



TOWN OF ROBBINS
BOARD OF COMMISSIONERS REGULAR MEETING
THURSDAY, JANUARY 08, 2026 – 6:00 PM
Robbins Town Hall

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION** – Mayor
- III. PLEDGE OF ALLEGIANCE** – Mayor
- IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**
- V. CONFLICT OF INTEREST** – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*
- VI. APPROVAL OF CONSENT AGENDA**
All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.
 - A. Approval of Budget Amendment 25-04 Spill at Sewer Plant
 - B. Minutes of Regular December Board of Commissioners Meeting
 - C. Minutes of Special December Board of Commissioners Meeting
- VII. PRESENTATIONS**
 - A. Water System Improvements Groundbreaking Briefing-John Grey Wooten Co.
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. Public Trash Cans by Commissioner Gilbert
- X. MANAGER'S REPORT**
 - A. January 2026 Manager Report
- XI. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**
- XII. COMMISSIONER'S COMMENTS**
- XIII. CLOSED SESSION**
 - A.

XIV. COMMISSIONER'S UPCOMING MEETING/EVENTS

January 19th Observed for MLK -Town Hall Closed

February 12th Board of Commissioners Meeting



MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 12/31/25

SUBJECT: Approval of Budget Amendment 25-04 Spill at 256 Bear Ridge Road

PRESENTER: Clint Mack

REQUEST:

Old Business- Request to Approve Budget Amendment 25-04.

BACKGROUND:

As reported previously, a spill occurred on August 26, 2025, at 256 Bear Ridge Road. The incident was submitted to NCLM for insurance coverage, but the claim was denied. As a result, it is necessary to address payment of the related invoice through a budget amendment.

IMPLEMENTATION PLAN:

Approval of Budget Amendment 25-04 to pay invoice 1030296 (attached).

FINANCIAL IMPACT STATEMENT:

Move money to Capital Outlay.

RECOMMENDATION SUMMARY:

Recommend approval of budget amendment.

SUPPORTING ATTACHMENTS:

Invoice from First Call



December 30, 2025

Town of Robbins
 Budget Amendment 25-04
 Fiscal Year Ending 2025-2026

Account GL	Description	Current Budget	Amendment Increase (Decrease)	Amended Budget
Revenues Fund 30 30-101-00	Emergency Response to Spill at 256 Bear Ridge Rd W&S FUND BALANCE TRANSFER	\$0	\$23,973.00	\$23,973.00
Total Revenues				\$23,973.00
Expenditures Fund 10 30-811-75	WWTP CAP OUTLAY > 5000	\$33,000	\$23,973.00	\$56,973.00
Total Expenditures				\$23,973.00
Revenues-Expenditures			\$	-0

Cameron Dockery, Mayor

Jessica Coltrane, Town Clerk

First Call Environmental, LLC

PO Box 6035
Ashland, VA 23005

cgrissom@firstcallenviro.com
804-441-9764



Section VI, Item A.

Invoice
No. 1030296

Bill To

Town of Robbins City Hall
101 N Middleton St.
Robbins, NC 27325

Date
11/18/2025

Terms

Project	P.O. No.			
WSNC 1162; Robbins,NC				
Description	Serviced	Quantity	Rate	Amount
Emergency response to a spill located at 256 Bear Ridge Road, Robbins, NC on 8/26/2025.				
FCE PO# WSNC1162				
On Scene Supervisor - Regular Time		1.5	135.00	202.50
On Scene Supervisor - Over Time		13.5	202.00	2,727.00
Hazardous Materials Technician - Regular Time		1.5	86.00	129.00
Hazardous Materials Technician - Over Time		13.5	128.00	1,728.00
Hazardous Materials Technician - Regular Time		1.5	86.00	129.00
Hazardous Materials Technician - Over Time		13.5	128.00	1,728.00
On Scene Supervisor - Regular Time		1.5	135.00	202.50
On Scene Supervisor - Over Time		13.5	202.00	2,727.00
Hazardous Materials Technician - Regular Time		1.5	86.00	129.00
Hazardous Materials Technician - Over Time		13.5	128.00	1,728.00
Hazardous Materials Technician - Regular Time		1.5	86.00	129.00
Hazardous Materials Technician - Over Time		13.5	128.00	1,728.00
Project Manager - Regular Time		1	141.00	141.00
Box Truck Response Rig		1	594.00	594.00
Support Vehicles		3	266.00	266.00
Response Trailer Including Hand Tools		1	677.00	677.00
Round Trip Mileage portal to portal		150	2.00	300.00
Level D PPE		6	58.00	348.00
OnGuard Acid Suit		3	125.00	375.00
Scott AV3000 Full Face Respirator with 40mm NATO adapter includes decon and cleaning		3	129.00	387.00
Air Purifying Cartridge		3	119.00	357.00
Surgical Gloves		1	46.00	46.00
PVC Chemical Gloves		3	26.00	78.00
Tingly HazMat Boots		3	58.00	174.00
55 Gallon DOT Poly Drum, Open Top		4	143.00	572.00
Shop Vac		1	43.00	43.00
Roll of Chemical Tape		1	100.00	100.00
Citric Acid per bag		4	248.00	992.00
Granular Absorbents		30	33.00	990.00
pH Test Kit		1	32.00	32.00

EIN: 27-1270028

Balance Due

First Call Environmental, LLC

PO Box 6035
Ashland, VA 23005

cgrissom@firstcallenviro.com
804-441-9764



Section VI, Item A.

Invoice
No. 1030296

Bill To

Town of Robbins City Hall
101 N Middleton St.
Robbins, NC 27325

Date
11/18/2025

Terms

Project	P.O. No.			
WSNC 1162; Robbins,NC				
Description	Serviced	Quantity	Rate	Amount
Waste left on site until it could be confirmed as neutral and non-reactive for disposal pick up. FCE will return to pick up waste.				
On Scene Supervisor - Regular Time		5	135.00	675.00
Hazardous Materials Technician - Regular Time		5	86.00	430.00
Hazardous Materials Technician - Regular Time		5	86.00	430.00
Project Manager - Regular Time		1	141.00	141.00
Box Truck Response Rig		1	594.00	594.00
Round Trip Mileage portal to portal		150	2.00	300.00
Level D PPE		3	58.00	174.00
Coordination, transportation, and disposal of (1) 55-gallon drum of waste into Terra Nova on 11/14/25				
Hazardous Materials Technician - Regular Time		2	86.00	172.00
Hazardous Materials Technician - Regular Time		2	86.00	172.00
Project Manager - Regular Time		1	141.00	141.00
Transportation from outer locations to disposal facility		1	257.00	257.00
Drum Solid Disposal (per Drum)		4	182.00	728.00
No further action required.				

EIN: 27-1270028

Total	\$23,973.00
Payments/Credits	\$0.00
Balance Due	\$23,973.00

Thank you for the opportunity to serve your environmental needs!

Invoices aging past term date will incur a 1.5% monthly charge on the balance.



Robbins Fire Rescue

Incident Report

Incident Number
2025071983

Incident type
Chemical spill or leak

PSAP Call Date/Time
08/26/2025 10:34:00

Officer in Charge
Brown, Timmy, Fire Chief, 110

Incident Address
256 BEAR RIDGE RD, ROBBINS, NC, 27325

County
--

Fire Zone
ROBBINS

Property Type
Sanitation utility. Includes incinerators and industrial rubbish burners. Excludes dumps and landfills.

