



TOWN OF ROBBINS
BOARD OF COMMISSIONERS REGULAR MEETING
THURSDAY, JANUARY 11, 2024 – 6:00 PM
Robbins Fire Department

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION** – Mayor
- III. PLEDGE OF ALLEGIANCE** – Mayor
- IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**
- V. CONFLICT OF INTEREST** – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*
- VI. APPROVAL OF CONSENT AGENDA**
All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.
 - A. Minutes of December Board of Commissioners Regular meeting
 - B. Letter of Support of Kennedy Rifle
- VII. PUBLIC HEARINGS**
 - A. Annexation of Parcel ID 00013426 W.H. Brown Family Farms LLC into Corporate Limits
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. Ordinance to Approve Annexation of WH Browns Parcel ID 00013426
 - B. Resolution adopting Town of Robbins Water Shortage Response Plan
 - C. Discussion of Outstanding Civil Penalties
- X. MANAGER'S REPORT**
 - A. December 2023 Manager Report
- XI. COMMISSIONER'S COMMENTS**
- XII. CLOSED SESSION** (*if needed*)

- A. As permitted by NCGS 143-318.11 (a) (3)

XIII. COMMISSIONER'S UPCOMING MEETING/EVENTS

- A. Holiday-Closed January 15, 2024, Martin Luther King Day
Next Board Meeting February 08, 2024, 6:00 pm
Budget Kickoff February 22, 2024, 6:00 pm



TOWN OF ROBBINS
Board of Commissioners Regular Meeting
Thursday, December 14, 2023 – 6:00 PM
Robbins Fire Department

I. CALL TO ORDER- Mayor Cameron Dockery called to order @ 6:00 pm

II. INVOCATION – Mayor

III. PLEDGE OF ALLEGIANCE – Mayor

IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1

Charlie Smoak signed up to say he went to 4 parades and Robbins was the best.

V. CONFLICT OF INTEREST – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*

VI. APPOINTMENTS

A. Oath of Mayor Cameron Dockery; Commissioner Brandon Phillips; Commissioner Kevin Stewart **by Honorable Judge Steve Bibey**

Elect Mayor Pro Tem

Mayor Pro Tem Nominations by BOC

Kevin Stewart 2

Nikki Bradshaw 3

Nikki Bradshaw is voted Mayor Pro Tem

VII. APPROVAL OF CONSENT AGENDA

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

A. Minutes of November Board of Commissioners Meeting

B. Approve Holiday Calendar 2024

C. 2024 Board of Commissioners Meeting Dates

Motion made by Commissioner Phillips.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Britt, Commissioner Stewart, Commissioner English

VIII. PRESENTATIONS

- A. Kennedy Rifle Presentation by Matthew Mutarelli

IX. PUBLIC HEARINGS

- A. Call to Public Hearing for Annexation of Non-Contiguous Territory located at 6394 NC Hwy 705, Robbins NC January 11, 2024, at Robbins Fire Department 6:00 pm

X. OLD BUSINESS**XI. NEW BUSINESS**

- A. Letter of Support of Kennedy Rifle
Resolution to Approve the Letter of Support for the Kennedy Rifle
Motion made by Commissioner Stewart.
Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Britt, Commissioner English

- B. Asbestos Abatement Bid Results for Old Police Building
OCA award and Budget Amendment to include in the Roof and Asbestos Abatement.
Bradshaw clarifies in the packet that " Old Police Building and Old Town Hall" are the same.
Motion made by Mayor Pro Tem Bradshaw.
Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

- C. Approval for Amended Audit Contract for 2022
Amended audit contract to extend to 12/31/23.
Motion made by Mayor Pro Tem Bradshaw.
Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

