<u>8.00</u>	<u>1,495.00</u>
<hr/>					
TOTAL COURT	1,625.00	0.00	130.00	8.00	1,495.00
<hr/>					
TOTAL EXPENDITURES	<u>1,625.00</u>	<u>0.00</u>	<u>130.00</u>	<u>8.00</u>	<u>1,495.00</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	(25.00)	191.34	1,280.15		(1,305.15)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

320-COURT TECHNOLOGY FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	1,600.00	156.20	1,154.83	72.18	445.17
TOTAL REVENUES	1,600.00	156.20	1,154.83	72.18	445.17
<u>EXPENDITURE SUMMARY</u>					
COURT	5,000.00	143.15	4,107.51	82.15	892.49
TOTAL EXPENDITURES	5,000.00	143.15	4,107.51	82.15	892.49
REVENUES OVER/ (UNDER) EXPENDITURES	(3,400.00)	13.05	(2,952.68)		(447.32)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

320-COURT TECHNOLOGY FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
<u>COURT REVENUE</u>					
320-4-50-4102 COURT TECHNOLOGY FEE	1,500.00	156.20	1,154.83	76.99	345.17
320-4-50-4191 MUNI COURT TECHNOLOGY	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	1,600.00	156.20	1,154.83	72.18	445.17
TOTAL COURT	1,600.00	156.20	1,154.83	72.18	445.17
TOTAL REVENUES	1,600.00	156.20	1,154.83	72.18	445.17

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

320-COURT TECHNOLOGY FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
<u>MISCELLANEOUS OTHER EXP</u>					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	5,000.00	143.15	4,107.51	82.15	892.49
TOTAL MISCELLANEOUS OTHER EXP	<u>5,000.00</u>	<u>143.15</u>	<u>4,107.51</u>	<u>82.15</u>	<u>892.49</u>
<u>CAPITAL OUTLAY</u>					
320-5-50-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COURT	5,000.00	143.15	4,107.51	82.15	892.49
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>143.15</u>	<u>4,107.51</u>	<u>82.15</u>	<u>892.49</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(3,400.00)	13.05	(2,952.68)	(447.32)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

330-COURT EFFICIENCY FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00
<u>EXPENDITURE SUMMARY</u>					
COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	100.00	0.00	0.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

330-COURT EFFICIENCY FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
<u>COURT REVENUE</u>					
330-4-50-4110 ADMINISTRATIVE COURT FEES	100.00	0.00	0.00	0.00	100.00
TOTAL COURT REVENUE	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL REVENUES	100.00	0.00	0.00	0.00	100.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

330-COURT EFFICIENCY FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
COURT					
=====					
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

430-DEBT SERVICE FUND 2014
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>200,650.00</u>	<u>10,136.12</u>	<u>195,639.43</u>	<u>97.50</u>	<u>5,010.57</u>
TOTAL REVENUES	<u>200,650.00</u>	<u>10,136.12</u>	<u>195,639.43</u>	<u>97.50</u>	<u>5,010.57</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>200,150.00</u>	<u>0.00</u>	<u>27,575.00</u>	<u>13.78</u>	<u>172,575.00</u>
TOTAL EXPENDITURES	<u>200,150.00</u>	<u>0.00</u>	<u>27,575.00</u>	<u>13.78</u>	<u>172,575.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	10,136.12	168,064.43	(167,564.43)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

430-DEBT SERVICE FUND 2014

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
430-4-60-4020 PENALTY & INTEREST ON TAXES	500.00	652.89	687.81	137.56 (187.81)
430-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	199,750.00	9,483.23	194,951.62	97.60	4,798.38
TOTAL TAXES	<u>200,250.00</u>	<u>10,136.12</u>	<u>195,639.43</u>	<u>97.70</u>	<u>4,610.57</u>
MISCELLANEOUS REVENUE					
430-4-60-4577 TRSF FROM STREETS-PAYING AGENT	400.00	0.00	0.00	0.00	400.00
430-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
430-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>
TOTAL NON-DEPARTMENTAL	<u>200,650.00</u>	<u>10,136.12</u>	<u>195,639.43</u>	<u>97.50</u>	<u>5,010.57</u>
TOTAL REVENUES	<u>200,650.00</u>	<u>10,136.12</u>	<u>195,639.43</u>	<u>97.50</u>	<u>5,010.57</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

430-DEBT SERVICE FUND 2014

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	145,000.00	0.00	0.00	0.00	145,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	54,750.00	0.00	27,575.00	50.37	27,175.00
TOTAL CONTRACTUAL SERVICES	200,150.00	0.00	27,575.00	13.78	172,575.00
MISCELLANEOUS OTHER EXP					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
430-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	200,150.00	0.00	27,575.00	13.78	172,575.00
TOTAL EXPENDITURES	200,150.00	0.00	27,575.00	13.78	172,575.00
REVENUES OVER/(UNDER) EXPENDITURES	500.00	10,136.12	168,064.43		(167,564.43)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

450-DEBT SERVICE FUND 2019
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>715,050.00</u>	<u>36,213.73</u>	<u>689,695.05</u>	<u>96.45</u>	<u>25,354.95</u>
TOTAL REVENUES	<u>715,050.00</u>	<u>36,213.73</u>	<u>689,695.05</u>	<u>96.45</u>	<u>25,354.95</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>714,050.00</u>	<u>0.00</u>	<u>137,025.00</u>	<u>19.19</u>	<u>577,025.00</u>
TOTAL EXPENDITURES	<u>714,050.00</u>	<u>0.00</u>	<u>137,025.00</u>	<u>19.19</u>	<u>577,025.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	36,213.73	552,670.05	(551,670.05)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

450-DEBT SERVICE FUND 2019

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
450-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	1,135.34	1,247.89	124.79 (247.89)
450-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	713,650.00	35,078.39	688,447.16	96.47	25,202.84
TOTAL TAXES	714,650.00	36,213.73	689,695.05	96.51	24,954.95
MISCELLANEOUS REVENUE					
450-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	400.00	0.00	0.00	0.00	400.00
450-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
450-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON-DEPARTMENTAL	715,050.00	36,213.73	689,695.05	96.45	25,354.95
TOTAL REVENUES	715,050.00	36,213.73	689,695.05	96.45	25,354.95

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

450-DEBT SERVICE FUND 2019

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	440,000.00	0.00	0.00	0.00	440,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	273,650.00	0.00	137,025.00	50.07	136,625.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	714,050.00	0.00	137,025.00	19.19	577,025.00
MISCELLANEOUS OTHER EXP					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY					
450-5-60-5462 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	714,050.00	0.00	137,025.00	19.19	577,025.00
TOTAL EXPENDITURES	714,050.00	0.00	137,025.00	19.19	577,025.00
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	36,213.73	552,670.05		(551,670.05)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

460-DEBT SERVICE FUND 2020
FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>316,800.00</u>	<u>16,012.92</u>	<u>305,789.19</u>	<u>96.52</u>	<u>11,010.81</u>
TOTAL REVENUES	<u>316,800.00</u>	<u>16,012.92</u>	<u>305,789.19</u>	<u>96.52</u>	<u>11,010.81</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>315,800.00</u>	<u>0.00</u>	<u>7,780.00</u>	<u>2.46</u>	<u>308,020.00</u>
TOTAL EXPENDITURES	<u>315,800.00</u>	<u>0.00</u>	<u>7,780.00</u>	<u>2.46</u>	<u>308,020.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	16,012.92	298,009.19	(297,009.19)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

460-DEBT SERVICE FUND 2020

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
TAXES					
460-4-60-4020 PENALTY & INTEREST ON TAXES	1,000.00	1,054.83	1,101.84	110.18 (101.84)
460-4-60-4031 PROPERTY TAX-DEBT SERVICE FD	315,560.00	14,958.09	304,687.35	96.55	10,872.65
TOTAL TAXES	316,560.00	16,012.92	305,789.19	96.60	10,770.81
MISCELLANEOUS REVENUE					
460-4-60-4573 TRSF FROM WASTEWATER-PAY AGENT	240.00	0.00	0.00	0.00	240.00
460-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
460-4-60-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	240.00	0.00	0.00	0.00	240.00
TOTAL NON-DEPARTMENTAL	316,800.00	16,012.92	305,789.19	96.52	11,010.81
TOTAL REVENUES	316,800.00	16,012.92	305,789.19	96.52	11,010.81

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

460-DEBT SERVICE FUND 2020

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
CONTRACTUAL SERVICES					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	15,560.00	0.00	7,780.00	50.00	7,780.00
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	300,000.00	0.00	0.00	0.00	300,000.00
460-5-60-5276 PAYING AGENT FEES	240.00	0.00	0.00	0.00	240.00
TOTAL CONTRACTUAL SERVICES	<u>315,800.00</u>	<u>0.00</u>	<u>7,780.00</u>	<u>2.46</u>	<u>308,020.00</u>
MISCELLANEOUS OTHER EXP					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	315,800.00	0.00	7,780.00	2.46	308,020.00
TOTAL EXPENDITURES	<u>315,800.00</u>	<u>0.00</u>	<u>7,780.00</u>	<u>2.46</u>	<u>308,020.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	16,012.92	298,009.19		(297,009.19)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

470-DEBT SERVICE FUND 2023
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	232,925.00	11,773.93	224,827.26	96.52	8,097.74
TOTAL REVENUES	232,925.00	11,773.93	224,827.26	96.52	8,097.74
<u>EXPENDITURE SUMMARY</u>					
NON DEPARTMENTAL	232,425.00	0.00	88,712.52	38.17	143,712.48
TOTAL EXPENDITURES	232,425.00	0.00	88,712.52	38.17	143,712.48
REVENUES OVER/(UNDER) EXPENDITURES	500.00	11,773.93	136,114.74	(135,614.74)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

470-DEBT SERVICE FUND 2023

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON DEPARTMENTAL					
TAXES					
470-4-60-4020 PENALTY AND INTEREST ON TAXES	500.00	314.59	345.91	69.18	154.09
470-4-60-4031 PROPERTY TAX - DEBT SERVICE FD	232,025.00	11,459.34	224,481.35	96.75	7,543.65
TOTAL TAXES	232,525.00	11,773.93	224,827.26	96.69	7,697.74
MISCELLANEOUS REVENUE					
470-4-60-4572 TRSF FROM WATER - PAY AGENT	400.00	0.00	0.00	0.00	400.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON DEPARTMENTAL	232,925.00	11,773.93	224,827.26	96.52	8,097.74
TOTAL REVENUES	232,925.00	11,773.93	224,827.26	96.52	8,097.74

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

470-DEBT SERVICE FUND 2023

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON DEPARTMENTAL					
CONTRACTUAL SERVICES					
470-5-60-5209 BOND PRINCIPAL - SERIES 2023	55,000.00	0.00	0.00	0.00	55,000.00
470-5-60-5210 BOND INTEREST - SERIES 2023	177,025.00	0.00	88,712.52	50.11	88,312.48
470-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	232,425.00	0.00	88,712.52	38.17	143,712.48
TOTAL NON DEPARTMENTAL	232,425.00	0.00	88,712.52	38.17	143,712.48
TOTAL EXPENDITURES	232,425.00	0.00	88,712.52	38.17	143,712.48
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	11,773.93	136,114.74		(135,614.74)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

