



**CITY OF ROLLINGWOOD
COMMUNITY DEVELOPMENT CORPORATION
AGENDA**

Monday, October 20, 2025

Notice is hereby given that the Community Development Corporation of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on October 20, 2025 at 5:30 PM. Members of the public and the Community Development Corporation may participate in the meeting virtually, as long as a quorum of the Community Development Corporation and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at mrodriguez@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER

1. Roll Call

PUBLIC COMMENTS

Citizens wishing to address the RCDC for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, RCDC is restricted from discussing or taking action on items not listed on the agenda.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the RCDC and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has

requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the September 8, 2025 RCDC meeting

REGULAR AGENDA

- 3. Discussion and possible action on a presentation from Travis Holler of Commercial Retail Group
- 4. Discussion and possible action to expend funds over appropriated amounts for the design of a replacement sprinkler system and soil and sod upgrades in the upper park
- 5. Public hearing, discussion and possible action on RCDC Resolution 2025-10-20-05 authorizing funding for a park improvement project in Rollingwood Park for playscape improvement that will enhance recreational and community facilities, pursuant to Texas Local Gov't Code Section 501.152
- 6. Public hearing, discussion and possible action on RCDC Resolution 2025-10-20-06 authorizing funding for a park improvement project in Rollingwood Park for landscape architect drawings that will enhance recreational and community facilities, pursuant to Texas Local Gov't Code Section 501.152
- 7. RCDC Financials through September 2025

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov prior to 5:00 p.m. on October 14, 2025.

Makayla Rodriguez

Makayla Rodriguez, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The Community Development Corporation will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Government Code;
prospective gifts pursuant to section 551.073 of the Texas Government Code;
security personnel and device pursuant to section 551.076 of the Texas Government Code;

and/or economic development pursuant to section 551.087 of the Texas Government Code.
Action, if any, will be taken in open session.



CITY OF ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MINUTES

Monday, September 08, 2025

The RCDC of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 8, 2025. Members of the public and the RCDC were able to participate in the meeting virtually, as long as a quorum of the RCDC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER

1. Roll Call

President Colin Harvey called the meeting to order at 5:30 p.m.

Present Members: President Colin Harvey, Vice President Emily Doran, Barry Delcambre, Brian Rider, and Pat Sheehan

Also Present: City Administrator Alun Thomas, City Secretary Makayla Rodriguez, Assistant to the City Administrator Lindsay Saenz, and City Attorney Esther Peña

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the May 19, 2025 RCDC meeting

Emily Doran moved to approve the meeting minutes. President Colin Harvey seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

3. Discussion, update, and possible action on hiring a landscape architect to design and define parking areas, fence lines, tree and landscaping locations for improvement in the park

Melissa Morrow, resident at 2502 Timberline Drive and Chair of the Park Commission, explained that the Park Commission would like to hire a landscape architect to define parking areas, tree planting, move the fence on fields 3, 4, and 5, and improve the entrance to the

park. She also discussed the possible use of a gate for the parking lot and that received initial approval from Western Hills Little League to move the fence. Ms. Morrow stated that the Park Commission is requesting \$15,000 for the architect and an additional \$2,000 for a topographical survey.

Members of RCDC asked discussed and questions regarding the request, tree placement near the ball fields, irrigation, coordination with Western Hills Athletic Club, emergency response access, gate installation.

Emily Doran and President Colin Harvey expressed concern regarding piecemealing projects and not directly following the Park Master Plan. Brian Rider expressed his concerns regarding watering obligations for the trees.

The RCDC and Melissa Morrow continued discussion on the proposed project.

Brian Rider moved that the RCDC approve a \$15,000 request for landscape architect services and \$2,000 for a topo survey services to address the feasibility of this plan. Barry Delcambre seconded the motion. The motion carried with 5 in favor and 0 against.

4. Discussion and possible action regarding the Administrative Services Agreement between the City of Rollingwood and the Rollingwood Community Development Corporation

Emily Doran stated that the administrative services agreement is the same from the previous year.

Emily Doran moved to approved the administrative services agreement. Barry Delcambre seconded the motion. The motion carried with 5 in favor and 0 against.

5. Discussion and possible action on a resolution approving the Fiscal Year 2025-2026 Budget for the Rollingwood Community Development Corporation

The RCDC discussed the budget.

Emily Doran moved to approved. Barry Delcambre seconded the motion. The motion carried with 5 in favor and 0 against.

6. Discussion and possible action to authorize the City of Rollingwood's Finance Director to transfer funds between the Rollingwood Community Development Corporation's depository and investment accounts on behalf of the Corporation

President Colin Harvey explained that the request is to determine an appropriate balance to maintain in the depository account, with any excess funds to be transferred by Finance Director Abel Campos to the investment account in order to earn interest.

Emily Doran moved to keep a minimum of 100,000 in the operating account. Barry Delcambre seconded the motion. The motion carried with 5 in favor and 0 against.

7. RCDC Financials through July 2025

The RCDC discussed the budget through July 2025.

ADJOURNMENT OF MEETING

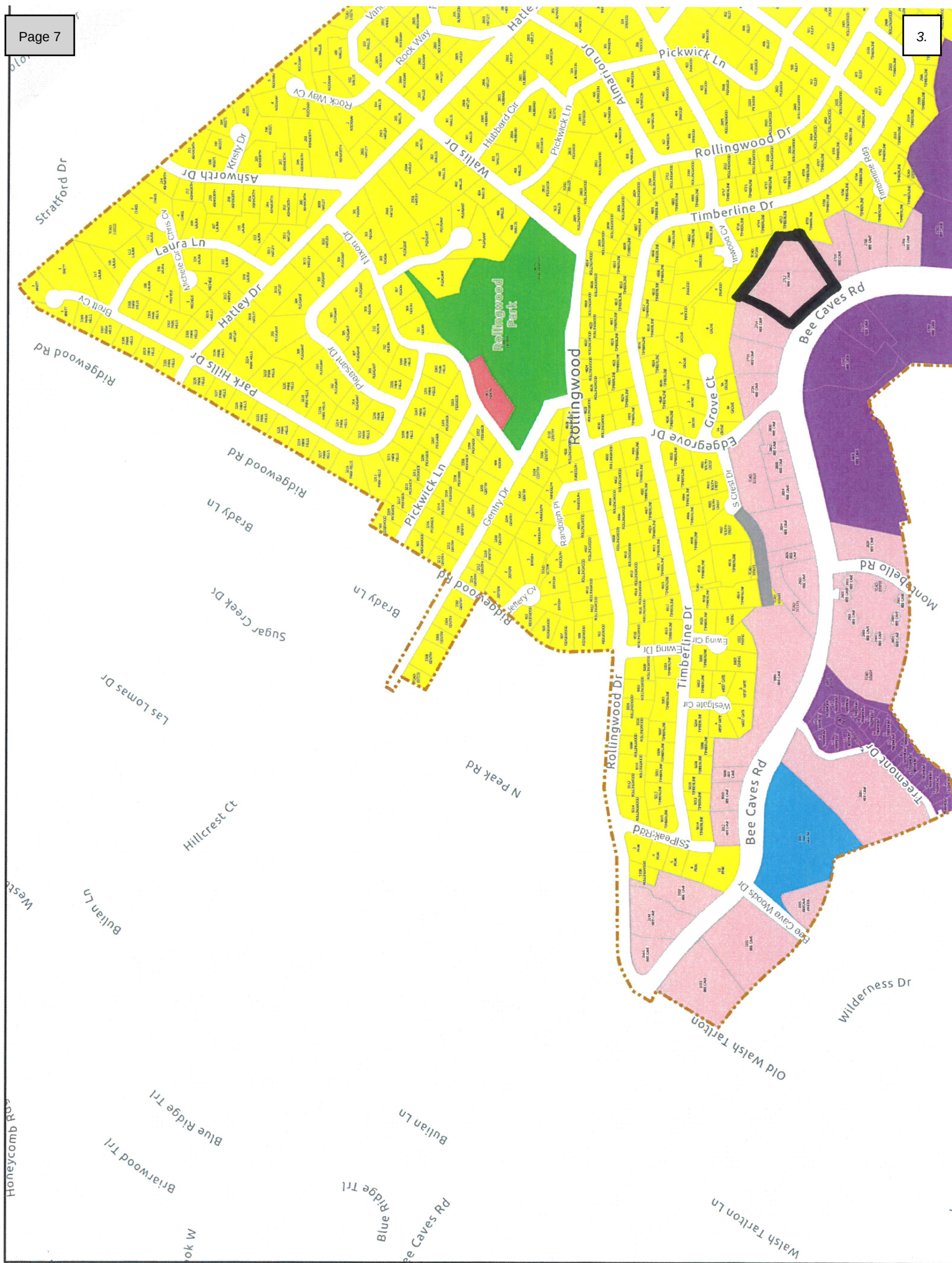
The meeting was adjourned at 6:18 p.m.

Minutes adopted on the _____ day of _____, 2025.