Dispatch Information

Dispatched Incident Type F61 HAZMAT

FDID Number 06311-Robbins FD

Dispatched Number 2025071983

Alarm Date/Time 08/26/2025 10:34:00

Dispatch Notified Date/Time 08/26/2025 10:34:00

Incident Location Information

Total Acres Burned

0.0

Apparatus

Department Unit 1 of 2

Apparatus Name	E113 / E113	Dispatch Date/Time	08/26/2025 10:34:00
Type	Engine	Acknowledge Date/Time	--
# of Crewmembers	3	En Route Date/Time	08/26/2025 10:41:35
Use	Suppression	Arrive Date/Time	08/26/2025 10:45:11
ALS Support Capable	No	Clear Date/Time	08/26/2025 16:29:30
Location at Dispatch	Assigned station	Back in Service Date/Time	--
Crewmembers	Harvell, Larry R Mcgraw, Brody Monroe, Ashton		
		Apparatus Arrived Patient Date/Time	--
		Apparatus Transfer of Care Date/Time	--

Apparatus

Department Unit 2 of 2

Apparatus Name	110 / 110	Dispatch Date/Time	08/26/2025 10:34:00
Type	Chief officer car	Acknowledge Date/Time	--
# of Crewmembers	1	En Route Date/Time	08/26/2025 10:34:01
Use	Other	Arrive Date/Time	08/26/2025 10:34:02
ALS Support Capable	No	Clear Date/Time	08/26/2025 16:29:30
Location at Dispatch	Assigned station	Back in Service Date/Time	--
Crewmembers	Brown, Timmy		
		Apparatus Arrived Patient Date/Time	--
		Apparatus Transfer of Care Date/Time	--

Weather Information

Temperature	67.6 °F	Wind Speed	2.7 mph
Wind Direction	North	Humidity	70%
Weather Type	Overcast, over 9/10 cloud cover		

Fire Information

Equipment Involved in Ignition	No	Vehicle Involved in Incident?	No
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Hazardous Materials Information

HazMat Released	None
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Operations Information

Operations Section Engaged?	No
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Actions Taken

Department

Hazardous materials spill control and confinement

Narratives

Department NFIRS Narrative

STATION 11 WAS DISPATCHED FOR A HAZMAT CALL. 110 AND E113 ARRIVED ONSCENE T OFIND A HEAVY CHLORINE SMELL. PUBLIC SAFETY 1 WAS ALSO ONSCENE AND CONTACTED FAYETTEVILLE REGIONAL RESPONSE TEAM. RRT TESTED SAME AND FOUND NOTHING HARMFUL AT THE TIME AND STATION 11 UNITS CLEARED THE SCENE WITH PSI AND RRT.

Last update on 08/30/2025 at 07:14:22 by Justin Dean Garner

Report Completion

Officer in Charge

Brown, Timmy

Rank Fire Chief

Assignment 110

Member Completing Report

Garner, Justin D

Rank Captain

Date 2025-08-30



MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 12/31/25

SUBJECT: Minutes of Regular December Board of Commissioners Meeting

PRESENTER: Clint Mack

REQUEST:

Approve the Minutes of the December Board of Commissioners Meeting

BACKGROUND:

Minutes from December Board of Commissioners Meeting

IMPLEMENTATION PLAN:

Approval of Minutes and entered into Public Record.

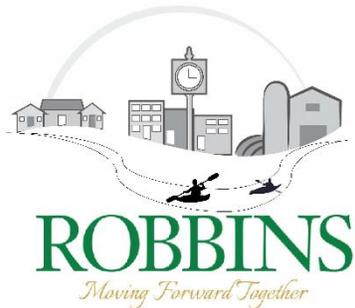
FINANCIAL IMPACT STATEMENT:

n/a.

RECOMMENDATION SUMMARY:

Recommend approval of December Regular Meeting Minutes.

SUPPORTING ATTACHMENTS:



TOWN OF ROBBINS
Board of Commissioners Regular Meeting
Thursday, December 11, 2025 – 6:00 PM
Robbins Fire Department

I. CALL TO ORDER

- Mayor Cameron Dockery
- Mayor Pro Tem Nikki Bradshaw
- Outgoing Former Commissioner Lonnie English
- Commissioner Brandon Phillips
- Commissioner Kevin Stewart
- Commissioner Jody Britt
- Commissioner Mark Gilbert

II. INVOCATION – Mayor

III. PLEDGE OF ALLEGIANCE – Mayor

IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1

V. CONFLICT OF INTEREST – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*

None

VI. APPROVAL OF CONSENT AGENDA

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

- A. Minutes of November 2025 Board of Commissioners Meeting
Motion made by Mayor Pro Tem Bradshaw.
Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

VII. RECOGNITIONS

- A. Acceptance of Election Results
Accepted and Official

VIII. RECESS

- A. Outgoing Commissioners Relinquish their seats

Present Former Commissioner, Mayor, Police Officer Lonnie English. Thank you for your selfless service to Robbins. English states that Robbins is his hometown and he will never give up on it.

IX. APPOINTMENTS

- A. Administering of Oaths and Election of Mayor Pro Tem per G.S 160A-70
 By Todd Maness, Moore County Clerk of Court
 Oaths by Clerk of Court Todd Maness, Nikki Bradshaw, Jody Britt and Mark Gilbert and the Board elected and swore in Mayor Pro Tem-Nikki Bradshaw
 Mayor Pro Tem Nominated and Motion made by Commissioner Britt.
 Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Stewart, Commissioner English

X. PRESENTATIONS

A. Historic Credits for Buildings

During the discussion, several questions were raised regarding the process of designating a building or area for historic preservation and the related financial and legal implications.

It was asked if there was a particular reason for seeking historic preservation status for the building or area was it for tax purposes, or something else? Some organizations help structure deals so that a nonprofit can retain minority ownership in a building, while investors take a majority stake. After the tax credits are used, there's often an option for the nonprofit to buy back majority ownership for a minimal amount.

The question is: If people invest directly into the nonprofit, do they receive tax benefits? The attorney's understanding is that investors do not receive tax credits for simply donating to a nonprofit. However, there are structures where investors can invest directly in the building, receive the tax credits themselves, and in turn, help the nonprofit raise capital for renovations. The nonprofit itself cannot use the tax credits, but outside investors can, if properly structured.

For the board and our attorney: Are we interested in designating a historic zone, or just a single building? You can designate a single building as a landmark. To do so, you must first commission a report, amend the ordinance to set up a historic commission, adopt an overlay zoning ordinance, and establish a design manual for historic preservation. Only then can a landmark be designated.

If you want to designate an entire area, the report you commission is reviewed by SHPO (State Historic Preservation Office). SHPO will determine whether there are enough historic structures to approve a district. They do not automatically approve; the process is rigorous.

Regarding ownership: If the nonprofit initially purchases the building and then sells equity to investors, becoming a minority owner, that's not directly the town's business. I am not acting as Ms. Ruggles' attorney, nor as a tax attorney. There's a clause in the contract stating that the first sale of the building must be approved, either by returning to the town or through another approval process.

Clare, what did you apply for? Was it for the building itself through SHPO? I understand your application was denied because the building was not considered

architecturally significant, though it may have historical value as a Works Progress Administration (WPA) project from the 1930s. SHPO suggested considering a district designation instead, as the building alone may not qualify, but it could be part of a historic district.

Clare has been working with an architectural firm specializing in historic preservation. Although the building isn't the oldest in town, the downtown district as a whole has historic character. If this building doesn't qualify on its own, maybe the district does. This needs further exploration if the town is willing to consider it.

Regarding next steps: I think the situation is specific enough that we need to sit down, review the checklist, and see what categories we might qualify under. As Carthage recently experienced, creating a local district is one thing, but seeking certification and developing design standards is a larger process.

Since the historic district application would be on behalf of the town, not the nonprofit, we should table this for further discussion after we gather more information. We can revisit this at the next meeting.

