



## **CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES**

**Tuesday, September 10, 2024**

The Park Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 10, 2024. Members of the public and the Park Commission were able to participate in the meeting virtually, as long as a quorum of the Park Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL PARK COMMISSION MEETING TO ORDER**

1. Roll Call

**Chair Melissa Morrow called the meeting to order at 12:01 p.m.**

**Present Members:** Chair Melissa Morrow, Mary Elizabeth Cofer, Don Hudson, Laurie Mills, Chad Smith, and Diana Wallace

**Also Present:** Assistant to the City Administrator Makayla Rodriguez and Public Works Director Izzy Parra

### **PUBLIC COMMENTS**

There were no public comments.

### **CONSENT AGENDA**

2. Discussion and possible action on the minutes from the August 1, 2024 Park Commission meeting

**Laurie Mills moved to approve the meeting minutes. Chad Smith seconded the motion. The motion carried with 6 in favor and 0 against.**

### **REGULAR AGENDA**

3. Update from Western Hills Little League and Western Hills Girls Softball

Steve Franke of Western Hills Little League stated that practice has begun for softball and that the games will start on September 21<sup>st</sup> and go through early November.

The Park Commission discussed registration and the Rollingwood Night Out event with Steve Franke.

4. Discussion and possible action regarding a recommendation for trail improvements

Chair Melissa Morrow gave an overview of a bid received for a demonstration on the trail's edges at the park. Public Works Director Izzy Parra discussed details of the bid as well as another bid received with the Park Commission.

Chair Melissa Morrow stated that other ongoing projects in the park should be in place before moving forward with trail improvements to avoid conflict.

The Park Commission discussed the trail, drainage in the park, trail improvements, and other projects in the park.

Chair Melissa Morrow asked Assistant to the City Administrator Makayla Rodriguez for the status of the retaining wall project. Assistant to the City Administrator Makayla Rodriguez stated that the retaining wall is still under review.

The Park Commission agreed to wait for the drainage in the park to be addressed before moving forward with trail improvements.

Council Member Kevin Glasheen shared information about the status of the retaining wall. He continued to discuss the trail and improvements with the Park Commission.

The Park Commission, Public Works Director Izzy Parra, and Steve Franke of Western Hills Little League discussed trail boarders and maintenance.

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 12:34 p.m.

Minutes adopted on the 8 day of October, 2024.



**Melissa Morrow, Chair**

**ATTEST:**



**Ashley Wayman, City Administrator**