



TOWN OF ROBBINS
BOARD OF COMMISSIONERS REGULAR MEETING
THURSDAY, OCTOBER 09, 2025 – 6:00 PM
Robbins Town Hall

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION** – Mayor
- III. PLEDGE OF ALLEGIANCE** – Mayor
- IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**
Section 30.19 public addresses shall be limited to five minutes.
- V. CONFLICT OF INTEREST** – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*
- VI. APPROVAL OF CONSENT AGENDA**
All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.
 - A. Minutes of September Board of Commissioners Meeting
- VII. PUBLIC HEARINGS**
 - A. Call to Public Hearing Request to Annex Parcel 20080686 10.35 acres owned by Town of Robbins on November 13, 2025
 - B. Call to Public Hearing Request for Conditional Zoning of Parcel IDs 11385 and 11388 to R-8CZ on November 13, 2025
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. Resolution for Christmas Parade Closure
 - B. Resolution to Approve Municipal Accounting Services Cybersecurity and Technical Assistance Memorandum of Agreement

C. Certification of sufficiency of Investigation Directed to Clerk on 2 parcels to be Annexed

X. MANAGER'S REPORT

A. October 2025 Manager's Report

XI. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1

Section 30.19 public addresses shall be limited to five minutes.

XII. COMMISSIONER'S COMMENTS

XIII. CLOSED SESSION *(if needed)*

XIV. COMMISSIONER'S UPCOMING MEETING/EVENTS

OCTOBER 16-NOV 1ST EARLY VOTING-CARTHAGE

OCTOBER 25TH YOGA IN GREENSPACE

OCTOBER 31ST TRUNK OR TREAT 6-8PM

NOVEMBER 4TH MUNICIPAL ELECTION DATE ROBBINS FIRE DEPT

NOVEMBER 7TH BATTLE OF THE NORTH SOFTBALL CARTHAGE VS. ROBBINS

NOVEMBER 13TH BOARD MEETING AND PUBLIC HEARING



TOWN OF ROBBINS
Board of Commissioners Regular Meeting
Thursday, September 11, 2025 – 6:00 PM
Robbins Fire Department

I. CALL TO ORDER

6:00 Meeting

PRESENT

Mayor Cameron Dockery
Mayor Pro Tem Nikki Bradshaw
Commissioner Brandon Phillips
Commissioner Jody Britt
Commissioner Kevin Stewart
Commissioner Lonnie English

II. INVOCATION – Mayor

By Mayor Dockery

III. PLEDGE OF ALLEGIANCE – Mayor

IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1

V. CONFLICT OF INTEREST – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*

VI. APPROVAL OF CONSENT AGENDA

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

- A. Minutes of August Board of Commissioners Meeting
Motion made by Commissioner Stewart.
Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Britt,
Commissioner English

VII. PRESENTATIONS

- A. Megan Grubb

VIII. OLD BUSINESS

IX. NEW BUSINESS**A. Resolution of Wastewater System Improvements**

Mack reviewed the result of the Sewer AIA last year and presented a resolution for Sewer Rehabilitation VUR DWI Wastewater Project. If approved project would fund \$6,000,000 for Wastewater Treatment Plant upgrades and repair of plank road sewer lines. The packet is ready and we are confident of funding.

Motion made by Commissioner Phillips.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Britt, Commissioner Stewart, Commissioner English

B. Broad Street Right of Way Maintenance Agreement and Resolution

Thank you to TC, Town Attorney, for drawing this up, referring to the map the Resolution is to open the "Right of Way" and the Agreement guarantees the Town doesn't have any responsibility for it. Normally you have a public road, you have to maintain it. This is just so these houses can be built without the Town having to take on the responsibility of a street.

Motion made by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

C. Budget Amendment 12- Minhas Tank Repairs

Authorized this last year on Minhas Tank Repairs, it was discussed that the Tank is in great condition but the rehab would be over \$200,000 but did not include mobilization and permits. This includes what is in Memo. Currently, 300,000 gallon tanks run about \$4,000,000 and this is all safety related and we are on track to get another 25 years out of this tank with the maintenance that has been completed.

Motion made by Commissioner Stewart.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Britt, Commissioner English

D. Master Plan Update Discussion

The Water Working Group was successful. Two of our commissioners attended and Clint explained the difference in the master plan and the water AIA. Commissioner Stewart referenced page 34 Potable Water Service section of Master Plan. Mack states it's still a viable plan and as stated in Master Plan that Robbins would benefit from water independence is opposite of the Asset Management Plan which involves using the resources we have right now. The Master Plan is the binding document adopted this, and it defines what the future is. It was adopted in 2014, and Stewart would like to see improvements of future wants and needs to our water system. After seeing the Asset plan I believe they could be put together somehow and would like to see us redo the master plan in 2026 because there are projects that have been completed and incorporate the continued water and wastewater treatment plant improvements. Mack suggests we look at two different ways, one being a small touch up phase or a major overhaul. In the past Stewart mentioned NC State was instrumental in the graphs, pictures but Mack states Dean Koontz did the final on the 2014 version. But any resource will be reached out to for cost effective assistance. Stewart and English agree this a tool that needs to be updated. TC states growth is coming to Robbins if it's not updated its going to be hard to say No to some projects and Yes to others. No other

commissioners had any comments -no action was needed just a consensus to move forward later in the year. Approved consensus

E. 2nd Public Comment Period -Added at Commissioner Meeting

As mentioned previously by Commissioner Stewart he would rather see the agenda hold a second public comment period. Mack clarifies the terminology that it is not a debate, it is a business meeting open to the public. Town Attorney is asked procedurally advice, Commissioner Stewart states that a Q&A would work because he states he has been to meetings that at the beginning he didn't have a question but towards the end he did. TC states it is what works best for this board. G.S. state you have to have one public comment period per month. The only restriction is if we hold a public hearing they are allowed to comment there. He states if you want to have two for the reason you stated that is fine. The goal is what is important. Some boards meet twice a month, one is a regular board meeting and the other is a work session where citizens can ask all kinds of questions, however this board may not have enough business to meet twice a month. Don't focus on the name, focus on what the boards trying to do. Mack states we need have a set of rules if it's public comment or Q & A. TC advises not to leave it open for debate but if the Manager can answer the question or we direct it to a later date. Call to make a motion for a second public comment period and if it needs to be refined you can.

Motion made by Commissioner Britt.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Stewart

Voting Nay: Commissioner English

F. Resolution to Close Middleton for North Moore Homecoming Parade-Added at Commissioner Meeting

North Moore Homecoming Parade is scheduled for September 29th as stated in the resolution.

Motion made by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

G. NMFRC Use Agreement Approval added from Closed Session

Motion to Approve the Use Agreement for Northern Moore Family Resource Center

Motion made by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

H. Motion to direct the Clerk to Investigate annexation of 2 Town Owned Properties outside the ETJ

Two town properties Parcel 20080686 and access to Reservoir.

Motion made by Commissioner Stewart.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Britt, Commissioner English

X. MANAGER'S REPORT**A. September 2025 Report**

Questions on the Report, Bradshaw questions update on \$100,000 CVB grant and it was decided and submitted to request funding for the Ellie Jean Project. Mack gave an update on the Wetland Recovery, it is due at the end of October and was submitted. In the event we have another torrential down pour someone is coming out to place an incline curb for the water to run down and prevent the water from going in her yard.

No other questions.

XI. COMMISSIONER'S COMMENTS

Bradshaw: None

Phillips: Today is September 11th, we all remember where we were that day. One thing that has been on my mind lately is as a country the next day we are all united, we are all together and with the recent political assassination yesterday, it just got me thinking how far divided we are as a country, we need to get back to the way we were the day after 9/11; it starts locally.

Stewart: Congratulations to Clare Ruggles, lady of the year for her hard work.

