



CITY OF ROLLINGWOOD UTILITY COMMISSION MINUTES

Tuesday, November 01, 2022

The Utility Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Tuesday, November 1, 2022 at 5:30 PM. Members of the public and the Utility Commission were able to participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

Chair Jonathan Miller called the meeting to order at 5:28 p.m.

Present Members: Clark Wilson, Chris Meakin, Chris Kirksey, Elizabeth Bray, Walt Roloson, and Chair Jonathan Miller.

Also Present: Council Member Phil McDuffee, City Administrator Ashley Wayman, City Secretary Desiree Adair and Assistant to the City Administrator Makayla Rodriguez.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the September 6, 2022 Utility Commission meeting

Clark Wilson moved to accept the minutes. Chris Kirksey seconded the motion. The motion carried with 6 in favor and 0 against.

REGULAR AGENDA

3. Welcome Walt Roloson as new Utility Commission member

The Utility Commission welcomed Walt Roloson, and Walt introduced himself.

4. Introduction of new Utility Billing Manager Veronica Hernandez

City Administrator Ashley Wayman introduced Veronica Hernandez as the new Utility Billing Manager. The Utility Commission welcomed Veronica, and thanked Makayla for her interim service.

Elizabeth Bray asked about credit card payment options for utility bills. City Administrator Ashley Wayman stated that credit card payment is an option for payment.

5. Discussion and possible action to schedule regular Utility Commission meeting times for 5:30 p.m.

Chair Jonathan Miller introduced the item explaining that it is a change from the prior time of 7:00 p.m.

Chair Jonathan Miller moved to change the start time of the Utility Commission meeting to 5:30 p.m. Elizabeth Bray seconded the motion. The motion carried with 6 in favor and 0 against.

6. Discussion of intent to continue to serve on the Utility Commission

City Administrator Ashley Wayman explained that this item is brought annually to determine who would like to continue to serve. Members serve 2-year staggered terms. This year, three members are up for renewal. Everyone present indicated that they intend to continue to serve.

7. Update on Verizon and AT& T cellular service and coverage in Rollingwood

Chair Jonathan Miller explained the issues with cellular service and coverage in the City of Rollingwood.

City Administrator Ashley Wayman discussed her conversations with Verizon. Verizon representatives stated that they have done a study in our area and determined that there is “fair” service outdoors and “poor” service indoors. She is working with them to obtain resources for residents, and will continue conversations with Verizon. She is exploring the idea of a real estate inquiry form in regards to a tower.

The Utility Commission discussed a survey with sending results directly to Verizon from customers. Elizabeth Bray thought that collective feedback from residents might help with finding solutions. The Commission discussed email, text, social media, website, and paper options for a survey as well as potential questions.

City Administrator Ashley Wayman discussed reaching out to surrounding communities in order to partner to work with cellular companies.

The Utility Commission created a survey subcommittee to determine questions for the survey. Volunteers for the survey subcommittee included Phil McDuffee, Chair Jonathan Miller, and Elizabeth Bray.

ADJOURNMENT OF MEETING

The meeting was adjourned at 5:46 p.m.

Minutes Adopted on the 7th day of February, 2023.


Jonathan Miller, Chair

ATTEST:


Desiree Adair, City Secretary