



Regular Town Council Meeting Agenda

July 28, 2025 at 6:00 PM

Ranchester Town Hall

Call to Order

Pledge of Allegiance

Roll Call

Approval of Current Agenda

1. Approval of Current Agenda

Approval of Prior Meeting Minutes

- [2.](#) Approval of Minutes from July 1, 2025

Public Comment/Guest

Old Business

New Business

- [3.](#) TR Pathway Phase 1-Notice of Award

Mayor's Report

Report on Projects (Engineer - Will Newbold)

- [4.](#) Engineer's Report

Marshal's Report (Marshal - Spencer Kukuchka)

5. Marshal's Report

Special Committee Reports

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

- [6.](#) Approval of Treasurer's Report

Approval of Warrants & Payroll

- [7.](#) Approval of Warrants

- [8.](#) Approval of Payroll

Future Agenda

Adjournment

Future Town Council Meetings: September 2, 2025 @ 6 PM

Planning Commission Meeting: September 30, 2025 @ 5:30 PM



Regular Town Council Meeting Minutes

July 01, 2025 at 6:00 PM

Ranchester Town Hall

Call to Order

Pledge of Allegiance

Roll Call 6:00 PM

PRESENT

Mayor Peter Clark

Council Member Randy Sundquist

Council Member Jessica Weaver

Council Member Amber Miles-Smith

Council Member Bryan Helferich

STAFF

Clerk/Treasurer Barbara Brackeen-Kepley

Assistant Clerk Marlene Madden

Engineer Will Newbold

Marshal Spencer Kukuchka

Maintenance Tim Brewer

Parks & Rec Bob Miller

GUEST

See attached

Approval of Current Agenda

1. Approve the current Agenda

Motion made by Council Member Weaver, seconded by Council Member Sundquist to amend the agenda to include 6. Fishing Derby under the new business.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Approval of Prior Meeting Minutes

2. Approve Minutes from June 3, 2025, Regular Council Meeting and June 24, 2025, Special Council Meeting

Motion made by Council Member Weaver, seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith,



Voting Nay: Council Member Helferich

Motion passed.

Public Comment/Guest

Jessica Weaver gave a statement

Planning Commission Recommendations/Updates

Commission Member Maze briefed the council that they are still reviewing the ordinances and are currently in Chapter 15. The committee also reviewed the variance request for 526 H Street to allow him to keep his 19 chickens. The Planning Commission voted to recommend to get the number of chickens down to 12 throughout the year and be able to stay at 12 chickens for the 2 lots.

Old Business

New Business

3. Resolution 03-2025 TAP Grant application for TR Pathway - Phase 2

Motion made by Council Member Sundquist to approve Resolution 03-2025, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith,

Voting Nay: Council Member Helferich

Motion passed.

4. Appointment for Planning Commission vacancies

Motion made by Council Member Weaver to accept Drew Homola and Ben Osmun to fill the Planning Commission vacancies, seconded by Council Member Miles-Smith.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

5. Variance Request for 526 H Street

Council Member Helferich made a motion to grant a variance for 526 H Street for 19 chickens. No second.

Motion failed for lack of second.

6. Fishing Derby



Council Member Sundquist made a motion to purchase education materials for the Rotary Fishing Derby not to exceed \$400, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Mayor's Report

Report on Projects (Engineer - Will Newbold)

7. Engineer's Report - See attached.

Marshal's Report (Marshal - Spencer Kukuchka)

8. Marshal's Report - See attached.

Special Committee Reports

The next TRVJPB for Natural Gas meeting will be held on July 17th at 4 PM at the Ranchester Town Hall.

Fire Chief Barron provided a statement and then provided the council with information on the new fire truck.

The Fire Department will host its first annual Pancake Breakfast that will start at 8 AM behind the Town Hall on July 4th.

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

9. Approval of Treasurer's Report

Motion made by Council Member Sundquist to approve the Treasurer's Report, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Approval of Bills & Payroll

10. Approval of Bills in the amount of \$303,866.04

Motion made by Council Member Weaver to approve the bills, seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith

Voting Nay: Council Member Helferich



Motion passed.

11. Approval of Payroll in the amount of \$63,606.03

Motion made by Council Member Sundquist to approve payroll, Seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Future Agenda

Jessica Weaver gave a statement of appreciation for the Town Staff and Crew.

Adjournment 6:44 PM

Motion made by Council Member Sundquist to adjourn, seconded by Council Member Miles-Smith.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Council Members

Amber Miles-Smith

Bryan Helferich

Jessica Weaver

Randy Sundquist

The meeting was then adjourned on motion regularly made and seconded and carried.

