



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING AGENDA**

**Wednesday, December 18, 2019**

Notice is hereby given that the City Council of the City of Rollingwood, Texas will hold a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on December 18, 2019 at 7:00 PM, where the following items will be discussed:

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

### **PUBLIC COMMENTS**

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered.

### **PUBLIC HEARING**

2. Public hearing on an ordinance amending the City's code of ordinances section 12.06 to prohibit the operation of "motor-assisted scooters" in the City; providing for a penalty of up to \$500 per day for a violation of this ordinance; providing for severability, and an effective date.
3. Public hearing, discussion and possible action on approval of a final plat application for the purpose of obtaining a building permit at 2514 Rollingwood Drive.

### **PRESENTATIONS**

4. Presentations and interviews of the firms and responses as submitted to the City's Request for Proposals for wastewater rate consultants to perform a wastewater rate study.
5. Presentation and interview of the firm and response as submitted to the City's Request for Proposals for a consultant to perform a building fee study.
6. Presentation and status update of the Commercial Corridor Analysis from The Retail Coach.

## **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

7. Discussion and possible action on the November 20, 2019 City Council meeting minutes.
8. Discussion and possible action on a term extension to allow Pat Sheehan to continue serving on RCDC.
9. Discussion and possible action on a term extension to allow Clark Wilson to continue serving on the Utility Commission.
10. Discussion and possible action to accept Sandra Farrell's resignation from the Park Commission.
11. Discussion and possible action to accept Josh McKay's resignation from the Rollingwood Community Development Corporation.
12. Discussion and possible action on a 30 day extension of the lease with Western Hills Girls Softball.
13. Discussion and possible action to reappoint the board and commission members whose terms are expiring for additional two year terms: Board of Adjustment - Grace Casstevens, Brad O'Donnell, Chris Braden, and Keith Martinson; Park Commission - Niccole Maurici, Catherine Horne, and Laurie Mills; Planning and Zoning Commission - Brian Nash, Amy Rodnick, Alex Robinette, and Tony Stein; RCDC - Susan Miller, David Smith, and Patrick Sheehan; Utility Commission - Clark Wilson, Jonathan Miller, Andrew Zachary, and Christopher Meakin.
14. Discussion and possible action on the capital improvement schedule by Western Hills Girls Softball for the lease year of 2018-2019.

## **REGULAR AGENDA**

15. Discussion and possible action to review applications and make appointments to the Park Commission, Utility Commission, RCDC, Planning and Zoning Commission, and the Board of Adjustment.
16. Discussion and possible action on the selection of Western Hills Little League as the lessee of the Rollingwood Athletic Facilities and authorizing the negotiation of a lease by and between the City of Rollingwood and Western Hills Little League.
17. Discussion and possible action on ordinance amending the City of Rollingwood's Code of Ordinances Chapter 24 (Signs and Advertising); article II (Sign Regulations), Division 4 (Variances); Section 24-122 (Hearing); providing a savings clause; providing a severability clause; and providing an effective date.

18. Public hearing, discussion and possible action on a variance from the City's Code of Ordinances Sections 24-91 (a) and 24-91 (f)(5) to allow for a building mounted sign on an office building and for the lettering to exceed 30 inches in overall height requested by Wellsby.
19. Discussion and possible action on a quote from Cleanscapes, in the amount of \$1,200, to install drip irrigation along Gentry Drive.
20. Discussion and possible action on implementing a paid police reserve program.
21. Discussion and possible action on implementing a police cadet sponsoring program.
22. Update and discussion regarding Combined Transportation, Emergency & Communications Center (CTECC) fees.
23. Discussion and possible action on agreement with Jordan Vonderhaar to create a recruitment promotional video for the Police Department.
24. Discussion and possible action on the selection of a wastewater rate consultant.
25. Discussion and possible action on a proposal from Willdan Financial Services submitted in response to the City's Request for Proposals for a consultant to perform a building fee study.
26. Discussion and possible action regarding issuing an RFP for a Financial Advisor.
27. Discussion and possible action on the creation of a Commercial Corridor Task Force and designating members of the Planning and Zoning Commission, Rollingwood Community Development Corporation, and City Council to sit on the Task Force.
28. Discussion and possible action on an Ordinance to amend the park rules.
29. Discussion and possible action on an ordinance amending the City of Rollingwood's Code of Ordinances Part II – Land Development Code, Chapter 101 (Buildings and Construction); Article VI (Manner of Conducting Construction Restricted), Section 101-247 (Conduct of Construction Restricted); providing a savings clause; providing a severability clause; and providing an effective date.
30. Discussion and possible action on ordinance amending the City of Rollingwood's Code of Ordinances Chapter 2 (Administration); Article II (City Council), Division 2 (Meetings), Section 2-57 (Presiding Officer; Mayor Protempore; Council Liaisons); providing a savings clause; providing a severability clause; and providing an effective date.
31. Discussion and possible action on an ordinance amending the City of Rollingwood's Code of Ordinances Chapter 4 (Animals); Article III (Animal Care and Control), Division 1 (Generally), Section 4-90 (Public Nuisances); providing a savings clause; providing a severability clause; and providing an effective date.

## **MAYOR AND DEPARTMENT REPORTS**

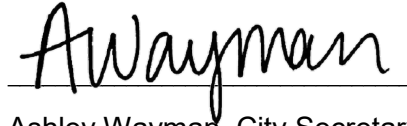
All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

32. Mayor's Report
33. City Administrator's Report
34. Chief of Police Report
35. Municipal Court Report
36. City Engineer Report - LNV, Inc.
37. City Stats - November 2019
38. City Financials for November 2019 - FY 2019-2020
39. RCDC Financials for November 2019 - FY 2019-2020
40. Contract invoices through November 2019 - AWR Services, Inc., Water and Wastewater Services, K. Friese & Associates - IIP & MS4, LNV, Inc., City Engineer, Professional Design Group, Inspections, ATS, Building Official, Denton, Navarro, Rocha Bernal and Zech, PC., City Attorney
41. Texas Gas Service - Notices, Letters and Documents.
42. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents.
43. AWR Services, INC., Report on Water and Wastewater for November 2019

## **ADJOURNMENT OF MEETING**

### **CERTIFICATION OF POSTING**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at the Rollingwood Municipal Building, in Rollingwood, Texas and to the City website at [www.rollingwoodtx.gov](http://www.rollingwoodtx.gov) on December 13, 2019 at 4:00 p.m.

A handwritten signature in black ink, reading "AWayman", written over a horizontal line.

Ashley Wayman, City Secretary

#### **NOTICE -**

The City of Rollingwood is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact the City Secretary, at (512) 327-1838 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.