



# TOWN COUNCIL- RESOLUTIONS AND PROCLAMATIONS SUBCOMMITTEE

Wednesday, April 22, 2026 at 6:00 PM

Town Hall -Chapin Hall- Second Floor- 41 South Main Street  
Randolph, MA 02368

The 2026 members of the Town Council Resolutions and Proclamations Subcommittee are: Jesse Gordon, Katrina Huff-Larmond and Brandon Thompson.

---

## AGENDA

---

This is a hybrid meeting. The public is invited to attend this meeting in person or remotely, by telephone or computer access. This meeting is being posted pursuant to the state statute authorizing temporary remote participation as described here:<https://www.randolphma.gov/DocumentCenter/View/1864/remotemeetings23>

Join Zoom Meeting: <https://us02web.zoom.us/j/86495385600>

Or One tap mobile: +13017158592, 86495385600#

Or Dial: +1 301 715 8592 Webinar ID: 864 9538 5600

Please note that this Town Council Subcommittee Meeting will be video and audio recorded and will be broadcast, including over local cable and the internet. Any person, upon entering a council meeting or hearing for any purpose, including the purpose of participating, viewing, listening or testifying, grants permission to the Subcommittee of the Town Council to record and televise or otherwise publish their presence and testimony.

### A. Call to Order - Roll Call

### B. Approval of Minutes

- [1.](#) Approval of Subcommittee Meeting Minutes from March 19, 2026
- [2.](#) Approval of Subcommittee Meeting Minutes from April 14, 2026

### C. Old/Unfinished Business

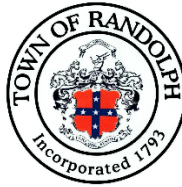
- [1.](#) Resolution 2026-002: Resolution for Open Process

- [2.](#) Resolution 2026-003: Budget Resolution on the Will of the Council on the DPW Budget
- [3.](#) Resolution 2026-004: Budget Resolution on the Will of the Council on the RICC Budget
- [4.](#) Resolution 2026-005: Budget Resolution on the Will of the Council on the RRA Budget
- [5.](#) Resolution 2026-006: Resolution and Letter of Support on the Master Plan and OSRP
- [6.](#) Resolution 2026-007: Capital Budget Resolution on the Will of the Council on Street Paving

**D. New Business**

**E. Adjournment**

PLEASE NOTE: A meeting of the full Randolph Town Council may take place simultaneously with this Subcommittee meeting if a quorum of the full Council attends.



**Randolph Town Council- Resolutions and Proclamations Subcommittee**

**DRAFT Meeting Minutes**

**Meeting Date: Thursday, March 19, 2026, at 5:47 p.m.**

**Randolph Town Hall-Chapin Hall 2nd Floor**

This is a hybrid meeting. The Public is invited to attend this meeting in person or remotely, by telephone or computer access.

**Call to Order:** Councilor Gordon called the meeting to order.

**Roll Call – Council Members Present:** Jesse Gordon (In-Person), Katrina Huff-Larmond (Via Zoom), Brandon Thompson (In-Person)

**Organization of the Subcommittee**

1. The first order of business is to elect a Chair and Vice Chair. During this meeting only a Chair was voted.

**Motion:** Councilor Huff-Larmond moved to nominate Councilor Gordon for Chair. This motion was seconded by Councilor Gordon.

Roll Call Vote: 3-0-0

**Motion passes.**

**New Business:**

1. Resolution 2026-002: Resolution for Open Process
  - a. Councilor Gordon gave an overview of the Resolution which is to request that all boards and committees follow the Town Council Rules; especially in regards to Public Comment. Councilor Gordon would like to allow back and forth communication. The second part of the resolution is having the documents that are uploaded be text searchable.
  - b. Councilor Huff-Larmond is in favor of allowing Public Comments during Subcommittee but not during regular Town Council meetings. She expressed concerns of productivity in allowing back and forth communication. Councilor Huff-Larmond stressed the importance of ensuring we are responding back to residents when they ask questions.
  - c. Councilor Gordon would like to have regulations in place for back and forth communication to maintain productivity of the meeting. Stating that this resolution would request that other boards and committees follow our Town Council Rules.
  - d. Councilor Thompson would like to hear from the other boards and committee on how they feel about allowing back and forth comments. Councilor Thompson also asked if the Town has any control over how the Joint Water Board runs their meeting?
  - e. Councilor Huff-Larmond is hesitant to tell other boards and committees how to conduct business. Adding that during the Planning Board meeting, she has been able to ask questions.

- f. Councilor Thompson is concerned with allowing back and forth communication due to potential liability issues. Councilor Thompson mentioned the idea of a Town Hall style meeting/forum for questions residents may have.
  - g. Councilor Huff-Larmond and Councilor Gordon believe a Town Hall meeting would be successful and want to look more into having one.
2. Councilor Gordon mentioned to the subcommittee that he has a few more resolutions he would like to bring to the full council. Since a councilor can not add an order to the agenda, a resolution would give the Town Manager an idea of what direction the Council wants to move in.
  3. Councilor Thompson asked about the resources the town has for website posting. Councilor Thompson would like to have a demonstration on who and what gets posted to the website.