Peter Clark / Mayor

Barbara Brackeen-Kepley/Town Clerk

TONGUE RIVER PATHWAY – PHASE 1 PROJECT

NOTICE OF AWARD

Dated July 28th, 2025

TO: Stonemill Construction LLC

(BIDDER)

ADDRESS: 1150 Dovetail Ln, Sheridan, WY 828201

PROJECT: Tongue River Pathway - Phase 1 Project

You are notified that your Bid dated June 26th, 2025, for the above Contract has been considered. You are the apparent successful bidder and have been awarded a contract for: the construction of approximately 0.8 miles of concrete pathway, 90 feet of approaches and 25 feet of culvert extensions in the right-of-way of U.S. Highway 14 between Ranchester and Dayton, Wyoming.

The Amount of your Contract is Six Hundred Ninety-Nine Thousand Five Hundred and Fifty-Five and 50/100 Dollars (\$699,555.50).

Three copies of each of the proposed Contract Documents accompany this Notice of Award. Also included are three copies of the Contract Agreement.

You must comply with the following within ten days of the date of this Notice of Award:

1. Deliver to the ENGINEER three fully executed counterparts of the Agreement.
2. Deliver the required Insurance Certificates and Performance and Payment Bonds as specified in the Contract Documents.
3. (List other conditions) None

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

Within ten days after you comply with those conditions, OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

Please acknowledge your receipt of this notice in the space provided below and return a copy along with any and all future project correspondence to Eric Holifield, PE, Engineering Associates, 1949 Sugarland Drive, Suite 205, Sheridan, WY 82801.

Receipt Acknowledged:

By: Town of Ranchester

(Owner's Authorized Representative)

Mayor

Title

Stonemill Construction LLC

By: _____

Representative

Title

Date



Engineer's Report July 28, 2025

Projects

- TR Pathway – 100% Design
 - Phase 2 PS&E plans submitted to WYDOT waiting on approval
- TR Pathway – Phase 1 Construction
 - Notice of Award – Stonemill Construction
- TR Pathway – Phase 2 TAP Grant
 - Final Grant Application sent into TAP on July 14, 2025
- 12" Transmission Main
 - Northern Underground working on low/high service pump manholes/buildings; will be prepping Main Street and part of Halbert Street for asphalt pavement in the coming weeks

Grants/Loans

- ARPA Funding for 12" DIP Transmission Main Water System
 - Northern Underground working on low/high service pump manholes/buildings; will be prepping Main Street and part of Halbert Street for asphalt pavement in the coming weeks
- WWDC Level III Funding for 12" DIP Transmission Main Water System
 - Northern Underground working on low/high service pump manholes/buildings; will be prepping Main Street and part of Halbert Street for asphalt pavement in the coming weeks
- Emergency Generator/Alternate Water Source Study MRG Grant
 - Quote to purchase emergency generator from TW Enterprises out of Billings

Subdivisions

- Stoneridge Meadows Phase III Subdivision
 - 1-year warrant; punch list items identified and sent to Stonemill Construction; waiting on completion of these items



Treasurers Report
July 28, 2025
As of July 23, 2025

| | | 6/26/2025 | 7/23/2025 | NOTES |
|---|--------------|------------------------|------------------------|--------------------------------|
| First Federal Bank & Trust | | | | |
| General Fund Checking | | \$ 402,324.10 | \$ 416,002.70 | |
| Savings Acct/ PIF | | \$ 471,589.57 | \$ 489,651.02 | |
| CAP Tax Savings | | \$ 1,449,368.16 | \$ 1,476,898.51 | xfer \$15,984.49 to NU 7/15/25 |
| | TOTAL | \$ 2,323,281.83 | \$ 2,382,552.23 | |
| Northern Underground Escrow Acct | | \$ 68,877.35 | \$ 85,061.69 | |
| Xpress Bill Pay Acct | TOTAL | \$ 43,874.62 | \$ 45,047.96 | xfer \$19,500 to GF 7/2/25 |
| Cowboy State Bank | | | | |
| Rental Income/Economic Development | | \$ 209,139.16 | \$ 211,053.37 | |
| Court Fines & Fees | | \$ 10,270.23 | \$ 10,446.40 | |
| | TOTAL | \$ 219,409.39 | \$ 221,499.77 | |
| Utility Deposits/DEPOSIT ACCOUNT | | \$ 28,837.23 | \$ 28,530.18 | |
| Investment Accounts | | | | |
| WY Class Water/Sewer Plant Depreciation Acct | | | | |
| Water Plant Depreciation | | \$ 54,999.99 | \$ 55,173.42 | |
| General Fund | | \$ 315,300.34 | \$ 316,294.58 | |
| | TOTAL | \$ 370,300.33 | \$ 371,468.00 | |
| | TOTAL | \$ 2,956,866.17 | \$ 3,020,567.96 | |

