



AGENDA
CITY OF ROCHELLE
CITY COUNCIL MEETING

Monday, December 09, 2024 at 6:30 PM

City of Rochelle Council Chambers—420 North 6th Street, Rochelle, IL 61068

I. CALL TO ORDER:

1. Pledge to the Flag
2. Prayer

II. ROLL CALL:

III. PROCLAMATIONS, COMMENDATIONS, ETC:

1. New Employee Introductions - Sean Kessler and James Turcato, RMU Electric Linemen
2. New Employee Introduction - Kaleb Knight, RMU Generation Operation/Maintenance

IV. REPORTS AND COMMUNICATIONS:

1. Mayor's Report
2. Council Members

V. PUBLIC COMMENTARY:

VI. DISCUSSION ITEMS:

1. Jason Anderson - Council Thanks

VII. BUSINESS ITEMS:

1. CONSENT AGENDA ITEMS BY OMNIUS VOTE with Recommendations:
 - a) Approve City Council Meeting Minutes - 11/25/24
 - b) Approve Payment Registers - 11/25/24, 12/3/24
 - c) Approve Payroll - 11/11/24-11/24/24
 - d) Approve 2025 Meeting Dates
 - e) Approve 2025 Holidays
2. A Resolution Waiving Competitive Bidding Requirements and Approving a Proposal from Pentegra Systems to Upgrade the Tech Center AV System
3. A Resolution to Amend the Personnel Policies Manual
4. A Resolution Amending the City Credit Card Policy
5. An Ordinance Extending the Moratorium Limiting the Number of Class B Liquor Licenses and Issuance of any New Class B Liquor Licenses
6. A Resolution Waiving Competitive Bidding and Authorizing the Trade-In of a 2009 Freightliner and the Purchase of a 2020 Kenworth T880
7. A Resolution Authorizing a Change Order for the Power Plant Feeder Exit Design by BHMG Engineering
8. A Resolution Waiving Competitive Bidding Requirements And Authorizing The Purchase Of Hylite Poles And Fixtures From Wesco Distribution
9. A Resolution Accepting the Bid Proposal from Utility Dynamics in the Amount of \$435,800 for the Flagg Road and 20th Street Utility Improvements
10. A Resolution Authorizing the Sale of Surplus Property Pursuant to a Vehicle Sales Agreement Certificate with Enterprise Fleet Management, Inc.

VIII. EXECUTIVE SESSION:

IX. ADJOURNMENT:

**Anyone interested in participating in Public Commentary remotely should contact Rose Huéramo at *rhueramo@rochelleil.us* or 815-562-6161 to make arrangements.
The Council meeting will be broadcast live on Facebook and YouTube.**

File Attachments for Item:

1. CONSENT AGENDA ITEMS BY OMNIUS VOTE with Recommendations:

- a) Approve City Council Meeting Minutes - 11/25/24
- b) Approve Payment Registers - 11/25/24, 12/3/24
- c) Approve Payroll - 11/11/24-11/24/24
- d) Approve 2025 Meeting Dates
- e) Approve 2025 Holidays



MINUTES
CITY COUNCIL MEETING
Monday, November 25, 2024 at 6:30 PM
City of Rochelle Council Chambers – 420 N. 6th Street, Rochelle, IL 61068

- I. CALL TO ORDER:** Pledge to the Flag and Prayer were led by Mayor Bearrows.
- II. ROLL CALL:** Present were Councilors T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor John Bearrows. Absent: Councilors Shaw-Dickey and Arteaga. A quorum of five were present. Also, present were City Manager Jeff Fiegenschuh, City Clerk Rose Huéramo and Deputy City Clerk Rosie Belmonte.
- III. PROCLAMATIONS, COMMENDATIONS, ETC:** None.
- IV. REPORTS AND COMMUNICATIONS:**
1. Mayor's Report: Wishing everyone a Happy Thanksgiving.
 2. Appoint Lance Charnock as a Voting Member of the Planning & Zoning Commission
 Motion made by Councilor T. McDermott, Seconded by Councilor D. McDermott, **"I move the council accept the appointment of Lance Charnock to the Planning & Zoning Commission as a voting member for the term to expire July 1, 2026."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0.
 3. Council Members: None.
- V. PUBLIC COMMENTARY:** None.
- VI. BUSINESS ITEMS:**
1. **CONSENT AGENDA ITEMS BY OMNIUS VOTE** with Recommendations:
 - a) Approve City Council Meeting Minutes - 11/12/2024
 - b) Approve Payment Registers - 11/12/2024, 11/18/2024
 - c) Approve Payroll - 10/28/24 - 11/10/24
 - d) Accept & Place on File - October Financials
 Motion made by Councilor T. McDermott, Seconded by Councilor Hayes, **"I move consent agenda items (a) through (d) be approved by omnibus vote as recommended."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0.
 2. **Budget Fiscal Year 2025 (Public Hearing and Adoption).** The City of Rochelle held a Committee of the Whole meeting on November 4th. to discuss the upcoming 2025 budget. During the meeting, the City Manager presented a PowerPoint highlighting the 2025 budget and answered specific questions on various line items. As required by State law, the City Clerk published a Public Hearing Notice to consider adopting the budget at the November 25th City Council Meeting. Final action on the 2025 Budget is required on or before December 30, 2024, to be filed with Ogle and Lee Counties. The final Proposed 2025 General Fund revenues are budgeted at \$14,864,471. This represents an increase of approximately 6% compared to the original approved 2024 budget. Budgeted expenses total \$15,372,877, approximately 9% higher than the 2024 budget. This results in a budget deficit of \$508,406. The combination of the General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Trust and Agency Funds, and Capital Project Funds results in budgeted revenues of \$119,887,397 and budgeted expenses of \$133,500,472. Illinois statutes require that the City conduct a public hearing on the proposed budget to allow citizens the opportunity to provide comments. After the Council returns to regular session, members of the Council can propose modifications to the proposed budget, each of which will be voted on by the Council. The proposed budget, as amended, will then be subject to a final Council vote for approval. City Manager Jeff Fiegenschuh was available for questions. Motion made by Councilor Valdivieso, Seconded by Councilor T. McDermott, **"I move the Council recess into a Public Hearing for the Fiscal Year**

2025 Budget. Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0. There were no public comments made. Motion made by Councilor Valdivieso, Seconded by Councilor D. McDermott, **"I move Council return to open session."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0. Motion made by Councilor Hayes, Seconded by Councilor Valdivieso, **"I move Ordinance 24-5512, an Ordinance Adopting the 2025 City of Rochelle Municipal Budget, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0.

3. **A Resolution Approving the City's Capital Improvement Plan for 2025.** The City's Capital Improvement Plan (CIP) is a multi-year planning instrument for the evaluation and identification of the capital infrastructure projects in need of renovation, repair, and/or construction along with the equipment or vehicle replacement over the next twenty years. The CIP relates these projected capital needs to the financial sources that will support their realization and the timeframe in which the financing and work will take place. Capital improvement programming is the process by which these capital projects are identified, prioritized, and selected, and thus are incorporated into the long-range fiscal and strategic planning of the City. The Capital Improvement Plan document is different from the annual budget as it sets forth a twenty-year program. The first year's program contains projects that are included in the 2025 City of Rochelle Budget. The remaining nineteen years reflect staff's recommended priorities in the future. City Manager Jeff Fiegenschuh was available for questions. Motion made by Councilor D. McDermott, Seconded by Councilor T. McDermott, **"I move R24-72, a Resolution Approving the City of Rochelle's Capital Improvement Plan for 2025, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0.
4. **A Resolution Approving the 2024-2025 Risk Insurance Renewal Package.** The risk insurance policy with Illinois Counties Risk Management Trust (ICRMT), managed by Marsh McLennan Agency, is scheduled to renew on December 1, 2024. The package includes general liability, law enforcement liability, auto, public official liability, property, inland marine, equipment breakdown, sales tax interruption, crime, and excess liability coverage. The renewal quote provided was \$498,531. Marsh approached Travelers, Trident, Liberty Mutual and Glatfelter's Public Entities Program on the City's behalf, and the carriers declined to quote citing power generation and biomass exposure as their reasons. Workers' compensation coverage with the Illinois Public Risk Fund (IPRF) is set to renew on January 1, 2025, and a renewal quote has been provided in the amount of \$302,999. The coverage includes a 2025 Safety Grant awarded to the City in the amount of \$13,377. These funds can be utilized to purchase safety equipment and provide safety training programs to employees. Cyber insurance coverage is scheduled to renew on December 31, 2024, and a quote has been procured from AmTrust (new cyber carrier) in the amount of \$35,204. This figure represents a slight decrease in premium from the prior year; however, it boasts a more comprehensive plan with higher limits to further protect the City in the event of a cyber incident. Starr Tech has provided a renewal quote for the City's electrical operations insurance. This quote includes property and equipment breakdown coverage and encompasses all electric generation and distribution operations. The highest limit of coverage available is \$61,475,400 and includes a \$250,000 deductible. This policy would begin on December 1, 2024, and the premium quoted is \$290,531. Marsh McLennan Agency has agreed to keep their brokerage service fee of \$50,000 flat due to increased pricing to the City from insurance policy changes out of the City's control. A spreadsheet detailing the renewal and expiring premiums is attached for review. HR Risk and Safety Coordinator Brittney Zick and Broker Representative Junior Pierre were available for questions. Motion made by Councilor T. McDermott, Seconded by Councilor Valdivieso, **"I move Resolution R24-73, a Resolution Approving the 2024-2025 Risk Insurance Renewal Insurance, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0.

5. **An Ordinance Amending Division 2, Right of Way of Chapter 94 - Traffic and Vehicles to add All-Way Stops for Southview Drive and Lake Lida Lane.** Residents located on Southview Drive and Lake Lida Lane have expressed concerns of motorists avoiding the stop signs located along Willis Avenue resulting in additional traffic traveling on both Southview Drive and Lake Lida Lane. The addition of two new housing complexes will significantly add to this amount of traffic. Southview Drive and Lake Lida Lane are narrow roadways at 27 feet wide with parking permitted on both sides. Each block within these two roads are over 800 feet in length, twice as long as the average City block, with a combined overall length of nearly one-half mile. Both roads are long and straight with no controlled stops increasing the likelihood of speeding. Speeding on narrow roadways with vehicles parked along each side is especially concerning as visibility and reaction time of an unexpected pedestrian is reduced. After discussions with Rochelle's City Manager, Engineer, Police and Fire Department Chiefs, and residents we believe it is in the best interest of Rochelle, its residents, and the motoring public to install an ALL-WAY Stop at the intersections of Randall Road, Cedar Brook, and Lakeland Drive on both Southview Drive and Lake Lida Lane. A controlled stop at each intersection will help equalize and better manage the flow of traffic, as well as improve motorist and pedestrian safety throughout this entire residential neighborhood. Public Works Director Tim Isley was available to answer questions. Motion made by Councilor D. McDermott, Seconded by Councilor T. McDermott, **"I move Ordinance 24-5513, an Ordinance Amending Division 2, Right-Of-Way of Chapter 94 - Traffic and Vehicles, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0.
6. **A Resolution Authorizing the Purchase of 503 North Main Street.** City Manager Fiegenschuh has negotiated a sale price of \$65,000, plus closing costs, for the purchase of the property at 503 N. Main Street. The property would be demolished to create a designated parking lot for the Rochelle Fire Department. The project will be cash-funded from the Downtown & Southern Gateway TIF. City Manager Jeff Fiegenschuh was available for questions. Motion made by Councilor Hayes, Seconded by Councilor T. McDermott, **"I move Ordinance R24-74, a Resolution Approving the Purchase of 503 N. Main Street, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 5-0.
- VII. **DISCUSSION ITEMS:** None.
- VIII. **EXECUTIVE SESSION:** None.
- IX. **ADJOURNMENT:** At 6:59 PM. Motion made by Councilor D. McDermott, Seconded by Councilor Hayes, **"I move the Council adjourn."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Mayor Bearrows. Nays: None. Motion passed 5-0.

John Bearrows, Mayor

Rosie Belmonte, Deputy City Clerk



Rochelle, IL

Section VII, Item 1.

Payment Register

APPKT03608 - Check Run 11/25/24 MB

01 - Vendor Set 01

Bank: Allocated Cash - Allocated Cash

Vendor Number	Vendor Name					Total Vendor Amount
08543	ADAMS, GARRY					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213819			11/25/2024	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	

Vendor Number	Vendor Name					Total Vendor Amount
10920	AETNA					265.42
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213820			11/25/2024	265.42	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
110524	Ambulance refund - D Harrington	11/05/2024	11/05/2024	0.00	265.42	

Vendor Number	Vendor Name					Total Vendor Amount
06535	AIRGAS USA, LLC					95.13
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213821			11/25/2024	95.13	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5511535839	ARGON AND ACETYLENE TANK RENTALS	10/31/2024	10/31/2024	0.00	95.13	

Vendor Number	Vendor Name					Total Vendor Amount
09246	AJVAZI, SENADA					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213822			11/25/2024	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	

Vendor Number	Vendor Name					Total Vendor Amount
02443	ALTEC INDUSTRIES, INC.					162.48
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213823			11/25/2024	162.48	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
12715148	E5 Rope	11/13/2024	11/13/2024	0.00	162.48	

Vendor Number	Vendor Name					Total Vendor Amount
08164	ALTORFER, INC.					3,431.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213824			11/25/2024	3,431.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
WO430071816	CAT #15 YEARLY SERVICE	11/19/2024	11/19/2024	0.00	3,431.00	

Vendor Number	Vendor Name					Total Vendor Amount
10663	AMAZON CAPITAL SERVICES					1,990.84
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213825			11/25/2024	1,990.84	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
17L1-9HR7-136W	Office Supplies	11/14/2024	11/14/2024	0.00	31.98	
19V6-9XF6-36KM	Ego Battery Power Tool kits with power head	11/14/2024	11/14/2024	0.00	1,497.00	
1CGN-3G9T-4NPL	Light Bulbs for tech center	11/14/2024	11/14/2024	0.00	125.00	
1D19-4WR1-FPR3	Retractable Badge Reels	11/15/2024	11/15/2024	0.00	14.98	
1FCD-793H-HQTP	UB Office Supplies	11/15/2024	11/15/2024	0.00	264.72	
1HWW-J3LJ-1LG4	Batteries	11/18/2024	11/18/2024	0.00	7.72	
1P1G-KRPV-43R9	Office Supplies	11/18/2024	11/18/2024	0.00	29.55	

Payment Register

Vendor Number	Vendor Name	Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
1YFN-HGNC-CKQL	Office Supplies					11/13/2024	11/13/2024	0.00	19.89	
00040	ANDERSON PLUMBING & HTG, INC									1,694.14
		Check	213826					11/25/2024	1,694.14	
			116561		Winterize water lines 517 W 4th Ave.	11/12/2024	11/12/2024	0.00	131.00	
			116585		Work On McConaughy Ave	11/13/2024	11/13/2024	0.00	86.76	
			116631		check and repair furnaces in FBO hangar	11/15/2024	11/15/2024	0.00	1,476.38	
04452	ANDERSON, JASON									634.91
		Check	213827					11/25/2024	400.00	
			111324		2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
		Check	213828					11/25/2024	234.91	
			111824		PUREFLAVOR SITE VISIT	11/18/2024	11/18/2024	0.00	234.91	
01850	ANIXTER, INC									1,498.45
		Check	213829					11/25/2024	1,498.45	
			6202424-00		Maj Inv # 1378	11/13/2024	11/13/2024	0.00	798.23	
			6241511-00		Min Inv # 292/1973/ Maj Inv # 942	11/18/2024	11/18/2024	0.00	545.72	
			6242880-00		Min Inv # 1784/1787/1796	11/19/2024	11/19/2024	0.00	154.50	
INC1314	APPLICANTPRO									8,060.00
		Check	213830					11/25/2024	8,060.00	
			299985		2024 HR APPLICANT TRACKING SOFTWARE	11/14/2024	11/14/2024	0.00	8,060.00	
10968	ARTEAGA, ROSIE									243.91
		Check	213831					11/25/2024	243.91	
			111824		PUREFLAVOR SITE VISIT	11/18/2024	11/18/2024	0.00	243.91	
08387	BANESKI, ELVIS									400.00
		Check	213832					11/25/2024	400.00	
			111324		2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
02616	BAXTER & WOODMAN, INC.									3,265.00
		Check	213833					11/25/2024	3,265.00	
			0265831		Engineering Services - Round 2 sampling	11/18/2024	11/18/2024	0.00	750.00	
			0265832		Engineering Services - Copper Translator Evaluatio	11/18/2024	11/18/2024	0.00	2,515.00	

Payment Register

Vendor Number	Vendor Name	Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
INC1658	BEARROWS REAL ESTATE	Check	213834	111324	REIMBURSEMENT FOR VETERANS BREAKFAST	11/22/2024	11/22/2024	0.00	1,280.16	1,280.16
08146	BECK, JOHN	Check	213835	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
08500	BEERY, RYAN	Check	213836	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
10416	BELMONTE, ROCIO	Check	213837	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
10817	BETTNER, DANIELLE	Check	213838	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
08488	BINGHAM, NANCY	Check	213839	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
09453	BOEHLE, MATTHEW	Check	213840	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
INC1022	BOEHM, MARK	Check	213841	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00

Payment Register

Vendor Number 09280	Vendor Name BORN AVIATION PRODUCTS, INC.						Total Vendor Amount 294.87
Payment Type Check	Payment Number 213842					Payment Date 11/25/2024	Payment Amount 294.87
Payable Number 0101417-IN	Description RR Park Merchandise	Payable Date 11/08/2024	Due Date 11/08/2024	Discount Amount 0.00	Payable Amount 294.87		
Vendor Number 10403	Vendor Name BRIDGEMAN, KYLE						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213843					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number 04449	Vendor Name BRUNS CONSTRUCTION, INC.						Total Vendor Amount 125.28
Payment Type Check	Payment Number 213844					Payment Date 11/25/2024	Payment Amount 125.28
Payable Number 11247	Description Wire Mesh Pick Up	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 125.28		
Vendor Number 10355	Vendor Name BRUST, PATRICK						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213845					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number 08619	Vendor Name BURDIN, JASON						Total Vendor Amount 450.00
Payment Type Check	Payment Number 213846					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Payment Type Check	Payment Number 213847					Payment Date 11/25/2024	Payment Amount 50.00
Payable Number 111324-2	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 50.00		
Vendor Number 00540	Vendor Name CARDOTT, CHRIS						Total Vendor Amount 450.00
Payment Type Check	Payment Number 213848					Payment Date 11/25/2024	Payment Amount 50.00
Payable Number 111324-2	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 50.00		
Payment Type Check	Payment Number 213849					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number 07230	Vendor Name CARLS, TYLER						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213850					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		

Payment Register

Vendor Number 10404	Vendor Name CECH, ERIC					Total Vendor Amount 400.00
Payment Type Check	Payment Number 213851		Payment Date 11/25/2024	Payment Amount 400.00		
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

Vendor Number 09112	Vendor Name CINTAS					Total Vendor Amount 374.50
Payment Type Check	Payment Number 213852		Payment Date 11/25/2024	Payment Amount 374.50		
Payable Number 4211434850	Description Mats, Shop Towels, B&V Air Care	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 69.87	
4211434862	Scraper, Mats, Lab Coats	11/13/2024	11/13/2024	0.00	87.36	
4211868976	Janitorial Supplies	11/18/2024	11/18/2024	0.00	41.63	
4212064532	MATS AND SHOP RAGS	11/19/2024	11/19/2024	0.00	175.64	

Vendor Number 10949	Vendor Name CONDON, JILLIAN					Total Vendor Amount 450.00
Payment Type Check	Payment Number 213853		Payment Date 11/25/2024	Payment Amount 50.00		
Payable Number 112524	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/25/2024	Due Date 11/25/2024	Discount Amount 0.00	Payable Amount 50.00	
Check	213854		11/25/2024	400.00		
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

Vendor Number INC1671	Vendor Name CONE, JUSTIN					Total Vendor Amount 100.00
Payment Type Check	Payment Number 213855		Payment Date 11/25/2024	Payment Amount 100.00		
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 100.00	

Vendor Number 09673	Vendor Name CORE & MAIN LP					Total Vendor Amount 5,093.19
Payment Type Check	Payment Number 213856		Payment Date 11/25/2024	Payment Amount 5,093.19		
Payable Number V956641	Description Distribution Supplies	Payable Date 11/07/2024	Due Date 11/07/2024	Discount Amount 0.00	Payable Amount 5,093.19	

Vendor Number 09371	Vendor Name COX, CHRIS					Total Vendor Amount 400.00
Payment Type Check	Payment Number 213857		Payment Date 11/25/2024	Payment Amount 400.00		
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

Vendor Number 08705	Vendor Name CRAWFORD, ERIK					Total Vendor Amount 400.00
Payment Type Check	Payment Number 213858		Payment Date 11/25/2024	Payment Amount 400.00		
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

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Vendor Number	Vendor Name					Total Vendor Amount	
00143	CRESCENT ELECTRIC SUPPLY					272.55	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213859			11/25/2024	272.55		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
S512812314.002	5" 90 Deg Elbow PVC	11/13/2024	11/13/2024	0.00	272.55		
INC1675	CUSTOM CLEAN					710.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213860			11/25/2024	710.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
2452	Installation & solar lights for future mural wall	11/14/2024	11/14/2024	0.00	710.00		
INC1491	DAUGHERTY, MICHAEL					400.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213861			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
INC1676	DEMMEER, TOM					210.91	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213862			11/25/2024	210.91		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111824	PUREFLAVOR SITE VISIT	11/18/2024	11/18/2024	0.00	210.91		
04118	DINGES FIRE COMPANY					128.88	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213863			11/25/2024	128.88		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
62087	JS suspenders	11/19/2024	11/19/2024	0.00	128.88		
08910	DOUGHERTY, KENNETH R.					450.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213864			11/25/2024	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00		
Check	213865			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324-2	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
00678	EDWARDS, BRIAN					450.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213866			11/25/2024	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00		
Check	213867			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324-2	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		

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Vendor Number 03377	Vendor Name FAIRBANKS MORSE ENGINE			Total Vendor Amount 14,849.79	
Payment Type Check	Payment Number 213868			Payment Date 11/25/2024	Payment Amount 14,849.79
Payable Number 15203	Description PEAKER #2 TURBO INSPECTION AND INSTALL	Payable Date 11/12/2024	Due Date 11/12/2024	Discount Amount 0.00	Payable Amount 14,849.79

Vendor Number 03334	Vendor Name FERGUSON WATERWORKS #2516			Total Vendor Amount 331.60	
Payment Type Check	Payment Number 213869			Payment Date 11/25/2024	Payment Amount 331.60
Payable Number 0275341	Description Line Tracer Repair, Batteries	Payable Date 11/12/2024	Due Date 11/12/2024	Discount Amount 0.00	Payable Amount 331.60

Vendor Number 09611	Vendor Name FIEGENSCHUH, JEFFREY			Total Vendor Amount 558.49	
Payment Type Check	Payment Number 213870			Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00
Payment Type Check	Payment Number 213871			Payment Date 11/25/2024	Payment Amount 158.49
Payable Number 110624	Description MIDWEST LEADERSHIP INSTITUTE	Payable Date 11/06/2024	Due Date 11/06/2024	Discount Amount 0.00	Payable Amount 108.49
Payable Number 111824	Description PUREFLAVOR SITE VISIT	Payable Date 11/18/2024	Due Date 11/18/2024	Discount Amount 0.00	Payable Amount 50.00

Vendor Number INC1472	Vendor Name FIREGROUND SUPPLY			Total Vendor Amount 155.26	
Payment Type Check	Payment Number 213872			Payment Date 11/25/2024	Payment Amount 155.26
Payable Number 31173	Description B.Johnson Polo	Payable Date 11/18/2024	Due Date 11/18/2024	Discount Amount 0.00	Payable Amount 57.99
Payable Number 31174	Description J. Arendt Duty pants	Payable Date 11/18/2024	Due Date 11/18/2024	Discount Amount 0.00	Payable Amount 97.27

Vendor Number 07194	Vendor Name FLANAGAN, ROBERT			Total Vendor Amount 400.00	
Payment Type Check	Payment Number 213873			Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00

Vendor Number INC1559	Vendor Name FLORES, ARACELI			Total Vendor Amount 100.00	
Payment Type Check	Payment Number 213874			Payment Date 11/25/2024	Payment Amount 100.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 100.00

Vendor Number 10163	Vendor Name FRIDAY, MARGARET			Total Vendor Amount 400.00	
Payment Type Check	Payment Number 213875			Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00

Vendor Number 10833	Vendor Name GILLIS, ANGIE			Total Vendor Amount 450.00	
Payment Type Check	Payment Number 213876			Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00

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Check	213877				11/25/2024	50.00		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324-2		2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00		
Vendor Number	Vendor Name						Total Vendor Amount	
08020	GOOD, JEREMY						400.00	
Payment Type	Payment Number				Payment Date	Payment Amount		
Check	213878				11/25/2024	400.00		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324		2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name						Total Vendor Amount	
01248	GRAINGER, INC.						312.51	
Payment Type	Payment Number				Payment Date	Payment Amount		
Check	213879				11/25/2024	312.51		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
9310885562		Binder Holder	11/11/2024	11/11/2024	0.00	312.51		
Vendor Number	Vendor Name						Total Vendor Amount	
00493	GROVERS SERVICES, LLC						5,000.00	
Payment Type	Payment Number				Payment Date	Payment Amount		
Check	213880				11/25/2024	5,000.00		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111824		Trimmed/Removed Trees Week of Nov 11th	11/18/2024	11/18/2024	0.00	5,000.00		
Vendor Number	Vendor Name						Total Vendor Amount	
10407	HAAN, WILLIAM						400.00	
Payment Type	Payment Number				Payment Date	Payment Amount		
Check	213881				11/25/2024	400.00		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324		2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name						Total Vendor Amount	
08878	HAMILTON, MITCH A.						1,008.92	
Payment Type	Payment Number				Payment Date	Payment Amount		
Check	213882				11/25/2024	1,008.92		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111224		Dumpster/YouTube TV Reimbursement	11/12/2024	11/12/2024	0.00	1,008.92		
Vendor Number	Vendor Name						Total Vendor Amount	
10256	HAWKINS, INC.						2,364.20	
Payment Type	Payment Number				Payment Date	Payment Amount		
Check	213883				11/25/2024	2,364.20		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
6913374		Azone 15	11/13/2024	11/13/2024	0.00	2,304.20		
6916565		Chlorine Cylinder	11/15/2024	11/15/2024	0.00	60.00		
Vendor Number	Vendor Name						Total Vendor Amount	
08786	HELGREN, CURT						400.00	
Payment Type	Payment Number				Payment Date	Payment Amount		
Check	213884				11/25/2024	400.00		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324		2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name						Total Vendor Amount	
INC1296	HELM TRUCK AND EQUIPMENT						201.50	
Payment Type	Payment Number				Payment Date	Payment Amount		
Check	213885				11/25/2024	201.50		
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount		
01P19362		Parts For Unit R108	11/20/2024	11/20/2024	0.00	201.50		