Colin Harvey, President

ATTEST:

Pat Sheehan, City Secretary



GENERAL INFO

ACCOUNT

Property ID: 105501
Geographic ID: 0107090126
Type: R
Zoning: C2
Agent:
Legal Description: LOT 5B *RESUB OF LTS 5A&6A
WESTPARK SQUARE
PROFESSIONAL CENTER PHS 2
Property Use: 43

OWNER

Name: LAMY-COUNTRY VILLAGE LTD &
Secondary Name: RESACA PLAZA LLC
Mailing Address: 1601 PALOMINO RIDGE DR AUSTIN TX
78733-6047
Owner ID: 1698344
% Ownership: 100.000000
Exemptions:

LOCATION

Address: 2712 BEE CAVE RD, TX 78746
Market Area:
Market Area CD: SW
Map ID: 010218

PROTEST

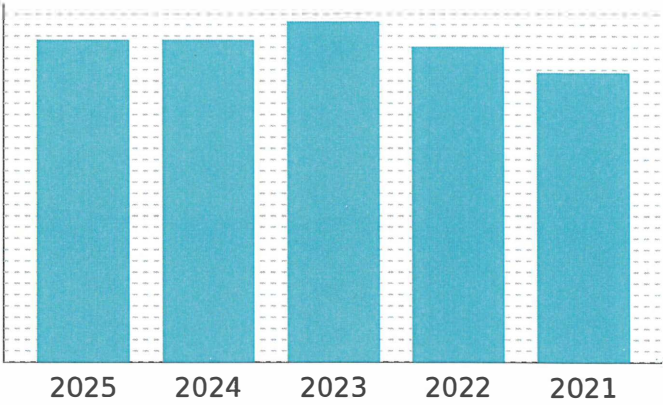
Protest Status:
Informal Date:
Formal Date:

VALUES

CURRENT VALUES

Land Homesite:	\$0
Land Non-Homesite:	\$3,497,850
Special Use Land Market:	\$0
Total Land:	\$3,497,850
Improvement Homesite:	\$0
Improvement Non-Homesite:	\$3,665,150
Total Improvement:	\$3,665,150
Market:	\$7,163,000
Special Use Exclusion (-):	\$0
Appraised:	\$7,163,000
Value Limitation Adjustment (-):	\$0
Net Appraised:	\$7,163,000

VALUE HISTORY



VALUE HISTORY

Year	Land Market	Improvement	Special Use Exclusion	Appraised	Value Limitation Adj (-)	Net Appraised
2025	\$3,497,850	\$3,665,150	\$0	\$7,163,000	\$0	\$7,163,000
2024	\$3,497,850	\$3,665,150	\$0	\$7,163,000	\$0	\$7,163,000
2023	\$3,497,850	\$4,078,611	\$0	\$7,576,461	\$0	\$7,576,461
2022	\$3,497,850	\$3,514,150	\$0	\$7,012,000	\$0	\$7,012,000
2021	\$3,497,850	\$2,943,150	\$0	\$6,441,000	\$0	\$6,441,000

TAXING UNITS

Unit	Description	Tax Rate	Net Appraised	Taxable Value
03	TRAVIS COUNTY	0.375845	\$7,163,000	\$7,163,000
08	NEANES ISD	0.832200	\$7,163,000	\$7,163,000
0A	TRAVIS CENTRAL APP DIST	0.000000	\$7,163,000	\$7,163,000
11	CITY OF ROLLINGWOOD	0.202039	\$7,163,000	\$7,163,000
2J	TRAVIS COUNTY HEALTHCARE DISTRICT	0.118023	\$7,163,000	\$7,163,000
39	TRAVIS CO ESD NO 9	0.075800	\$7,163,000	\$7,163,000

DO NOT PAY FROM THIS ESTIMATE. This is only an estimate provided for informational purposes and may not include any special assessments that may also be collected. Please contact the tax office for actual amounts.

IMPROVEMENT

Improvement #1: **STRIP CTR >10000** Improvement Value: **N/A** Main Area: **21,935**
 State Code: **F1** Description: **STRIP CTR >10000** Gross Building Area: **76,683**

Type	Description	Class CD	Exterior Wall	Number of Units	EFF Year Built	Year	SQFT
1ST	1st Floor	C		0	1990	1980	21,935
551	PAVED AREA	AA		1	1990	1980	43,400
501	CANOPY	A		1	1990	1980	3,698
501	CANOPY	A		1	1990	1980	3,522
611	TERRACE	CA		1	1990	1980	3,698
482	LIGHT POLES	C		0	1990	1980	4
611	TERRACE	CA		1	1990	1980	426

Improvement Features

1ST Floor Factor: 1ST, Grade Factor: A, Ceiling Factor: 10, Shape Factor: I

LAND

Land	Description	Acres	SQFT	Cost per SQFT	Market Value	Special Use Value
COMM	Commercial Land	3.2120	139,914	\$25.00	N/A	N/A

DEED HISTORY

Deed Date	Type	Description	Grantor/Seller	Grantee/Buyer	Book ID	Volume	Page	Instrument
9/16/16	SW	SPECIAL WARRANTY	LAMY-COUNTRY VILLAGE LTD &	LAMY-COUNTRY VILLAGE LTD &				2016155740
6/8/07	SW	SPECIAL WARRANTY	LAMY-COUNTRY VILLAGE LTD &	LAMY-ROLLINGWOOD				2007105173 TR
6/8/07	SW	SPECIAL WARRANTY	TRI-ROADS III INC ETAL	LAMY-COUNTRY VILLAGE LTD &				2007105170 TR
12/28/06	CD	CORRECTION DEED	TRI-ROADS INC ETAL	TRI-ROADS III INC ETAL				2007065051 TR
12/28/06	MS	MISCELLANEOUS	WELLS BRANCH 76 LTD	TRI-ROADS INC ETAL				2006248628 TR
8/17/00	SW	SPECIAL WARRANTY	SILKEN INVESTMENTS L P	WELLS BRANCH 76 LTD		00000	00000	2000131296 TR
11/20/98	WD	WARRANTY DEED	KENDRICK BARRY & HARRY L SILVE	SILKEN INVESTMENTS L P		13337	00325	

Deed Date	Type	Description	Grantor/Grantor	Grantee/Buyer	Deed ID	Volume	Page	Instrument
8/	WD	WARRANTY DEED	OGLE CHERYL LYNN	KENDRICK BARRY & HARRY L SILVE		12996	01854	3.
6/26/96	AD	ASSUMPTION DEED	OGLE ENTERPRISES INC	OGLE CHERYL LYNN		12737	00992	
6/28/93	SW	SPECIAL WARRANTY	NORBANCO AUSTIN III LIMITED	OGLE ENTERPRISES INC		11971	01162	
12/30/86	CD	CORRECTION DEED	TEMPLETON R TODD	NORBANCO AUSTIN III LIMITED		10542	00631	
9/30/85	WD	WARRANTY DEED	NORBANCO AUSTIN III LIMITED	TEMPLETON R TODD		09548	00561	
12/30/86	WD	WARRANTY DEED	TEMPO INVESTMENTS	NORBANCO AUSTIN III LIMITED		10040	00636	
8/20/85	WD	WARRANTY DEED	TEMPO MCCOY JOINT VENTURE	TEMPO INVESTMENTS		09548	00563	
7/15/82	WD	WARRANTY DEED	MCCOY ED	TEMPO MCCOY JOINT VENTURE		07818	00112	
	WD	WARRANTY DEED		MCCOY ED		00000	00000	

EANES CREEK

PARKING

RETAIL

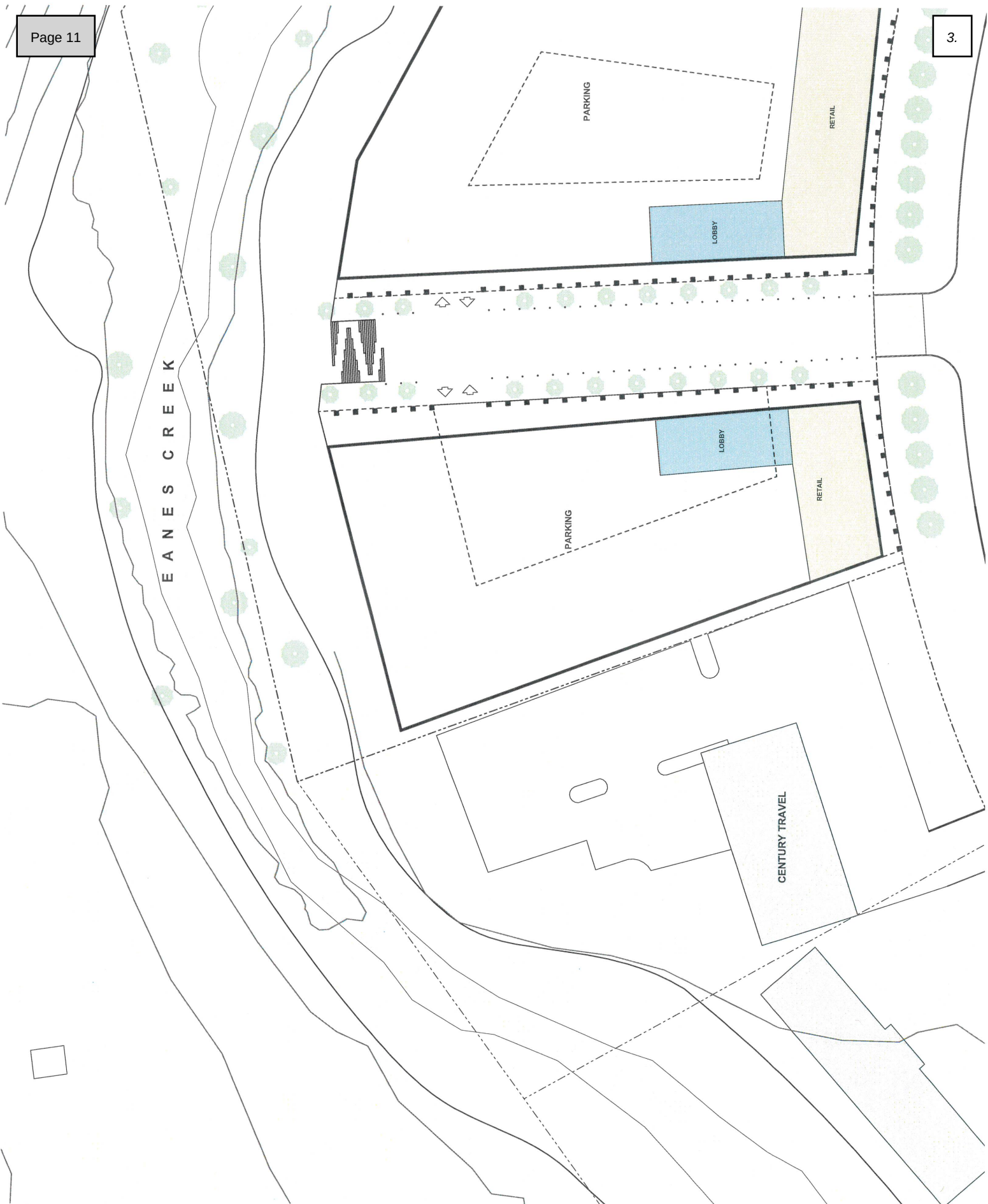
LOBBY

PARKING

RETAIL

LOBBY

CENTURY TRAVEL





















September 2, 2025

Gavin Massingill
403 Nixon Drive
Rollingwood, TX 78746

Attention: Gavin Massingill

Project Description

Gavin Massingill ("Client") is currently soliciting proposals for Landscape Architect's landscape design services for the redevelopment of existing sports fields currently known as **Rollingwood Sports Fields** located in **Rollingwood, Texas**.

Scope of Services

artis, Inc. (Consultant) will provide landscape architectural renovation master planning and conceptual design services.