//S//
Barbara Brackeen-Kepley
Clerk-Treasurer

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

| Vendor | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided | GL Account and Title |
|--|----------------|--------------------------------|--------------|-----------------------|-------------|------------|--------|-------------------------------------|
| Adrian Katschke | | | | | | | | |
| 547 | 7042025 | Wife Carry Timing Software | 07/03/2025 | 120.00 | 120.00 | 07/17/2025 | | 31-41-720 ACTIVITIES |
| Total Adrian Katschke: | | | | 120.00 | 120.00 | | | |
| AlSCO Inc | | | | | | | | |
| 11 | JUNE-25 | Municipal Building Services | 06/26/2025 | 251.46 | 251.46 | 07/17/2025 | | 10-42-350 SUPPLIES/SERVICES/ALSCO/P |
| 11 | JUNE-25 | Library Logo Rugs | 06/26/2025 | 27.72 | 27.72 | 07/17/2025 | | 31-40-450 TR LIBRARY EXPENSES |
| 11 | JUNE-25 | Connor Park | 06/26/2025 | 114.29 | 114.29 | 07/17/2025 | | 10-64-310 OPERATING SUPPLIES/EXPEN: |
| Total AlSCO Inc: | | | | 393.47 | 393.47 | | | |
| Amber Miles-Smith | | | | | | | | |
| 597 | TRAVEL REIM | Summer WAM June 2025 | 07/16/2025 | 477.40 | 477.40 | 07/17/2025 | | 10-40-300 TRAINING/TRAVEL |
| Total Amber Miles-Smith: | | | | 477.40 | 477.40 | | | |
| BioLynceus LLC | | | | | | | | |
| 24 | 12594 | Probiotic Scrubber II | 07/02/2025 | 2,056.77 | 2,056.77 | 07/17/2025 | | 52-70-310 SUPPLIES & CHEMICALS |
| Total BioLynceus LLC: | | | | 2,056.77 | 2,056.77 | | | |
| Bryan Helferich | | | | | | | | |
| 596 | TRAVEL REIM | Summer WAM June 2025 | 07/16/2025 | 477.40 | 477.40 | 07/17/2025 | | 10-40-300 TRAINING/TRAVEL |
| Total Bryan Helferich: | | | | 477.40 | 477.40 | | | |
| Caselle Inc | | | | | | | | |
| 46 | 08865 | Admin Computer Programs | 07/01/2025 | 855.68 | 855.68 | 07/17/2025 | | 10-41-400 CASELLE/CIVIC PLUS |
| 46 | 08865 | Water Plant Billing Expenses | 07/01/2025 | 118.33 | 118.33 | 07/17/2025 | | 51-71-650 BILLING EXPENSES |
| 46 | 08865 | Sewer Plant Billing Expenses | 07/01/2025 | 118.33 | 118.33 | 07/17/2025 | | 52-70-950 BILLING EXPENSES |
| 46 | 08865 | Sanitation Billing Expenses | 07/01/2025 | 118.33 | 118.33 | 07/17/2025 | | 53-70-950 BILLING EXPENSES |
| 46 | 08865 | Animal Control Billing Expense | 07/01/2025 | 117.66 | 117.66 | 07/17/2025 | | 10-51-350 COMPUTER PROGRAM/SUPPO |
| 46 | 08865 | TRVJPB Natural Gas | 07/01/2025 | 130.67 | 130.67 | 07/17/2025 | | 54-70-950 BILLING EXPENSES |
| Total Caselle Inc: | | | | 1,459.00 | 1,459.00 | | | |
| City of Sheridan | | | | | | | | |
| 50 | 6/30/25 | sanitation - landfill | 06/30/2025 | 7,310.20 | 7,310.20 | 07/17/2025 | | 53-70-400 LANDFILL |
| Total City of Sheridan: | | | | 7,310.20 | 7,310.20 | | | |
| Dowl LLC | | | | | | | | |
| 495 | WWDC #13 AR | Water Transmission Main | 06/09/2025 | 31,233.30 | 31,233.30 | 07/15/2025 | | 41-40-321 WATER TRANSMISSION MAIN |
| Total Dowl LLC: | | | | 31,233.30 | 31,233.30 | | | |
| First Interstate Bank Purchase Card | | | | | | | | |
| 356 | PC MAY 2025 | SPLIT - MARSHAL PHONE (60%) | 06/17/2025 | 55.62 | 55.62 | 06/17/2025 | | 10-50-350 COMMUNICATION SERVICES |
| 356 | PC MAY 2025 | SPLIT - MAYOR PHONE (40%) | 06/17/2025 | 37.08 | 37.08 | 06/17/2025 | | 10-40-500 COMMUNICATION/EMAILS |
| 356 | PC MAY 2025 | SPLIT - OIL FOR EQUIPMENT (| 06/17/2025 | 266.33 | 266.33 | 06/17/2025 | | 10-52-410 VEHICLE MAINTENANCE/PART |
| 356 | PC MAY 2025 | SPLIT - MISC. SHOP SUPPLIES | 06/17/2025 | 50.27 | 50.27 | 06/17/2025 | | 10-52-310 OPERATING SUPPLIES |