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Vendor Number INC1268	Vendor Name HERNANDEZ, AUTUMN						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213886					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number INC1078	Vendor Name HEUER, CASEY						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213887					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number 06754	Vendor Name HINCKLEY SPRINGS						Total Vendor Amount 354.38
Payment Type Check	Payment Number 213888					Payment Date 11/25/2024	Payment Amount 354.38
Payable Number 10164186 111524	Description Water Delivery	Payable Date 11/15/2024	Due Date 11/15/2024	Discount Amount 0.00	Payable Amount 354.38		
Vendor Number 00039	Vendor Name HORN, WENDY						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213889					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number 08989	Vendor Name HUDETZ, MICHAEL						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213890					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number INC1590	Vendor Name HUERAMO, CRYSTAL						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213891					Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number 08900	Vendor Name HUERAMO, ROSEMARY						Total Vendor Amount 100.00
Payment Type Check	Payment Number 213892					Payment Date 11/25/2024	Payment Amount 100.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 100.00		
Vendor Number 01168	Vendor Name IL DEPT OF PUBLIC HEALTH						Total Vendor Amount 1,368.00
Payment Type Check	Payment Number 213893					Payment Date 11/25/2024	Payment Amount 1,368.00
Payable Number 110724	Description IL Dept. of Public Health	Payable Date 11/07/2024	Due Date 11/07/2024	Discount Amount 0.00	Payable Amount 1,368.00		

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Vendor Number	Vendor Name					Total Vendor Amount
01796	IL FIRE & POLICE COMMISSIONERS					400.00
Payment Type	Payment Number		Payment Date	Payment Amount		
Check	213894		11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
03574	Dues - JBearrows	11/19/2024	11/19/2024	0.00	400.00	
09762	IL PUBLIC RISK FUND					23,240.00
Payment Type	Payment Number		Payment Date	Payment Amount		
Check	213895		11/25/2024	23,240.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
89506	IPRF MONTHLY PREMIUM	10/30/2024	10/30/2024	0.00	23,240.00	
10720	ILLINOIS TOLLWAY					35.85
Payment Type	Payment Number		Payment Date	Payment Amount		
Check	213896		11/25/2024	35.85		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
VN5907769859	Tolls	11/08/2024	11/08/2024	0.00	35.85	
10400	ISLEY, TIM					400.00
Payment Type	Payment Number		Payment Date	Payment Amount		
Check	213897		11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
10983	JACKSON, CANDICE					450.00
Payment Type	Payment Number		Payment Date	Payment Amount		
Check	213898		11/25/2024	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324-2	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00	
Check	213899		11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
05598	JAKYMIW, JAMES					400.00
Payment Type	Payment Number		Payment Date	Payment Amount		
Check	213900		11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
08781	JIMENEZ, KAYLEE					400.00
Payment Type	Payment Number		Payment Date	Payment Amount		
Check	213901		11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
05282	JOHNSON TRACTOR					1,271.40
Payment Type	Payment Number		Payment Date	Payment Amount		
Check	213902		11/25/2024	1,271.40		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IR04803	supplies for tractor	11/16/2024	11/16/2024	0.00	50.39	
WR66334	Woods mower repair	11/18/2024	11/18/2024	0.00	1,221.01	

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Vendor Number 05654	Vendor Name JOHNSON, BENJAMIN					Total Vendor Amount 400.00
Payment Type Check	Payment Number 213903		Payment Date 11/25/2024		Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

Vendor Number 06917	Vendor Name JOHNSON, JARED					Total Vendor Amount 400.00
Payment Type Check	Payment Number 213904		Payment Date 11/25/2024		Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

Vendor Number 00573	Vendor Name JOHNSON, TODD					Total Vendor Amount 400.00
Payment Type Check	Payment Number 213905		Payment Date 11/25/2024		Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

Vendor Number 09444	Vendor Name KALEEL'S CLOTHING					Total Vendor Amount 1,606.00
Payment Type Check	Payment Number 213906		Payment Date 11/25/2024		Payment Amount 1,606.00	
Payable Number 110424	Description Uniform Allowance - Adam Lanning	Payable Date 11/04/2024	Due Date 11/04/2024	Discount Amount 0.00	Payable Amount 297.00	
Payable Number 110824	Description Uniform Allowance - Jessica Mueller	Payable Date 11/08/2024	Due Date 11/08/2024	Discount Amount 0.00	Payable Amount 260.00	
Payable Number 110824-2	Description Uniform Allowance - Kaylee Jimenez	Payable Date 11/08/2024	Due Date 11/08/2024	Discount Amount 0.00	Payable Amount 102.00	
Payable Number 111424	Description Uniform Allowance - Justin Medine	Payable Date 11/14/2024	Due Date 11/14/2024	Discount Amount 0.00	Payable Amount 392.00	
Payable Number 111424-2	Description Uniform Allowance - Chad Judd	Payable Date 11/14/2024	Due Date 11/14/2024	Discount Amount 0.00	Payable Amount 314.00	
Payable Number 111424-3	Description Uniform Allowance - Chad Judd	Payable Date 11/14/2024	Due Date 11/14/2024	Discount Amount 0.00	Payable Amount 241.00	

Vendor Number 04181	Vendor Name KALTENBACH, JOHN					Total Vendor Amount 450.00
Payment Type Check	Payment Number 213907		Payment Date 11/25/2024		Payment Amount 50.00	
Payable Number 111324-2	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 50.00	
Payment Type Check	Payment Number 213908		Payment Date 11/25/2024		Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

Vendor Number 07994	Vendor Name KELLER, DANIEL					Total Vendor Amount 400.00
Payment Type Check	Payment Number 213909		Payment Date 11/25/2024		Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

Vendor Number INC1367	Vendor Name KNIGHT, JAMES					Total Vendor Amount 400.00
Payment Type Check	Payment Number 213910		Payment Date 11/25/2024		Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00	

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Vendor Number 07351	Vendor Name KNIGHT, MICHELLE						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213911				Payment Date 11/25/2024	Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number INC1269	Vendor Name LAMPLEY, THOMAS						Total Vendor Amount 50.00
Payment Type Check	Payment Number 213912				Payment Date 11/25/2024	Payment Amount 50.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 50.00		
Vendor Number 00342	Vendor Name LAWSON PRODUCTS, INC.						Total Vendor Amount 625.51
Payment Type Check	Payment Number 213913				Payment Date 11/25/2024	Payment Amount 625.51	
Payable Number 9312009470	Description Various Ground Supply Items	Payable Date 11/14/2024	Due Date 11/14/2024	Discount Amount 0.00	Payable Amount 625.51		
Vendor Number 05395	Vendor Name LEWIS, JOSH R						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213914				Payment Date 11/25/2024	Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number INC1453	Vendor Name LODICO, TREY						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213915				Payment Date 11/25/2024	Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		
Vendor Number INC1408	Vendor Name LRS LLC						Total Vendor Amount 82.50
Payment Type Check	Payment Number 213916				Payment Date 11/25/2024	Payment Amount 82.50	
Payable Number PS632788	Description Maint of Customer Owned Unit	Payable Date 11/14/2024	Due Date 11/14/2024	Discount Amount 0.00	Payable Amount 82.50		
Vendor Number 09267	Vendor Name LTL PARTNERS, INC.						Total Vendor Amount 2,112.50
Payment Type Check	Payment Number 213917				Payment Date 11/25/2024	Payment Amount 2,112.50	
Payable Number 3660	Description aerate greens	Payable Date 11/10/2024	Due Date 11/10/2024	Discount Amount 0.00	Payable Amount 2,112.50		
Vendor Number 10982	Vendor Name LUXTON, TOD						Total Vendor Amount 400.00
Payment Type Check	Payment Number 213918				Payment Date 11/25/2024	Payment Amount 400.00	
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00		

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Vendor Number	Vendor Name					Total Vendor Amount	
10958	M+J AUTO AND TRUCK REPAIR					210.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213919			11/25/2024	210.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV-168	Ladder 1 repair	11/15/2024	11/15/2024	0.00	210.00		
09107	MANNING, CASSIDY					400.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213920			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
02095	MARTIN & CO EXCAVATING					62,480.64	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213921			11/25/2024	62,480.64		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
1477	SW project HMA materials for pavement restoration	11/04/2024	11/04/2024	0.00	62,480.64		
10927	MCCi, LLC					8,085.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213922			11/25/2024	8,085.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
RN20586	MCCi, LLC	11/19/2024	11/19/2024	0.00	8,085.00		
00660	MCMMASTER-CARR SUPPLY CO					22.44	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213923			11/25/2024	22.44		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
36250912	COUPLER FOR #4 FUEL PUMP	11/08/2024	11/08/2024	0.00	22.44		
10408	MEDINE, JUSTIN					400.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213924			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
INC1184	MIDWEST SAFE DRIVER					6,375.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213925			11/25/2024	6,375.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
182	Chad Judd Skills Test	09/04/2024	09/04/2024	0.00	470.00		
190	New Hire Eval Sean/Jimmy	09/19/2024	09/19/2024	0.00	940.00		
206	CDL Class - Zack Cassidy	11/18/2024	11/18/2024	0.00	4,965.00		
INC1458	MILLER, RYAN					400.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213926			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		

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Vendor Number	Vendor Name					Total Vendor Amount	
10746	MILOS, KRIS					450.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213927			11/25/2024	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324-2	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00		
Check	213928			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
07304	MORRIS, MANDI					400.00	
Check	213929			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
10724	MUELLER, JESSICA					400.00	
Check	213930			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
09095	MUSSELMAN, JEFFREY					400.00	
Check	213931			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
09006	NADLER GOLF					498.01	
Check	213932			11/25/2024	498.01		
3985004	repair of leased carts	11/13/2024	11/13/2024	0.00	52.48		
3985029	repair of leased carts	11/13/2024	11/13/2024	0.00	445.53		
04385	NAMBO, LUISA					400.00	
Check	213933			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
00415	NAPA AUTO PARTS ROCHELLE					496.83	
Check	213934			11/25/2024	496.83		
088493	Parts For Unit R201	11/14/2024	11/14/2024	0.00	331.84		
088779	Cooling Fan For Unit R202	11/19/2024	11/19/2024	0.00	16.50		
088799	Cooling Fan For Unit R202	11/19/2024	11/19/2024	0.00	148.49		

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Vendor Number	Vendor Name						Total Vendor Amount
INC1563	OLSZEWSKI, BRITTANY						50.00
Payment Type	Payment Number			Payment Date		Payment Amount	
Check	213935			11/25/2024		50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00		
Vendor Number	Vendor Name						Total Vendor Amount
07673	OLSZEWSKI, ROBIN						400.00
Payment Type	Payment Number			Payment Date		Payment Amount	
Check	213936			11/25/2024		400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name						Total Vendor Amount
10409	OWEN, ALISON						400.00
Payment Type	Payment Number			Payment Date		Payment Amount	
Check	213937			11/25/2024		400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name						Total Vendor Amount
08923	OWEN, TREVOR						100.00
Payment Type	Payment Number			Payment Date		Payment Amount	
Check	213938			11/25/2024		100.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	100.00		
Vendor Number	Vendor Name						Total Vendor Amount
07766	PARKER FABRICATION, INC.						306.71
Payment Type	Payment Number			Payment Date		Payment Amount	
Check	213939			11/25/2024		306.71	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
205758	EXHAUST DOOR GASKETS #6&7 ENGINES	11/14/2024	11/14/2024	0.00	306.71		
Vendor Number	Vendor Name						Total Vendor Amount
10410	PAVIA, PETER						400.00
Payment Type	Payment Number			Payment Date		Payment Amount	
Check	213940			11/25/2024		400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name						Total Vendor Amount
08085	PEASE, MICHELLE						450.00
Payment Type	Payment Number			Payment Date		Payment Amount	
Check	213941			11/25/2024		400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Check	213942			11/25/2024		50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324-2	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00		
Vendor Number	Vendor Name						Total Vendor Amount
INC1110	PEST CONTROL CONSULTANTS ILLINOIS						310.00
Payment Type	Payment Number			Payment Date		Payment Amount	
Check	213943			11/25/2024		310.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
635251	Pest Control Spraying	11/14/2024	11/14/2024	0.00	55.00		
635482	Pest Control Substations	11/14/2024	11/14/2024	0.00	160.00		
635973	Pest Control - RR Park	11/15/2024	11/15/2024	0.00	45.00		

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636754	Pest Control - Office	11/18/2024	11/18/2024	0.00	50.00		
Vendor Number	Vendor Name			Total Vendor Amount			
10780	PLAZA, JONATHON			450.00			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213944			11/25/2024	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324-2	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00		
Check	213945			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name			Total Vendor Amount			
04896	PREWETT, ZACHARY			450.00			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213946			11/25/2024	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324-2	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	50.00		
Check	213947			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name			Total Vendor Amount			
10411	RANGEL, DWAYNE			400.00			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213948			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Vendor Number	Vendor Name			Total Vendor Amount			
00496	RK DIXON CO.			724.60			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213949			11/25/2024	724.60		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
IN5327691	Copier Contract	07/12/2024	07/12/2024	0.00	165.30		
IN5344390	Copier Contract	07/23/2024	07/23/2024	0.00	114.35		
IN5361750	Copier Contract	08/01/2024	08/01/2024	0.00	114.35		
IN5380164	Copier Contract	08/12/2024	08/12/2024	0.00	165.30		
IN5560114	Copier Contract	11/14/2024	11/14/2024	0.00	165.30		
Vendor Number	Vendor Name			Total Vendor Amount			
09290	ROCHELLE CHRISTIAN FOOD PANTRY			1,200.00			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213950			11/25/2024	1,200.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
112024	DONATION TO FOOD PANTRY	11/20/2024	11/20/2024	0.00	1,200.00		
Vendor Number	Vendor Name			Total Vendor Amount			
04575	ROCHELLE ELEMENTARY SCHOOL			997.34			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213951			11/25/2024	997.34		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111524	Tax allocation per TIF agreement	11/15/2024	11/15/2024	0.00	997.34		
Vendor Number	Vendor Name			Total Vendor Amount			
02241	ROCHELLE JANITORIAL SUPPLY			69.07			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213952			11/25/2024	69.07		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111424-7	Toilet Paper	11/14/2024	11/14/2024	0.00	69.07		

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Vendor Number 00517	Vendor Name ROCHELLE NEWS-LEADER			Total Vendor Amount 237.00	
Payment Type Check	Payment Number 213953			Payment Date 11/25/2024	Payment Amount 237.00
Payable Number INV320402	Description Newspaper Ad	Payable Date 10/02/2024	Due Date 10/02/2024	Discount Amount 0.00	Payable Amount 49.00
INV322951	Newspaper Ad	10/23/2024	10/23/2024	0.00	49.00
INV326462	Veterans Day Ad	11/10/2024	11/10/2024	0.00	69.00
INV326606	American Hero Ad	11/13/2024	11/13/2024	0.00	70.00

Vendor Number 01259	Vendor Name ROCHELLE TOWNSHIP HIGH SCHOOL			Total Vendor Amount 695.45	
Payment Type Check	Payment Number 213954			Payment Date 11/25/2024	Payment Amount 695.45
Payable Number 111524	Description Tax allocation per TIF agreement	Payable Date 11/15/2024	Due Date 11/15/2024	Discount Amount 0.00	Payable Amount 695.45

Vendor Number 10412	Vendor Name ROGDE, ANDY			Total Vendor Amount 400.00	
Payment Type Check	Payment Number 213955			Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00

Vendor Number 00521	Vendor Name ROGERS READY-MIX & MATERIALS			Total Vendor Amount 2,318.00	
Payment Type Check	Payment Number 213956			Payment Date 11/25/2024	Payment Amount 2,318.00
Payable Number 328058	Description Work On Ave B & S 12th St	Payable Date 11/12/2024	Due Date 11/12/2024	Discount Amount 0.00	Payable Amount 176.00
328214	Concrete at WWTP	11/14/2024	11/14/2024	0.00	1,746.00
328300	New Inlet Install McConaughy & N 2nd St	11/15/2024	11/15/2024	0.00	198.00
328410	Work On McConaughy Ave	11/19/2024	11/19/2024	0.00	198.00

Vendor Number 10798	Vendor Name ROGERS, JESSICA			Total Vendor Amount 701.42	
Payment Type Check	Payment Number 213957			Payment Date 11/25/2024	Payment Amount 400.00
Payable Number 111324	Description 2023/2024 WELLNESS INCENTIVE REBATE	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00	Payable Amount 400.00
Check	213958			11/25/2024	301.42
Payable Number 112124	Description 2024 IMTA INSTITUTE	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00	Payable Amount 301.42

Vendor Number 05512	Vendor Name ROY'S TRANSFER, INC.			Total Vendor Amount 325.00	
Payment Type Check	Payment Number 213959			Payment Date 11/25/2024	Payment Amount 325.00
Payable Number 647	Description Hauling Electronics Of Elec Recycling Event 11/2	Payable Date 11/10/2024	Due Date 11/10/2024	Discount Amount 0.00	Payable Amount 325.00

Vendor Number INC1418	Vendor Name RUNNINGS SUPPLY INC			Total Vendor Amount 162.33	
Payment Type Check	Payment Number 213960			Payment Date 11/25/2024	Payment Amount 162.33
Payable Number 1124665	Description Traffic Signal Supplies	Payable Date 11/12/2024	Due Date 11/12/2024	Discount Amount 0.00	Payable Amount 51.98
1124707	Red Spray Paint	11/12/2024	11/12/2024	0.00	8.99
1126255	5/8" Rope	11/18/2024	11/18/2024	0.00	84.38
1126347	60 Grit Sandpaper/ Red Spray Paint	11/18/2024	11/18/2024	0.00	16.98

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Vendor Number	Vendor Name					Total Vendor Amount	
02012	SAWLSVILLE, DAVID					492.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	213961			11/25/2024	400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
Check	213962			11/25/2024	92.00		
111824	PUREFLAVOR SITE VISIT	11/18/2024	11/18/2024	0.00	92.00		
INC1494	SCHECK, PHILLIP					400.00	
Check	213963			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
09737	SCHOENHOLZ, MATT					5,035.00	
Check	213964			11/25/2024	5,035.00		
COR202411102	Haybales	11/10/2024	11/10/2024	0.00	5,035.00		
INC1670	SESTER, CORY					400.00	
Check	213965			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
08820	SESTER, JOSEPH					400.00	
Check	213966			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
INC1673	SILVA, EDGAR					400.00	
Check	213967			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		
10894	SLATE ROCK FR					697.15	
Check	213968			11/25/2024	697.15		
83002	FR Winter Hats	11/18/2024	11/18/2024	0.00	431.35		
83003	FR Clothing- Walker	11/18/2024	11/18/2024	0.00	265.80		
00585	SMART, CLIFF					400.00	
Check	213969			11/25/2024	400.00		
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00		

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Vendor Number	Vendor Name	Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
07854	SPEARS, NICHOLAS	Check	213970	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
10608	ST. AUBIN NURSERY	Check	213971	25234	Replacement Trees For 2024 Sidewalk Program	11/01/2024	11/01/2024	0.00	5,860.00	5,860.00
10413	STARR, GEOFFREY	Check	213972	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	610.91
		Check	213973	111824	PUREFLAVOR SITE VISIT	11/18/2024	11/18/2024	0.00	210.91	
10304	SULLIVAN, JAMEY	Check	213974	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
05914	SUNESON, SARA	Check	213975	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
INC1195	SWANSON, CARMEN	Check	213976	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/19/2024	11/19/2024	0.00	400.00	400.00
03263	TALLMAN EQUIPMENT COMPANY, INC.	Check	213977	3411225	Bucket Knuckle	11/14/2024	11/14/2024	0.00	225.93	225.93
06794	TDG COMMUNICATIONS, INC.	Check	213978	18416	RMU Website	11/12/2024	11/12/2024	0.00	4,833.34	4,833.34

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Vendor Number	Vendor Name	Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
04062	TESREAU, SAMUEL	Check	213979	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
06662	THE BLUE LINE	Check	213980	47122	PD Hiring Ad	11/19/2024	11/19/2024	0.00	397.00	397.00
05630	THOMPSON, JENNIFER	Check	213981	110724	MIDWEST LEADERSHIP INSTITUTE	11/07/2024	11/07/2024	0.00	216.98	216.98
		Check	213982	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	616.98
10414	TIMM, NATHAN	Check	213983	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
08076	TOLIVER, BLAKE	Check	213984	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00
07180	ULINE	Check	213985	185372265	Eye Wash Stations/ Bottles	11/07/2024	11/07/2024	0.00	738.04	738.04
09891	UMB BANK NA	Check	213986	993548	Paying Agent Fee - Electric Bond	11/13/2024	11/13/2024	0.00	318.00	318.00
01736	UNDERWOOD, JASON	Check	213987	111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	400.00

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Vendor Number	Vendor Name					Total Vendor Amount
10108	UNITED HEALTHCARE					510.86
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213988			11/25/2024	510.86	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
110724	Ambulance Refund - J Martin	11/07/2024	11/07/2024	0.00	510.86	
03986	UNIVERSAL UTILITY SUPPLY CO					7,273.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213989			11/25/2024	7,273.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3043413	Mid Span Connector	11/18/2024	11/18/2024	0.00	6,385.00	
3043414	LPF215U Load Break Feed Thru	11/18/2024	11/18/2024	0.00	888.00	
00991	USA BLUEBOOK					734.56
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213990			11/25/2024	734.56	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV00541335	Hach Fluoride Chemkey, Hach Total Phosphate	11/13/2024	11/13/2024	0.00	734.56	
INC1456	VALDIVIESO, BEN					50.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213991			11/25/2024	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111824	PUREFLAVOR SITE VISIT	11/18/2024	11/18/2024	0.00	50.00	
10415	VANKIRK, COLTON					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213992			11/25/2024	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
INC1273	VILLALOBOS, EDDIE					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213993			11/25/2024	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
04420	WARD, CURTIS					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213994			11/25/2024	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111324	2023/2024 WELLNESS INCENTIVE REBATE	11/13/2024	11/13/2024	0.00	400.00	
00828	WILLETT, HOFMANN & ASSOC., INC					11,364.60
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	213995			11/25/2024	11,364.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
37423	Downtown & Mainstreets Grant Engineering Services	11/19/2024	11/19/2024	0.00	11,364.60	

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Vendor Number **Vendor Name**
[INC1674](#) WRIGHT, ABBY

Total Vendor Amount
400.00

Payment Type **Payment Number**
Check [213996](#)

Payment Date **Payment Amount**
11/25/2024 400.00

Payable Number **Description**
[111324](#) 2023/2024 WELLNESS INCENTIVE REBATE

Payable Date **Due Date** **Discount Amount** **Payable Amount**
11/13/2024 11/13/2024 0.00 400.00

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Allocated Cash	Check	225	178	0.00	244,782.24
Packet Totals:		225	178	0.00	244,782.24

Cash Fund Summary

Fund	Name	Amount
91	Cash Allocation	-244,782.24
Packet Totals:		-244,782.24



Rochelle, IL

Payment Register

APPKT03635 - Check Run 12/3/24 MB

Bank: Allocated Cash - Allocated Cash

Vendor Number	Vendor Name	Total Vendor Amount	
	Void	0.00	
Payment Type	Payment Number	Payment Date	Payment Amount
**Void Check	214012	12/03/2024	0.00
**Void Check	214081	12/03/2024	0.00

Vendor Number	Vendor Name	Total Vendor Amount			
09793	926 CUSTOM EMBROIDERY	96.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	214009	12/03/2024	96.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
001481	Sweatshirts For Rosie Belmonte	11/20/2024	11/20/2024	0.00	96.00

Vendor Number	Vendor Name	Total Vendor Amount			
08968	ACUSHNET COMPANY	770.66			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	214010	12/03/2024	770.66		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
918842370	golf balls	09/03/2024	09/03/2024	0.00	259.75
918849550	golf balls	09/04/2024	09/04/2024	0.00	510.91

Vendor Number	Vendor Name	Total Vendor Amount			
10663	AMAZON CAPITAL SERVICES	3,494.19			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	214011	12/03/2024	3,494.19		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
16PL-KL17-D6RY	OFFICE SUPPLIES	11/26/2024	11/26/2024	0.00	114.02
19RG-99X4-D1JT	Tablet	11/20/2024	11/20/2024	0.00	749.00
19VJ-HCLW-F64M	FR Clothing	11/21/2024	11/21/2024	0.00	354.08
1CKP-JYDP-FHNL	Worker CLOthing	11/21/2024	11/21/2024	0.00	134.98
1D9L-JPG3-R7MJ	Wall Calendar	11/25/2024	11/25/2024	0.00	10.45
1J77-1V4N-VKHG	FR Clothing	11/25/2024	11/25/2024	0.00	768.90
1J96-QMMG-FVKV	Winter Work Boots	11/21/2024	11/21/2024	0.00	406.95
1JHW-PQ9V-DKXL	Office Supplies For Street Offices	11/21/2024	11/21/2024	0.00	26.08
1KLC-L499-Q7NG	Keyboard	11/22/2024	11/22/2024	0.00	199.00
1K LX-71L7-XFHT	Battery Replacement	11/25/2024	11/25/2024	0.00	184.00
1NJH-G4KX-T1HT	Paper Towels For Bathroom Dispensers	11/22/2024	11/22/2024	0.00	31.89
1NND-76RC-3HRK	Laptop Case	11/20/2024	11/20/2024	0.00	29.98
1NVP-9HX7-TY96	Badge Reel	11/25/2024	11/25/2024	0.00	44.94
1T7X-PQWL-GLNY	Qty 4 Usb to serial adapters	11/26/2024	11/26/2024	0.00	62.78
1TM7-KFNG-WV9R	USB Sound Card for VTSCADA Server	11/25/2024	11/25/2024	0.00	22.54
1VGV-CC7L-PDFN	Entry Bench	11/22/2024	11/22/2024	0.00	325.71
1VGV-CC7L-QMNN	Paper Plates	11/22/2024	11/22/2024	0.00	28.89