Landscape Schematic Design Phase:

1. A digital base plan using CAD files per survey information from GIS and County data will be prepared.
2. The design concepts for **three (3) revised sports fields** will be prepared. The concept plans will at a minimum include a color layout plan drawn to scale. The concept plans will at a minimum include a color layout plan drawn to scale and 3D modeling of the site. Elevations and/or perspective sketches may be included to further demonstrate design intent.
3. Preliminary materials for landscape improvements will be indicated on the schematic drawings.
4. The Consultant will obtain samples of the existing on-site topsoil and submit them to a certified soil testing laboratory for analysis or will coordinate with a local subcontractor to do so.
5. All information prepared by the Consultant in the tasks above will be submitted to the Client for approval prior to commencing design development drawings. Based on comments by the Client, the Consultant will make up to two rounds of revisions to the concept plans. Additional revisions to the schematic drawings will be billed as *Additional Services*.
6. General correspondence between the Client and Consultant during this phase will be handled primarily through email, phone calls and meetings at the Consultant's office.

Landscape Design Development and Construction Document Phase:

1. The Consultant will prepare a set of design development/construction document drawings for all landscape areas for review by the Client.
2. A hardscape plan showing the location, size and material type for all hardscape

- elements will be prepared. Finalized hardscape details and specifications for the revised sports fields will be prepared. All proposed elements will be dimensioned and detailed.
3. Any details that require structural engineering are assumed to be the responsibility of the project Contractor. The Consultant will coordinate with the Contractor, if necessary, to review any relevant structural drawings for continuity throughout this phase.
 4. A planting plan showing the location and type of turf will be prepared. Planting details showing proper installation techniques for all proposed plant materials will be prepared.
 5. Utilizing the final planting plan, a sealed set of irrigation plans for bidding, permitting and construction purposes will be prepared for all landscape areas of the project.
 6. Minor revisions to the landscape construction documents in an effort to reduce construction costs or incorporate value engineering solutions may be completed during the preparation of construction documents.
 7. Initially the construction drawings will be issued as an in-progress set (50% CD set) for review and coordination with the project team. Based on the feedback of the Client and coordination with other consultants, the Consultant will make any necessary revisions and issue a second in-progress set (95% CD set). The drawings will be revised as needed based on any final comments and coordination before the final construction drawings are issued for construction. (100% CD set).
 8. Based on the feedback of the Client and coordination with other consultants, the Consultant will make any necessary revisions and issue an in-progress set (95% CD set). The drawings will be revised as needed based on any final comments and coordination before the final construction drawings are issued for construction. (100% CD set).
 9. The originals for all drawings in this task will be provided to the Client in a hard copy and PDF format.
 10. General correspondence between the Client and Consultant during this phase will be handled primarily through email, phone calls and meetings at the Consultant's office.

Construction Administration:

1. The Consultant's time for up to two (2) site visits is included in this phase for the purposes described below. Travel expenses will be billed under *Reimbursable Items* task below.
2. Landscape Installation Administration:
 - a. Prior to the Owner awarding any contracts for the landscape installation, the Consultant will review all bids for consistency with the construction documents.
 - b. The Consultant will attend a landscape installation kick-off meeting, if requested, with the Owner and landscape contractor to:
 - i. Review the construction drawings and specifications.
 - ii. Discuss expectations for plant samples and submittals.
 - iii. Establish milestones with dates.
 - c. At a minimum, the Consultant will conduct the following site inspections:
 - i. Inspect and approve plant samples.
 - ii. Any other in-progress inspections the Consultant, Subconsultant or the Owner deem necessary.
 - iii. Final landscape inspection. Subconsultant will provide the Owner with a punch list explaining any deficiencies with the installation.
3. Throughout the construction of the project, the Consultant may conduct additional site visits to oversee the installation of any other landscape. The Consultant will conduct a final site visit to confirm the completed landscape was constructed per the landscape construction documents. The Consultant will provide the Owner with a punch list explaining any deficiencies in the installation.
4. Throughout the construction of the project, the Consultant will coordinate with the Owner and/or contractors at the site.

5. The Consultant will review all RFIs and Change Orders pertaining to the landscape. The Consultant will coordinate with the contractors and provide formal responses as needed.
6. At the request of the Owner, the Consultant will make minor revisions to the landscape construction documents as site conditions change or adjustments to the buildings or site plan are made by the civil engineer or architect. Once a minor revision is approved by the Owner, the Consultant will issue an ASI (Architect's Supplemental Information). Major revisions requested by the Owner will be billed as *Additional Services*.
7. At the request of the Owner, the Consultant may make minor revisions to the landscape construction documents in an effort to reduce construction costs or incorporate value engineering solutions.

Reimbursable Items

The Client shall reimburse the Consultant for all project related expenses including but not limited to postage, courier fees, airfare, car rental and lodging. Color photo prints will be billed at \$8.00 per 11"x17" and \$24 for 24"x36." Mileage billed per IRS standard mileage rates.

Additional Services

In keeping with the scope of work as described in the task(s) above, the Consultant will provide supplemental information as required by the Owner. Additional Services require written authorization via an additional services agreement. Services and tasks that would typically fall within the scope of additional services would be:

1. Site visits other than those included in the task above.
2. Meetings with the Client or the design team other than those included in the task above.
3. The preparation and processing of accessible plans as required by any governing authority.

Services Not Included in this Proposal

1. Engineering services unless specified in the tasks above.
2. Design services for project identification and/or wayfinding signs.
3. The preparation of applications and processing of any required entitlements including but not limited to site development permits, construction permits, sign permits and pool permits.
4. Security/safety lighting.
5. Any service not specifically listed in this proposal.

Compensation, Terms and Conditions

Compensation for Services Rendered:

As a basis for compensation, the Client will be invoiced monthly for all work completed. Each invoice will include all draws, accrued labor for hourly tasks and any reimbursable items. Invoices are due and payable within 30 days of receipt. Interest shall accrue at 1.5% per month on accounts over 30 days past due.

Landscape Design Fees (lump sum tasks only):

Schematic Design Phase	\$2,500.00
Design Development/Construction Document Phase	<u>\$9,500.00</u>
Total Lump Sum Fees	\$12,000.00

Landscape Design Fees (T&E estimate tasks only):

Construction Administration	\$2,000.00
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Reimbursable Items:

Reimbursable Items (estimated, billed at cost plus 10%)	\$500.00
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The hourly rates for design services are as follows:

Landscape Architect I	\$ 110.00 per hour
Landscape Architect II	\$ 120.00 per hour
Landscape Architect III	\$ 140.00 per hour
Landscape Architect IV	\$ 160.00 per hour
Landscape Architect V	\$ 180.00 per hour
Principal	\$ 200.00 per hour

Ownership of Instruments of Service:

All renderings, exhibits and other documents, including all documents on electronic media, prepared by the Consultant as instruments of service shall become the joint property of the Consultant and the Client upon payment for services rendered. The Client shall have the right to use instruments in connection with marketing of the project.

Insurance:

The Consultant maintains, at a minimum, the following insurance:

1. General Liability: \$1,000,000 occurrence / \$2,000,000 aggregate
2. Hired and Non-owned Auto Liability: \$1,000,000 combined single limit
3. Worker's Compensation, Employer's Liability: \$1,000,000
4. Professional Liability: \$1,000,000 each claim / \$2,000,000 aggregate

A current set of insurance certificates is available for review by the Client. If limits or coverages other than those listed are required, the Consultant reserves the right to renegotiate the fees of this proposal accordingly.

Termination Agreement:

Either the Client or the Consultant may terminate this agreement at any time with or without cause upon giving the other party ten calendar day's prior written notice. The Client shall within thirty days of termination pay the Consultant for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of this contract.

Execution of Proposal:

A copy of this proposal, signed by both the Client and Consultant, once received, shall constitute an authorization to proceed. Work will not begin until an executed copy of this proposal is received. This proposal is good for ninety (90) calendar days from the date above.

Thank you for the opportunity to prepare this proposal. If you have any comments or questions, do not hesitate to contact me directly.

IN WITNESS WHEREOF, the parties hereto have caused this consultant agreement to be effective as of the day, month, and year first written above.

Gavin Massingill

artis, Inc.

By: _____

By: _____

Name: Gavin Massingill

Name: Zach Hunter, PLA

Title:

Title: President

Exhibit A

Scope of Work

The Hatley Ball Fields are in need of significant renovation due to an outdated sprinkler system and underlying soil limitations. Previous efforts by the Public Works Department—including aeration, fertilization, weed control, and limited sod replacement—have not resulted in lasting improvement.

This project will address approximately 110,000 square feet of fields (90% grass) and provide a new, dedicated irrigation system with separate zones for the infield clay and outfield turf. Work is proposed for the spring season and will require an estimated 60-day closure to allow the new sod to establish. During this period, the City will coordinate closely with local baseball and softball leagues to minimize disruptions to scheduled activities.

**Project:** Rollingwood Park**Preliminary Cost Estimate****Prepared:** 09/23/2025

Preliminary Cost Estimate

ITEM	UNIT	QTY.	UNIT COST	TOTAL
1. Section I - Landscape/Hardscape				
TifTuf Bermuda (DT-1)	SY	9,695	\$ 5.78	\$ 56,037.10
Soil Haul-off	CY	1,080	\$ 17.35	\$ 18,738.00
Sandy-Loam Top Soil Import (4" min.)	CY	1,080	\$ 50.60	\$ 54,648.00
Stabilized Granite Gravel	SF	3,500	\$ 1.08	\$ 3,780.00
Infield Mix (6" typ.)	CY	291	\$ 86.75	\$ 25,244.25
<i>Section I Subtotal</i>				\$ 158,447.35

2. Section II - Irrigation				
1.5" Irrigation Zone	ALW	9	\$ 1,337.35	\$ 12,036.15
Irrigation Labor	ALW	1	\$ 12,000.00	\$ 12,000.00
<i>Section II Subtotal</i>				\$ 24,036.15

Total	\$ 182,483.50
Taxes	\$ 197,538.39
10% Contingency	\$ 19,753.84
Total	\$ 217,292.23

Proposed Capital Improvement Project

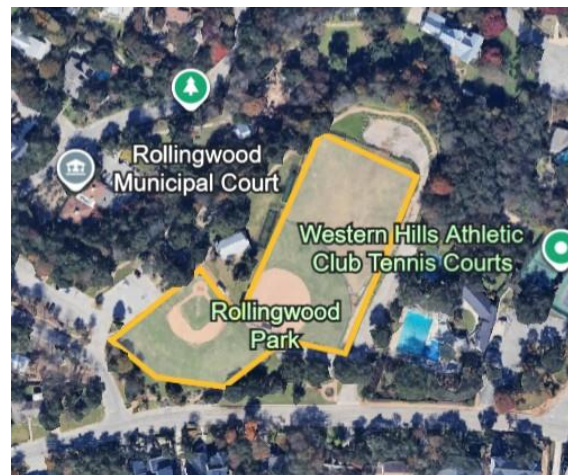
Re: The Hatley Ball Fields at Rollingwood Park

September 23rd, 2025

The Hatley Ball Fields at Rollingwood Park are in poor condition. We are proposing the city contract for design and then the construction of a new separate sprinkler system for the ball fields, some soil amendments to the fields, and new improved Bermuda sod for the fields. The cost to get a biddable design is \$12,000. The estimated cost for the entire project, including the design and contingency, is estimated at \$230,000, which includes a ten percent contingency. That estimate is subject to final design and bids.