TOWN OF RANCHESTER

Payment Approval Report - Council Approval
Report dates: 6/27/2025-7/23/2025

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| Vendor | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided | GL Account and Title |
|--------|----------------|--------------------------------|--------------|-----------------------|-------------|------------|--------|--------------------------------------|
| 356 | PC MAY 2025 | REFUND | 06/17/2025 | 218.40- | 218.40- | 06/17/2025 | | 51-71-410 VEHICLE EXPENSE |
| 356 | PC MAY 2025 | U JOINTS FOR WATER TRUCK | 06/17/2025 | 400.52 | 400.52 | 06/17/2025 | | 51-71-410 VEHICLE EXPENSE |
| 356 | PC MAY 2025 | VEHICLE MAINTENANCE | 06/17/2025 | 117.91 | 117.91 | 06/17/2025 | | 10-50-320 OPERATING EXPENSES |
| 356 | PC MAY 2025 | BATTERY FOR SPRAYER | 06/17/2025 | 64.99 | 64.99 | 06/17/2025 | | 10-66-410 VEHICLE MAINTENANCE/PART |
| 356 | PC MAY 2025 | LIFT STATION UPGRADE | 06/17/2025 | 25.00 | 25.00 | 06/17/2025 | | 31-41-450 SEWER LAGOON EQUIPMENT |
| 356 | PC MAY 2025 | LIFT STATION UPGRADE | 06/17/2025 | 36.69 | 36.69 | 06/17/2025 | | 31-41-450 SEWER LAGOON EQUIPMENT |
| 356 | PC MAY 2025 | TR FIRE DISTRICT | 06/17/2025 | 60.66 | 60.66 | 06/17/2025 | | 31-40-700 FIRE DEPARTMENT |
| 356 | PC MAY 2025 | SPLIT - ADMIN FIBER (20%) | 06/17/2025 | 19.86 | 19.86 | 06/17/2025 | | 10-41-230 PHONES/EMAIL/INTERNET |
| 356 | PC MAY 2025 | SPLIT - WATER TREATMENT PL | 06/17/2025 | 19.86 | 19.86 | 06/17/2025 | | 51-71-230 COMMUNICATION |
| 356 | PC MAY 2025 | SPLIT - TR FIRE HALL FIBER (20 | 06/17/2025 | 19.86 | 19.86 | 06/17/2025 | | 31-40-700 FIRE DEPARTMENT |
| 356 | PC MAY 2025 | SPLIT - MAINTENANCE SHOP FI | 06/17/2025 | 19.86 | 19.86 | 06/17/2025 | | 10-52-230 PHONES/EMAILS |
| 356 | PC MAY 2025 | SPLIT - MERCANTILE FIBER (20 | 06/17/2025 | 19.86 | 19.86 | 06/17/2025 | | 10-70-100 MERCANTILE EXPENSES |
| 356 | PC MAY 2025 | SPLIT - EVENT HALL SUPPLIES | 06/17/2025 | 51.58 | 51.58 | 06/17/2025 | | 31-41-720 ACTIVITIES |
| 356 | PC MAY 2025 | SPLIT - CONNOR PARK OPERA | 06/17/2025 | 7.44 | 7.44 | 06/17/2025 | | 10-64-310 OPERATING SUPPLIES/EXPEN |
| 356 | PC MAY 2025 | SPLIT - ADMIN OFFICE SUPPLIE | 06/17/2025 | 2.48 | 2.48 | 06/17/2025 | | 10-41-260 OFFICE SUPPLIES |
| 356 | PC MAY 2025 | SPLIT - MUNICIPAL SUPPLIES (| 06/17/2025 | 28.00 | 28.00 | 06/17/2025 | | 10-42-300 SERVICE FIRE/SPRINKLER/PE |
| 356 | PC MAY 2025 | SPLIT - LIBRARY SUPPLIES (20 | 06/17/2025 | 7.00 | 7.00 | 06/17/2025 | | 31-40-450 TR LIBRARY EXPENSES |