480-Debt Service Fund 2024
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>108,621.00</u>	<u>5,480.55</u>	<u>104,409.74</u>	<u>96.12</u>	<u>4,211.26</u>
TOTAL REVENUES	<u>108,621.00</u>	<u>5,480.55</u>	<u>104,409.74</u>	<u>96.12</u>	<u>4,211.26</u>
<u>EXPENDITURE SUMMARY</u>					
NON DEPARTMENTAL	<u>108,421.00</u>	<u>0.00</u>	<u>37,970.84</u>	<u>35.02</u>	<u>70,450.16</u>
TOTAL EXPENDITURES	<u>108,421.00</u>	<u>0.00</u>	<u>37,970.84</u>	<u>35.02</u>	<u>70,450.16</u>
REVENUES OVER/ (UNDER) EXPENDITURES	200.00	5,480.55	66,438.90	(66,238.90)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

480-Debt Service Fund 2024

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON DEPARTMENTAL					
TAXES					
480-4-60-4020 PENALTY AND INTEREST ON TAXES	200.00	171.66	174.63	87.32	25.37
480-4-60-4031 PROPERTY TAX - DEBT SERVICE FD	108,021.00	5,308.89	104,235.11	96.50	3,785.89
TOTAL TAXES	108,221.00	5,480.55	104,409.74	96.48	3,811.26
MISCELLANEOUS REVENUE					
480-4-60-4572 TRSF FROM WATER - PAY AGENT	400.00	0.00	0.00	0.00	400.00
TOTAL MISCELLANEOUS REVENUE	400.00	0.00	0.00	0.00	400.00
TOTAL NON DEPARTMENTAL	108,621.00	5,480.55	104,409.74	96.12	4,211.26
TOTAL REVENUES	108,621.00	5,480.55	104,409.74	96.12	4,211.26

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

480-Debt Service Fund 2024

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON DEPARTMENTAL					
CONTRACTUAL SERVICES					
480-5-60-5209 BOND PRINCIPAL - SERIES 2024	35,000.00	0.00	0.00	0.00	35,000.00
480-5-60-5210 BOND INTEREST - SERIES 2024	73,021.00	0.00	37,970.84	52.00	35,050.16
480-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	108,421.00	0.00	37,970.84	35.02	70,450.16
TOTAL NON DEPARTMENTAL	108,421.00	0.00	37,970.84	35.02	70,450.16
TOTAL EXPENDITURES	108,421.00	0.00	37,970.84	35.02	70,450.16
REVENUES OVER/(UNDER) EXPENDITURES	200.00	5,480.55	66,438.90	(66,238.90)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

701-CAPITAL PROJECTS FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
NON-DEPARTMENTAL	2,000.00	220.23	1,595.61	79.78	404.39
TOTAL REVENUES	2,000.00	220.23	1,595.61	79.78	404.39
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	2,360,000.00	161,251.02	694,471.22	29.43	1,665,528.78
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,360,000.00	161,251.02	694,471.22	29.43	1,665,528.78
REVENUES OVER/(UNDER) EXPENDITURES	(2,358,000.00)	(161,030.79)	(692,875.61)		(1,665,124.39)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

701-CAPITAL PROJECTS FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENTS</u>					
<u>UTILITY REVENUE</u>					
701-4-35-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
701-4-35-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
<u>NON-DEPARTMENTAL</u>					
<u>INVESTMENT INCOME</u>					
701-4-60-4401 INTEREST INCOME - GO BONDS	2,000.00	220.23	1,595.61	79.78	404.39
TOTAL INVESTMENT INCOME	2,000.00	220.23	1,595.61	79.78	404.39
<u>MISCELLANEOUS REVENUE</u>					
701-4-60-4540 MISCELLANEOUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
701-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
701-4-60-4579 TRANSFER IN FROM 2023 BOND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<u>UTILITY REVENUE</u>					
701-4-60-4640 OTHER SOURCES - BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
701-4-60-4641 OTHER SOURCES - BOND ISSUANCE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	2,000.00	220.23	1,595.61	79.78	404.39
TOTAL REVENUES	2,000.00	220.23	1,595.61	79.78	404.39

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

701-CAPITAL PROJECTS FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENTS</u>					
<u>CONTRACTUAL SERVICES</u>					
701-5-35-5221 NIXON/PLEASANT DRAINAGE PROJEC	0.00	0.00	0.00	0.00	0.00
701-5-35-5222 HUBBARD/HATLEY DRAINAGE PROJEC	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS OTHER EXP</u>					
701-5-35-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
701-5-35-5330 WATER CIP PACKAGES 1-4	2,360,000.00	161,251.02	694,471.22	29.43	1,665,528.78
TOTAL MISCELLANEOUS OTHER EXP	2,360,000.00	161,251.02	694,471.22	29.43	1,665,528.78
TOTAL CAPITAL IMPROVEMENTS	2,360,000.00	161,251.02	694,471.22	29.43	1,665,528.78
<u>NON-DEPARTMENTAL</u>					
<u>CONTRACTUAL SERVICES</u>					
701-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS OTHER EXP</u>					
701-5-60-5303 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
701-5-60-5304 BOND INTEREST	0.00	0.00	0.00	0.00	0.00
701-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
701-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
701-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
701-5-60-5460 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,360,000.00	161,251.02	694,471.22	29.43	1,665,528.78
REVENUES OVER/(UNDER) EXPENDITURES	(2,358,000.00)	(161,030.79)	(692,875.61)		(1,665,124.39)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

702-DRAINAGE FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENTS	60,900.00	2,892.50	14,238.75	23.38	46,661.25
TOTAL REVENUES	60,900.00	2,892.50	14,238.75	23.38	46,661.25
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	1,526,000.00	582,556.53	653,858.68	42.85	872,141.32
TOTAL EXPENDITURES	1,526,000.00	582,556.53	653,858.68	42.85	872,141.32
REVENUES OVER/(UNDER) EXPENDITURES	(1,465,100.00)	(579,664.03)	(639,619.93)		(825,480.07)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

702-DRAINAGE FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CHARGE FOR SERVICES					
702-4-35-4221 RSDP ZONE 7	100.00	0.00	0.00	0.00	100.00
702-4-35-4222 RSDP ZONE 1	100.00	0.00	0.00	0.00	100.00
702-4-35-4223 RSDP ZONE 2	100.00	0.00	0.00	0.00	100.00
702-4-35-4224 RCDP ZONE 8	100.00	0.00	0.00	0.00	100.00
702-4-35-4225 RSDP ZONE 5	100.00	0.00	0.00	0.00	100.00
702-4-35-4226 RSDP ZONE 3	100.00	0.00	0.00	0.00	100.00
702-4-35-4227 RSDP ZONE4	100.00	0.00	0.00	0.00	100.00
702-4-35-4228 RSDP ZONE 6	100.00	0.00	0.00	0.00	100.00
702-4-35-4229 RSDP ZONE 9	100.00	0.00	0.00	0.00	100.00
TOTAL CHARGE FOR SERVICES	900.00	0.00	0.00	0.00	900.00
LICENSE & PERMITS					
702-4-35-4309 Site Drainage Inspect Fee	0.00	0.00	0.00	0.00	0.00
702-4-35-4360 DRAINAGE REVIEW REVENUE	60,000.00	2,892.50	14,238.75	23.73	45,761.25
TOTAL LICENSE & PERMITS	60,000.00	2,892.50	14,238.75	23.73	45,761.25
MISCELLANEOUS REVENUE					
702-4-35-4500 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
702-4-35-4578 FUND BALANCE TRANSFER-IN	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL IMPROVEMENTS	60,900.00	2,892.50	14,238.75	23.38	46,661.25
TOTAL REVENUES	60,900.00	2,892.50	14,238.75	23.38	46,661.25

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

702-DRAINAGE FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL IMPROVEMENTS					
CONTRACTUAL SERVICES					
702-5-35-5203 Final Site Drainage Inspection	0.00	0.00	0.00	0.00	0.00
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	886,000.00	582,556.53	642,143.68	72.48	243,856.32
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	572,000.00	0.00	0.00	0.00	572,000.00
702-5-35-5259 PROJECT MANAGEMENT	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	60,000.00	0.00	9,955.00	16.59	50,045.00
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	1,518,000.00	582,556.53	652,098.68	42.96	865,901.32
CAPITAL OUTLAY					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	0.00	1,760.00	22.00	6,240.00
TOTAL CAPITAL OUTLAY	8,000.00	0.00	1,760.00	22.00	6,240.00
TOTAL CAPITAL IMPROVEMENTS	1,526,000.00	582,556.53	653,858.68	42.85	872,141.32
TOTAL EXPENDITURES	1,526,000.00	582,556.53	653,858.68	42.85	872,141.32
REVENUES OVER/(UNDER) EXPENDITURES	(1,465,100.00)	(579,664.03)	(639,619.93)		(825,480.07)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

800-WASTE WATER FUND
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	1,026,054.00	82,310.59	416,007.86	40.54	610,046.14
TOTAL REVENUES	<u>1,026,054.00</u>	<u>82,310.59</u>	<u>416,007.86</u>	<u>40.54</u>	<u>610,046.14</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,182,876.00	72,130.00	351,993.85	29.76	830,882.15
TOTAL EXPENDITURES	<u>1,182,876.00</u>	<u>72,130.00</u>	<u>351,993.85</u>	<u>29.76</u>	<u>830,882.15</u>
REVENUES OVER/(UNDER) EXPENDITURES	(156,822.00)	10,180.59	64,014.01		(220,836.01)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

800-WASTE WATER FUND

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
INVESTMENT INCOME					
800-4-60-4400 INTEREST INCOME	10,000.00	1,138.25	6,422.77	64.23	3,577.23
800-4-60-4401 INTEREST INCOME-CHECKING	250.00	27.02	99.53	39.81	150.47
TOTAL INVESTMENT INCOME	10,250.00	1,165.27	6,522.30	63.63	3,727.70
MISCELLANEOUS REVENUE					
800-4-60-4565 GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
800-4-60-4578 FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00
800-4-60-4579 Capital Lease Proceeds - Meter	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE					
800-4-60-4620 WASTEWATER	900,000.00	71,799.06	362,746.26	40.31	537,253.74
800-4-60-4628 CONNECT FEE	3,500.00	0.00	0.00	0.00	3,500.00
800-4-60-4629 GRINDER PUMP MAINT FEE	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	903,500.00	71,799.06	362,746.26	40.15	540,753.74
OTHER REVENUE					
800-4-60-4700 UNEXPENDED BALANCE TRANSFER	0.00	0.00	0.00	0.00	0.00
800-4-60-4706 INDUSTRIAL WASTE SURCHARGE	14,144.00	1,166.74	5,841.70	41.30	8,302.30
800-4-60-4709 PUD WASTEWATER SURCHARGE	98,160.00	8,179.52	40,897.60	41.66	57,262.40
800-4-60-4732 TRANSFER FROM 2012 DEBT SVC-FD	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	112,304.00	9,346.26	46,739.30	41.62	65,564.70
TOTAL NON-DEPARTMENTAL	1,026,054.00	82,310.59	416,007.86	40.54	610,046.14
TOTAL REVENUES	1,026,054.00	82,310.59	416,007.86	40.54	610,046.14