Vendor Number	Vendor Name	Total Vendor Amount			
00002	AMERICAN PUBLIC POWER ASSOCIATION	475.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	214013	12/03/2024	475.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
000153935	Elec Vehicle Panning Seminar	05/23/2023	05/23/2023	0.00	475.00

Payment Register

Vendor Number 00040	Vendor Name ANDERSON PLUMBING & HTG, INC					Total Vendor Amount 1,521.53
Payment Type Check	Payment Number 214014				Payment Date 12/03/2024	Payment Amount 1,521.53
Payable Number 116726	Description Well 12 Water Heater Repairs	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00	Payable Amount 1,071.25	
116790	Patrol Bathroom Repair	11/25/2024	11/25/2024	0.00	300.28	
116818	Back Flow Device Test	11/26/2024	11/26/2024	0.00	150.00	
Vendor Number 01850	Vendor Name ANIXTER, INC					Total Vendor Amount 11,003.89
Payment Type Check	Payment Number 214015				Payment Date 12/03/2024	Payment Amount 11,003.89
Payable Number 6242237-00	Description Maj Inv	Payable Date 11/20/2024	Due Date 11/20/2024	Discount Amount 0.00	Payable Amount 11,003.89	
Vendor Number 05814	Vendor Name ARC IMAGING RESOURCES					Total Vendor Amount 170.63
Payment Type Check	Payment Number 214016				Payment Date 12/03/2024	Payment Amount 170.63
Payable Number B62827	Description OCE COLORWAVE 500 MAINTENANCE AND COPY FEE	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00	Payable Amount 170.63	
Vendor Number INC1219	Vendor Name ARTLIP AND SONS, INC.					Total Vendor Amount 332.00
Payment Type Check	Payment Number 214017				Payment Date 12/03/2024	Payment Amount 332.00
Payable Number 213034	Description Service call City Hall/PD HVAC system	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00	Payable Amount 332.00	
Vendor Number 00124	Vendor Name AUTO ZONE					Total Vendor Amount 23.51
Payment Type Check	Payment Number 214018				Payment Date 12/03/2024	Payment Amount 23.51
Payable Number 02660939080	Description Squad Wipers	Payable Date 11/22/2024	Due Date 11/22/2024	Discount Amount 0.00	Payable Amount 23.51	
Vendor Number 09831	Vendor Name BARBECK COMMUNICATIONS					Total Vendor Amount 8,149.27
Payment Type Check	Payment Number 214019				Payment Date 12/03/2024	Payment Amount 8,149.27
Payable Number 128001535-13	Description Door Access System	Payable Date 11/26/2024	Due Date 11/26/2024	Discount Amount 0.00	Payable Amount 8,149.27	
Vendor Number 00739	Vendor Name BERG-JOHNSON					Total Vendor Amount 359.55
Payment Type Check	Payment Number 214020				Payment Date 12/03/2024	Payment Amount 359.55
Payable Number 16328	Description Repair electric conduit - wind damage Row A	Payable Date 11/22/2024	Due Date 11/22/2024	Discount Amount 0.00	Payable Amount 359.55	
Vendor Number 10817	Vendor Name BETTNER, DANIELLE					Total Vendor Amount 50.00
Payment Type Check	Payment Number 214021				Payment Date 12/03/2024	Payment Amount 50.00
Payable Number 113024	Description Cel Phone Reimbursement	Payable Date 11/30/2024	Due Date 11/30/2024	Discount Amount 0.00	Payable Amount 50.00	

Payment Register

Vendor Number 10075	Vendor Name BJORNEBY, JACOB						Total Vendor Amount 54.36
Payment Type Check	Payment Number 214022			Payment Date 12/03/2024			Payment Amount 54.36
Payable Number 112124	Description FR Clothing Reimbursement	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00		Payable Amount 54.36	
Vendor Number 07977	Vendor Name BLUE CROSS BLUE SHIELD OF IL						Total Vendor Amount 538.10
Payment Type Check	Payment Number 214023			Payment Date 12/03/2024			Payment Amount 538.10
Payable Number 111324	Description Ambulance refund - A Campos	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00		Payable Amount 538.10	
Vendor Number INC1681	Vendor Name BLUE CROSS OF MN						Total Vendor Amount 374.67
Payment Type Check	Payment Number 214024			Payment Date 12/03/2024			Payment Amount 374.67
Payable Number 111324	Description Ambulance refund - M Escutia	Payable Date 11/13/2024	Due Date 11/13/2024	Discount Amount 0.00		Payable Amount 374.67	
Vendor Number 04449	Vendor Name BRUNS CONSTRUCTION, INC.						Total Vendor Amount 3,054.30
Payment Type Check	Payment Number 214025			Payment Date 12/03/2024			Payment Amount 3,054.30
Payable Number 11255	Description Concrete Repairs - Irene/Gary	Payable Date 11/25/2024	Due Date 11/25/2024	Discount Amount 0.00		Payable Amount 3,054.30	
Vendor Number INC1385	Vendor Name BUNGER ENTERPRISES LLC						Total Vendor Amount 1,600.00
Payment Type Check	Payment Number 214026			Payment Date 12/03/2024			Payment Amount 1,600.00
Payable Number 126	Description City ROW Mowing & Trimming	Payable Date 11/01/2024	Due Date 11/01/2024	Discount Amount 0.00		Payable Amount 1,600.00	
Vendor Number 00540	Vendor Name CARDOTT, CHRIS						Total Vendor Amount 50.00
Payment Type Check	Payment Number 214027			Payment Date 12/03/2024			Payment Amount 50.00
Payable Number 113024	Description Cel Phone Reimbursement	Payable Date 11/30/2024	Due Date 11/30/2024	Discount Amount 0.00		Payable Amount 50.00	
Vendor Number 08049	Vendor Name CDS OFFICE TECHNOLOGIES						Total Vendor Amount 316.00
Payment Type Check	Payment Number 214028			Payment Date 12/03/2024			Payment Amount 316.00
Payable Number INV1646924	Description Squad Computer Maintenance Agreement	Payable Date 10/09/2024	Due Date 10/09/2024	Discount Amount 0.00		Payable Amount 316.00	
Vendor Number 09112	Vendor Name CINTAS						Total Vendor Amount 719.06
Payment Type Check	Payment Number 214029			Payment Date 12/03/2024			Payment Amount 719.06
Payable Number 4212214510	Description Office And Shop Rags & Rugs	Payable Date 11/20/2024	Due Date 11/20/2024	Discount Amount 0.00		Payable Amount 115.38	
4212214676	Scraper, Mats, Lab Coats	11/20/2024	11/20/2024	0.00		87.36	
4212214763	Mats, Shop Towels, B&V Air Care	11/20/2024	11/20/2024	0.00		144.52	
4212697336	MATS AND SHOP RAGS	11/25/2024	11/25/2024	0.00		208.35	
4212886611	Scraper, Mats, Lab Coats	11/26/2024	11/26/2024	0.00		87.36	
4212886793	Mats, Shop Towels, B&V Air Care	11/26/2024	11/26/2024	0.00		76.09	

Payment Register

Vendor Number 09371	Vendor Name COX, CHRIS						Total Vendor Amount 799.93
Payment Type Check	Payment Number 214030					Payment Date 12/03/2024	Payment Amount 799.93
Payable Number 112124	Description FR Clothing Reimbursement	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00	Payable Amount 799.93		
Vendor Number 08705	Vendor Name CRAWFORD, ERIK						Total Vendor Amount 275.39
Payment Type Check	Payment Number 214031					Payment Date 12/03/2024	Payment Amount 275.39
Payable Number 112624	Description Reimbursement For Erik's Purchase On Personal CC	Payable Date 11/26/2024	Due Date 11/26/2024	Discount Amount 0.00	Payable Amount 275.39		
Vendor Number 00143	Vendor Name CRESCENT ELECTRIC SUPPLY						Total Vendor Amount 294.92
Payment Type Check	Payment Number 214032					Payment Date 12/03/2024	Payment Amount 294.92
Payable Number S512883349.001	Description 3" PVC 90 Deg Elbow	Payable Date 11/26/2024	Due Date 11/26/2024	Discount Amount 0.00	Payable Amount 294.92		
Vendor Number 09522	Vendor Name CROSSROADS MOBILE MAINTENANCE						Total Vendor Amount 18,329.98
Payment Type Check	Payment Number 214033					Payment Date 12/03/2024	Payment Amount 18,329.98
Payable Number 204S3308	Description Drive Time	Payable Date 11/22/2024	Due Date 11/22/2024	Discount Amount 0.00	Payable Amount 1,800.00		
204S3309	E17 Pm/ Dielectric Testing	11/22/2024	11/22/2024	0.00	2,394.12		
204S3310	E3- Pm/ Dielectric Testing	11/22/2024	11/22/2024	0.00	2,001.84		
204S3311	E29 Pm/ Dielectric Testing	11/22/2024	11/22/2024	0.00	1,670.10		
204S3312	E9- Pm/ Dielectric Testing	11/22/2024	11/22/2024	0.00	1,633.78		
204S3313	E5- Pm/ Dielectric Testing	11/22/2024	11/22/2024	0.00	2,148.42		
204S3314	E14- Pm/ Dielectric Testing	11/22/2024	11/22/2024	0.00	1,730.23		
204S3315	E4- Pm/ Dielectric Testing	11/22/2024	11/22/2024	0.00	1,976.27		
204S3316	E13 Lube Oil Filter	11/22/2024	11/22/2024	0.00	624.09		
204S3317	E48 Lube Oil Filter	11/22/2024	11/22/2024	0.00	846.33		
204S3318	E8 Lube Oil Filter	11/22/2024	11/22/2024	0.00	548.32		
204S3319	E35 Kubota Oil Lube Service	11/22/2024	11/22/2024	0.00	956.48		
Vendor Number 02226	Vendor Name CURRAN MATERIALS CO.						Total Vendor Amount 1,397,478.62
Payment Type Check	Payment Number 214034					Payment Date 12/03/2024	Payment Amount 1,397,478.62
Payable Number STEWARDS RD PAY ESTIMATE	Description RBI Steward Road P3 project Sec#24-00119-00-RS	Payable Date 10/07/2024	Due Date 10/07/2024	Discount Amount 0.00	Payable Amount 1,397,478.62		
Vendor Number INC1678	Vendor Name DACOSTA, BENJAMIN						Total Vendor Amount 390.54
Payment Type Check	Payment Number 214035					Payment Date 12/03/2024	Payment Amount 390.54
Payable Number 112124	Description Conference Reimbursement	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00	Payable Amount 390.54		
Vendor Number INC1680	Vendor Name DELACRUZ, WILMARY						Total Vendor Amount 300.00
Payment Type Check	Payment Number 214036					Payment Date 12/03/2024	Payment Amount 300.00
Payable Number 112524	Description UB Christmas Walk Cookies- Wilmary Delacruz	Payable Date 11/25/2024	Due Date 11/25/2024	Discount Amount 0.00	Payable Amount 300.00		

Payment Register

Vendor Number	Vendor Name					Total Vendor Amount	
07065	DISH					66.11	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214037			12/03/2024	66.11		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
111724	Monthly Dish Services	11/17/2024	11/17/2024	0.00	66.11		
03353	ELLEN BURGESSON, INC					1,910.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214038			12/03/2024	1,910.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
1759	EDA Grant Work	11/10/2024	11/10/2024	0.00	760.00		
1760	DCEO Grant Work	11/10/2024	11/10/2024	0.00	1,150.00		
10233	EXLINE, INC.					2,015.14	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214039			12/03/2024	2,015.14		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0167655	BEARINGS AND SEALS FOR TURBO REBUILD ON PEAKER #:	11/20/2024	11/20/2024	0.00	2,015.14		
00210	FISCHERS, INC.					5,127.37	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214040			12/03/2024	5,127.37		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0753503-001	UB Fischers Office Furniture for 333	10/21/2024	10/21/2024	0.00	2,870.94		
0753942-001	UB Fischers Office Furniture for 333	11/11/2024	11/11/2024	0.00	299.00		
0753986-001	UB Fischers Office Furniture for 333	11/11/2024	11/11/2024	0.00	1,589.95		
0754005-001	Office Supply	10/24/2024	10/24/2024	0.00	39.98		
0754379-001	Copier Contract	11/18/2024	11/18/2024	0.00	40.00		
0754399-001	UB Total Copy Plan Charge	11/18/2024	11/18/2024	0.00	135.48		
0754401-001	Copy Plan	11/18/2024	11/18/2024	0.00	72.02		
0754402-001	Total Copy Plan Charge	11/18/2024	11/18/2024	0.00	80.00		
INC1185	FOREST CITY AUTO ELECTRIC CO					261.85	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214041			12/03/2024	261.85		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
A81331	Parts For Unit R201	11/15/2024	11/15/2024	0.00	261.85		
03782	GASVODA & ASSOCIATES, INC.					864.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214042			12/03/2024	864.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV24DCF0120IND	Pro-Hanger	11/27/2024	11/27/2024	0.00	864.00		
01754	GORDON FLESCH CO., INC					165.06	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214043			12/03/2024	165.06		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
IN14927991	Copy Machine Lease	11/25/2024	11/25/2024	0.00	165.06		

Payment Register

Vendor Number	Vendor Name					Total Vendor Amount
01248	GRAINGER, INC.					1,232.98
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	214044			12/03/2024	1,232.98	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
9322406233	Nemamagmotor starter	11/20/2024	11/20/2024	0.00	1,232.98	
07064	HARRINGTON ENVIRONMENTAL SVCS					740.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	214045			12/03/2024	740.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
8897	Fall Cleanup - City Hall, Gazebo	11/13/2024	11/13/2024	0.00	740.00	
10256	HAWKINS, INC.					2,545.20
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	214046			12/03/2024	2,545.20	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6920647	Azone 15	11/20/2024	11/20/2024	0.00	1,395.90	
6925997	Azone 15	11/26/2024	11/26/2024	0.00	1,149.30	
INC1296	HELM TRUCK AND EQUIPMENT					468.68
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	214047			12/03/2024	468.68	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
01P19535	Parts For Unit R123	11/26/2024	11/26/2024	0.00	468.68	
INC1268	HERNANDEZ, AUTUMN					50.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	214048			12/03/2024	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
113024	Cel Phone Reimbursement	11/30/2024	11/30/2024	0.00	50.00	
INC1209	HOLCOMB BANK					130,722.63
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	214049			12/03/2024	130,722.63	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2150018-121524	Street Dept equipment loan payment	11/27/2024	11/27/2024	0.00	130,722.63	
08989	HUDETZ, MICHAEL					718.23
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	214050			12/03/2024	718.23	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
111424	Radio Transmitter Shipping	11/14/2024	11/14/2024	0.00	462.25	
112424	Airport Supplies - Reimbursement	11/24/2024	11/24/2024	0.00	255.98	
01593	IL DEPT OF TRANSPORTATION					22,870.02
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	214051			12/03/2024	22,870.02	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
112424	Local Share for parking refurb	11/24/2024	11/24/2024	0.00	22,870.02	

Payment Register

Vendor Number	Vendor Name					Total Vendor Amount	
00286	IL MUNICIPAL UTILITIES ASSOC					1,000.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214052			12/03/2024	1,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
24-10016	Oct Safety Training	11/26/2024	11/26/2024	0.00	500.00		
24-11006	Nov Safety Training	11/26/2024	11/26/2024	0.00	500.00		
09762	IL PUBLIC RISK FUND					25,234.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214053			12/03/2024	25,234.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
96671	IPRF MONTHLY PREMIUM	11/20/2024	11/20/2024	0.00	25,234.00		
06089	IP COMMUNICATIONS, INC.					5,081.55	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214054			12/03/2024	5,081.55		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
19805	Yearly Mitel Phone System Licensing	11/21/2024	11/21/2024	0.00	5,081.55		
05282	JOHNSON TRACTOR					30.15	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214055			12/03/2024	30.15		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
IR04939	Oil	11/25/2024	11/25/2024	0.00	30.15		
10176	KENNAY FARMS DISTILLING					52,056.18	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214056			12/03/2024	22,056.18		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
112524	TIF Reimbursement per agreement 1/14/19	11/25/2024	11/25/2024	0.00	22,056.18		
Check	214057			12/03/2024	30,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
112524-2	TIF Reimbursement per agreement 10/12/21	11/25/2024	11/25/2024	0.00	30,000.00		
INC1677	KESSLER, SEAN					27.18	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214058			12/03/2024	27.18		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
112124	FR Clothing Reimbursement	11/21/2024	11/21/2024	0.00	27.18		
00342	LAWSON PRODUCTS, INC.					14.10	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214059			12/03/2024	14.10		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
9312024293	Operating Supplies	11/20/2024	11/20/2024	0.00	14.10		
02095	MARTIN & CO EXCAVATING					39,729.15	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214060			12/03/2024	39,729.15		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
20116596	Sewer Repair - Water Main repair	11/22/2024	11/22/2024	0.00	39,729.15		

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Vendor Number INC1593	Vendor Name MGT IMPACT SOLUTIONS						Total Vendor Amount 11,100.00
Payment Type Check	Payment Number 214061				Payment Date 12/03/2024		Payment Amount 11,100.00
Payable Number GHR200633	Description COMPENSATION STUDY 2024	Payable Date 11/26/2024	Due Date 11/26/2024	Discount Amount 0.00		Payable Amount 11,100.00	
Vendor Number 01726	Vendor Name MIDWEST MAILWORKS, INC						Total Vendor Amount 431.74
Payment Type Check	Payment Number 214062				Payment Date 12/03/2024		Payment Amount 431.74
Payable Number 252254	Description UB Complete Mailroom Service	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00		Payable Amount 431.74	
Vendor Number 00384	Vendor Name MONROE TRUCK EQUIPMENT						Total Vendor Amount 70.70
Payment Type Check	Payment Number 214063				Payment Date 12/03/2024		Payment Amount 70.70
Payable Number 43937	Description Parts For Unit R117	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00		Payable Amount 70.70	
Vendor Number 08856	Vendor Name MOTOROLA SOLUTIONS, INC.						Total Vendor Amount 18,735.38
Payment Type Check	Payment Number 214064				Payment Date 12/03/2024		Payment Amount 18,735.38
Payable Number 8282008339	Description New Squad Radios	Payable Date 10/24/2024	Due Date 10/24/2024	Discount Amount 0.00		Payable Amount 18,735.38	
Vendor Number 08192	Vendor Name MR. OUTHOUSE						Total Vendor Amount 750.00
Payment Type Check	Payment Number 214065				Payment Date 12/03/2024		Payment Amount 750.00
Payable Number 9421	Description Outdoor Market	Payable Date 11/01/2024	Due Date 11/01/2024	Discount Amount 0.00		Payable Amount 750.00	
Vendor Number 09077	Vendor Name MULHOLLAND, JAY						Total Vendor Amount 50.00
Payment Type Check	Payment Number 214066				Payment Date 12/03/2024		Payment Amount 50.00
Payable Number 113024	Description Cel Phone Reimbursement	Payable Date 11/30/2024	Due Date 11/30/2024	Discount Amount 0.00		Payable Amount 50.00	
Vendor Number 00415	Vendor Name NAPA AUTO PARTS ROCHELLE						Total Vendor Amount 31.10
Payment Type Check	Payment Number 214067				Payment Date 12/03/2024		Payment Amount 17.25
Payable Number 089218	Description fuses	Payable Date 11/26/2024	Due Date 11/26/2024	Discount Amount 0.00		Payable Amount 17.25	
Payment Type Check	Payment Number 214068				Payment Date 12/03/2024		Payment Amount 13.85
Payable Number 088955	Description Relay Switch For Unit R119	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00		Payable Amount 13.85	
Vendor Number 04067	Vendor Name NSI SOLUTIONS, INC.						Total Vendor Amount 270.00
Payment Type Check	Payment Number 214069				Payment Date 12/03/2024		Payment Amount 270.00
Payable Number 444954	Description Universal Wastewater CRM	Payable Date 11/15/2024	Due Date 11/15/2024	Discount Amount 0.00		Payable Amount 270.00	

Payment Register

Vendor Number INC1555	Vendor Name OIL EQUIPMENT COMPANY					Total Vendor Amount 645.47
Payment Type Check	Payment Number 214070				Payment Date 12/03/2024	Payment Amount 645.47
Payable Number 0352661-IN	Description mandatory annual testing of aviation fuel system	Payable Date 11/22/2024	Due Date 11/22/2024	Discount Amount 0.00	Payable Amount 645.47	

Vendor Number 05859	Vendor Name P.F. PETTIBONE & CO.					Total Vendor Amount 19.00
Payment Type Check	Payment Number 214071				Payment Date 12/03/2024	Payment Amount 19.00
Payable Number 186122	Description Officer ID Cards	Payable Date 06/24/2024	Due Date 06/24/2024	Discount Amount 0.00	Payable Amount 19.00	

Vendor Number INC1010	Vendor Name PACE ANALYTICAL SERVICES, LLC					Total Vendor Amount 2,571.40
Payment Type Check	Payment Number 214072				Payment Date 12/03/2024	Payment Amount 2,571.40
Payable Number 247222887	Description Outside testing	Payable Date 10/31/2024	Due Date 10/31/2024	Discount Amount 0.00	Payable Amount 2,571.40	

Vendor Number INC1110	Vendor Name PEST CONTROL CONSULTANTS ILLINOIS					Total Vendor Amount 655.00
Payment Type Check	Payment Number 214073				Payment Date 12/03/2024	Payment Amount 655.00
Payable Number 638080	Description Pest Control	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00	Payable Amount 65.00	
638205	Pest Control 1030 S 7th St	11/21/2024	11/21/2024	0.00	150.00	
638487	UB Pest Control- 333	11/22/2024	11/22/2024	0.00	65.00	
638671	Pest Control	11/22/2024	11/22/2024	0.00	200.00	
639280	Comm hangar rodent control	11/25/2024	11/25/2024	0.00	50.00	
639497	Monthly Pest Control Tech Center	11/25/2024	11/25/2024	0.00	125.00	

Vendor Number 05102	Vendor Name PETTY CASH - ELEC. OPERATIONS					Total Vendor Amount 171.98
Payment Type Check	Payment Number 214074				Payment Date 12/03/2024	Payment Amount 171.98
Payable Number 111924	Description Petty Cash Refill	Payable Date 11/19/2024	Due Date 11/19/2024	Discount Amount 0.00	Payable Amount 171.98	

Vendor Number 01603	Vendor Name PITNEY BOWES					Total Vendor Amount 365.16
Payment Type Check	Payment Number 214075				Payment Date 12/03/2024	Payment Amount 365.16
Payable Number 1026484902	Description UB Pitney Bowes Ink Refills	Payable Date 11/25/2024	Due Date 11/25/2024	Discount Amount 0.00	Payable Amount 365.16	

Vendor Number 08051	Vendor Name PJM EIS					Total Vendor Amount 500.00
Payment Type Check	Payment Number 214076				Payment Date 12/03/2024	Payment Amount 500.00
Payable Number 90100725	Description Subscription Fee for Small Trader 2025	Payable Date 11/27/2024	Due Date 11/27/2024	Discount Amount 0.00	Payable Amount 500.00	

Vendor Number 05622	Vendor Name RAILROAD MANAGEMENT CO III LLC					Total Vendor Amount 417.05
Payment Type Check	Payment Number 214077				Payment Date 12/03/2024	Payment Amount 417.05
Payable Number 515920	Description Power Line Crossing License Fee 2025	Payable Date 11/22/2024	Due Date 11/22/2024	Discount Amount 0.00	Payable Amount 417.05	

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Vendor Number 01642	Vendor Name RAY O'HERRON CO. INC			Total Vendor Amount 21,370.14	
Payment Type Check	Payment Number 214078			Payment Date 12/03/2024	Payment Amount 21,370.14
Payable Number 2370522	Description ERT Bulletproof Vest	Payable Date 10/01/2024	Due Date 10/01/2024	Discount Amount 0.00	Payable Amount 21,370.14

Vendor Number 02241	Vendor Name ROCHELLE JANITORIAL SUPPLY			Total Vendor Amount 359.66	
Payment Type Check	Payment Number 214079			Payment Date 12/03/2024	Payment Amount 359.66
Payable Number 112024-7	Description Toilet Paper, Paper Towels	Payable Date 11/25/2024	Due Date 11/25/2024	Discount Amount 0.00	Payable Amount 224.16
112524-5	TOILET PAPER	11/26/2024	11/26/2024	0.00	67.75
112624-3	Bath Tissue	11/26/2024	11/26/2024	0.00	67.75

Vendor Number 00596	Vendor Name ROCHELLE MUNICIPAL UTILITIES			Total Vendor Amount 72,764.98	
Payment Type Check	Payment Number 214080			Payment Date 12/03/2024	Payment Amount 72,764.98
Payable Number 112924	Description Utilities	Payable Date 11/29/2024	Due Date 11/29/2024	Discount Amount 0.00	Payable Amount 72,764.98

Vendor Number 02987	Vendor Name ROCHELLE ROTARY CLUB			Total Vendor Amount 2,300.00	
Payment Type Check	Payment Number 214082			Payment Date 12/03/2024	Payment Amount 2,300.00
Payable Number 112624	Description Per Mayor	Payable Date 11/26/2024	Due Date 11/26/2024	Discount Amount 0.00	Payable Amount 2,300.00

Vendor Number INC1679	Vendor Name ROCHELLE WRESTLING CLUB			Total Vendor Amount 500.00	
Payment Type Check	Payment Number 214083			Payment Date 12/03/2024	Payment Amount 500.00
Payable Number 062724	Description Donation	Payable Date 11/27/2024	Due Date 11/27/2024	Discount Amount 0.00	Payable Amount 500.00

Vendor Number INC1418	Vendor Name RUNNINGS SUPPLY INC			Total Vendor Amount 156.53	
Payment Type Check	Payment Number 214084			Payment Date 12/03/2024	Payment Amount 156.53
Payable Number 1127043	Description TRex Extreme Treads	Payable Date 11/21/2024	Due Date 11/21/2024	Discount Amount 0.00	Payable Amount 32.97
1127486	Vehicle Supplies for Water	11/22/2024	11/22/2024	0.00	123.56

