



**TOWN OF ROBBINS**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**THURSDAY, DECEMBER 12, 2024 – 6:00 PM**  
**Robbins Fire Department**

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**AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION** – Mayor
- III. PLEDGE OF ALLEGIANCE** – Mayor
- IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**
- V. CONFLICT OF INTEREST** – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*
- VI. APPROVAL OF CONSENT AGENDA**  
*All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.*
  - A. November Minutes of Board of Commissioners Meeting
- VII. OLD BUSINESS**
  - A. Budget Amendment for Aqualis Contract Budget Amendment 5
- VIII. NEW BUSINESS**
  - A. FEMA Budget Amendment 6 Allocation
  - B. Ellie Jean Concept Design Park Estimate
  - C. Code Enforcement from Central Pines Council of Government Quote
  - D. Holiday Resolution and Board Schedule
- IX. MANAGER'S REPORT**
  - A. December 2024 Manager Report
- X. COMMISSIONER'S COMMENTS**
- XI. CLOSED SESSION** (*if needed*)
  - A. G.S. 143-318.1 (4)
- XII. COMMISSIONER'S UPCOMING MEETING/EVENTS**



**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

**FROM:** Clint Mack

**DATE:** 12/12/2024

**SUBJECT:** Minutes from November Board of Commissioner Meeting

**PRESENTER:** Clint Mack

**REQUEST:**

Request to approve minutes into public record for November meeting

**BACKGROUND:**

**IMPLEMENTATION PLAN:**

File with Clerk .

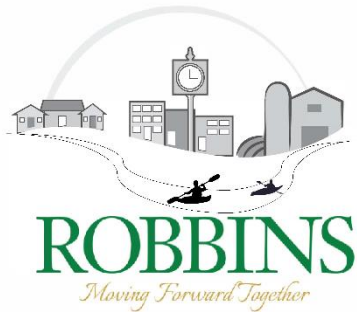
**FINANCIAL IMPACT STATEMENT:**

None

**RECOMMENDATION SUMMARY:**

Make a motion to approve minutes and enter into public record.

**SUPPORTING ATTACHMENTS:**



**TOWN OF ROBBINS**  
**Board of Commissioners Regular Meeting**  
**Thursday, November 14, 2024 – 6:00 PM**  
**Robbins Town Hall**

**I. CALL TO ORDER @ 6:00**

**II. INVOCATION – Mayor**

**III. PLEDGE OF ALLEGIANCE – Mayor**

**IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**

None

**V. CONFLICT OF INTEREST – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?***

**VI. APPROVAL OF CONSENT AGENDA**

*All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.*

Motion made by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart,  
Commissioner English

A. October Board of Commissioner Minutes

**VII. RECOGNITIONS**

**VIII. PUBLIC HEARINGS**

Motion Open Public Hearing 6:02pm

Motion made by Commissioner Phillips.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Britt, Commissioner Stewart,  
Commissioner English

A. Public Hearing of Parcel ID 20190144-Upset Bid of Conveyance of 110 S Middleton Street, Robbins (*Clint Mack*)

Public Hearing of Parcel ID 20190144 approximately 9500 square feet-Upset Bid of Conveyance of 110 S Middleton Street, Robbins. Persons were given the opportunity to submit a written bid to the Town Clerk at 101 N Middleton Street, Robbins NC by 5:00 pm on October 29, 2024 in accordance with GS. 160A-269. No upset bids were received, and the building has a total assessed value of publicly owned property is \$102,780.00

No public comment

The manager is asking for motion to close the public hearing and a former motion to direct the Town Manager to execute any documents to close the conveyance.

Motion to Close the Public Hearing-Bradshaw 6:03

Motion to accept the offer we have received- Bradshaw

**IX. OLD BUSINESS**

**X. NEW BUSINESS**

- A. Resolution to Close Middleton Street for Robbins Christmas Parade

Motion made by Commissioner Stewart.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Britt, Commissioner English

- B. Renewal of Montgomery County Water Contract

Mack explains that this contract is after legal review, and we were hoping to get an extension while working on the base plan. After the rate study conducted with Wooten Engineers we played with different variables, but one of them "as is" was recommended to lock in on an inelastic rate, this helps with the predictability of our rates. The term is 5 years with renewal in December and the same minimum and maximum. Mack spoke with Frankie, and he states there is more capacity coming so if we need it it's there. Sub-contracts are still authorized. Mack is optimistic due to the quality experienced in the past, switching to chloramine will be extremely beneficial. The quality of life between chlorine and chloramine is double. We have a good relationship with Frankie and Mike C., my recommendation is to approve this so we can continue this relationship with a quality water distributor. One caveat still has to pass through their board. TC states it is identical to the prior contract.

