



## **CITY OF ROLLINGWOOD BUDGET WORKSHOP AND CITY COUNCIL MEETING AGENDA**

**Wednesday, September 20, 2023**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 20, 2023 at 6:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [dadair@rollingwoodtx.gov](mailto:dadair@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL BUDGET WORKSHOP AND REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **BUDGET AND TAX RATE**

2. Update and discussion on the FY 2023-2024 Budget
3. Public hearing on the FY 2023-2024 Budget
4. Discussion and possible action on an ordinance of the City of Rollingwood, Texas adopting the Fiscal Year 2023-2024 budget beginning October 1, 2023, and ending September 30, 2024, in accordance with Texas local government code chapter 102; providing for the filing of the budget; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date

5. Public hearing on the FY 2023-2024 Ad Valorem Tax Rate
6. Discussion and possible action to postpone the final vote on the Ad Valorem Tax Rate for Fiscal Year 2023-2024 until Thursday, September 28, 2023 at 3:00 PM

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **PUBLIC HEARING**

7. Public hearing, discussion and possible action on a resolution reauthorizing all building permit fees in accordance with H.B. No. 1922, 88th Regular Session

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

8. Discussion and possible action on the minutes from the August 16, 2023 City Council meeting
9. Discussion and possible action on the minutes from the September 7, 2023 Special City Council Meeting
10. Discussion and possible action on the 2023-2024 Holiday Calendar for the City of Rollingwood, Texas

### **REGULAR AGENDA**

11. Discussion and possible action on an ordinance amending Ordinance No. 2022-09-21-04, adopting and approving amendments to the budget for the fiscal year beginning October 1, 2022 and terminating September 30, 2023, providing for adjustments of spending authority among budget line items, and providing for immediate effectiveness
12. Discussion and possible action on a resolution approving a budget for the Rollingwood Community Development Corporation, Rollingwood, Texas, for the fiscal year beginning October 1, 2023, and ending September 30, 2024
13. Discussion and possible action to revise the proposal from ATS establishing a survey benchmark network for the City of Rollingwood
14. Update on the MoPac South Project
15. Discussion and possible action to select an IT services provider for the City of Rollingwood

16. Discussion and possible action regarding Section 107-35 Swimming pools and tennis courts of the city's Code of Ordinances
17. Discussion and possible action to review the City of Rollingwood Investment Policy and to approve an ordinance requiring the annual review of the Investment Policy
18. Discussion and possible action regarding the adoption of a Capital Improvements Plan in accordance with Section 2-338 of the city's Code of Ordinances
19. Discussion and possible action on a Budget Management and Review Policy
20. Update on the design and bid of Water CIP packages 1-4 and the Hubbard/Hatley/Pickwick and Nixon/Pleasant Drainage Projects
21. Discussion and possible action on a recommendation from Park Commission to hire a civil engineer to address the drainage between the upper and lower park areas with a request for RCDC funding
22. Discussion and possible action on process for prioritization of Park drainage projects
23. Discussion and possible action on a recommendation from Park Commission regarding a capital improvement solution to address erosion due to drainage by the fieldhouse in the park with an approximate budget of \$30,000
24. Discussion and possible action to consider an additional park capital improvement project in conjunction with the proposed retaining wall that would include a drainage assessment and consideration of adding a rainwater tank for capture of stormwater off the Field House downspouts, sources for funds for such an addition to the project, and related drainage issues
25. Discussion and possible action in connection with eligibility requirements for Rollingwood Boards and Commissions
26. Discussion and possible action on a recommendation for new CRCRC members
27. Discussion and possible action regarding application of the Texas Open Meetings Act to the CRCRC and recommendation for relaxed application of Open Meetings Act requirements
28. Discussion and possible action regarding contract to hire Buie and Co. to assist the CRCRC in connection with distribution and assimilation of survey results, in an amount not to exceed \$10,000

## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

29. City Administrator's Report
30. Chief of Police Report
31. Municipal Court Report

32. City Financials for August 2023 - Fiscal Year 2022-2023
33. RCDC Financials for August 2023 - Fiscal Year 2022-2023
34. City Stats for August 2023
35. Contract Invoices through August 2023- Crossroads Utility Services, Water and Wastewater Service, K. Friese + Associates, City Engineer
36. Crossroads Utility Services Report on Water and Wastewater for August 2023
37. City Engineer Report - K. Friese + Associates
38. Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
39. Texas Gas Services - Notices, Letters, Documents

### **ADJOURNMENT OF MEETING**

### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) at **5:00 PM** on **September 15, 2023**.

*Desiree Adair*

Desiree Adair, City Secretary

#### NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Government Code.  
Action, if any, will be taken in open session.