Vendor Number 00294	Vendor Name SECURITY LOCK INC.			Total Vendor Amount 1,075.00	
Payment Type Check	Payment Number 214085			Payment Date 12/03/2024	Payment Amount 1,075.00
Payable Number 17076	Description Replace Faulty Door Lock At Street Dept Building	Payable Date 11/25/2024	Due Date 11/25/2024	Discount Amount 0.00	Payable Amount 1,075.00

Vendor Number 07322	Vendor Name SERVICE CONCEPTS, INC.			Total Vendor Amount 2,735.00	
Payment Type Check	Payment Number 214086			Payment Date 12/03/2024	Payment Amount 2,735.00
Payable Number 33854	Description HVAC Maintenance	Payable Date 11/20/2024	Due Date 11/20/2024	Discount Amount 0.00	Payable Amount 2,735.00

Payment Register

Vendor Number	Vendor Name					Total Vendor Amount	
09833	STAPLES BUSINESS CREDIT					364.94	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214087			12/03/2024	364.94		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
6017886940	Cups, Tape, Trash Bags	11/25/2024	11/25/2024	0.00	197.41		
6017886941	Credit	11/25/2024	11/25/2024	0.00	-17.00		
6017886942	Coffee, Tea, Creamer	11/25/2024	11/25/2024	0.00	117.21		
6017886943	Credit	11/25/2024	11/25/2024	0.00	-1.02		
6017886944	Office Supplies	11/25/2024	11/25/2024	0.00	68.34		
INC1061	SUNBELT SOLOMON SERVICES, LLC					51,000.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214088			12/03/2024	51,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
398578	Maj Inv	11/25/2024	11/25/2024	0.00	12,500.00		
398579	Maj Inv	11/25/2024	11/25/2024	0.00	17,500.00		
398580	Maj Inv	11/25/2024	11/25/2024	0.00	21,000.00		
04062	TESREAU, SAMUEL					50.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214089			12/03/2024	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
113024	Cel Phone Reimbursement	11/30/2024	11/30/2024	0.00	50.00		
08076	TOLIVER, BLAKE					50.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214090			12/03/2024	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
113024	Cel Phone Reimbursement	11/30/2024	11/30/2024	0.00	50.00		
04522	TURNER, DEBBIE					1,740.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214091			12/03/2024	1,740.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
2785	JANITORIAL SERVICES	11/24/2024	11/24/2024	0.00	1,740.00		
09891	UMB BANK NA					23,450.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214092			12/03/2024	23,450.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
ROCA-123024	2017 Tech Center bond payment - interest	11/04/2024	11/04/2024	0.00	23,450.00		
00991	USA BLUEBOOK					1,937.24	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214093			12/03/2024	1,937.24		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV00546528	Hach Fluoride Reagent - Hach Total Phosphate	11/19/2024	11/19/2024	0.00	1,013.19		
INV00550012	Nitrate Standard	11/22/2024	11/22/2024	0.00	32.20		
INV00553447	Hach Fluoride Reagent, Hach Free Chlorine	11/26/2024	11/26/2024	0.00	891.85		

Payment Register

Vendor Number	Vendor Name					Total Vendor Amount	
INC1115	VALU PROS					3,200.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214094			12/03/2024	3,200.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
112024	appraisal for hangar rent rates	11/20/2024	11/20/2024	0.00	3,200.00		
Vendor Number	Vendor Name					Total Vendor Amount	
01104	VERIZON WIRELESS					5,939.34	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214095			12/03/2024	5,939.34		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
9978790992	Monthly cellphone and iPad plans	11/15/2024	11/15/2024	0.00	5,939.34		
Vendor Number	Vendor Name					Total Vendor Amount	
INC1607	WARNING LITES OF SOUTHERN ILLINOIS					2,911.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214096			12/03/2024	2,911.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
34983	Install All-Way Stops At Lake Lida & Southview Dr	11/22/2024	11/22/2024	0.00	2,911.00		
Vendor Number	Vendor Name					Total Vendor Amount	
00663	WESCO RECEIVABLES CORP					23.50	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214097			12/03/2024	23.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
847829	Box Adapter	11/19/2024	11/19/2024	0.00	23.50		
Vendor Number	Vendor Name					Total Vendor Amount	
10553	WEX BANK					9,610.19	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214098			12/03/2024	9,610.19		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
NOV24-ADMIN	credit	11/23/2024	11/23/2024	0.00	-131.04		
NOV24-ELECTRIC DIST	Vehicle Fuel	11/23/2024	11/23/2024	0.00	2,304.71		
NOV24-ELECTRIC GEN	FUEL FOR D1 AND D3 TRUCKS	11/23/2024	11/23/2024	0.00	207.69		
NOV24-ENGINEERING	Fuel Engineering vehicles	11/23/2024	11/23/2024	0.00	76.25		
NOV24-POLICE	Squad Fuel	11/23/2024	11/23/2024	0.00	4,141.41		
NOV24-STREETS	Fuel For Cemetery Operations	11/23/2024	11/23/2024	0.00	251.70		
NOV24-WATER	Fuel - Water Department	11/23/2024	11/23/2024	0.00	796.37		
NOV24-WR	Fuel for Water Rec Department	11/23/2024	11/23/2024	0.00	1,963.10		
Vendor Number	Vendor Name					Total Vendor Amount	
00828	WILLETT, HOFMANN & ASSOC., INC					100,884.80	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	214099			12/03/2024	100,884.80		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
36529	WWTP Upgrades Engineering Services	07/18/2024	07/18/2024	0.00	32,731.95		
36686	WWTP Upgrades Engineering Services	08/08/2024	08/08/2024	0.00	16,999.59		
36956	Sewer Lining Engineering Services	09/13/2024	09/13/2024	0.00	21,450.00		
36963	Engineering Services re: stand-by pump all wells	09/13/2024	09/13/2024	0.00	2,550.00		
36964	On Call Engineering Services	09/13/2024	09/13/2024	0.00	2,177.60		
36967	Engineering Services re: New Well Location Options	09/13/2024	09/13/2024	0.00	9,387.10		
37366	WWTP Upgrade Engineering	11/08/2024	11/08/2024	0.00	9,640.01		
37432	Water and Sewer On Call Services	11/20/2024	11/20/2024	0.00	5,948.55		

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Allocated Cash	Check	86	44	0.00	341,506.57
Allocated Cash	Voided **Void Check	0	1	0.00	0.00
Allocated Cash	Check	79	45	0.00	1,741,651.41
Allocated Cash	Voided **Void Check	0	1	0.00	0.00
Packet Totals:		165	91	0.00	2,083,157.98

Cash Fund Summary

Fund	Name	Amount
91	Cash Allocation	-2,083,157.98
Packet Totals:		-2,083,157.98



Rochelle, IL

Council Payroll Check Register

Employee Pay Summary

Pay Period: 11/11/2024-11/24/2024

Packet: PYPKT01011 - PPE 11.24.24

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Net
ADAMS, GARRY	00102	11/29/2024	11958	1,316.36
ANATRA, NICK	00508	11/29/2024	11953	2,788.86
ANAYA, PEDRO	00592	11/29/2024	11851	2,882.28
ANDERSON, JASON T	00296	11/29/2024	11934	4,014.83
ARENDT, JACQUELINE	00638	11/29/2024	11905	156.00
ARTEAGA, ROSAELIA	00536	11/29/2024	1257	168.08
BAKKER, CODY	00539	11/29/2024	11906	1,357.09
BANESKI, ELVIS	00379	11/29/2024	11852	3,940.08
BEARROWS, JOHN B	00453	11/29/2024	11840	694.41
BECK, JOHN M	00141	11/29/2024	11931	2,480.96
BEERY, RYAN T	00340	11/29/2024	11853	3,404.04
BELMONTE, ROCIO	00423	11/29/2024	11846	1,334.38
BERKELEY, REBECCA	00575	11/29/2024	11907	252.58
BETTNER, DANIELLE	00531	11/29/2024	11978	1,857.90
BJORNEBY, JACOB	00469	11/29/2024	11959	4,307.37
BOEHLE, MATTHEW	00444	11/29/2024	11960	1,756.71
BOEHM, MARK	00556	11/29/2024	11992	1,890.91
BRASS, NATHANIEL W	00566	11/29/2024	11854	2,509.58
BRIDGEMAN, KYLE C	00478	11/29/2024	11936	2,649.53
BRUST, PATRICK	00490	11/29/2024	11981	3,765.26
BURDIN, JASON E	00263	11/29/2024	11961	3,146.66
BURKE, DONALD C	00400	11/29/2024	11980	715.22
CARDOTT, CHRISTINA	00317	11/29/2024	11993	2,682.08
CARLS, TYLER J	00179	11/29/2024	11888	2,748.68
CASSIDY, ZACHARY	00637	11/29/2024	11937	2,102.91
CECH, ERIC T	00393	11/29/2024	11944	2,612.64
CONDON, JILLIAN	00545	11/29/2024	11994	3,737.28
CONE, JUSTIN D	00620	11/29/2024	11855	1,195.27
COX, CHRISTOPHER T	00446	11/29/2024	11962	3,907.25
COX, JOHNATHAN M	00616	11/29/2024	11916	2,367.69
CRAWFORD, ERIK L	00123	11/29/2024	11917	2,457.22
DA COSTA, BENJAMIN	00619	11/29/2024	11982	1,647.37
DAUGHERTY, MICHAEL A	00559	11/29/2024	11918	2,139.95
DICKSON, EVAN	00609	11/29/2024	11856	1,437.90
DOUGHERTY, KENNETH R	00418	11/29/2024	11889	2,630.62
EDWARDS, BRIAN E	00181	11/29/2024	11890	3,884.29
EVANS, BILLY GREGG	00550	11/29/2024	11908	878.58
FABER, CALE	00617	11/29/2024	11919	2,091.05
FENWICK, NATALIE Z	00428	11/29/2024	11987	780.06
FIEGENSCHUH, JEFFREY	00463	11/29/2024	11849	4,070.40
FLANAGAN, ROBERT H	00383	11/29/2024	11920	1,521.19
FLORES, ARACELI	00612	11/29/2024	11973	1,429.71
FLORESS, HEATHER	00631	11/29/2024	11938	1,047.59
FORE, COLVIN	00549	11/29/2024	11988	367.08
FRANKENBERRY, PHILLIP C	00030	11/29/2024	11857	3,039.53
FULGENCIO, MICKAYA	00577	11/29/2024	11974	954.54
GERARD, MATTHEW L	00368	11/29/2024	11858	332.12
GILLIAM, JAMES R	00322	11/29/2024	1258	3,114.77
GILLIS, ANGELA	00192	11/29/2024	11891	1,298.53
GILLIS, AUSTIN	00413	11/29/2024	11909	650.19
GOOD, JEREMY M	00334	11/29/2024	11892	3,811.95

Employee	Employee #	Payment Date	Number	Net
HAAN, WILLIAM A	00270	11/29/2024	11859	3,964.67
HAMILTON, MITCH A	00425	11/29/2024	11989	3,025.71
HARRINGTON, DAMEN	00608	11/29/2024	11860	632.09
HAYES, WILLIAM T	00250	11/29/2024	11841	148.36
HELGREN, CURTIS	00476	11/29/2024	11893	2,685.39
HERNANDEZ, AUTUMN	00557	11/29/2024	11975	2,677.17
HERRING, ANDREW J	00594	11/29/2024	11861	2,440.77
HEUER, CASEY	00552	11/29/2024	11983	2,250.23
HOLDEN, ERIC	00569	11/29/2024	11984	1,683.13
HOWARD, CASEY	00555	11/29/2024	11963	3,176.92
HUDETZ, MICHAEL L	00422	11/29/2024	11986	1,214.68
HUERAMO, ROSE MARY	00415	11/29/2024	11847	2,014.60
HUERAMO, BIANCA	00572	11/29/2024	11862	1,727.29
HUERAMO, CRYSTAL	00615	11/29/2024	11976	1,324.51
ISLEY, TIMOTHY P	00249	11/29/2024	11921	3,074.39
JACKSON, SYDNEY L	00562	11/29/2024	11864	1,422.19
JACKSON, CANDICE	00551	11/29/2024	11863	1,859.89
JAKYMIW, JAMES M	00367	11/29/2024	11865	2,982.76
JIMENEZ, KAYLEE	00554	11/29/2024	11945	2,452.61
JOHNSON, TODD A	00069	11/29/2024	11964	3,398.87
JOHNSON, BENJAMIN C	00166	11/29/2024	11894	2,894.96
JOHNSON, JARED	00048	11/29/2024	11985	2,098.74
JUDAH, CHRISTOPHER M	00439	11/29/2024	11946	222.87
JUDD, CHAD A	00450	11/29/2024	11947	1,589.54
KALTENBACH, JOHN L	00281	11/29/2024	11866	2,724.69
KELLER, DANIEL W	00211	11/29/2024	11939	3,124.73
KEPKA, JASON	00618	11/29/2024	11910	537.34
KESSLER, SEAN	00634	11/29/2024	11965	3,727.13
KNIGHT, NOAH	00600	11/29/2024	11867	2,365.44
KNIGHT, JAMES WALKER	00585	11/29/2024	11954	2,641.66
KNIGHT, KALEB	00636	11/29/2024	11955	2,122.53
KNIGHT, MICHELLE	00174	11/29/2024	11928	1,966.09
KOVACS, RYAN	00384	11/29/2024	11868	2,271.13
LANNING, ADAM	00392	11/29/2024	11940	3,718.50
LEWIS, JOSH R	00338	11/29/2024	11895	3,908.10
LODICO, TREY	00613	11/29/2024	11896	2,967.10
LUXTON, TOD	00535	11/29/2024	11941	3,012.86
MANNING, CASSIDY C	00424	11/29/2024	11966	2,566.63
MCDERMOTT, THOMAS	00063	11/29/2024	11843	165.14
MCDERMOTT, DANIEL W	00038	11/29/2024	11842	118.08
MCGILL, MICHAEL	00462	11/29/2024	11911	671.12
MEDINE, JUSTIN	00487	11/29/2024	11948	1,901.97
MESSER, NOAH	00581	11/29/2024	11897	2,330.67
MILLER, RYAN	00540	11/29/2024	11949	2,277.50
MILOS, KRISTOFER	00512	11/29/2024	11922	2,738.33
MITCHELL, ANGELA K	00163	11/29/2024	11886	262.24
MONTERO, DAVID S	00601	11/29/2024	11898	2,724.45
MOREAU, SENADA	00408	11/29/2024	11869	1,937.69
MORRIS, MANDI R	00168	11/29/2024	11977	1,787.50
MOWRY, TROY	00324	11/29/2024	11967	4,555.17
MUELLER, JESSICA CM	00510	11/29/2024	11950	2,626.49
MULHOLLAND, JAY A	00442	11/29/2024	11968	2,818.71
MUSSELMAN, JEFFREY J	00200	11/29/2024	11951	3,345.26
NAMBO, LUISA	00273	11/29/2024	11870	2,002.40
NEUENKIRCHEN, RYAN J	00590	11/29/2024	11952	1,788.05
OLESON, KHRYSTA	00621	11/29/2024	11995	1,875.74
OLSZEWSKI, BRITTANY	00546	11/29/2024	11848	1,031.48
OLSZEWSKI, ROBIN L	00373	11/29/2024	11871	2,353.78
OWEN, TREVOR D	00399	11/29/2024	11873	3,130.25

Employee	Employee #	Payment Date	Number	Net
OWEN, ALISON	00409	11/29/2024	11872	2,037.72
PAVIA, PETER	00485	11/29/2024	11874	3,518.38
PEARSON, ROGER	00522	11/29/2024	11887	250.28
PEASE, MICHELLE J	00222	11/29/2024	11929	3,283.52
PLAZA, JONATHAN	00524	11/29/2024	11899	2,093.29
POWELL, KORTNEY	00607	11/29/2024	11912	960.75
PREWETT, ZACHARY	00327	11/29/2024	11900	6,080.54
RANGEL, DWAYNE	00455	11/29/2024	11942	3,182.81
RIVERA, ANGEL	00606	11/29/2024	11875	2,518.05
RODABAUGH, AARON C	00213	11/29/2024	11876	3,194.77
ROGDE, ANDREW C	00410	11/29/2024	11969	2,035.50
ROGERS, JESSICA E	00530	11/29/2024	11996	1,864.43
SALINAS, JAVIER	00538	11/29/2024	11901	2,683.07
SAWLSVILLE, CHRISTOPHER	00300	11/29/2024	11913	326.88
SAWLSVILLE, DAVID W	00046	11/29/2024	11902	3,643.63
SCHABACKER, BRAD J	00348	11/29/2024	11923	2,120.86
SHECK, PHILLIP D	00588	11/29/2024	11956	2,241.92
SESTER, CORY	00294	11/29/2024	11877	2,415.83
SESTER, JOSEPH R	00129	11/29/2024	11878	3,884.30
SHAW-DICKEY, KATHRYN E	00452	11/29/2024	11844	168.08
SILVA, BARTOLOME	00586	11/29/2024	11879	2,454.46
SILVA, EDGAR Q	00593	11/29/2024	11880	2,293.30
SIMMONS, NOAH	00633	11/29/2024	11914	16.21
SMART, CLIFFORD A	00127	11/29/2024	11943	2,233.86
SMITH, BETH A	00441	11/29/2024	11915	677.51
SPEARS, NICHOLAS J	00362	11/29/2024	11924	2,906.29
STARR, GEOFFREY	00495	11/29/2024	11930	2,573.17
SULLIVAN, JAMEY A	00356	11/29/2024	11970	4,420.95
SUNESON, SARA L	00252	11/29/2024	11979	1,742.82
SWANSON, CARMEN	00541	11/29/2024	11881	1,324.25
TESREAU, SAMUEL C	00276	11/29/2024	11932	3,945.11
THOMPSON, JENNIFER R	00364	11/29/2024	11850	3,600.37
TILTON, ALEC	00583	11/29/2024	11990	367.08
TIMM, NATHAN K	00414	11/29/2024	11925	2,178.28
TOLIVER, BLAKE A	00205	11/29/2024	11971	3,374.68
TURCATO, JAMES	00635	11/29/2024	11972	4,272.79
UNDERWOOD, JASON M	00217	11/29/2024	11903	5,190.93
UTECHT, MICHAEL	00493	11/29/2024	11991	585.52
VALDIVIESO, BENJAMIN	00599	11/29/2024	11845	168.08
VANKIRK, COLTON	00496	11/29/2024	11926	2,348.68
VILLALOBOS, EDDIE V	00560	11/29/2024	11927	2,270.37
WARD, CURTIS W	00331	11/29/2024	11933	2,365.86
WATERS, SHANE A	00430	11/29/2024	11957	2,126.06
WEEKS, JOYCE L	00401	11/29/2024	11935	476.26
WILLIS, JODY T	00051	11/29/2024	11904	3,129.79
WINTERTON, RYAN	00627	11/29/2024	11882	2,121.48
WITT, ADAM	00605	11/29/2024	11883	2,488.42
WITTENBERG, MATTHEW E	00282	11/29/2024	11884	2,806.48
WRIGHT, ABBY	00489	11/29/2024	11885	1,822.28
ZICK, BRITTNEY	00571	11/29/2024	11997	2,093.08
			Totals:	356,264.85



2025 Meeting Dates

City Council Regular Meetings
6:30pm, City Hall Council Chambers

- January 13, 27
- February 10, 24
- March 10, 24
- April 14, 28
- May 12, 27
- June 9, 23
- July 14, 28
- August 11, 25
- September 8, 22
- October 14, 27
- November 10, 24
- December 8, 22

Planning and Zoning Commission
6:00pm, City Hall Council Chambers

- January 6
- February 3
- March 3
- April 7
- May 5
- June 2
- July 7
- August 4
- Tuesday September 2
- October 6
- November 3
- December 1

Fire Pension Board
9:30am, Fire Department

- February 3
- May 5
- August 4
- November 3

Police Pension Board
3:00pm, City Hall Conference Center

- March 4
- June 3
- September 2
- December 2

Police & Fire Commission
3pm, City Hall Council Chambers

- March 11
- June 10
- September 9
- December 9

Golf Course Advisory Board
11am, Fairways Pro Shop

- March 24
- April 28
- Tuesday, May 27
- June 23
- July 28
- August 25
- September 22
- October 27
- November 24



2025 Holidays

January 1 – New Year’s Day

January 20 – Martin Luther King Day

April 18 – Good Friday

May 26 – Memorial Day

July 4 – Independence Day

September 1 – Labor Day

October 13 – Columbus Day

November 11 – Veteran’s Day

November 27 – Thanksgiving Day

November 28 – Day after Thanksgiving

December 24 – Christmas Eve

December 25 – Christmas Day

December 31 – New Year’s Eve

File Attachments for Item:

2. A Resolution Waiving Competitive Bidding Requirements and Approving a Proposal from Pentegra Systems to Upgrade the Tech Center AV System

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

**SUBJECT: A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENTS
AND APPROVING A PROPOSAL FROM PENTEGRA SYSTEMS TO
UPGRADE THE TECH CENTER AV SYSTEM**

Staff Contact: Pat Brust

Summary: The AV systems in the 2 meeting rooms at the Tech Center have experienced equipment failure due to the age of the hardware and lack of reinvestment during the life of the building, making the meeting rooms virtually unusable. Pentegra Systems was asked to come in and provide a quote for upgrading the systems that we have in order to make the meeting rooms operational again, as they were involved in the creation of the AV system during construction. Upgrading of the AV systems will give the City of Rochelle 2 additional meeting rooms with Technology Access, with one of the rooms providing a training room for up to 20 people. The proposal is for \$135,000, but we are looking to add a 15% contingency in case the costs run over.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
Cash	100,000	135,000
		15% contingency 20,000
		155,000

Strategic Plan Goal Application: Community and Economic Development, Staff Training, Internal Communications

Recommendation: To approve the Resolution and enter into an agreement with Pentegra Systems to upgrade the AV systems at the 2 meeting rooms in the Tech Center.



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October 23 2024

Jared Johnson
Rochelle Municipal Utilities Technology Center
910 Technology Pkwy
Rochelle, IL 61068

Dear Jared,

We sincerely appreciate the opportunity to submit this proposal for the RMU Tech Center AV System Upgrade. I am confident that the systems priced, and full installation contained herein will meet your needs. The existing systems in the Situation Room and Crisis Center are non-functioning and out of date. Our proposed modernizing updates will restore functionality and deliver superior sound and video quality in both rooms.

For conferencing, both rooms will have new beamforming microphone arrays and replacement speakers installed into the drop ceiling. New QSYS cores and amplifiers will be installed into the existing equipment racks. Inputs to the system(s) will be updated to include HDMI, USB-C, and a wireless solution to accommodate BYOD situations with additional HDMI inputs included in each rack. Table-mounted 7" touch screen controllers will be utilized in each room for system control. The existing lamp projector in the Crisis Management Room will be replaced by a laser projector and leverage the existing functional pulldown screen.

Two options are offered for new LED displays to fit within the existing wall cubby in the Situation Room:
Option 1 (recommended) – Planar 105" with 21:9 aspect ratio [best fit for wall cubby space]
Option 2 – Samsung 85" with 16:9 aspect ratio

Again, thank you for the opportunity to be part of this project and to submit this proposal. As you review this document, please feel free to contact me for clarification or to address any changes or additions. We look forward to working with you on a successful project and a timely installation.

Sincerely,

Matt Rzemyk

Sales Representative
Pentegra Systems LLC
1400 Shore Road, Naperville, IL 60563
Mobile: (631) 431-7678
Website: www.pentegrasystems.com

Doug Lanham

AV Solutions Engineer



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Scope of Work – Equipment, Materials

AV Division

List of Components

Situation Room

Qty	Manufacturer	Product	Description
2	Extron	70-1241-02	USB-C AAP Female to Male on Pigtail
2	Extron	70-616-12	Single Space AAP - Black: One HDMI Female to Female on Pigtail
4	Extron	70-090-11	Single Space AAP - Black: Blank Plate
2	Baseus	7-in-1 USB	17-in-1 USB C Docking Station
1	RCI Custom Products	PEN004-200625PB-2	1U Rack Panel with HDMI Connectivity
1	NetGear	GSM4210PX-100NAS	AV LINE M4250-8G2XF-PoE+ 220W and 2xSFP+ MANAGED SWITCH
1	QSC	CORE 110f-v2	Unified Core with 24 local audio I/O channels, 1RU.
2	QSC	I/O USB Bridge	Q-SYS PoE bridging endpoint for AV-to-USB Bridging.
1	QSC	SPA2-200	1/2 RU 2 Channel ENERGY STAR amplifier
2	QSC	NC-12x80	PTZ Network Camera. Includes PTZ-WMB1 wall mount bracket
1	QSC	TSC-70-G3	Q-SYS 7" PoE Touch Screen Controller
1	QSC	TSC-710t-G3	Table top mounting accessory for TSC-70-G3.
1	ScreenBeam	SBWD1100P	1100 Plus 4K Wireless Display Receiver with HDMI
1	Denon	DN300BRXUS	RACKMOUNT BLUETOOTH RECEIVER
1	Shure	MXA920W-S	Ceiling Array Microphone, Square, White, 24in
4	JBL Commercial	LCT 81C/T	Lay-in Full-range Ceiling Tile Speaker for suspended grid ceilings
2	Extron	60-1471-12	Twisted Pair Transmitter for USB Peripherals
2	Extron	60-1471-13	Twisted Pair Receiver for USB Peripherals
2	Extron	60-1271-12	HDMI Twisted Pair Transmitter - 230 feet (70 m)
2	Extron	60-1271-13	HDMI Twisted Pair Receiver - 230 feet (70 m)
1	Extron	60-1457-02	Four Input HDCP-Compliant Scaler
1	Pentegra	MISC	Misc. hardware, connectors, etc.
	DISPLAY OPTION 1		
1	Planar	998-3424-00	URW105 Direct-Lit LED 105" Diagonal, 21:9 Aspect Ratio
1	Planar	955-0217-00	Fixed Wall Mount for ultra large displays
	DISPLAY OPTION 2		
1	Samsung	QM85C	QMC Series - 85" LED display, 16:9 Aspect Ratio
1	CHIEF	XTM1U	Micro-Adjust Tilt Wall Mount, X-Large



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Crisis Management Room

Qty	Manufacturer	Product	Description
1	Epson	V11HA33920	EB-PU1008W 8500LM WUXGA (WHITE) PROJECTOR
1	Epson	V12H004M08	Middle Throw Lens 1 for Pro G7000 and L Series Projectors
1	CHIEF	WMA2S	WMA2S WALL MOUNT ACCY, 1 1/2 NPT LAT SHI
1	CHIEF	CMS006009	ADJ. PIPE 6" TO 9"
1	CHIEF	RPAU	UNIVERSAL RPMA
2	Extron	60-1471-12	Twisted Pair Transmitter for USB Peripherals
2	Extron	60-1471-13	Twisted Pair Receiver for USB Peripherals
2	Extron	60-1271-12	HDMI Twisted Pair Transmitter - 230 feet (70 m)
2	Extron	60-1271-13	HDMI Twisted Pair Receiver - 230 feet (70 m)
1	Extron	60-1238-81	Eight Input HDCP-Compliant Scaler
1	RCI Custom Products	Custom	1U Rack Panel with Female HDMI & Female USB-C Connectivity
1	NetGear	GSM4210PX-100NAS	AV LINE M4250-8G2XF-PoE+ 220W and 2xSFP+ MANAGED SWITCH
1	QSC	SPA2-200	1/2 RU 2 Channel ENERGY STAR amplifier
2	QSC	I/O USB Bridge	Q-SYS PoE bridging endpoint for AV-to-USB Bridging.
1	QSC	NC-12x80	PTZ Network Camera - Includes PTZ-WMB1 wall mount bracket
1	QSC	TSC-70-G3	Q-SYS 7" PoE Touch Screen Controller
1	QSC	TSC-710t-G3	Table top mounting accessory for TSC-70-G3
2	Baseus	7-in-1 USB	17-in-1 USB C Docking Station
1	ScreenBeam	SBWD1100P	1100 Plus 4K Wireless Display Receiver with HDMI
1	Denon	DN300BRXUS	RACKMOUNT BLUETOOTH RECEIVER
1	Shure	MXA920W-S	Ceiling Array Microphone, Square, White, 24in
4	JBL Commercial	LCT 81C/T	Lay-in Full-range Ceiling Tile Speaker for suspended grid ceilings
1	Pentegra	MISC	Misc. hardware, connectors, etc.