XII. MANAGER'S REPORT

- A. December 2023 Manager Report
Working with FEMA on the \$11,000 discrepancy; the receipt states it is for the back glass of the backhoe. Reimbursement is being sought through FEMA.
The Toyota Job Fair was very successful, with the quality of applicants from this area.
Moore County Water Study from LKC-Reviews costs from Study. The manager states the Interbasin Certificate is still an issue. This is not a rate study, but if you look over the debt service of thirty years. We are a \$20 base rate with \$5.66/1000 gal. The debt of the cost of building filters its way into the rates. The county could get grants for this or commit fund balance to this or even pull municipal bonds. The manager will reach out to the Moore County Manager to discuss and not sure if it's a conflict of interest, but the Town did volunteer to participate in this study with LKC. We could have them come to present. The manager noted that top priorities are security in water, secure water sources, secure natural disaster plan or infrastructure disaster contingency plan. Moore

County knows this, however, has not offered a proposal so the Manager has contacted a nearby municipality to discuss plans.

Bradshaw asked for an update on Longitude's plan: Longitude is currently updating its planning walkthrough, which includes a master plan that focuses on the streetscape, downtown lighting plan, and sidewalks. However, the addition of DOT road 705 has added some complexity and slowed down progress. The company spent \$5,000 on a conceptual plan to figure out how to move forward with the project.

XIII. COMMISSIONER'S COMMENTS

Stewart: I appreciate Matthew's presentation, and quick history blurb Elise (A-Lees) School is frequently mispronounced. The railroad came to Robbins in 1899, in 1900 John Lennig and John Toll plotted the streets for the Town and he named the Town Elise after his daughter and it remained Elise until the Post Office had issues and switched it to Hemp.

Phillips: Had a good Christmas Parade, I was riding in it so I only got to see one side of the street. Looking at the pictures we had a good turnout, and it was a good parade. I want to wish everyone a Merry Christmas.

Bradshaw: Want to say that was probably the longest parade we ever had. I've heard nothing but good things. There is still a lot to be done this month, but I appreciate everything everyone is doing and looking forward to the new year.

Britt: The Christmas parade was awesome, there were a lot of cars. My daughter enjoyed that. Thank you for the presentation. Being in the Kennedy Family it's nice to hear the history. I appreciate everything everybody does and hope everyone has a Merry Christmas.

English: I want to say the Christmas parade was very exciting, one thing is my wife rode through the parade with me ..that's history. It took her years for her to do that, she enjoyed it herself. If she enjoyed it, then it was a good parade. The Fire Department, I can't say anything but good things. They did it right this time. I've been trying of 5 years to get a piece of paper stating I was in the parade. It took me 5 years, but I finally got one!

Dockery: I would just say I concur with everyone. I am really excited we have a dialogue with the Boys and Girls Club. I thank Clare for all she has done for Hope Academy. They are a shining star in our town. I am also encouraged town manager is moving forward with a contingency plan with another municipality should it be needed.

XIV. CLOSED SESSION *(if needed)*

N/A

XV. COMMISSIONER'S UPCOMING MEETING/EVENTS

A. Closed

Christmas

December 22nd close at noon for the Holiday Party

December 23-26

January 1

6:42 pm Motion to Adjourn

Motion made by Commissioner Phillips.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Britt, Commissioner Stewart,
Commissioner English

Ayes_____

Nay_____

This the 11th day of January, 2024

Cameron Dockery, Mayor

Jessica Coltrane, Town Clerk



To: NC Senator Tom McInnis, NC House Representative Ben Moss and Neal Jackson
From: Town of Robbins Board of Commissioners
Thu: Mr. Matthew Mutarelli
Re: Support for the Kennedy Rifle State Official Firearm Initiative

Gentleman,

On December 14th 2023, the Robbins Board of Commissioners had the distinct pleasure of hearing a presentation of the history of the Kennedy Rifle from retired US Army Special Forces Veteran Matthew Mutarelli. The Kennedy Family and their gunsmithing ingenuity played a pivotal role in formally establishing the Town of Robbins (formally Mechanics Hill, Elise, and Hemp) and supporting the United States during the Revolutionary War along with the War of 1812.

The Kennedy Rifle was produced in mass from 1790-1838 and is formally documented throughout United States historical record. From the Revolutionary War throughout the great migration westward, the Kennedy Rifle is engrained in American history.