Motion made to accept by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

**XI. APPOINTMENTS**

**XII. MANAGER'S REPORT**

- A. November 2024 Report

Still awaiting easements. Softball was a success, want to exclusively thank Yanni for donating the hot dogs! Shout out to him! A meager cost to look good. Design is pro bono by Grey Fox, by hearing about in the paper and working on full estimate.

Discussion on park plan and monies by Bradshaw and Stewart. Cameron contractor for bathrooms

Natalie will be coming down to discuss Brownfield.

Tahoe will be auctioned off and Cooper Ford had a county vehicle unsold. The Chief of Police managed his budget, and he will be getting a new truck.

Auditor update-one last look.

**XIII. COMMISSIONER'S COMMENTS**

Britt n/a

Stewart: Appreciate the fire, police, staff and it was an awesome night and appreciate people doing the food. Stewart requested to introduce Tammy Cox our new Finance Officer. She is no stranger to small towns.

Bradshaw n/a

Dockery: piggybacked on Stewart; I would like to welcome Tammy, you are a tremendous asset. Commissioners I need you to be there 11-19 for the Uwharrie Motorsports racetrack, they brought an army. There were so many people to comment we left at 10:45. We need this opportunity and not let it slip away.

English: n/a

Phillips: Good turnout for the election, we actually had a line.

To go into Closed Session at 6:40pm

Motion made by Commissioner Stewart.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Britt, Commissioner English

**XIV. CLOSED SESSION (if needed)**

A. 143-318.11. Closed session (3)

Stewart out of closed session 6:46

Bradshaw to adjourn 6:46

**XV. COMMISSIONER'S UPCOMING MEETING/EVENTS**

November 28, 29 Thanksgiving Town Hall Closed

Christmas Parade December 5th 6:00

Board Meeting December 12th

This the \_\_\_\_\_ day of December, 2024.

\_\_\_\_\_  
Cameron Dockery, Mayor

\_\_\_\_\_  
Jessica Coltrane, Town Clerk, CMC



**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

**FROM:** Clint Mack

**DATE:** 12/12/2024

**SUBJECT:** Budget Amendment for Aqualis Contract

**PRESENTER:** Clint Mack

**REQUEST:**

Request to approve budget amendment to complete culvert repairs.

**BACKGROUND:**

Contract to repair Culvert on Elm Street from August 2024

**IMPLEMENTATION PLAN:**

Approve and fund.

**FINANCIAL IMPACT STATEMENT:**

None

**RECOMMENDATION SUMMARY:**

Make a motion to approve budget amendment.

**SUPPORTING ATTACHMENTS:**

**Town of Robbins  
Budget  
Amendment 5  
Fiscal Year Ending**

**12-Dec-24**

<b>Account Number</b>	<b>Description</b>	<b>Current Budget</b>	<b>Amendment Increase (Decrease)</b>
<b>Revenues</b>			
<b>Fund 30</b>	Approp W/S Fund Balance-30-399-00	\$75,000.00	\$40,714.29
	Total Revenues		<u>\$40,714.29</u>
<b>Expenditures</b>			
<b>Fund 30</b>	Cap Outlay Sewer 30-811-75 Rollover for FY23 Elm St. Project	\$29,000.00	\$40,714.29
	Total Expenditures		<u>\$40,714.29</u>
	Revenues - Expenditures		-

This the \_\_\_\_\_ day of July, 2024.

\_\_\_\_\_  
Cameron Dockery, Mayor



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Jessica Coltrane, Town Clerk, CMC



**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

**FROM:** Clint Mack

**DATE:** 12/12/2024

**SUBJECT:** Budget Amendment for FEMA funds

**PRESENTER:** Clint Mack

**REQUEST:**

Request to approve budget amendment for FEMA funds.

**BACKGROUND:**

Accrued interest on FEMA funds to be used as assessed.

