



CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Tuesday, January 14, 2025

The Park Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on January 14, 2025. Members of the public and the Park Commission were able to participate in the meeting virtually, as long as a quorum of the Park Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

Chair Melissa Morrow called the meeting to order at 12:00 p.m.

Present Members: Chair Melissa Morrow, Mary Elizabeth Cofer, Victoria Johnson, Laurie Mills, Chad Smith, Diana Wallace, and Don Hudson (Virtually)

Also Present: City Administrator Ashley Wayman and Interim City Secretary Makayla Rodriguez,

PUBLIC COMMENTS

The following individuals spoke during public comments:

The Park Commission spoke of City Administrator Ashley Wayman and thanked her for her time and service to the City.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the December 10, 2024 Park Commission meeting

Laurie Mills moved to approve the meeting minutes. Mary Elizabeth Cofer seconded the motion. The motion carried with 7 in favor and 0 against.

REGULAR AGENDA

3. Discussion and possible action to elect a Chair of the Park Commission

Mary Elizabeth Cofer moved to elect Melissa Morrow as Park Commission Chair. Laurie Mills seconded the motion. The motion carried with 6 in favor and 0 against.

4. Discussion and possible action on an Eagle Scout Project

Weston Bain, 400 Vale Street and member of Eagle Scout Troop 31, presented his proposed Eagle Scout Project and discussed the details with the Park Commission. He discussed the scope of work, materials needed, and timeline of the project.

The Park Commission discussed and asked questions regarding the details of the project with Weston Bain.

Laurie Mills moved to approve the Eagle Scout project as in the packet. Mary Elizabeth Cofer seconded the motion. The motion carried with 7 in favor and 0 against.

5. Update and discussion regarding the January 13, 2025 RCDC meeting

Chair Melissa Morrow shared the discussion she had with RCDC at their recent meeting.

Item 7 was discussed in conjunction with item 5.

Chair Melissa Morrow and City Administrator Ashley Wayman discussed next steps for the tree planting project. Don Hudson shared other considerations to add when seeking a proposal.

The Park Commission discussed the tree planting project as well as other projects they would like to address in the future.

6. Update from Western Hills Little League and Western Hills Girls Softball

Steve Frank of Western Hills Little League shared that practices will begin in early February and that games will begin in March.

Chair Melissa Morrow requested staff to put up signs about field etiquette on the fields 3, 4, and 5 for the upcoming season.

7. Discussion on next steps for the Rollingwood Park Tree Planting Project

This item was discussed in conjunction with item 5.

The Park Commission and City Administrator Ashley Wayman discussed next steps.

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:36 p.m.

Minutes adopted on the 11th day of February, 2025



Melissa Morrow, Chair

ATTEST:



Makayla Rodriguez, City Secretary