Currently, nine US States have official state firearms; the Town of Robbins enthusiastically supports Mr. Mutarelli's initiative to formally recognize the Kennedy Rifle as the *Official Firearm of the Great State of North Carolina*. We hope you can support and present this initiative in the upcoming legislative session. Thank you.



03 Jan 2023

To: Robbins Board of Commissioners
From: Lance Mauldin, Planning Board Chairman
Thru: Clint Mack, Town Manager
Re: Planning Board Agenda Item Recommendation

The Robbins Planning Board convened publicly on November 16th 2023, to review and consider one (1) agenda item.

1. Regarding the request from W.H. Brown Family Farm LLC Parcel ID# 862002683583 to be annexed into the town's corporate jurisdiction, the Town of Robbins Planning Board **RECOMMENDS** approval of the voluntary non-contiguous annexation application. The Planning Board found no conflict between the application and the *Town of Robbins Master Plan* by unanimous decision.



Clint E. Mack
Town Manager/CZO



Lance Mauldin
Planning Board Chairman

Annexation# 2024-01
Name: W.H Brown Family Farms LLC
Par ID: 00013426
PIN#: 862002683583

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF ROBBINS, NORTH CAROLINA

WHEREAS, the Board of Commissioners for the Town of Robbins, North Carolina, has been petitioned under G.S. 160A-58.1 to annex the area described below; and

WHEREAS, the Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition, and a public hearing on the question of this annexation was held at Robbins Fire Department, 301 Branson Circle, Robbins, North Carolina at 6:00 p.m. on January 11, 2024, after due notice by publication on December 24, 2023, and December 31, 2023, and

WHEREAS, the Board of Commissioners finds that the petition meets the requirements of G.S. 160A-58.1(b), to wit:

- a. The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the corporate limits of the Town;
- b. No point on the proposed satellite corporate limits is closer to another municipality than to the Town;
- c. The area described is situated that the Town will be able to provide the same services with the proposed satellite corporate limits that it provides within the primary corporate limits;
- d. No subdivision will be fragmented by this proposed annexation;
- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, does not exceed ten (10) percent of the area within the primary corporate limits of the Town; and

WHEREAS, the Board of Commissioners further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the Board of Commissioners further finds that petition is otherwise valid, and that the public health, safety and welfare of the Town and the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Town of Robbins, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-58.2, the following described non-contiguous territory is hereby annexed and made part of the Town of Robbins, as of January 11, 2024:

MOORE COUNTY REGISTRY, DEED BOOK 5957 PAGE 428:
(MOORE COUNTY GIS PARCEL ID # 00013426)

Being all of Lot Numbered (3) Three as shown in the sub-division of the J, L. Currie estate as surveyed and platted by c. H. Blue, Registered surveyor, in August, 1960, which map appears of record in the office of the Register of Deeds for Moore County in Map Book No, 7, page 11; and being the same lot described in a deed from J. W. Currie and wife, et al, to Charlie Williams and wife, Etta Williams, dated October 13, 1960, and recorded in the Moore County Registry in Deed Book 241, page 229, to which record reference is here made.

Being all of Lot Numbered (25) Twenty-five as shown in the subdivision of the J. L. Currie estate as surveyed and platted by C. H. Blue, Registered Surveyor, in August, 1960, which map appears of record in the office of the Register of Deeds for Moore County in Map Book No. 7, page 11; and being the same lot described in a deed from J. W. Currie and wife, et al, to Charlie Williams and wife, Etta Williams, dated October 13, 1960, and recorded in the Moore County Registry in Deed Book 241, page 235, to which record reference is here made.

Section 2. Upon and after January 11, 2024, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Robbins and shall be entitled to the same privileges and benefits as other parts of the Town of Robbins. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Robbins shall cause to be recorded in the office of the Register of Deeds of Moore County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

This the 11th day of January, 2024.

