



TOWN OF ROBBINS
BOARD OF COMMISSIONERS REGULAR MEETING
THURSDAY, FEBRUARY 08, 2024 – 6:00 PM
Robbins Fire Department

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION** – Mayor
- III. PLEDGE OF ALLEGIANCE** – Mayor
- IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1**
- V. CONFLICT OF INTEREST** – *Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?*
- VI. APPROVAL OF CONSENT AGENDA**
All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.
 - A.** January Board of Commissioners Minutes
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
 - A.** Budget Timeline for 2024
- IX. MANAGER'S REPORT**
 - A.** January 2024 Report
- X. COMMISSIONER'S COMMENTS**
- XI. CLOSED SESSION** (*if needed*)
- XII. COMMISSIONER'S UPCOMING MEETING/EVENTS**

February 14 Car Seat Check at Robbins Library 3pm-5pm

February 15 Moore County Land Use Plan Meeting at North Moore HS 5:30pm

February 22 Town of Robbins Budget Kickoff at Robbins Fire Department



TOWN OF ROBBINS
Board of Commissioners Regular Meeting
Thursday, January 11, 2024 – 6:00 PM
Robbins Fire Department

I. CALL TO ORDER

@6:00 by Mayor Cameron Dockery

II. PLEDGE OF ALLEGIANCE – Mayor

III. INVOCATION – by Pastor Kenneth McNeill of First Baptist Church of Robbins

IV. PUBLIC COMMENT PERIOD NC G.S. 160A-81, 160A-81.1

Charlie Smoak - stated went down to the magistrate's office and spoke with the head Magistrate and she stated that Robbins has been the most active in the county. And that's saying something about that department.

V. CONFLICT OF INTEREST – Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?

none

VI. APPROVAL OF CONSENT AGENDA

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

A. Minutes of December Board of Commissioners Regular Meeting

Motion made by Commissioner Stewart.

Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Britt, Commissioner English

B. Letter of Support of Kennedy Rifle

VII. PUBLIC HEARINGS

A. Annexation of Parcel ID 00013426 W.H. Brown Family Farms LLC into Corporate Limits

Motion made by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

VIII. OLD BUSINESS**IX. NEW BUSINESS**

- A. Ordinance to Approve Annexation of WH Browns Parcel ID 00013426
Motion made by Mayor Pro Tem Bradshaw.
Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart,
Commissioner English
- B. Resolution adopting Town of Robbins Water Shortage Response Plan
Motion made by Commissioner Stewart.
Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Britt,
Commissioner English
- C. Discussion of Outstanding Civil Penalties -moved to closed session attorney-client
privilege. G.S.143-318.1 (3)
Addition of New Business
- D. Speed Bumps on Oak Street- Commissioner Britt feels it's unsafe.
Kids are the biggest concern.
Motion made by Commissioner Britt.
Voting Yea: Mayor Pro Tem Bradshaw, Commissioner Phillips, Commissioner Stewart,
Commissioner English

X. MANAGER'S REPORT

- A. December 2023 Manager Report
Updates to the Report
Management Costs will be disbursed from FEMA. This will be unrestricted money. The annual task force update and Moore County have narrowed their plan to a hybrid plan near Deep River and roll the dice with the interbasin transfer certificate. Shifting the focus, they agree that the County wants to be water-independent. Spoke with the Commissioners after and they stated their focus has shifted and they want 6 million gallons. The debt service will increase rates by 25% per year for all county customers by year 8 it will be doubled. When we had our water troubles our citizens already incurred the debt to solve that problem so literally doubling the rates worries me. Mayor Dockery stated we already have the highest rates in the county. The manager stated well that won't be for long. The analysis is County is not going with the cheapest option. We are on track now to make \$100,000 and on track it would take a county minimum 72 months, if we made a deal, we would lose all that revenue. It's been a long 18 months talking back and forth, it is not my recommendation, but based off that meeting, I believe it's just not the right time. Dockery spoke to that: Talked with Commissioner Picerno and he shared County wants to be independent and if a deal is made with Robbins, they want to own the resource, they want to own the treatment plant and they also want to own the reservoir. Quote from Picerno: "We buy the asset you relinquish

all the control." Commissioners expressed an upset reaction and disappointment with the news. Dockery expressed we just need to explore other options.

Our biggest concern is the emergency interconnect. The focus needs to also be on smart growth.

A quick example of RPD findings. These subjects were passing through and they were key arrests. RPD Chief Haddock said that the methamphetamine shown in pic is 58 grams which would supply one drug person 3 months and it was laced with fentanyl. Let officers know if you see something shady, it's a team effort and includes citizens taking responsibility for our town. We don't want drugs here.

Fire did an incredible job during the storm, excited to see RPD, Public Works, and Fire working together.

Public Works saved taxpayers \$10,000 by using their expertise to fix a key water problem.