| 356 | PC MAY 2025 | MAINTENANCE SUPPLIES | 06/17/2025 | 8.75 | 8.75 | 06/17/2025 | | 10-52-220 OFFICE SUPPLIES & SERVICES |
| 356 | PC MAY 2025 | SPLIT - CHEMICAL EXPENSES (| 06/17/2025 | 2,157.47 | 2,157.47 | 06/17/2025 | | 51-71-320 CHEMICALS |
| 356 | PC MAY 2025 | SPLIT - CHEMICAL EXPENSES (| 06/17/2025 | 402.12 | 402.12 | 06/17/2025 | | 52-70-310 SUPPLIES & CHEMICALS |
| 356 | PC MAY 2025 | SPLIT - WATER OPERATING EX | 06/17/2025 | 25.00 | 25.00 | 06/17/2025 | | 51-71-320 CHEMICALS |
| 356 | PC MAY 2025 | SPLIT - SEWER OPERATING EX | 06/17/2025 | 25.00 | 25.00 | 06/17/2025 | | 52-70-310 SUPPLIES & CHEMICALS |
| 356 | PC MAY 2025 | FUEL FILTER FOR SEWER VAC. | 06/17/2025 | 35.00 | 35.00 | 06/17/2025 | | 52-70-420 EQUIPMENT & REPAIR |
| 356 | PC MAY 2025 | LIFT STATION UPGRADE | 06/17/2025 | 106.28 | 106.28 | 06/17/2025 | | 31-41-450 SEWER LAGOON EQUIPMENT |
| 356 | PC MAY 2025 | BACK FLOW FOR PARKS | 06/17/2025 | 447.08 | 447.08 | 06/17/2025 | | 10-66-440 PARKS MAINTENANCE/PARTS/ |
| 356 | PC MAY 2025 | PLANT CARE | 06/17/2025 | 148.56 | 148.56 | 06/17/2025 | | 10-66-310 OPERATING SUPPLIES |
| 356 | PC MAY 2025 | SPRINKLER INSTALL SUPPLY | 06/17/2025 | 1,803.27 | 1,803.27 | 06/17/2025 | | 31-41-730 PARK IMPROVEMENTS/DEVEL |
| 356 | PC MAY 2025 | SPRINKLER INSTALL SUPPLIES | 06/17/2025 | 237.35 | 237.35 | 06/17/2025 | | 31-41-730 PARK IMPROVEMENTS/DEVEL |
| 356 | PC MAY 2025 | SUMMER WAM, 1 COUNCIL ME | 06/17/2025 | 225.00 | 225.00 | 06/17/2025 | | 10-40-300 TRAINING/TRAVEL |
| 356 | PC MAY 2025 | SUMMER WAM, 1 COUNCIL ME | 06/17/2025 | 225.00 | 225.00 | 06/17/2025 | | 10-40-300 TRAINING/TRAVEL |
| 356 | PC MAY 2025 | OFFICE SUPPLIES | 06/17/2025 | 21.98 | 21.98 | 06/17/2025 | | 10-50-300 EQUIPMENT & SUPPLIES |
| 356 | PC MAY 2025 | RECHARGE A/C ON BOBCAT TR | 06/17/2025 | 270.06 | 270.06 | 06/17/2025 | | 10-52-420 EQUIPMENT MAINTENANCE/PA |
| 356 | PC MAY 2025 | GRAVEL FOR PARKING EXPANT | 06/17/2025 | 1,210.24 | 1,210.24 | 06/17/2025 | | 31-41-730 PARK IMPROVEMENTS/DEVEL |
| 356 | PC MAY 2025 | GRAVEL TO EXPAND PARKING | 06/17/2025 | 1,688.32 | 1,688.32 | 06/17/2025 | | 31-41-730 PARK IMPROVEMENTS/DEVEL |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 29.90 | 29.90 | 06/17/2025 | | 10-50-500 TRAINING/TRAVEL |
| 356 | PC MAY 2025 | DOG WASTE BAGGIES | 06/17/2025 | 54.99 | 54.99 | 06/17/2025 | | 10-66-310 OPERATING SUPPLIES |