Cameron Dockery, Mayor

ATTEST:

Jessica Coltrane, Town Clerk, CMC

Annexation# 2024-01
Name: W.H Brown Family Farms LLC
Par ID: 00013426
PIN#: 862002683583

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WHEREAS, the Town Clerk has certified the sufficiency of the petition, and a public hearing on the question of this annexation was held at Robbins Fire Department, 301 Branson Circle, Robbins, North Carolina at 6:00 p.m. on January 11, 2024, after due notice by publication on December 24, 2023, and December 31, 2023, and

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- b. No point on the proposed satellite corporate limits is closer to another municipality than to the Town;
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- d. No subdivision will be fragmented by this proposed annexation;
- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, does not exceed ten (10) percent of the area within the primary corporate limits of the Town; and

WHEREAS, the Board of Commissioners further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the Board of Commissioners further finds that petition is otherwise valid, and that the public health, safety and welfare of the Town and the area proposed for annexation will be best served by annexing the area described;

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This the 11th day of January, 2024.

 Cameron Dockery, Mayor

ATTEST:

 Jessica Coltrane, Town Clerk, CMC



Agenda Item :
Meeting Date:1/11/24

MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 1/11/24

SUBJECT: Water Shortage Plan

PRESENTER: Clint Mack

REQUEST:

Approve Resolution required by NCGS 143-355(l).

BACKGROUND:

Water Shortage Response Plan of Robbins Water System required to be in compliance with NC Division of Water Resources.

IMPLEMENTATION PLAN:

Governing board to adopt resolution of Water Shortage Response Plan as of June 2023.

FINANCIAL IMPACT STATEMENT:

Penalties assessed if not adopted.

RECOMMENDATION SUMMARY:

The recommendation is to adopt the resolution of the Water Shortage Response Plan and file it with the NC Division of Water Resources.

SUPPORTING ATTACHMENTS:

WSRP



Resolution Adopting Town of Robbins Water Shortage Response Plan

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Water Shortage Response Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for the Town of Robbins, has been developed and submitted to the Board of Commissioners for approval; and

WHEREAS, the Board of Commissioners finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Town of Robbins as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Robbins that the Water Shortage Response Plan titled Water Shortage Response Plan dated June 1, 2023, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Town of Robbins intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This is the 11th day of January 2024.

Cameron Dockery, Mayor

Jessica Coltrane, Town Clerk

Water Shortage Response Plan
June 1st, 2023
Town of Robbins, North Carolina 27325

The procedures herein are written to reduce potable water demand and supplement existing drinking water supplies whenever existing water supply sources are inadequate to meet current demands for potable water.

I. Authorization

The Robbins Town Manager shall enact the following water shortage response provisions whenever the trigger conditions outlined in Section IV are met. In his absence, the Water System Director will assume this role.

Mr. Clint E. Mack

Robbins Town Manager

Phone: (336) 302-9635

E-mail: manager@townofrobbins.com

Mr. Daniel Gray

Robbins Water System Director

Phone: (910) 948-2431

E-mail: water@townofrobbins.com

II. Notification

The following notification methods will be used to inform water system employees and customers of a water shortage declaration: employee e-mail announcements, notices at municipal buildings, notices in water bills. Required water shortage response measures will be communicated through, PSA announcements on local radio and cable stations and the town website (www.townofrobbins.com). Declaration of emergency water restrictions or water rationing will be communicated via social media, *The Pilot Newspaper*, other news sources and/or via telephone through use of reverse 911.

III. Levels of Response

Five levels of water shortage response are outlined in the table below. The five levels of water shortage response are: voluntary reductions, mandatory reductions I and II, emergency reductions and water rationing. A detailed description of each response level and corresponding water reduction measures follow below.

Stage	Response	Description
1	Voluntary Reductions	Water users are encouraged to reduce their water use and improve water use efficiency; however, no penalties apply for noncompliance. Water supply conditions indicate a potential for shortage.
2	Mandatory Reductions I	Water users must abide required water use reduction and efficiency measures; penalties apply for noncompliance. Water supply conditions are significantly lower than the seasonal norm and water shortage conditions are expected to persist.
3	Mandatory Reductions II	Same as in Stage 2
4	Emergency Reductions	Water supply conditions are substantially diminished and pose an imminent threat to human health or environmental integrity.
5	Water Rationing	Water supply conditions are substantially diminished and remaining supplies must be allocated to preserve human health and environmental integrity.