One last point: We need to clarify the contract. The sale has not closed, so technically, the town still owns the building. Until the sale is finalized, the town would be the applicant for historic status and responsible for any related studies, unless a third party steps in to fund them.

Given this, I move to table the discussion until our next meeting. All in favor

Motion made by Commissioner Phillips.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Britt, Commissioner Stewart, Commissioner Gilbert

XI. OLD BUSINESS

A. Discussion of Ellie Jean Project

Town Manager reviews CVB One Time Project Fund Awarded to Town of Robbins for the Ellie Jean All Inclusive Playground-After attending the recent seminar, I realized that acquiring new playground equipment is only one part of the process. Ensuring accessibility—like having proper pathways and ADA-compliant features, as well as adequate parking. While we have two pieces of apparatus for Milliken currently in storage, we need to make sure the playground is truly safe and accessible. None of our current parks or equipment in town fully meet those standards.

We've received positive feedback from special education teachers and local schools, including the Hope Academy. I spoke with Phil, CVB CEO, who likes the idea of integrating downtown activities with the park—imagine families enjoying both the playground and live concerts. This project has really opened my eyes to what families with special needs face every day, especially when traveling and looking for accessible options. During a recent visit to Blue Mountain, Georgia, I saw a downtown park similar to what we're proposing. I reached out to their mayor, who shared that their park has significantly increased local visitorship and is always in use, especially during downtown events.

As for funding, we initially discussed waiting for state appropriations, but with the current state budget, that's no longer viable. Instead, we have an opportunity to secure

matching funds, which is promising. The vendor has reduced the price, and we're essentially getting a \$200,000+ park for \$75,000.

Key Concerns: The original quote does not include grading for the park or additional parking. We need an updated quote that includes all site prep and parking costs, whether we do it internally or hire a vendor. Transparency is essential. We need a concrete, all-inclusive figure before proceeding, to avoid any unexpected budget overruns.

Next Steps: Obtain an updated and comprehensive quote for the entire project, including grading and additional parking. Table the current motion to accept the funds until we receive this information. Schedule a special meeting as soon as the final figures are available, to vote promptly and avoid delays or increased costs.

Closing Note: This project is especially meaningful for families with special needs, and we recognize the importance of following through on our commitments. We owe it to the families, especially those who have already invested so much to move forward transparently and efficiently.

Commissioner Bradshaw suggests gathering all quotes so the Town can be transparent so we can expect what the Town is spending. Commissioner Phillips wants to gather the concrete figure and call a special meeting to vote up or down.

XII. NEW BUSINESS

A. 2026 Board Schedule and Holiday Resolution

Following the State Calendar, Commissioner Phillips makes a motion to not skip the July meeting, but to push the meeting from the second Thursday to the third. The new meeting date would be July 16th.

Motion made by Commissioner Phillips.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Britt, Commissioner Stewart, Commissioner Gilbert

B. Resolution to Adopt NC Local Government Debt Setoff Program

Approved

Motion made by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner Gilbert

C. Resolution of Adoption of Cape Fear Hazard Mitigation Plan 2025

Approved

Motion made by Commissioner Britt.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Stewart, Commissioner Gilbert

XIII. MANAGER'S REPORT

A. November 2025 Manager Report

Town received the bill for the alarm and spill cleanup at the wastewater treatment plant just over \$23,000. An insurance claim has been submitted, and manager met with the adjuster yesterday. The claim has about a 50/50 chance of being approved because the

policy only covers very specific chemical incidents. The bill is due in about a week and a half, so Town may need to make an emergency payment and then come back for a budget adjustment if the claim is denied. The cleanup was required by the hazmat team, and unfortunately, we still don't know exactly what the contaminant was. We know caustic acid overflowed, but we don't know what it might have mixed with—potentially residue from decades past.

On the Water line project, we're entering execution mode. The first two years were project mode, but now we'll be closely supervising, especially with the water line work. Given past issues, we'll be highly involved with contractors and managers to ensure everything, including replacing boulders over the lines, is done properly.

In regard to the AIM Program with NCLM, we've had three meetings with the program, and it's been approved at the state level. We're just waiting for final authorization for the CPA hours. Our program mentor has visited three times this month, and training is scheduled. We're hoping for the contract by late December, but it could arrive any day. The new CPA should be on site next month for review and transition to the new auditor.

XIV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1

Lance Mauldin-Thank you for allowing me to speak. Sometimes it takes me a while to gather my thoughts, so I appreciate your patience. Based on what I know both from limited information about what happened in Aberdeen with historic preservation committees, and from secondhand knowledge of the situation in Carthage I would urge everyone to move forward with caution. While I'm not suggesting we avoid action altogether, I do think it's important to proceed carefully, make sure we review all incoming information thoroughly, and stay mindful of the potential complexities involved.

On a personal note, two years ago, I had no idea what it meant to have special needs or what resources were available. As someone who has since adopted a child with special needs, I ask that we remain flexible and considerate. Sometimes our family has to travel significant distances to find the equipment and services we require. Please avoid making decisions that could make access even harder for families like ours.

Thank you again for the opportunity to share my perspective.

XV. COMMISSIONER'S COMMENTS

Brandon Phillips: Thank you all very much for your hard work with the Christmas parade and dedication. I especially want to thank the chief for their support and assistance. I truly appreciate everything everyone has done. Let's also extend a warm welcome to Mark. Merry Christmas to everyone!

Nikki Bradshaw: Merry Christmas to everybody just in case we don't see, we can't ask for a better staff, I came out and talked to Timmy while he was putting up the lights, there was some joking going on, I know that's not something they do because you make them do it, they are trying to save money for the town and we appreciate that. Happy to see we got a couple new police cars and one of them is not a mustang. The parade went well and I will say that was one of our longer parades. Just wish everybody a Merry Christmas and welcome Mark and thank y'all for everything.

Mark Gilbert: Like to thank everyone for everything that went on during the Christmas parade. The ten minutes I got to watch it while slinging hot chocolate. The lights look great and special thank you to Timmy and Ben for getting out there risking their lives in the wind to put those up. And myself, Senator Mcinnis, Mickey, Timmy, Clint, everybody that called to get the lights on 705 operational. It was a shock when I went home from the Christmas parade to see 15 different cars from Duke in the parking lot of the church that I have to drive thru to get to my house I had to squeeze through. One recommendation I do have is Clint, the barriers that we have in front of the tree can we replace those with the yellow ones you can see through. Thank you pleasure to be here.

Jody Britt: Thank you to everyone for doing their job and welcome Mark. Keep up the good work

Kevin Stewart: Congratulations to the re-elected and newly elected. Merry Christmas

Cameron Dockery: I want to share that I very much appreciate the board approving the lights, Gail Page, Jenna Hussey worked with me on the committee to get that done. I have received lots of comments about that in town. Very nice, Merry Christmas I enjoy working with you guys.

Motion to Adjourn

Motion made by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner Gilbert

XVI. CLOSED SESSION *(if needed)*

Not needed

XVII. COMMISSIONER'S UPCOMING MEETING/EVENTS

Town Hall will observe Christmas holiday December 24-26

Town Hall will observe New Year holiday January 1st

This the _____ day of January 2026.

Cameron Dockery, Mayor

Jessica Coltrane, Town Clerk, CMC



MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 12/31/25

SUBJECT: Minutes of the Special December Board of Commissioners Meeting

PRESENTER: Clint Mack

REQUEST:

Approve the Minutes of the December Special Board of Commissioners Meeting

BACKGROUND:

Minutes from December Special Board of Commissioners Meeting

IMPLEMENTATION PLAN:

Approval of Minutes and entered into Public Record.

FINANCIAL IMPACT STATEMENT:

n/a.