Kevin questioned the audit progress. The manager stated we did talk with the CPA, and we are waiting on Huneycutt to provide past info to the new CPA.

The Budget Timeline will come out at the next meeting.

Kevin questions the 1998 loan due to be paid off in 2026 if we can pay this off. That will help with our borrowing power. The manager says our debt-to-income ratio is low.

XI. COMMISSIONER'S COMMENTS

Stewart: Thanks to the Town workers, police, and fire department for your help during the storm.

Bradshaw: Also I appreciate all they did during the storm. But I also want to say all they did during Christmas, we came to town and Police officers were still busy working and stopping cars, just want to say how much we appreciate you all.

English: n/a

Dockery: I would like to have a conversation between now and the next meeting of the possibility of raising the Board of Commissioners' salary. It's where it's been for the last possibly 15 years. I would just like to start that conversation as we go into the budget season.

Britt: n/a

Phillips: n/a

XII. CLOSED SESSION (if needed)

A. As permitted by NCGS 143-318.11 (a) (3)
Go into closed session.

Motion made by Mayor Pro Tem Bradshaw, Seconded by Commissioner Stewart.
Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart,
Commissioner English

XIII. COMMISSIONER'S UPCOMING MEETING/EVENTS

Motion made by Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart,
Commissioner English

- A. Holiday-Closed January 15, 2024, Martin Luther King Day
Next Board Meeting February 08, 2024, 6:00 pm
Budget Kickoff February 22, 2024, 6:00 pm

Adjourn at 7:07 pm, Motion made Mayor Pro Tem Bradshaw.

Voting Yea: Commissioner Phillips, Commissioner Britt, Commissioner Stewart, Commissioner English

Aye 5

Nay 0

This is the 8th day of February 2024.

Cameron Dockery, Mayor

Jessica Coltrane, Town Clerk CMC

24-25 Budget Session Timeline

***Denotes Commissioners Meeting**

- Jan 26th** **Monthly Department Meeting 10:00am TM Office (Department Chiefs)**
- Initial budget guidance to Department Chiefs
 - 16 February Deadline for list of major proposed expenditures in FY 2024
- *Feb 22nd** **Budget Kickoff RFD Board Room 6:00-8:00 PM)**
- Strategic Town Goals Review
 - Previous year review
 - Water Contracts Review
 - Debt schedule
 - Grant review
 - Debate and discussion for FY 2024-25 Fiscal Goals
- Feb 26th** **Department Work Session (Police Chief @10:00am/ Fire @ 1:00pm)**
- Capital purchase plans
 - Recurring costs
 - Labor costs analysis
- March 4th** **Department Work Session (Street/Public Works @10:00am)**
- Maintenance needs
 - Capital equipment replacement plan
- March 18th** **Department Work Session (if needed)**
- Department update online: email the Manager before the 18th your status of progress
- *March 21st** **Budget Work Session RFD Board Room 6:00pm-8:00pm**
- Tax projection brief
 - Analysis of tax projection
 - Proposed FY2024-25 Utility Rates table presentation
- April 8th** **Deadline for Department Budget Drafts**
- All Department Budgets Due to Town Manager!
- *April 25th** **Budget Work Session RFD Board Room 6:00pm-8:00pm**
- Draft Review Work Session with BOC
- May 1st** **Last Day for Department FY 2023-24 Purchase Order Requests/Draft Submitted to LGC**
- *May 9th** **May BOC Regular Meeting 6:00pm**
- Budget Presentation @ Board Meeting
- June 1st FY 2023-24 Finance books locked, no new purchases without authorization**
- *June 13th** **June BOC Regular Meeting 6:00pm**
- Public Hearing for Budget FY 2024-2025
 - Regular Board Meeting to follow
- *June 20th** **Budget Work Session (if needed)**



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 02 February 2024

PROJECTS/EFFORTS

1. FEMA Hurricane Florence Recovery Projects- Awaiting final payouts. Main pump station closeout packet cleared final approval.
2. 2022 Water System Improvements Grant- Wooten survey team began planning for water lines.
3. 2022 Sewer AIA- Wooten completing final reports.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Old Police Station rehab project began.
- b. Carolina Roofing for Old Police Station completed.
- c. Planning meeting with Longitude Planning for downtown revitalization plan.
- d. Permitting and staff assistance meetings for land use.
- e. Received estimates from Estate Management Services for the Reservoir project. Scope of work packet being submitted for funding disbursement.
- f. Water system analysis and strategic planning. Met with Carthage to discuss interconnection feasibility and raw water treatment cost analysis.
- g. Met with John Grey from Wooten on preliminary water line expansion options (3). Staff working on funding options for each.
- h. Contracted with MUNBIT to integrate and manage town website.
- i. Finance Officer attending Moore County Leadership Institute.
- j. Attended seminar with Commerce Department on revitalization and activation of stagnant properties.
- k. Met with LTC. Andy Davis about Rise Up Youth Football League in the region.
- l. Conference with Attorney Nick Herman about litigation options for code enforcement cases.