We replaced some soil and sod on the ball fields about two years ago. Our city public works department, led by Izzy Parra, has worked to improve the fields, by aeration, fertilizer, weed control and irrigation as recommended by John Deere landscapes. The fields have not improved very much.

The main problem with maintaining the fields is the sprinkler system. The system is very old and is not adequately designed to water the fields. Our public works department has had several experts and sprinkler system companies look at the system, and they all recommend installing a new system that would be a separate system from the rest of the park.



The sprinkler system throughout the park but outside the ball fields is in acceptable condition. The idea is to design and install a new sprinkler system just for the ball fields. The old system would be cut off from the ball fields and would continue to function separately.

The soil at the ball fields is likely compacted and likely contains excessive clay, and insufficient sandy loam or organic matter. The existing grass is mostly common Bermuda. We replaced the common Bermuda with a hybrid Bermuda sod in a few

places. The new hybrid Bermuda has much better turf density, tolerate foot traffic better, needs less water and has fewer weeds than common Bermuda.

When we **replace the sprinkler system**, we need to **improve the soil** as needed and **install an improved Bermuda sod**. With a new sprinkler system, soil amendments and new improved hybrid Bermuda, we will be able to keep the fields in better shape, with less water, less fertilizer and fewer herbicides.

The project covers approximately 110,000 square feet of fields, 90% of which is grass. The “ballpark” estimate (no pun intended) is \$250,000, including the design services, sprinkler, soil amendments and sod, and contingency. The new sprinkler system would have a separate zone to water the infield clay immediately before games. The work would likely be done in the Fall of 2026. The fields would likely be out of commission for 60 days while the work is done and the grass is established. The city would co-ordinate with the baseball and softball leagues to ensure the least disruption.

The first step would be to get biddable plans and specs for the sprinkler system and other improvements. We have been unable to get anyone to bid without a design in hand. Likewise, we would not be able to compare bids unless the contractors were bidding on the same design.

We have a proposal from a commercial landscape contractor to design the sprinkler system, test the soil and make recommendations for soil amendments, and specify the new turf grass. The design would co-ordinate with the Park Commission’s parking lot and tree planting project and consider those improvements. The proposed cost of the design services is \$12,000.

We are asking the Park Commission to pass a resolution in support of the project. We would like the Rollingwood Community Development Corporation (RCDC) to consider funding the design proposal and commit to funding the entirety of the project in 2026.

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: October 20, 2025

Submitted By:

Staff

Agenda Item:

Public hearing, discussion and possible action on RCDC Resolution 2025-10-20-05 authorizing funding for a park improvement project in Rollingwood Park for playscape improvement that will enhance recreational and community facilities, pursuant to Texas Local Gov't Code Section 501.152

Description:

At the September 19, 2025 City Council meeting, Melissa Morrow discussed the interest in improving the playscape border at the upper park to create a more natural aesthetic and recommended hiring Gomez Construction LLC for the work as they completed the alternative plan to the retaining wall project. The following motion was made:

Council Member Kevin Glasheen moved to approve the requested expenditure and ask RCDC to approve it as an approved project as presented in the one sheet at \$12,000. Council Member Phil McDuffee seconded the motion.

Mayor Gavin Massingill requested that Council review the project drawings to confirm they align with Council's approval.

Council Member Alec Robinson stated that he was supportive of the project but preferred to follow the regular process of presenting the project to RCDC first.

The motion carried with 4 in favor and 1 against (Robinson).

Action Requested:

To hold a public hearing and consider approving Resolution 2025-10-20-05.

Fiscal Impacts:

A total of \$12,000 to be spent for the playscape improvement project out of the RCDC budget.

Attachments:

- Playscape Improvement Quote – Gomez Construction Service LLC
- Playscape Improvement Plan
- Playscape Improvement Illustration

**ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION
RESOLUTION NO. 2025-10-20-05**

**A RESOLUTION OF THE ROLLINGWOOD COMMUNITY
DEVELOPMENT CORPORATION AUTHORIZING
EXPENDITURES FOR PLAYScape IMPROVEMENTS FOR
POSSIBLE IMPROVEMENTS TO ROLLINGWOOD PARK
DEVELOPMENT UNDER SECTION 505.152 OF THE TEXAS
LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS
REGARDING ELIGIBLE EXPENDITURES; AND PROVIDING FOR
AN EFFECTIVE DATE.**

WHEREAS, the Rollingwood Community Development Corporation (RCDC) is a Type B Texas Economic Development Corporation operating under the Chapters 501, 502 and 505 of the Texas Local Government Code and Chapter 22 of the Texas Business Organizations Code; and

WHEREAS, the RCDC, after holding a public hearing, considered and approved the expenditure of funds for a playscape improvement project that will enhance recreational and community facilities, including athletic facilities, in various locations with Rollingwood Park that will enhance the quality of life; and

WHEREAS, the RCDC has determined that the expenditure of those funds are for an eligible project consistent with the definition of “project” as that term is defined in Chapter 501 and 505 of the Texas Local Government Code, and in particular Section 505.152 of the Texas Local Government Code; and the definition of “cost” as that term is defined by Section 501.152 of the Texas Local Government Code; and

**NOW, THEREFORE BE IT RESOLVED BY THE ROLLINGWOOD
COMMUNITY DEVELOPMENT CORPORATION:**

Section 1. That the foregoing recitals are hereby found to be true and correct findings of the RCDC Board of Directors and are fully incorporated into the body of this Resolution.

Section 2. That the RCDC Board of Directors, after holding a public hearing, finds and determines that the architectural renderings for possible improvements to Rollingwood Park will enhance recreational and community facilities in an amount not to exceed **TWELVE THOUSAND DOLLARS and No/100 Dollars (\$12,000.00)** for those certain improvements, including athletic facilities, within various locations of Rollingwood Park, which will enhance the quality of life within the City of Rollingwood, Texas, is an authorized project and is consistent with Section 505.152 of the Act.

Section 3. That the RCDC Board of Directors authorizes the projects and expenditures and authorizes the President to execute this Resolution.

Section 4. The RCDC Board of Directors affirms, pursuant to Local Government Code Section 505.160, that the voters of the City of Rollingwood have previously approved the undertaking of this general type of project at an election ordered for that purpose.

Section 5. The RCDC Board of Directors affirms, pursuant to Local Government Code Section 501.073(a), that the project will not be undertaken until and upon approval by the City Council.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its passage and it is so resolved.

PASSED AND APPROVED by the Rollingwood Community Development Corporation Board of Directors on this the 20th day of October, 2025.

Colin Harvey, RCDC President

ATTEST:

Pat Sheehan, RCDC Secretary

CITY OF ROLLINGWOOD
STANDARD PROFESSIONAL SERVICES AGREEMENT

THE STATE OF TEXAS §
 §
 TRAVIS COUNTY §

This Professional Services Agreement ("Agreement") is made and entered by and between the City of Rollingwood, Texas, (the "City") a general law municipality organized and existing under the laws of the State of Texas, and Gomez Construction Service LLC ("Professional").

Section 1. Duration. This Agreement shall become effective upon execution by the City and shall remain in effect until satisfactory completion of the Scope of Work unless terminated as provided for in this Agreement.

Section 2. Scope of Work.

(A) Professional shall perform the Services as more particularly described in the Scope of Work attached hereto as Exhibit "A". The work as described in the Scope of Work constitutes the "Project". Unless otherwise provided in the Scope of Work, the anticipated submittal of all Project deliverables is immediately upon completion of the Project.

(B) The Quality of Services provided under this Agreement shall be performed with the professional skill and care ordinarily provided by competent Professionals practicing in the same or similar locality and under the same or similar circumstances and professional license, and as expeditiously as is prudent considering the ordinary professional skill and care of a competent Professional holding the same professional license.

(C) The Professional shall perform its Services for the Project in compliance with all statutory, regulatory and contractual requirements now or hereafter in effect as may be applicable to the rights and obligations set forth in the Agreement.

(D) The Professional may rely upon the accuracy of reports and surveys provided to it by the City except when defects should have been apparent to a reasonably competent professional or when it has actual notice of any defects in the reports and surveys.

Section 3. Compensation.

(A) The Professional shall be paid in the manner set forth in Exhibit "B" and as provided herein.

(B) *Billing Period:* The Professional may submit monthly, or less frequently, an invoice for payment based on the estimated completion of the described tasks and approved work schedule. Subject to Chapter 2251, Texas Government Code (the "Prompt Payment Act"), payment is due within thirty (30) days of the City's receipt of the Professional's invoice. Interest on overdue

payments shall be calculated in accordance with the Prompt Payment Act.

(C) *Reimbursable Expenses:* Any and all reimbursable expenses related to the Project shall be included in the scope of services (Exhibit A) and accounted for in the total contract amount in Exhibit "B". If these items are not specifically accounted for in Exhibit A they shall be considered subsidiary to the total contract amount.

Section 4. Changes to the Project Work; Additional Work.

(A) *Changes to Work:* Professional shall make such revisions to any work that has been completed as are necessary to correct any errors or omissions as may appear in such work. If the City finds it necessary to make changes to previously satisfactorily completed work or parts thereof, the Professional shall make such revisions if requested and as directed by the City and such services will be considered as additional work and paid for as specified under following paragraph.

