



**CITY OF ROLLINGWOOD  
COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE  
PUBLIC WORKSHOP**

**MINUTES**

**Tuesday, June 13, 2023**

The Comprehensive Residential Code Review Committee (CRCRC) of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Tuesday, June 13, 2023 at 6:00 p.m. Members of the public and the CRCRC were able to participate in the meeting virtually, as long as a quorum of the CRCRC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

**CALL COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MEETING AND PUBLIC WORKSHOP TO ORDER**

1. Roll Call

**Chair Thom Farrell called the meeting to order at 6:15 p.m.**

**Present Members:** Chair Thom Farrell, Dave Bench, Alex Robinette, Duke Garwood, Jeff Marx, and Ryan Clinton (Virtually).

**Also Present:** City Administrator Ashley Wayman and Development Services Manager Nikki Dykes.

**PUBLIC COMMENTS**

The following individuals spoke during public comments:

- Deborah Arno, 304 Inwood Rd., stated that she would like to see a more stringent tree ordinance.

**CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Comprehensive Residential Code Review Committee and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the May 23, 2023 CRCRC meeting

**Duke Garwood moved to approve the consent agenda. Alex Robinette seconded the motion. The motion passed with 6 in favor and none against.**

*Chair Thom Farrell called up item 4 at this time.*

## **REGULAR AGENDA**

2. Resident emails from April 20, 2023 to June 7, 2023

Chair Thom Farrell asked for a motion to accept the attached resident emails in the minutes of this meeting.

**Dave Bench moved to incorporate the emails into the minutes of the meeting. Duke Garwood seconded the motion. The motion passed with 6 in favor and none against.**

*Chair Thom Farrell called up item 5 at this time.*

4. Public Workshop opening comments from the Committee

Chair Thom Farrell discussed the intent of this workshop, and addressed discussions surrounding non-conformity caused by code changes.

Dave Bench stated that the primary objective of this meeting is to collect public input.

Ryan Clinton thanked the audience members for being here and echoed that the purpose of this meeting is to collect public input.

*Chair Thom Farrell called up item 2 at this time*

5. Public Workshop

Chair Thom Farrell thanked Dave and Alex for their work on the posters for this session.

Dave Bench discussed the posters that the Committee put together to support this workshop.

During the workshop, the following residents spoke:

- Shanthi Jayakumar, 3309 Park Hills Dr.
- Sandy Keller, 307 Inwood Rd.
- Sandra Farrell, 3223 Park Hills Dr.
- Deborah Arno, 304 Inwood Rd.
- Toni Henley, 2904 Hatley Dr.

At the workshop, topics relating to the city's residential zoning district were discussed by residents and members of the CRCRC including residential building size, infrastructure, privacy issues, setbacks, the current tree ordinance, tree preservation, foundation height, awnings extending into setbacks, the spirit and intent of the building code, floor-area ratio,

the history on residential building height discussions in Rollingwood, drainage concerns, consideration of a lighting plan, limiting landscaping with invasive species, and construction vehicles and regulations relating to relieving congestion at construction sites.

*Chair Thom Farrell suggested a break from testimony to allow people a chance to read the posters that the committee has prepared.*

Thom Farrell thanked the audience for being here today and again discussed the need to get public input throughout this process. He stated that the posters would be left where they are so that people can come see them later.

6. Discussion and possible action on future meeting dates and agenda topics for discussion

*The CRCRC did not discuss this item.*

### **ADJOURNMENT OF MEETING AND PUBLIC WORKSHOP**

The meeting and public workshop was adjourned at 7:32 p.m.

Minutes Adopted on the 27<sup>th</sup> day of June, 2023.

 on behalf of  
Thom Farrell, Chair

**ATTEST:**

  
**Desiree Adair, City Secretary**