RECOMMENDATION SUMMARY:

Recommend approval of December Special Meeting Minutes.

SUPPORTING ATTACHMENTS:



TOWN OF ROBBINS
Board of Commissioners Special Meeting
Wednesday, December 17, 2025 – 6:00 PM
Robbins Fire Department

I. CALL TO ORDER

PRESENT

- Mayor Cameron Dockery
- Mayor Pro Tem Nikki Bradshaw
- Commissioner Brandon Phillips
- Commissioner Kevin Stewart
- Commissioner Jody Britt
- Commissioner Mark Gilbert

II. INVOCATION

By Lance Mauldin

III. PLEDGE OF ALLEGIANCE

IV. CONFLICT OF INTEREST *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*

V. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1

At the beginning of the meeting, the public was invited to share their comments. The following citizens addressed the Board:

Lance Mauldin, Mickey Brown, Anna Gibbons, Summer Mack, Brandon Clothier, Leslie Clothier and Son, Blake McGraw, Jenna Hussey

- Several citizens spoke in support of the accessibility park project, sharing personal stories and emphasizing the importance of inclusivity for all children, families, and community members. Comments highlighted how the park would benefit children with disabilities, grandparents, veterans, and anyone facing mobility challenges, reinforcing Robbins' tradition of helping one another and striving for kindness, inclusion, and respect.

- Lance Mauldin, Mickey Brown, Blake McGraw, Anna Gibbons, Summer Mack, and Brandon and Leslie Clothier each spoke, emphasizing the need for an accessible park and the community's willingness to support the project financially and through volunteerism. Summer Mack shared a story of a local child in a wheelchair and the need for local access to inclusive play spaces. Brandon Clothier described the longstanding efforts of the Ellie Jean Project and the community's hopes for a park in Robbins.
- The founders of the Ellie Jean Project, shared their perspectives, underscoring the urgency of moving forward for the sake of children who cannot wait for long decision-making processes.

VI. OLD BUSINESS

A. Discussion of Ellie Jean Project

Board members and staff responded to comments and thanked the public for their engagement and advocacy.

The Board discussed a motion from the previous week regarding the accessibility park project. The Town Attorney clarified that the previous motion was not acted upon and, as such, expired at the close of that meeting. The Mayor confirmed that a new motion would be required.

Commissioners commented on recent reporting and public sentiment, noting that all Board members support building or improving a park that is inclusive for all children. However, they emphasized their duty to act as responsible stewards of town resources. Some commissioners indicated that, having only recently joined the Board, they had not had adequate time or information to vote on the project at the last meeting.

The Board reviewed the available documentation, noting the absence of comprehensive information about the Ellie Jean Project in the previous meeting's packet. The Town Manager clarified that Board and staff were made aware of the grant opportunity the previous Wednesday evening, and that updated agendas and supporting materials were not distributed ahead of time but made available at the meeting.

Questions were raised about funding: specifically, the amount needed from the general fund to support the project. The Town Manager stated that the proposed budget amendment was \$168,299.37, which included the matching portion required for the grant. Of this amount, \$93,299.37 would come directly from the general fund, with the remaining \$75,000 to be provided by the county once the town demonstrated it had secured the required funds.

The Board discussed the need to amend the balance transfer to \$93,299.37, as the additional \$75,000 would be reimbursed by the county when documentation was provided. The Board agreed that necessary guardrails and safeguards were in place to ensure taxpayer dollars were protected.

Other topics discussed included site selection, park design best practices, and committee formation for oversight. The Town Manager explained his role in executing Board policy and clarified that committee formation was a decision for the Board. He recounted efforts to secure grants and manage project costs, emphasizing transparency and responsiveness.

Following further discussion, including the benefits of the proposed site and the experiences of other towns with inclusive parks, a motion was made by Commissioner Britt to move forward with the project, allocating the minimum necessary funds as outlined. The Board voted in favor. The motion carried unanimously.

Motion made by Commissioner Britt.

Voting Yea: Commissioner Phillips, Commissioner Stewart, Mayor Pro Tem Bradshaw, Commissioner Gilbert

VII. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1

Additional comments were made regarding the importance of communication, the need for ongoing maintenance at all parks, and the desire to ensure all children in the community can play together. Questions were addressed regarding project timelines and equipment delivery (estimated at a three-month lead time), as well as plans for future park improvements

The Mayor and Board expressed gratitude to the community for their engagement and reaffirmed their commitment to inclusivity and transparency.

The meeting concluded motion to adjourn, which was approved.

Motion made by Commissioner Gilbert

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Mayor Pro Tem Bradshaw

VIII. COMMISSIONER'S UPCOMING MEETING/EVENTS

Town Hall will observe the Christmas holiday December 24-28

Town Hall will observe News Years holiday January 1st

January Board Meeting January 8th 2026

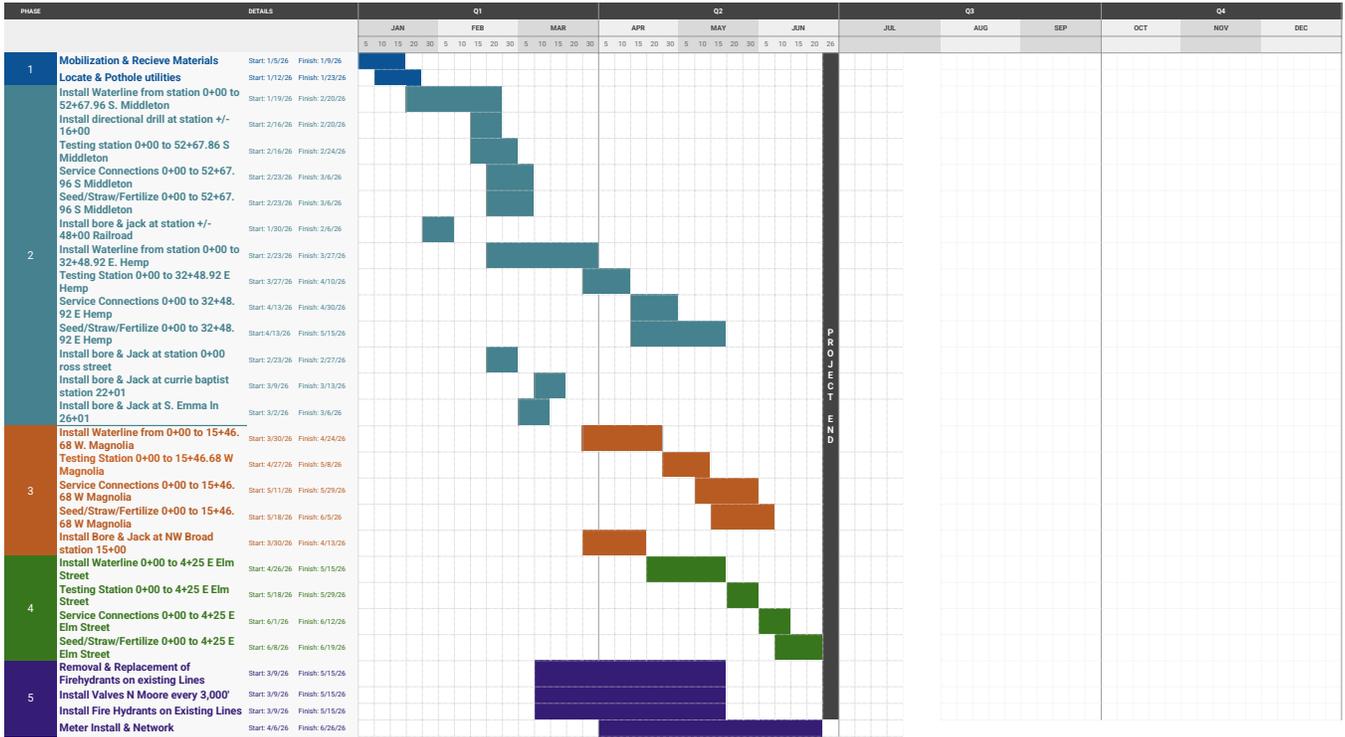
This the _____ day of January 2026.

