



## **CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL MEETING MINUTES**

**Tuesday, December 02, 2025**

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on December 2, 2025. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 5:02 p.m.**

**Present Members:** Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Kevin Glasheen, Council Member Phil McDuffee, and Council Member Kevin Schell

**Also Present:** City Administrator Alun Thomas, City Secretary Makayla Rodriguez, Assistant to the City Administrator Lindsay Saenz, and Utility Billing Manager Veronica Hernandez

### **PUBLIC COMMENTS**

There were no public comments.

### **EXECUTIVE SESSION**

2. Executive Session pursuant to section 551.071 of the Texas Government Code regarding Consultation with Legal Counsel, regarding Brainard v. City of Rollingwood

**City Council went into Executive Session at 5:02 p.m.**

**City Council reconvened the meeting from Executive Session at 5:14 p.m.**

Mayor Gavin Massingill stated that no action was taken during executive session.

### **OPEN SESSION**

3. Discussion and possible action approving settlement in Brainard v. City of Rollingwood

Mayor Pro Tem Sara Hutson moved to approve the Supplemental Agreement and Mutual Releases between Owen Brainard and Sally Brainard, as Plaintiffs, and the City of Rollingwood, as defendant and to authorize the Mayor to execute the Supplemental Agreement and Mutual Releases and to direct litigation counsel to act according to the settlement. Council Member Phil McDuffee seconded the motion. The motion carried with 4 in favor and 0 against.

**ADJOURNMENT OF MEETING**

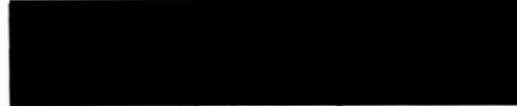
The meeting was adjourned at 5:15 p.m.

Minutes adopted on the 17th day of December, 2025.



Gavin Massingill, Mayor

ATTEST:



Makayla Rodriguez, City Secretary