English: None

Britt: None

Dockery: Couple things, my heart goes out to the Kirk family and prayers with them and reiterate what Brandon said, are we a nation or civil anymore; makes you wonder about civility where a man can be shot for expressing his opinion, we really have gone down to a dark place. It's very concerning. I just leave that with you guys.

XII. CLOSED SESSION *(if needed)*

143-318.11. Closed session (3)

Closed Session Adjourned at 7:27pm

Motion made by Commissioner Britt.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Stewart,
Commissioner English

XIII. COMMISSIONER'S UPCOMING MEETING/EVENTS

September 13th & 27th Yoga in the Greenspace 8 am

October 2nd OA Defense Grand Opening

October 4th Robbins Fire Open House at 2 pm

October 9th Board of Commissioners Meeting at 6 pm

October 31st Trunk or Treat on Broad Street 6 pm-8 pm

This the 9th day of October, 2025.

Cameron Dockery Mayor
Cameron Dockery, Mayor



Jessica Coltrane
Jessica Coltrane, Town Clerk, CMC



**AN ORDINANCE DECLARING A ROAD CLOSURE FOR THE TOWN OF ROBBINS
2025 ROBBINS CHRISTMAS PARADE**

WHEREAS, the Robbins Board of Commissioners wishes to provide a Christmas Parade for the citizens of Robbins and the surrounding community;

WHEREAS, the Town of Robbins wishes to co-sponsor the Christmas parade along with the Robbins Fire and Rescue Squad;

WHEREAS, the Robbins Board of Commissioners acknowledges that the parade will require that NC Highway 705 be temporarily closed to all motor vehicle traffic;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ROBBINS THE FOLLOWING:

Section 1. Pursuant to authority granted by G.S. § 20-169, NC Highway 705 will be temporarily closed to all motor vehicle traffic from Emma Lane to Elm Street from 5:00 p.m. to 9:00 p.m. on December 4, 2025;

Section 2. A copy of this adopted ordinance shall be provided to the North Carolina Department of Transportation.

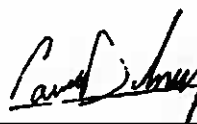
Section 3. All provisions of any town ordinance or resolution in conflict with this ordinance are repealed.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 4th day of October 2025.

Ayes: 5

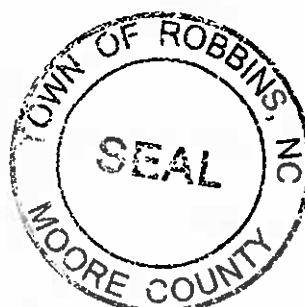
Noes: 0

Absent or Excused: 0


Cameron Dockery, Mayor

ATTEST:


Jessica Coltrane, Town Clerk, CMC





MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 10/02/2025

SUBJECT: Resolution to Approve Municipal Accounting Services and MOA

PRESENTER: Clint Mack

REQUEST:
Request for Resolution for Award Agreement from Office of State Budget Act of 2021 provided to NCLM by the Treasury

BACKGROUND:
NC State Budget Act of 2021 provided to NCLM grant funds provided to the State of NC by the US Treasury pursuant to the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319, American Rescue Plan Act of 2021.

IMPLEMENTATION PLAN:
To approve Resolution and Memorandum of Agreement. This project is supported, in whole or in part, by federal award number SLFRP0129 awarded to NC League of Municipalities through the State of North Carolina by the U.S. Department of the Treasury

FINANCIAL IMPACT STATEMENT:

n/a

RECOMMENDATION SUMMARY:

Recommend approval of Resolution and MOA

SUPPORTING ATTACHMENTS:

**RESOLUTION TO APPROVE A MUNICIPAL ACCOUNTING SERVICES,
CYBERSECURITY AND TECHNICAL ASSISTANCE MEMORANDUM OF
AGREEMENT**

WITNESSETH:

WHEREAS, the North Carolina State Budget Act of 2021 (SL 2021-180, as amended by SL 2021-189, and SL 2022-6) provided to the NC League of Municipalities (League) grant funds provided to the State of North Carolina by the U.S. Treasury pursuant the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319, American Rescue Plan Act of 2021 (ARP); and

WHEREAS, the League received two Award Agreements (OSBM-NCLM-65) from the Office of State Budget and Management (OSBM) and the North Carolina Pandemic Recovery Office (NCPRO); and

WHEREAS, the first Award Agreement is identified as OSBM-NCLM-65. This grant enables the League to provide "financial software and assistance programs for units of local government for expenses related to the COVID-19 pandemic..." This grant is referred to as the Municipal Accounting Services and Cybersecurity Grant; and

WHEREAS, the second Award Agreement is identified as OSBM-NCLM-66. This grant enables the League "to provide guidance and technical assistance to units of local government in the administration of funds from the Local Fiscal Recovery Fund, as established in Section 2.6 of S.L. 2021-25, and in the administration of projects funded through the State Fiscal Recovery Fund, as established in Section 2.2 of S.L. 2021-25." This grant is referred to as the Guidance and Technical Assistance Grant; and

WHEREAS, the Municipal Accounting Services and Cybersecurity Grant and the Guidance and Technical Assistance Grant are collectively referred to herein as the "League Grants".

WHEREAS, the League Grants are deemed part of US Treasury Expenditure Category: 6, Revenue Replacement and shall only be spent on governmental services; and

WHEREAS, pursuant to US Treasury Guidance, units of local government that receive services that are funded by one or both of the League Grants are beneficiaries of one or both of the League Grants, respectively, and such services are provided at no cost to these local governments; and

WHEREAS, the League has established a Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement pursuant to the terms of the League's Municipal Accounting Systems and Cybersecurity Grant and the Guidance and Technical Assistance Grant; and

WHEREAS, this Municipal Accounting System, Cybersecurity and Technical Assistance Memorandum of Agreement will offer local municipalities:

(1) Services rendered by the League (League Services) including but not limited to capital expenditures for special purpose software and computer equipment as set forth in §2 C.F.R. 200.439; and

(2) Services rendered by one or more service providers (Contractor Services), retained by the League on behalf of the Municipality, who are members of a particular profession or possess a special skill as set forth in §2 C.F.R. 200.459; and

(3) Equipment, including information technology systems, and supplies, including computing devices, as set forth in §2 C.F.R. 200.439 and §2 C.F.R. 200.453; and

WHEREAS, the Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement, is attached hereto as Exhibit A; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY/TOWN COUNCIL/BOARD OF ROBBINS:

1. That, the Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement is hereby approved.
2. That the Manager/Administrator/Clerk is authorized to execute the attached Memorandum of Agreement (or one substantially equivalent thereto) and such other agreements and actions as necessary in accordance with the League's Municipal Accounting Services and Cybersecurity Grant and the Guidance and Technical Assistance Grant.

Adopted, this the 9th day of October 2025

TOWN/CITY OF ROBBINS

By: Carol D. Smith Mayor
(Name)
Mayor

ATTEST: Jessica Colburn
(Name)
Town Clerk

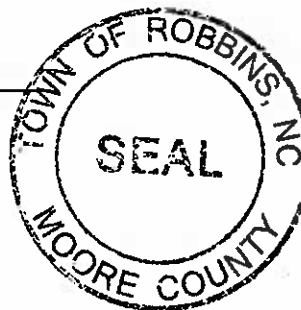


Exhibit A
MUNICIPAL ACCOUNTING SERVICES, CYBERSECURITY AND
TECHNICAL ASSISTANCE MEMORANDUM OF AGREEMENT (MOA).

MUNICIPAL ACCOUNTING SERVICES, CYBERSECURITY AND TECHNICAL ASSISTANCE MEMORANDUM OF AGREEMENT

This Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement (hereinafter the "Agreement") is entered into as of the Effective Date set out below, by and between the Town of Robbins (hereinafter the "Municipality") and the NC League of Municipalities (hereinafter the League), each additionally referred to as a "Party"; and collectively as the "Parties." This Agreement and the obligations hereunder shall be effective upon execution of this Agreement by all Parties ("Effective Date").