*Councilor Huff-Larmond left the meeting at 6:22PM*

**Adjournment:**

**Motion:** Motion to adjourn made by Councilor Thompson and seconded by Councilor Gordon.

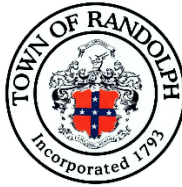
Roll Call Vote: 2-0-0

**Meeting adjourned.**

*The Town Council Subcommittee Meeting adjourned at 6:32 pm.*

Notification of Upcoming Council Meetings:

April 14, 2026



**Randolph Town Council- Resolutions and Proclamations Subcommittee**

**DRAFT Meeting Minutes**

**Meeting Date: Thursday, April 14, 2026, at 6:00 p.m.**

**Randolph Town Hall-Chapin Hall 2nd Floor**

This is a hybrid meeting. The Public is invited to attend this meeting in person or remotely, by telephone or computer access.

**Call to Order:** Councilor Gordon called the meeting to order.

**Roll Call – Council Members Present:** Jesse Gordon (In-Person) and Brandon Thompson (In-Person)

**Approval of the Meeting Minutes of March 19, 2026**

- 1. These were not voted on at this meeting. They will be voted on at a future date.

**Old/Unfinished Business:**

- 1. Resolution 2026-002: Resolution for Open Process (Refer to: Resolutions and Proclamations Committee)
  - a. This was introduced during the March 19th meeting and was not discussed at this meeting.

**New Business:**

- 1. Resolution 2026-003: Budget Resolution on the Will of the Council on the DPW Budget
  - a. This resolution would add one FTE position to handle park cleanup, clearing brush, and adding signage to our parks.
  - b. Councilor Thompson would like to hear from the DPW on the need for this position and how they could be utilized.
  - c. Councilor Gordon would like to hear back from the Conservation Commission as well on this topic.
- 2. Resolution 2026-004: Budget Resolution on the Will of the Council on the RICC Budget
  - a. This resolution would increase hours and staffing at the RICC
- 3. Resolution 2026-005: Budget Resolution on the Will of the Council on the RRA Budget
  - a. This would designate a set amount of money to assist the Randolph Redevelopment Authority. These funds will help create new limits for redevelopment to attract developers.
  - b. Councilor Thompson asked if any money has been allocated in the past. Councilor Gordon stated the last amount of funds were used to create a vision plan.
  - c. Councilor Gordon states that the Randolph Redevelopment Authority has missed opportunities because they have not had the funding which is the purpose behind this resolution.

- 4. Resolution 2026-006: Resolution and Letter of Support on the Master Plan and OSRP
  - a. Councilor Gordon explained the town's Master Plan expired in 2017. In order to receive certain grants from the State the town needs to have one on file. This resolution would be to write a letter in support of using CPC funds to complete the Master Plan.
  - b. Councilor Thompson asked how the CPC is funded? Councilor Gordon stated that it is funded through an assessment on our tax bills and then a percentage is matched from the State.
  - c. Councilor Thompson would like to meet the Town Manager and discuss this further.
- 5. Resolution 2026-007: Capital Budget Resolution on the Will of the Council on Street Paving
  - a. Councilor Gordon stated the intentions behind this resolution is to maintain the four million dollar street paving budget. Councilor Gordon stated that he believes the amount of Free Cash that the town has is too high, and he would like to use three million dollars of free cash to remain with the four million dollar paving budget.

Councilor Gordon and Councilor Thompson did not take any action on these resolutions due to Councilor Huff-Larmond being absent.

Councilor Gordon and Councilor Thompson discussed setting a meeting schedule. These meetings will happen on Wednesdays following the regular Town Council meetings. The Council Clerk will draft up a schedule with the dates. Since Councilor Huff-Larmond was absent, they plan to meet again on April 22 at 6PM.

**Adjournment:**

**Motion:** Motion to adjourn made by Councilor Thompson and seconded by Councilor Gordon.

Roll Call Vote: 2-0-0

**Meeting adjourned.**

*The Town Council Subcommittee Meeting adjourned at 6:36 pm.*

Notification of Upcoming Council Meetings:

April 22, 2026

**Resolution: 2026-002**

**Introduced by: Councilor Gordon  
March 9, 2026**

**Resolution for Open Process**

WHEREAS the residents of Randolph desire to participate in Town Council meetings and other Town board meetings; and

WHEREAS the residents of Randolph desire to search and read minutes from Town Council meetings and other Town board meetings; and

WHEREAS current "open meeting laws" require limited "open process" but leave optional a full "open process";

BE IT RESOLVED that the Randolph Town Council encourages a full "open process" for all Town Council meetings and all other Town board meetings, including but not limited to:

- \* A time on every agenda for Public Comments, early in the meeting, with in-person and virtual participation, in a manner modeled on the Town Council rules, or more open than the Town Council rules;
- \* A process for quickly posting on the Town website the minutes of every meeting, and the agenda of every meeting, including electronic versions of all presentations made during each meeting, in a text-searchable and downloadable format.