Cameron Dockery, Mayor

Jessica Coltrane, Town Clerk, CMC

Section VII, Item A.

PROJECT TITLE: Town Of Robbins 2023 Water System Improvements
 PROJECT MANAGER: Aaron Maready & Trent Jones
 COMPANY NAME: E.J. Inc.
 DATE: 12/22/25



2023 Water System Improvements Project Update

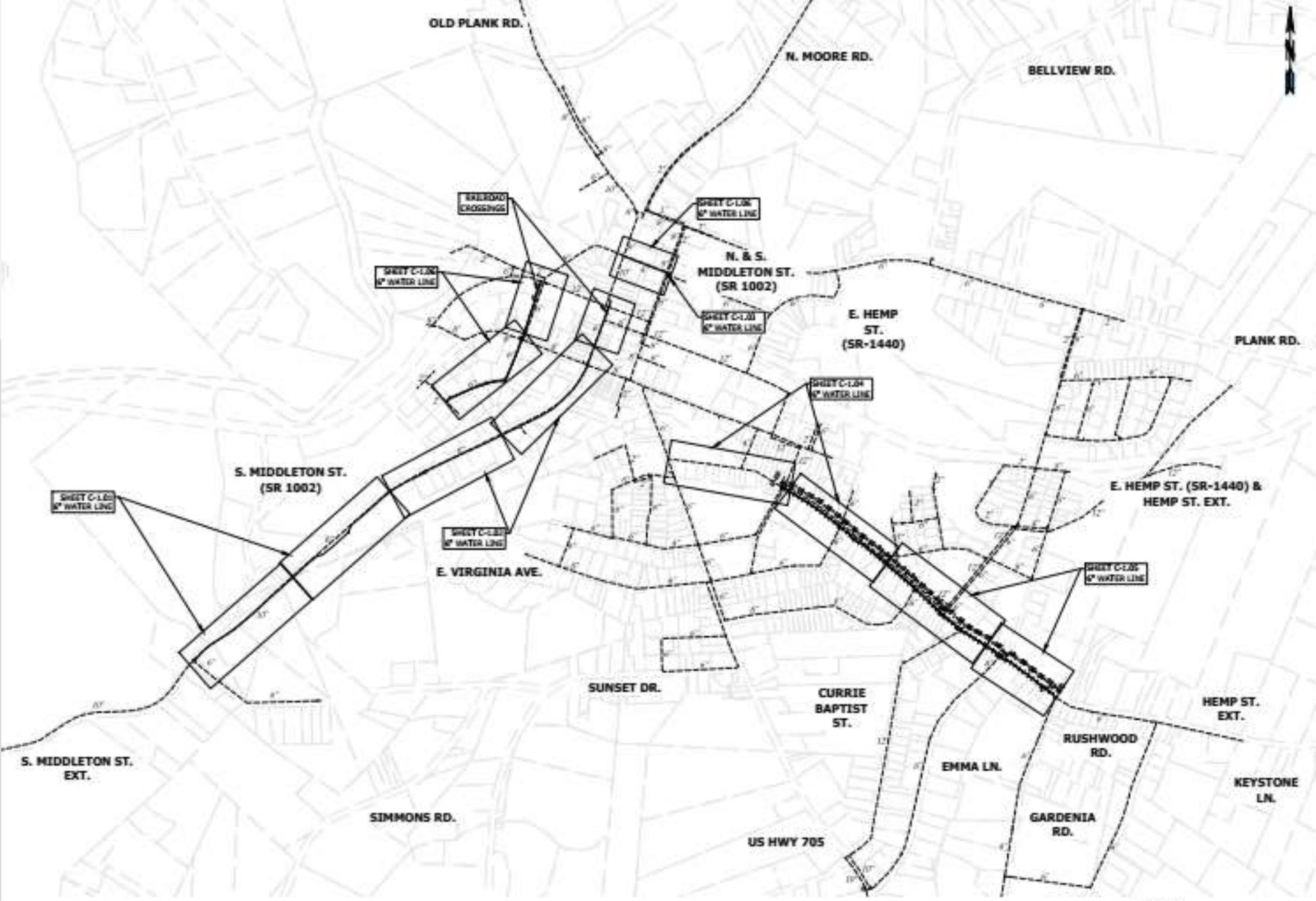
Town of Robbins
January 8, 2026

The logo for Wooten, featuring the word "Wooten" in a bold, white, sans-serif font. A small blue triangle is positioned above the letter 'o'.

John Grey Regional Manager

PURPOSE OF PROJECT

- To replace some old water lines in Town
 - Hemp Ext, Middleton, Elm, Fousher
- Replace all residential meters with AMI system
- Funded by NCDEQ Division of Water Infrastructure
- If at end of project have funding remaining, can replace larger meters



OVERALL PLAN AND SHEET KEY MAP



LEGEND
--- EXISTING WATERLINE
— PROPOSED WATERLINE

STATUS OF PROJECT

- Project has been bid
- Awarded to ELJ Inc
- Preconstruction Meeting held in December
- Start field work on Jan 19 week
- Estimated completion of work end of June



Project Costs:	
Low Bid	\$3,527,768.00
5% Contingency	\$176,388.40
Subtotal:	\$3,704,156.40
Engineering Services:	
Engineering Report	\$35,000.00
Design Survey	\$72,500.00
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Bidding Services	\$9,100.00
Construction Administration and Observation (9 months of construction services)	\$267,300.00
Grant Administration	\$20,000.00
Engineering Services Subtotal:	\$615,900.00
Total Project Cost	\$4,320,056.40

Project Funding: \$4,323,594.00.

Questions???

Wooten

A tradition of DESIGNING THE FUTURE ▶



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 29 December 2025

PROJECTS/EFFORTS

2022 Water System Improvements:

- Preconstruction Kickoff meeting completed with contractors and DEQ.
- NCDEQ & DWI approved bidding documents. Final contracts being sent for legal review.
- Public briefing scheduled for January BOC meeting.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Permitting, plat certifications, and staff assistance meetings for land use.
- b. Continuing support of Robbins Theater plan development. (road access and plat reviews)
- c. NCLM AIM mentor meeting.
- d. Weekly payroll changeover and integration meetings. (1st payroll in JAN)
- e. Meeting scheduled with NMRC on Historic Districts.
- f. Demo meetings with multiple security camera venders.
- g. Playground equipment order. Meeting vender for Millikin upgrades in January.
- h. Auditor contract signed and submitted. Begin preaudit in January.
- i. End of year vender reconciliations.



2. FIRE

- a. See report.

3. POLICE

- a. See report.

4. PUBLIC WORKS

- a. 10 Work orders completed.
- b. One PW employee on extended family medical leave.

CLINT E. MACK
Town Manager
Robbins, NC.