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

800-WASTE WATER FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
PERSONNEL					
800-5-60-5000 SALARY	230,820.00	15,261.21	95,534.73	41.39	135,285.27
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5006 OVERTIME/PLANNED OVERTIME	6,600.00	159.60	797.50	12.08	5,802.50
800-5-60-5007 STIPENDS/CERTIFICATIONS	17,000.00	0.00	0.00	0.00	17,000.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,250.00	0.00	0.00	0.00	2,250.00
800-5-60-5020 HEALTH INSURANCE	21,000.00	1,499.01	7,904.22	37.64	13,095.78
800-5-60-5030 WORKERS COMP INSURANCE	4,200.00	158.57	3,958.00	94.24	242.00
800-5-60-5035 SOCIAL SECURITY/MEDICARE	19,463.00	1,179.69	7,369.42	37.86	12,093.58
800-5-60-5040 UNEMPLOYMENT COMP INSUR	310.00	10.83	237.87	76.73	72.13
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	33,711.00	2,185.13	12,908.24	38.29	20,802.76
800-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	335,354.00	20,136.90	128,709.98	38.38	206,644.02
SUPPLIES & OPERATION EXP					
800-5-60-5103 PRINTING & REPRODUCTION	150.00	0.00	0.00	0.00	150.00
800-5-60-5125 TRAVEL	2,250.00	0.00	791.18	35.16	1,458.82
800-5-60-5130 UTILITIES	32,000.00	2,225.92	10,287.42	32.15	21,712.58
800-5-60-5140 TELEPHONE	1,700.00	23.61	367.18	21.60	1,332.82
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	197.99	19.80	802.01
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	30,000.00	1,616.11	13,242.59	44.14	16,757.41
800-5-60-5166 MAINTENANCE & REPAIRS	35,000.00	0.00	78.75	0.23	34,921.25
800-5-60-5167 ADMINISTRATIVE FEES	45,000.00	0.00	0.00	0.00	45,000.00
800-5-60-5168 TRANSFER TO UTILITY BILLING	64,000.00	0.00	0.00	0.00	64,000.00
800-5-60-5171 EQUIPMENT	37,500.00	0.00	0.00	0.00	37,500.00
800-5-60-5172 SAFETY EQUIPMENT	375.00	0.00	0.00	0.00	375.00
800-5-60-5192 Electronic Meter Project	0.00	0.00	0.00	0.00	0.00
800-5-60-5193 METER REPLACEMENT	2,500.00	0.00	3,461.76	138.47	961.76
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	931.33	1,469.31	73.47	530.69
TOTAL SUPPLIES & OPERATION EXP	253,475.00	4,796.97	29,896.18	11.79	223,578.82
CONTRACTUAL SERVICES					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	20,000.00	0.00	0.00	0.00	20,000.00
800-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 CROSSROADS CONTRACT	97,980.00	8,165.00	32,660.00	33.33	65,320.00
800-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	45,000.00	6,734.58	15,474.69	34.39	29,525.31
800-5-60-5240 INSURANCE - PROP & GEN LIAB	450.00	0.00	425.32	94.52	24.68
800-5-60-5255 VEHICLE INSURANCE	1,700.00	0.00	1,761.39	103.61	61.39
800-5-60-5270 ENGINEERING SERVICES	2,000.00	0.00	435.00	21.75	1,565.00
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

800-WASTE WATER FUND

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
800-5-60-5282 CAPITAL RECOVERY FEES-WASTEWAT	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	335,000.00	30,556.48	122,109.77	36.45	212,890.23
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	14,000.00	1,392.56	5,570.24	39.79	8,429.76
TOTAL CONTRACTUAL SERVICES	517,130.00	46,848.62	178,436.41	34.51	338,693.59
MISCELLANEOUS OTHER EXP					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	3,300.00	241.85	1,512.35	45.83	1,787.65
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5326 QUARTERLY GIS MAP UPDATE	10,000.00	0.00	473.84	4.74	9,526.16
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5347 DEBT SERVICE - INTEREST 2019 R	0.00	0.00	0.00	0.00	0.00
800-5-60-5350 TOOLS	1,900.00	0.00	0.00	0.00	1,900.00
TOTAL MISCELLANEOUS OTHER EXP	15,200.00	241.85	1,986.19	13.07	13,213.81
CAPITAL OUTLAY					
800-5-60-5414 COMPUTERS	500.00	0.00	0.00	0.00	500.00
800-5-60-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
800-5-60-5494 VEH FIN NOTE - DEBT SERVICE	9,777.00	0.00	0.00	0.00	9,777.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
800-5-60-5496 LIFT STATION AUTOMATION	0.00	105.66	105.66	0.00	(105.66)
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	0.00	0.00	0.00
800-5-60-5498 Meters Fin Note - Debt Svc	51,440.00	0.00	12,859.43	25.00	38,580.57
TOTAL CAPITAL OUTLAY	61,717.00	105.66	12,965.09	21.01	48,751.91
TOTAL NON-DEPARTMENTAL	1,182,876.00	72,130.00	351,993.85	29.76	830,882.15
TOTAL EXPENDITURES	1,182,876.00	72,130.00	351,993.85	29.76	830,882.15
REVENUES OVER/(UNDER) EXPENDITURES	(156,822.00)	10,180.59	64,014.01		(220,836.01)

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
500-1000	RCDC OPERATING CASH	370,324.33	
500-1005	TEXPOOL	359,411.20	
500-1100	DUE FROM CITY	17,729.33	
500-1350	SALES TAX RECEIVABLE	0.00	
			<u>747,464.86</u>
TOTAL ASSETS			<u>747,464.86</u>
LIABILITIES			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	0.00	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	640,126.79	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	0.00	
500-3030	AMOUNTS TO BE PROVIDED FOR	0.00	
	TOTAL BEGINNING EQUITY		<u>640,126.79</u>
TOTAL REVENUE		107,338.07	
TOTAL EXPENSES		0.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES			<u>107,338.07</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>747,464.86</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>747,464.86</u>

2024-2025

RCDC
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 02/28/2025, 42% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 175,000	\$ 100,520	57%	\$ 96,016		105%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 17,500	\$ -	0%	\$ -		#DIV/0!
NON-PROJECTED RELATED:						
REVENUE	\$ 185,000	\$ 107,338	58%	\$ 103,577		104%
EXPENDITURES	\$ 77,000	\$ -	0%	\$ 3,083		0%
ADDITIONAL NEW PROJECTS:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 108,000	\$ -	0%	\$ 3,500		0%

RECAP:	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
REVENUE	\$ 185,000	\$ 107,338	58%	\$ 103,577		104%
EXPENDITURES	\$ 202,500	\$ -	0%	\$ 6,583		0%

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

500-RCDC
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	185,000.00	18,939.51	107,338.07	58.02	77,661.93
TOTAL REVENUES	185,000.00	18,939.51	107,338.07	58.02	77,661.93
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	17,500.00	0.00	0.00	0.00	17,500.00
NON-PROJECT RELATED	77,000.00	0.00	0.00	0.00	77,000.00
ADDITIONAL NEW PROJECTS	108,000.00	0.00	0.00	0.00	108,000.00
TOTAL EXPENDITURES	202,500.00	0.00	0.00	0.00	202,500.00
REVENUES OVER/(UNDER) EXPENDITURES	(17,500.00)	18,939.51	107,338.07		(124,838.07)

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

500-RCDC

41.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
TAXES					
500-4-90-4000 SALES TAX REVENUE	175,000.00	17,729.26	100,519.88	57.44	74,480.12
TOTAL TAXES	<u>175,000.00</u>	<u>17,729.26</u>	<u>100,519.88</u>	<u>57.44</u>	<u>74,480.12</u>
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	10,000.00	1,196.87	6,753.55	67.54	3,246.45
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	13.38	64.64	0.00	(64.64)
TOTAL INVESTMENT INCOME	<u>10,000.00</u>	<u>1,210.25</u>	<u>6,818.19</u>	<u>68.18</u>	<u>3,181.81</u>
MISCELLANEOUS REVENUE					
500-4-90-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL NON-PROJECT RELATED	185,000.00	18,939.51	107,338.07	58.02	77,661.93
TOTAL REVENUES	<u>185,000.00</u>	<u>18,939.51</u>	<u>107,338.07</u>	<u>58.02</u>	<u>77,661.93</u>

CITY OF ROLLINGWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2025

41.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECONOMIC DEVELOPMENT					
OTHER NON-DEPARTMENTAL					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	17,500.00	0.00	0.00	0.00	17,500.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	17,500.00	0.00	0.00	0.00	17,500.00
TOTAL ECONOMIC DEVELOPMENT	17,500.00	0.00	0.00	0.00	17,500.00
NON-PROJECT RELATED					
CONTRACTUAL SERVICES					
500-5-90-5275 ADMIN SERVICES AGREEMENT	72,000.00	0.00	0.00	0.00	72,000.00
TOTAL CONTRACTUAL SERVICES	72,000.00	0.00	0.00	0.00	72,000.00
MISCELLANEOUS OTHER EXP					
500-5-90-5380 LEGAL EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL NON-PROJECT RELATED	77,000.00	0.00	0.00	0.00	77,000.00
ADDITIONAL NEW PROJECTS					
MISCELLANEOUS OTHER EXP					
500-5-95-5387 MOPAC LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	50,000.00	0.00	0.00	0.00	50,000.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
500-5-95-5390 COMMERCIAL CODES UPDATES COMP	0.00	0.00	0.00	0.00	0.00
500-5-95-5391 MOBILITY, CONNECTIVITY & SAFET	55,000.00	0.00	0.00	0.00	55,000.00
500-5-95-5392 PARK AMENITIES AND PROMOTION	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL MISCELLANEOUS OTHER EXP	108,000.00	0.00	0.00	0.00	108,000.00
TOTAL ADDITIONAL NEW PROJECTS	108,000.00	0.00	0.00	0.00	108,000.00
TOTAL EXPENDITURES	202,500.00	0.00	0.00	0.00	202,500.00
REVENUES OVER/(UNDER) EXPENDITURES	(17,500.00)	18,939.51	107,338.07		(124,838.07)



City of Rollingwood
ATTN: Ashley Wayman
403 Nixon
Rollingwood, Texas 78746

Invoice Date 03/07/25
Invoice No. 2502012

KFA Project No.	Project Name:	Current Invoice Amount	Period Covered
0764	Rollingwood General Engineering Services	\$ 9,350.51	February 2025
Total this Invoice		\$ 9,350.51	

City of Rollingwood
Engineer's Monthly Report
December 03, 2024
Page 2 of 5



1120 S. Capital of TX Hwy, CityView 2, Suite 100
Austin, Texas 78746
P: 512.338.1704
TBPE Firm No. 6535

Client: City of Rollingwood
Invoice No.: 2502012
Project Description: General Engineering Services
Project Reporting Period: January 25, 2025 to February 21, 2025
Project Manager: Maritza A. Almada, EIT

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
936	5000 Timberline	New Pool Review #1 - Accepted	01/29/25
447	404 Vale	New Pool Review #1 - Accepted	02/04/25
366	301 Inwood	New Pool Review #2 - Accepted	02/11/25

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
382	301 Pleasant	Recommended CO	01/27/25
378	108 Kristy	Recommended CO	02/14/25
358	104 Laura Lane	Recommended CO	02/28/25

City of Rollingwood
Engineer's Monthly Report
December 03, 2024
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2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
954	2803 Pickwick	ROW Review #1 – Accepted	01/29/25
969	401 Inwood	ROW Review #1 – Accepted	02/05/25
971	100 Kristy Dr	ROW Review #1 – Returned	02/11/25
972	500 Vale	ROW Review #1 – Accepted	02/14/25

City of Rollingwood
Engineer’s Monthly Report
December 03, 2024
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5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction. Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city’s water system as identified in the city’s Water Capital Improvements Plan (CIP).	Project is in construction.	

City of Rollingwood
Engineer’s Monthly Report
December 03, 2024
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6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City’s request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	KFA is updating the previously submitted MS4 for re-submittal.	Coordination between KFA and Rollingwood for MS4 Resubmittal before February 2025. – Completed and Submitted.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27.	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		

City of Rollingwood
Engineer's Monthly Report
December 03, 2024
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Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.