In Stage 1, Voluntary Reductions, all water users will be asked to reduce their normal water use by 5%. Customer education and outreach programs will encourage water conservation and efficiency measures including: irrigating landscapes a maximum of one inch per week; preventing water waste, runoff and watering impervious surfaces; watering plants deeply to encourage root growth; washing only full loads in clothes and dishwashers; using spring-loaded nozzles on garden hoses; and identifying and repairing all water leaks.

In Stage 2, Mandatory Reductions I, all customers are expected to reduce their water use by 10% in comparison to their previous month's water bill. In addition to continuing to encourage all voluntary reduction actions, the following restrictions apply: irrigation is limited to a half inch per week between 8PM and 8AM; outdoor use of drinking water for washing impervious surfaces is prohibited; and all testing and training purposes requiring drinking water (e.g. fire protection) will be limited.

In Stage 3, Mandatory Reductions II, customers must continue actions from all previous stages and further reduce water use by 20% compared to their previous month's water bill. All non-essential uses of drinking water are banned and garden and landscape irrigation must be reduced to the minimum amount necessary for survival. Additionally, in Stage 3, a drought surcharge of 1.5 times the normal water rate applies.

In Stage 4, Emergency Reductions, customers must continue all actions from previous stages and further reduce their water use by 25% compared to their previous month's water bill. A ban on all use of drinking water except to protect public health and safety is implemented and drought surcharges increase to 2 times the normal water rate.

The goal of Stage 5, Water Rationing, is to provide drinking water to protect public health (e.g. residences, residential health care facilities and correctional facilities). In Stage 5, all customers are only permitted to use water at the minimum required for public health protection. Firefighting is the only allowable outdoor water use and pickup locations for distributing potable water will be announced according to Robbins' Emergency Response Plan. Drought surcharges increase to 5 times the normal water rate.

IV. Triggers

Robbins is provided water solely by purchase from Montgomery County. When the Montgomery County declares a water shortage Robbins is required to do so as well. During this time Robbins Water System Director will stay in close contact with Montgomery County and follow their triggers.

Return to Normal

When water shortage conditions have abated and the situation is returning to normal, water conservation measures employed during each phase should be decreased in reverse order of implementation. Permanent measures directed toward long-term monitoring and conservation should be implemented or continued so that the community will be in a better position to prevent shortages and respond to recurring water shortage conditions.

V. Enforcement

The provisions of the water shortage response plan will be enforced by Town of Robbins Public Works department and police personnel. Violators may be reported to the Town's dedicated water conservation hotline. Citations are assessed according to the following schedule depending on the number of prior violations and current level of water shortage.

Water Shortage Level	First Violation	Second Violation	Third Violation
Voluntary Reductions	N/A	N/A	N/A
Mandatory Reductions (Stages 2 and 3)	Warning	\$250	Discontinuation of Service
Emergency Reductions	\$250	Discontinuation of Service	Discontinuation of Service
Water Rationing	\$500	Discontinuation of Service	Discontinuation of Service

Drought surcharge rates are effective in Stages 3, 4 and 5.

VI. Public Comment

Customers will have multiple opportunities to comment on the provisions of the water shortage response plan. First, a draft plan will be available at Town Hall for customers to view. A notice will be included in customer water bill notifying them of such. All subsequent revisions to the draft plan will be published at least 30 days prior to an adoption vote by Robbins' Town Commissioners.

VII. Variance Protocols

Applications for water use variance requests are available from the Town Hall. All applications must be submitted to the Town Hall for review by the Town Administrator or his designee. A decision to approve or deny individual variance requests will be determined within two weeks of submittal after careful consideration of the following criteria: impact on water demand, expected duration, alternative source options, social and economic importance, purpose (i.e. necessary use of drinking water) and the prevention of structural damage.