Monthly Call Report

INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	INCIDENT TYPE SERIES NAME (NFIRS)	DISPATCH TYPE
30595626	2025-12-02 09:16:57	322 - Motor vehicle accident with injuries	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
30813853	2025-12-04 05:19:08	311 - Medical assist, assist EMS crew	Rescue & EMS	M9 CARDIAC/RESPIRATORY ARREST
30817348	2025-12-04 06:11:26	311 - Medical assist, assist EMS crew	Rescue & EMS	M1 ABDOMINAL PAIN
30858116	2025-12-04 20:04:31	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
31078322	2025-12-07 00:42:32	111 - Building fire	Fire	F69 STRUCTURE FIRE
31098915	2025-12-07 06:06:20	311 - Medical assist, assist EMS crew	Rescue & EMS	M10 CHEST PAIN
31116069	2025-12-07 10:18:52	611 - Dispatched & canceled en route	Good Intent	F52 ALARM-FIRE ACTIVATION
31204191	2025-12-08 07:30:32	324 - Motor vehicle accident with no injuries.	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
31288187	2025-12-09 05:30:20	311 - Medical assist, assist EMS crew	Rescue & EMS	M9 CARDIAC/RESPIRATORY ARREST
31288360	2025-12-09 06:00:24	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
31385626	2025-12-09 14:13:55	500 - Service Call, other	Service Call	F53 ASSIST/SERVICE CALLS
31466845	2025-12-09 20:06:37	611 - Dispatched & canceled en route	Good Intent	M31 UNCONSCIOUSNESS/FAINTING (NEAR)
31528710	2025-12-10 08:56:48	322 - Motor vehicle accident with injuries	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
31643333	2025-12-11 21:46:47	611 - Dispatched & canceled en route	Good Intent	F77 MOTOR VEHICLE COLLISION
31693735	2025-12-13 10:49:02	138 - Off-road vehicle or heavy equipment fire	Fire	F71 VEHICLE FIRE
31711518	2025-12-14 02:09:03	311 - Medical assist, assist EMS crew	Rescue & EMS	M27 STAB/GUNSHOT WOUND
31713044	2025-12-14 04:17:22	324 - Motor vehicle accident with no injuries.	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
31727204	2025-12-14 17:39:32	143 - Grass fire	Fire	F67 OUTSIDE FIRE/WOODS/BRUSH
31751721	2025-12-15 11:03:44	311 - Medical assist, assist EMS crew	Rescue & EMS	M17 FALLS
31822830	2025-12-16 18:42:27	311 - Medical assist, assist EMS crew	Rescue & EMS	M31 UNCONSCIOUSNESS/FAINTING (NEAR)

Monthly Call Report

Robbins FD NC
Address: 301 Branson Cir, Robbins, NC,
27325

Section X, Item A.



INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	INCIDENT TYPE SERIES NAME (NFIRS)	DISPATCH TYPE
31823582	2025-12-16 19:13:03	311 - Medical assist, assist EMS crew	Rescue & EMS	M0 UNK MEDICAL CALL TYPE
31824179	2025-12-16 19:52:27	800 - Severe weather or natural disaster, other	Severe Weather & Natural Disaster	F18 STORM DAMAGE
31827735	2025-12-16 23:57:59	322 - Motor vehicle accident with injuries	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
31872566	2025-12-18 06:46:41	311 - Medical assist, assist EMS crew	Rescue & EMS	M13 DIABETIC PROBLEMS
31969406	2025-12-18 13:13:45	311 - Medical assist, assist EMS crew	Rescue & EMS	M9 CARDIAC/RESPIRATORY ARREST
31979271	2025-12-18 20:03:08	631 - Authorized controlled burning	Good Intent	F67 OUTSIDE FIRE/WOODS/BRUSH
31988731	2025-12-19 06:31:21	324 - Motor vehicle accident with no injuries.	Rescue & EMS	P131 VEHICLE ACCIDENT (NO PI)/HIT & RUN
31988873	2025-12-19 06:41:50	611 - Dispatched & canceled en route	Good Intent	F18 STORM DAMAGE
31988952	2025-12-19 06:47:49	611 - Dispatched & canceled en route	Good Intent	F18 STORM DAMAGE
31990416	2025-12-19 08:18:03	322 - Motor vehicle accident with injuries	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
31993412	2025-12-19 10:27:43	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
31997633	2025-12-19 12:28:45	311 - Medical assist, assist EMS crew	Rescue & EMS	M19 HEART PROBLEMS
32018487	2025-12-20 05:27:37	324 - Motor vehicle accident with no injuries.	Rescue & EMS	P131 VEHICLE ACCIDENT (NO PI)/HIT & RUN
32018809	2025-12-20 06:13:10	622 - No incident found on arrival at dispatch address	Good Intent	F60 GAS LEAK / ODOR (NATURAL/LP GAS)
32025309	2025-12-20 13:03:40	311 - Medical assist, assist EMS crew	Rescue & EMS	M9 CARDIAC/RESPIRATORY ARREST
32025748	2025-12-20 13:25:56	111 - Building fire	Fire	F69 STRUCTURE FIRE
32028710	2025-12-20 15:40:30	111 - Building fire	Fire	F69 STRUCTURE FIRE
32031100	2025-12-20 17:36:48	611 - Dispatched & canceled en route	Good Intent	F69 STRUCTURE FIRE
32036910	2025-12-20 22:37:20	311 - Medical assist, assist EMS crew	Rescue & EMS	M10 CHEST PAIN
32059488	2025-12-21 20:38:49	311 - Medical assist, assist EMS crew	Rescue & EMS	M0 UNK MEDICAL CALL TYPE
32068847	2025-12-22 08:37:36	444 - Power line down	Hazardous Condition	F67 OUTSIDE FIRE/WOODS/BRUSH

Monthly Call Report

Robbins FD NC
 Address: 301 Branson Cir, Robbins, NC,
 27325

Section X, Item A.



INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	INCIDENT TYPE SERIES NAME (NFIRS)	DISPATCH TYPE
32119707	2025-12-23 11:35:02	715 - Local alarm system, malicious false alarm	False Alarm & False Call	F52 ALARM-FIRE ACTIVATION
32176858	2025-12-24 13:21:06	711 - Municipal alarm system, malicious false alarm	False Alarm & False Call	F52 ALARM-FIRE ACTIVATION
32210981	2025-12-25 18:29:51	141 - Forest, woods or wildland fire	Fire	F67 OUTSIDE FIRE/WOODS/BRUSH
32217809	2025-12-26 02:27:16	611 - Dispatched & canceled en route	Good Intent	M26 SICK PERSON
32219564	2025-12-26 06:19:22	324 - Motor vehicle accident with no injuries.	Rescue & EMS	P131 VEHICLE ACCIDENT (NO PI)/HIT & RUN
32223751	2025-12-26 11:09:47	311 - Medical assist, assist EMS crew	Rescue & EMS	M9 CARDIAC/RESPIRATORY ARREST
32225748	2025-12-26 12:45:15	500 - Service Call, other	Service Call	F53 ASSIST/SERVICE CALLS
32229825	2025-12-26 15:37:22	141 - Forest, woods or wildland fire	Fire	F69 STRUCTURE FIRE
32231042	2025-12-26 16:38:19	141 - Forest, woods or wildland fire	Fire	F67 OUTSIDE FIRE/WOODS/BRUSH
32276292	2025-12-28 17:03:59	611 - Dispatched & canceled en route	Good Intent	F69 STRUCTURE FIRE
32281639	2025-12-28 21:36:50	622 - No incident found on arrival at dispatch address	Good Intent	F67 OUTSIDE FIRE/WOODS/BRUSH
32283759	2025-12-28 23:40:42	311 - Medical assist, assist EMS crew	Rescue & EMS	M1 ABDOMINAL PAIN

Activity Log Event Summary (Cumulative Totals)

Robbins Police Department

(11/01/2025 - 11/30/2025)