(B) *Additional Work:* The City retains the right to make changes to the Scope of Work at any time by a written order. Work that is clearly not within the general description of the Scope of Work and does not otherwise constitute special services under this Agreement must be approved in writing by the City by supplemental agreement before the additional work is undertaken by the Professional. If the Professional is of the opinion that any work is beyond that contemplated in this Agreement and the Scope of Work governing the project and therefore constitutes additional work, the Professional shall promptly notify the City of that opinion, in writing. If the City agrees that such work does constitute additional work, then the City and the Professional shall execute a supplemental agreement for the additional work and the City shall compensate the Professional for the additional work on the basis of the rates contained in the Scope of Work. If the changes deduct from the extent of the Scope of Work, the contract sum shall be adjusted accordingly. All such changes shall be executed under the conditions of the original Agreement. Any work undertaken by Professional not previously approved as additional work shall be at risk of the Professional.

Section 5. Time of Completion.

The prompt completion of the services under the Scope of Work is critical to the City. Unnecessary delays in providing services under a Scope of Work shall be grounds for dismissal of the Professional and termination of this Agreement without any or further liability to the City other than a prorated payment for necessary, timely, and conforming work done by Professional prior to the time of termination. The Scope of Work shall provide, in either calendar days or by providing a final date, a time of completion prior to which the Professional shall have completed all tasks and services described in the Scope of Work.

Section 6. Insurance.

Before commencing work under this Agreement, Professional shall obtain and maintain the liability insurance provided for in attached Exhibit C throughout the term of this Agreement and

thereafter as required herein.

In addition to the insurance provided for in Exhibit C, Professional shall maintain the following limits and types of insurance:

Professional Liability Insurance: professional errors and omissions liability insurance with limits of liability not less than \$1,000,000 per occurrence covering all work performed by the Professional, its employees, sub-contractors, or independent contractors. If this coverage can only be obtained on a "claims made" basis, the certificate of insurance must clearly state coverage is on a "claims made" basis and coverage must remain in effect for at least two years after final payment with the Professional continuing to furnish the City certificates of insurance.

Workers Compensation Insurance: The Professional shall carry and maintain during the term of this Agreement, workers compensation and employers liability insurance meeting the requirements of the State of Texas on all the Professional's employees carrying out the work involved in this contract.

General Liability Insurance: The Professional shall carry and maintain during the term of this Agreement, general liability insurance on a per occurrence basis with limits of liability not less than \$1,000,000 for each occurrence and for fire damage. For Bodily Injury and Property Damage, coverage shall be no less than \$1,000,000. As a minimum, coverage for Premises, Operations, Products and Completed Operations shall be \$1,000,000. This coverage shall protect the public or any person from injury or property damages sustained by reason of the Professional or its employees carrying out the work involved in this Agreement. The general aggregate shall be no less than \$1,000,000.

Automobile Liability Insurance: Professional shall carry and maintain during the term of this Agreement, automobile liability insurance with either a combined limit of at least \$1,000,000 per occurrence for bodily injury and property damage or split limits of at least \$1,000,000 for bodily injury per person per occurrence and \$1,000,000 for property damage per occurrence. Coverage shall include all owned, hired, and non-owned motor vehicles used in the performance of this contract by the Professional or its employees.

Subcontractor: In the case of any work sublet, the Professional shall require subcontractor and independent contractors working under the direction of either the Professional or a subcontractor to carry and maintain the same workers compensation and liability insurance required of the Professional.

Qualifying Insurance: The insurance required by this Agreement shall be written by non-assessable insurance company licensed to do business in the State of Texas and currently rated "B+" or better by the A.M. Best Companies. All policies shall be written on a "per occurrence basis" and not a "claims made" form. Evidence of such insurance shall be attached as Exhibit "C".

Section 7. Miscellaneous Provisions.

(A) *Subletting.* The Professional shall not sublet or transfer any portion of the work under this Agreement or any Scope of Work issued pursuant to this Agreement unless specifically approved in writing by the City, which approval shall not be unreasonably withheld. Subcontractors shall comply with all provisions of this Agreement and the applicable Scope of Work. The approval or acquiescence of the City in the subletting of any work shall not relieve the Professional of any responsibility for work done by such subcontractor.

(B) *Ownership of Documents.* Upon completion or termination of this Agreement, all documents prepared by the Professional or furnished to the Professional by the City shall be delivered to and become the property of the City. All drawings, charts, calculations, plans, specifications and other data, including electronic files and raw data, prepared under or pursuant to this Agreement shall be made available, upon request, to the City without restriction or limitation on the further use of such materials PROVIDED, HOWEVER, THAT SUCH MATERIALS ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY THE CITY OR OTHERS. ANY REUSE WITHOUT PRIOR VERIFICATION OR ADAPTATION BY THE PROFESSIONAL FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT THE CITY'S SOLE RISK AND WITHOUT LIABILITY TO THE PROFESSIONAL. Where applicable, Professional shall retain all pre-existing proprietary rights in the materials provided to the City but shall grant to the City a non-exclusive, perpetual, royalty-free license to use such proprietary information solely for the purposes for which the information was provided. The Professional may, at Professional's expense, have copies made of the documents or any other data furnished to the City under or pursuant to this Agreement. The Professional may utilize all of its work product and deliverables for archival, marketing and promotional purposes.

(C) *Professional's Seal.* To the extent that the Professional has a professional seal it shall be placed on all documents and data furnished by the Professional to the City and shall remain as placed in all iterations and uses of the documents and data. All work and services provided under this Agreement will be performed in a good and workmanlike fashion and shall conform to the accepted standards and practices of the Professional's industry. The plans, specifications and data provided by Professional shall be adequate and sufficient to enable those performing the actual work to perform the work as and within the time contemplated by the City and Professional. The City acknowledges that Professional has no control over the methods or means of work nor the costs of labor, materials or equipment. Unless otherwise agreed in writing, any estimates of costs by the Professional are for informational purposes only and are not guarantees.

(D) *Compliance with Laws.* The Professional shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts, administrative, or regulatory bodies in any matter affecting the performance of this Agreement, including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the Professional shall furnish the City with satisfactory proof of compliance.

(E) *Independent Contractor.* Professional acknowledges that Professional is an independent contractor of the City and is not an employee, agent, official or representative of the City.

Professional shall not represent, either expressly or through implication, that Professional is an employee, agent, official or representative of the City. Income taxes, self-employment taxes, social security taxes and the like are the sole responsibility of the Professional.

(F) *Non-Collusion.* Professional represents and warrants that Professional has not given, made, promised or paid, nor offered to give, make, promise or pay any gift, bonus, commission, money or other consideration to any person as an inducement to or in order to obtain the work to be provided to the City under this Agreement. Professional further agrees that Professional shall not accept any gift, bonus, commission, money, or other consideration from any person (other than from the City pursuant to this Agreement) for any of the services performed by Professional under or related to this Agreement. If any such gift, bonus, commission, money, or other consideration is received by or offered to Professional, Professional shall immediately report that fact to the City and, at the sole option of the City, the City may elect to accept the consideration for itself or to take the value of such consideration as a credit against the compensation otherwise owing to Professional under or pursuant to this Agreement.

(G) *Force Majeure.* If the performance of any covenant or obligation to be performed hereunder by any party is delayed as a result of circumstances which are beyond the reasonable control of such party (which circumstances may include, without limitation, pending litigation, acts of God, war, acts of civil disobedience, fire or other casualty, shortage of materials, adverse weather conditions [such as, by way of illustration and not of limitation, severe rain storms or below freezing temperatures, or tornados] labor action, strikes or similar acts, moratoriums or regulations or actions by governmental authorities), the time for such performance shall be extended by the amount of time of such delay, but no longer than the amount of time reasonably occasioned by the delay. The party claiming delay of performance as a result of any of the foregoing force majeure events shall deliver written notice of the commencement of any such delay resulting from such force majeure event not later than seven (7) days after the claiming party becomes aware of the same, and if the claiming party fails to so notify the other party of the occurrence of a force majeure event causing such delay and the other party shall not otherwise be aware of such force majeure event, the claiming party shall not be entitled to avail itself of the provisions for the extension of performance contained in this subsection.

(H) In the case of any conflicts between the terms of this Agreement and wording contained within the Scope of Services, this Agreement shall govern. The Scope of Services is intended to detail the technical scope of services, fee schedule, and contract time only and shall not dictate Agreement terms.

Section 8. Termination.

(A) This Agreement may be terminated:

(1) By the mutual agreement and consent of both Professional and City;

(2) By either party, upon the failure of the other party to fulfill its obligations as set forth in either this Agreement or a Scope of Work issued under this Agreement;

(3) By the City, immediately upon notice in writing to the Professional, as consequence of the failure of Professional to perform the services contemplated by this Agreement in a timely or satisfactory manner;

(4) By the City, at will and without cause upon not less than thirty (30) days written notice to the Professional.

(B) If the City terminates this Agreement pursuant to Section 5 or subsection 8(A)(2) or (3), above, the Professional shall not be entitled to any fees or reimbursable expenses other than the fees and reimbursable expenses then due and payable as of the time of termination and only then for those services that have been timely and adequately performed by the Professional considering the actual costs incurred by the Professional in performing work to date of termination, the value of the work that is nonetheless usable to the City, the cost to the City of employing another Professional to complete the work required and the time required to do so, and other factors that affect the value to the City of the work performed at time of termination. In the event of termination that is not the fault of the Professional, the Professional shall be compensated for all basic, special, and additional services actually performed prior to termination, together with any reimbursable expenses then due.

Section 9. Indemnification. Professional shall indemnify, defend and hold harmless the City of Rollingwood, Texas and its officials, employees and agents (collectively referred to as "Indemnitees") and each of them from and against all loss, costs, penalties, fines, damages, claims, expenses (including reasonable attorney's fees) or liabilities (collectively referred to as "Liabilities") by reason of any injury to or death of any person or damage to or destruction or loss of any property arising out of, resulting from, or in connection with (i) the performance or non-performance of Services contemplated by this Agreement but only to the extent caused by the negligent acts, errors or omissions, intentional torts, intellectual property infringement, or a failure to pay a sub-contractor or supplier committed by Professional or Professional's agent, consultant under contract, or another entity over which Professional exercises control (whether active or passive) of Professional or its employees, agents or sub-contractors (collectively referred to as "Professional") (ii) the failure of Professional to comply with any of the paragraphs herein or the failure of Professional to conform to statutes, ordinances, or other regulations or requirements of any governmental authority, federal, state or local, in connection with the performance of this Agreement. Professional expressly agrees to indemnify and hold harmless the Indemnitees, or any one of them, from and against all liabilities which may be asserted by an employee or former employee of Professional, or any of its sub-contractors, as provided above, for which Professional's liability to such employee or former employee would otherwise be limited to payments under State Workers' Compensation or similar laws. Nothing herein shall require Professional to indemnify, defend, or hold harmless any Indemnitee for the Indemnitee's own negligence or willful misconduct. Any and all indemnity provided for in this Agreement shall survive the expiration of this Agreement and the discharge of all other obligations owed by the parties to each other hereunder and shall apply prospectively not only during the term of this Agreement but thereafter so long as any liability could be asserted in regard to any acts or omissions of Professional in performing

Services under this Agreement.

