



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, March 22, 2023**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on March 22, 2023 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [dadair@rollingwoodtx.gov](mailto:dadair@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **PRESENTATIONS**

2. Presentation, discussion and possible action on the Fiscal Year 2021-2022 Audit by ABIP, PC

3. Presentation and update from Denton, Navarro, Rocha, Bernal & Zech, P.C. regarding a new certification opportunity related to Open Meetings training

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

4. Discussion and possible action on the minutes from the February 15, 2023 City Council meeting
5. Discussion and possible action on an ordinance amending Section 34-36 of the City's Code of Ordinances to bring it into compliance with the lead ban language for pipes and pipe fittings in Title 30, Texas Administrative Code Section 290.44(b)

### **REGULAR AGENDA**

6. Discussion and possible action on a work authorization from K. Friese + Associates for design, bid and construction phase services for packages 1-4 of the Water CIP and to authorize the Mayor to execute a Professional Services Agreement
7. Discussion and possible action on a resolution amending the fee schedule to reflect proposed updates to building and development and related fees
8. Discussion and possible action regarding the addition of a building height survey requirement to the City's Code of Ordinances
9. Discussion and possible action on changing the parking restrictions along Rollingwood Drive between Wallis and Gentry
10. Discussion and possible action to authorize a project to rehabilitate the soil and grass on Fields 3, 4 and 5 with private contributions
11. Discussion on possible future projects for park improvements with funds from the RCDC including walking trail and parking lot improvements
12. Discussion and possible action on traffic code enforcement
13. Discussion on an ordinance ratifying certain setbacks which have been approved by the approval of plats
14. Discussion regarding public notice requirements for public hearings
15. Discussion and possible action on the Commercial Code Update Project Calendar
16. Discussion and possible action regarding the formation of a Comprehensive Residential Code Review Committee
17. Update on the Nixon/Pleasant drainage project

18. Update regarding the City of Rollingwood's allocation from the Opioid Abatement Trust Fund
19. Discussion and possible action to amend Rollingwood Ordinance Section 2-56 regarding application of Robert's Rules of Order in City Council meetings

## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

20. City Administrator's Report
21. Chief of Police Report
22. Municipal Court Report
23. City Financials for February 2023 - Fiscal Year 2022-2023
24. RCDC Financials for February 2023 - Fiscal Year 2022-2023
25. City Stats for February 2023
26. Contract Invoices through February 2023 - Crossroads Utility Services, Water and Wastewater Service, K. Fries + Associates - IIP & MS4, K. Friese + Associates, City Engineer
27. Crossroads Utility Services Report on Water and Wastewater for February 2023
28. City Engineer Report - K. Friese + Associates
29. Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
30. Texas Gas Services - Notices, Letters, Documents

## **ADJOURNMENT OF MEETING**

### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) at **5:00 p.m.** on **March 17, 2023**.

*Desiree Adair*

Desiree Adair, City Secretary

#### NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.  
Action, if any, will be taken in open session.