**IMPLEMENTATION PLAN:**

Minhas Tank Repairs, Fire Department Storage building, Zoning Admin Truck, Brownfield Design, RPD vehicle payoff, Town Hall HVAC replacement.

**FINANCIAL IMPACT STATEMENT:**

FEMA funds

**RECOMMENDATION SUMMARY:**

Make a motion to approve budget amendment.

**SUPPORTING ATTACHMENTS:**

Attached listing

**Budget  
Amendment 6  
Fiscal Year  
Ending**

**12-Dec-24**

<b>Account Number</b>	<b>Description</b>	<b>Current Budget</b>	<b>Amendment Increase (Decrease)</b>	<b>Amended Budget</b>
<b>Revenues</b>				
<b>Fund 10</b>	10-398-90 Transfer from FEMA	\$76,595.00	\$100,000.00	\$176,595.00
	Total Revenues		\$100,000.00	
<b>Expenditures</b>				
<b>Fund 10</b>	10-420-65 Special Capital Purchase See attached spending plan	\$-	\$100,000.00	\$100,000.00
	Total Expenditures		\$100,000.00	
	Revenues - Expenditures		-	

This the \_\_\_\_\_ day of July, 2024.

\_\_\_\_\_  
Cameron Dockery, Mayor

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Jessica Coltrane, Town Clerk, CMC

Expense Description	Estimate type	Proposed Cost	BA Recomed
Minhas Tank Repairs	email USG water	\$ 8,752.00	\$ 10,000.00
Fire Department Storage Facility	estimate from luminte buildings	\$ 18,975.00	\$ 20,000.00
Zoning/Admin/Town Truck	website (dodge ram)	\$ 48,000.00	\$ 48,000.00
Brownsfield concept design	estimate from planner	\$ 2,500.00	\$ 2,500.00
RPD vehical payoff	debt service	\$ 12,500.00	\$ 12,500.00
Town Hall Central Heater Repair	estimate	\$ 7,000.00	\$ 7,000.00
Total Recommended BA			\$ 100,000.00



**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

**FROM:** Clint Mack

**DATE:** 12/12/2024

**SUBJECT:** Ellie Jean Project Concept Design

**PRESENTER:** Clint Mack

**REQUEST:**

Request to review quote for Ellie Jean Project Design.

**BACKGROUND:**

Ellie Jean came to us and donated \$42k to challenge Robbins to build a handicap accessible park.

**IMPLEMENTATION PLAN:**

Board Review.

**FINANCIAL IMPACT STATEMENT:**

**RECOMMENDATION SUMMARY:**

Review quote.

**SUPPORTING ATTACHMENTS:**

Attached listing

**From:** [Jessica Coltrane](#)  
**To:** [nicholas.b.mccraw@gmail.com](mailto:nicholas.b.mccraw@gmail.com)  
**Subject:** Ellie Jean Project  
**Date:** Tuesday, November 12, 2024 2:20:37 PM  
**Attachments:** [Town of Robbins Park Rendering.png](#)  
[image001.png](#)  
[Town of Robbins Rendering 2.png](#)

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Blake,  
Thank you for attending the game Friday evening! As promised, here is just a sample of what we are looking at building here in Robbins. We hope we have raised enough awareness to be able to get some donors in here or legislators on our side to assist us in building this playground. You also inquired about budget and including the special mulch the cost came in around \$300,000. If you need any information I may have missed just let me know! Thanks again and have a great week!  
Thank you!

**Jessica C. Coltrane, CMC**  
Town Clerk  
Town of Robbins  
101 N. Middleton Street  
P.O. Box 296  
Robbins, NC 27325  
W 910-948-2431 ext 3  
C 336-653-8504 text only







RECREATIONAL PROJECTS  
PLAY AND COMPANY





**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

**FROM:** Clint Mack

**DATE:** 12/12/2024

**SUBJECT:** CODE ENFORCEMENT

**PRESENTER:** Clint Mack

**REQUEST:**

Review quote from Central Pines Council of Government Code Enforcement

**BACKGROUND:**

Central Pines Council of Government submit of part time quote of code enforcement official.

**IMPLEMENTATION PLAN:**

Start with one day a week and increase to pro active or reactive as needed in Spring/Summer.

**FINANCIAL IMPACT STATEMENT:**

General Fund for remaining 6 months.