| 356 | PC MAY 2025 | OIL FILTER FOR POLARIS SIX | 06/17/2025 | 8.39 | 8.39 | 06/17/2025 | | 10-66-410 VEHICLE MAINTENANCE/PART |
| 356 | PC MAY 2025 | REPLACEMENT FRONT END PA | 06/17/2025 | 21.45 | 21.45 | 06/17/2025 | | 10-66-410 VEHICLE MAINTENANCE/PART |
| 356 | PC MAY 2025 | REPLACEMENT DRIVE BELT FO | 06/17/2025 | 36.00 | 36.00 | 06/17/2025 | | 10-66-410 VEHICLE MAINTENANCE/PART |
| 356 | PC MAY 2025 | EQUIPMENT | 06/17/2025 | 12.29 | 12.29 | 06/17/2025 | | 10-50-300 EQUIPMENT & SUPPLIES |
| 356 | PC MAY 2025 | OFFICE SUPPLIES | 06/17/2025 | 71.44 | 71.44 | 06/17/2025 | | 10-42-350 SUPPLIES/SERVICES/ALSCO/P |
| 356 | PC MAY 2025 | SHOP SUPPLIES | 06/17/2025 | 39.99 | 39.99 | 06/17/2025 | | 10-52-310 OPERATING SUPPLIES |
| 356 | PC MAY 2025 | CANOPY WEIGHTS | 06/17/2025 | 138.68 | 138.68 | 06/17/2025 | | 31-41-720 ACTIVITIES |
| 356 | PC MAY 2025 | NEW EQUIPMENT | 06/17/2025 | 932.80 | 932.80 | 06/17/2025 | | 31-41-400 NEW EQUIPMENT & TOOLS |
| 356 | PC MAY 2025 | MAINTENANCE | 06/17/2025 | 17.00 | 17.00 | 06/17/2025 | | 10-50-320 OPERATING EXPENSES |
| 356 | PC MAY 2025 | TEAM VIEWER FOR PLANT | 06/17/2025 | 298.80 | 298.80 | 06/17/2025 | | 51-71-350 OPERATING EXPENSES |
| 356 | PC MAY 2025 | OIL CHANGE ON VAC TRAILER | 06/17/2025 | 169.12 | 169.12 | 06/17/2025 | | 51-71-430 MAINTENANCE & REPAIR |
| 356 | PC MAY 2025 | SERVICING VAC TRAILER | 06/17/2025 | 57.49 | 57.49 | 06/17/2025 | | 52-70-430 MAINTENANCE & REPAIR |
| 356 | PC MAY 2025 | REPLACEMENT BLADES FOR T | 06/17/2025 | 84.93 | 84.93 | 06/17/2025 | | 10-66-410 VEHICLE MAINTENANCE/PART |
| 356 | PC MAY 2025 | SERVICING VAC TRAILER | 06/17/2025 | 141.52 | 141.52 | 06/17/2025 | | 52-70-430 MAINTENANCE & REPAIR |
| 356 | PC MAY 2025 | FUEL | 06/17/2025 | 55.34 | 55.34 | 06/17/2025 | | 10-50-400 FUEL |
| 356 | PC MAY 2025 | FUEL | 06/17/2025 | 61.29 | 61.29 | 06/17/2025 | | 10-50-400 FUEL |
| 356 | PC MAY 2025 | FUEL | 06/17/2025 | 73.61 | 73.61 | 06/17/2025 | | 10-50-400 FUEL |
| 356 | PC MAY 2025 | DOT EXAM | 06/17/2025 | 145.00 | 145.00 | 06/17/2025 | | 51-71-350 OPERATING EXPENSES |
| 356 | PC MAY 2025 | SPLIT - MUNICIPAL BUILDING FI | 06/17/2025 | 59.91 | 59.91 | 06/17/2025 | | 10-42-300 SERVICE FIRE/SPRINKLER/PE |
| 356 | PC MAY 2025 | SPLIT - MAINTENANCE LONG D | 06/17/2025 | 174.79 | 174.79 | 06/17/2025 | | 10-52-230 PHONES/EMAILS |
| 356 | PC MAY 2025 | SPLIT - ADMIN VOICE SERVICE | 06/17/2025 | 421.05 | 421.05 | 06/17/2025 | | 10-41-230 PHONES/EMAIL/INTERNET |