K Friese & Associates, LLC.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

March 7, 2025
 Project No: KFA000764
 Invoice No: 2502012

Ashley Wayman
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project KFA000764 Rollingwood General Engineering Services

Professional Services from January 25, 2025 to February 21, 2025

Task	00100	General Engineering		
Professional Personnel				
			Hours	Rate
				Amount
Brandon, Bernard			3.25	185.00
Martinez, Christy			.50	90.00
		Totals	3.75	646.25
		Total Labor		646.25
				Total this Task
				\$646.25

Task	00101	Development Services		
Professional Personnel				
			Hours	Rate
				Amount
Almada, Maritza			10.00	110.00
Brandon, Bernard			6.50	185.00
Rodriguez, Zane			2.50	110.00
		Totals	19.00	2,577.50
		Total Labor		2,577.50
				Total this Task
				\$2,577.50

Task	00102	Water		
Professional Personnel				
			Hours	Rate
				Amount
Blackburn, Gregory			.50	185.00
Williams, Philip			.50	125.00
		Totals	.50	62.50
		Total Labor		62.50
				Total this Task
				\$62.50

Task	00105	MS4		
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Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	10.25	110.00	1,127.50	
Brandon, Bernard	1.00	185.00	185.00	
Totals	11.25		1,312.50	
Total Labor				1,312.50

Reimbursable Expenses

Other Direct Costs			409.26	
Total Reimbursables			409.26	409.26

Total this Task \$1,721.76

Task 00106 Drainage

Professional Personnel

	Hours	Rate	Amount	
Salinas, Abe	3.00	285.00	855.00	
Totals	3.00		855.00	
Total Labor				855.00

Total this Task \$855.00

Task 00109 Zoning Consulting

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	1.25	110.00	137.50	
Totals	1.25		137.50	
Total Labor				137.50

Total this Task \$137.50

Task 00358 DR-104 Laura Lane

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.50	110.00	165.00	
Totals	1.50		165.00	
Total Labor				165.00

Total this Task \$165.00

Task 00366 DR-301 Inwood

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	.75	110.00	82.50	
Brandon, Bernard	.25	185.00	46.25	
Totals	1.00		128.75	
Total Labor				128.75

Total this Task \$128.75

Task 00378 DR-108 Kristi Drive

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	.75	110.00	82.50	
Totals	.75		82.50	
Total Labor				82.50

Total this Task \$82.50

Task 00382 DR-301 Pleasant Drive
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	.75	110.00	82.50	
Totals	.75		82.50	
Total Labor				82.50

Total this Task \$82.50

Task 00398 DR - 4808 Timberline Drive
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.00	110.00	110.00	
Ballard, Victoria	7.00	110.00	770.00	
Brandon, Bernard	1.00	185.00	185.00	
Totals	9.00		1,065.00	
Total Labor				1,065.00

Total this Task \$1,065.00

Task 00412 DR - 5000 Timberline Ridge
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.00	110.00	110.00	
Brandon, Bernard	.50	185.00	92.50	
Totals	1.50		202.50	
Total Labor				202.50

Total this Task \$202.50

Task 00447 404 Vale (Drainage)
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.00	110.00	110.00	
Brandon, Bernard	.25	185.00	46.25	
Totals	1.25		156.25	
Total Labor				156.25

Total this Task \$156.25

Task 00694 ZR - 5000 Timberline Dr
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	1.50	110.00	165.00	
Totals	1.50		165.00	
Total Labor				165.00

Total this Task \$165.00

Task 00727 404 Vale (Zoning)

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane	.75	110.00	82.50
Totals	.75		82.50
Total Labor			82.50
Total this Task			\$82.50

Task 00732 301 Inwood (Zoning)
Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane	.50	110.00	55.00
Totals	.50		55.00
Total Labor			55.00
Total this Task			\$55.00

Task 00733 2809 Rock Way (Zoning)
Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane	.50	110.00	55.00
Totals	.50		55.00
Total Labor			55.00
Total this Task			\$55.00

Task 00900 Unbillable
Professional Personnel

	Hours	Rate	Amount
Almada, Maritza	7.75	110.00	852.50
Ballard, Victoria	.50	110.00	55.00
Totals	8.25		907.50
Total Labor			907.50
Total this Task			\$907.50

Task 00936 ROW - 2803 Pickwick Ln.
Professional Personnel

	Hours	Rate	Amount
Almada, Maritza	.50	110.00	55.00
Brandon, Bernard	.25	185.00	46.25
Totals	.75		101.25
Total Labor			101.25
Total this Task			\$101.25

Task 00969 401 Inwood (ROW)
Professional Personnel

	Hours	Rate	Amount
Almada, Maritza	.50	110.00	55.00
Brandon, Bernard	.25	185.00	46.25
Totals	.75		101.25
Total Labor			101.25
Total this Task			\$101.25

Total this Phase \$9,350.51

Total this Invoice \$9,350.51

	Current	Prior	Total
Billings to Date	9,350.51	996,478.50	1,005,829.01

Billing Backup

Friday, March 7, 2025

K Friese & Associates, LLC

Invoice 2502012 Dated 3/7/2025

3:34:00 PM

Project KFA000764 Rollingwood General Engineering Services

Task 00100 General Engineering

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	1/31/2025	3.25	185.00	601.25
Email correspondence and internal coordination				
Martinez, Christy	1/30/2025	.50	90.00	45.00
Monthly invoicing				
Totals		3.75		646.25
Total Labor				646.25

Total this Task \$646.25

Task 00101 Development Services

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	1/30/2025	3.00	110.00	330.00
Invoices/Accounting/Monthly Progress Report for Rollingwood team hours distribution on Deltek				
Almada, Maritza	2/6/2025	.50	110.00	55.00
misc RW questions				
Almada, Maritza	2/11/2025	1.50	110.00	165.00
971 - 100 Kristy Review 1 (move once opened) (0.50hr) misc coordination w/Rollingwood + submitting MS4 application + invoices				
Almada, Maritza	2/17/2025	.50	110.00	55.00
move to 972 - 500 Vale Acceptance Letter/ROW Review 1				
Almada, Maritza	2/20/2025	4.00	110.00	440.00
3225 Park Hills 5009 Timberline Drive Questions Mtg w/Abe + RW				
Almada, Maritza	2/21/2025	.50	110.00	55.00
3225 Park Hills 5009 Timberline Drive Questions - Review w/Bernard				
Brandon, Bernard	2/7/2025	2.00	185.00	370.00
Email correspondence and internal coordination				
Brandon, Bernard	2/11/2025	.25	185.00	46.25
Task 971 100 Kristy ROW Review 1				
Brandon, Bernard	2/14/2025	2.00	185.00	370.00
Email correspondence and internal coordination				
Brandon, Bernard	2/20/2025	.25	185.00	46.25
Task 971 100 Kristy ROW Review 1 and acceptance letter				
Brandon, Bernard	2/21/2025	2.00	185.00	370.00
Email correspondence and internal coordination				
Rodriquez, Zane	1/27/2025	.50	110.00	55.00
permit intake and organization for zoning and drainage				
Rodriquez, Zane	2/3/2025	.50	110.00	55.00
intake and organization of reviews for zoning and drainage				
Rodriquez, Zane	2/7/2025	.25	110.00	27.50
intake and organization of reviews for ROW				

Rodriquez, Zane	2/11/2025	.50	110.00	55.00	
intake and organization of tasks for zoning and drainage review					
Rodriquez, Zane	2/13/2025	.25	110.00	27.50	
intake and organization of tasks for ROW permit					
Rodriquez, Zane	2/17/2025	.50	110.00	55.00	
internal meeting and discussion on zoning/drainage question					
Totals		19.00		2,577.50	
Total Labor					2,577.50
				Total this Task	\$2,577.50

Task	00102	Water			
Professional Personnel					
			Hours	Rate	Amount
Blackburn, Gregory	1/6/2025		-.50	185.00	-92.50
Blackburn, Gregory	1/6/2025		.50	185.00	92.50
Blackburn, Gregory	1/10/2025		1.00	185.00	185.00
Blackburn, Gregory	1/10/2025		-1.00	185.00	-185.00
Blackburn, Gregory	1/15/2025		-1.50	185.00	-277.50
Blackburn, Gregory	1/15/2025		1.50	185.00	277.50
Williams, Philip	1/28/2025		.50	125.00	62.50
LCRA Water Rights Application project set up form					
Totals			.50		62.50
Total Labor					62.50
				Total this Task	\$62.50

Task	00105	MS4			
Professional Personnel					
			Hours	Rate	Amount
Almada, Maritza	1/31/2025		2.00	110.00	220.00
MS4 Application/coordination w/Rollingwood					
Almada, Maritza	2/3/2025		2.00	110.00	220.00
MS4 CDX process + coordination					
Almada, Maritza	2/4/2025		1.25	110.00	137.50
MS4 CDX process + coordination					
Almada, Maritza	2/6/2025		1.00	110.00	110.00
MS4 CDX process + coordination					
Almada, Maritza	2/10/2025		2.00	110.00	220.00
coordination w/Rollingwood last updates to submit					
Almada, Maritza	2/11/2025		2.00	110.00	220.00
coordination w/TCEQ + Rollingwood submittal day					
Brandon, Bernard	2/3/2025		1.00	185.00	185.00
MS4 Appliaction					
Totals			11.25		1,312.50
Total Labor					1,312.50

Reimbursable Expenses					
Other Direct Costs					
EX 0081977	2/10/2025			409.26	
Total Reimbursables				409.26	409.26

Total this Task \$1,721.76

Task 00106 Drainage

Professional Personnel

		Hours	Rate	Amount
Salinas, Abe	2/20/2025	3.00	285.00	855.00
	Prep for codes discussion (1.5); Codes meeting with Cm. Brown, Nikki (1.5)			
	Totals	3.00		855.00
	Total Labor			855.00

Total this Task \$855.00

Task 00109 Zoning Consulting

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	1/28/2025	.75	110.00	82.50
	98 wallis zoning research and email			
Rodriquez, Zane	2/14/2025	.50	110.00	55.00
	zoning question (yard)			
	Totals	1.25		137.50
	Total Labor			137.50

Total this Task \$137.50

Task 00358 DR-104 Laura Lane

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	1/27/2025	1.00	110.00	110.00
	104 Laura Lane Discussions w/Bernard + updated plan set + criteria			
Almada, Maritza	2/17/2025	.50	110.00	55.00
	104 Laura Lane DOR Review			
	Totals	1.50		165.00
	Total Labor			165.00

Total this Task \$165.00

Task 00366 DR-301 Inwood

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	2/11/2025	.75	110.00	82.50
	301 Inwood New Pool 2			
Brandon, Bernard	2/11/2025	.25	185.00	46.25
	Task 366 301 Inwood Pool Review 2 Acceptance Letter			
	Totals	1.00		128.75
	Total Labor			128.75

Total this Task \$128.75

Task 00378 DR-108 Kristi Drive

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	2/17/2025	.75	110.00	82.50
108 Kristy Dr - DOR Recommendation for CO				
Totals		.75		82.50
Total Labor				82.50

Total this Task \$82.50

Task 00382 DR-301 Pleasant Drive

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	1/27/2025	.75	110.00	82.50
301 Pleasant Dr				
Totals		.75		82.50
Total Labor				82.50

