



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, February 16, 2022**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Wednesday, February 16, 2022 at 7:00 p.m. Members of the public and the City Council may participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public may watch this meeting live and have the opportunity to comment via audio devices at the link below. The public may also participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. If a member of the public is having difficulties accessing the public meeting, they can contact the city at [awayman@rollingwoodtx.gov](mailto:awayman@rollingwoodtx.gov). Written questions or comments may be submitted up to two hours before the meeting. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **SWEARING IN OF NEWLY APPOINTED OFFICIAL**

2. Swearing-In of Council Member Roxanne McKee

### **PRESENTATIONS**

3. Presentation, discussion and possible action on the Water Capital Improvements Plan (CIP) prepared by K. Friese and Associates
4. Presentation of the GIS Mapping tool by WSB Engineering

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

5. Discussion and possible action on the minutes from the January 19, 2022 City Council Meeting
6. Discussion and possible action on the minutes from the January 25, 2022 Oak Wilt Town Hall Meeting
7. Discussion and possible action to accept Jordan Scott's resignation from the Planning and Zoning Commission

### **REGULAR AGENDA**

8. Discussion and possible action regarding the status of the City's official zoning map, including incorporation of the action by the Council on September 16, 2020, to reflect 6 Pleasant Cove within the Residential zone
9. Discussion and possible action on a proposal from Crossroads to replace the broken Pressure Relief Valve at Hatley and Almarion
10. Discussion and possible action to authorize the Mayor to take action related to emergency oak wilt trenching
11. Staff briefing as to current building enforcement policies and procedures, and Council discussion and possible action with regard to enforcement of building permit requirements, including processes for enforcement of violations, actions with respect to repeat violations, periodic on-site inspection of permit activities and as-built construction
12. Discussion and possible action to update building permit applications to mirror current ordinances and requirements, including Ordinance No. 2018-09-19(B) requiring designation of a responsible person for permit compliance, and discussion and possible action as to current permits not in compliance with ordinance requirements
13. Presentation on the city process regarding the granting of variances from our city ordinances regarding residential plats and building permits. Discussion and possible action to address clarifications needed to our code regarding set backs, property address assignment and changes, notice requirements and other issues related to the division of authority between the building office, P&Z and BOA and to enforcing our code

14. Update, discussion and possible action regarding the Zilker Park Vision Planning process
15. Update, discussion and possible action regarding a scope of services for the Vance, Vale, and Bettis waterlines replacement
16. Discussion and possible action regarding the preparation and submittal of certain applications for monetary support for the Texas Water Development Board
17. Discussion and possible action with respect to the appointment of a Chair and members to the MoPac South Expansion Task Force
18. Appointment of members of City Council to serve as Council liaisons for Police and Courts, Utility Commission, Streets and Roadways, Park Commission, Personnel, Budget, Planning and Zoning Commission, Board of Adjustment, and the Rollingwood Community Development Corporation
19. Discussion and possible action on appointments to the Planning and Zoning Commission and the Board of Adjustment
20. Discussion and possible action to set dates for the 2nd and 3rd public workshops on the Comprehensive Plan and discuss tentative dates with respect to the consideration and adoption of the Comprehensive Plan
21. Discussion and possible action to reschedule the March 2022 regular City Council Meeting

#### **MAYOR AND DEPARTMENT REPORTS**

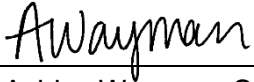
All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

22. City Administrator Report
23. Chief of Police Report
24. Municipal Court Report
25. City Engineer Report - K. Frieze & Associates
26. Crossroads Utility Services Report on Water and Wastewater for January 2022
27. City Stats for January 2022
28. Contract invoices through January 2022 - Crossroads Utility Services, Water and Wastewater Services, K. Frieze & Associates - IIP & MS4, K. Frieze & Associates, City Engineer
29. City Financials for January 2022 - Fiscal Year 2021-2022
30. RCDC Financials for January 2022 - Fiscal Year 2021-2022
31. Texas Gas Service - Notices, Letters and Documents
32. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents

**ADJOURNMENT OF MEETING**

**CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) at 7:00 p.m. on Friday, February 11, 2022.



Ashley Wayman, City Secretary

**NOTICE -**

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

The City Council will announce that it will go into executive session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permits such closed deliberation, including but not limited to consultation with the city's attorney(s) pursuant to Texas Local Government Code section 551.071, as announced at the time of the closed session.

Consultation with legal counsel pursuant to section 551.071 of the Texas Local Government Code;  
discussion of personnel matters pursuant to section 551.074 of the Texas Local Government Code;  
real estate acquisition pursuant to section 551.072 of the Texas Local Government Code;  
prospective gifts pursuant to section 551.073 of the Texas Local Government Code;  
security personnel and device pursuant to section 551.076 of the Texas Local Government Code;  
and/or economic development pursuant to section 551.087 of the Texas Local Government Code.  
Action, if any, will be taken in open session.