



## **CITY OF ROLLINGWOOD UTILITY COMMISSION MINUTES**

**Tuesday, September 06, 2022**

The Utility Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Tuesday, September 6, 2022 at 5:30 PM. Members of the public and the Utility Commission were able to participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request

### **CALL UTILITY COMMISSION MEETING TO ORDER**

#### 1. Roll Call

**Chair Jonathan Miller called the meeting to order at 5:33 p.m.**

**Present Members:** Clark Wilson, Chris Meakin, Chris Kirksey and Chair Jonathan Miller. Elizabeth Bray was present virtually.

**Also Present:** Council Member Phil McDuffee, City Administrator Ashley Wayman and Assistant to the City Administrator Makayla Rodriguez

### **PUBLIC COMMENTS**

The following individuals spoke during public comment:

- Council Member Phil McDuffee discussed that the City Council has called a bond election for the November 8, 2022 general election, that one of the propositions is for water line improvements in accordance with the water Capital Improvement Plan and the next steps in this process.
- Elizabeth Bray asked whether the City Council had considered approving tax cuts elsewhere to make up for additional taxes from a possible bond election.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the July 12, 2022 Utility Commission meeting

**Chris Kirksey moved to approve the consent agenda. Clark Wilson seconded the motion. The motion passed with 4 in favor, 0 against, and 1 abstention by Chris Meakin.**

### **REGULAR AGENDA**

3. Discussion and possible action on a utility bill appeal for 4912 Rollingwood Drive

David Bjork, owner of 4912 Rollingwood Drive, discussed his bill appeal and showed pictures of a leak at the meter on the resident's side of the meter. He explained the timeline of events and the leak that was discovered during the meter reading.

Assistant to the City Administrator Makayla Rodriguez discussed the leak adjustment that was offered to the resident, and that he elected to come to the Utility Commission for further consideration.

The Utility Commission and staff discussed the requested adjustment, the options available under the leak adjustment policy, and the facts of the appeal.

The Utility Commission generally agreed that the leak adjustment amount proposed by City staff and offered to the resident was appropriate.

City Administrator Ashley Wayman stated that because there was a leak and proof provided, a motion was not necessary in order to apply the offered bill credit to the customer.

4. Discussion regarding cellular service and coverage in Rollingwood

Elizabeth Bray discussed the information provided in the packet regarding cellular service coverage in Rollingwood.

Council Member Phil McDuffee discussed the coverage issues noted and what has been attempted in the past regarding boosters.

Elizabeth Bray discussed the coverage maps, the difference in services provided, the efficacy of boosters, and that there are not towers near Rollingwood.

Chair Jonathan Miller discussed the information that had been provided to the city by other carriers in past discussions and the lack of next steps.

Elizabeth Bray discussed that pressure for service has increased with people working from home and proposed the idea to reach out to the big three carriers to see what the status of cell coverage is in Rollingwood.

Chair Jonathan Miller asked if Elizabeth Bray could continue this conversation with AT&T and stated that he would work with City Administrator Ashley Wayman to get back in contact with Verizon to get this conversation going again.

Chris Meakin brought up that at one point there was an idea to use the emergency tower.

The Utility Commission and Council Member Phil McDuffee discussed the upper park being one of the high points in the city and whether a tower placed there would be feasible.

Chair Jonathan Miller discussed that he would like to know if the only option was to have a new tower installed. The Utility Commission also discussed the placement of the last proposed tower.

Chair Jonathan Miller stated that they would bring back an update for the commission once there is one.

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 6:24 p.m.

Minutes Adopted on the 1st day of November, 2022.

  
Jonathan Miller, Chair

ATTEST:

  
Desiree Adair, City Secretary