**RECOMMENDATION SUMMARY:**

Recommend Approval

**SUPPORTING ATTACHMENTS:**

Attached quote

## Code Enforcement Services for the Town of Robbins

### About Us

Central Pines Regional Council, formally Triangle J Council of Governments, is a resource and support hub for local governments, community members, and partners across Chatham, Durham, Johnston, Lee, Moore, Orange, and Wake counties. Our work is rooted in the belief that our region thrives when we come together with a common vision and plan for the future. We advance this goal through the support of regional policy, collaboration, and technical assistance.

On any given day, CPRC works with our partners to provide support in the following areas:

- Aging & Human Services
- Community & Economic Development
- Environment & Resilience
- Housing
- Member Support & Strategy
- Mobility & Transportation

### Scope of Work

CPRC has executed a memorandum of understanding for intergovernmental services cooperation with the Mid-Carolina Regional Council. The staff of the CPRC and Mid-Carolina work cooperatively to deliver planning services. Working cooperatively, the CPRC and the MCRC are referred to as the “the Councils” in this proposal.

### The Councils Responsibilities

The Councils will provide the following activities:

- A Code Enforcement Officer (CEO) to the Town on an hourly basis, as requested by the Town. The CEO will be responsible for:
  - Nuisance abatement according to the Town’s code of ordinance to include but not be limited to tall grass, junk vehicles, and junk debris.
  - Housing Code Enforcement. The CEO will work with the appropriate building code officials to enforce the building regulations to include but not be limited to minimum housing, condemnation, and commercial maintenance code.
  - Solid waste ordinance enforcement.
  - The CEO will investigate all complaints, send the appropriate violation letters, conduct follow-up, abate violations, and close all cases (if applicable).
- Provide a Zoning Enforcement Officer (ZEO) to the Town on an hourly basis, as requested by the Town.

### Town Responsibilities

- Ensure Councils staff have access to relevant information that will be necessary for day-to-day tasks.
- Communicate regularly with Councils staff to share feedback and priorities.

**Your Support Team**

*Key personnel are subject to change. All changes will be communicated proactively to the Town for planning and continuity.*

**Haley Hogg**  
Planning Director, Mid-Carolina Regional Council

**Samantha Wullenwaber**  
Deputy Executive Director, Mid-Carolina Regional Council

**Tony Porter**  
Code Enforcement Officer, Mid-Carolina Regional Council

**Lindsay Whitson**  
Community and Economic Development Director, Central Pines Regional Council

**Proposed Fee**

The Town of Robbines will pay CPRC for the work stipulated in the outline of CPRC responsibilities. CPRC will send a detailed invoice at the end of each month for services provided.

- *Personnel: \$70 per hour of services provided.*
- *Travel/Milage: Mileage for travel from Mid-Carolina Council of Government offices and within the town will be reimbursed based at the current IRS rate.*

# Acceptance

The Councils' staff will begin work as soon as we are notified of your acceptance. This confirms your intention to accept the scope of work as indicated in the proposal presented by the Councils and otherwise meet the responsibilities outlined, and you are confirming the encumbrance of funds sufficient to pay the fees for services rendered.

Questions and acceptance of proposal can be sent to:

Lindsay Whitson  
Community and Economic Development Director  
[lwhitson@centralpinesnc.gov](mailto:lwhitson@centralpinesnc.gov)

**If the Town of Robbins would like to proceed with this proposal, please accept the proposal by signing below.**

IN WITNESS WHEREOF, the parties hereto cause this agreement to be executed in their respective names.

\_\_\_\_\_ *ATTEST* \_\_\_\_\_ *Title*  
*Signature*

\_\_\_\_\_ *Date*

\_\_\_\_\_ *Title*

\_\_\_\_\_ *Date*

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
(Signature of Finance Director)

**From:** [Lindsay Whitson](#)  
**To:** [Jessica Coltrane](#); [Clint Mack](#)  
**Cc:** [Samantha Wullenwaber](#); [Tyler Queen](#)  
**Subject:** Code Compliance Draft  
**Date:** Thursday, December 5, 2024 3:08:13 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[Robbins\\_Code Compliance\\_Draft.docx](#)

Hi Clint and Jessica-

I have attached a draft of the code compliance agreement for your viewing. You will notice that the scope includes the below. It can be changed in any way if preferred. The hourly rate is \$70.00/hour. Let me know if you have questions or would like any edits to be made.

