



## **CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL WORKSHOP MINUTES**

**Wednesday, November 19, 2025**

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the West Lake Hills Municipal Building at 4010 Bee Caves Rd, West Lake Hills, TX 78746 on November 19, 2025. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 5:00 p.m.**

**Present Members:** Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Phil McDuffee, and Council Member Kevin Schell

**Also Present:** City Administrator Alun Thomas, City Secretary Makayla Rodriguez, Assistant to the City Administrator Lindsay Saenz, Development Services Manager Nikki Stautzenberger, and Police Chief Kristal Muñoz

### **REGULAR AGENDA**

2. Tour of West Lake Hills City Hall and discussion in relation to the new Rollingwood City Hall

*Council Member Kevin Glasheen joined the meeting at 5:05 p.m.*

City Council took a tour of West Lake Hills City Hall with West Lake Hills Mayor James Vaughan and City Manager Trey Fletcher. They discussed and asked questions regarding the building process, departmental needs, project timelines, facility layout, and lessons learned that could help inform preparations for the new City Hall.

### **ADJOURNMENT OF MEETING**

**The meeting was adjourned at 6:01 p.m.**

Minutes adopted on the 17<sup>th</sup> day of December, 2025.



Gavin Massingill, Mayor

ATTEST:



Makayla Rodriguez, City Secretary