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Installation and Services to be rendered by Pentegra Systems

Situation Room

- Existing credenza equipment racks, floor input boxes, and Existing HSA 400 Hideaway Surface Access Enclosures will be utilized in new system design.
- Existing components in equipment racks, RGB inputs in floor-boxes, microphones, speakers, and projector will be removed and set aside.
- Client Option Chosen Display will be installed into wall cavity.
- New beamforming microphone and new speakers will be installed into ceiling tiles.
- PTZ cameras (2) will be installed on display wall, connected and configured.
- QSYS core, QSYS USB Bridge, Managed Switch, ScreenBeam Receiver, Bluetooth receiver, and custom HDMI input plate will be installed into existing SRSR Credenza equipment rack in cabinet space.
- Extron Single Space AAP input plates will be installed into existing HAS 400 enclosures in conference table. (1 HMDI, 1 USB-C in one box, **ONLY 1 HDMI in second table box; NO USB-C in second box**)
- Baseus Docking Stations will be installed under conference table.
- QSYS Touch-Screen Controller will be connected and mounted on table-top.
- Network cable will be run through floor boxes to equipment rack location.**

Crisis Management Room

- Existing floor equipment rack and floor input boxes will be utilized in new system design.
- Existing components in equipment racks, RGB inputs in floor-boxes, speakers, and projector will be removed and set aside.
- Laser Projector will be installed / wall-mounted onto western wall and configured to be used in conjunction with existing owner-furnished pull-down screen.
- New beamforming microphone and new speakers will be installed into ceiling tiles.
- PTZ camera will be installed on projection screen wall, connected and configured.
- QSYS core, QSYS USB Bridge, Managed Switch, ScreenBeam Receiver, Bluetooth receiver, and custom HDMI input plate will be installed into existing floor-standing rack in adjacent storage room.
- QSYS Touch-Screen Controller will be connected and mounted on table-top.
- Baseus Docking Stations will be installed under tables.
- Network cable will be run through floor boxes to equipment rack location.**

Warranty and Support

90-day remote or on-site support with break-fix and replacement on Pentegra provided and installed equipment.



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Intellectual Property Notice

This detailed design/build proposal including all equipment lists, drawings and other documents are submitted at no charge to the organization named in this Proposal pursuant to the following conditions:

This Proposal is for the organizations exclusive use in evaluating the system design presented by Pentegra Systems LLC and for evaluating the capabilities of Pentegra Systems LLC.

Pentegra Systems LLC applied significant resources with specialized knowledge and experience in preparation of this Proposal. This Proposal was created to offer consultative recommendations for your organization's unique challenges, needs and requirements. This Proposal is a product of Pentegra Systems LLC presenting consultative ideas, design, and engineering of systems based on a thorough needs analysis. As a result, the information contained in this Proposal is considered the intellectual property of Pentegra Systems LLC.

The design contents and concepts contained in this Proposal, including equipment lists, drawings and all other documents are the product of Pentegra Systems LLC and shall not be duplicated or disclosed in any manner, in whole or in part for any reason including the purpose of obtaining competing quotations. The design contents and concepts contained in this Proposal are protected by law and remain the intellectual property of Pentegra Systems LLC until acceptance of Proposal and paid deposit.

Unauthorized use of the design contents and concepts contained herein shall constitute acceptance of the following charges plus obligation to pay any and all Pentegra Systems LLC expenses incurred in the collection of these charges.

**Charge for Unauthorized Use:
15% of the Pentegra Systems Design/Build Quotation**



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QUALIFICATIONS:

Note1: Long lead times are expected for some products. ETA cannot be provided until the order is placed. Any needed expedited delivery fees will be assessed on orders. Not to exceed: \$1,000.00

Note2: Due to the cost escalations recently experienced across equipment suppliers in the technology industry and the uncertainty that exists for potential future escalations, Pentegra Systems reserves the right to adjust our CO quote pricing if future equipment cost increases and or shipping surcharges exceed 2% of the current costs used in this quote. Pentegra Systems shall provide proof of escalation through manufacturers' communications of such increases to justify the potential future increase to our pricing quoted herein.



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Integration Inclusions & Exclusions

Inclusions

The following items are INCLUDED in the project scope of work:

- All equipment, wire and accessories required for a fully functional audio and video system.
- Union labor associated with turnkey engineering, installation, programming, testing and training.
- Documentation package including as-built system CAD diagrams and Manufacturer’s Operation manuals.
- Coordination and cooperation with the construction team in regards to installing the system.
- User training on system operation.

Any additional trips, labor or materials due to failure of the other work forces to have the audiovisual system rough-in work completed as anticipated and previously confirmed, will be added to the project billing as required.

Where applicable, the owner’s architect will provide Pentegra Systems engineering department with all required architectural floor, reflected ceiling, building elevation, and section plans in AutoCAD® format at no charge to Pentegra Systems.

Exclusions

The following items are EXCLUDED from the project scope of work:

- All conduits, high voltage wiring panels, breakers, relays, boxes, receptacles, etc. Any related electrical work including but not limited to 110VAC, conduit, core drilling, raceway and boxes.
- Voice/data cabling, IE analogue phone lines, ISDN lines, network ports, etc.
- Network connectivity, routing, switching and port configuration necessary to support audiovisual equipment
- Concrete saw cutting and/or core drilling
- Fire wall, ceiling, roof and floor penetration, patching, removal or fire stopping
- Necessary sheet rock replacement, ceiling tile, T-bar replacement and/or repair
- Any and all millwork (moldings, trim, etc.). All millwork or modifications to project millwork to accommodate the AV equipment is to be provided by others, unless otherwise noted in this proposal
- Painting, patching or finishing of architectural surfaces
- Permits (unless specifically provided for elsewhere in the contract)
- HVAC and plumbing relocation
- Rough-in, bracing, framing or finish trim carpentry for installation
- Cutting, structural welding, or reinforcement of structural steel members required for support of assemblies, if required
- Owner furnished equipment or equipment by others that is integrated into the systems (as described above) is assumed to be current, industry acceptable and in good working order. If it is determined that this equipment is faulty upon installation, additional project charges may be incurred.



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Appendix A

Section 1

Price, Fees, and Taxes

- 1.1 Price Protection. This Proposal is valid for sixty days from date on Proposal. Prices are firm and protected for the initial sixty-day period. Following the sixty-day period the Proposal is void. Pentegra Systems LLC (Pentegra) may extend or resubmit the Proposal with or without changes.
- 1.2 Payment Terms. Owner shall pay to Pentegra the purchase price and shall assume responsibility for the other charges and claims set forth in the Agreement in accordance with the payment schedule set forth in the Acceptance of Proposal hereto and elsewhere in this Agreement. All invoices are due NET 30 days unless documented otherwise in the Acceptance of Proposal.
- 1.3 Past Due Accounts. Past due accounts will be charged a monthly 1.5% service fee plus administrative and collection expenses, lien fees, and legal fees and costs incurred. Accounts where invoice payments are not received at Pentegra within 45 days of invoice shall forfeit the ninety (90)day warranty will apply.
- 1.4 Taxes, Freight, and other Fees. Equipment sales tax, non-standard freight, and any required permit and bonding fees not included in the proposal price will be added to the total purchase price if applicable.
- 1.5 Title to the Deliverables. Title to the deliverables is retained by Pentegra until payment of the full Agreement sum subject to allocation of payments and release of security as required by law. The Customer agrees to keep the deliverables safe, free from other liens, and at the address of the installation.

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Section 2
Scope of Work

2.1 Scope of Work. Pentegra shall provide the equipment and materials specified, and shall perform all services to be rendered in a professional manner according to the specifications and standard practices for the total purchase price stated in the Proposal.

2.2 Implementation Schedules. The work performed under the terms of this Agreement shall be commenced as mutually agreed between the parties upon receipt of the signed Acceptance of Proposal and deposit. Any dates for completion of work are provided by Pentegra on a best-efforts basis. The dates shall be subject to extensions due to conditions beyond the control of Pentegra such as acts of nature, delays in material delivery, accessibility to the facility, and delays of work by others where such work is necessary to the completion of the project.

2.3 Customer Provided Networks. The Customer is responsible for providing the network infrastructure and configuration to support the installation and performance of the proposed systems, unless specified otherwise in the Scope of Work. If Customer requests Pentegra to perform work not specified in the Scope of Work to enable the Network, the Customer will be billed for this work performed at Pentegra's standard hourly rate unless otherwise negotiated and documented.

2.4 System Control Programming. All system control programming will be performed by Pentegra until System is turned over to the customer. Once the programming parameters are mutually agreed to by both parties, any changes requested by Customer will result in additional billable charges to Customer. If Customer without the consent of Pentegra makes programming changes to the System that later creates additional work for Pentegra, the extra work will result in additional billable charges to the Customer.

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Section 3

Proprietary Protection of Programs

3.1 Reservation of Title. This Agreement does not affect any transfer of title in the Programs, or any materials furnished or produced in connection therewith, including drawings, diagrams, specifications, input formats, source code, and user manuals. The Programs are provided, and are authorized to be installed, executed, and used only in machine-readable, object code form. Customer's rights in the Programs are expressly limited to the use of the Programs by Customer at the Installation Site in connection with the equipment and as otherwise limited by any applicable license agreement.

3.2 Restrictions on Use of Programs Generally. Neither the Programs nor any materials provided to Customer in connection with the Programs may be copied, reprinted, transcribed, or reproduced, in whole or in part, without the prior written consent of Vendor. Customer shall not in any way modify or enhance the Programs, or any materials furnished or produced in connection therewith, without the prior written consent of Vendor.

Section 4

Limitation of Liability

4.1 LIMITATION OF LIABILITY. IN NO EVENT SHALL PENTEGRA OR ITS LICENSORS(S) BE LIABLE TO CUSTOMER FOR LOST PROFITS; LOST SALES OR BUSINESS EXPENDITURES; INVESTMENTS; OR COMMITMENTS IN CONNECTION WITH ANY BUSINESS, LOSS OF ANY GOODWILL, OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THESE TERMS AND CONDITIONS OR USE OF THE DELIVERABLES, HOWEVER CAUSED, ON ANY THEORY OF LIABILITY. IN NO EVENT WILL PENTEGRA'S TOTAL CUMULATIVE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT OR USE OF THE DELIVERABLES, FROM ALL CAUSES OF ACTION OF ANY KIND, EXCEED THE AMOUNTS PAID TO PENTEGRA BY CUSTOMER FOR THE DELIVERABLES FROM WHICH THE LIABILITY DIRECTLY AROSE.



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**Section 5
Warranty**

5.1 Initial Warranty Period. Except as may be limited by Section 1.3 of these Terms and Conditions Pentegra warrants that the equipment, materials, and workmanship we provide will be free from defects for a period of ninety (90) days from the time of installation completion or first beneficial use, whichever occurs first, with the exception of CD players, cassette decks, video cassette decks, and video projectors, which have a warranty of the lesser of the manufacturer's warranty or ninety (90) day. Video projector lamps have a warranty period of 90 days. Disposable items such as batteries, lamps, and tapes are not covered under our warranty. All warranty work will be performed during normal business hours, Monday through Friday, excluding holidays.

5.2 Extended Service. After the expiration of ninety (90) days from the point of installation, Pentegra will honor the manufacturer's warranty to the full extent of the manufacturer's warranty period. All labor costs incurred in the servicing of this equipment shall be charged at our normal service rates. Quotations for extended service contracts will be provided (upon request) prior to the completion of the initial ninety (90) day warranty period.

5.3 Warranty Exclusions. Equipment, materials, cable, or workmanship not originally provided by Pentegra are not covered by our warranty. Systems and equipment damaged by abuse, accident, repair, or modification by someone other than a Pentegra technician, fire water, theft or theft attempt, vandalism, power surges, and Acts of Nature are not covered by warranty.

THE CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION
NO. _____

**A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENTS AND
APPROVING A PROPOSAL FROM PENTEGRA SYSTEMS TO UPGRADE THE TECH
CENTER AV SYSTEM**

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM McDERMOTT
BIL HAYES
KATE SHAW-DICKEY
DAN McDERMOTT
ROSAELIA ARTEAGA
BEN VALDIVIESO
City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson and Murray, LLC, City Attorneys
1301 W. 22nd Street, Ste. 500 Oak Brook, Illinois 60523

CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION NO. _____

A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENTS AND APPROVING A PROPOSAL FROM PENTEGRA SYSTEMS TO UPGRADE THE TECH CENTER AV SYSTEM

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle, Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to “pass all ordinances and make all rules and regulation proper or necessary, to carry into effect the powers granted to municipalities.” 65 ILCS 5/1-2-1; and

WHEREAS, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permit. A local ordinance may impose more rigorous or definite regulation in addition to those enacted by the state legislature so long as they do not conflict with the statute.” (*Village of Wauconda v. Hutton*, 291 Ill. App. 3d 1058, 1060 (1997)); and

WHEREAS, the City operates the Rochelle Business and Technology Park; and

WHEREAS, Pentegra Systems was involved in the installation of the Audio Visual (herein after “AV”) system when the Rochelle Technology center was built in 2012; and

WHEREAS, due to the age of the AV equipment, two of the meeting rooms at the Tech Center have experienced equipment failure and are non-operational; and

WHEREAS, the City has obtained a quote from Pentegra Systems for the upgrade of the AV system at the Technology Center, a copy of which is attached as Exhibit A; and

WHEREAS, staff is requesting approval of option one (1) of the proposal in the amount of \$132,800, as well as an additional \$19,920 or fifteen percent (15%) of the proposal cost as a contingency to cover any unanticipated expenses; and

WHEREAS, given that Pentegra Systems was involved in the original AV systems, they are most qualified to provide the City with a compatible upgrade; and

WHEREAS, the City may waive competitive bidding requirements by a two-thirds vote of the City Council pursuant to 65 ILCS 5/8-9-1 of the Illinois Municipal Code and Section 2-371 of the Rochelle Municipal Code; and

WHEREAS, it has been determined by the Corporate Authorities of the City of Rochelle

that it is in the best interest of the City and its residents to waive the competitive bidding requirements and approve option one (1) the proposal of Pentegra Systems, in the amount of \$132,800, and authorize additional contingency costs in the amount of \$19,920.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHELLE, ILLINOIS:

SECTION ONE: That the City hereby incorporates all of the recitals above into this Resolution as if fully set forth herein.

SECTION TWO: The Mayor and City Council of the City of Rochelle hereby waive the competitive bidding requirements and approve option one (1) of the proposal of Pentegra Systems in the Amount of \$132,800. Furthermore, the corporate authorities authorize contingency expenses in the amount of \$19,920 for any unexpected expenses which arise in the upgrade of the AV system at the Technology Center. The City Manager or his designee is authorized to approve the proposal of Pentegra Systems attached herein as Exhibit A, and sign any ancillary documents subject to review and revision by the City Attorney.

SECTION THREE: If any provision of this Resolution or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Resolution is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Resolution are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Resolution will govern.

SECTION FIVE: The City Clerk shall publish this Resolution in pamphlet form.

SECTION SIX: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

APPROVED THIS 9th day of December 2024.

MAYOR

ATTEST:

CITY CLERK

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATE

I, _____, City Clerk of the City of Rochelle, County of Ogle and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, “A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENTS AND APPROVING A PROPOSAL FROM PENTEGRA SYSTEMS TO UPGRADE THE TECH CENTER AV SYSTEM” which was adopted by the Mayor and City Council of the City of Rochelle on December 9, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City of Rochelle this 9th day of December 2024.

CITY CLERK

File Attachments for Item:

3. A Resolution to Amend the Personnel Policies Manual

ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING

SUBJECT: Recommendation to accept resolution approving an Amendment to the Personnel Manual (City of Rochelle Employee Handbook) and Cyber Security Updates.

Staff Contact: Jillian Condon

Summary:

The City of Rochelle “Handbook” Personnel Policies Manual had a major update in October of 2018. The Personnel Policies Manual is in constant review and revisions shall be made periodically to be consistent with all applicable laws, employment policies and current technology. Throughout 2024 the City experienced some unique situations that lead us to explore current verbiage and additional policies to best protect both the City and the employees.

The request includes updates to verbiage in Telecommuting Policy and Procedure (Chapter 1, Article K), and an update in amount of allowance of \$75 for employee use of personal cell phones for City business, (Chapter 5: Other, Article P). Telecommuting verbiage addresses advance notice and approval of the offsite location.

In addition to those updates, there are five new policy recommendations:

An Employee Property Policy, a Time Off During Workers’ Compensation Policy, a Time Off During Administrative Leave Policy, an Employee Attendance Policy, and a Policy for Contracted Employees and their access to email.

Employee property addresses responsibility should any employee’s personal property be damaged on City of Rochelle property.

Both Time Off During Workers’ Compensation and Administrative Leave policy clearly defines the past practice and expectation of the city during these designated periods of time for pay and leave balances.

Contracted Employee Email Policy defines the role, expectations, responsibilities and requirements of contracted employees that are granted access to the City’s information system to increase efficiency and production while safeguarding our assets.

The Attendance Policy addresses the expectations of employees attendance and addresses “call-off” situations.

Per City Manager and abiding by state statute, recommend accepting updates to the Cyber Security Policy and Cyber Security Incident Response Plan, of which detailed information has been kept confidential.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:

Strategic Plan Goal Application:

Dynamic planning and evaluation in City Wide Planning and Forecasting.

Recommendation:

Approve a Resolution to Amend the Personnel Manual (City of Rochelle Employee Handbook).

Supporting Documents: Policy updates attached.

THE CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION
NO. _____

A RESOLUTION TO AMEND THE PERSONNEL POLICIES MANUAL

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM McDERMOTT
BIL HAYES
KATE SHAW-DICKEY
DAN McDERMOTT
ROSAELIA ARTEAGA
BEN VALDIVIESO
City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson, and Murray Chicago, LLC, City Attorneys
1301 W. 22nd Street – Ste. 500 Oak Brook, Illinois 60523

CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION NO. _____

A RESOLUTION TO AMEND THE PERSONNEL POLICIES MANUAL

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle, Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities.” 65 ILCS 5/1-2-1; and

WHEREAS, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permits . . . A local ordinance may impose more rigorous or definite regulations in addition to those enacted by the state legislature so long as they do not conflict with the statute.” (*Village of Wauconda v. Hutton*, 291 Ill. App. 3d 1058, 1060 (1997)); and

WHEREAS, previously the City has adopted a policies and procedures manual for employees and elected officials (“Personnel Policies Manual”) setting forth the policies and procedures in current force and effect for City employees and elected officials; and

WHEREAS, by its nature, the Personnel Policies Manual, otherwise referred to as the Employee Handbook is in constant need of review and revision to be consistent with all applicable laws and best practices; and

WHEREAS, at this time Human Resources recommends that the Policies Manual be revised to update the allowance for personal cell phones and to include five new policies, the proposed updates are attached herein as Exhibit A; and

WHEREAS, it has been determined by the Corporate Authorities of the City of Rochelle that it is in the best interest of the City and its residents to update the Personnel Policies Manual as reflected in the attached Exhibit A.

NOW, THEREFORE, be it Resolved by the corporate authorities of the City of Rochelle the following:

SECTION ONE: The foregoing recitals shall be, and are hereby, incorporated into and made a part of this Resolution as if fully set forth in this Section One.

SECTION TWO: The City hereby amends the Personnel Policies Manual as reflected in the attached Exhibit A, subject to final review and revisions by the City Attorney.

SECTION THREE: All prior Ordinances, Resolutions and Personnel Policies in conflict or inconsistent herewith are hereby expressly repealed but only to the extent of such conflict or inconsistency.

SECTION FOUR: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED THIS 9th day of December, 2024.

AYES:

NAYS:

ABSENT:

APPROVED THIS 9th day of December, 2024.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A
PROPOSED CHANGES TO THE PERSONNEL MANUAL

Update to CHAPTER 1, Article K: Telecommuting Policy and Procedure Section 1:A (pg 28 of Employee Handbook)

- A. Telecommuting allows employees to work at home, on the road or in a satellite location for all or part of their workweek. **The off-site location must be pre-approved by the employees' Department Head.** Telecommuting could be in the event of an emergency such as inclement weather, a pandemic, other extenuating circumstances, or as an alternative work arrangement.

Update to CHAPTER 5, Article P: Cell Phone Policy (pg 66 of Employee Handbook)

Employee shall preserve all text messages, for business related activities, as the messages and phone records may be requested under the Illinois Freedom of Information Act (FOIA).

The monthly allowance will be set by the City Council upon a recommendation from the Finance Director and would be reviewed as directed or needed. The cell phone allowance is set at up to **\$75 per month**, to be paid through accounts payable processing.

Proposed addition to CHAPTER 5, Article U

Employee Property:

Employees are responsible for their own personal property at all times. There is no reimbursement or insurance coverage provided by the City for the loss of or damage to an employee's personal effects, including but not limited to: money, books, decorations, clothing, electronic devices or other items that are kept in offices and desks, personal vehicles, either on City property or while traveling on City business. Employees are urged to carry a homeowners or renters property insurance policy or other property insurance to cover such risk of loss.

Proposed addition to CHAPTER 5, Article V

Time Off During Workers' Compensation:

- A. Employees on workers' compensation may take a pre-approved vacation, if medically cleared, however, the time will be subtracted from their vacation balance.
- B. Any missed time associated with the initial injury and initial time off will be covered by the City and will not be deducted from the employee's vacation or sick banks. Any continued care associated with the injury will be covered according to our workers' compensation carrier's recommendation. If the work comp carrier does not cover the time, the employee will be accommodated in time off requests, however, the time will need to come from their benefit balance.

Proposed addition to CHAPTER 5, Article W

Time Off During Administrative Leave: (New Policy)

- A. If an employee takes vacation on Paid Administrative Leave and the City chooses to bring the employee back to work, the corresponding time on vacation will be deducted from the employee's vacation leave balance.

Proposed addition to Chapter 5, Article X

Email Address Policy for Contracted Employees

This policy establishes the guidelines and expectations for the use of company email addresses issued to contracted employees. It is designed to protect the company's intellectual property, maintain professionalism, uphold the City's cybersecurity and ensure compliance with legal and regulatory standards.

Issuance of Company Email Addresses

- A. Contracted employees may be granted access to a company email address for the purpose of conducting business-related activities.
- B. Email accounts will be issued for the duration of the contracted employee's engagement with the company and must be deactivated immediately upon termination of the contract or at the end of the assignment.
- C. Contracted employees given a City email shall successfully complete all cyber security trainings as outlined by the City's Cyber Security Policy.

Usage Guidelines

Contracted employees are expected to use company email addresses for business-related purposes only. Unauthorized uses include:

- A. Personal communications or use unrelated to company business.
- B. Communication that violates company policies (e.g., discrimination, harassment, or unlawful activity).
- C. Sending spam or unsolicited emails.
- D. Sharing confidential or proprietary information outside the company unless authorized.

Security and Confidentiality

- A. Contracted employees must ensure that company email accounts are protected by strong passwords and comply with the company’s password policies.
- B. Contracted employees must not share their company email passwords with anyone, including colleagues or other contractors.
- C. All email communications sent from a company email account should be considered the property of the company and subject to monitoring.
- D. Contracted employees should not use company email addresses for sending sensitive or confidential information without encryption, if applicable.

Access and Monitoring

- A. Company reserves the right to access, monitor, and review emails sent or received through the company email account to ensure compliance with policies and for security purposes.
- B. Contracted employees should have no expectation of privacy regarding emails sent from their company email account.

Termination of Access

- A. Upon completion of the contracted employee’s work or termination of the contract, access to the company email account will be revoked.
- B. Contracted employees must immediately cease using the company email address and transfer any necessary information to the relevant internal parties.
- C. Contracted employees are prohibited from forwarding emails or transferring email contents without permission.

Prohibited Activities

- A. The use of company email addresses for illegal activities or activities that violate company policies, including but not limited to harassment, fraudulent activity, or the distribution of malware, is strictly prohibited.
- B. The use of company email for personal financial gain or commercial activities unrelated to the company’s interests is prohibited.