- A Code Enforcement Officer (CEO) to the Town on an hourly basis, as requested by the Town. The CEO will be responsible for:
  - Nuisance abatement according to the Town’s code of ordinance to include but not be limited to tall grass, junk vehicles, and junk debris.
  - Housing Code Enforcement. The CEO will work with the appropriate building code officials to enforce the building regulations to include but not be limited to minimum housing, condemnation, and commercial maintenance code.
  - Solid waste ordinance enforcement.
  - The CEO will investigate all complaints, send the appropriate violation letters, conduct follow-up, abate violations, and close all cases (if applicable).
- Provide a Zoning Enforcement Officer (ZEO) to the Town on an hourly basis, as requested by the Town.

Thank you!



**Lindsay Whitson** (she/her)  
 Community and Economic Development  
 Director

📞 919.558.9319  
 🌐 [www.centralpinesnc.gov](http://www.centralpinesnc.gov)  
 ✉️ [lwhitson@centralpinesnc.gov](mailto:lwhitson@centralpinesnc.gov)  
 📍 4307 Emperor Blvd, Suite 110, Durham,  
 NC 27703

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law.



**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

**FROM:** Clint Mack  
**DATE:** 12/12/2024  
**SUBJECT:** Holiday Schedule for 2024 and Board Meeting Schedule  
**PRESENTER:** Clint Mack

**REQUEST:**  
Request to approve Holiday Schedule and Board Meeting Schedule

**BACKGROUND:**  
Adopt Schedules in December meeting.

**IMPLEMENTATION PLAN:**  
Approve and record in Clerk’s office

**FINANCIAL IMPACT STATEMENT:**  
None

**RECOMMENDATION SUMMARY:**  
Make a motion to approve

**SUPPORTING ATTACHMENTS:**





**A RESOLUTION ADOPTING THE REVISED 2025 TOWN COUNCIL MEETING SCHEDULE**

**WHEREAS,** The Town of Robbins Commissioners is authorized, pursuant to N.C. Gen. Stat. Sec. 160A-71, to fix the time and place for its regular meetings;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSIONERS OF THE TOWN OF ROBBINS, NORTH CAROLINA, THAT:**

The following schedule of the meetings of the Robbins Board of Commissioners for 2025 be, and the same is, hereby established as follows:

Robbins Board of Commissioners Meeting  
6:00 p.m. 2<sup>nd</sup> Thursday of each month  
Robbins Town Hall, Robbins, NC or Robbins Fire Department

Specifically, these dates include:

- |             |               |
|-------------|---------------|
| January 9   | July 10(skip) |
| February 13 | August 14     |
| March 13    | September 11  |
| April 10    | October 9     |
| May 8       | November 13   |
| June 12     | December 11   |

BE IT FURTHER RESOLVED THAT:

This Schedule may be amended or modified by resolution.

Adopted on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Cameron Dockery, Mayor  
Town of Robbins

ATTEST:

\_\_\_\_\_  
Jessica Coltrane, Town Clerk



2025 Holiday Calendar

The Town will follow the holiday schedule as published by the State of North Carolina for State Employees.

In order to receive a paid holiday, an employee must have worked the day before and the day after the holiday(s), or have been given approved paid leave.

Employees wishing to schedule time off for religious observances, other than those observed by the Town, may request vacation leave from their respective department head. The department head will attempt to arrange the work schedule so that an employee may be granted vacation leave for religious observance. Vacation leave for religious observances may be denied only when granting leave would create an undue hardship for the Town.

The Town Manager is authorized to grant the following holidays, with pay, to all full-time employees:

- **New Year’s Day-** Wednesday, January 1<sup>st</sup>
- **Martin Luther King Jr.’s Birthday** – Monday, January 20<sup>th</sup>
- **Good Friday** – Friday, April 18<sup>th</sup>
- **Memorial Day** – Monday, May 26<sup>th</sup>
- **Independence Day** – Thursday, July 4<sup>th</sup>
- **Labor Day** – Monday, September 1<sup>st</sup>
- **Veteran’s Day** – Tuesday, November 11<sup>th</sup>
- **Thanksgiving** – Thursday & Friday, November 27<sup>th</sup> & 28<sup>th</sup>
- **Christmas** – Wednesday, Thursday, & Friday December ,24, 25 & 26

