



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, April 16, 2025**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on April 16, 2025 at 7:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [mrodriguez@rollingwoodtx.gov](mailto:mrodriguez@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **SWEARING-IN OF CITY SECRETARY**

2. Discussion and possible action to appoint Makayla Rodriguez as the City Secretary
3. Swearing-in of City Secretary Makayla Rodriguez

### **PRESENTATIONS**

4. Presentation and discussion on the Quarterly Investment Report for the 2nd Quarter
5. Presentation and discussion on the Budget Review for the 2nd Quarter

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

6. Discussion and possible action on the minutes from the March 19, 2025 City Council meeting
7. Discussion and possible action to approve the Women's Club Fourth of July Parade and Celebration in the Park on Friday, July 4, 2025

### **REGULAR AGENDA**

8. Discussion and update regarding Water CIP Bond Program Packages 1-4
9. Discussion and possible action on a site plan for Western Hills Athletic Club (WHAC) located at 4801 Rollingwood Drive
10. Discussion and possible action on a recommendation from the Park Commission on an alternative plan to the currently proposed retaining wall on the east side of the park near the field house
11. Discussion and possible action regarding increased enforcement of visibility requirements in rights-of-way
12. Discussion and possible action on a resolution approving and adopting a Residential Lighting Manual
13. Discussion and possible action on amendments to Chapter 107 of the City of Rollingwood's Code of Ordinances Section 107-369 to Section 107-379 to Residential Landscape and Tree Canopy Management
14. Discussion and possible action regarding new proposed Code Section for Protection of Utility Easements
15. Update on the status of the Rollingwood Trademark Applications

16. Update and discussion regarding future planning for modifications or improvements to the parking lot at the park

## **REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

17. City Administrator's Report
18. Chief of Police Report
19. Municipal Court Report
20. City Financials for March 2025 - Fiscal Year 2024-2025
21. RCDC Financials for March 2025 - Fiscal Year 2024-2025
22. Contract Invoices - Crossroads Utility Services, Water and Wastewater Service, K. Friese + Associates, City Engineer
23. Crossroads Utility Services Report on Water and Wastewater
24. City Engineer Report - K. Friese + Associates
25. Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
26. Texas Gas Services - Notices, Letters, Documents

## **ADJOURNMENT OF MEETING**

### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) prior to 5:00 p.m. on April 11, 2025.

*Makayla Rodriguez*

---

Makayla Rodriguez, City Secretary

#### **NOTICE -**

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;

discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Government Code.  
Action, if any, will be taken in open session.