For good and valuable consideration, the adequacy of which is hereby acknowledged, the Parties agree as follows:

Article I. Overview.

1. Enabling Law and Regulation.

The North Carolina State Budget Act of 2021 (SL 2021-180, as amended by SL 2021-189, and SL 2022-6) provided to the League grant funds provided to the State of North Carolina by the U.S. Treasury pursuant the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319, American Rescue Plan Act of 2021 (hereinafter ARP/CSLFRF). Pursuant to this legislation, the League received two Award Agreements from the Office of State Budget and Management (hereinafter OSBM) and the North Carolina Pandemic Recovery Office (hereinafter NCPRO).

The funds are deemed part of US Treasury Expenditure Category: 6, Revenue Replacement and shall only be spent on governmental services.

2. Grants Awarded to the NC League of Municipalities.

The first Award Agreement is identified as **OSBM-NCLM-65**. This grant enables the League to provide "financial software and assistance programs for units of local government for expenses related to the COVID-19 pandemic..." This grant is referred to as the **Municipal Accounting Services and Cybersecurity Grant**.

The second Award Agreement is identified as **OSBM-NCLM-66**. This grant enables the League "to provide guidance and technical assistance to units of local government in the administration of funds from the Local Fiscal Recovery Fund, as established in Section 2.6 of S.L. 2021-25, and in the administration of projects funded through the State Fiscal Recovery Fund, as established in Section 2.2 of S.L. 2021-25." This grant is referred to as the **Guidance and Technical Assistance Grant**.

The Municipal Accounting Services and Cybersecurity Grant and the Guidance and Technical Assistance Grant are collectively referred to herein as the "**League Grants**".

One or both of the League Grants fund this Agreement.

3. Status of the Parties.

The undersigned Municipality is a beneficiary of the League Grants. The service providers retained by the League and funded by the League Grants for the benefit of the Municipality are contractors ("Contractors").

4. Services Offered.

Pursuant to this Agreement, the League hereby offers the following to the Municipality:

- a. Services rendered by the League ("League Services"). See Exhibit A.
- b. Services rendered by one or more service providers ("Contractor Services") retained by the League on behalf of the Municipality, who are members of a particular profession or possess a special skill as set forth in §2 C.F.R. 200.459. See Exhibit B, as applicable (and subsequent Exhibits, as applicable).
- c. Equipment, including information technology systems, and supplies, including computing devices, as set forth in §2 C.F.R. 200.439 and §2 C.F.R. 200.453. The League shall fund League Services and Contractor Services pursuant to this Agreement.

The League shall fund League Services and Contractor Services pursuant to this Agreement. The Municipality accepts the League Grant(s) pursuant to this Agreement.

5. Additional Services.

Additional Services (hereinafter "Additional Services") may be offered to the Municipality by the League during the League's Grant period pursuant to this Agreement. The Municipality's official, who is designated in the Municipality's adopting Resolution, may execute further agreements, modifications of this Agreement, and agree to Additional Services to be provided to the Municipality. These Additional Services shall be described in additional Exhibits to this Agreement (Exhibit C, D, E, etc.) that, when executed by the Parties, shall become part of this Agreement.

6. Term of Agreement.

This Agreement shall begin on the Effective Date of this agreement and shall end when terminated at the discretion either party. All expenditures by the League under this Agreement must be obligated on or before December 31, 2024, and expended on or before December 31, 2026. Unless otherwise terminated, this Agreement shall expire on December, 31, 2026.

7. Termination of Agreement.

The League may terminate this Agreement, in whole or in part, at any time upon written notice to the Municipality and the Contractor. Upon receipt of Notice of Termination from the League: (i) the agreement between the Municipality and the Contractor shall be deemed terminated and Municipality hereby authorizes the League to notify Contractor of said termination on behalf of the Municipality; and (ii) Contractor shall (1) immediately discontinue all services affected (unless the Notice of Termination directs otherwise), (2) deliver to the Municipality all reports, estimates, summaries, and other information and materials

accumulated in performing this contract, whether completed or in process; and (3) subject to funding made available through the League Grants, submit final invoice for work completed up until Contractor's receipt of Notice of Termination.

8. Duties of the Municipality.

The Municipality will utilize League Services and Contractor Services in accordance with this Agreement. It agrees to submit quarterly performance reports for the League Services and Contractor Services received pursuant to this Agreement and to cooperate with the League in appropriate review of these League Services and Contractor Services. The nature and scope of the reports will depend on the project. Any deficiencies or other performance concerns will be addressed with the Municipality and the Contractor.

The Municipality shall obtain and provide to the League a unique entity identifier assigned by the System for Award Management (SAM), which is accessible at www.sam.gov.

The Municipality shall provide the League with all relevant information requested by the League to enable the League to comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (31 U.S.C. 6101 note) or other federal or state requirements or audits, unless such information is otherwise confidential under applicable federal or state laws.

Article II. Scope of Funded Activities.

1. Scope of Services

Services provided pursuant to this Agreement are set forth in the Exhibit A & B attached hereto (and subsequent Exhibits as applicable).

2. Approved Budget.

The League, in consultation with the Municipality and the Contractor, shall establish applicable rates and fees to align with the scope of services described in Exhibit B (and subsequent Exhibits as applicable) or amendments thereto as approved in writing by the League. Such charges and rates under this Agreement, once finalized and accepted by the League, are hereinafter referred to as the "Approved Budget". The League shall furnish the Municipality with a copy of the Approved Budget, which will include a detailed summary of charges and rates that the League will be obligated to expend for the benefit of the Municipality using applicable grant funding.

3. Prior Approval for Changes.

The Municipality shall not make any changes, directly or indirectly, to the Contractor Services, or the Approved Budget, without the prior written approval of the League.

4. Allowable Costs for Services Rendered.

All services provided pursuant to this Agreement must fall with the definitions of allowable cost and not be otherwise prohibited under State or Federal law.

Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, commonly called Uniform Guidance, Subpart E, defines those items of cost that are allowable, and which are unallowable. These allowable cost requirements are:

1. The costs must be reasonable;
2. The costs must be allocable to eligible projects under the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP);
3. The costs must be given consistent treatment through application of those generally accepted accounting principles appropriate to the circumstances;
4. The costs must conform to any limitations or exclusions set forth in these principles or in the ARP/CSLFRF grant award as to types or amounts of cost items.

5. Prohibited Uses of Funding.

The US Treasury's Final Rule prohibits certain uses of ARP/CSLFRF funds. Specifically, ARP/CSLFRF funds may not be used for projects within the following categories of expenditures:

1. To make a deposit into a pension fund that constitutes an extraordinary payment of an accrued, unfunded liability (Routine contributions which are part of a payroll obligation for an eligible project are allowed);
2. To borrow money or make debt service payments;
3. To replenish rainy day funds or to fund other financial reserves;
4. To satisfy an obligation arising from a settlement agreement, judgment, consent decree, or judicially confirmed debt restricting in a judicial, administrative, or regulatory proceeding;
5. For a project that includes a term or condition that undermines efforts to stop the spread of COVID-19 or discourages compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19;
6. In violation of the conflict-of-interest requirements imposed by the award terms and 2 CFR 200.318(c).
7. For any expenditure that would violate other applicable federal, state, and local laws and regulations.

Article III. Compensation.

1. Payment of Funds.

The League will pay the Contractor identified in Exhibit B (and other Contractors/Consultants identified in subsequent Exhibits as applicable) for services rendered in accordance with the Approved Budget and for the performance of the Contractor Services. No Contractor Services shall be funded by the League outside the parameters of the League Grants. Fees and costs must be supported by evidence of bona fide services rendered.

The Municipality has no obligation to pay for any services identified in the Approved Budget that are the League's responsibility. Services not expressly agreed to by the League shall be the responsibility of the Municipality.

2. Invoices.

Email invoices to Accountspayablearp@nclm.org. Expenses must be reasonable and necessary, documented, itemized, and incurred in accordance with this Agreement. All League expenditures under this Agreement must be obligated on or before December 31, 2024 and expended on or before December 31, 2026.