Christmas- 2 or 3 workdays (see following Christmas Schedule)

When Christmas falls on:	Town of Robbins Observes:
Sunday	Monday & Tuesday
Monday	Monday & Tuesday
Tuesday	Monday, Tuesday, & Wednesday
Wednesday	Tuesday, Wednesday, & Thursday
Thursday	Wednesday, Thursday, & Friday
Friday	Thursday & Friday
Saturday	Thursday & Friday

When a holiday other than Christmas Day falls on a Saturday, Friday shall be observed; if it falls on a Sunday, Monday shall be observed as the holiday.



**Resolution Adopting the Town of Robbins Holiday Calendar 2025**

**Whereas** the Town of Robbins Board of Commissioners has adopted a personnel policy that details required town holidays,

**THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ROBBINS, NORTH CAROLINA, THAT:**

The attached holiday leave schedule has been adopted.

Adopted on \_\_\_\_\_, 2024

\_\_\_\_\_  
Cameron Dockery, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Coltrane, Town Clerk



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 09 DEC 2024

## PROJECTS/EFFORTS

### 2022 Water System Improvements:

- Authorization to construct approved by NC DEQ.
- Preparing mapping for easements agreements. Wooten is outsourcing a new surveyor. Waiting for plats and easements.

## DEPARTMENT REPORTS

### 1. ADMINISTRATIVE

- a. Dredging phase complete by Estate Management; final landscaping to be completed in 3-4 weeks.
- b. Finance officer attending software training and reconciling all accounts.
- c. Permitting and staff assistance meetings for land use and county PRT meetings.
- d. Hosted the Quarterly Moore County Managers/Mayor Meeting on 6 DEC in Fire Department.
- e. Staff work on Brownfield site. Working of comprehensive conceptual design and RFP.
- f. Christmas Parade execution.
- g. Received estimates for new heater in town hall. Oil fuels heater leak causing fumes and must be shut off once leak starts.
- h. Hosted employee pot luck holiday luncheon at fire station.
- i. Received estimate for new lighting at Milikin Park (\$247,000.)
- j. Hurricane Debby request for assistance approved by FEMA. Processing receipts and payroll for reimbursements.



2. FIRE

- a. See report.
- b. Assisted in town decorating.

3. POLICE

- a. See report.

4. PUBLIC WORKS

- a. 20 work orders completed.
- b. Utility marking reduced to a few dozen a week.

**FOLLOW UP:**

CLINT E. MACK  
Town Manager  
Robbins, NC.

# Activity Log Event Summary (Cumulative Totals)

Robbins Police Department

(11/01/2024 - 11/30/2024)

Administrative Duty	1	Alarm Activation	5
Animal Complaint	3	Assist EMS	4
Assist Fire/Rescue	3	Assist Motorist	1
Assist Other Agency	1	Assist other Robbins Police Officer	2
Assist Public Works	2	Assist Sheriff Department	13
Attempted B. & E.	1	Attempted Warrant Service	1
Bank Deposit Escort	1	Barring Notice	4
Breaking and Entering	2	Business Check	7
Careless & Reckless	1	Citizen Assist	3
Damage to Personal Property	3	Death	1
Direct Traffic	2	Disturbance	4
Drug Complaint	2	Drug Laws	1
Follow up Investigation	5	Foot Patrol	48
Hit and Run	1	Illegal Parking	1
Juvenile	2	Larceny	2
Missing Person	1	Noise Complaint	1
Park Check	20	Suspicious Vehicle	5
Trespassing	2	Unlock car	1
Vehicle Accident Property Damage	5	Vehicle Pursuit	1
Vehicle Stop	52	Warrants Served	4

**Total Number Of Events: 219**

# Drug Summary Totals

Robbins Police Department

(11/01/2024 - 11/30/2024)

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## B - Cocaine (All Forms Except "Crack")

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	1.000	\$0.00

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## E - Marijuana

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	1.000	\$5.00

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## G - Opium

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	DU - Dosage Unit/Items (Number of Capsules, Pills, Tablets, etc.)	2.000	\$0.00

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## L - Amphetamines/Methamphetamines

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	1.000	\$0.00

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# Incident Drug Totals By Status