For Professional Liability Claims, Professional shall be liable for reasonable defense costs incurred by Indemnitees but only after final adjudication and to the extent and percent that Professional or Professional's agents are found negligent or otherwise at fault. As used in this Agreement, final adjudication includes any negotiated settlement and release of claims, without limitation as to when a negotiated settlement and release of claims occurs.

Section 10. Notices. Any notice required or desired to be given from one party to the other party to this Agreement shall be in writing and shall be given and shall be deemed to have been served and received (whether actually received or not) if (i) delivered in person to the address set forth below; (ii) deposited in an official depository under the regular care and custody of the United States Postal Service located within the confines of the United States of America and sent by certified mail, return receipt requested, and addressed to such party at the address hereinafter specified; or (iii) delivered to such party by courier receipted delivery. Either party may designate another address within the confines of the continental United States of America for notice, but until written notice of such change is actually received by the other party, the last address of such party designated for notice shall remain such party's address for notice.

Section 11. No Assignment. Neither party shall have the right to assign that party's interest in this Agreement without the prior written consent of the other party.

Section 12. Severability. If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, there shall be added automatically to this Agreement a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.

Section 13. Waiver. Either City or the Professional shall have the right to waive any requirement contained in this Agreement that is intended for the waiving party's benefit, but, except as otherwise provided herein, such waiver shall be effective only if in writing executed by the party for whose benefit such requirement is intended. No waiver of any breach or violation of any term of this Agreement shall be deemed or construed to constitute a waiver of any other breach or violation, whether concurrent or subsequent, and whether of the same or of a different type of breach or violation.

Section 14. Governing Law; Venue. This Agreement and all of the transactions contemplated herein shall be governed by and construed in accordance with the laws of the State of Texas. The provisions and obligations of this Agreement are performable in Travis County, Texas such that exclusive venue for any action arising out of this Agreement shall be in Travis County, Texas.

Section 15. Paragraph Headings; Construction. The paragraph headings contained in this Agreement are for convenience only and shall in no way enlarge or limit the scope or meaning of the

various and several paragraphs hereof. Both parties have participated in the negotiation and preparation of this Agreement and this Agreement shall not be construed either more or less strongly against or for either party.

Section 16. Binding Effect. Except as limited herein, the terms and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, devisees, personal and legal representatives, successors and assigns.

Section 17. Gender. Within this Agreement, words of any gender shall be held and construed to include any other gender, and words in the singular number shall be held and construed to include the plural, unless the context otherwise requires.

Section 18. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

Section 19. Exhibits. All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

Section 20. Entire Agreement. It is understood and agreed that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements or understandings between the parties relating to the subject matter. No oral understandings, statements, promises or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally.

Section 21. Relationship of Parties. Nothing contained in this Agreement shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership or of joint venture or of any association whatsoever between the parties, it being expressly understood and agreed that no provision contained in this Agreement nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this Agreement.

Section 22. Right To Audit. City shall have the right to examine and audit the books and records of Professional with regards to the work described in Exhibit A, or any subsequent changes, at any reasonable time upon reasonable notice. Such books and records will be maintained in accordance with generally accepted principles of accounting and will be adequate to enable determination of: (1) the substantiation and accuracy of any payments required to be made under this Agreement; and (2) compliance with the provisions of this Agreement.

23. Dispute Resolution. In accordance with the provisions of Subchapter I, Chapter 271, TEX. LOCAL GOV'T CODE, the parties agree that, prior to instituting any lawsuit or other proceeding arising from a dispute under this agreement, the parties will first attempt to resolve the dispute by taking the following steps: (1) A written notice substantially describing the nature of the dispute shall be delivered by the dissatisfied party to the other party, which notice shall request a written

response to be delivered to the dissatisfied party not less than 5 days after receipt of the notice of dispute. (2) If the response does not reasonably resolve the dispute, in the opinion of the dissatisfied party, the dissatisfied party shall give notice to that effect to the other party whereupon each party shall appoint a person having authority over the activities of the respective parties who shall promptly meet, in person, in an effort to resolve the dispute. (3) If those persons cannot or do not resolve the dispute, then the parties shall each appoint a person from the highest tier of managerial responsibility within each respective party, who shall then promptly meet, in person, in an effort to resolve the dispute.

24. Disclosure of Business Relationships/Affiliations; Conflict of Interest Questionnaire.

Professional represents that it is in compliance with the applicable filing and disclosure requirements of Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

25. Certificate of Interested Parties (TEC Form 1295).

For contracts needing City Council approval, or any subsequent changes thereto requiring City Council approval, the City may not accept or enter into a contract until it has received from the Consultant a completed, signed, and notarized TEC Form 1295 complete with a certificate number assigned by the Texas Ethics Commission ("TEC"), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The Consultant understands that failure to provide said form complete with a certificate number assigned by the TEC may prohibit the City from entering into this Agreement. Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC's website, assigned a certificate number, printed, signed and notarized, and provided to the City. The TEC Form 1295 must be provided to the City prior to the award of the contract. The City does not have the ability to verify the information included in a TEC Form 1295, and does not have an obligation or undertake responsibility for advising Consultant with respect to the proper completion of the TEC Form 1295.

EXECUTED, by the City on this the 6th day of October, 2025.

CITY:

By: [Signature]
Name: Kevin Messing II
Title: Mayor

PROFESSIONAL:

By: [Signature]
Name: Jaime Gomez
Title: Owner

ADDRESS FOR NOTICE:

CITY

City of Rollingwood
Attn: City Administrator
403 Nixon Drive
Rollingwood, TX 78746

PROFESSIONAL

Gomez Construction Services, LLC
Attn: Jaime Gomez
2195 Homannville Trl
Lockhart, TX 78644

with a copy to:

Denton Navarro Rocha Bernal & Zech, P.C.
Attn: Rollingwood City Attorney
2500 W. William Cannon Dr., Suite 609
Austin, Texas 78745-5320

Exhibit “A”

Scope of Services

UPPER PLAYGROUND





ROLLINGWOOD PARK
ROLLINGWOOD

Issue Date	07/21/2025
Revision	07/21/2025 07/23/2025

Scale

Landscape Plan



Exhibit "B"

Compensation

**GOMEZ CONSTRUCTION SERVICE LLC.**

8700 Evelyn Rd, Buda, Tx, 78610

(512) 551- 2262

e-mail: gomezconstruction806@gmail.com

BUDGET**285****BUDGET**

Attention: Rollingwood Park

Rollingwood Park

Rollingwood, TX 78746

Date: 21/10/2025

Project Title: Phase 2

Agent: Hector Garcia

REF: GCS-285-005**IRRIGATION, DRAINAGE & LIGHTNING**

ITEM	DESCRIPTION	QTY	UOM	PRICE	AMOUNT
Plant Irrigation	Allowance	1	Unit	\$1,500	\$1,500
Drainage 4"	Allowance	1	Unit	\$1,000	\$1,000
TOTAL				\$2,500	

LUEDERS AND WALLS

ITEM	DESCRIPTION	QTY	UOM	PRICE	AMOUNT
Mulch	Mulch Refresh	1	Unit	\$500	\$500
Native Boulder	(This Includes Material And labor, May Change Depending On Heights)	1	Unit	\$5,000	\$5,000
Flagstone		1	Unit	\$1,000	\$1,000
Trees Stumps	This price includes the concrete base for the tree stumps	30	Unit	\$50	\$1,500
TOTAL				\$8,000	

TOTAL COST: \$10,500

This quote is valid for 30 days, Prices may change for the material.

The first day of work a deposit will be requested.

Allowance Prices or quantities may change, depending on the work. It can increase or decrease.

Client Signature

Date
ADDITIONALES

ITEM	DESCRIPTION	QTY	UOM	PRICE	AMOUNT
Quarry Block	(Allowance)The price may change depending on the final amount placed	1	Unit	\$1,700	\$1,700
Note: These items are not included in the original price.					
TOTAL				\$1,700	

Exhibit "C"

Evidence of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5.

10/3/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners Austin 1120 S Capital of Texas Hwy Bldg 3, Suite 300 Austin TX 78746	CONTACT NAME: Taylor Straube PHONE (A/C, No., Ext): 512-328-7676 FAX (A/C, No.): E-MAIL ADDRESS: taylor.straube@assuredpartners.com
INSURED Gomez Construction Services, LLC 8700 Evelyn Road Buda TX 78610	License#: 2126426 GOMECON-02

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: HDI Global Insurance Company	41343
INSURER B: Nutmeg Insurance Company	39608
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 2085771861

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			HDI55CL0740448-00	11/18/2024	11/18/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			65UECEL0305	11/18/2024	11/18/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			HDI55CL0740448-00	11/18/2024	11/18/2025	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 PRODUCTS-COMP/OP AGG \$1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION 30