Article IV. Compliance with Grant Agreement and Applicable Laws.

1. Expenditure Authority.

This Agreement is subject to the laws, regulations, and guidance documents authorizing and implementing the ARP/CSLFRF grant, including, but not limited to, the following:

- **Authorizing Statute.** Section 603 of the Social Security Act (42 U.S.C. 803), as added by section 9901(a) of the American Rescue Plan Act of 2021 (Pub. L. No. 117-2).
- **Implementing Regulations.** Subpart A of 31 CFR Part 35 (Coronavirus State and Local Fiscal Recovery Funds), as adopted in the Coronavirus State and Local Fiscal Recovery Funds interim final rule (86 FR 26786, applicable May 17, 2021 through March 31, 2022) and final rule (87 FR 4338, applicable January 27, 2022 through the end of the ARP/CSLFRF award term), and other subsequent regulations implementing Section 603 of the Social Security Act (42 U.S.C. 803).
- **Guidance Documents.** Applicable guidance documents issued from time-to-time by the US Department of Treasury, including the currently applicable version of the Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds.

This Agreement is also subject to all applicable laws of the State of North Carolina.

2. Conflicts of Interest; Gifts & Favors.

The Municipality understands that (1) it will use Fiscal Recovery Funds to pay for the cost of this Agreement, and (2) the expenditure of Fiscal Recovery Funds is governed by the League's Conflict of Interest Policy and the Federal and State regulatory requirements (including, without limitation, N.C. Gen. Stat. § 14- 234(a)(1) and N.C. Gen. Stat. § 14-234.3(a)).

The Municipality certifies that, as of the date hereof, to the best of its knowledge after reasonable inquiry, no employee, officer, or agent of the Municipality involved in the selection, award, or administration of this Agreement (each, a "Covered Individual"), nor any member of a Covered Individual's immediate family, nor a Covered Individual's partner, nor an organization which employs or is about to employ a Covered Individual, has a financial or other interest in or has received a tangible personal benefit from Fiscal Recovery Funds, except as to the funds legally expended in this Agreement. Should the Municipality obtain knowledge of any such interest, or any tangible personal benefit described in the preceding sentence after the date hereof, the Municipality shall promptly disclose the same to the League in writing.

The Municipality certifies to the League that it has not provided, nor offered to provide, any gratuities, favors, or anything of value to an officer, employee, or agent of the League. Should the Municipality obtain knowledge of the provision, or offer of a provision, of any gratuity, favor, or anything of value to an officer, employee, or agent described in the preceding sentence after the date hereof, the Municipality shall promptly disclose the same to the League in writing.

3. Records Retention and Access.

The Municipality shall maintain all records, books, papers and other documents related to its performance of Approved Activities under this Agreement (including without limitation personnel, property, financial and medical records) through at least December 31, 2031, or such longer period as is necessary for the resolution of any litigation, claim, negotiation, audit, or other inquiry involving this Agreement. The Municipality shall make all records, books, papers and other documents that relate to this Agreement, unless otherwise privileged, available at all reasonable times for inspection, review or audit by the authorized representatives of the League, the North Carolina State Auditor, the US Department of Treasury, the US Government Accountability Office, and any other authorized state or federal oversight office.

4. Suspension and Debarment.

The Municipality shall comply with the Office of Management and Budget (OMB) Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR Part 180, as adopted by the U.S. Department of Treasury at 31 CFR Part 19. The Municipality represents that neither it, nor any of its principals has been debarred, suspended, or otherwise determined ineligible to participate in federal assistance awards or contracts. The Municipality further agrees that it will notify the League immediately if it, or any of its principals, is placed on the list of parties excluded from federal procurement or nonprocurement programs available at www.sam.gov.

5. Byrd Anti-Lobbying Amendment.

The Municipality certifies to the League that it has not used and will not use Federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. The Municipality shall disclose any lobbying with non-Federally appropriated funds that takes place in connection with obtaining any Federal award. This certification is a material representation of fact upon which the League has relied when entering this Agreement and all liability arising from an erroneous representation shall be borne solely by the Municipality.

6. Publications.

Any publications produced with funds from this Agreement shall display the following language: "This project is supported, in whole or in part, by federal award number SLFRP0129 awarded to NC League of Municipalities through the State of North Carolina by the U.S. Department of the Treasury."

7. Equal Opportunity and Other Relevant Federal Laws

The Municipality agrees during the performance of this Agreement the following:

Civil Rights Laws.

The Municipality shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance.

Fair Housing Laws.

The Municipality shall comply with the Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.

Disability Protections.

The Municipality shall comply with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.

Age Discrimination.

The Municipality shall comply with the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 CFR Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.

Americans with Disabilities Act.

The Municipality shall comply with Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

Clean Air Act.

The Municipality agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. The Municipality agrees to report each violation to Unit and understands and agrees that Unit will, in turn, report each violation as required to the U.S. Department of the Treasury, and the appropriate Environmental Protection Agency Regional Office.

Federal Water Pollution Control Act.

The Municipality agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et seq. The Municipality agrees to report each violation to Unit and understands and agrees that Unit will, in turn, report each violation as required to assure notification to the U.S. Department of the Treasury, and the appropriate Environmental Protection Agency Regional Office.

Hatch Act.

The Municipality agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

Protections for Whistleblowers.

In accordance with 41 U.S.C. § 4712, the Municipality may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

Uniform Relocation Assistance and Real Property Acquisitions Act of 1970.

(42 U.S.C. §§ 4601-4655) The Municipality will implement standards for predictable real property acquisition and relocation expenses for homeowners and tenants of land acquired through eminent domain.

Governmentwide Requirements for Drug-Free Workplace.

31 C.F.R. Part 20. The Municipality will implement required statements, policies and procedures.

Increasing Seat Belt Use in the United States.

Pursuant to Executive Order 13043, 62 Fed. Reg. 19216 (Apr. 18, 1997), The Municipality encourages its employees to adopt and enforce on-the-job seat belt policies and programs for its employees when operating company-owned, rented or personally owned vehicles.

Reducing Text Messaging While Driving.

Pursuant to Executive Order 13513, 74 Fed. Reg. 51225 (Oct. 6, 2009), The Municipality encourages its employees to adopt and enforce policies that ban text messaging while driving.

Article V. Limitations of Liability**1. Limitations of Liability.**

In no event shall the League have any liability to the Municipality or any third party for damages resulting from Municipality's use of services provided through this Agreement or any separate agreement between the Municipality and the Contractor identified in Exhibit B (and other Contractors identified in subsequent Exhibits as applicable)

In no event shall the League be liable for any loss of profit or revenue, including but not limited to loss revenue caused by a cyber security breach, by the Municipality or any consequential, indirect, incidental, special, punitive, or exemplary damages incurred or suffered by the Municipality, even if the League has been advised of the possibility of such

loss or damage. Further, except for claims based on U.S. Patent or U.S. Copyright infringement or for personal injury or physical loss or damage to real or tangible personal property caused by the negligence of the League, Municipality agrees that the League's total liability for all claims of any kinds arising as a result of, or related to, this Agreement, whether based on contract, tort, (including but not limited to strict liability and negligence) warranty, or on other legal or equitable grounds, shall be limited to general money damages and shall not exceed the amounts actually received by Municipality under this Agreement.

THE REMEDIES PROVIDED HEREIN ARE EXCLUSIVE AND IN LIEU OF ALL OTHER REMEDIES, EXCEPT FOR THE WARRANTIES SET FORTH IN THIS AGREEMENT. THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, WHETHER ORAL OR WRITTEN, WITH RESPECT TO THE GOODS AND SERVICES COVERED BY OR FURNISHED PURSUANT TO THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES (I) OF MERCHANTABILITY, (II) OF FITNESS FOR A PRACTICAL PURPOSE, OR (III) ARISING FROM COURSE OF PERFORMANCE OR DEALING, OR FROM USAGE OF TRADE.

