



CITY OF ROLLINGWOOD BUDGET WORKSHOP AND CITY COUNCIL MEETING AGENDA

Wednesday, July 20, 2022

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on July 20, 2022 at 6:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at awayman@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL BUDGET WORKSHOP AND REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

BUDGET WORKSHOP

2. Update and discussion on the FY 2022-2023 Budget

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

PRESENTATIONS

3. Presentation and discussion on the Quarterly Investment Report for the 3rd Quarter
4. Presentation and discussion on the Budget Review for the 3rd Quarter
5. Presentation from K. Friese + Associates regarding the Drainage Infrastructure Improvements Plan
6. Presentation from K. Friese, ATS in regard to Building Code Questions - Agenda Item 6 from June 15 Council meeting - Brown memo dated June 13, 2022, as follows:
 - A. 1. Setbacks as applied to upper levels and cantilevered properties-
 - a. Is the setback requirement applied only to the foundation or does it apply as well to an upper level (above foundation) wall or structure, or cantilevered structure above the foundation?
 - b. Who does the inspection and when is setback compliance inspected, both for the foundation and any upper level cantilevered portions of a building - only when the foundation is poured and/or at any time later in the building process?
 - c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.
 - A. 2. Residential height limitations -
 - a. Ord 107-71 seems to allow a height of any wall up to 35 feet, as it applies to any "portion of a building or structure". The Ord. 101-2 definition seems to allow any wall of a height up to 10 above 35 feet limit in Ord. 107-71 when the lot has a slope and the natural grade at the wall being measured is less than 10 feet below the highest natural grade. Do these requirements conflict and how are they applied?
 - b. When is height setback compliance inspected, and are reference datum independently verified before a permit is issued?
 - c. Address these requirements as to the properties at 601 Riley and 3225 Park Hills.
7. Presentation from City staff regarding Building Permit Issues 1, 4-8 from Brown memo dated June 13, 2022.
 - Issue 1: Sixteen active builds and demolitions with no posted permit: 205 Ashworth, 2801 Hubbard, 304 Almarion, 303 Bettis, 302 Bettis, 601 Riley, 104 Riles, 102 Riley, 200 Vale, 301 Vale, 5015 Timberline, 4917 Timberline, 4815 Timberline, 1003 Ewing, 104 Laura Lane, 3018 Hatley
 - Issue 4: Five properties where construction and other materials have been left on street on a recurring basis and/or materials stacked in drip line of existing trees: 3200 Park Hills, 4701 Timberline, 3207 Park Hills, 2801 Hubbard, 301 Nixon, 301 Vale

Issue 5: One property where a construction fence has been erected at curb on corner lot, blocking views or traffic on intersecting street: 2500 Farley Trail

Issue 6: One property where salvage materials have been left within public view after lot was demolished.

Issue 7: One commercial property where construction debris has been dumped in the back of the property and has spilled over the silt fence and onto adjacent property: 2802 Bee Caves Road

Issue 8: One property on the edge of a drainage channel with no silt fence: 3225 Park Hills

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

8. Discussion and possible action on the minutes from the June 15, 2022 City Council Meeting
9. Discussion and possible action on an agreement with Travis County to conduct the City of Rollingwood's Elections
10. Discussion and possible action on an ordinance amending the Fiscal Year 2021-2022 budget to include interim development services

REGULAR AGENDA

11. Discussion and possible action on a recommendation from the Park Commission to pursue possible installation of turf infield at Field 1 of the Athletic Field
12. Discussion and possible action regarding a draft ordinance calling a bond election for potable water infrastructure, drainage infrastructure and facilities
13. Discussion and possible action to create a Rollingwood City Council Message Board in compliance with Sec. 551.006 of the Texas Government Code regarding Open Meetings
14. Discussion and possible action on an amendment to the City's Code of Ordinances related to the expiration of building and tree permits
15. Discussion and possible action on an ordinance amending the process for assessing late fees and for termination of water and wastewater services
16. Discussion and possible action in regard to designation of a code compliance officer
17. Discussion and possible action in regard to residential zoning ordinances including but not limited to building height ordinances and minimum required depth and width of yards
18. Discussion and possible action to review applications and make appointments to the Board of Adjustment

19. Discussion and possible action regarding the process by which to select the Chief of Police
20. Discussion and possible action on an ordinance adopting a Burn Ban
21. Discussion and possible action to approve an employment agreement with City Administrator Ashley Wayman

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

22. City Administrator's Report
23. Chief of Police Report
24. Municipal Court Report
25. City Financials for June 2022 - Fiscal Year 2021-2022
26. RCDC Financials for June 2022 - Fiscal Year 2021-2022
27. City Stats for June 2022
28. Contract invoices through June 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Friese & Associates - IIP & MS4, K. Friese & Associates, City Engineer
29. Crossroads Utility Services Report on Water and Wastewater for June 2022
30. City Engineer Report - K. Friese & Associates
31. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents
32. Texas Gas Service - Notices, Letters, and Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov on Friday, July 15, 2022 at 5:00 p.m.



Desiree Adair, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.
Action, if any, will be taken in open session.