Total this Task \$82.50

Task 00398 DR - 4808 Timberline Drive

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	2/17/2025	1.00	110.00	110.00
4808 Timberline Drive, mtg w/Bernard & Vicky, reviewing insepction pictures.				
Ballard, Victoria	2/10/2025	4.00	110.00	440.00
site visit and begin report				
Ballard, Victoria	2/12/2025	3.00	110.00	330.00
site visit report				
Brandon, Bernard	2/19/2025	1.00	185.00	185.00
Task 398 4808 Timberline Drive Drainage Observation QC				
Totals		9.00		1,065.00
Total Labor				1,065.00

Total this Task \$1,065.00

Task 00412 DR - 5000 Timberline Ridge

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	1/29/2025	1.00	110.00	110.00
new pool Review 1 internal memo				
Brandon, Bernard	1/30/2025	.50	185.00	92.50
Task 412 5000 Timberline Drainage Acceptance Letter				
Totals		1.50		202.50
Total Labor				202.50

Total this Task \$202.50

Task 00447 404 Vale (Drainage)

Professional Personnel

			Hours	Rate	Amount
Almada, Maritza	2/4/2025		1.00	110.00	110.00
404 Vale Review					
Brandon, Bernard	2/5/2025		.25	185.00	46.25
Task 447 404 Vale St Drainage Review Acceptance Letter					
Totals			1.25		156.25
Total Labor					156.25

Total this Task \$156.25

Task 00694 ZR - 5000 Timberline Dr

Professional Personnel

			Hours	Rate	Amount
Rodriquez, Zane	1/27/2025		1.00	110.00	110.00
review of plans					
Rodriquez, Zane	2/13/2025		.50	110.00	55.00
Review and acceptance letter					
Totals			1.50		165.00
Total Labor					165.00

Total this Task \$165.00

Task 00727 404 Vale (Zoning)

Professional Personnel

			Hours	Rate	Amount
Rodriquez, Zane	2/3/2025		.75	110.00	82.50
Review					
Totals			.75		82.50
Total Labor					82.50

Total this Task \$82.50

Task 00732 301 Inwood (Zoning)

Professional Personnel

			Hours	Rate	Amount
Rodriquez, Zane	2/11/2025		.50	110.00	55.00
Review					
Totals			.50		55.00
Total Labor					55.00

Total this Task \$55.00

Task 00733 2809 Rock Way (Zoning)

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	1/28/2025	.50	110.00	55.00
HVAC email				
Totals		.50		55.00
Total Labor				55.00

Total this Task \$55.00

Task 00900 Unbillable

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	1/27/2025	1.50	110.00	165.00
MS4 coordination				
Almada, Maritza	1/31/2025	2.00	110.00	220.00
MS4 Application/coordination w/Rollingwood				
Almada, Maritza	2/3/2025	2.00	110.00	220.00
MS4 / Online Process learning curve				
Almada, Maritza	2/4/2025	1.25	110.00	137.50
MS4 / Online Process learning curve				
Almada, Maritza	2/6/2025	1.00	110.00	110.00
MS4 / Online Process learning curve				
Ballard, Victoria	2/17/2025	.50	110.00	55.00
4808 timberline meeting				
Totals		8.25		907.50
Total Labor				907.50

Total this Task \$907.50

Task 00936 ROW - 2803 Pickwick Ln.

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	1/29/2025	.50	110.00	55.00
ROW Review 1				
Brandon, Bernard	1/30/2025	.25	185.00	46.25
Task 936 2803 Pickwick Ln ROW Review 2				
Totals		.75		101.25
Total Labor				101.25

Total this Task \$101.25

Task 00969 401 Inwood (ROW)

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	2/4/2025	.50	110.00	55.00
401 Inwood Review				
Brandon, Bernard	2/5/2025	.25	185.00	46.25
Task 969 401 Inwood ROW Review Acceptance Letter				
Totals		.75		101.25
Total Labor				101.25

Total this Task	\$101.25
Total this Phase	\$9,350.51
Total this Project	\$9,350.51
Total this Report	\$9,350.51

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Your transaction is complete. Thank you for using TCEQ ePay.

Note: It may take up to 3 working days for this electronic payment to be processed and be reflected in the TCEQ ePay system. Print this receipt and the vouchers for your records. An email receipt has also been sent.

Transaction Information

Trace Number: 582EA000650602

Date: 02/10/2025 04:36 PM

Payment Method: CC - Authorization 000008684D

ePay Actor: MARITZA A ALMADA

Actor Email: malmada@kfriese.com

IP: 136.62.82.82

TCEQ Amount: \$400.00

Texas.gov Price: \$409.26*

* This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

Payment Contact Information

Name: MARITZA A ALMADA

Company: K FRIESE AND ASSOCIATES

Address: 1120 S CAPITAL OF TEXAS HIGHW, AUSTIN, TX 78746

Phone: 512-518-5853

Cart Items

Click on the voucher number to see the voucher details.

Voucher	Fee Description	AR Number	Amount
748425	GENERAL PERMIT MS4 PHASE II STORM WATER DISCHARGE NOI APPLICATION		\$400.00
TCEQ Amount:			\$400.00

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Invoice 10906

Date: March 7, 2025

2601 Forest Creek Dr.
 Round Rock, TX 78665
 512-246-1400
 www.crossroadsus.com

Bill To:
 City of Rollingwood
 403 Nixon Avenue
 Rollingwood, TX 78746

DESCRIPTION	Feb-25	
	Operations & Maintenance	
DESCRIPTION	AMOUNT	
Basic Service	\$	14,915.00
Lift Station	\$	1,604.43
Water Distribution	\$	3,762.32
Wastewater Collection	\$	5,541.51
Grinder Pump Issues	\$	4,140.25
Administrative	\$	-
Total	\$	29,963.51

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: FEBRUARY 2025
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
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BASIC SERVICE									
455462A	02/26/25	02/26/25	403 NIXON AVENUE	BASIC SERVICE	0.00	0.00	14,915.00	0.00	14,915.00
BASIC SERVICE SUBTOTAL									14,915.00

GRINDER PUMP ISSUES

450072A	01/13/25	02/20/25	14 TREEMONT DR	GRINDER PUMP PROBLEM. PUMPED OUT TANK UNDERNEATH HOUSE. 1/13/2025 HYDRO SOURCE: CERTIFIED TECHNICIAN SERVICE CALL.	1,895.93	687.07	1,025.81	0.00	3,608.81
450924A	01/17/25	02/25/25	6 ROCK WAY COVE	GRINDER PUMP PROBLEM. PICKED UP 2 SEWER BARRELS. DUMPED THEM INTO TANK AND WAITED FOR TANK TO PUMP DOWN THEN HAULED OFF BARRELS TO SEWER PLANT.	370.13	152.68	8.63	0.00	531.44
GRINDER PUMP ISSUES SUBTOTAL									4,140.25

LIFT STATION

451494A	01/23/25	02/05/25	CORW - LS1 - DELLANA LN	DIESEL TECH WORK COMPLETED. INSTALLED ANTI-GEL IN DIESEL	85.95	131.94	31.74	0.00	249.63
451709A	01/20/25	02/11/25	CORW - LS2 - HATLEY DR	LS CALLING OUT FOR POWER FAILURE. MONITORED UNTIL CLEAR. SENT TO OPERATOR TO INVESTIGATE DURING NORMAL OPERATIONS.	150.00	0.00	0.00	0.00	150.00
451752A	01/04/25	02/24/25	CORW - LS2 - HATLEY DR	LS IN AND OUT OF ALARM. SENT DAY TIME OPERATOR TO INVESTIGATE.	150.00	0.00	0.00	0.00	150.00

454936A	02/21/25	02/25/25	CORW - LST - NIXON DRIVE	RESPONDED TO PUMP1 FAIL. RESET DIALER AND ALARM. WW-NORMAL, RESPONDED TO PUMP1 FAIL. RESET DIALER AND ALARM. WW-NORMAL.	282.92	124.95	0.00	0.00	407.87
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BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: FEBRUARY 2025
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
LIFT STATION									
454940A	02/22/25	02/25/25	CORW - LS2 - HATLEY DR	CALLED OUT TO CHECK DIALER ISSUE. WW-NORMAL. POWER-NORMAL. PUMP-1 NORMAL. CHECKED DIALER-NORMAL.	83.21	36.75	0.00	0.00	119.96
454974A	02/22/25	02/24/25	CORW - LST - NIXON DRIVE	COMPLETED WORK ON PUMP TROUBLESHOOT. PULLED AND REMOVED RAGS FROM PUMP 1. PUMP WAS PULLING 24 AMPS BEFORE. PUMP PULLS 13 AMPS NOW.	357.49	169.48	0.00	0.00	526.97
									LIFT STATION SUBTOTAL
									1,604.43

WATER DISTRIBUTION									
444730A	11/15/24	02/12/25	2505 BETTIS BLVD	CHECKED FOR HIGH USAGE. FIXED A MAIN LINE LEAK THAT WAS POURING OUT OF ASPHALT HAD TO CUT OUT ASPHALT AND DIG OUT THE DIRT, LINE WAS NOT IN SERVICE BECAUSE IT WAS AN OLD LINE.	1,262.24	762.06	148.32	0.00	2,172.62
445039A	11/18/24	02/10/25	1 PLEASANT CV	COMPLETE WORK ON FIRE HYDRANT. REPLACED WITH MAIN VALVE GASKET AND O-RING. GREASED AND EXERCISED.	299.53	76.34	1,154.03	0.00	1,529.90
453799A	02/13/25	02/13/25	IN DISTRICT ROLLINGWOOD	TOTAL COLIFORM SAMPLES.	0.00	0.00	0.00	59.80	59.80
									WATER DISTRIBUTION SUBTOTAL
									3,762.32

WASTEWATER COLLECTION									
444943A	11/03/24	02/10/25	14 TREEMONT DR	MET WITH CUSTOMER SANITARY SEWER - GRINDER ISSUE. AGREEMENT SIGNED, SENT TO MAINT DUE TO HIGH LEVEL.	75.00	0.00	0.00	0.00	75.00
5238A	12/02/24	02/12/25	5013 TIMBERLINE DRIVE	CUSTOMER PROBLEM-DISTRICT LINES	333.17	152.68	13.80	0.00	499.65

BILLED - SERVICE ORDER SUMMARY
BILLING CYCLE: FEBRUARY 2025
CITY OF ROLLINGWOOD

S/O #	SVC DATE	COMP	ADDRESS	NOTES	LABOR	EQUIP	MAT'L	SUBCON	TOTAL
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WASTEWATER COLLECTION

446305A	12/03/24	02/17/25	5013 TIMBERLINE DRIVE	CLEAR. CAMERARD LINE AND FOUND ROOT BUILD UP AT DISTRICT "WYE" MARKED THE AREA IN PAINT, AND WILL NEED TO BE REPAIRED.	1,546.67	1,973.72	492.39	879.08	4,891.86
451770A	01/22/25	02/24/25	7 INWOOD CIR	EXCAVATED & REPAIRED SANITARY LINE. SINGLE WYE. HAND DUG 3FT DEEP AND EXPOSED DAMAGED LINE, THEN CUT OUT AND REPAIRED THE DAMAGED SECTION, AND BACK FILLED HOLE. CUSTOMER CALLED ABOUT OVERFLOWING GRINDER. SIGNED AGREEMENT. SENT TO MAINTENANCE.	75.00	0.00	0.00	0.00	75.00

LABOR/EQUIPMENT/MATERIALS/SUBCON TOTALS	6,967.24	4,267.67	17,789.72	938.88	WASTEWATER COLLECTION SUBTOTAL	5,541.51
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GRAND TOTAL	29,963.51
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Crossroads

utility services

2601 Forest Creek Dr
Round Rock, TX 78665-1232

Statement #: 10906

Page 1

Statement

Month: FEBRUARY 2025
Client: CITY OF ROLLINGWOOD
Statement Date: 03/07/25

<u>Work Category</u>	<u>Amount</u>
BASIC SERVICE	\$14,915.00
GRINDER PUMP ISSUES	\$4,140.25
LIFT STATION	\$1,604.43
WATER DISTRIBUTION	\$3,762.32
WASTEWATER COLLECTION	\$5,541.51
<hr/> <hr/>	
Total This Statement:	\$29,963.51
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Invoice for Basic Service

Crossroads Utility Services

2601 Forest Creek Dr.
Round Rock, TX 78665
Phone: 281-620-3986
Fax:

Client:
CITY OF ROLLINGWOOD

Billing Cycle:
FEBRUARY

Operations Fee - Wastewater System \$8,165.00

Operations Fee - Water System \$6,750.00

Total BASIC SERVICE

\$14,915.00

Crossroads Utility Services

Inv # 10906-2
BCycle FEBRUARY 2025
SvrOrd# 450072
Page # 1

Invoice Date: 03/07/25 **Department:** SANITARY
District: CITY OF ROLLINGWOOD
Location: 14 TREEMONT DR
Reported By: DEASON DAVID

Telephone Number:
 GRINDER PUMP ISSUES

Date Completed: 02/20/25

Description of Work Performed:

GRINDER PUMP PROBLEM. PUMPED OUT TANK UNDERNEATH HOUSE. 1/13/2025 HYDRO SOURCE: CERTIFIED TECHNICIAN SERVICE CALL.