Article VI. General Conditions.

1. Venue and Jurisdiction.

This Agreement will be governed by and construed in accordance with the laws of North Carolina. The exclusive forum and venue for all actions arising out of this Agreement is the appropriate division of the North Carolina General Court of Justice in Wake County. Such actions may not be commenced in, nor removed to, federal court unless required by law.

2. Nonwaiver.

No action or failure to act by the League constitutes a waiver of any of its rights or remedies that arise out of this Agreement, nor shall such action or failure to act constitute approval of or acquiescence in a breach of this Agreement, except as specifically agreed in writing.

3. Limitation of Authority.

Nothing contained in this Agreement may be deemed or construed to in any way stop, limit, or impair the Municipality from exercising or performing any regulatory, policing, legislative, governmental, or other powers or functions.

4. Assignment.

The Municipality may not assign or delegate any of their rights or duties that arise out of this Agreement without the League's written consent.

5. Integration.

This Agreement contains the entire agreement between the parties pertaining to the subject matter of this Agreement. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed, or implied, between the parties, other than as set forth or referenced in this Agreement.

6. North Carolina Public Records Law

Notwithstanding any other provisions of this Agreement, this Agreement and all materials submitted to the Municipality by the League are subject to the public records laws of the State of North Carolina and it is the responsibility of the League to properly designate materials that may be protected from disclosure as trade secrets under North Carolina law as such and in the form required by law prior to the submission of such materials to the Municipality. League understands and agrees that the Municipality may take any and all actions necessary to comply with federal, state, and local laws and/or judicial orders and such actions will not constitute a breach of the terms of this Agreement. To the extent that any other provisions of this Agreement conflict with this paragraph, the provisions of this section shall control.

7. E-Verify

League shall comply with E-Verify, the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law and as in accordance with N.C.G.S. §64-25 et seq. In addition, to the best of League's knowledge, any subcontractor employed by League as a part of this contract shall be in compliance with the requirements of E-Verify and N.C.G.S. §64-25 et seq.

8. Iran Divestment Act

League certifies that, as of the date listed below, it is not on the Final Divestment List as created by the State Treasurer pursuant to N.C.G.S. § 147-86.55, et seq. In compliance with the requirements of the Iran Divestment Act and N.C.G.S. § 147-86.59, League shall not utilize in the performance of the contract any subcontractor that is identified on the Final Divestment List.

9. Companies Boycotting Israel Divestment Act

League certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81.

[Remainder of page left blank intentionally. Signatures are on following page.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by digital signature on the respective dates below, and this Agreement shall be effective upon the date of the Municipality's signature.

NC LEAGUE OF MUNICIPALITIES:

By:

Signature

Rose Vaughn Williams

Executive Director

Date of Signature

**MUNICIPALITY:
TOWN OF ROBBINS**

a North Carolina municipal corporation

By:

Cameron Dockery Mayor

Signature

Name

Mayor

Title

10-9-25

Date of Signature

ATTEST:

Janice Colton

City/Town/Village Clerk (or designee)



Exhibit A

League Services

In addition to the Contractor Services set out in Exhibit B, as applicable (and subsequent Exhibits, as applicable, pursuant to Section 4.b. above) the League may provide some or all of the services described below.

1. Cyber Security Assessment

The League's Cyber Security Advisor, or Cyber Field Technician ("Security Team"), will conduct a comprehensive assessment of the Municipality's overall cyber security posture ("Security Assessment") against the current standardized framework established by the Center for Internet Security ("CIS"). The Security Team will review approximately 155 security controls in coordination with the Municipality's management, and will provide IT support to establish a baseline security posture matrix. The Security Team will review the results and make appropriate hardware, software, policy, and procedure recommendations in accordance with industry best practices and the baseline standards set by the CIS assessment framework.

2. IT Evaluation

Prior to the installation of accounting software, including Black Mountain software, the League's IT technicians ("Technical Team") will review and evaluate the IT System's environment ("IT Evaluation") of the Municipality to verify the system is adequate to operate the software. The Technical Team will review the computer system for minimum security controls such as password protection, firewall installation and operation, and up to date antivirus programs. The Technical Team will act as a liaison to assist with communications between the software Contractor, which may include Black Mountain Software, and the Municipality. The Technical Team will make appropriate hardware and software recommendations if any deficiencies are found during the IT Evaluation.

3. Hardware and Software Acquisition

In the event that hardware or software deficiencies are found during the IT Evaluation, the League, utilizing funds from the **Municipal Accounting Services and Cybersecurity Grant**, will acquire and transfer title to the Municipality sufficient hardware and software to meet the "Minimum Requirements" as determined by the accounting software Contractor, which may include Black Mountain Software. As determined by the League's IT Director, Cyber Security Advisor, or Cyber Field Technician, computer hardware may be provided under this Agreement, which may include the following: 2 Computers, 1 Laser Printer, 1 Scanner, 2 Monitors, 2 Keyboards, 2 mouse devices, 2 UPS devices. Computer software to be provided under this Agreement may include a Microsoft Office license (if organization has no license).

In the event specific security hardware or software gaps are found during the Security Assessment, the League, utilizing funds from the Cybersecurity Grant, will acquire and transfer title to the Municipality sufficient hardware and software to meet the "Baseline Requirements" as determined by the Security Assessment. As determined by the League's Cyber Advisor, security hardware may be provided under this Agreement, which may include the following: ("NGFW") Next Generation Firewall, Layer 3 Network Switch. Security software may be provided under this agreement, which may include the following: Endpoint Detection & Response ("EDR"), Endpoint

Protection Platform (“EPP”), Extended Detection and Response (“XDR”), or Multi-Factor Authentication (“MFA”).

4. Assistance, Instruction, and Mentorship (AIM)

League staff will work in a variety of ways to provide financial technical guidance that is tailored to the Municipality’s specific situation, including but not limited to assistance with accounting issues, implementation of routine processes and best practices, one-on-one mentorship, and practical application tools, including a comprehensive manual. When necessary, the League may offer Contractor Services pursuant to Article I, Section 4.b. to assist with auditing and bookkeeping requirements. An emphasis will be placed on helping the Municipality develop a fiscally responsible program that meets State requirements and empowers municipal staff, administration, and board members to effectively communicate the Municipality’s financial position.

All hardware and software shall be used only for governmental purposes and primarily used for MAS purposes. The Municipality is responsible for the security, operation, support and maintenance of the provided assets.

5. Hardware and Software Installation

Hardware and software provided by the League will be installed by the Municipality’s IT professionals. If the Municipality has no IT service provider, the League, utilizing funds from the **Municipal Accounting Services and Cybersecurity Grant**, will contract for a third-party IT professional installer to set up and load the hardware and software provided pursuant to this Agreement.

6. Finance Evaluation and Assistance During Implementation

Prior to the installation of the accounting software, which may include Black Mountain software, the League’s Finance Team (“Finance Team”), in consultation with the Municipality and the software Contractor, which may include Black Mountain Software, will determine the appropriate accounting software to be installed. League MAS representatives will further work with accounting software Contractor during the pre-implementation period to prepare the Municipality for conversion actions and assist the Municipality in adopting best practice options for the new system.

7. Ongoing Cyber Security Consulting

Following the initial Security Assessment described in Section 1, the Security Team will consult with the Municipality on an ongoing basis to assist with meeting the recommendations set forth in the assessment and municipal-related cyber security concerns that would typically be addressed by a Chief Information Security Officer (“CISO”).

8. Accounting Assistance Efforts

During the term of this Agreement (as described in Article I, Paragraph 6 above), League Accounting Assistance personnel will provide the Municipality with ongoing assistance with accounting issues, review and assist with best practice accounting and finance processes, and generally assist the Municipality to be current with its bookkeeping and accounting. An emphasis will be placed on ensuring participating Municipalities are prepared for their annual audit. The

implementation of best practices and timely preparation should improve the audit experience for both the Municipality and the firm performing the audit.