<No Event Type Specified>	1	911 Hang Up Call	3
Administrative Duty	25	Alarm Activation	2
Animal Complaint	4	Animals Picked Up	1
Assist EMS	7	Assist Fire/Rescue	5
Assist Other Agency	5	Assist other Robbins Police Officer	45
Assist Sheriff Department	17	Attempted Warrant Service	2
Bank Deposit Escort	1	Breaking and Entering	5
Business Check	13	Checking Station	6
Church Check	1	Citizen Assist	8
Court	2	Damage to Personal Property	1
Direct Traffic	10	Disturbance	2
Domestic	1	Escort	1
Follow up Investigation	2	Foot Patrol	49
Found Property	1	Fraud	1
Information	5	Investigation	2
Larceny	1	Noise Complaint	2
Ordinance Violation	1	Overdose	1
Park Check	3	Parking Violation	1
Public Assistance	1	Public Service (Phone Call Request)	2
Security Check	40	Shots Fired	2
Special Assignment	4	Store Closing	10
Street Patrol	48	Suspicious Activity	3
Suspicious Vehicle	3	Training	10
Trespassing	3	Vehicle Accident Property Damage	6
Vehicle Maintenance	2	Vehicle Stop	88
Warrants Served	5	Welfare Check	4

Total Number Of Events: 468

Drug Summary Totals

Robbins Police Department
(11/01/2025 - 11/30/2025)

E - Marijuana

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	58.000	\$480.00

L - Amphetamines/Methamphetamines

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	1.000	\$0.00

U - Unknown Type Drug

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	GM - Gram	1.000	\$0.00

Incident Drug Totals By Status

Robbins Police Department

(11/01/2025 - 11/30/2025)

- Seized

Type of Drug:	Description:	Type of Measurement:	Quantity:	Est. Value:	Inc. Date:	Incident Number:
E - Marijuana	Green leafy substance	GM - Gram	49,000	\$400.00	11/13/2025	25110187
E - Marijuana	Green leafy substance	GM - Gram	7,000	\$70.00	11/13/2025	25110187
E - Marijuana	Green leafy substance	GM - Gram	2,000	\$10.00	11/13/2025	25110187
L - Amphetamines/Methamphetamines	White Crystal-Like Substance	GM - Gram	1,000		11/23/2025	25110360
U - Unknown Type Drug	White Powdery Substance	GM - Gram	1,000		11/07/2025	25110113
Totals:			60,000	\$480.00		

December 2025

Monthly Report – Robbins Area Library – Sue Aklus

Programs:

Children: Story Time with Miss Sue, Hope Academy Story Time, Special Visit from The Grinch for Hope Academy Story Time, Find Eddie the Elf, Christmas Movies, Christmas Scavenger Hunt, Puzzles, Coloring Sheets, Crafts, Lego Fun, Christmas with Santa, Write A Letter to Santa

Adult: Crochet & Knitting Group, Rachel Brower Book Club, Misty Clark Book Club, Cookie Swap, Christmas Scavenger Hunt

	2025	Attendance
Days Open	17	
Reference Questions	79	
Volunteer Hours	11	
Computer Use	18	
Front Door Walk-ins & Pickups	1075	
ADULT PROGRAMS IN THE LIBRARY:	8	44
Crochet & Knitting Group	4	25
Misty Clark Book Club	1	3
Rachel Brower Book Club	1	7
Cookie Swap	1	2
Scavenger Hunt	1	7
JUVENILE PROGRAMS IN THE LIBRARY:	25	718
Thursday Story Time with Miss Sue	3	73

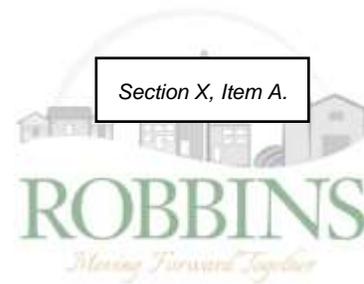
Lego Fun	1	5
Christmas Letters to Santa	4	6
Christmas Scavenger Hunt	3	88
Movie Time	5	19
Hope Academy Story Time with Miss Sue	9	163
Find Eddie The Elf	1	138
Coloring Sheets	1	32
Puzzles	1	18
Christmas Crafts	1	71
Christmas with Santa	1	105
CONFERENCE ROOM	11	32
Tutor	10	24
Committee	1	8

Upcoming Programs for January 2026

- Find Sammy the Snowman – Win a Prize
- Snowman Scavenger Hunt for Kids
- Inside Walking Club Every Tuesday & Friday Morning @ 11AM for the Month of January
- Lego Saturday, January 3, 10AM-2PM
- Crochet/Knitting Group every Tuesday 2-4PM
- Hope Academy Story time Wednesdays 9-11:30AM
- Wednesday Afternoon Crafts (2-6PM)
- Preschool Story time every Thursday @ 10AM
- Committee Meeting, Thursday, January 8 @ 11:30AM
- Misty Clark Book Club – Friday, January 9 @ 4PM
- Rachel Brower Book/Movie Club – Tuesday, Jan. 27 @ 4pm
- Lego Fun Every Friday Afternoons from 2:30-5:30PM
- Celebrate National Hobby Month-Thursday, January 15 from 4-5pm for discussion. Share your hobby and maybe find a new one.
- Robbins Library will be closed Saturday, January 17 (Martin Luther King, Jr. Holiday Weekend), Friday, January 30 (Staff Development Day)

Town of Robbins Board of Commissioners Regular Meeting

January 8th, 2026



**TOWN OF ROBBINS
BOARD OF COMMISSIONERS REGULAR MEETING
THURSDAY, JANUARY 08, 2026 – 6:00 PM
Robbins Town Hall**

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION** – Mayor
- III. PLEDGE OF ALLEGIANCE** – Mayor
- IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**
- V. CONFLICT OF INTEREST** – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*
- VI. APPROVAL OF CONSENT AGENDA**
All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.
 - [A.](#) Approval of Budget Amendment 25-04 Spill at Sewer Plant
 - [B.](#) Minutes of Regular December Board of Commissioners Meeting
 - [C.](#) Minutes of Special December Board of Commissioners Meeting
- VII. PRESENTATIONS**
 - [A.](#) Water System Improvements Groundbreaking Briefing-John Grey Wooten Co.
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. Public Trash Cans by Commissioner Gilbert
- X. MANAGER'S REPORT**
 - [A.](#) January 2026 Manager Report
- XI. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**
- XII. COMMISSIONER'S COMMENTS**