Compliance with Laws

- A. Contracted employees must adhere to all applicable privacy laws and data protection regulations when using company email addresses.
- B. Any suspicious activity, including phishing attempts, should be reported immediately to the IT or security team.

Enforcement

- A. Violations of this policy may result in the termination of the contracted employee’s access to company resources, including email, and could lead to termination of the contract.

Proposed addition to CHAPTER 5, Article Y

Employee Attendance Policy

The City of Rochelle values the punctuality and attendance of our employees, as regular attendance ensures high-quality service for our residents.

As such, we have established the following attendance policy to ensure that all employees are aware of our expectations and to provide guidelines for managing absences and tardiness.

Policy Guidelines

The Policy does not apply to absences covered by the Family and Medical Leave Act (FMLA) or leave provided under the Americans with Disabilities Act (ADA).

1. Nonunion employees are approved to work either four ten-hour days, five eight-hour days, or four nine-hour days with one four-hour day and a thirty-minute paid lunch break on days when more than six hours is worked.

- 2. Employees are expected to arrive at the workplace on time, based on their schedule.
- 3. Tardiness is defined as being more than **10** minutes late to work without prior approval from a supervisor.
- 4. If an employee is unable to come to the workplace, they must notify their supervisor via phone call no later than **one hour** before their scheduled start time.
- 5. Any unplanned absences or tardiness will be recorded and may be grounds for disciplinary action, up to and including termination.
- 6. Planned absences, such as vacations or medical appointments, must be approved by a supervisor within 7 days prior to the requested time off.
- 7. If an employee is unable to come to work unexpectedly, this is recorded as a call off.
- 8. If an employee calls off more than six separate occurrences in a rolling calendar year, then that employee must obtain a medical note and release before returning to work for future call offs and that employee will be placed on an attendance improvement plan.
- 9. This attendance policy may be revised or updated at any time at the discretion of management.

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATE

I, Rose Huéramo, City Clerk of the City of Rochelle, County of Ogle and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, “A RESOLUTION TO AMEND THE PERSONNEL POLICIES MANUAL” which was adopted by the Mayor and City Council of the City of Rochelle on December 9, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City of Rochelle this 9th day of December, 2024.

CITY CLERK

File Attachments for Item:

4. A Resolution Amending the City Credit Card Policy

City of Rochelle

CATEGORY: FINANCE **PAGE: 1 of 4**

TITLE: CREDIT CARD AND CHARGE ACCOUNT

POLICY EFFECTIVE: 2/26/24/1/2025 **SUPERCEDES POLICY FROM:** 7/9/20182/26/24

PURPOSE:

The purpose of this policy is to provide clear procedures under which Departments will control the use of credit cards and charge accounts with merchants assigned to and utilized by City employees for non-stock materials and services. These procedures are intended to ensure the following:

1. To ensure that the procurement with credit cards and charge accounts are accomplished in accordance with the policy and procedures established by the City.
2. To enhance productivity, significantly reduce paperwork, improve internal controls, and reduce the overall cost associated with small purchases.
3. To ensure appropriate internal controls are established within each Department procuring items with credit cards and charge accounts so that they are used only for authorized purposes.
4. To ensure that the City bears no legal liability from inappropriate use of credit cards and charge accounts.

SCOPE:

This policy is applicable to all City departments who have selected employees to use credit cards. The decision of when a credit card is issued, and to whom, will be made by the Finance Director upon recommendation of the Department Head. Each department should only have a small number of credit card holders, generally limited to purchasing coordinators identified by Department Heads. The type of credit card may be switched at the request of the Department Head, upon approval of the Finance Director and authorization of the City Manager.

RESPONSIBILITY:

1. Department Heads will ensure that a copy of this policy is read and followed by the appropriate employees in their department.
2. Every employee who has been authorized to have a City credit card must read and return a signed Consent Form to the Finance Director prior to receiving the card.

3. The Finance Director will maintain a record of all credit card approvals, credit card numbers, and list of any lost/stolen/destroyed credit card information as well as the authorized list of charge account users for the various on-site charge accounts.
4. The City Manager is authorized to execute changes in credit card issuers/providers on behalf of the City. This includes the ability to cancel credit card accounts and execute the necessary applications and paperwork for the issuance of new credit cards on behalf of the City of Rochelle.
5. The Finance Office will update the list of authorized charge account users on an annual basis. Such updated list shall be sent to each business where a City charge account exists within thirty (30) days of the beginning of each fiscal year. The Finance Office will first verify list of authorized users with the respective Department Heads. The Finance Office will send the list of authorized charge users to the respective businesses where the City maintains "house" charge accounts. Said businesses, shall sign an agreement that no persons, other than those authorized by the City, shall be given access or the ability to charge goods or services to the City.
6. Any employee that violates this policy will be subject to discipline.

USE OF CREDIT CARD/CHARGE ACCOUNT:

1. All credit cards and charge accounts will only be used for City purchases.
2. The monthly limit for each credit card is \$5,000.
3. Purchases should never be mailed to an individual's home address.
4. Cash advances are strictly prohibited.
5. Where applicable, the City's tax exempt status should be applied so that no taxes are included with the purchase of services or goods. Every effort should be made to make purchases using the tax exempt status but the City acknowledges that there may be times that it is not feasible.
6. The authorized cardholder is responsible for obtaining and maintaining an original receipt for each purchase made. Original receipts must be submitted to the Finance Office with the related invoice for payment.
7. A suitable description of the merchandise purchased will be printed by the vendor or employee on the original receipt in order to sufficiently describe the item and explain its purpose.
8. The credit card/charge account will not be used for personal purchases of any kind. Use of the credit card/charge account for personal purchases or expenses with the intention of reimbursing the City is prohibited.
9. Credit cards/charge accounts will not be used to purchase alcoholic beverages at any time.
10. Credit cards/charge accounts will not be used for entertainment or in-room movies during hotel

visits while on City business.

11. Authorized cardholders and account users are expected to obtain the best prices possible.

POLICY:

1. The credit cards are for City purchases and travel-related expenditures and should be used in accordance with City policies regarding purchasing and travel. ~~Use of the City credit card must be pre-approved by the City Manager using the attached form.~~ Use of the credit card must be approved by the Department Director and the credit card purchase form completed and attached to each receipt. Department Directors do not require pre-approval for credit card use up to \$3,000 for a single purchase.
2. The credit cards can be used for purchases in an **emergency response situation** when normal payment methods are not feasible and where the use of the cards would not otherwise be allowed.
3. Each credit card has the cardholder's name embossed on it and is the responsibility of that cardholder. A Department Head may authorize the use of his or her credit card for travel-related expenses of an employee in the Department or for purchases made by authorized buyers as defined in the Purchasing policies. **However, all responsibility for that card remains with the cardholder.**
4. Purchases made with the credit cards/charge accounts must follow the *City's Guidelines for Purchasing Materials, Supplies, Equipment and Services.*
5. Misuse of the cards would constitute a serious violation of City policy.

SECURITY:

The authorized credit cardholder is responsible for the security of his/her card. Authorized account users are responsible for the security and correct usage of the charge account. The authorized credit cardholder may allow a subordinate use of his/her credit card, if the subordinate has read and signed the credit card and charge account policy agreement and is purchasing goods or services for the City on behalf of his/her supervisor. The authorized credit cardholder will take care that security features are in place when he/she or his/her subordinate is making online purchases and that online receipt/printouts are submitted with invoices.

LOST OR STOLEN CARDS:

1. Lost and stolen cards will be immediately reported to the Finance Office so they can be cancelled.
2. The Department Head will also be notified by the authorized credit cardholder.
3. Failure to promptly notify the issuing bank of the theft or loss of the credit card could make the City responsible for any fraudulent use of the card and result in loss of privileges for the authorized

credit cardholder.

- 4. After the card has been canceled, a new card may be issued to the authorized credit cardholder.

THE FINANCE DEPARTMENT WILL:

- 1. Review purchases made with the City credit card as part of the normal Accounts Payable process.
- 2. Review the approved the Employee Expense for Reimbursement Report form in the customary manner and ensure that the travel expenses charged to the credit card have been included as a prepaid item and have not been duplicated elsewhere on the form.
- 3. Ensure that reimbursements to the employee do not include travel expenses that have already been charged to the credit card.
- 4. Random audits will be conducted for credit card activity, charge account activity and receipt retention as well as statement review by the Finance Office.

Prepared by:

Chris Cardott
Finance Director

Date

I have read and understand the Credit Card and Charge Account Policy for the City of Rochelle and take personal responsibility for the safeguard and proper use of a City credit card or charge account authorization which has been assigned to me for the use in the performance of my job.

I understand that I will be held personally liable for any inappropriate charges I incur to the City credit card or charge account and payment for any inappropriate charges is hereby authorized to be withheld from my paycheck.

The undersigned individual has read, understands and agrees to adhere to the above statements.

Employee Printed Name: _____ Date: _____

Employee Signature: _____

Department Head Signature: _____

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Amending the City Credit Card and Charge Account Policy

Staff Contact: Chris Cardott, Finance Director

Summary: City of Rochelle staff periodically need the use of a credit card to make a purchase. The City pays the credit card invoice in full each month. There are eleven cards issued to management staff. The current process includes having the City Manager pre-approve use. The pre-approval form is kept with the receipt for audit purposes. Staff recommends updating the policy to include the ability of Department Heads to approve charges up to \$3,000. Any amount greater than \$3,000 would require City Manager pre-approval.

Strategic Plan Goal Application: Maintain Fiscal Stability & Balanced Budget – Short Term Routine

THE CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION
NO. _____

**A RESOLUTION AMENDING THE CITY CREDIT CARD AND CHARGE ACCOUNT
POLICY**

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM McDERMOTT
BIL HAYES
KATE SHAW-DICKEY
DAN McDERMOTT
ROSAELIA ARTEAGA
BEN VALDIVIESO
City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson, and Murray, LLC, City Attorneys
1301 W. 22nd Street – Ste. 500 Oak Brook, Illinois 60523

CITY OF ROCHELLE

Ogle County, Illinois

RESOLUTION NO. ____

A RESOLUTION AMENDING THE CITY CREDIT CARD AND CHARGE ACCOUNT POLICY

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle, Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities.” 65 ILCS 5/1-2-1; and

WHEREAS, the City has adopted a Credit Card and Charge Account Policy to provide internal controls and precautions to ensure that credit cards are only used for authorized purposes and are properly utilized to enhance productivity, reduce paperwork and reduce overall costs associated with small purchases; and

WHEREAS, it would benefit the City to allow Department Heads to make credit card purchases three-thousand dollars (\$3,000) or less; and

WHEREAS, amending the City’s Credit Card and Charge Account Policy to allow Department Heads to make credit card purchases three-thousand dollars (\$3,000) or less would save time and increase efficiency and therefore be beneficial to City; and

WHEREAS, it has been determined by the Corporate Authorities of the City of Rochelle that it is in the best interest of the City and its residents to amend the Credit Card and Charge Account Policy to allow Department Heads to make credit card purchases three-thousand dollars (\$3,000) or less as reflected in the attached Exhibit A.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHELLE, ILLINOIS:

SECTION ONE: That the City hereby incorporates all of the recitals above into this Resolution as if fully set forth herein.

SECTION TWO: The City’s Credit Card and Charge Account Policy is hereby amended to allow Department Heads to make credit card purchases three-thousand dollars (\$3,000) or less, as reflected in the attached Exhibit A.

SECTION THREE: If any provision of this Resolution or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Resolution is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Resolution are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Resolution will govern.

SECTION FIVE: The City Clerk shall publish this Resolution in pamphlet form.

SECTION SIX: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

APPROVED THIS 9th day of December 2024.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A

City of Rochelle

CATEGORY: FINANCE **PAGE: 1 of 4**

TITLE: CREDIT CARD AND CHARGE ACCOUNT

POLICY EFFECTIVE: 2/26/241/1/2025 **SUPERCEDES POLICY FROM:**
2/26/247/9/2018

PURPOSE:

The purpose of this policy is to provide clear procedures under which Departments will control the use of credit cards and charge accounts with merchants assigned to and utilized by City employees for non-stock materials and services. These procedures are intended to ensure the following:

1. To ensure that the procurement with credit cards and charge accounts are accomplished in accordance with the policy and procedures established by the City.
2. To enhance productivity, significantly reduce paperwork, improve internal controls, and reduce the overall cost associated with small purchases.
3. To ensure appropriate internal controls are established within each Department procuring items with credit cards and charge accounts so that they are used only for authorized purposes.
4. To ensure that the City bears no legal liability from inappropriate use of credit cards and charge accounts.

SCOPE:

This policy is applicable to all City departments who have selected employees to use credit cards. The decision of when a credit card is issued, and to whom, will be made by the Finance Director upon recommendation of the Department Head. Each department should only have a small number of credit card holders, generally limited to purchasing coordinators identified by Department Heads. The type of credit card may be switched at the request of the Department Head, upon approval of the Finance Director and authorization of the City Manager.

RESPONSIBILITY:

1. Department Heads will ensure that a copy of this policy is read and followed by the appropriate employees in their department.
2. Every employee who has been authorized to have a City credit card must read and return a signed Consent Form to the Finance Director prior to receiving the card.

3. The Finance Director will maintain a record of all credit card approvals, credit card numbers, and list of any lost/stolen/destroyed credit card information as well as the authorized list of charge account users for the various on-site charge accounts.
4. The City Manager is authorized to execute changes in credit card issuers/providers on behalf of the City. This includes the ability to cancel credit card accounts and execute the necessary applications and paperwork for the issuance of new credit cards on behalf of the City of Rochelle.
5. The Finance Office will update the list of authorized charge account users on an annual basis. Such updated list shall be sent to each business where a City charge account exists within thirty (30) days of the beginning of each fiscal year. The Finance Office will first verify list of authorized users with the respective Department Heads. The Finance Office will send the list of authorized charge users to the respective businesses where the City maintains "house" charge accounts. Said businesses, shall sign an agreement that no persons, other than those authorized by the City, shall be given access or the ability to charge goods or services to the City.
6. Any employee that violates this policy will be subject to discipline.

USE OF CREDIT CARD/CHARGE ACCOUNT:

1. All credit cards and charge accounts will only be used for City purchases.
2. The monthly limit for each credit card is \$5,000.
3. Purchases should never be mailed to an individual's home address.
4. Cash advances are strictly prohibited.
5. Where applicable, the City's tax exempt status should be applied so that no taxes are included with the purchase of services or goods. Every effort should be made to make purchases using the tax exempt status but the City acknowledges that there may be times that it is not feasible.
6. The authorized cardholder is responsible for obtaining and maintaining an original receipt for each purchase made. Original receipts must be submitted to the Finance Office with the related invoice for payment.
7. A suitable description of the merchandise purchased will be printed by the vendor or employee on the original receipt in order to sufficiently describe the item and explain its purpose.
8. The credit card/charge account will not be used for personal purchases of any kind. Use of the credit card/charge account for personal purchases or expenses with the intention of reimbursing the City is prohibited.
9. Credit cards/charge accounts will not be used to purchase alcoholic beverages at any time.
10. Credit cards/charge accounts will not be used for entertainment or in-room movies during hotel

visits while on City business.

- 11. Authorized cardholders and account users are expected to obtain the best prices possible.

POLICY:

- 1. The credit cards are for City purchases and travel-related expenditures and should be used in accordance with City policies regarding purchasing and travel. ~~Use of the City credit card must be pre approved by the City Manager using the attached form.~~ Use of the credit card must be approved by the Department Director and the credit card purchase form completed and attached to each receipt. Department Directors do not require pre-approval for credit card use up to \$3,000 for a single purchase.
- 2. The credit cards can be used for purchases in an **emergency response situation** when normal payment methods are not feasible and where the use of the cards would not otherwise be allowed.
- 3. Each credit card has the cardholder's name embossed on it and is the responsibility of that cardholder. A Department Head may authorize the use of his or her credit card for travel-related expenses of an employee in the Department or for purchases made by authorized buyers as defined in the Purchasing policies. **However, all responsibility for that card remains with the cardholder.**
- 4. Purchases made with the credit cards/charge accounts must follow the *City's Guidelines for Purchasing Materials, Supplies, Equipment and Services.*
- 5. Misuse of the cards would constitute a serious violation of City policy.

SECURITY:

The authorized credit cardholder is responsible for the security of his/her card. Authorized account users are responsible for the security and correct usage of the charge account. The authorized credit cardholder may allow a subordinate use of his/her credit card, if the subordinate has read and signed the credit card and charge account policy agreement and is purchasing goods or services for the City on behalf of his/her supervisor. The authorized credit cardholder will take care that security features are in place when he/she or his/her subordinate is making online purchases and that online receipt/printouts are submitted with invoices.

LOST OR STOLEN CARDS:

- 1. Lost and stolen cards will be immediately reported to the Finance Office so they can be cancelled.
- 2. The Department Head will also be notified by the authorized credit cardholder.
- 3. Failure to promptly notify the issuing bank of the theft or loss of the credit card could make the City responsible for any fraudulent use of the card and result in loss of privileges for the authorized

credit cardholder.

- 4. After the card has been canceled, a new card may be issued to the authorized credit cardholder.

THE FINANCE DEPARTMENT WILL:

- 1. Review purchases made with the City credit card as part of the normal Accounts Payable process.
- 2. Review the approved the Employee Expense for Reimbursement Report form in the customary manner and ensure that the travel expenses charged to the credit card have been included as a prepaid item and have not been duplicated elsewhere on the form.
- 3. Ensure that reimbursements to the employee do not include travel expenses that have already been charged to the credit card.
- 4. Random audits will be conducted for credit card activity, charge account activity and receipt retention as well as statement review by the Finance Office.

Prepared by:

 Chris Cardott
 Finance Director

Date

I have read and understand the Credit Card and Charge Account Policy for the City of Rochelle and take personal responsibility for the safeguard and proper use of a City credit card or charge account authorization which has been assigned to me for the use in the performance of my job.

I understand that I will be held personally liable for any inappropriate charges I incur to the City credit card or charge account and payment for any inappropriate charges is hereby authorized to be withheld from my paycheck.

The undersigned individual has read, understands and agrees to adhere to the above statements.

Employee Printed Name: _____ Date: _____

Employee Signature: _____

Department Head Signature: _____

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATE

I, Rose Huéramo, City Clerk of the City of Rochelle, County of Ogle and State of Illinois,
DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____,
“A RESOLUTION AMENDING THE CITY CREDIT CARD AND CHARGE ACCOUNT
POLICY” which was adopted by the Mayor and City Council of the City of Rochelle on December
9, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of
the City of Rochelle this 9th day of December, 2024.

CITY CLERK

File Attachments for Item:

5. An Ordinance Extending the Moratorium Limiting the Number of Class B Liquor Licenses and Issuance of any New Class B Liquor Licenses

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Ordinance Extending the Moratorium Limiting the Number of Class B Liquor Licenses and Issuance of any new Class B Liquor Licenses

Staff Contact: RoseMary Huéramo, City Clerk

Summary: The ordinance limiting the number of Class B liquor licenses and placing a moratorium on the issuance of new licenses was approved in January 2022 to address concerns over the rapid increase of video gaming machines in the City limits. This ordinance, initially set to expire on May 1, 2023, sought to control the expansion of gaming establishments tied to Class B licenses. Considering ongoing efforts to regulate and limit the number of gaming machines within the city limits, staff is recommending a two-year extension of the moratorium, with a revised expiration date of May 1, 2027. This extension will allow the City to maintain effective oversight of video gaming and continue its commitment to community well-being.

The moratorium will not impact current Class B liquor license holders, who will remain exempt from the restriction. However, should a Class B license be revoked, relinquished, or otherwise vacated, the total number of active Class B licenses within the City will remain capped at ten (10). This ensures that the growth of gaming-related establishments is effectively managed while allowing flexibility if licenses become available. It is important to note that this ordinance specifically pertains to Class B liquor licenses and does not impose any restrictions on the issuance or regulation of other types of liquor licenses, such as those for restaurants, hotels, or other venues. This approach ensures the City can continue to regulate video gaming while supporting the broader goals of balanced economic development.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
N/A		

Strategic Plan Goal Application: Small Business Development & Retention

Recommendation: Approval for the moratorium extension to control the expansion of gaming machines and maintain the current number of Class B liquor licenses.

THE CITY OF ROCHELLE
Ogle County, Illinois

ORDINANCE
NO. _____

ORDINANCE EXTENDING THE MORATORIUM ON CLASS B LIQUOR LICENSES

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM MCDERMOTT
BIL HAYES
KATE SHAW-DICKEY
DAN McDERMOTT
ROSAELIA ARTEAGA
BEN VALDIVIESO
City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson, and Murray, LLC, City Attorneys
1301 W. 22nd Street – Ste. 500 Oak Brook, Illinois 60523

CITY OF ROCHELLE
Ogle County, Illinois

ORDINANCE NO. ____

ORDINANCE EXTENDING THE MORATORIUM ON CLASS B LIQUOR LICENSES

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle, Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to "pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities." 65 ILCS 5/1-2-1; and

WHEREAS, while "non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permits ... A local ordinance may impose more rigorous or definite regulations in addition to those enacted by the state legislature so long as they do not conflict with the statute." (*Village of Wauconda v. Hutton*, 291 Ill. App. 3d 1058, 1060 (1997)); and

WHEREAS, there are currently ten (10) existing Class B liquor licenses allowed for in Chapter 6, Article I, Section 6-46 "Number Limitations" of the City's Municipal Code; and

WHEREAS, in January 2022 the City Council adopted Ordinance 22-5327 establishing a moratorium on Class B licenses until May 1, 2023; and

WHEREAS, in May of 2023 the City Council adopted Ordinance 23-5421 extending the moratorium on Class B licenses until May 1, 2025; and

WHEREAS, the Mayor and Liquor Commissioner, John Bearrows, has determined that it is in the best interest of the City and its residents to extend the moratorium until May 1, 2027, on the issuance of any new Class B liquor licenses, unless a current Class B is revoked or relinquished, and limit the number of Class B liquor licenses to ten (10) total Class B liquor licenses; and

WHEREAS, it has been determined by the Corporate Authorities of the City of Rochelle find that it is in the best interest of the City and its residents to have a moratorium until May 1, 2027, on the issuance of any new Class B liquor licenses, unless a current Class B is revoked or relinquished, and limit the number of Class B liquor licenses to ten (10) total Class B liquor licenses.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHELLE, ILLINOIS:

SECTION ONE: That the City hereby incorporates all of the recitals above into this Ordinance as if fully set forth herein.

SECTION TWO: That the Mayor and the City Council Corporate Authorities of the City of Rochelle find that it is in the best interest of the City and its residents to have a moratorium until

May 1, 2027, on the issuance of any new Class B liquor licenses, unless a current Class B is revoked or relinquished, and limit the number of Class B liquor licenses to ten (10) total Class B liquor licenses.

SECTION THREE: If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Ordinance are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Ordinance will govern.

SECTION FIVE: The City Clerk shall publish this Ordinance in pamphlet form.

SECTION SIX: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

APPROVED THIS 9th day of December 2024.

MAYOR

ATTEST:

CITY CLERK

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATE

I Rose Huéramo, City Clerk of the City of Rochelle, County of Ogle and State of Illinois,
DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No.
_____ " ORDINANCE EXTENDING THE MORATORIUM ON CLASS B LIQUOR
LICENSES " which was adopted by the Mayor and City Council of the City of Rochelle on
December 9, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of
the City of Rochelle this 9th day of December, 2024.

CITY CLERK

File Attachments for Item:

6. A Resolution Waiving Competitive Bidding and Authorizing the Trade-In of a 2009 Freightliner and the Purchase of a 2020 Kenworth T880

**ROCHELLE CITY COUNCIL
REGULAR MEETING 12/09/2024
AGENDA ITEM NO.**

SUBJECT: Resolution Waiving the Competitive Bidding Requirements and Authorizing the Trade-in of One 2009 Freightliner Classic and Authorizing the Purchase of One Used 2020 Kenworth T880 From CIT Trucks.

Staff Contact: Tim Isley

Summary: Each year the City of Rochelle spends a significant amount of money for semi-trucks to transport many different types of materials, equipment, and supplies to and from construction sites. To reduce some of this expense, the Public Works Department operates a 2009 Freightliner Classic semi-truck. This truck is used in a variety of activities including brush collection, tree and brush removal, fall leaf collection, weekly and quarterly appliance and electronic recycling programs and events. Public Works also uses this semi-truck to transport City equipment such as excavators, loaders, asphalt paver, roller, as well as, haul construction materials and supplies such as soil, rock, pipe and structures in and out of construction sites.

Throughout the year, Public Works staff have driven and inspected several different makes and models of semi-trucks to find the most efficient, reliable and cost-effective vehicle that best fits the daily requirements of the Public Works Department. After inspecting several different vehicles, vehicle costs, condition, and required options, staff concluded that a 2020 Kenworth T880 to be in the City’s best interest. This 2020 semi-tractor has 379,215 miles and comes equipped with a new 455 hp Paccar MX-13 diesel engine, (under 20,000 miles on new engine) Allison 4500 RDS automatic transmission, and a dual line wet kit.

The 2024 Solid Waste budget includes funds to purchase one used semi-truck. The cost including fees for this 2020 Kenworth T880 from CIT Trucks is \$85,473.00. CIT Trucks has offered a trade in value of \$7,000.00 for our current 2009 Freightliner Classic, reducing the total purchase cost to \$78,473.00.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
53-00-83000	\$80,000.00	\$78,473.00

Strategic Plan Goal Application: Short term routine – replacing infrastructure/assets

Recommendation: Consider approving a resolution waiving the competitive bidding requirements and authorizing the trade-in of one 2009 freightliner classic coinciding with the purchase of one used 2020 Kenworth T880 from CIT Trucks for a total purchase price of \$78,473.00.

Supporting Documents:

OFFER TO PURCHASE

Section VII, Item 6.