Robbins Police Department

(11/01/2024 - 11/30/2024)

## 6 - Seized

Type of Drug:	Description:	Type of Measurement:	Quantity:	Est. Value:	Inc. Date:	Incident Number:
B - Cocaine (All Forms Except "Crack")	White powdery substance	GM - Gram	1.000		11/24/2024	24110182
E - Marijuana	Green Leafy Substance	GM - Gram	1.000	\$5.00	11/08/2024	24110076
G - Opium	White oval pills, imprint: IP 204	DU - Dosage Unit/Items (Number of Capsules, Pills, Tablets, etc.)	2.000		11/24/2024	24110182
L - Amphetamines/Methamphetamines	Brown powdery substance	GM - Gram	1.000		11/25/2024	24110189
			<b>Totals: 5.000</b>	<b>\$5.00</b>		



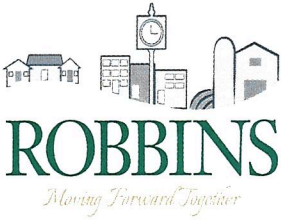


November 2024

To: Town of Robbins Board of Commissioners  
Thru: Town Clerk and Manager  
From: Timmy Brown, Robbins Fire Chief  
Re: Monthly BOC Report

- Paid staff put up Christmas lights on the poles in town..
- Paid staff are doing their daily duties (truck check off, equipment check).
- The department has been getting stuff ready for the Christmas parade.

Timmy Brown  
Fire Chief



Fire Alarms	2
Motor Vehicle Accidents	17
Medical assist, assist EMS crew	24
Storm Damage	5
Forest, woods or wildland fire	3
Structure Fires	5
Total Calls	56

**November 2024**

**Monthly Report – Robbins Area Library – Sue Aklus**

**Programs:**

*Children:* Story Time with Miss Sue, Hope Academy Story Time, Find Tom Turkey, Special Crafts, Puzzles, Checker’s Match, Lego Fun, Coloring Sheets/Crafts, Board Games

*Adult:* Crochet & Knitting Group, Misty Clark Book Club, Soup Swap, The Women Book Club

	2024	Attendance
Days Open	18	
Reference Questions	98	
Volunteer Hours	10	
Computer Use	40	
Front Door Walk-ins & Pickups	945	
<b>ADULT PROGRAMS IN THE LIBRARY:</b>	7	44
Crochet & Knitting Group	4	29
Misty Clark Book Club Melody Carlson Christmas Novellas	1	8
The Women by Kristin Hannah Book Club	1	4
Soup Swap	1	3
<b>JUVENILE PROGRAMS IN THE LIBRARY:</b>	24	423
Thursday Story time with Miss Sue	2	42

Thursday Story time with Miss Tiffany	1	17
Saturday Lego Fun	2	2
Friday Checker's Match	4	14
Thursday Board Games	3	9
Hope Academy Story Time with Miss Sue	6	103
Special Craft Wednesday Afternoons	3	13
Puzzles	1	22
Coloring Sheet/Crafts	1	62
Find Tom Turkey	1	139
<b>JUVENILE PROGRAM OUTSIDE LIBRARY:</b>	1	12
Magic Years Story Time & Book Exchange	1	12
<b>CONFERENCE ROOM</b>	14	45
Tutor	10	23
Class Reunion Meeting	1	14
Committee Meeting	1	4
Other	2	4

## Upcoming Programs for December 2024

- Crochet/Knitting Group every Tuesday 2-4PM
- Hope Academy Pre-School Story time Wednesday from 9-11AM
- Preschool Story time every Thursday 10AM
- Committee Meeting (stuff Santa Bags) - Thursday, Dec. 5 @ 11:30AM
- Santa & Mrs. Claus Visit the Library – Tuesday, Dec. 10, 5:30-7PM
- Skipping Christmas by John Grisham/Christmas with The Cranks Book/Movie Club, Tuesday Dec. 17 @ 4PM
- Kids Book/Movie Club with Misty Clark “O, Christmas Tree” Friday, December 20 @ 2:30PM
- Misty Clark Book/Movie Club “It’s a Wonderful Life” Friday, December 27 @ 2:30PM
- Every Saturday in December Christmas Movie Fun @ 11AM
- New Year’s Eve Party Board Games & Snacks Fun Tuesday, December 31, 4-7PM