2023 Water System Improvements Project Update

Town of Robbins
January 8, 2026



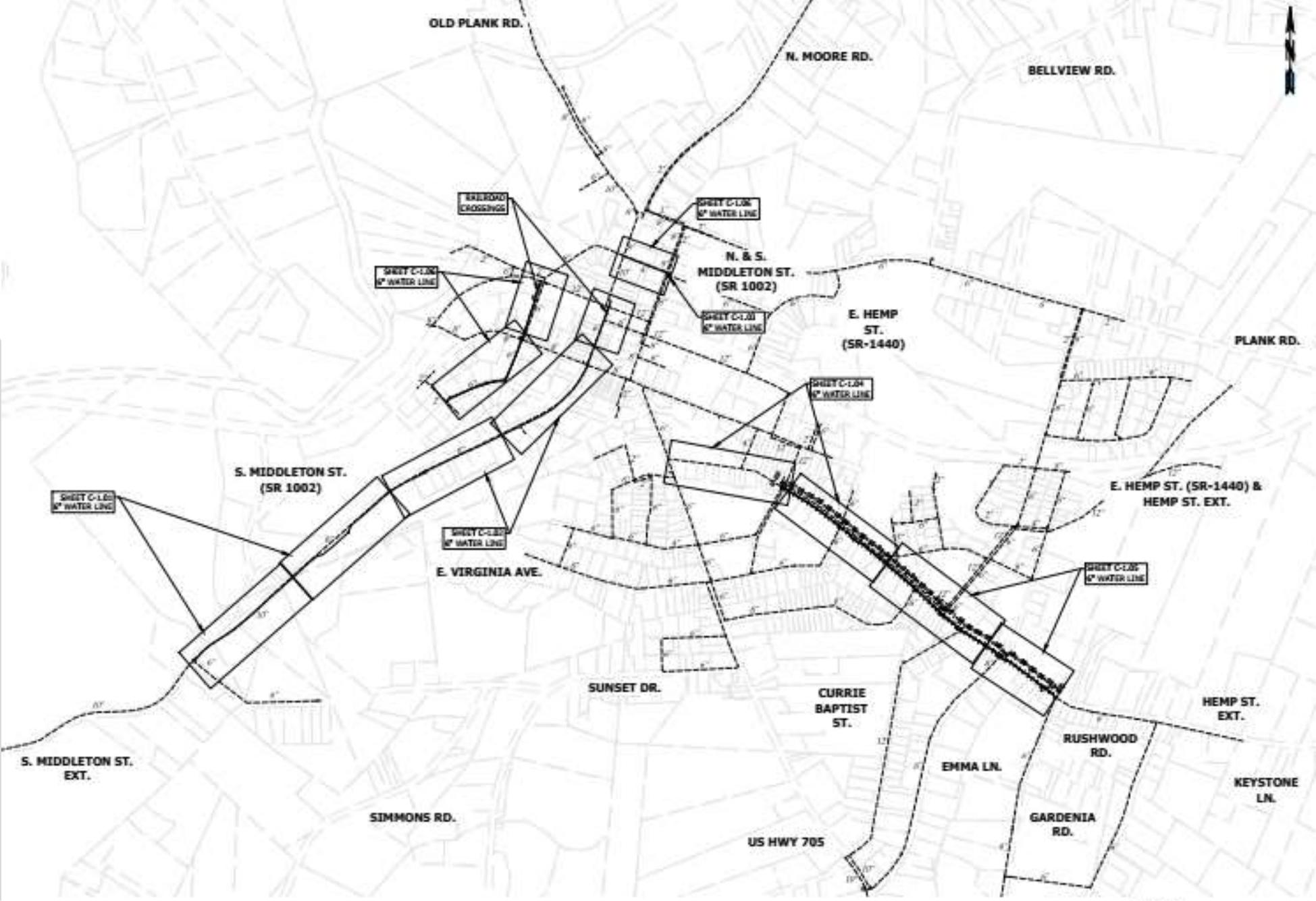
John

Regional Manager

Grey

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OVERALL PLAN AND SHEET KEY MAP



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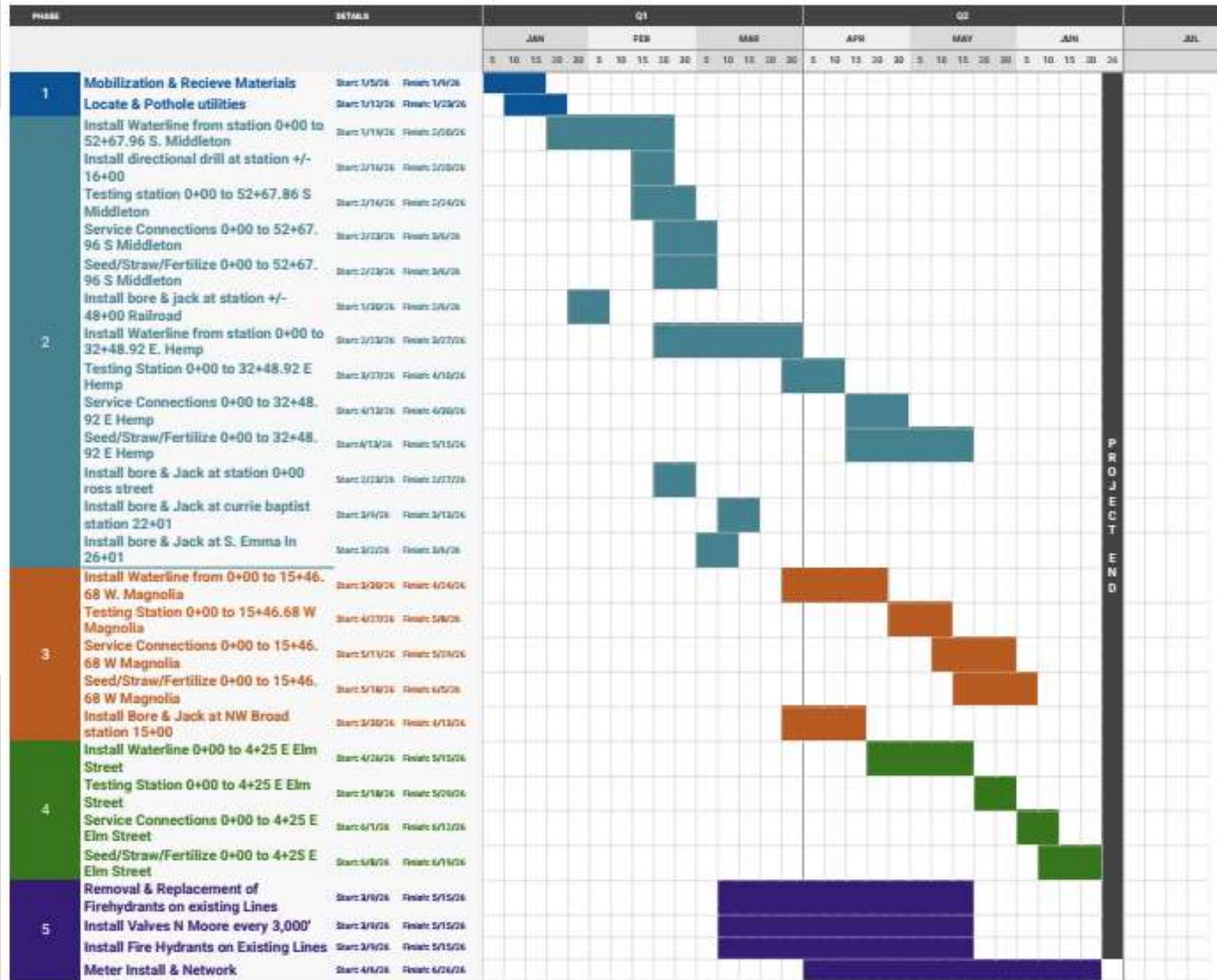
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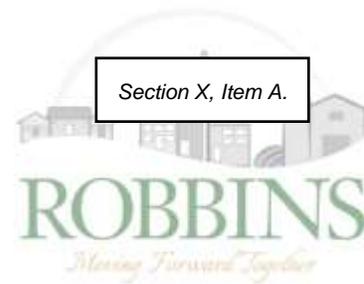
Questions??
?

WOODLOR

A tradition of DESIGNING THE FUTURE



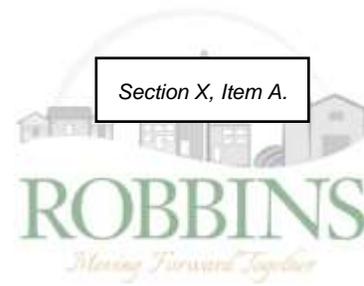
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BOARD OF COMMISSIONERS REGULAR MEETING
THURSDAY, JANUARY 08, 2026 – 6:00 PM
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Manager's Report



**TOWN OF ROBBINS
BOARD OF COMMISSIONERS REGULAR MEETING
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XIV. COMMISSIONER'S UPCOMING MEETING/EVENTS

January 19th Observed for MLK -Town Hall Closed

February 12th Board of Commissioners Meeting