Date: 11/26/2024
 Deal: 24719
 Branch: 109
 Department: Used Sales
 Salesperson: Jeff Heiser

Customer: City of Rochelle
 420 N. 6th St.
 Rochelle, IL 61068

Dealer: CIT Trucks, LLC. - Rockford
 305 W. Northtown Rd.
 Suite A
 Normal, IL 61761

+SOLD UNITS(s)
 Stock Number: UT103818
 VIN: 1XKZDP0X4LJ413320
 Make: Kenworth
 Year: 2020
 Model: T880
 Price: \$84,950.00

ADDITIONAL UNIT CHARGES
 Document Fee
 Price: \$350.00

ADDITIONAL UNIT CHARGES
 Title Fee
 Price: \$165.00

ADDITIONAL UNIT CHARGES
 License Plate Fees
 Price: \$8.00

ADDITIONAL UNIT CHARGES
 After Sale Expense - Used KW Heavy Duty Pu *2009 Freightliner Truck*
 Price: (\$8,500.00)

① Steering Issue will Be Resolved
 to the Satisfaction of City of Rochelle

Unit Price: \$76,973.00
 Subtotal: \$76,973.00
 Difference: \$76,973.00
 \$0.00
 \$0.00
 \$0.00
 Net: **\$76,973.00**

Balance Due: \$76,973.00

Terms and conditions of this offer are set forth at www.citrucks.com/terms which are incorporated herein by this reference. Purchaser agrees to all terms and conditions in this agreement.

 General Manager Printed Name

Tim Isley City of Rochelle

 Purchaser Printed Name

 General Manager Signature

Tim Isley

 Purchaser Signature

THE CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION
NO. _____

**RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE
TRADE-IN OF A 2009 FREIGHTLINER AND THE PURCHASE OF A 2020
KENWORTH T880**

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM McDERMOTT
BIL HAYES
KATE SHAW-DICKEY
DAN McDERMOTT
ROSAELIA ARTEAGA
BEN VALDIVIESO

City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson, and Murray, LLC, City Attorneys
1301 W. 22nd Street – Ste. 500 Oak Brook, Illinois 60523

CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION NO. ___

**RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE
TRADE-IN OF A 2009 FREIGHTLINER AND THE PURCHASE OF A 2020
KENWORTH T880**

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle, Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities.” 65 ILCS 5/1-2-1; and

WHEREAS, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permits . . . A local ordinance may impose more rigorous or definite regulations in addition to those enacted by the state legislature so long as they do not conflict with the statute.” (*Village of Wauconda v. Hutton*, 291 Ill. App. 3d 1058, 1060 (1997)); and

WHEREAS, the City of Rochelle Public Works Department utilizes semi-trucks to transport many different types of materials, equipment, and supplies to and from construction sites; and

WHEREAS, the Public Works department is seeking to trade-in its 2009 semi-truck for a newer, more reliable and cost-effective semi-truck; and

WHEREAS, Public Works has determined that its 2009 Freightliner Classic is no longer reliable; and

WHEREAS, CIT Trucks has offered to purchase the City’s 2009 Freightliner Classic for \$8,500 (see attached Exhibit A); and

WHEREAS, the City is interested in purchasing CIT Truck’s 2020 Kenworth T880 which has 379,215 miles, a new 455 hp Paccar MX-13 diesel engine, Allison 4500 RDS automatic transmission, and a dual line wet kit, for \$85,473.00; and

WHEREAS, the City may waive competitive bidding requirements by a two-thirds vote of the City Council pursuant to 65 ILCS 5/8-9-1 of the Illinois Municipal Code and Section 2-371 of the Rochelle Municipal Code; and

WHEREAS, it has been determined by the Corporate Authorities of the City of Rochelle that it is in the best interest of the City and its residents to waive competitive bidding and approve the purchase of a used 2020 Kenworth T880 in the amount of \$85,473.00 and authorize the trade-in of a 2009 Freightliner Classic semi-truck for \$8,500 with CIT Trucks for a total cost of \$76,973.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHELLE, ILLINOIS:

SECTION ONE: That the City hereby incorporates all of the recitals above into this Resolution as if fully set forth herein.

SECTION TWO: The Mayor and City Council of the City of Rochelle hereby waive competitive bidding and approve the purchase of one 2020 Kenworth T880 in the amount of \$85,473.00 and authorize the trade in of 2009 Freightliner Classic semi-truck for \$8,500 from CIT Trucks for a total cost of \$76,973. The City Manager is hereby authorized to execute a purchase order consistent with the terms of this Resolution, subject to review and revision as to form by the City Attorney.

SECTION THREE: If any provision of this Resolution or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this resolution that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Resolution is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Resolution are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Resolution will govern.

SECTION FIVE: The City Clerk shall publish this Resolution in pamphlet form.

SECTION SIX: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED THIS 9th day of December 2024.

AYES:

NAYS:

ABSENT:

APPROVED THIS 9th day of December 2024.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A

OFFER TO PURCHASE



Date: 11/26/2024
Deal: 24719
Branch: 109
Department: Used Sales
Salesperson: Jeff Heiser

Customer: City of Rochelle
420 N. 6th St.
Rochelle, IL 61068
Dealer: CIT Trucks, LLC. - Rockford
305 W. Northtown Rd.
Suite A
Normal, IL 61761

+SOLD UNITS(s)
Stock Number: UT103818 Price: \$84,950.00
VIN: 1XKZDP0X4LJ413320 Year: 2020
Make: Kenworth Model: T880

ADDITIONAL UNIT CHARGES
Document Fee Price: \$350.00

ADDITIONAL UNIT CHARGES
Title Fee Price: \$165.00

ADDITIONAL UNIT CHARGES
License Plate Fees Price: \$8.00

ADDITIONAL UNIT CHARGES
After Sale Expense - Used KW Heavy Duty Pu *2009 Freightliner Truck* ~~Price:~~ (\$8,500.00)
Unit Price: \$76,973.00

① Steering Issue will be resolved to the satisfaction of City of Rochelle

Subtotal: \$76,973.00
Difference: \$76,973.00
\$0.00
\$0.00
\$0.00

Net: **\$76,973.00**

Balance Due: \$76,973.00

Terms and conditions of this offer are set forth at www.citrucks.com/terms which are incorporated herein by this reference. Purchaser agrees to all terms and conditions in this agreement.

General Manager Printed Name

Tim Isley City of Rochelle

Purchaser Printed Name

General Manager Signature

Tim Isley

Purchaser Signature

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATE

I, Rose Hueramo, City Clerk of the City of Rochelle, County of Ogle and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____ “RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE TRADE-IN OF A 2009 FREIGHTLINER AND THE PURCHASE OF A 2020 KENWORTH T880” which was adopted by the Mayor and City Council of the City of Rochelle on December 9th, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City of Rochelle this 9th day of December 2024.

CITY CLERK

File Attachments for Item:

7. A Resolution Authorizing a Change Order for the Power Plant Feeder Exit Design by BHMG Engineering

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Amending a Resolution Authorizing The Retention of BHMG Engineers, Inc. To Design The Power Plant Feeder Exits

Staff Contact: Blake Toliver Superintendent of Electric Operations

Summary: The City would like to engage BHMG Engineers, Inc to provide engineering services to design, assist in procurement, and provide construction administration for the diesel plant feeder exit replacement. This is the 2nd Phase of the diesel plant upgrades. The first phase was complete earlier this year.

12-9-24 BHMG submitted a price change request due to extra work involved in rerouting the feeder exits from the generation plant. The total change is \$ 31,100.00

BHMG is a trusted partner and has the knowledge and expertise to complete the desired work.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
Electric Bonds	18,000,000	\$ 117,900.00

Strategic Plan Goal Application: Infrastructure Effectiveness and Improvement

Recommendation: Approve the Amended Resolution Authorizing The Retention of BHMG Engineers, Inc. To Design The Power Plant Feeder Exits



9735 Landmark Parkway Drive
Suite 110A
St. Louis, MO 63127

Mr. Blake Toliver
Superintendent of Electric Operations and Generation

October 15, 2024

E: btoliver@rmu.net

P: (815) 561-2034

Ref: Power Plant Feeder Exit Upgrades PCR #1

Dear Mr. Blake Toliver,

This project change request captures additional design effort outside of the original project scope for the Power Plant Feeder Exit Upgrades project. Additional effort breakdown is captured below:


- **Design Changes**
 - Riser poles location changes, removal of all north-south overhead, added junction cabinet to the north UG line, change out of fused junction cabinet to switchgear
- **Line Design to RR Museum & RR Permitting**
 - Added effort to design, BOM, and drawings for RR museum line
 - Manage and coordinate submittal and payment for RR permitting
- **Grant Support Work**
 - Effort to support grant submittal and inefficiencies from halting project

Table 1 breaks down the current and revised project NTE contract amounts. BHMGE appreciates this opportunity to provide Rochelle with these services. Should any questions arise, please contact me at your convenience.

Table 1: Current and Revised Project NTE Contracted Amounts

BHMGE Cost Proposals:	Amount:
Initial Proposal	\$ 86,800.00
PCR #1	\$ 31,100.00
Project Total NTE Amount	\$ 117,900.00

Sincerely,


Chris Couch
Assistant Project Manager

bhmg.com
636.296.8600



Blake Toliver

April 14, 2023

Superintendent of Electric Operations / RMU

E: btoliver@rmu.net

P: 815.561.2034

Ref: Cost Proposal for Power Plant Feeder Exits Design

Dear Blake,

Thank you again for coming to BHMGM for a proposal on the engineering and design work on the Power Plant Feeder Exits. The project scope is detailed in Appendix A and includes design considerations, submittal requirements, project contacts, roles/responsibilities, and clarifications.

BHMGM will provide engineering and design services to support all work required by the project, as stated in the provided scoping document. See 'Table 1' below for proposed project costs:

Table 1: Consultant Design Cost Proposal

Description	Hours	Cost
Survey	-	\$ 0.00
Preliminary Design	72	\$ 13,014.00
IFR / IFP	169	\$ 30,366.00
IFB	96	\$ 17,352.00
IFC	77	\$ 13,882.00
Construction Support and Project Closeout	67	\$ 12,146.00
Project NTE Total	482	\$ 86,800.00

The following appendices are included for additional information:

- Appendix A: Detailed Project Scope

BHMGM appreciates this opportunity to provide RMU with these services. Should any questions arise, please contact me at your convenience.

Sincerely,

Jason F. Jackson, P.E.
Consulting Department Manager



Appendix A – Scope Document

Power plant feeder exits
Rochelle Municipal Utilities

Rev. 00
April 14, 2023

A. GENERAL DESCRIPTION

The Rochelle Municipal Utilities has elected to proceed with the design and installation of replacement new feeder exit routing for three of the existing 5kV feeder from the power plant. These new routings will exit the building to the west underground to a vault, then extend underground to the north and south to risers on the other side of the RR tracks.

B. DETAILED WORK DESCRIPTION

- a. Protective Relay Design:
i. None
b. Civil Design:
i. If a civil/structural firm is required to complete foundation design or other unspecified work, BHM will select a civil/structural firm to complete the required civil/structural work at an additional cost.
c. Line Design:
i. Design of three 5kV UG feeder exits from the existing metal clad switchgear in the power plant to risers on the existing OH feeders.
1. Feeder #6 – extend from breaker to north of RR tracks
2. Feeder #7 – extend from breaker to north of RR tracks
3. Feeder #8 – extend from breaker to south of RR tracks
ii. Design cable tray routing inside basement of plant to exit west of basement to street.
iii. Design a cable junction vault west of plant.
iv. Design directional boring to north and south under RR tracks
v. Design Risers for the three (3) feeder exits.
vi. Design removal drawings for the existing OH items
vii. Design/Coordinate two (2) RR crossing permits

C. Assumptions/Clarifications

- a. Project will utilize existing ROW and easements etc.
b. Design will utilize RUS and RMU framing and standards and be NESC compliant
c. Structures will be directly embedded standard class wood poles with guying when necessary
i. Steel/composite/other pole specifications will not be needed.
ii. Drilled pier foundation design will not be required
d. Conductor Type – 477 ACSR “Hawk”, underground conductor to 500kcmil copper, 15kV
e. Where new conductor is being terminated on existing poles, it is assumed that the existing poles will be adequate for the new installation and not require replacement
f. No technical specifications are anticipated for this project
g. Attendance at City Council meetings will not be required
h. It is assumed FAA filings for new structures will not required determinations



Appendix A – Scope Document

Power plant feeder exits
Rochelle Municipal Utilities

Rev. 00
April 14, 2023

D. ROLES AND RESPONSIBILITIES

- a. Rochelle Responsibilities:
 - i. All detailed engineering reviews to include but not limited to:
 - 1. 30% design package
 - 2. IFR design package
 - 3. Bill of materials
 - 4. IFB drawing package
 - 5. IFC drawing package
 - 6. Construction specifications
- b. BHMG Engineers Responsibilities:
 - i. Project Management
 - 1. Prepare Project Scope Document.
 - 2. Develop and Maintain Project Schedule.
 - 3. Prepare cost estimate (material and labor)
 - 4. Attend pre-bid meeting
 - 5. Review and recommend preferred bidder
 - 6. Contract document preparation
 - 7. Pre-construction meeting
 - 8. Provide construction supervision support
 - ii. Engineering/Design
 - 1. Prepare design criteria
 - 2. Perform necessary survey work
 - 3. Prepare IFR review package
 - 4. Prepare IFB drawing package
 - 5. Prepare IFC drawing package
 - 6. Provide onsite visits to resolve technical issues
 - a. Two (2) visits w/ two (2) personnel
 - 7. Verification of punch list items
 - 8. Prepare and submit final as-built drawings
 - 9. Road crossing permit assistance
 - iii. Material Procurement
 - 1. Assist in receiving competitive material quotes from approved vendors
 - iv. Construction Support
 - 1. Construction staking including new pole locations and bisector offset(s) when necessary.
 - 2. Provide onsite visits to support construction
 - a. Two (2) visits w/ two (2) personnel



Appendix A – Scope Document

Power plant feeder exits
Rochelle Municipal Utilities

Rev. 00
April 14, 2023

- E. **CRITICAL DATES** – These are tentative dates and are subject to change.
 - a. Issued for Bid Drawing Package
 - i. 14 weeks after receipt of order
 - b. In-Service Date:
 - i. TBD

- F. **WORK ORDER(S)**
 - a. n/a

- G. **BHMGM JOB NUMBER**
 - a. 3202

- H. **PROJECT TEAM**
 - a. Oglesby Engineering Contact Details:
 - i. Primary Contact: Blake Toliver – Superintendent of Electric Operations
 - 1. Office: (815) 561-2034
 - 2. Cell:
 - 3. Email: btoliver@rmu.net
 - ii. Any questions, comments or concerns related to S/S should be addressed to the above-named individual.
 - b. BHMGM Contact Details
 - i. See Contact Information in Appendix B of Proposal

THE CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION
NO. _____

**RESOLUTION AUTHORIZING A CHANGE ORDER FOR THE POWER PLANT
FEEDER EXIT DESIGN BY BHMG ENGINEERING**

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM MCDERMOTT
BIL HAYES
DAN MCDERMOTT
KATE SHAW-DICKEY
ROSAELIA ARTEAGA
BEN VALDIVIESO

City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson and Murray, LLC, City Attorneys
1301 W. 22nd Street, Ste. 500 Oak Brook, Illinois 60523

RESOLUTION AUTHORIZING A CHANGE ORDER FOR THE POWER PLANT FEEDER EXIT DESIGN BY BHMG ENGINEERING

RESOLUTION NO. _____

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle (“City”), Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities.” 65 ILCS 5/1-2-1; and

WHEREAS, the City of Rochelle (“City”) operates an electric utility through the Rochelle Municipal Utilities (“RMU”), one of its departments; and

WHEREAS, on July 10, 2023, the City approved R23-87, authorizing an engineering design agreement with BHMG Engineers, Inc. in the amount of \$86,800 for design of the Power Plant Feeder Exits; and

WHEREAS, RMU has since requested additional design services as well as made changes to the project including line design to the Railroad Museum and additional assistance with grant submissions; and

WHEREAS, as a result of this additional work, BHMG has submitted a change order in the amount of \$31,100 (see attached Exhibit A), for a new total cost in the amount of \$117,900; and

WHEREAS, the additional design and assistance by BHMG for RMU is necessary to continue with Phase 2 of the Power Plant Feeder Exit upgrades; and

WHEREAS, it has been determined by the Corporate Authorities of the City of Rochelle that it is in the best interest of the City and its residents to accept and approve the change order from BHMG Engineering, Inc. for the additional professional engineering design services for the power plant feeder exits in the amount of \$31,100.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCHELLE, ILLINOIS as follows:

SECTION ONE: The foregoing Recitals are not mere preparatory language, but are hereby incorporated in this Section 1 as if said Recitals were fully set forth.

SECTION TWO: The change order from BHMG Engineers, Inc., (attached herein as Exhibit A) for professional engineering services for the design of the replacement feeder exit routing is hereby approved for total engineering design costs in the amount of \$117,900. Furthermore, the City Manager or his designee is authorized to execute any documents necessary to carry out the intent of this Resolution, subject to review and revision by the City Attorney.

SECTION THREE: If any provision of this Resolution or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Resolution is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Resolution are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Resolution will govern.

SECTION FIVE: The City Clerk shall publish this Resolution in pamphlet form.

SECTION SIX: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED THIS 9th day of December 2024.

AYES:

NAYS:

ABSENT:

APPROVED THIS 9th day of December 2024.

MAYOR

ATTEST:

CITY CLERK

Exhibit A



BHMg Engineers, Inc.
9735 Landmark Parkway Drive
Suite 110A
St. Louis, MO 63127

Mr. Blake Toliver
Superintendent of Electric Operations and Generation

October 15, 2024

E: btoliver@rmu.net

P: (815) 561-2034

Ref: Power Plant Feeder Exit Upgrades PCR #1

Dear Mr. Blake Toliver,

This project change request captures additional design effort outside of the original project scope for the Power Plant Feeder Exit Upgrades project. Additional effort breakdown is captured below:

- **Design Changes**
 - Riser poles location changes, removal of all north-south overhead, added junction cabinet to the north UG line, change out of fused junction cabinet to switchgear
- **Line Design to RR Museum & RR Permitting**
 - Added effort to design, BOM, and drawings for RR museum line
 - Manage and coordinate submittal and payment for RR permitting
- **Grant Support Work**
 - Effort to support grant submittal and inefficiencies from halting project

Table 1 breaks down the current and revised project NTE contract amounts. BHMg appreciates this opportunity to provide Rochelle with these services. Should any questions arise, please contact me at your convenience.

Table 1: Current and Revised Project NTE Contracted Amounts

BHMg Cost Proposals:	Amount:
Initial Proposal	\$ 86,800.00
PCR #1	\$ 31,100.00
Project Total NTE Amount	\$ 117,900.00

Sincerely,


Chris Couch
Assistant Project Manager

bhmg.com
636.296.8600

Empowering teams that develop successful relationships for the future.

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATE

I, Rose Hueramo, City Clerk of the City of Rochelle, County of Ogle and State of Illinois,
DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____,
“RESOLUTION AUTHORIZING A CHANGE ORDER FOR THE POWER PLANT FEEDER
EXIT DESIGN BY BHMGE ENGINEERING” which was adopted by the Mayor and City
Council of the City of Rochelle on December 9, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of
the City of Rochelle this 9th day of December 2024.

CITY CLERK

File Attachments for Item:

8. A Resolution Waiving Competitive Bidding Requirements And Authorizing The Purchase Of Hylite Poles And Fixtures From Wesco Distribution

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: An Ordinance Waiving Competitive Bidding Requirements And Authorizing The Purchase Of Hylite Poles And Fixtures From Wesco Distribution

Staff Contact: Blake Toliver Superintendent of Electric Operations

Summary: Rochelle little league approached RMU and asked if we could assist in a lighting upgrade for the softball field. The total cost of the lights and poles is: \$46,865.00. The City, Park District and Little League will each be responsible for \$15,621.67. The Little League delivered an \$8,000 check as the down payment on their portion.

The City will invoice the Park District in early 2025 for their full \$15,621.67 payment and the Little League in early 2026 for the remaining \$7,621.67. Throughout 2025, the Little League will fundraise and submit grant applications to cover the remaining portion.

The lights will be installed in the spring of 2025, before the end of April start of the Little League season. It will take approximately two weeks to install and volunteers may be helpful in the process. The lights will be charged to the street lighting line item of the electric budget following Council approval in early December. The lights will be ordered before the end of 2024 to avoid a 10% price increase.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
Electric Funds	\$100,000	\$46,865.00

Strategic Plan Goal Application: Community Inclusivity & Engagement

Recommendation: Approve an Ordinance Waiving Competitive Bidding Requirements And Authorizing The Purchase Of Hylite Poles And Fixtures From Wesco Distribution in the amount of \$78,900



WOODRIDGE, IL (7628)
2401 INTERNATIONALE PKWY WOODRIDGE, IL 60517

Quote

Section VII, Item 8. **71**

Job Name: Rochelle Sports Lighting

Quote Date: May 09, 2024

Expires: Jun 08, 2024

To: Rochelle Municipal Utilities
Attn: Blake Toliver
Ph: 815-561-2034
Email: btoliver@rmu.net

From: Christine Rodriguez
Ph:
Email: CRodriguez@wescodist.com

SUPPLIER LINE #	QTY	TYPE	MFR	PART NUMBER	UNIT PRICE	U/M	EXT. PRICE
	16		HyLite LED, LLC	HL-APF-500WD-50K-N4-(277V/480V) NEED VOLTAGE	\$1,181.25	EACH	\$18,900.00
	4		HyLite LED, LLC	50' HEIGHT-4 PCS APF-500W/EA	\$6,991.25	EACH	\$27,965.00

STRUCTURES ARE DESIGNED TO AASHTO AASHTO 2009-2013 FINISH SYSTEM: GALVANIZED (GV) BASE COAT: HOT-DIP GALVANIZED TO ASTM A123 SPEC: F-1 ANCHOR BOLTS ARE INCLUDED. 1.50" SET OF 4 BOLT CIRCLE: \$25.00

GRAND TOTAL

\$46,865.00

Pricing & Estimated Ship Dates (ESD) and Lead Times provided for all manufacturers are subject to change without notice.

Prices do not include sales tax

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE WESCO TERMS AND CONDITIONS OF SALE PUBLISHED AT WWW.WESCO.COM/TERMSOFSALE ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

WESCO MAY CHARGE YOU STORAGE AND TRANSPORTATION FEES IF YOU DO NOT TAKE POSSESSION OR ACCEPT DELIVERY OF THE ABOVE PRODUCTS WITHIN NINETY (90) DAYS OR AGREED UPON TIME FROM SUCH PRODUCTS BEING AVAILABLE FOR DELIVERY OR PICK-UP.

Christine Rodriguez
Wesco Distribution, Inc.

THE CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION
NO. _____

**A RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE
PURCHASE OF HYLITE POLES AND FIXTURES FROM WESCO DISTRIBUTION**

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM McDERMOTT
BIL HAYES
KATE SHAW-DICKEY
DAN McDERMOTT
ROSAELIA ARTEAGA
BEN VALDIVIESO
City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson and Murray, LLC, City Attorneys
1301 W. 22nd Street, Ste. 500 Oak Brook, Illinois 60523

CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION NO. _____

A RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE PURCHASE OF HYLITE POLES AND FIXTURES FROM WESCO DISTRIBUTION

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle, Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to “pass all ordinances and make all rules and regulation proper or necessary, to carry into effect the powers granted to municipalities.” 65 ILCS 5/1-2-1; and

WHEREAS, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permit. A local ordinance may impose more rigorous or definite regulation in addition to those enacted by the state legislature so long as they do not conflict with the statute.” (*Village of Wauconda v. Hutton*, 291 Ill. App. 3d 1058, 1060 (1997)); and

WHEREAS, the Rochelle little league approached Rochelle Municipal Utilities (RMU) to assist in a lighting upgrade for the softball field; and

WHEREAS, the total cost of the light fixtures and poles is \$46,865.00; and

WHEREAS, the proposed agreement is that the City, Park District and Rochelle Little League will each be responsible for \$15,621.67; and

WHEREAS, the Rochelle Little League delivered an \$8,000 check as the down payment on their portion, and will fundraise and submit grant applications to reimburse the City for the remainder of its portion of the lights, and

WHEREAS, the City will invoice the Park District in early 2025 for their full contribution of \$15,621.67; and

WHEREAS, the City will invoice the Little League in early 2026 for the remaining \$7,621.67; and

WHEREAS, Wesco has provided a quote (see attached Exhibit A) for the little league poles and light fixtures; and

WHEREAS, the City may waive competitive bidding requirements by a two-thirds vote of the City Council pursuant to 65 ILCS 5/8-9-1 of the Illinois Municipal Code and Section 2-371 of the Rochelle Municipal Code; and

WHEREAS, it has been determined by the Corporate Authorities of the City of Rochelle that it is in the best interest of the City and its residents to waive the competitive bidding requirements and approve the purchase of lighting fixtures and poles from Wesco in the amount of is \$46,865.00 for the Rochelle Little League softball field.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHELLE, ILLINOIS:

SECTION ONE: That the City hereby incorporates all of the recitals above into this Resolution as if fully set forth herein.

SECTION TWO: The Mayor and City Council of the City of Rochelle hereby waive the competitive bidding requirements and approve the purchase of lighting and poles from Wesco, in the amount of is \$46,865.00 for the Rochelle Little League softball field. Furthermore, the City Attorney shall prepare a cost sharing agreement for execution between the City, the Park District and the Rochelle Little League. The City Manager is authorized to execute any documents necessary to carry out the intent of this Resolution, subject to review and revision by the City attorney.

SECTION THREE: If any provision of this Resolution or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Resolution is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Resolution are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Resolution will govern.

SECTION FIVE: The City Clerk shall publish this Resolution in pamphlet form.

SECTION SIX: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

APPROVED THIS 9th day of December 2024.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A



WOODRIDGE, IL (7628)
2401 INTERNATIONALE PKWY WOODRIDGE, IL 60517

Quote
WES-050924-671

Job Name: Rochelle Sports Lighting

Quote Date: May 09, 2024

Expires: Jun 08, 2024

To: Rochelle Municipal Utilities
Attn: Blake Toliver
Ph: 815-561-2034
Email: btoliver@rmu.net

From: Christine Rodriguez
Ph:
Email: CRodriguez@wescodist.com

SUPPLIER LINE #	QTY	TYPE	MFR	PART NUMBER	UNIT PRICE	U/M	EXT. PRICE
	16		HyLite LED, LLC	HL-APF-500WD-50K-N4-(277V/480V) NEED VOLTAGE	\$1,181.25	EACH	\$18,900.00
	4		HyLite LED, LLC	50' HEIGHT-4 PCS APF-500W/EA	\$6,991.25	EACH	\$27,965.00

STRUCTURES ARE DESIGNED TO AASHTO AASHTO 2009-2013 FINISH SYSTEM: GALVANIZED (GV) BASE COAT: HOT-DIP GALVANIZED TO ASTM A123 SPEC: F-1 ANCHOR BOLTS ARE INCLUDED. 1.50" SET OF 4 BOLT CIRCLE: \$25.00

GRAND TOTAL **\$46,865.00**

Pricing & Estimated Ship Dates (ESD) and Lead Times provided for all manufacturers are subject to change without notice.