Description	Qty	Price	Amount
Material			
HYDRO SOURCE 10039	1.00	1,009.1250	1,009.13
GLOVES 425006	1.00	8.0500	8.05
RAGS 509267	1.00	4.0250	4.03
GLOVES 425006	1.00	4.6000	4.60
Material			1,025.81
Service Order Total:			1,025.81

Hydro Source Services, Inc.
14 Applegate Cir
Round Rock, TX 78665 US
+15125726188
accounting@hydrosourcetx.com



L150072

INVOICE

BILL TO
CROSSROADS UTILITY
SERVICES, LLC
2601 FOREST CREEK DRIVE
ROUND ROCK, TX 78665
(512) 246-1400

SHIP TO
CROSSROADS UTILITY
SERVICES, LLC
2601 FOREST CREEK DRIVE
ROUND ROCK, TX 78665
(512) 246-1400

INVOICE # 10039
DATE 01/22/2025

PO
39657 - 14 Treemont Dr, Austin

ITEM	DESCRIPTION	QTY	EACH	EXTENDED
LABOR SERVICE CALL	CERTIFIED TECHNICIAN SERVICE CALL	1	607.50	607.50T
LABOR SERVICE CALL	CERTIFIED TECHNICIAN SERVICE CALL	2	135.00	270.00T

Work Order Title: 14 Treemont Dr, Austin, TX 78746PO: 39657 CALLOUT
Work Order Number: 10300
Work Order Description: emailed crossroads asking for a PO. B.Salas.
1/13/25

SUBTOTAL	877.50
TAX	0.00
TOTAL	877.50
BALANCE DUE	\$877.50

Crossroads Utility Services

Inv # 10906-4
BCycle FEBRUARY 2025
SvrOrd# 451494
Page # 1

Invoice Date: 03/07/25 **Department:** DIESEL TECH

District: CITY OF ROLLINGWOOD

Location: CORW - LS1 - DELLANA LN

Reported By:

Telephone Number:

LIFT STATION

Date Completed: 02/05/25

Description of Work Performed:

DIESEL TECH WORK COMPLETED. INSTALLED ANTI-GEL IN DIESEL

Description	Qty	Price	Amount
Material			
FUEL STABILIZER	1.00	31.7400	31.74
Material			31.74
Service Order Total:			31.74

Crossroads Utility Services

Inv # 10906-5
BCycle FEBRUARY 2025
SvrOrd# 444730
Page # 1

Invoice Date: 03/07/25 Department: LEAKS
District: CITY OF ROLLINGWOOD
Location: 2505 BETTIS BLVD
Reported By: HAMILTON WILLIAM

Telephone Number:
WATER DISTRIBUTION

Date Completed: 02/12/25

Description of Work Performed:

CHECKED FOR HIGH USAGE. FIXED A MAIN LINE LEAK THAT WAS POURING OUT OF ASPHALT HAD TO CUT OUT ASPHALT AND DIG OUT THE DIRT, LINE WAS NOT IN SERVICE BECAUSE IT WAS AN OLD LINE.

Description	Qty	Price	Amount
Material			
2" FULL CIRCLE CLAMP 226023812	1.00	144.2905	144.29
RAGS 509367	1.00	4.0250	4.03
			148.32
		Service Order Total:	148.32

Crossroads Utility Services

Inv # 10906-6

BCycle FEBRUARY 2025

SvrOrd# 445039

Page # 1

Invoice Date: 03/07/25 Department: HYDRANTS

District: CITY OF ROLLINGWOOD

Location: 1 PLEASANT CV

Reported By: MCCOLLUM DAVID

Telephone Number:

WATER DISTRIBUTION

Date Completed: 02/10/25

Description of Work Performed:

COMPLETE WORK ON FIRE HYDRANT. REPLACED WITH MAIN VALVE GASKET AND O-RING. GREASED AND EXERCISED.

Description	Qty	Price	Amount
Material			
MAIN VALVE GASKET 61AD54843502	1.00	1,028.4680	1,028.47
O-RINGS 51843615012	1.00	111.5960	111.60
GREASE 61HYDGREASEFM222	1.00	13.9610	13.96
Material			1,154.03
Service Order Total:			1,154.03

Crossroads Utility Services

Inv # 10906-7
BCycle FEBRUARY 2025
SvrOrd# 453799
Page # 1

Invoice Date: 03/07/25 Department: SUB-OPER

District: CITY OF ROLLINGWOOD

Location: IN DISTRICT ROLLINGWOOD

Reported By:

Telephone Number:

WATER DISTRIBUTION

Date Completed: 02/13/25

Description of Work Performed:
TOTAL COLIFORM SAMPLES.

Description	Qty	Price	Amount
Subcontract			
AQUA TECH 75492	1.00	59.8000	59.80
Subcontract			59.80
Service Order Total:			59.80



635 Phil Gramm Blvd., Bryan TX 77807
 P: (979)778-3707, F: (979)778-3193
 email: accounting@aqua-techlabs.com

Invoice

Invoice Number: 75492
 Invoice Date: 1/31/2025

Bill To:	Comments:
Crossroads Utility Service 2601 Forest Creek Dr. ROUND ROCK, TX 78665-1232	December 2024 Analysis Rollingwood

Customer ID	Customer PO	Payment Terms	Due Date	Discount
Crossroads Utility Service	*	NET 30 Days	3/2/2025	

Quantity	Item ID & Matrix	Description (see key below)	Unit Price	Amount
2	A Total Coliform DW	Total Coliform SM 9223 [NEL]	26.00	52.00

Location: A-Austin Laboratory Parameter (all others through Bryan Laboratory)

Matrix Codes: NP-Non Potable Water, DW-Drinking Water, SL-Solid

NEL-NELAC Accredited, SUB-Subcontracted, INF-Informational (not certified)

DWP-Accredited through the TCEQ DW Commercial Lab Approval Program

ANR-Accreditation Not Required

Total Invoice Amount	\$52.00
Payments/Credits Applied	\$0.00
TOTAL	\$52.00

Empty sample containers, which may contain site references, will be bagged and disposed via municipal waste collection.

Go paperless! If you prefer to have your invoices e-mailed, please send a request to accounting@aqua-techlabs.com and we will make the change for you.
 Thank you for your business!

Crossroads Utility Services

Inv # 10906-9
BCycle FEBRUARY 2025
SvrOrd# 446305
Page # 1

Invoice Date: 03/07/25 Department: EXCAVATIONS
District: CITY OF ROLLINGWOOD
Location: 5013 TIMBERLINE DRIVE
Reported By: CONNOR, GREG

Telephone Number:
WASTEWATER COLLECTION

Date Completed: 02/17/25

Description of Work Performed:

EXCAVATED & REPAIRED SANITARY LINE. SINGLE WYE, HAND DUG 3FT DEEP AND EXPOSED DAMAGED LINE, THEN CUT OUT AND REPAIRED THE DAMAGED SECTION, AND BACK FILLED HOLE.

Description	Qty	Price	Amount
Material			
CORE & MAIN W108992	1.00	383.9850	383.99
GLOVES 425006	1.00	20.7000	20.70
RAGS 509267	1.00	13.8000	13.80
YD OF PEA GRAVEL 124444	1.00	73.8990	73.90
Material			492.39
Subcontract			
WWTS 11131176	1.00	879.0830	879.08
Subcontract			879.08
Service Order Total:			1,371.47

DUPLICATE
INVOICE



Page 233

1830 Craig Park Court
St. Louis, MO 63146

Invoice # W1
 Invoice Date 12/23
 Account # 194286
 Sales Rep MATTHEW DULOCK
 Phone # 512-990-8470
 Branch #160 Pflugerville, TX
 Total Amount Due \$333.90

Remit To:
 CORE & MAIN LP
 PO BOX 28330
 ST LOUIS, MO 63146

CROSSROADS UTILITY SVCS LLC
 2601 FOREST CREEK DR
 ROUND ROCK TX 78665 1232

Shipped To:
 CUSTOMER PICK-UP

CUSTOMER JOB- 5013 TIMBERLINE

446305A

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
12/03/24	12/03/24	38939	5013 TIMBERLINE			WILL CALL	W108992

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
2704SGR26	4 HW SWR SDR26 REP CPLG GXG	1	1		32.30000	EA	32.30
27044GS26	4 HW SWR SDR26 45 GXSP	3	3		27.06000	EA	81.18
2706CO	6 SDR35 CLEANOUT ADPT HXF L/PL	1	1		34.57000	EA	34.57
2706PM	6 PVC SWR CLEANOUT PLUG MIPT	1	1		22.35000	EA	22.35
2706W06GG26	6X6 HW SWR SDR26 WYE GXG	1	1		107.71000	EA	107.71
2704I06GS26	4X6 HW SDR26 INCREASER GXSP	1	1		55.79000	EA	55.79

Freight Delivery Handling Restock Misc

Terms: NET 30
 Ordered By: ADRIAN

Subtotal: 333.90
 Other: .00
 Tax: .00
Invoice Total: \$333.90

This transaction is governed by and subject to Core & Main's standard terms and conditions, which are incorporated by reference and accepted.
 To review these terms and conditions, please visit: <https://coreandmain.com/terms-of-sale/>



Invoice
11131176
12/2/2024

826 Linger Ln
Austin TX 78721
(512) 973-8484

Bill To:	Service Location:
Crossroads Utility Services 2601 Forest Creek Drive Round Rock TX 78665 United States	5013 Timberline Drive Austin TX 78746 United States

Terms	Due Date	PO #	Sales Rep
Net 60	2/15/2025	39322	House

Service Date	Manifest	Quantity	Item	Rate	Amount
12/2/2024	MC/GR	3	Hours Unit 2013 - Bobtail Vacuum Truck: Emergency service for hydro-jetting gravity line to clear a blockage causing a backup. (11:15 AM - 2:15 PM)	\$225.00	\$675.00
		1	Environmental & Energy Recovery Fee		\$62.44
		1	Fuel Surcharge		\$26.98

Pay your bill online at:

www.wastewaterts.com

Customer ID: 137411

Remit To: 826 Linger Ln, Austin, TX 78721

For more information on fees and surcharges click [here](#).