VIII. Effectiveness

The effectiveness of the Robbins water shortage response plan will be determined by comparing the stated water conservation goals with observed water use reduction data. Other factors to be considered include frequency of plan activation, any problem periods without activation, total number of violation citations, desired reductions attained and evaluation of demand reductions compared to the previous year's seasonal data.

IX. Revision

The water shortage response plan will be reviewed and revised as needed to adapt to new circumstances affecting water supply and demand, following implementation of emergency restrictions, and at a minimum of every five years in conjunction with the updating of our Local Water Supply Plan. Further, a water shortage response planning work group will review procedures following each emergency or rationing stage to recommend any necessary improvements to the plan to Robbins' Town Commissioners. The Town of Robbins Water System Director is responsible for initiating all subsequent revisions.



Agenda Item :
Meeting Date:1/11/24

MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 1/11/24

SUBJECT: Outstanding Civil Penalties -*Slide Presentation at Meeting*

PRESENTER: Clint Mack

REQUEST:

Civil penalties in a monetary amount regarding various property code violations review.

BACKGROUND:

Outstanding Penalties calculated and cited via Alliance Code Enforcement

IMPLEMENTATION PLAN:

Take action on the outstanding civil penalties report.

FINANCIAL IMPACT STATEMENT:

Not budgeted.

RECOMMENDATION SUMMARY:

The recommendation is to take action on attached Parcel IDs.

SUPPORTING ATTACHMENTS:

Outstanding Civil Penalties



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 04 January, 2023

PROJECTS/EFFORTS

1. FEMA Hurricane Florence Recovery Projects- Awaiting Final Payouts; working with *Hagarty Consulting*, final closeout submitted for consideration.
2. 2022 Water System Improvements Grant- Project design phase, pre-mobilization team to be in Robbins in February.
3. 2022 Sewer AIA- Wooten completing final reports.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Christmas Parade execution and recovery.
- b. Old Police Station award meeting, walk-through, and planning. Mobilization is slated for the end of January.
- c. Contracted *Carolina Roofing* for Old Police Station, work to start mid-January.
- d. Contracted with *Longitude Planning* for downtown revitalization plan.
- e. Permitting and staff assistance meetings for land use.
- f. Met with *Estate Management Services* for Charlie Brooks Reservoir (CBR) dredging project. Meeting again on site on January 26th.
- g. Water system analysis and contingency operations planning. More meetings planned for January.
- h. The first departmental budget meeting is scheduled for mid-January.
- i. Phase-1 engineering report complete from *Terracon*.



2. FIRE

- a. See report.

3. POLICE

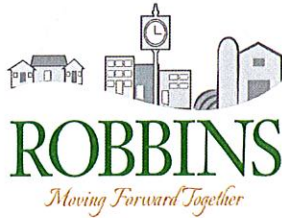
- a. See report.
- b. Multiple high value drug related arrests.

4. PUBLIC WORKS

- a. 12 work orders completed.
- b. Hiring a painter for library bathrooms.
- c. Double check valve at county meter fixed. Public works saved taxpayers over \$10,000.00 by completing the work themselves.
- d. Still having issues with back-hoe.
- e. Christmas recovery.
- f. Sewer issues on Valley St.
- g. Replaced 100ft of water service line on Oak. St.

FOLLOW UP:

CLINT E. MACK
Town Manager
Robbins, NC.



December 2023

To: Town of Robbins Board of Commisioners

Thru: Town Clerk and Manager

From: Timmy Brown, Robbins Fire Chief

Re: Monthly BOC Report

- Paid staff are doing their daily duties (truck check off, equipment checks and routine cleaning)
- The Christmas parade and tree lighting were a success
- Members had there annual Christmas party
- The Department passed our Heavy Rescue, Medical Responder and Swift Water inspection's
- Paid staff assisted an anonymus group with delivering food and gift's for a family in the Robbins area
- Paid staff took part in taking Santa Clause around to the local School's

Timmy Brown

Fire Chief

Robbins Fire Department

Robbins, NC

This report was generated on 1/2/2024 7:47:41 AM



Section X, Item A.