BE IT FURTHER RESOLVED that the Town Council encourages such "open process" rules for Town board meetings including the Planning Board, the Tri-Town water board, the Randolph Redevelopment Authority, and all other boards.

**Resolution: 2026-003**

**Introduced by: Councilor Gordon  
April 13, 2026**

**Budget Resolution on the Will of the Council on the DPW Budget**

WHEREAS the people of Randolph have repeatedly expressed, in surveys and public input, that there is a desire for more free recreational amenities and parks across Randolph; and

WHEREAS so many of our parks and conservation areas go unused because they are overgrown, or strewn with litter, or have their entrances blocked or hidden; and

WHEREAS the DPW requires more resources in order to maintain the existing parks and conservation areas around Randolph;

THEREFORE BE IT RESOLVED that the Randolph Town Council supports expanding the usage of our existing parks and conservation areas via additional budgetary resources dedicated for that purpose; and

BE IT FURTHER RESOLVED that the Town Council recommends adding a new FTE equivalent staffperson to the DPW budget for the purpose of maintaining foliage and cleaning litter in our existing parks and conservation areas; and

BE IT FURTHER RESOLVED that the Town Council supports adding "wayfinding signage" at the pedestrian entrances of each existing park and conservation area, including website-linked information, and including parking where appropriate.

**Resolution: 2026-004**

**Introduced by: Councilor Gordon  
April 13, 2026**

**Budget Resolution on the Will of the Council on the RICC Budget**

WHEREAS the Randolph Intergenerational Community Center has become a popular venue for teens' sports and recreation activities, as well as a popular venue for adults and programs available for public participation, but has only limited hours for such activities;

THEREFORE BE IT RESOLVED that the Randolph Town Council supports expanding the opening hours of the RICC to include later evening hours, as well as more weekend and holiday hours; and

BE IT FURTHER RESOLVED that the Randolph Town Council supports increasing the number of staff, and/or increasing the hours for individual staff.

**Resolution: 2026-005**

**Introduced by: Councilor Gordon  
April 13, 2026**

**Budget Resolution on the Will of the Council on the RRA Budget**

WHEREAS the Randolph Redevelopment Authority (RRA) was established to oversee redevelopment of Crawford Square as a modern pedestrian-friendly downtown; and

WHEREAS the RRA has spent over a decade gathering input from the public, and is now seeking developers who will implement some or all of the ideas generated by that public input;

THEREFORE BE IT RESOLVED that the Randolph Town Council supports one-time funding to the RRA, in the amount of approximately \$150,000, to find grants for starting a redevelopment project, and/or one-time funding for a consultant to assist with grant writing and seeking developers; and

BE IT FURTHER RESOLVED that the Randolph Town Council supports an "overlay district" for zoning in Crawford Square which is more amenable to redevelopment; and

BE IT FURTHER RESOLVED that the Randolph Town Council supports creating a budget line item for a part-time or full-time Development Director, who would assist with the RRA development as well as seeking and overseeing other development townwide and participate in completing the Master Plan.

**Resolution: 2026-006**

**Introduced by: Councilor Gordon  
April 13, 2026**

**Resolution and Letter of Support on the Master Plan and OSRP**

WHEREAS the people of Randolph have repeatedly expressed their high demand for public input on for housing development projects, for commercial development projects, and for park development projects; and

WHEREAS the Town's zoning documents were revamped last year to consolidate and reorganize years of rule changes for housing and commercial development, but that has not yet applied to the equivalent documents for park development, the Master Plan and Open Space and Recreation Plan (OSRP);

WHEREAS the Planning Board and Conservation Commission will apply for Community Preservation Commission funds for accomplishing the above goals, during the spring 2026 CPC funding cycle;

THEREFORE BE IT RESOLVED that the Randolph Town Council supports providing all necessary resources to implement a Master Plan and OSRP during calendar year 2026; and

BE IT FURTHER RESOLVED that the Randolph Town Council supports the application of Planning Board and Conservation Commission for Community Preservation Commission funding, and submits this Resolution as a letter of support to the CPC

**Resolution: 2026-007**

**Introduced by: Councilor Gordon  
April 13, 2026**

**Capital Budget Resolution on the Will of the Council on Street Paving**

WHEREAS the people of Randolph have repeatedly expressed, in petitions and numerous complaints, that there is a high demand for repaving streets throughout Randolph; and

WHEREAS the capital budget for street repaving was for many years set at about \$1 million per year, which allowed for only a handful of streets to be repaved each year, by ad-hoc contracts for each project, necessitating a decades-long wait for many neighborhoods; and

WHEREAS two years ago, the capital budget for street repaving was increased fourfold to about \$4 million per year, including in the current fiscal year, and that investment level allowed for dozens of streets to be repaved, including establishing an ongoing street repaving contract; and

THEREFORE BE IT RESOLVED that the Randolph Town Council supports maintaining the capital budget expenditure level of about \$4 million per year for street repaving, for the upcoming fiscal year and for the future until we are "caught up"; and

BE IT FURTHER RESOLVED that the Randolph Town Council considers funding the capital expense an appropriate use of available "Free Cash" funds.