



CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA

Wednesday, September 17, 2025

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 17, 2025 at 6:00 PM. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at mrodriguez@rollingwoodtx.gov. Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL BUDGET WORKSHOP AND REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

BUDGET AND TAX RATE

2. Discussion and possible action to amend the Fiscal Year 2024-2025 budget
3. Update and discussion on the Fiscal Year 2025-2026 budget
4. Discussion and possible action on an ordinance of the City of Rollingwood, Texas adopting the Fiscal Year 2025-2026 budget beginning October 1, 2025, and ending September 30, 2026, in accordance with Texas Local Government Code Chapter 102; providing for the filing of the budget; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date

5. Discussion and possible action on an ordinance of the City of Rollingwood, Texas approving the certified appraisal roll; setting the tax rate; levying and assessing ad valorem taxes for the use and support of the municipal government of the City of Rollingwood, Texas for Fiscal Year 2025-2026; apportioning the levies for specific purposes; providing a severability clause; and providing an effective date
6. Discussion and possible action to review the City of Rollingwood Investment Policy and to approve an ordinance requiring the annual review of the Investment Policy
7. Discussion and possible action regarding the adoption of a Capital Improvements Plan in accordance with Section 2-338 of the city's Code of Ordinances
8. Discussion and possible action on a Budget Management and Review Policy
9. Discussion and possible action on a resolution approving a budget for the Rollingwood Community Development Corporation, of Rollingwood, Texas, for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026

PUBLIC COMMENTS

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

PRESENTATION

10. Swearing-in of Leonardo Cantu as Lieutenant of the Rollingwood Police Department
11. Swearing-in of Aaron Bruns as Corporal of the Rollingwood Police Department
12. Presentation of the Rollingwood Police Department's Life-Saving Award to Corporal Aaron Bruns
13. Presentation and discussion on Rollingwood Police Department's involvement in a recent incident in the City of Austin on the morning of September 10, 2025 and public emergency notification
14. Presentation and discussion on water system sediment issues

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

15. Discussion and possible action on the minutes from the August 27, 2025 City Council meeting
16. Discussion and possible action on the minutes from the September 3, 2025 Special City Council meeting

17. Discussion and possible action on the Fiscal Year 2025-2026 Holiday Calendar for the City of Rollingwood, Texas
18. Discussion and possible action on an ordinance cancelling the General Election to elect three (3) Council Members on the General Election date of November 4, 2025
19. Discussion and possible action on an ordinance to amend the election order calling for a special election to reauthorize sales tax for street maintenance to be held on Tuesday, November 4, 2025

PUBLIC HEARING

20. Public hearing on an ordinance amending Chapter 107, Section 107-3 and adding Section 107-85 of the Rollingwood Code of Ordinances related to Playhouses and Playscapes
21. Public Hearing on an ordinance amending Chapter 107, Section 107-3 and adding Section 107-84 of the Rollingwood Code of Ordinances related to mechanical equipment

REGULAR AGENDA

22. Discussion and possible action on an ordinance amending Chapter 107, Section 107-3 and adding Section 107-85 of the Rollingwood Code of Ordinances related to Playhouses and Playscapes
23. Discussion and possible action on an ordinance amending Chapter 107, Section 107-3 and adding Section 107-84 of the Rollingwood Code of Ordinances related to mechanical equipment
24. Discussion and possible action to grant the Mayor authority to issue a Request for Proposal for street paving of the prioritized streets as outlined and adopted by City Council in the 2024 Pavement Priorities Plan and to execute a contract if necessary for those services in an amount not to exceed the appropriation adopted by City Council in the 2025-2026 adopted budget
25. Discussion and possible action a recommendation from the Park Commission to hire a landscape architect to design and define parking areas, plant trees, and landscape locations for park improvements for up to \$17,000 to be funded by RCDC
26. Discussion and possible action on a recommendation from the Park Commission to appropriate remaining funds from the alternative plan to the retaining wall project to improve the playscape at Rollingwood Park
27. Discussion and possible action to expend funds over appropriated amounts for the design of a replacement sprinkler system and soil and sod upgrades in the upper park
28. Update and discussion regarding vegetation maintenance on corners and sight distances
29. Discussion and possible action on ordinance amending Chapter 22, Sewer and Wastewater Service, to define responsibilities for installation and maintenance of residential and commercial connections to the City's wastewater collection systems

30. Update and discussion on the purchase of up to seven (7) license plate readers, in an amount not to exceed \$21,000, to monitor roadways entering Rollingwood
31. Discussion and possible action to authorize a survey by Crossroads Utility Services of the existing residential grinder pumps
32. Discussion and possible action on a resolution amending the City of Rollingwood Fee Schedule to include credit card transaction fees, revised fence application fees, tree removal application fees, updated code references relating to building inspections, and the removal of a duplicate section
33. Discussion and possible action on the nomination of one or more individuals to be considered for election to a four-year term on the Board of Directors of the Travis Central Appraisal District
34. Discussion and possible action on an Audit Planning Letter from ABIP, PC

EXECUTIVE SESSION

35. Executive session pursuant to section 551.071 of the Texas Government Code for consultation with the City's attorney regarding pending or contemplated litigation

REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

36. City Administrator's Report
37. Chief of Police Report
38. Municipal Court Report
39. City Financials for August - Fiscal Year 2025-2026
40. RCDC Financials for August - Fiscal Year 2025-2026
41. Contract Invoices - Crossroads Utility Services, Water and Wastewater Service, K. Frieese + Associates, City Engineer
42. Crossroads Utility Services Report on Water and Wastewater
43. City Engineer Report - K. Frieese + Associates
44. Texas Central Appraisal District and Tax Assessor - Notices, Letters, Documents
45. Texas Gas Services - Notices, Letters, Documents

ADJOURNMENT OF MEETING

CERTIFICATION OF POSTING

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at www.rollingwoodtx.gov prior to 5:00 p.m. on September 11, 2025.

Makayla Rodriguez

Makayla Rodriguez, City Secretary

NOTICE -

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Government Code;
discussion of personnel matters pursuant to section 551.074 of the Texas Government Code;
real estate acquisition pursuant to section 551.072 of the Texas Government Code;
prospective gifts pursuant to section 551.073 of the Texas Government Code;
security personnel and device pursuant to section 551.076 of the Texas Government Code;
and/or economic development pursuant to section 551.087 of the Texas Government Code.
Action, if any, will be taken in open session.