8. Communication Services

The League's ARP Communications Specialist will provide the Municipality with communications services to help document and describe how the Municipality utilized ARP/CSLFRF grant funding and the impact of those efforts on the community. Communication activities include, but are not limited to, conducting interviews of municipal staff and officials, researching plans and investment strategies, verifying details of grant investments to deliver community outreach strategies and a press conference.

9. Duties of the Municipality

Where applicable, Municipality further agrees to: (1) give the League access to data managed by the Municipality in order to facilitate implementation of the Municipal Accounting Services and Cybersecurity Grant; (2) provide on-line "read only" access into the Municipal Accounting System by the League's Accounting Assistance personnel; (3) permit the League to contact applicable Contractor, including but not limited to Black Mountain Software, on behalf of the Municipality as needed to facilitate implementation of the League's Grants; (4) make reasonable efforts to maintain industry standards for cybersecurity, which may include allowing the League to perform security audits in the League's sole discretion; (5) if applicable, use the Standardized Chart of Accounts as provided in the accounting software installation; and (6) respond to all requests from the League or Contractor, as applicable, to verify accuracy of monthly invoices submitted to the League by Contractor for grant-funded services provided by Contractor on behalf of the Municipality.

10. Duties of the League Related to Data Security

The League agrees to: (1) access only the Municipality's data that is necessary to implement the software; (2) restrict access to the Municipality's data to designated League employees and agents; and (3) take reasonable measures to safeguard the Municipality's data.

Last Revised: 8/7/24



MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 10/02/2025

SUBJECT: Resolution of Intent to Annex 10.35 acres Town of Robbins

PRESENTER: Clint Mack

REQUEST:
Request to Annex Town of Robbins Parcel ID 20080686

BACKGROUND:
Clerk directed at September meeting to investigate the Parcel 20080686 and the road leading to the Reservoir. Clerk validated Parcel 20080686 is contiguous and will be presented at public hearing on November 13, 2025 Board meeting.

IMPLEMENTATION PLAN:
To approve Resolution of Intent to annex Parcel ID 20080686 and request approval at November 13th Public Hearing.

FINANCIAL IMPACT STATEMENT:

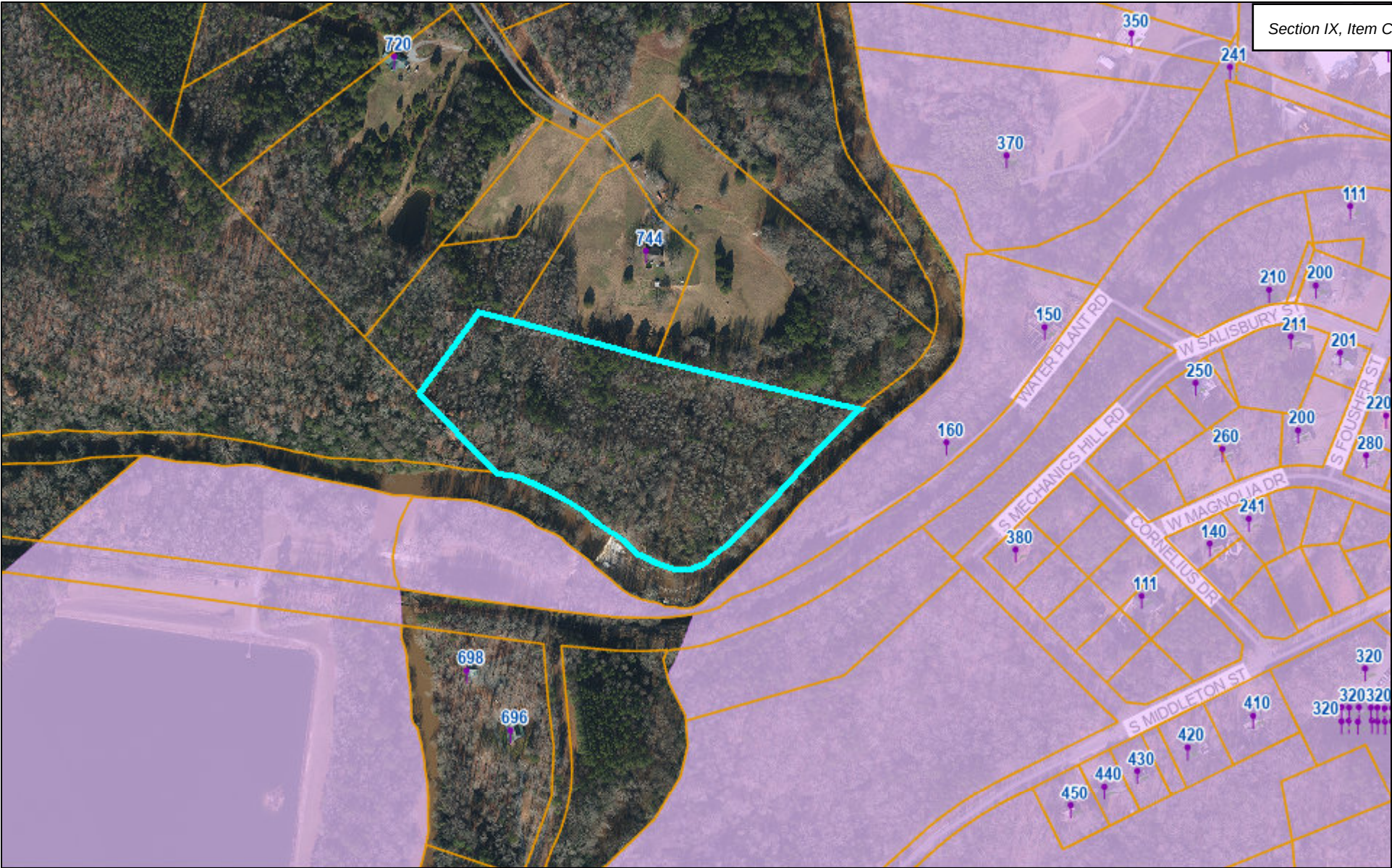
n/a

RECOMMENDATION SUMMARY:

Recommend approval of Resolution of Intent.

SUPPORTING ATTACHMENTS:

Map, Resolution of Intent



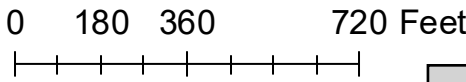
1 inch = 400 feet
October 2, 2025



Name: ROBBINS, TOWN OF

Parcel ID: 20080686

Deeded Acres: 10.35





A RESOLUTION STATING THE INTENT OF THE TOWN OF ROBBINS TO
ANNEX PROPERTY OWNED BY THE TOWN WHICH IS CONTIGUOUS TO THE
EXISTING MUNICIPAL BOUNDARIES

BE IT RESOLVED by the Board of Commissioners of the Town of Robbins that:

Section 1. It is the intent of the Board of Commissioners, pursuant to G.S. 160A-31, to annex the property described in Section 2, which is owned by the Town of Robbins.