Invoice Total	\$764.42
Invoice Balance	\$764.42

Thank you for doing business with us!
We know the world is full of choices.
Thanks for choosing us!



OPERATOR'S REPORT

City of Rollingwood



March 19, 2025

**MEMORANDUM**

To: City Administrator, City of Rollingwood
From: Ben Ingallina, Crossroads Utility Services LLC
Subject: Monthly Report
Date: 03/11/2025

Previous Directives

- *No directives*

Current Operations Report

- I. **Utility Operations Report**
 - A. **Billing Report/ Water Accountability** – Please see enclosed water operations report
 - B. **Water System Operations and Maintenance** –
 - a. No items to report
 - C. **Wastewater Collection System Operations and Maintenance** – No items to report
 - D. **Lift Station Maintenance** – *See enclosed report*
- II. **Customer Service Issues** – No reported issues
- III. **Emergency Response Items** – No new items
- IV. **Drought Contingency Plan / Watering Restrictions**
 - a. Lake Travis Level –636.89 Current Storage 471,050 acre-feet (42.9% full) -.5% down from last month.
 - b. The City of Austin is currently in Stage 2 watering restrictions – (Started August 15th 2023)

Lakes Travis and Buchanan, reservoir lakes for the area's water supply, are expected to drop below 900,000 acre-feet.

The City of Austin is currently in **Stage 2 Drought Water Use Restrictions**.

Austin's Stage 2 water restrictions

The City of Austin is currently in **Stage 2 Drought Water Use Restrictions**.

- **Residential**
 - Hose-end Sprinklers - one day per week - midnight to 10 a.m. and/or 7 p.m. to midnight
 - Even address - Sunday
 - Odd address - Saturday
 - Automatic Irrigation - one day per week - midnight to 5 a.m. and/or 7 p.m. to midnight
 - Even address - Thursday
 - Odd address - Wednesday
- **Commercial / Multi-family**
 - Hose-end Sprinklers - one day per week - midnight to 10 a.m. and/or 7 p.m. to midnight
 - Even address - Tuesday
 - Odd address – Friday
 - Automatic Irrigation - one day per week - midnight to 5 a.m. and/or 7 p.m. to midnight
 - Even address - Tuesday
 - Odd address - Friday
- **Public Schools**
 - Hose-end Sprinklers - one day per week - midnight to 10 a.m. and/or 7 p.m. to midnight
 - All addresses - Monday
 - Automatic Irrigation - one day per week - midnight to 5 a.m. and/or 7 p.m. to midnight
 - All addresses - Monday
- **Wasting water** is prohibited.

- Washing vehicles at home is permitted with a bucket.
- Charity car washes prohibited.
- Fountains must recirculate water and those with a 4-inch emission or fall of water are prohibited.
- Fountains with a greater than 4-inch emission or fall of water are prohibited
- Restaurants may not serve water unless requested by a customer.
- Patio misters at commercial properties (*including restaurants and bars*) may only operate between 4 p.m. and midnight.
- **Commercial power/pressure washing equipment** must meet efficiency requirements.
- Golf courses using potable water can only irrigate fairways on their watering day; tees and greens can be watered every other day if Austin Water is notified.
- Irrigation of golf course fairways allowed between midnight and 5:00 a.m. or between 7:00 p.m. and midnight on designated outdoor water-use days only
- Irrigation of golf course greens or tees allowed every other day with notice to and approval by Austin Water only

**MEMORANDUM**

To: City of Rollingwood
From: Ben Ingallina, Crossroads Utility Services LLC
Subject: Lift Station Report Detail
Date: 03/11/2025

Lift Station 1 – Dellana Ln.

- No issues. Replaced Off Float on 3/11/2025

Lift Station 2 – Hatley Dr.

- No issues.

Lift Station 3 – Almarion Way

- No issues.

Lift Station 4- Rockway Cv.

- No issues.

Lift Station 5 – Vale Dr.

- No issues.

Lift Station 6 – Pleasant Cv.

- No issues.

Lift Station 7 – Nixon Dr.

- No issues.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Water Utilities Division

Monthly Operational Report For Public Water Systems Purchasing Treated Water From Another System
Which Uses Surface Water Sources or Groundwater Sources Under The Influence of Surface Water

PUBLIC WATER SYSTEM NAME: **City of Rollingwood**

System I.D. #: 2270016

Month: **February 2025**

Submitted by:

Date:

No. of Connections: **537**

License #:

Grade:

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER				
Date	Quantity (mgd)	Date	Quantity (mgd)	Monthly Summary (mgd)
1	0.210	16	0.192	Total
2	0.210	17	0.192	Monthly
3	0.217	18	0.192	Purchase: 6.380
4	0.233	19	0.207	
5	0.332	20	0.228	Average
6	0.174	21	0.162	Daily: 0.228
7	0.283	22	0.162	
8	0.285	23	0.161	Maximum
9	0.284	24	0.315	Daily: 0.367
10	0.184	25	0.313	
11	0.142	26	0.367	Minimum
12	0.241	27	0.238	Daily: 0.142
13	0.175	28	0.298	
14	0.192			
15	0.191			

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)		
Minimum allowable disinfectant residual:	<u>0.5</u> mg/L	Percentage of the measurements below the limit this month:
Total no. of measurements this month:	<u>29</u>	<input type="text" value="0%"/> (1A)
No. of measurements below the limit:	<u>0</u>	
Percentage of the measurements below the limit last month:		<input type="text" value="0%"/> (1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		TCEQ	Customers*
More than 5.0% of the disinfectant residuals in the distribution system below acceptable levels for two consecutive months? - see (1A) and (1B)	NO		

* A sample copy of the Notice to the customers must accompany this report.

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **February 2025**

LOCATION: **Bee Cave Woods**

I.D. #: **2270016**

		METER #07914810	SIZE 6"	METER #18713312	SIZE 3"	TOTAL FLOW	TOTAL GAL PURCHASED	CHLORINE RESIDUAL
DAY	DATE	A	TH GAL	B	TH GAL	TH GAL	MG	mg/L
Sat	1	148136	126.0	32213	84.0	210.0	0.210	2.6
Sun	2	148262	126.0	32297	84.0	210.0	0.210	2.2
Mon	3	148388	143.0	32381	74.0	217.0	0.217	3.0
Tue	4	148531	166.0	32455	67.0	233.0	0.233	2.9
Wed	5	148697	234.0	32522	98.0	332.0	0.332	3.0
Thu	6	148931	126.0	32620	48.0	174.0	0.174	2.8
Fri	7	149057	189.0	32668	94.0	283.0	0.283	2.8
Sat	8	149246	190.0	32762	95.0	285.0	0.285	2.4
Sun	9	149436	190.0	32857	94.0	284.0	0.284	2.5
Mon	10	149626	114.0	32951	70.0	184.0	0.184	2.9
Tue	11	149740	81.0	33021	61.0	142.0	0.142	3.0
Wed	12	149821	137.0	33082	104.0	241.0	0.241	2.5
Thu	13	149958	107.0	33186	68.0	175.0	0.175	2.4
Fri	14	150065	111.0	33254	81.0	192.0	0.192	2.6
Sat	15	150176	110.0	33335	81.0	191.0	0.191	2.5
Sun	16	150286	111.0	33416	81.0	192.0	0.192	2.8
Mon	17	150397	111.0	33497	81.0	192.0	0.192	2.6
Tue	18	150508	111.0	33578	81.0	192.0	0.192	2.6
Wed	19	150619	122.0	33659	85.0	207.0	0.207	2.5
Thu	20	150741	149.0	33744	79.0	228.0	0.228	2.6
Fri	21	150890	89.0	33823	73.0	162.0	0.162	2.5
Sat	22	150979	89.0	33896	73.0	162.0	0.162	2.5
Sun	23	151068	89.0	33969	72.0	161.0	0.161	2.5
Mon	24	151157	225.0	34041	90.0	315.0	0.315	2.3
Tue	25	151382	224.0	34131	89.0	313.0	0.313	2.4
Wed	26	151606	272.0	34220	95.0	367.0	0.367	2.6
Thu	27	151878	178.0	34315	60.0	238.0	0.238	2.4
Fri	28	152056	207.0	34375	91.0	298.0	0.298	2.5
Tue	1	152263		34466				
Total			4127.0	27140.0	2253.0	6380.0	6.4	
Avg.			147.4		80.5	227.9	0.228	2.6
Max.			272.0		104.0	367.0	0.367	3.0
Min.			81.0		48.0	142.0	0.142	2.2

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **February 2025**

LOCATION: **Hatley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/n	6"	#151074A	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Sat	1	92	0.0	7544	0.0	0.0
Sun	2	92	0.0	7544	0.0	0.0
Mon	3	92	0.0	7544	0.0	0.0
Tue	4	92	0.0	7544	0.0	0.0
Wed	5	92	0.0	7544	0.0	0.0
Thu	6	92	0.0	7544	0.0	0.0
Fri	7	92	0.0	7544	0.0	0.0
Sat	8	92	0.0	7544	0.0	0.0
Sun	9	92	0.0	7544	0.0	0.0
Mon	10	92	0.0	7544	0.0	0.0
Tue	11	92	0.0	7544	0.0	0.0
Wed	12	92	0.0	7544	0.0	0.0
Thu	13	92	0.0	7544	0.0	0.0
Fri	14	92	0.0	7544	0.0	0.0
Sat	15	92	0.0	7544	0.0	0.0
Sun	16	92	0.0	7544	0.0	0.0
Mon	17	92	0.0	7544	0.0	0.0
Tue	18	92	0.0	7544	0.0	0.0
Wed	19	92	0.0	7544	0.0	0.0
Thu	20	92	0.0	7544	0.0	0.0
Fri	21	92	0.0	7544	0.0	0.0
Sat	22	92	0.0	7544	0.0	0.0
Sun	23	92	0.0	7544	0.0	0.0
Mon	24	92	0.0	7544	0.0	0.0
Tue	25	92	0.0	7544	0.0	0.0
Wed	26	92	0.0	7544	0.0	0.0
Thu	27	92	0.0	7544	0.0	0.0
Fri	28	92	0.0	7544	0.0	0.0
Tue	1	92		7544		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: _____

MASTER METER REPORT

DISTRICT: **City of Rollingwood**

MONTH: **February 2025**

LOCATION: **Riley MM**

I.D. #: **2270016**

DAY	DATE	METER	SIZE	METER	SIZE	TOTAL
		No S/N	6"	No S/N	3"	FLOW
		A	TH GAL	B	TH GAL	TH GAL
Sat	1	3619	0.0	21519	0.0	0.0
Sun	2	3619	0.0	21519	0.0	0.0
Mon	3	3619	0.0	21519	0.0	0.0
Sat	4	3619	0.0	21519	0.0	0.0
Sun	5	3619	0.0	21519	0.0	0.0
Mon	6	3619	0.0	21519	0.0	0.0
Tue	7	3619	0.0	21519	0.0	0.0
Wed	8	3619	0.0	21519	0.0	0.0
Thu	9	3619	0.0	21519	0.0	0.0
Fri	10	3619	0.0	21519	0.0	0.0
Sat	11	3619	0.0	21519	0.0	0.0
Sun	12	3619	0.0	21519	0.0	0.0
Mon	13	3619	0.0	21519	0.0	0.0
Tue	14	3619	0.0	21519	0.0	0.0
Wed	15	3619	0.0	21519	0.0	0.0
Thu	16	3619	0.0	21519	0.0	0.0
Fri	17	3619	0.0	21519	0.0	0.0
Sat	18	3619	0.0	21519	0.0	0.0
Sun	19	3619	0.0	21519	0.0	0.0
Mon	20	3619	0.0	21519	0.0	0.0
Tue	21	3619	0.0	21519	0.0	0.0
Wed	22	3619	0.0	21519	0.0	0.0
Thu	23	3619	0.0	21519	0.0	0.0
Fri	24	3619	0.0	21519	0.0	0.0
Sat	25	3619	0.0	21519	0.0	0.0
Sun	26	3619	0.0	21519	0.0	0.0
Mon	27	3619	0.0	21519	0.0	0.0
Tue	28	3619	0.0	21519	0.0	0.0
Sat	1	3619		21519		
Total			0.0		0.0	0.0
Avg.			0.0		0.0	0.0
Max.			0.0		0.0	0.0
Min.			0.0		0.0	0.0