Incident Type Count per Station for Date Range

Start Date: 12/01/2023 | End Date: 12/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 11 - STATION 11	
111 - Building fire	1
131 - Passenger vehicle fire	1
141 - Forest, woods or wildland fire	6
311 - Medical assist, assist EMS crew	20
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	4
440 - Electrical wiring/equipment problem, other	2
500 - Service Call, other	4
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	9
711 - Municipal alarm system, malicious false alarm	2
800 - Severe weather or natural disaster, other	1

Incidents for 11 - Station 11:

54

Only REVIEWED incidents included.



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11 January 2024

To: Town of Robbins Board of Commissioners
Thru: Town Clerk and Manager
From: Ben Haddock, Chief of Police
Re: Monthly BOC Report

In the month of December, officers had a total of four-hundred and three events. Officers conducted several traffic stops and siezed eighty-five grams of a variety of narcotics.

Officers have issued several citations and made several arrests during the month. During the month officers conducted two successful drug bust within the town limits and siezed a variety of narcotics. The Town Manager will have a brief update on the events.

Lieutenant Dunlap and Officer Prevatte have been enrolled into Law Enforcement instructor school, to be able to further the education and skills of not only our staff, but all law enforcement when needed. Their schooling starts in Febuary and last for two weeks. More to came when available.

Again, thank you for your continued support for the Robbins Police Department.

Ben Haddock
Police Chief

Activity Log Event Summary (Cumulative Totals)

Robbins Police Department

(12/01/2023 - 12/31/2023)

911 Hang Up Call	3	Administrative Duty	26
Alarm Activation	5	Animal Complaint	3
Assist EMS	2	Assist Fire/Rescue	3
Assist Highway Patrol	1	Assist Other Agency	5
Assist other Robbins Police Officer	33	Assist Sheriff Department	23
Barring Notice	1	Business Check	4
Careless & Reckless	2	Child Abuse	1
Citation	1	Citizen Assist	8
Direct Traffic	2	Disturbance	2
Domestic	1	Drug Laws	2
DWI	1	Follow up Investigation	5
Foot Patrol	58	Found Property	1
IVC	1	Larceny	7
Mental Subject	1	Noise Complaint	1
Ordinance Violation	1	Overdose	1
Park Check	2	Public Assistance	1
Public Service (Phone Call Request)	1	Saturation Patrol	2
Security Check	1	Service of Commissioner Packets	1
Shots Fired	2	Special Assignment	3
Store Closing	17	Suspicious Person	2
Suspicious Vehicle	5	Training	3
Trespassing	1	Unlock car	1
Vehicle Accident Property Damage	3	Vehicle Maintenance	2
Vehicle Stop	143	Warrants Served	6
Welfare Check	2		

Total Number Of Events: 403

Drug Summary Totals

Robbins Police Department

(12/01/2023 - 12/31/2023)

E - Marijuana

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	22.020	\$120.00

K - Other Hallucinogens

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	12.000	\$0.00

L - Amphetamines/Methamphetamines

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	47.030	\$20.00
6 - Seized	DU - Dosage Unit/Items (Number of Capsules, Pills, Tablets, etc.)	1.000	\$0.00

M - Other Stimulants

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	DU - Dosage Unit/Items (Number of Capsules, Pills, Tablets, etc.)	1.000	\$0.00

P - Other Drugs

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	DU - Dosage Unit/Items (Number of Capsules, Pills, Tablets, etc.)	2.000	\$0.00

Incident Drug Totals By Status
Robbins Police Department
(12/01/2023 - 12/31/2023)