Section 2. The legal description of the property is as follows:

BEGINNING at an iron stake and westernmost corner of the Town of Robbins 0.80 acre tract of land, same be ins located North 50° West 104.5 feet from the face of the Town of Robbins Concrete Dam on the northern bank of Bear Creek, and running thence North $58^{\circ} 53'$ West 282.42 feet along the northern bank of Bear Creek to a stake and mutual corner of the W. N. McDuffie land; thence North 440 04' West 355.07 feet with the W. N. McDuffie property line to a stake and new corner of the Fentress Hussey land; thence North 40° East 288.47 feet to a stake and new corner of the Fentress Hussey land; thence South 69° East 1134.57 feet with a new property line of the Fentress Hussey land to a stake located on the north bank of Bear Creek; thence South $48^{\circ} 20'$ West 116.73 feet with the northern bank of Bear Creek to a stake; thence with the northern bank of Bear Creek the following courses and distances: South $58^{\circ} 46''$ West 52.81 feet, South $32^{\circ} 01'$ West 50.49 feet, South $51^{\circ} 18'$ West 101.98 feet, South 420 51' West 100.12 feet, South 470 13' West 151 ,2 feet, North $88^{\circ} 58'$ West 141 .50 feet, North $71^{\circ} 48'$ West 29.62 feet, North 50° West 18 feet to a stake, same being the southeast corner of the Town of Robbins 0.80 acre tract of rand; thence North 50° West 104.50 feet with the Town of Robb ins southern property line to the face of the aforesaid concrete dam on the northern bank of Bear Creek; thence North 50° West 104.50 feet with said property line to the point of beginning, containing 10.35 acres, more or l ess, and being the southern port ion of that certain 138 acre tract of land described in Mortgage Book 173 Page 206 in the Moore County Registry. For further reference see Deed Book 171 at Page 48 in the Moore County Registry

Section 3. The property described in Section 2, being separated from the municipal boundary by the width of a creek, is contiguous to the current municipal boundaries pursuant to G.S. 160A-31(f),

Section 4. A public hearing on the question of annexation of the property will be held at Robbins Fire Department at 6:00pm on November 13, 2025

Section 5. Notice of public hearing shall be published once in [newspaper], a newspaper having general circulation in the Town of Robbins, at least ten (10) days prior to the date of the public hearing.

Adopted this ____ day of _____, 2025.

Cameron Dockery, Mayor

Attest:

Jessica C. Coltrane, CMC, Town Clerk



**A RESOLUTION STATING THE INTENT OF THE TOWN OF ROBBINS TO
ANNEX PROPERTY OWNED BY THE TOWN WHICH IS CONTIGUOUS TO THE
EXISTING MUNICIPAL BOUNDARIES**

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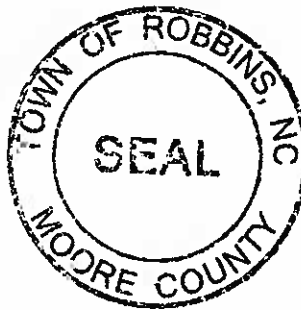
Section 5. Notice of public hearing shall be published once in [newspaper], a newspaper having general circulation in the Town of Robbins, at least ten (10) days prior to the date of the public hearing.

Adopted this 9th day of October, 2025.

Cameron Dockery Mayor
Cameron Dockery, Mayor

Attest:

Jessica C. Coltrane
Jessica C. Coltrane, CMC, Town Clerk





To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 02 October 2025

PROJECTS/EFFORTS

2022 Water System Improvements:

- Monthly progress meeting, Pre-bid meeting conducted. Six contractors attended.
- Bidding closes on 15OCT2025 at 2pm.
- Groundbreaking projected December or possibly January.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Permitting, plat certifications, and staff assistance meetings for land use.
- b. Completed funding adjustment application to use Central Pines Brownfield Funding.
- c. EMR adding more fill dirt for Old Water Plant.
- d. Green St. lot clearing continuing.
- e. Auditor meetings; recommend Mauldin & Jenkins as new auditors.
- f. NCLM meeting on AIM program; recommend participating.
- g. Submitted CVB One Time Project Grant Presentation.
- h. Assisting Robbins Theater with plan development.
- i. Reservoir Park upgrades approved following dredging project.
- j. Staff work on annexations.
- k. Finance reviewing/balancing special projects funds.
- l. Prepping for upcoming planning board items.



2. FIRE

- a. See report.
- b. Fire Department Open House and Fire Prevention Week in October.

3. POLICE

- a. See report.

4. PUBLIC WORKS

- a. 10 Work orders completed.
- b. Security gate site prepped and ready for installation.
- c. One PW employee on extended family medical leave.
- d. Hired another PW employee after terminating another.

FOLLOW UP:

-Christmas lights arrived. Awaiting connex delivery.

CLINT E. MACK
Town Manager
Robbins, NC.





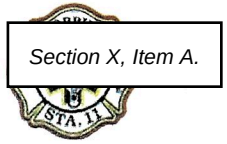
Monthly Call Report

INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	INCIDENT TYPE SERIES NAME (NFIRS)	DISPATCH TYPE
27037943	2025-09-02 12:45:55	111 - Building fire	Fire	F69 STRUCTURE FIRE
27058941	2025-09-03 10:53:04	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
27060829	2025-09-01 03:48:46	111 - Building fire	Fire	F69 STRUCTURE FIRE
27062357	2025-09-03 14:08:17	611 - Dispatched & canceled en route	Good Intent	F69 STRUCTURE FIRE
27090341	2025-09-04 21:10:22	700 - False alarm or false call, other	False Alarm & False Call	F52 ALARM-FIRE ACTIVATION
27091040	2025-09-04 22:06:44	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
27122551	2025-09-05 09:01:51	311 - Medical assist, assist EMS crew	Rescue & EMS	M24 PREGNANCY/CHILDBIRTH
27136977	2025-09-05 20:45:02	400 - Hazardous condition, other	Hazardous Condition	F53 ASSIST/SERVICE CALLS
27150939	2025-09-06 17:17:25	160 - Special outside fire, other	Fire	F67 OUTSIDE FIRE/WOODS/BRUSH
27153110	2025-09-06 19:32:48	800 - Severe weather or natural disaster, other	Severe Weather & Natural Disaster	F18 STORM DAMAGE
27166908	2025-09-07 17:04:34	611 - Dispatched & canceled en route	Good Intent	F69 STRUCTURE FIRE
27199133	2025-09-08 11:44:05	800 - Severe weather or natural disaster, other	Severe Weather & Natural Disaster	F18 STORM DAMAGE
27217437	2025-09-02 04:21:48	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
27236307	2025-09-08 16:12:46	711 - Municipal alarm system, malicious false alarm	False Alarm & False Call	F52 ALARM-FIRE ACTIVATION
27277991	2025-09-01 09:03:22	311 - Medical assist, assist EMS crew	Rescue & EMS	M21 HEMORRHAGE/LACERATION
27289953	2025-09-10 20:53:47	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
27290844	2025-09-10 22:02:15	162 - Outside equipment fire	Fire	F67 OUTSIDE FIRE/WOODS/BRUSH
27309970	2025-09-11 22:38:49	311 - Medical assist, assist EMS crew	Rescue & EMS	M10 CHEST PAIN
27310373	2025-09-11 23:15:44	322 - Motor vehicle accident with injuries	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
27312864	2025-09-12 05:46:13	311 - Medical assist, assist EMS crew	Rescue & EMS	M17 FALLS