TOWN OF RANCHESTER

Payment Approval Report - Council Approval
Report dates: 6/27/2025-7/23/2025Page: 3
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| Vendor | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided | GL Account and Title |
|---|----------------|-------------------------------|--------------|-----------------------|-------------|------------|--------|-------------------------------------|
| 356 | PC MAY 2025 | SPLIT - TR FIRE VOICE SERVIC | 06/17/2025 | 219.99 | 219.99 | 06/17/2025 | | 31-40-700 FIRE DEPARTMENT |
| 356 | PC MAY 2025 | SPLIT - MAINTENANCE VOICE S | 06/17/2025 | 219.99 | 219.99 | 06/17/2025 | | 10-52-230 PHONES/EMAILS |
| 356 | PC MAY 2025 | SPLIT - WATER PLANT VOICE S | 06/17/2025 | 219.99 | 219.99 | 06/17/2025 | | 51-71-230 COMMUNCATION |
| 356 | PC MAY 2025 | SPLIT - ADMIN VOIP (60%) | 06/17/2025 | 444.68 | 444.68 | 06/17/2025 | | 10-41-230 PHONES/EMAIL/INTERNET |
| 356 | PC MAY 2025 | SPLIT - LIBRARY VOIP (40%) | 06/17/2025 | 296.46 | 296.46 | 06/17/2025 | | 31-41-450 SEWER LAGOON EQUIPMENT |
| 356 | PC MAY 2025 | SUPPLIES | 06/17/2025 | 217.85 | 217.85 | 06/17/2025 | | 10-50-300 EQUIPMENT & SUPPLIES |
| 356 | PC MAY 2025 | RENEWAL, BACKUP & SECURIT | 06/17/2025 | 203.64 | 203.64 | 06/17/2025 | | 10-66-230 COMMUNICATIONS/TECH/EMAI |
| 356 | PC MAY 2025 | SHOP SUPPLIES | 06/17/2025 | 69.70 | 69.70 | 06/17/2025 | | 10-52-310 OPERATING SUPPLIES |
| 356 | PC MAY 2025 | BAGGIES FOR PAY ENVELOPE | 06/17/2025 | 5.10 | 5.10 | 06/17/2025 | | 10-64-310 OPERATING SUPPLIES/EXPEN: |
| 356 | PC MAY 2025 | EQUIPMENT | 06/17/2025 | 74.99 | 74.99 | 06/17/2025 | | 10-50-300 EQUIPMENT & SUPPLIES |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 465.50 | 465.50 | 06/17/2025 | | 10-41-270 TRAVEL/TRAINING |
| 356 | PC MAY 2025 | LODGING REFUND | 06/17/2025 | 589.04- | 589.04- | 06/17/2025 | | 10-50-500 TRAINING/TRAVEL |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 589.04 | 589.04 | 06/17/2025 | | 10-50-500 TRAINING/TRAVEL |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 304.19 | 304.19 | 06/17/2025 | | 10-50-500 TRAINING/TRAVEL |
| 356 | PC MAY 2025 | LODGING REFUND | 06/17/2025 | 196.54- | 196.54- | 06/17/2025 | | 10-50-500 TRAINING/TRAVEL |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 17.41 | 17.41 | 06/17/2025 | | 10-41-270 TRAVEL/TRAINING |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 56.67 | 56.67 | 06/17/2025 | | 10-41-270 TRAVEL/TRAINING |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 63.58 | 63.58 | 06/17/2025 | | 10-41-270 TRAVEL/TRAINING |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 37.50 | 37.50 | 06/17/2025 | | 10-41-270 TRAVEL/TRAINING |
| 356 | PC MAY 2025 | TRAINING | 06/17/2025 | 15.73 | 15.73 | 06/17/2025 | | 10-41-270 TRAVEL/TRAINING |
| 356 | PC MAY 2025 | CONTRACT PLAN | 06/17/2025 | 24.95 | 24.95 | 06/17/2025 | | 10-50-350 COMMUNICATION SERVICES |
| 356 | PC MAY 2025 | SPLIT - MUNICIPAL BUILDING S | 06/17/2025 | 171.71 | 171.71 | 06/17/2025 | | 10-42-350 SUPPLIES/SERVICES/ALSCO/P |
| 356 | PC MAY 2025 | SPLIT - OFFICE SUPPLIES (5.88 | 06/17/2025 | 10.72 | 10.72 | 06/17/2025 | | 10-41-260 OFFICE SUPPLIES |
| 356 | PC MAY 2025 | TREE GRANT SUPPLY COMPO | 06/17/2025 | 47.45 | 47.45 | 06/17/2025 | | 31-41-730 PARK IMPROVEMENTS/DEVEL |
| 356 | PC MAY 2025 | 2025 TREE GRANT SUPPLY CO | 06/17/2025 | 32.97 | 32.97 | 06/17/2025 | | 31-41-730 PARK IMPROVEMENTS/DEVEL |
| 356 | PC MAY 2025 | EMAIL & SECURITY SETUP | 06/17/2025 | 105.99 | 105.99 | 06/17/2025 | | 10-43-300 SERVICES |
| Total First Interstate Bank Purchase Card: | | | | 16,364.95 | 16,364.95 | | | |
| Flying Phoenix Interstate Display Fwks | | | | | | | | |
| 84 | 070125 | July 4th Fireworks 2025 | 07/01/2025 | 15,000.08 | 15,000.08 | 07/01/2025 | | 31-41-720 ACTIVITIES |
| Total Flying Phoenix Interstate Display Fwks: | | | | 15,000.08 | 15,000.08 | | | |
| Glenn Logan dba CRUISIN' | | | | | | | | |
| 494 | JULY 4TH 202 | July 4th Band 2025 | 07/01/2025 | 1,800.00 | 1,800.00 | 07/01/2025 | | 31-41-720 ACTIVITIES |
| Total Glenn Logan dba CRUISIN': | | | | 1,800.00 | 1,800.00 | | | |
| Jobsite Services | | | | | | | | |
| 108 | 22440 | green waste dump fees | 07/04/2025 | 1,280.00 | 1,280.00 | 07/17/2025 | | 31-41-430 GREEN WASTE DISPOSAL |
| Total Jobsite Services: | | | | 1,280.00 | 1,280.00 | | | |
| Local Gov Liability Pool | | | | | | | | |
| 124 | 15797 | Council Insurance | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-40-600 INSURANCE |
| 124 | 15797 | Admin | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-41-245 INSURANCE |
| 124 | 15797 | IT | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-43-345 INSURANCE |
| 124 | 15797 | Engineer | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-45-345 INSURANCE |
| 124 | 15797 | Marshal | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-50-345 INSURANCE |
| 124 | 15797 | Animal Control | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-50-345 INSURANCE |
| 124 | 15797 | Maintenance | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-52-345 INSURANCE |
| 124 | 15797 | Streets & Alleys | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-63-345 INSURANCE |
| 124 | 15797 | Parks | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-66-345 INSURANCE |
| 124 | 15797 | Water | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 10-66-345 INSURANCE |
| 124 | 15797 | Sewer | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 52-70-345 INSURANCE |
| 124 | 15797 | Garbage | 06/09/2025 | 507.50 | 507.50 | 07/01/2025 | | 53-70-345 INSURANCE |

