



## **CITY OF ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MINUTES**

**Monday, January 09, 2023**

The Community Development Corporation of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on January 9, 2023. Members of the public and the Community Development Corporation were able to participate in the meeting virtually, as long as a quorum of the Community Development Corporation and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and is available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER**

#### **1. Roll Call**

**President Emily Doran called the meeting to order at 11:34 a.m.**

**Present Members:** President Emily Doran, Brian Rider, David Smith, Pat Sheehan, Barry Delcambre, and Colin Harvey.

**Also Present:** RCDC Attorney Megan Santee, City Administrator Ashley Wayman, Council Member Phil McDuffee, Council Member Kevin Glasheen, Finance Director Abel Campos, City Secretary Desiree Adair, and Assistant to the City Administrator Makayla Rodriguez.

**Present Virtually:** Bobby Hempfling

### **PUBLIC COMMENTS**

There were no public comments.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the RCDC and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

#### **2. Discussion and possible action on the minutes from the December 12, 2022 RCDC meeting**

Brian Rider requested that the minutes be amended to list Brian Rider and Colin Harvey as being present.

**Brian Rider moved to approve the Consent Agenda with the proposed amendment. Pat Sheehan seconded the motion. The motion carried with 5 in favor and 0 against.**

### **REGULAR AGENDA**

3. Workshop and discussion with the Retail Coach

Aaron Farmer, of the Retail Coach, gave a presentation regarding the current partnership with the RCDC, the retail market analysis, the retail recruitment strategy, broker connections, representation, development and redevelopment opportunities, and recommendations.

*David Smith joined the meeting at this time.*

The RCDC asked questions of Mr. Farmer regarding opportunities, recommendations, timelines, and parking. The RCDC considered next steps.

*Bobby Hempfling joined the meeting virtually at this time.*

Mr. Farmer agreed to provide additional information.

4. Discussion and possible action on the Professional Services Agreement with the Retail Coach

**President Emily Doran tabled this item.**

5. Update regarding City Council action on RCDC proposed items

City Administrator Ashley Wayman updated the Corporation on City Council action on RCDC items. City Council approved the Park Amenities and Promotion project for up to \$3,000. For the Welcome to Rollingwood Business Promotion, City Council was generally in favor and the program falls under the promotional budget so no resolution is required.

Barry Delcambre volunteered to lead this program.

6. Discussion and possible action on an amended resolution approving the Rollingwood Park Amenities and Promotion Project

**Brian Rider motion to approve the amended resolution attached. Barry Delcambre seconded the motion. The motion carried with 7 in favor and 0 against.**

7. Discussion and possible action on a resolution of the Rollingwood Community Development Corporation amending the Fiscal Year 2022-2023 budget to identify funding for the Rollingwood Park Amenities and Promotion Project

**Brian Rider moved to approve the item number 7 resolution that's attached amending the budget. Pat Sheehan seconded the motion. The motion carried with 7 in favor and 0 against.**

8. RCDC Financials through November 30, 2022

Brian Rider asked about a payable from the City on the balance sheet.

Finance Director Abel Campos discussed auditor adjustments to the balance sheet. Brian Rider asked for the detail of these adjustments, and Mr. Campos agreed to provide details at the next meeting.

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 12:36 p.m.

Minutes Adopted on the 10<sup>th</sup> day of April, 2023.

  
Emily Doran, RCDC President

ATTEST:

  
Pat Sheehan, RCDC Secretary