Prices do not include sales tax

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE WESCO TERMS AND CONDITIONS OF SALE PUBLISHED AT WWW.WESCO.COM/TERMSOFSALE ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

WESCO MAY CHARGE YOU STORAGE AND TRANSPORTATION FEES IF YOU DO NOT TAKE POSSESSION OR ACCEPT DELIVERY OF THE ABOVE PRODUCTS WITHIN NINETY (90) DAYS OR AGREED UPON TIME FROM SUCH PRODUCTS BEING AVAILABLE FOR DELIVERY OR PICK-UP.

Christine Rodriguez
Wesco Distribution, Inc.

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATE

I, _____, City Clerk of the City of Rochelle, County of Ogle and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, “A RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE PURCHASE OF HYLITE POLES AND FIXTURES FROM WESCO DISTRIBUTION” which was adopted by the Mayor and City Council of the City of Rochelle on December 9, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City of Rochelle this 9th day of December 2024.

CITY CLERK

File Attachments for Item:

9. A Resolution Accepting the Bid Proposal from Utility Dynamics in the Amount of \$435,800 for the Flagg Road and 20th Street Utility Improvements

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: A Resolution accepting the proposal from Utility Dynamics Corporation for the Flagg Rd and 20th St Utility relocation Project.

Staff Contact: Blake Toliver, Superintendent of Electric Operations

Summary:

Proposals for the rebid of the Flagg Road & 20 Street Utility Improvement Project were opened at City Hall at 10:00 A.M. on Thursday November 21, 2024. One (1) proposal was received. No addenda were issued prior to the bid opening. The proposal was opened, reviewed for completeness, and the total amount read aloud. A tabulation of bids was later completed and verified in our office. A copy of the bid tabulation is attached for your review. Our engineer’s estimate of cost was \$602,990.00. The bid of \$435,800.00 was \$167,190.00 and 27.7% under our estimate. Because this bid is competitive with the original project bids, we recommend the acceptance of the proposal submitted by Utility Dynamics Corporation for \$435,800.00. We are asking to include a 15% contingency to allow for the city manager to approve extra work they may be discovered while completing this project.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
Electric Funds	\$11,900,000	\$501,170

Strategic Plan Goal Application:

Infrastructure Effectiveness & Improvement

Recommendation:

To approve the Resolution accepting the proposal from Utility Dynamics Corporation for the Flagg Rd and 20th St Utility relocation Project.



November 21, 2024

City of Rochelle
420 N. 6th Street
Rochelle, IL 61068

Attn: Sam Tesreau, P.E.
City Engineer

Re: **Flagg Road & 20th Street
Utility Improvements Rebid
WHA No. 1132D24**

Dear Mr. Tesreau:

Proposals for the rebid of the Flagg Road & 20th Street Utility Improvement Project were opened at City Hall at 10:00 A.M. on Thursday November 21, 2024. One (1) proposal was received.

No addenda were issued prior to the bid opening. The proposal was opened, reviewed for completeness, and the total amount read aloud. A tabulation of bids was later completed and verified in our office. A copy of the bid tabulation is attached for your review. Our engineer's estimate of cost was \$602,990.00. The bid of \$435,800.00 was \$167,190.00 and 27.7% under our estimate.

The proposal is also under the 2nd lowest bidder (low bidder withdrew their proposal) from the original project bid opening on May 30, 2024. A copy of the original bid tabulation is attached for reference.

Because this bid is competitive with the original project bids, we recommend the acceptance of the proposal submitted by Utility Dynamics Corporation for \$435,800.00

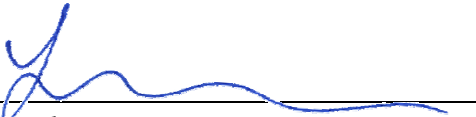
City of Rochelle
Sam Tesreau, City Engineer
November 21, 2024
Page 2 of 2

for presentation to your City Council. We will prepare the contract documents to be executed upon notification of award of this contract.

Thank you and please let me know if you have any questions.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY 
Luke G. Nelson, P.E.

LGN
Enclosures
cc: WHA 1132D24 file

THE CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION
NO. _____

**A RESOLUTION ACCEPTING THE BID PROPOSAL FROM UTILITY DYNAMICS
CORP. IN THE AMOUNT OF \$435,800 FOR THE FLAGG ROAD AND 20TH STREET
UTILITY IMPROVEMENTS**

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM McDERMOTT
BIL HAYES
KATE SHAW-DICKEY
DAN McDERMOTT
ROSAELIA ARTEAGA
BEN VALDIVIESO

City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson and Murray, LLC, City Attorneys
1301 W. 22nd Street, Ste. 500 Oak Brook, Illinois 60523

CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE BID PROPOSAL FROM UTILITY DYNAMICS CORP. IN THE AMOUNT OF \$435,800 FOR THE FLAGG ROAD AND 20TH STREET UTILITY IMPROVEMENTS

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle, Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities.” 65 ILCS 5/1-2-1; and

WHEREAS, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permits . . . A local ordinance may impose more rigorous or definite regulations in addition to those enacted by the state legislature so long as they do not conflict with the statute.” (*Village of Wauconda v. Hutton*, 291 Ill. App. 3d 1058, 1060 (1997)); and

WHEREAS, in 2023 Ogle County and the City of Rochelle entered into an intergovernmental agreement to begin engineering design for reconstruction of Flagg Road and 20th Street greater intersection improvements; and

WHEREAS, during the design phase it was determined that it was necessary for utilities to be relocated, including RMU overhead electric and fiber utilities installed over 17 years ago; and

WHEREAS, Willett Hoffman and Associates, consulting engineers began separate utility relocation plans for RMU Electric Operations in March 2024; and

WHEREAS, the utility relocation improvement project was originally let out to bid in the spring, but all bids were rejected after the lowest bidder withdrew their bid as a result of mathematical errors; and

WHEREAS, the project was advertised in the Rochelle Newsleader on November 6th and 10th and bids were publicly opened and read aloud on November 21, 2024; and

WHEREAS, the City received one bid from Utility Dynamics Corporation in the amount of \$435,800 (a copy of the bid proposal is attached herein as Exhibit A); and

WHEREAS, the bid was reviewed by Willett, Hofmann and Associates for completeness, and is below their engineers estimate of \$602,990; and

WHEREAS, the Mayor and City Council have found that it is in the best interest of the City to accept the bid proposal from Utility Dynamics Corporation in the amount of \$435,800 for the Flagg Road and 20th Street utility improvements.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHELLE, ILLINOIS:

SECTION ONE: That the City hereby incorporates all of the recitals above into this Resolution as if fully set forth herein.

SECTION TWO: The Mayor and City Council of the City of Rochelle hereby accept the bid from Utility Dynamics Corporation in the amount of \$435,800 for the Flagg Road and 20th Street utility improvements. The City Manager or his designee is hereby authorized to approve the bid attached as Exhibit A and execute any documents necessary to carry out the intent of this Resolution, subject to review and revision by the City attorney.

SECTION THREE: If any provision of this Resolution or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Resolution is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Resolution are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Resolution will govern.

SECTION FIVE: The City Clerk shall publish this Resolution in pamphlet form.

SECTION SIX: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

APPROVED THIS 9th day of December 2024.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATE

I, Rose Huéramo, City Clerk of the City of Rochelle, County of Ogle and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, “A RESOLUTION ACCEPTING THE BID PROPOSAL FROM UTILITY DYNAMICS CORP. IN THE AMOUNT OF \$435,800 FOR THE FLAGG ROAD AND 20TH STREET UTILITY IMPROVEMENTS” which was adopted by the Mayor and City Council of the City of Rochelle on December 9, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City of Rochelle this 9th day of December 2024.

CITY CLERK



Local Public Agency
Formal Contract Proposal

COVER SHEET

Proposal Submitted By:
 Contractor's Name
 Utility Dynamics Corporation

Contractor's Address
 23 Commerce Drive

City
 Oswego

State
 IL

Zip Code
 60543

STATE OF ILLINOIS

Local Public Agency
 City of Rochelle

County
 Ogle

Section Number
 Utility Const.

Route(s) (Street/Road Name)
 Flagg Rd. & 20th Street

Type of Funds
 Local Funds

Proposal Only Proposal and Plans Proposal only, plans are separate

Submitted/Approved
For Local Public Agency: WHA #1132D24

For a County and Road District Project

Submitted/Approved
 Highway Commissioner Signature & Date

Submitted/Approved
 County Engineer/Superintendent of Highways Signature & Date

For a Municipal Project

Submitted/Approved/Passed
 Signature & Date
 Superintendent of Electric Operations

Department of Transportation

Released for bid based on limited review
 Regional Engineer Signature & Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
City of Rochelle	Ogle	Utility Const.	Flagg Rd. & 20th Street

NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of City Clerk,

420 N. 6th Street, Rochelle, IL 61068	until	10:00 AM	on	11/21/24
Address		Time		Date

Sealed proposals will be opened and read publicly at the office of City Clerk,

420 N. 6th Street, Rochelle, IL 61068	at	10:00 AM	on	11/21/24
Address		Time		Date

DESCRIPTION OF WORK

Location	Project Length
Intersection of Flagg Road and 20th Street	1,340'

Proposed Improvement

This project consists of utility relocations and lighting improvements in advance of an intersection widening project (Section No. 22-00344-00-WR) planed under a separate contract. The work includes installation of underground conduit, cables, concrete foundations, utility poles, electrical services, traffic control, landscaping restoration, and installation of lighting units furnished by Rochelle Municipal Utilities.

1. Plans and proposal forms will be available in the office of

Plans and proposal forms shall be obtained electronically in PDF format from the Willett, Hofmann & Associates, Inc. website at www.willetthofmann.com. Contractors shall click on "Bid Login" on the homepage of the website and follow the instructions. The Project Manual PDF can be downloaded from the website by depositing a non-refundable twenty-two dollars (\$22.00) by credit card. The eBidDoc # is 9105964.

2. Prequalification

If checked, the 2 apparent as read low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in triplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and two originals with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- a. Local Public Agency Formal Contract Proposal (BLR 12200)
- b. Schedule of Prices (BLR 12201)
- c. Proposal Bid Bond (BLR 12230) (if applicable)
- ~~d. Apprenticeship or Training Program Certification (BLR 12325) (do not use for project with Federal funds.)~~
- ~~e. Affidavit of Illinois Business Office (BLR 12326) (do not use for project with Federal funds)~~

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case, be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.

8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.

9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
City of Rochelle	Ogle	Utility Const.	Flagg Rd. & 20th Street

PROPOSAL

1. Proposal of Utility Dynamics Corporation
 Contractor's Name
23 Commerce Drive, Oswego, IL 60543
 Contractor's Address

- The plans for the proposed work are those prepared by Willett, Hofmann & Associates and approved by the Department of Transportation on N/A.
- The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the " Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.
- The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.
- The undersigned agrees to complete the work within _____ working days or by 05/01/25 unless additional time is granted in accordance with the specifications.
- The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond of check shall be forfeited to the Awarding Authority.
- Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the products of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid may be declared unacceptable if neither a unit price nor a total price is shown.
- The undersigned submits herewith the schedule of prices on BLR 12201 covering the work to be performed under this contract.
- The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12201, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.
- A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds Will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond, if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: City Treasurer of City of Rochelle.
 The amount of the check is 5% of amount bid (_____).

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number _____.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
City of Rochelle	Ogle	Utility Const.	Flagg Rd. & 20th Street

CONTRACTOR CERTIFICATIONS

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

- Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedure established by the appropriate Revenue Act, its liability for the tax or the amount of the tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
- Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense, or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State of Local government. No corporation shall be barred from contracting with any unit of State or Local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

- Bribery.** The bidder or contractor or subcontractor, respectively, certifies that, it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
- Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be canceled.

Local Public Agency	County	Section Number	Route(s) (Street/Road Name)
City of Rochelle	Ogle	Utility Const.	Flagg Rd. & 20th Street

SIGNATURES

(If an individual)

Bidder Signature & Date

Business Address

City State Zip Code

(If a partnership)

Firm Name

Signature & Date

Title

Business Address

City State Zip Code

Insert the Names and Addresses of all Partners

[Empty box for partner names and addresses]

(If a corporation)

Corporate Name

Utility Dynamics Corporation

Signature & Date

Joseph B. Spencer

Title

President

Business Address

23 Commerce Drive

City State Zip Code

Oswego IL 60543

Insert Names of Officers

President

Joseph B. Spencer

Attest:

Christie Maday
Secretary

Secretary

Christie Maday

Treasurer

June Goggin

****PLEASE SEE ATTACHED****



**Local Public Agency
Proposal Bid Bond**

E-mail Reset Form

Local Public Agency County Section Number
City of Rochelle Ogle Flagg & 20th

WE, _____ as PRINCIPAL, and _____ as SURETY, are held jointly,

severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their

respective officers this _____ Day of _____ Month and Year

Principal

Company Name

Company Name

Signature & Date
By: _____

Signature & Date
By: _____

Title

Title

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

Name of Surety

Signature of Attorney-in-Fact Signature & Date
By: _____

STATE OF IL
COUNTY OF

I _____, a Notary Public in and for said county do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ Day of _____ Month and Year

Notary Public Signature & Date

(SEAL, if required by the LPA)

Date commission expires _____

Local Public Agency

County

Section Number

City of Rochelle

Ogle

Flagg & 20th

ELECTRONIC BID BOND

Electronic bid bond is allowed (box must be checked by LPA if electronic bid bond is allowed)

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LPA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

Grid for Electronic Bid Bond ID Code

Company/Bidder Name

Field for Company/Bidder Name

Signature & Date

Field for Signature & Date

Title

Field for Title

RETURN WITH BID



SCHEDULE OF PRICES

A bid will be declared unacceptable if neither a unit price nor total price is shown.

County Ogle
 Local Public Agency City of Rochelle
 Section Utility Adjustments
 Route Flagg Rd & 20th St

Schedule for Multiple Bids

Combination Letter	Sections Included in Combinations	Total

Schedule for Single Bid

(For complete information covering these items, see plans and specifications)

Bidder's Proposal for making Entire Improvements	\$435,800.00
--	---------------------

Item No.	Items	Unit	Quantity	Unit Price	Total
1	UNDRGRD C CNC 2	FOOT	900	\$ 15.00	\$ 13,500.00
2	UNDRGRD C CNC 3	FOOT	920	\$ 24.00	\$ 22,080.00
3	UNDRGRD C CNC 4	FOOT	130	\$ 32.00	\$ 4,160.00
4	UNDRGRD C CNC 6	FOOT	1,620	\$ 46.00	\$ 74,520.00
5	HANDHOLE C CONC	EACH	3	\$ 2,150.00	\$ 6,450.00
6	GULFBOX JUNCTION	EACH	1	\$ 9,400.00	\$ 9,400.00
7	EC C XLP USE 1C 8	FOOT	4,000	\$ 1.50	\$ 6,000.00
8	EC C XLP USE 1C 4/0	FOOT	500	\$ 14.50	\$ 7,250.00
9	LIGHT POLE FDN 24D	FOOT	41	\$ 230.00	\$ 9,430.00
10	REM POLE FDN	EACH	1	\$ 730.00	\$ 730.00
11	REM & RE ELCBL FR CON	FOOT	55	\$ 12.00	\$ 660.00
12	MOD EX SERVICE INSTAL	EACH	1	\$ 3,300.00	\$ 3,300.00
13	CABLE SPLICE SPECIAL	EACH	12	\$ 1,700.00	\$ 20,400.00
14	POWER PEDESTALS	EACH	2	\$ 1,700.00	\$ 3,400.00
15	CABLE SPL	FOOT	3,000	\$ 60.00	\$180,000.00
16	LIGHTING UNIT (IO)	EACH	5	\$ 1,050.00	\$ 5,250.00
17	TRAF CONT & PROT SPL	L SUM	1	\$11,500.00	\$ 11,500.00
18	ELECT SERV INSTALL SP	EACH	2	\$ 3,000.00	\$ 6,000.00
19	REMOVE ELEC SERVICE	EACH	2	\$ 600.00	\$ 1,200.00
20	WOOD POLE REMOVAL	EACH	6	\$ 1,200.00	\$ 7,200.00
21	REL EX LP W/LUMINAIRE	EACH	1	\$ 1,600.00	\$ 1,600.00
22	RELOC EXIST HANDHOLE	EACH	1	\$ 700.00	\$ 700.00
23	REM AERIAL CABLE	FOOT	910	\$ 2.00	\$ 1,820.00
24	WOOD POLE 45' CL 1	EACH	1	\$ 3,000.00	\$ 3,000.00
25	WOOD POLE 50' CL 1	EACH	1	\$ 3,250.00	\$ 3,250.00
26	RESTORATION	L SUM	1	\$33,000.00	\$ 33,000.00

RETURN WITH BID

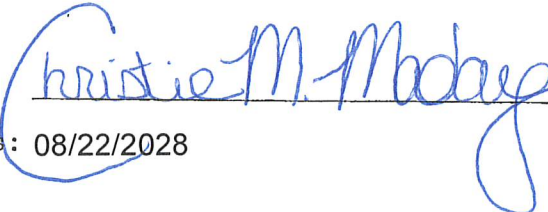
**GENERAL CONTRACTOR OR SUBCONTRACTOR
HOLD HARMLESS AGREEMENT**

"The Contractor shall indemnify and hold harmless the municipality and its' agents and its' employees from and against all claims against the City of Rochelle, its' agents or servants, arising out of the Illinois Structural Work Act, and all losses and expenses, including attorney fees that may be incurred by the City defending such claims, arising out of or resulting from the performance of the work and caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in party by a party indemnified hereunder. In any and all claims against the City or any of its agents or servants by an employee of a Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in anyway by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or subcontractor under Workers' Compensation Acts, Disability Acts, or their Employee Benefit Acts."

Agreed By:  Utility Dynamics Corporation
Joseph B. Spencer, President
Bidder/Contractor (Print Name and Sign)

Date: 11/21/24

Subscribed and sworn to before me this 21st day of November,
202~~4~~
4

 Notary Public

My Commission Expires: 08/22/2028

RETURN WITH BID

AFFIDAVIT OF NON-COLLUSION

STATE OF Illinois

COUNTY OF Kendall

Joseph B. Spencer

(printed name)

being first duly sworn, deposes and says that he is the
President

(sole owner, member, Partner, President, Secretary, etc.) of
Utility Dynamics Corporation

(the party making the foregoing proposal or bid)
and that such bid is genuine and not collusive or a sham; that
said Bidder has not colluded, conspired, connived, or agreed,
directly or indirectly with any Bidder or person, to put in a sham
bid, or that such other person shall refrain from bidding, and has
not in any manner, directly or indirectly sought by agreement or
collusion or communication or conference, with any person, to fix
the bid price of affiant or any other Bidder, or to fix any
overhead, profit, or cost element of said Bid price, or of that of
any other Bidder, or to secure any advantage against the Owner, or
any person interested in the proposed Contract; and that all
statements contained in said proposal or bid are true; and
further, that such Bidder has not, directly or indirectly
submitted this Bid, or the contents thereof, or divulged
information or data relative thereto to any association or to any
member or agent thereof.

[Signature]
Affiant signature and print name

Subscribed and sworn to before me this 21st day of November,
~~202~~₄

Christie M. Maday Notary Public

My Commission Expires: 08/22/2028





Local Public Agency Proposal Bid Bond

Local Public Agency	County	Section Number
City of Rochelle	Ogle	Flagg & 20th

WE, Utility Dynamics Corporation as PRINCIPAL, and Western Surety Company as SURETY, are held jointly, severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 21st of November, 2024
Day Month and Year

Principal

Company Name
Utility Dynamics Corporation

Signature & Date
By:

Title
Joseph B. Spencer President

Company Name
N/A

Signature & Date
By: _____

Title

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

Name of Surety
Western Surety Company

Signature of Attorney-in-Fact Signatur
By:

November 21, 2024
James I. Moore



STATE OF Illinois
COUNTY OF DuPage
I Jennifer J. McComb

Joseph B. Spencer and James I. Moore
(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

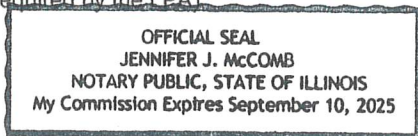
who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 21st day of November, 2024
Day Month and Year

Notary Public Signature & Date

Date commission expires September 10, 2025

(SEAL, if required by the LPA)



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint **James I. Moore**, Individually of Downers Grove, IL, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

Surety Bond No: Bid Bond
Principal: Utility Dynamics Corporation
Obligee: City of Rochelle

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 10th day of January, 2024.



WESTERN SURETY COMPANY

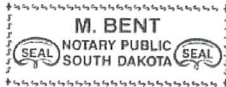
Larry Kasten, Vice President

State of South Dakota } ss
County of Minnehaha

On this 10th day of January, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 21st day of November, 2024.



WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

File Attachments for Item:

10. A Resolution Authorizing the Sale of Surplus Property Pursuant to a Vehicle Sales Agreement Certificate with Enterprise Fleet Management, Inc.

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: A Resolution authorizing a Vehicle Sales Agreement with Enterprise Fleet Management

Staff Contact: Blake Toliver, Superintendent of Electric Operations

Summary:

The Electric Department seeks to gain approval for the sale of City of Rochelle E10, and E13 which are a 2013 Ford F-150 and a 2008 Ford F-450 to Enterprise Fleet Management.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:

Strategic Plan Goal Application:

N/A

Recommendation:

To approve the Resolution authorizing the sale of City of Rochelle E10, and E8 to Enterprise Fleet Management.

THE CITY OF ROCHELLE
Ogle County, Illinois

RESOLUTION
NO. _____

**A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PROPERTY PURSUANT
TO A VEHICLE SALES AGREEMENT CERTIFICATE WITH ENTERPRISE FLEET
MANAGEMENT, INC.**

JOHN BEARROWS, Mayor
ROSE HUERAMO, City Clerk

TOM McDERMOTT
BIL HAYES
KATE SHAW-DICKEY
DAN McDERMOTT
ROSAELIA ARTEAGA
BEN VALDIVIESO
City Council

Published in pamphlet form by authority of the Mayor and City Council of the City of Rochelle
Peterson, Johnson, and Murray LLC, City Attorneys
1301 W. 22nd Street – Ste. 500 Oak Brook, Illinois 60523

**CITY OF ROCHELLE
Ogle County, Illinois**

**RESOLUTION NO. _____
Date Passed:**

**A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PROPERTY
PURSUANT TO A VEHICLE SALES AGREEMENT CERTIFICATE WITH
ENTERPRISE FLEET MANAGEMENT, INC.**

WHEREAS, Section 7 of Article VII of the 1970 Constitution of the State of Illinois provides that a municipality that is not a home rule unit shall only have the powers granted to them by law and as such the City of Rochelle, Ogle County, Illinois being a non-home rule unit pursuant to the provisions of said Section 7 of Article VII, and may exercise only the powers expressly granted by law; and

WHEREAS, the Illinois General Assembly granted non-home rule municipalities broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities.” 65 ILCS 5/1-2-1; and

WHEREAS, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permits . . . A local ordinance may impose more rigorous or definite regulations in addition to those enacted by the state legislature so long as they do not conflict with the statute.” (*Village of Wauconda v. Hutton*, 291 Ill. App. 3d 1058, 1060 (1997)); and

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4), provides that corporate authorities may determine by a simple majority that personal property is no longer necessary, useful to, or beneficial to the municipality; and

WHEREAS, on June 10, 2024 the City approved a R24-0038, which authorized a consignment agreement with Enterprise Fleet Management (“Enterprise”) to assist the City in disposing of its surplus vehicles; and

WHEREAS, the aforementioned consignment agreement requires the City to execute a Vehicle Sales Agreement Certificate (attached herein as Exhibit A) authorizing the sale of each individual surplus vehicle; and

WHEREAS, the City has determined that two vehicles: a 2013 Ford F-150 and a 2008 Ford F-450, have reached their useful life and are surplus property; and

WHEREAS, it has been determined by the Corporate Authorities of the City of Rochelle that it is in the best interest of the City and its residents to approve the sale of said surplus property and authorize the City Manager to execute Vehicle Sales Agreement Certificates for the 2013 Ford F-150 and the 2008 Ford F-450.

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Rochelle, Ogle County, Illinois, as follows:

SECTION ONE: The foregoing recitals shall be, and are hereby, incorporated into and made a part of this Resolution as if fully set forth in this Section One.

SECTION TWO: That the Mayor and City Council of the City of Rochelle hereby approve the sale of the 2013 Ford F-150 and the 2008 Ford F-450 by Enterprise Fleet Management and the City Manager is hereby authorized to execute said Exhibit A, and any ancillary documents necessary for Enterprise to dispose of said surplus property, subject to review and revision as to form by the City Attorney.

SECTION THREE: If any provision of this Resolution or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Resolution is severable.

SECTION FOUR: Where the conditions imposed by any provisions of this Resolution are more restrictive than comparable provisions imposed by Resolution in any other local law, ordinance, resolution, rule or regulation, the regulations of this Resolution will govern.

SECTION FIVE: The City Clerk shall publish this Resolution in pamphlet form.

SECTION SIX: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED THIS 9th day of December 2024.

AYES:

NAYS:

ABSENT:

APPROVED THIS 9th day of December 2024.

[SIGNATURE PAGE TO FOLLOW]

MAYOR

ATTEST:

CITY CLERK

STATE OF ILLINOIS)
)
COUNTY OF OGLE) SS.

CERTIFICATE

I, Rose Hueramo, City Clerk of the City of Rochelle, County of Ogle and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, “A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PROPERTY PURSUANT TO A VEHICLE SALES AGREEMENT CERTIFICATE WITH ENTERPRISE FLEET MANAGEMENT, INC” which was adopted by the Mayor and City Council of the City of Rochelle on December 9, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City of Rochelle this 9th day of December 2024.

CITY CLERK