



CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA

Wednesday, November 19, 2025

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on November 19, 2025 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at mrodriguez@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

SWEARING-IN CEREMONY OF NEWLY ELECTED OFFICIALS

2. Swearing-In ceremony of newly elected officials: Council Member Brook Brown, Council Member Phil McDuffee, and Council Member Kevin Schell
3. Recess meeting for five minutes
4. Call City Council meeting back to order
5. Discussion and possible action on approval of a resolution honoring outgoing Councilmember Alec Robinson

6. Nomination and election of the Mayor Pro Tempore for a term of one year and to perform the duties of Mayor in the Mayor's absence

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

7. Discussion and possible action on the minutes from the October 15, 2025 City Council meeting
8. Discussion and possible action on the minutes from the November 17, 2025 Special City Council meeting for canvassing returns of the Special Election
9. Discussion and possible action regarding acceptance of Kevin Schell's resignation from the Board of Adjustment
10. Discussion and possible action on a resolution to deny the rate application proposed by Texas Gas Service

REGULAR AGENDA

11. Discussion and possible action on awarding a Request for Proposal for the City of Rollingwood's 2025 Mill and Overlay Project for street improvements
12. Discussion and possible action on installation of a valley gutter at the intersection of Vale Street and Bettis Boulevard and other water diversion structures
13. Discussion and possible action on a recommendation from the Utility Commission to credit the utility bill appeal for 104 Kristi Drive in the amount of \$4,786.86
14. Discussion and possible action on an ordinance amending Chapter 107, Section 107-3 and adding Section 107-85 of the Rollingwood Code of Ordinances related to Playhouses and Playscapes
15. Discussion and possible action on a request from Rollingwood Women's Club to display holiday lights in the park
16. Discussion and possible action on a request from Western Hills Girls Softball for Field 2 improvements at Rollingwood Park exceeding \$1,000

17. Discussion and possible action to amend the lease agreement with Western Hills Little League to modify the required approval amount of \$1,000 for improvements
18. Discussion and direction on the City's Park Master Plan
19. Discussion and possible action to establish a requirement for parking plans or permits for events and construction activities to designate where multiple vehicles will be parked in the City
20. Discussion and possible action on clarifying or establishing rules for food trucks, catering vehicles, and coffee trucks operating within the City limits
21. Discussion and possible action to adopt a revised parking ordinance applicable during the time(s) of Austin City Limits (ACL) and other events held in Zilker Park
22. Discussion and possible action on a resolution casting votes for the Travis Central Appraisal District Board of Directors

EXECUTIVE SESSION

23. Executive Session pursuant to section 551.072 of the Texas Government Code for deliberation regarding the purchase, exchange, lease, or value of real property

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

24. City Administrator's Report
25. Chief of Police Report
26. Municipal Court Report
27. City Financials for October 2025- Fiscal Year 2025-2026
28. RCDC Financials for October 2025 - Fiscal Year 2025-2026
29. Contract Invoices - Crossroads Utility Services, Water and Wastewater Service, K. Frieese + Associates, City Engineer
30. Crossroads Utility Services Report on Water and Wastewater
31. City Engineer Report - K. Frieese + Associates
32. Travis Central Appraisal District and Tax Assessor - Notices, Letters, Documents
33. Texas Gas Services - Notices, Letters, Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov prior to 5:00 p.m. on November 13, 2025.

Makayla Rodríguez

Makayla Rodriguez, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Government Code;
prospective gifts pursuant to section 551.073 of the Texas Government Code;
security personnel and device pursuant to section 551.076 of the Texas Government Code;
and/or economic development pursuant to section 551.087 of the Texas Government Code.
Action, if any, will be taken in open session.