



## **CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES**

**Tuesday, October 08, 2024**

The Park Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on October 8, 2024. Members of the public and the Park Commission were able to participate in the meeting virtually, as long as a quorum of the Park Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL PARK COMMISSION MEETING TO ORDER**

1. Roll Call

**Chair Melissa Morrow called the meeting to order at 12:00 p.m.**

**Present Members:** Chair Melissa Morrow, Mary Elizabeth Cofer, Don Hudson, Laurie Mills, and Chad Smith

**Also Present:** Interim City Secretary Makayla Rodriguez and Public Works Director Izzy Parra

### **PUBLIC COMMENTS**

There were no public comments.

### **CONSENT AGENDA**

2. Discussion and possible action on the minutes from the September 10, 2024 Park Commission meeting

**Laurie Mills moved to approve the meeting minutes. Chad Smith seconded the motion. The motion carried with in favor and 0 against.**

### **REGULAR AGENDA**

3. Update from City staff regarding park improvements or maintenance

Public Works Director Izzy Parra gave an update on park improvements and maintenance in the park. He discussed the retaining wall as well as trees, irrigation, and pavilion improvements.

The Park Commission thanked Mr. Parra for the update.

4. Update from Western Hills Little League and Western Hills Girls Softball

Steve Franke of Western Hills Little League provided an update regarding the fall season for baseball.

5. Discussion and possible action regarding funding for tree and plant project approved by Park Commission

Chair Melissa Morrow shared that the tree and plant project did not get approved as an exceptional item and that she plans to attend the next RCDC meeting to request funding.

*Chair Melissa Morrow called up item 7 in conjunction with item 5.*

The Park Commission discussed funding options for the tree and plant project as well as donation ideas. Chair Melissa Morrow stated that she would like to put together a subcommittee to think of ways to recognize sponsors in the next meeting.

The Park Commission discussed ideas for fundraising.

6. Discussion and possible action regarding trail improvements

The Park Commission discussed the trail and improvements.

7. Discussion and possible action regarding park fundraising and sponsor recognition

*This item was discussed in conjunction with item 5.*

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 12:35 p.m.

Minutes adopted on the 12 day of November, 2024.

  
Melissa Morrow, Chair

ATTEST:



Makayla Rodriguez, City Secretary