Operator: _____

City of Rollingwood
Engineer's Monthly Report
December 03, 2024
Page 2 of 5



1120 S. Capital of TX Hwy, CityView 2, Suite 100
Austin, Texas 78746
P: 512.338.1704
TBPE Firm No. 6535

Client: City of Rollingwood
Invoice No.: 2502012
Project Description: General Engineering Services
Project Reporting Period: January 25, 2025 to February 21, 2025
Project Manager: Maritza A. Almada, EIT

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
936	5000 Timberline	New Pool Review #1 - Accepted	01/29/25
447	404 Vale	New Pool Review #1 - Accepted	02/04/25
366	301 Inwood	New Pool Review #2 - Accepted	02/11/25

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
382	301 Pleasant	Recommended CO	01/27/25
378	108 Kristy	Recommended CO	02/14/25
358	104 Laura Lane	Recommended CO	02/28/25

City of Rollingwood
Engineer's Monthly Report
December 03, 2024
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2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
954	2803 Pickwick	ROW Review #1 – Accepted	01/29/25
969	401 Inwood	ROW Review #1 – Accepted	02/05/25
971	100 Kristy Dr	ROW Review #1 – Returned	02/11/25
972	500 Vale	ROW Review #1 – Accepted	02/14/25

City of Rollingwood
Engineer’s Monthly Report
December 03, 2024
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5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction. Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city’s water system as identified in the city’s Water Capital Improvements Plan (CIP).	Project is in construction.	

City of Rollingwood
Engineer’s Monthly Report
December 03, 2024
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6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City’s request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	KFA is updating the previously submitted MS4 for re-submittal.	Coordination between KFA and Rollingwood for MS4 Resubmittal before February 2025. – Completed and Submitted.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27.	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		

City of Rollingwood
Engineer's Monthly Report
December 03, 2024
Page 6 of 5

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

JAMES VALADEZ
CHAIRPERSON
DEBORAH CARTWRIGHT
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



LEANA MANN
CHIEF APPRAISER

BOARD MEMBERS

JETT HANNA
JOHN HAVENSTRITE
CELIA ISRAEL
DICK LAVINE
SHENGHAO "DANIEL" WANG
BLANCA ZAMORA-GARCIA

CITY OF ROLLINGWOOD
ASHLEY WAYMAN, FINANCE/BUDGET CONTACT
403 NIXON DRIVE
ROLLINGWOOD, TX 78746

Jurisdiction: CITY OF ROLLINGWOOD - 11

Re: Certification of 2024 and 2023 Appraisal Roll

I, Leana Mann, Chief Appraiser of the Travis Central Appraisal District hereby certify your 2024 and 2023 Appraisal Rolls subject to appeals pending before the Appraisal Review Board. (See attachment)

Sincerely,
Leana Mann
Chief Appraiser

A handwritten signature in cursive script that reads "Leana H. Mann".

Enclosure

	CERTIFIED	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (611)	(Count) (0)	(Count) (611)
Land HS Value	826,605,550	0	826,605,550
Land NHS Value	128,915,748	0	128,915,748
Land Ag Market Value	0	0	0
Land Timber Market Value	0	0	0
Total Land Value	955,521,298	0	955,521,298
Improvement HS Value	900,866,062	0	900,866,062
Improvement NHS Value	272,607,640	0	272,607,640
Total Improvement	1,173,473,702	0	1,173,473,702
Market Value	2,128,995,000	0	2,128,995,000
BUSINESS PERSONAL PROPERTY	(334)	(0)	(334)
Market Value	40,013,808	0	40,013,808
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (945)	(Total Count) (0)	(Total Count) (945)
TOTAL MARKET	2,169,008,808	0	2,169,008,808
Ag Productivity	0	0	0
Ag Loss (-)	0	0	0
Timber Productivity	0	0	0
Timber Loss (-)	0	0	0
APPRAISED VALUE	2,169,008,808	0	2,169,008,808
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	571,663,251	0	571,663,251
CB CAP Limitation Value (-)	0	0	0
NET APPRAISED VALUE	1,597,345,557	0	1,597,345,557
Total Exemption Amount	36,164,988	0	36,164,988
NET TAXABLE	1,561,180,569	0	1,561,180,569
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	1,561,180,569	0	1,561,180,569
CHAPTER 312 ADJUSTMENT	0	0	0
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	1,561,180,569	0	1,561,180,569

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$2,992,783.15 = 1,561,180,569 * (0.191700 / 100)

Exemptions

EXEMPTIONS Exemption	CERTIFIED		UNDER REVIEW		TOTAL	
	Total	Count	Total	Count	Total	Count
Homestead Exemptions						
OV65-Local	432,000	146	0	0	432,000	146
OV65-State	0	0	0	0	0	0
OV65-Prorated	0	0	0	0	0	0
OV65S-Local	24,000	9	0	0	24,000	9
OV65S-State	0	0	0	0	0	0
OV65S-Prorated	0	0	0	0	0	0
DVHS	0	0	0	0	0	0
DVHS-Prorated	5,042,871	2	0	0	5,042,871	2
DVHSS	2,772,578	2	0	0	2,772,578	2
DVHSS-Prorated	0	0	0	0	0	0
Subtotal for Homestead Exemptions	8,271,449	159	0	0	8,271,449	159
Disabled Veterans Exemptions						
DV2	7,500	1	0	0	7,500	1
DV2S	7,500	1	0	0	7,500	1
DV3	10,000	1	0	0	10,000	1
DV4	12,000	2	0	0	12,000	2
Subtotal for Disabled Veterans Exemptions	37,000	5	0	0	37,000	5
Special Exemptions						
SO	580,476	20	0	0	580,476	20
Subtotal for Special Exemptions	580,476	20	0	0	580,476	20
Absolute Exemptions						
EX-XV	27,206,993	10	0	0	27,206,993	10
EX-XV-PRORATED	0	0	0	0	0	0
EX366	69,070	70	0	0	69,070	70
Subtotal for Absolute Exemptions	27,276,063	80	0	0	27,276,063	80
Total:	36,164,988	264	0	0	36,164,988	264

	CERTIFIED	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (609)	(Count) (0)	(Count) (609)
Land HS Value	662,055,440	0	662,055,440
Land NHS Value	122,531,333	0	122,531,333
Land Ag Market Value	0	0	0
Land Timber Market Value	0	0	0
Total Land Value	784,586,773	0	784,586,773
Improvement HS Value	778,093,237	0	778,093,237
Improvement NHS Value	232,654,471	0	232,654,471
Total Improvement	1,010,747,708	0	1,010,747,708
Market Value	1,795,334,481	0	1,795,334,481
BUSINESS PERSONAL PROPERTY	(299)	(0)	(299)
Market Value	33,926,702	0	33,926,702
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (908)	(Total Count) (0)	(Total Count) (908)
TOTAL MARKET	1,829,261,183	0	1,829,261,183
Ag Productivity	0	0	0
Ag Loss (-)	0	0	0
Timber Productivity	0	0	0
Timber Loss (-)	0	0	0
APPRAISED VALUE	1,829,261,183	0	1,829,261,183
	100.0%	0.0%	100.0%
HS CAP Limitation Value (-)	221,651,881	0	221,651,881
CB CAP Limitation Value (-)	1,772,516	0	1,772,516
NET APPRAISED VALUE	1,605,836,786	0	1,605,836,786
Total Exemption Amount	39,667,852	0	39,667,852
NET TAXABLE	1,566,168,934	0	1,566,168,934
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	1,566,168,934	0	1,566,168,934
CHAPTER 312 ADJUSTMENT	0	0	0
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	1,566,168,934	0	1,566,168,934

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$3,223,175.67 = 1,566,168,934 * (0.205800 / 100)

CITY OF ROLLINGWOOD

Exemptions

EXEMPTIONS Exemption	CERTIFIED		UNDER REVIEW		TOTAL	
	Total	Count	Total	Count	Total	Count
Homestead Exemptions						
OV65-Local	416,463	142	0	0	416,463	142
OV65-State	0	0	0	0	0	0
OV65-Prorated	0	0	0	0	0	0
OV65S-Local	18,000	7	0	0	18,000	7
OV65S-State	0	0	0	0	0	0
OV65S-Prorated	0	0	0	0	0	0
DVHS	8,593,612	2	0	0	8,593,612	2
DVHS-Prorated	0	0	0	0	0	0
DVHSS	3,049,835	2	0	0	3,049,835	2
DVHSS-Prorated	0	0	0	0	0	0
Subtotal for Homestead Exemptions	12,077,910	153	0	0	12,077,910	153
Disabled Veterans Exemptions						
DV1	5,000	1	0	0	5,000	1
DV2	7,500	1	0	0	7,500	1
DV2S	7,500	1	0	0	7,500	1
DV3	10,000	1	0	0	10,000	1
DV4	0	2	0	0	0	2
Subtotal for Disabled Veterans Exemptions	30,000	6	0	0	30,000	6
Special Exemptions						
SO	743,332	31	0	0	743,332	31
Subtotal for Special Exemptions	743,332	31	0	0	743,332	31
Absolute Exemptions						
EX-XV	26,736,578	10	0	0	26,736,578	10
EX-XV-PRORATED	0	0	0	0	0	0
EX366	80,032	81	0	0	80,032	81
Subtotal for Absolute Exemptions	26,816,610	91	0	0	26,816,610	91
Total:	39,667,852	281	0	0	39,667,852	281



February 28, 2025

The Honorable Mayor
 and Members of the City Council:
 City of Rollingwood
 403 Nixon Drive
 Rollingwood, Texas 78746

Honorable Mayor and Members of the City Council:

Pursuant to the Cost of Gas Clause currently in effect for the Central-Gulf service area, the following is the determination of the cost of gas to be used for billings in March 2025:

1. Cost of Purchased Gas @ 14.73 PSIA.....	\$7.4236
2. Cost of Purchased Gas @ 14.65 PSIA.....	\$7.3833
3. Purchase/Sales Ratio.....	1.0102
4. Commodity Cost (Line 2 x Line 3).....	\$7.4586
5. Surcharge or Refund Factor.....	\$0.0000
6. Reconciliation Factor.....	(\$0.0143)
7. Revenue-associated Fees and Taxes.....	\$0.0000
8. Subtotal (Line 4 + Line 5 + Line 6 + Line 7).....	\$7.4443
9. Customer Rate Relief Component.....	\$1.1800
10. Cost of Gas (Line 8 + Line 9).....	<u>\$8.6243 / Mcf</u>
	<u>\$0.8624 / Ccf</u>

Billings using the cost of gas as determined above will begin with meters read on and after February 26, 2025 and end with meters read on and after March 27, 2025.

Sincerely,

Lisa Wattinger

Lisa Wattinger, Manager
Gas Supply