Monthly Call Report

Robbins FD NC

Address: 301 Branson Cir, Robbins, NC,
27325

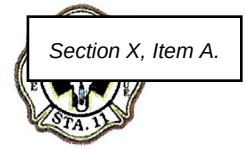


INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	INCIDENT TYPE SERIES NAME (NFIRS)	DISPATCH TYPE
27316951	2025-09-12 11:14:03	311 - Medical assist, assist EMS crew	Rescue & EMS	M9 CARDIAC/RESPIRATORY ARREST
27427445	2025-09-13 04:38:43	311 - Medical assist, assist EMS crew	Rescue & EMS	M26 SICK PERSON
27439783	2025-09-13 20:31:44	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
27442767	2025-09-14 00:22:50	324 - Motor vehicle accident with no injuries.	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
27447648	2025-09-14 10:39:22	311 - Medical assist, assist EMS crew	Rescue & EMS	M17 FALLS
27454062	2025-09-14 17:58:19	143 - Grass fire	Fire	F67 OUTSIDE FIRE/WOODS/BRUSH
27719253	2025-09-16 05:22:14	352 - Extrication of victim(s) from vehicle	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
27729388	2025-09-16 16:31:12	311 - Medical assist, assist EMS crew	Rescue & EMS	M27 STAB/GUNSHOT WOUND
27733215	2025-09-16 20:31:31	113 - Cooking fire, confined to container	Fire	F69 STRUCTURE FIRE
27766600	2025-09-17 15:26:51	311 - Medical assist, assist EMS crew	Rescue & EMS	M6 BREATHING PROBLEMS
27767782	2025-09-17 16:28:42	611 - Dispatched & canceled en route	Good Intent	M11 CHOKING
27769048	2025-09-17 17:46:03	711 - Municipal alarm system, malicious false alarm	False Alarm & False Call	F52 ALARM-FIRE ACTIVATION
27795903	2025-09-19 07:42:55	622 - No incident found on arrival at dispatch address	Good Intent	F69 STRUCTURE FIRE
27817051	2025-09-20 00:37:30	311 - Medical assist, assist EMS crew	Rescue & EMS	M17 FALLS
27837041	2025-09-21 07:30:03	324 - Motor vehicle accident with no injuries.	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
27842615	2025-09-21 15:02:01	800 - Severe weather or natural disaster, other	Severe Weather & Natural Disaster	F18 STORM DAMAGE
27851231	2025-09-22 03:53:02	611 - Dispatched & canceled en route	Good Intent	F67 OUTSIDE FIRE/WOODS/BRUSH
27863911	2025-09-22 18:49:29	311 - Medical assist, assist EMS crew	Rescue & EMS	M10 CHEST PAIN
27886232	2025-09-23 23:34:45	631 - Authorized controlled burning	Good Intent	F67 OUTSIDE FIRE/WOODS/BRUSH
27891509	2025-09-24 07:41:35	324 - Motor vehicle accident with no injuries.	Rescue & EMS	F77 MOTOR VEHICLE COLLISION

Monthly Call Report

Robbins FD NC

Address: 301 Branson Cir, Robbins, NC,
27325



INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	INCIDENT TYPE SERIES NAME (NFIRS)	DISPATCH TYPE
27957254	2025-09-24 18:43:47	311 - Medical assist, assist EMS crew	Rescue & EMS	M9 CARDIAC/RESPIRATORY ARREST
27985046	2025-09-25 17:05:27	611 - Dispatched & canceled en route	Good Intent	P131 VEHICLE ACCIDENT (NO PI)/HIT & RUN
27998797	2025-09-26 12:19:36	311 - Medical assist, assist EMS crew	Rescue & EMS	M31 UNCONSCIOUSNES S/FAINTING (NEAR)
28006613	2025-09-26 17:28:12	131 - Passenger vehicle fire	Fire	F71 VEHICLE FIRE
28010590	2025-09-26 21:04:44	324 - Motor vehicle accident with no injuries.	Rescue & EMS	F77 MOTOR VEHICLE COLLISION
28023372	2025-09-27 16:05:13	440 - Electrical wiring/equipment problem, other	Hazardous Condition	F69 STRUCTURE FIRE
28063985	2025-09-29 21:52:45	800 - Severe weather or natural disaster, other	Severe Weather & Natural Disaster	F18 STORM DAMAGE
28068028	2025-09-30 07:19:02	800 - Severe weather or natural disaster, other	Severe Weather & Natural Disaster	F18 STORM DAMAGE

Activity Log Event Summary (Cumulative Totals)

Robbins Police Department (09/01/2025 -
09/30/2025)

		<No Event Type Specified>	4	911 Hang up
Acquired Property Destruction	1	Call	2	
Alarm Activation	8			
Assault	1			Administrative Duty 3
Assist Fire/Rescue	4			
Assist other Robbins Police Officer	34			Animal Complaint 3
Assist Sheriff Department	23			
Business Check	8			
Citizen Assist	6			
Direct Traffic	1			
Escort	1			
Foot Patrol	45			Assist EMS 6
Illegal Parking	1			Assist Other Agency 3
Larceny	2			
Noise Complaint	3			
Public Assistance				Assist Public Works 3
Residence Check	1			
Shots Fired	1			Barring Notice 2
Store Closing	4			Checking Station 23
Suspicious Activity	5			
Unauthorized Use of Motor Vehicle	2			Court 2
Vehicle Maintenance				Disturbance 10
Vehicle Unlock	5			Follow up Investigation 13
Welfare Check	12			Hit and Run 1
				tvc 3
				Missing Person 1
				%sing Person
				Ordinance Violation 1
				Public Service (Phone Call Request) 2
				Shoplifting 1

Speciat Assignment	2
Subpoena	5
Training	15
Vehicle Accident Personal Injury	2
Vehicle Stop	145
Warrants Served	1

Total Number Of Events: 423

Date: 10/09/2025 -Time: 11:11

Drug Summary Totals

Robbins Police Department

(09/01/2025 - 09/30/2025)

E - Marijuana

Status:	Measurement:	Total Quantity:	Total Estimated Value:
6 - Seized	OZ - Ounce	0.501	50.00

Incident Drug Totals By Status
Robbins Police Department
(09/01/2025 - 09/30/2025)

- Seized

Type of Drug:	Description:	Type of Measurement:	Quantity:	Est. Value:	Inc. Date:	Incident Number:
Marijuana	Green Leafy Substance	OZ - Ounce	0.500		09/18/2025	25090183
Marijuana	Green leafy substance	OZ - Ounce	0.001		09/26/2025	25090282
Totals:			0.501			

September 2025

Monthly Report – Robbins Area Library – Sue Aklus

Programs:

Children: Story Time with Miss Sue, Hope Academy Story Time, Find Olive the Owl, Crafts, Puzzles, Coloring Sheets, Checkers Match, Lego Fun, Movie, Spanish Heritage Crafts

Adult: Crochet & Knitting Group, Rachel Brower Book Club

	2025	Attendance
Days Open	21	
Reference Questions	88	
Volunteer Hours	1	
Computer Use	43	
Front Door Walk-ins & Pickups	1233	
ADULT PROGRAMS IN THE LIBRARY:	6	49
Crochet & Knitting Group	5	38
Rachel Brower Book Club	1	11
JUVENILE PROGRAMS IN THE LIBRARY:	40	779
Wednesday Afternoon -Spanish Heritage Craft-Make Castanets	2	0
Thursday Story time with Miss Sue	8	116
Lego Fun	6	32

Checker's Match	4	14
Movie Time	2	5
Hope Academy Story Time with Miss Sue	12	216
Find Olive the Owl	1	211
Coloring Sheets	1	70
Puzzles	1	41
Crafts	1	20
Talk Like A Pirate Week	1	42
Spanish Heritage Crafts – Mexican Folk Art	1	12
CONFERENCE ROOM	15	36
Tutor	14	28
Committee	1	8

Upcoming Programs for October 2025

- Find KW from The Wild Things – Win a Prize
- Crochet/Knitting Group every Tuesday 2-4PM
- Hope Academy Story time Wednesdays 9-11:30AM
- Thursday Preschool Story time every Thursday 10AM
- Committee Meeting, Thursday, October 2 @ 11:30AM
- Misty Clark Book Club – Harbor Secrets Friday, Oct. 3 @ 4PM
- Puzzle Day-Saturday, Oct. 4, 10:30AM-1:30PM
- Family Board Game Friday, Oct. 10 2:30-5:30PM
- Lego Day Saturday, Oct. 11, 10AM-2PM
- During National Spanish Heritage Month Sept. 15 to Oct. 15, join us every Wednesday from 2-6PM and make your own castanets.
- Movie Days Friday, Oct. 17 @ 3PM Frankenweenie, Saturday, Oct. 25 Beetlejuice @ 11:30AM
- Decorate a Book Character Pumpkin (ages 7&up) – Saturday, Oct. 18, 11:30AM-1PM Pumpkins donated by Carlie C's (Sign-up required-limit 10 participants)
- Clara The Witch – Tuesday, Oct. 28 @ 4PM
- Special Story time with Angela & Weezie “Pumpkins”, Thursday, Oct. 30, 10AM