- m. Initial planning guidance issued to departments for FY24 Budget planning.
- 2. FIRE
 - a. See report.
- 3. POLICE
 - a. See report.
- 4. PUBLIC WORKS
 - a. 18 work orders completed.
 - b. Library completed except painting. (next 2 weeks)
 - c. WWTP annual inspection on 22 February. Courtesy inspection went well, will update capital improvement plan for record.

FOLLOW UP: None

CLINT E. MACK
Town Manager
Robbins, NC.



January 2024

To: Town of Robbins Board of Commissioners

Through: Town Clerk and Town Manager

From: Ben Haddock, Chief of Police

Re: Monthly BOC Report

During February, Robbins Officers conducted a total of four- hundred and sixteen(416) events. I would like to highlight officers seized a total of one- hundred and forty-nine (149) grams of various types of narcotics. Officers also assisted the Moore County Sheriff's Office with multiple calls ranging from traffic stops to warrant service.

Lieutenant Dunlap and Officer Prevatte have been enrolled in General Instructor School and will begin their two-week class this month. After the completion of this training, both officers will be certified to teach a range of classes within the department and outside agencies.

Thank you for the continued support of the citizens and the Robbins Police Department.

Ben Haddock
Chief



Section IX, Item A.

JANUARY 2024

To: Town of Robbins Board of Commisioners
Thru: Town Clerk and Manager
From: Timmy Brown, Robbins Fire Chief
Re: Monthly BOC Report

- The Station finished up TR Ropes Class.
- Gave out 20 Smoke detectors.
- Preparing for our annual Spaghetti Dinner in March.
- Voted Two new members on.
- Abigail Moody went from junior member to a full member.
- Timmy and Jarius are starting working on new budget.
- Paid staff are doing their daily duties (truck check off, equipment checks and routine cleaning)

Timmy Brown
Fire Chief

Robbins Fire Department

Robbins, NC

This report was generated on 2/1/2024 7:10:49 AM



Section IX, Item A.

Incident Type Count per Station for Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024

INCIDENT TYPE	# INCIDENTS
Station: 11 - STATION 11	
111 - Building fire	1
113 - Cooking fire, confined to container	1
114 - Chimney or flue fire, confined to chimney or flue	1
131 - Passenger vehicle fire	1
141 - Forest, woods or wildland fire	1
151 - Outside rubbish, trash or waste fire	1
241 - Munitions or bomb explosion (no fire)	1
311 - Medical assist, assist EMS crew	18
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	6
440 - Electrical wiring/equipment problem, other	2
444 - Power line down	1
500 - Service Call, other	2
611 - Dispatched & cancelled en route	8
711 - Municipal alarm system, malicious false alarm	2
800 - Severe weather or natural disaster, other	15
# Incidents for 11 - Station 11:	65

Only REVIEWED incidents included.



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January 2024

Monthly Report – Robbins Area Library – Sue Aklus

Programs:

Children: Story Time with Miss Sue, Hope Academy Storytime, Find Llama Llama, Movie/Craft Days, Puzzle/Checkers,
Adults: Crochet & Knitting Group, Misty Book Club, Book/Movie Club

	2024	ATTENDANCE
Days Open	20	
REFERENCE QUESTIONS	75	
Volunteer Hours	14	
Computer Use	25	
Front Door Walk-ins & Pickups	912	
ADULT PROGRAMS IN THE LIBRARY:	6	44
Crochet & Knitting Group	4	32
Misty Clark Book Club	1	4
Book/Movie Club	1	8
JUVENILE PROGRAM In The Library:	39	294
Thursday Story Time With Miss Sue	4	50
Puzzle	6	20
Checkers	6	22
Hope Academy Storytime with Miss Sue	8	138
Find Llama Llama	13	58
Movies/Crafts	2	6
Juv. Outside Programs:	1	15
Magic Years Storytime	1	15
CONFERENCE ROOM	7	13
Tutor	7	13

Upcoming Programs for F 2024:

- Pre-School Story Time Every Thursday at 10AM
- Hope Academy Story Time – Wednesday Mornings
- Crochet/Knitting Group meets every Tuesday from 2-4PM
- Robbins Library Committee will meet Wed., Feb. 7 @ 11:30am
- Find Eric The Catapillar in the Kids Section and win a prize
- “Fried Green Tomatoes” Book/Movie Club will meet Tuesday, Feb. 27 @ 4pm
- The Princess & The Frog Book/Movie Club will meet Friday, Feb. 16 @ 3:30PM
- Creative Writing Class with Misty will meet Friday, Feb. 9 @ 3PM
- Misty Clark Book Club Whisper Pine Series #2 by Melody Carlson will meet Friday, Feb. 23 @ 4pm
- Saturday Movie Fun, Feb. 17 & 24 @ 11AM