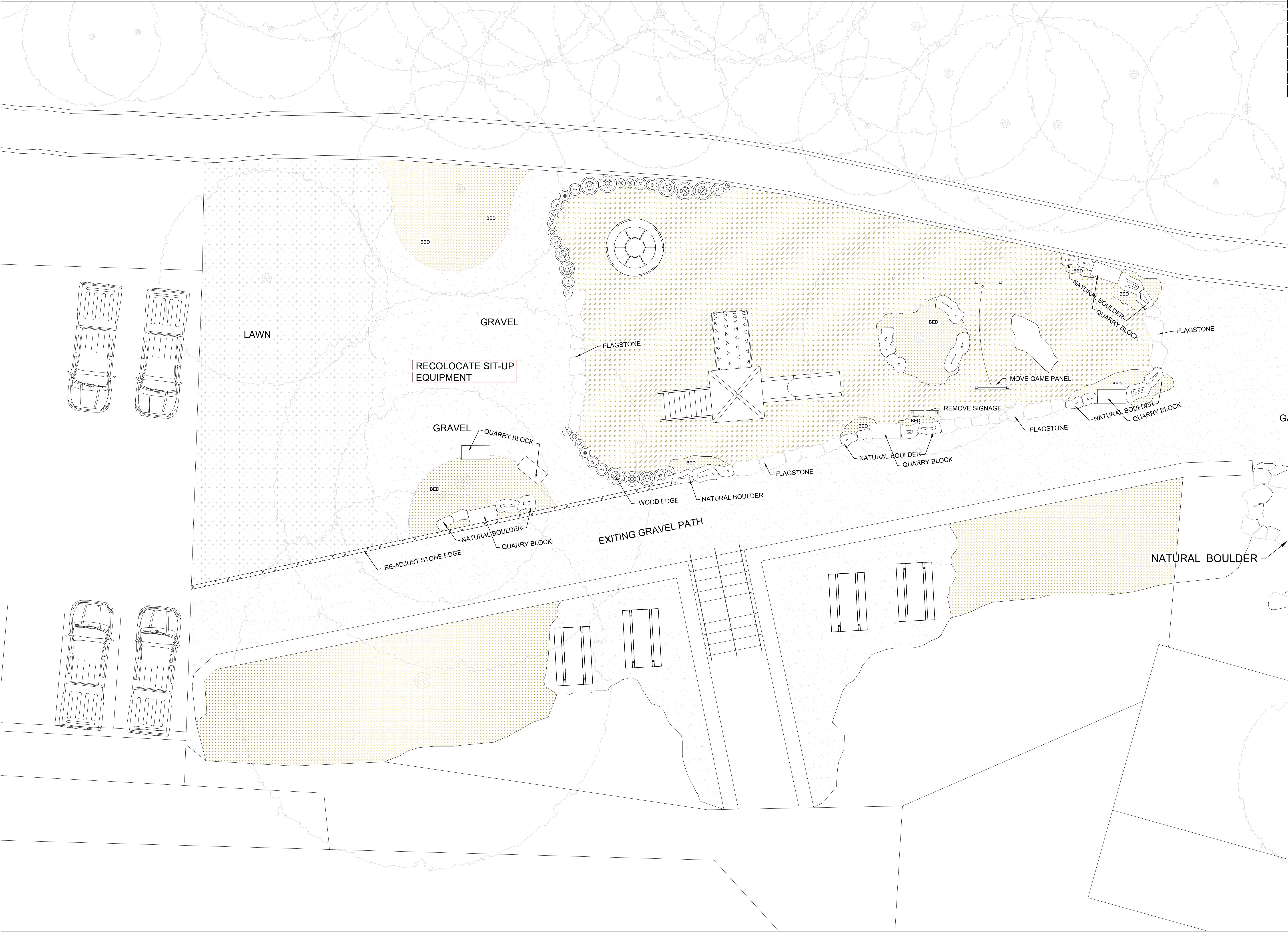
 Rollingwood Park, City of Rollingwood
 403 Nixon Drive
 Austin TX 78746

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brady K Co

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ROLLINGWOOD

ROLLINGWOOD PARK

Issue Date
07/21/2025
Revision.
07/21/2025
07/23/2025

Scale

Landscape Plan

1



AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: October 20, 2025

Submitted By:

Staff

Agenda Item:

Public hearing, discussion and possible action on RCDC Resolution 2025-10-20-06 authorizing funding for a park improvement project in Rollingwood Park for landscape architect drawings that will enhance recreational and community facilities, pursuant to Texas Local Gov't Code Section 501.152

Description:

At the September 8, 2025 RCDC Meeting, Melissa Morrow discussed that the Park Commission would like to get a landscape design and construction documents to get bids to define and improve the parking lot and entrance area, plant trees, and define areas for landscaping. The Corporation considered the Park Commission's recommendation and made the following motion:

Brian Rider moved that the RCDC approve a \$15,000 request for landscape architect services and \$2,000 for topo survey services to address the feasibility of this plan. Barry Delcambre seconded the motion. The motion carried with 5 in favor and 0 against.

At the September 17, 2025 City Council meeting, the item was presented and City Council made the following motion:

Council Member Brook Brown moved to approve the RCDC project as presented. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

Upon receiving City Council approval, the RCDC will hold a public hearing and take formal action on the RCDC resolution for the landscape architect drawings.

Action Requested:

To hold a public hearing and consider approving Resolution 2025-10-20-06.

Fiscal Impacts:

A total of \$17,000 to be spent on landscape architect drawings out of the RCDC budget.

Attachments:

- Melissa Morrow – Park Landscape Development Design Proposal
- Alex Robinette – RW PRKG

**ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION
RESOLUTION NO. 2025-10-20-06**

**A RESOLUTION OF THE ROLLINGWOOD COMMUNITY
DEVELOPMENT CORPORATION AUTHORIZING
EXPENDITURES FOR LANDSCAPE ARCHITECT DRAWINGS FOR
POSSIBLE IMPROVEMENTS TO ROLLINGWOOD PARK
DEVELOPMENT UNDER SECTION 505.152 OF THE TEXAS
LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS
REGARDING ELIGIBLE EXPENDITURES; AND PROVIDING FOR
AN EFFECTIVE DATE.**

WHEREAS, the Rollingwood Community Development Corporation (RCDC) is a Type B Texas Economic Development Corporation operating under the Chapters 501, 502 and 505 of the Texas Local Government Code and Chapter 22 of the Texas Business Organizations Code; and

WHEREAS, the RCDC, after holding a public hearing, considered and approved the expenditure of funds for landscape architect drawings for improvements that will enhance recreational and community facilities, including athletic facilities, in various locations with Rollingwood Park that will enhance the quality of life; and

WHEREAS, the RCDC has determined that the expenditure of those funds are for an eligible project consistent with the definition of “project” as that term is defined in Chapter 501 and 505 of the Texas Local Government Code, and in particular Section 505.152 of the Texas Local Government Code; and the definition of “cost” as that term is defined by Section 501.152 of the Texas Local Government Code; and

NOW, THEREFORE BE IT RESOLVED BY THE ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION:

Section 1. That the foregoing recitals are hereby found to be true and correct findings of the RCDC Board of Directors and are fully incorporated into the body of this Resolution.

Section 2. That the RCDC Board of Directors, after holding a public hearing, finds and determines that the architectural renderings for possible improvements to Rollingwood Park will enhance recreational and community facilities in an amount not to exceed **SEVENTEEN THOUSAND DOLLARS and No/100 Dollars (\$17,000.00)** for those certain improvements, including athletic facilities, within various locations of Rollingwood Park, which will enhance the quality of life within the City of Rollingwood, Texas, is an authorized project and is consistent with Section 505.152 of the Act.

Section 3. That the RCDC Board of Directors authorizes the projects and expenditures and authorizes the President to execute this Resolution.

Section 4. The RCDC Board of Directors affirms, pursuant to Local Government Code Section 505.160, that the voters of the City of Rollingwood have previously approved the undertaking of this general type of project at an election ordered for that purpose.

Section 5. The RCDC Board of Directors affirms, pursuant to Local Government Code Section 501.073(a), that the project will not be undertaken until and upon approval by the City Council.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its passage and it is so resolved.

PASSED AND APPROVED by the Rollingwood Community Development Corporation Board of Directors on this the 20th day of October, 2025.

Colin Harvey, RCDC President

ATTEST:

Pat Sheehan, RCDC Secretary



July 25, 2025

Melissa Morrow
Rollingwood Park Commission
Chair

Landscape Development Plan for Rollingwood Park

Dear Melissa,

Curt Arnette, Landscape Architect, proposes to provide the following landscape architectural services for the project mentioned above:

Landscape Design Development Plan (Phase 1)

A design development plan will be produced for Phase 1, the entrance drive and parking areas. This design will further develop the current conceptual design. The design development plan will include the following elements:

- Dimensioned parking spaces, planted islands, moving lanes and turnaround area
- Paving materials for the different areas
- Controlled access gate location
- Adjusted fence alignment to accommodate more parking
- Possible new fence design that would be more transparent
- Possible seating area at entrance to fields
- Tree locations and planting areas incorporating list of previously approved plants

Landscape Construction Drawings (Phase 1)

The landscape construction drawings will include a dimensional layout plan with finish grades (based on updated survey showing existing topography) and construction details for the proposed hardscape elements. The landscape construction drawings will include a planting plan with a plant list, planting details and specifications. The landscape construction drawings may be used for bidding purposes.

Conceptual Design for Park Entrance (Phase 2)

A conceptual design will be produced for the park entrance area between Rollingwood Drive and the existing live oaks flanking the entrance drive. The conceptual plan will include a concept plan and a perspective sketch of the area.

Construction Observation

Construction observation includes periodic visits to the site to verify that constructed and planted items are being implemented according to the construction documents.

Site Meetings

This includes meeting time with city leaders or contractors.

Fee

Landscape Design Development Plan (Phase 1) - \$3,600

Landscape Construction Drawings (Phase 1) - \$6,000

Conceptual Design for Park Entrance (Phase 2) - \$4,200

Construction Observation – This item will be billed on an hourly basis at \$150 per hour.

Site Meetings – This item will be billed on an hourly basis at \$150 per hour.

Terms and Conditions

Progress invoices will be submitted monthly based upon the hours of work during that period. Payment is due upon receipt of invoice. All materials such as blueprints, postage, handling of documents, photographs, etc. will be billed at cost plus 15%. These costs are not included in the estimate mentioned above.

Either party may terminate this contract by submission of 10 days notice. Upon receipt of the notice of termination, all services will be discontinued and a statement will be submitted detailing the services provided until the date of termination. Following payment of this statement all completed or partially completed designs and drawings will be delivered to the client.

If you are in agreement with this proposal letter as outlined, please sign and return the letter to our office. Thank you for the opportunity of submitting this proposal.