6 - Seized

Type of Drug:	Description:	Type of Measurement:	Quantity:	Est. Value:	Inc. Date:	Incident Number:
E - Marijuana	Green Leafy Substance	GM - Gram	0.010		12/05/2023	23120065
E - Marijuana	Marijuana	GM - Gram	2.000		12/06/2023	23120085
E - Marijuana	Green leafy substance	GM - Gram	0.010		12/08/2023	23120105
E - Marijuana	Green Leafy Substance	GM - Gram	14.000	\$120.00	12/19/2023	23120279
E - Marijuana	Marijuana	GM - Gram	6.000		12/20/2023	23120303
K - Other Hallucinogens	Psilocybin Mushrooms	GM - Gram	12.000		12/20/2023	23120303
L - Amphetamines/Methamphetamines	Crystal-like substance	GM - Gram	1.000		12/05/2023	23120080
L - Amphetamines/Methamphetamines	Dark Blue Oval Pill, Imprint b 972	DU - Dosage Unit/Items (Number of Capsules, Pills, Tablets, etc.)	1.000		12/08/2023	23120105
L - Amphetamines/Methamphetamines	Burnt White Rock	GM - Gram	0.030	\$20.00	12/19/2023	23120279
L - Amphetamines/Methamphetamines	Methamphetamine	GM - Gram	46.000		12/20/2023	23120303
M - Other Stimulants	Light Orange Round Pill, Imprint U39	DU - Dosage Unit/Items (Number of Capsules, Pills, Tablets, etc.)	1.000		12/08/2023	23120105
P - Other Drugs	Buprenorphine Sublingual Film(8mg/2mg)	DU - Dosage Unit/Items (Number of Capsules, Pills, Tablets, etc.)	2.000		12/05/2023	23120080
Totals: 85.050				\$140.00		

December 2023

Monthly Report – Robbins Area Library – Sue Aklus

Programs:

Children: Story Time with Miss Sue, Hope Academy Storytime, Find Eddie the Elf, Movie/Craft Days, Puzzle/Game Days, Christmas with Santa, Kids Book/Movie Club

Adults: Crochet & Knitting Group, Misty Book Club

	2023	ATTENDANCE
Days Open	18	
REFERENCE QUESTIONS	83	
Volunteer Hours	16	
Computer Use	23	
Front Door Walk-ins & Pickups	866	
ADULT PROGRAMS IN THE LIBRARY:	4	30
Crochet & Knitting Group	3	25
Misty Clark Book Club	1	5
JUVENILE PROGRAM In The Library:	27	360
Thursday Story Time With Miss Sue	4	51
Puzzles/Game Days	2	18
Christmas with Santa	1	118
Hope Academy Storytime with Miss Sue	5	93
Find Eddie the Elf	11	55
Movies/Crafts	3	21
Kids Book/Movie Club	1	4
The Christmas Miracle of Jonathan Toomey		
Juv. Outside Programs:	1	15
Magic Years Storytime	1	15

General Interest Programs:	19	76
Find The Crochet Book Worm	12	36
Christmas Crafts	7	40
CONFERENCE ROOM	5	16
Tutor	4	10
Committee Meeting	1	6

Upcoming Programs for January 2024:

- Pre-School Story Time Every Thursday at 10AM
- Hope Academy Story Time – Wednesday Mornings
- Crochet/Knitting Group meets every Tuesday from 2-4PM
- Robbins Library Committee will meet Thursday, Jan. 4 @ 11:30am
- Movie Days : Jan. 5 Frozen @ 4PM, Jan. 12 Frozen II @ 4pm,
- Jan. 13, Snow Dogs @ 11AM
- Checkers Match Jan. 6 & 27 (10AM-2PM)
- Find Llama Llama in his Red Pajamas in the Kids Section and win a prize
- “The Invisible Hour” Book Club by Alice Hoffman will meet Tuesday, Jan. 16 @ 4pm for discussion and view the 1934 movie version of Scarlett Letter.
- Misty Clark Book Club Whisper Pine Series #1 by Melody Carlson will meet Friday, Jan. 26 @ 4pm
- Library will be closed Dec. 30-Jan. 1 for New Years
Opening Jan. 2 @ 11:30AM