



**CITY OF ROLLINGWOOD
COMMUNITY DEVELOPMENT CORPORATION
MINUTES**

Monday, December 18, 2023

The Community Development Corporation of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, December 18, 2023 at 12:00 p.m. Members of the public and the RCDC were able to participate in the meeting virtually, as long as a quorum of the RCDC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER

1. Roll Call

President Emily Doran called the meeting to order at 12:03 p.m.

Present Members: Emily Doran, Colin Harvey, Brian Rider, Pat Sheehan, Barry Delcambre, and Bobby Hempfling (virtually)

Also Present: Corporation Attorney Megan Santee, City Administrator Ashley Wayman, City Secretary Desiree Adair, Finance Director Abel Campos, Assistant to the City Administrator Makayla Rodriguez, Utility Billing Manager Veronica Hernandez, Council Member Phil McDuffee, Council Member Kevin Glasheen, and Aaron Farmer (virtually)

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the November 13, 2023 RCDC meeting

Brian Rider moved approval of the minutes. Pat Sheehan seconded the motion. The motion carried with 6 in favor and 0 against.

REGULAR AGENDA

3. Update and planning for 2024 activities from the Retail Coach

Aaron Farmer, of the Retail Coach, presented an update on the Rollingwood retail recruitment strategy including Rollingwood market analytics, property owner search, Rollingwood Plaza update, Park Hills Baptist Church update, Rollingwood Commercial Exchange setup, and incentives and public private partnerships.

The RCDC and Mr. Farmer discussed a potential first Commercial Exchange in February including objectives, messages to convey, quarterly meeting, and location.

The Retail Coach is working on an incentive policy and P3 examples which should be ready for RCDC to review at the next meeting.

4. Discussion and possible action on meeting dates and times of the RCDC

Barry Delcambre moved to change the RCDC meeting to the second Monday of the month at 5:30 p.m. Colin Harvey seconded the motion. The motion carried with 6 in favor and 0 against.

5. RCDC Financials through November 2023

The RCDC and Finance Director Abel Campos discussed the sales tax.

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:26 p.m.

Minutes adopted on the 12th day of February, 2024.



Emily Doran, President

ATTEST:


Pat Sheehan, RCDC Secretary