Respectfully submitted,

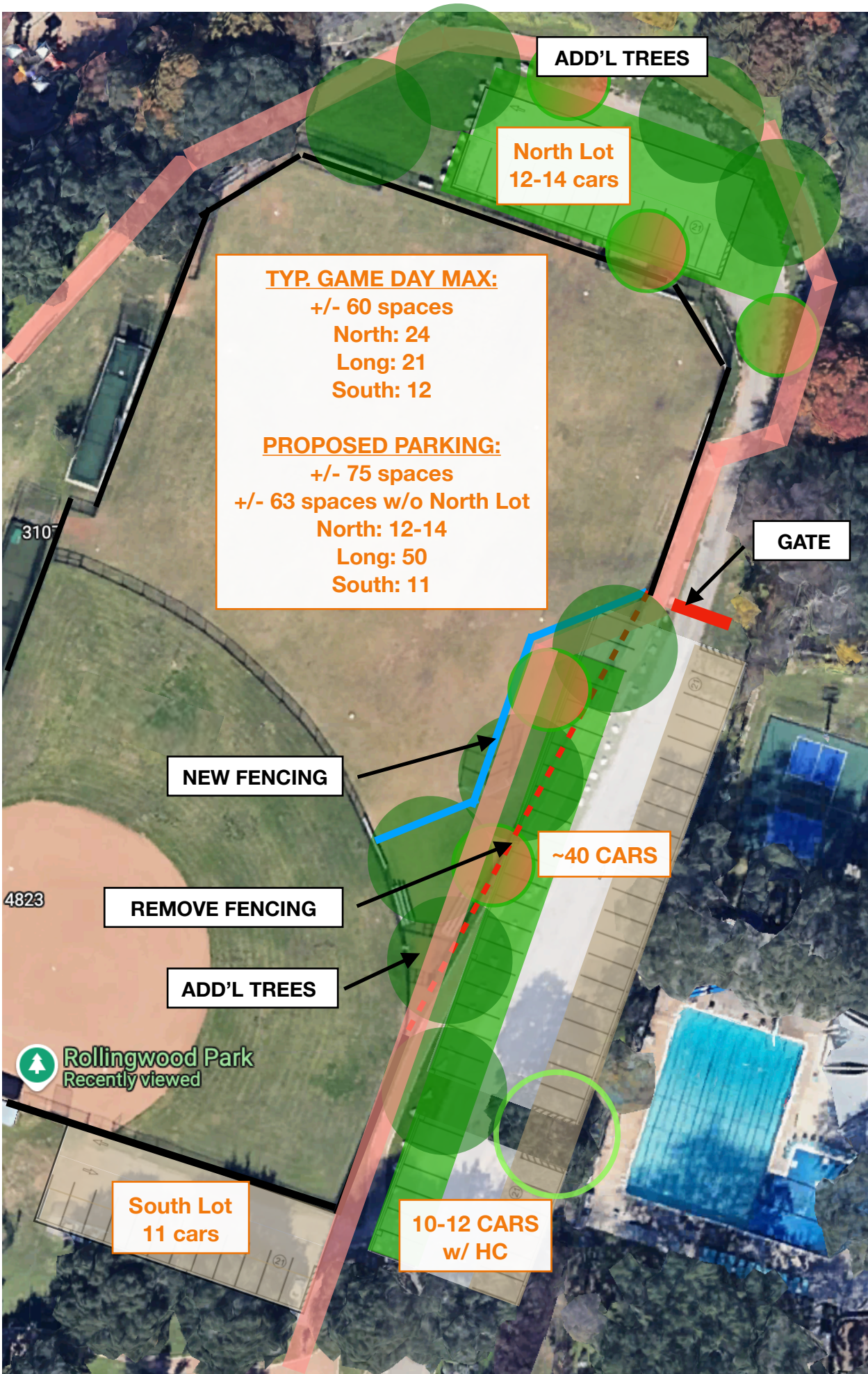


Curt Arnette, PLA, ASLA
Landscape Architect
Texas Reg. #1762

Sitio Design

ACCEPTANCE:

Melissa Morrow Date
Rollingwood Park Commission
Chair



ROLLINGWOOD DR. EAST PARK ENTRY - CONCEPTS



Expanded pollinator garden



Nature Play



Picnic areas

CITY OF ROLLINGWOOD
BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2025

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500-RCDC

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
500-1000	RCDC OPERATING CASH	237,697.39	
500-1005	TEXPOOL	522,741.36	
500-1100	DUE FROM CITY	14,853.87	
500-1350	SALES TAX RECEIVABLE	0.00	
			<u>775,292.62</u>
TOTAL ASSETS			<u>775,292.62</u>
=====			
LIABILITIES			
=====			
500-2000	ACCOUNTS PAYABLE	0.00	
500-2020	ACCOUNTS PAYABLE RCDC	0.00	
500-2030	PAYABLE TO CITY	0.00	
500-2060	Retirement Payout Reserve	0.00	
500-2140	Vehicle Financing Notes	0.00	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
500-3000	FUND BALANCE-UNAPPROPRATED	640,126.79	
500-3001	XXFUND BALANCE	0.00	
500-3010	OTHER FUND BALANCE	0.00	
500-3030	AMOUNTS TO BE PROVIDED FOR	0.00	
	TOTAL BEGINNING EQUITY	640,126.79	
TOTAL REVENUE		233,491.72	
TOTAL EXPENSES		98,325.89	
TOTAL REVENUE OVER/(UNDER) EXPENSES		135,165.83	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>775,292.62</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>775,292.62</u>
=====			

2024-2025

RCDC
MONTHLY FINANCIAL ANALYSIS

NOTE: YTD ACTUAL AS OF 09/30/2025, 100% OF FISCAL YEAR

REVENUE STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	EST. REVENUE	YTD	PERCENT	YTD		
SALES TAX REVENUE	\$ 175,000	\$ 198,382	113%	\$ 213,656		93%

BUDGET STATUS & COMPARISON TO PRIOR YEAR

	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
ECONOMIC DEVELOPMENT:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 17,500	\$ -	0%	\$ 5,088		0%
NON-PROJECTED RELATED:						
REVENUE	\$ 185,000	\$ 213,236	115%	\$ 232,044		92%
EXPENDITURES	\$ 77,000	\$ 76,756	100%	\$ 76,711		100%
ADDITIONAL NEW PROJECTS:						
REVENUE	\$ -	\$ -	#DIV/0!	\$ -		#DIV/0!
EXPENDITURES	\$ 108,000	\$ 21,570	20%	\$ -		#DIV/0!

RECAP:	CURRENT YEAR:			PRIOR YEAR:		CURRENT YR COMPARED TO PY YR
	BUDGET	YTD	PERCENT	YTD		
REVENUE	\$ 185,000	\$ 213,236	115%	\$ 232,044		92%
EXPENDITURES	\$ 202,500	\$ 98,326	49%	\$ 81,800		120%

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PAGE: 1

7.

500-RCDC
FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
NON-PROJECT RELATED	185,000.00	18,504.68	233,491.72	126.21 (	48,491.72)
TOTAL REVENUES	185,000.00	18,504.68	233,491.72	126.21 (	48,491.72)
<u>EXPENDITURE SUMMARY</u>					
ECONOMIC DEVELOPMENT	17,500.00	0.00	0.00	0.00	17,500.00
NON-PROJECT RELATED	77,000.00	0.00	76,755.89	99.68	244.11
ADDITIONAL NEW PROJECTS	108,000.00	0.00	21,570.00	19.97	86,430.00
TOTAL EXPENDITURES	202,500.00	0.00	98,325.89	48.56	104,174.11
REVENUES OVER/ (UNDER) EXPENDITURES	(17,500.00)	18,504.68	135,165.83	(	152,665.83)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

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500-RDC

	100.00% OF FISCAL YEAR				
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-PROJECT RELATED					
TAXES					
500-4-90-4000 SALES TAX REVENUE	175,000.00	14,853.80	213,236.19	121.85 (	38,236.19)
TOTAL TAXES	175,000.00	14,853.80	213,236.19	121.85 (	38,236.19)
INVESTMENT INCOME					
500-4-90-4400 INTEREST INCOME	10,000.00	3,628.30	20,083.71	200.84 (	10,083.71)
500-4-90-4401 INTEREST INCOME - CHECKING	0.00	22.58	171.82	0.00 (	171.82)
TOTAL INVESTMENT INCOME	10,000.00	3,650.88	20,255.53	202.56 (	10,255.53)
MISCELLANEOUS REVENUE					
500-4-90-4581 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL NON-PROJECT RELATED	185,000.00	18,504.68	233,491.72	126.21 (	48,491.72)
TOTAL REVENUES	185,000.00	18,504.68	233,491.72	126.21 (	48,491.72)

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

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500-RCDC
ECONOMIC DEVELOPMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
OTHER NON-DEPARTMENTAL					
500-5-80-5524 ROLLINGWOOD BUS PROMOTION	17,500.00	0.00	0.00	0.00	17,500.00
500-5-80-5527 COVID-19 RELIEF PROGRAM	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER NON-DEPARTMENTAL	17,500.00	0.00	0.00	0.00	17,500.00
TOTAL ECONOMIC DEVELOPMENT	17,500.00	0.00	0.00	0.00	17,500.00

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

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500-RCDC
NON-PROJECT RELATED

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CONTRACTUAL SERVICES					
500-5-90-5275 ADMIN SERVICES AGREEMENT	72,000.00	0.00	72,000.00	100.00	0.00
TOTAL CONTRACTUAL SERVICES	72,000.00	0.00	72,000.00	100.00	0.00
MISCELLANEOUS OTHER EXP					
500-5-90-5380 LEGAL EXPENSES	5,000.00	0.00	4,755.89	95.12	244.11
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	0.00	4,755.89	95.12	244.11
TOTAL NON-PROJECT RELATED	77,000.00	0.00	76,755.89	99.68	244.11

CITY OF ROLLINGWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

500-RCDC					
ADDITIONAL NEW PROJECTS				100.00% OF FISCAL YEAR	
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
500-5-95-5387 MOPAC LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00
500-5-95-5388 PARK IMPROVEMENT PROJECT	50,000.00	0.00	21,570.00	43.14	28,430.00
500-5-95-5389 COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
500-5-95-5390 COMMERCIAL CODES UPDATES COMP	0.00	0.00	0.00	0.00	0.00
500-5-95-5391 MOBILITY, CONNECTIVITY & SAFET	55,000.00	0.00	0.00	0.00	55,000.00
500-5-95-5392 PARK AMENITIES AND PROMOTION	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL MISCELLANEOUS OTHER EXP	108,000.00	0.00	21,570.00	19.97	86,430.00
TOTAL ADDITIONAL NEW PROJECTS	108,000.00	0.00	21,570.00	19.97	86,430.00
TOTAL EXPENDITURES	202,500.00	0.00	98,325.89	48.56	104,174.11
REVENUES OVER/(UNDER) EXPENDITURES	(17,500.00)	18,504.68	135,165.83		(152,665.83)