TOWN OF RANCHESTER

Payment Approval Report - Council Approval
Report dates: 6/27/2025-7/23/2025


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| Vendor | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided | GL Account and Title |
|---|----------------|----------------------------------|--------------|-----------------------|-------------|------------|--------|-----------------------------------|
| Total Local Gov Liability Pool: | | | | 6,090.00 | 6,090.00 | | | |
| Miicor Inc | | | | | | | | |
| 592 | 16991 | 5 Year Backup & Email Protection | 06/09/2025 | 14,850.27 | 14,850.27 | 07/01/2025 | | 10-43-350 SERVER BACKUP |
| Total Miicor Inc: | | | | 14,850.27 | 14,850.27 | | | |
| Northern Underground LLC-S | | | | | | | | |
| 353 | WWDC #13 AR | Water Transmission Main | 06/09/2025 | 303,705.34 | 303,705.34 | 07/15/2025 | | 41-40-321 WATER TRANSMISSION MAIN |
| Total Northern Underground LLC-S: | | | | 303,705.34 | 303,705.34 | | | |
| Office Shop Leasing | | | | | | | | |
| 486 | 8728 | Admin-Payment 28/60 | 07/07/2025 | 17.67 | 17.67 | 07/17/2025 | | 10-41-220 SERVICES/COPIER |
| 486 | 8728 | Water Department-Payment 28/60 | 07/07/2025 | 17.66 | 17.66 | 07/17/2025 | | 51-71-650 BILLING EXPENSES |
| 486 | 8728 | Sewer-Payment 28/60 | 07/07/2025 | 17.66 | 17.66 | 07/17/2025 | | 52-70-950 BILLING EXPENSES |
| 486 | 8728 | Sanitation-Payment 28/60 | 07/07/2025 | 17.66 | 17.66 | 07/17/2025 | | 53-70-950 BILLING EXPENSES |
| 486 | 8728 | Natural Gas-Payment 28/60 | 07/07/2025 | 17.66 | 17.66 | 07/17/2025 | | 54-70-950 BILLING EXPENSES |
| Total Office Shop Leasing: | | | | 88.31 | 88.31 | | | |
| Pace Analytical Services LLC | | | | | | | | |
| 421 | 2959,3179 | Water Samples & Testing | 06/30/2025 | 250.00 | 250.00 | 07/17/2025 | | 51-71-220 CONTRACTUAL SERVICES |
| Total Pace Analytical Services LLC: | | | | 250.00 | 250.00 | | | |
| Palmer Drilling Inc. | | | | | | | | |
| 372 | 7462 | Work on Wells @ Lagoon | 06/26/2025 | 5,355.63 | 5,355.63 | 07/17/2025 | | 52-70-430 MAINTENANCE & REPAIR |
| Total Palmer Drilling Inc.: | | | | 5,355.63 | 5,355.63 | | | |
| Party In The House Inflatables LLC | | | | | | | | |
| 258 | 70425 | July 4th Celebration | 04/23/2025 | 730.00 | 730.00 | 07/01/2025 | | 31-41-720 ACTIVITIES |
| Total Party In The House Inflatables LLC: | | | | 730.00 | 730.00 | | | |
| Sheridan Media | | | | | | | | |
| 175 | 25061413 | July 4th 2025 Advertising | 06/30/2025 | 135.00 | 135.00 | 07/17/2025 | | 31-41-720 ACTIVITIES |
| Total Sheridan Media: | | | | 135.00 | 135.00 | | | |
| The Two Tracks LLC | | | | | | | | |
| 338 | JULY 4TH BAN | July 4th Band 2025 Remainder Pa | 07/01/2025 | 1,500.00 | 1,500.00 | 07/01/2025 | | 31-41-720 ACTIVITIES |
| Total The Two Tracks LLC: | | | | 1,500.00 | 1,500.00 | | | |
| Tongue River Valley Community Center | | | | | | | | |
| 212 | FY ALLOCATI | FY Allocation | 07/15/2025 | 10,000.00 | 10,000.00 | 07/17/2025 | | 31-40-670 TRVCC |
| Total Tongue River Valley Community Center: | | | | 10,000.00 | 10,000.00 | | | |
| Town of Dayton | | | | | | | | |
| 207 | TRAINING | Training | 07/17/2025 | 112.25 | 112.25 | 07/17/2025 | | 10-41-270 TRAVEL/TRAINING |
| Total Town of Dayton: | | | | 112.25 | 112.25 | | | |

TOWN OF RANCHESTER

Payment Approval Report - Council Approval
Report dates: 6/27/2025-7/23/2025Page: 5
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| Vendor | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided | GL Account and Title |
|--|----------------|-----------------------------------|--------------|-----------------------|-------------|------------|--------|--------------------------------|
| Town of Ranchester | | | | | | | | |
| 297 | JULY 4TH 202 | July 4th Change & Wife Carry Priz | 07/02/2025 | 550.00 | 550.00 | 07/02/2025 | | 31-41-720 ACTIVITIES |
| Total Town of Ranchester: | | | | 550.00 | 550.00 | | | |
| WAMCAT | | | | | | | | |
| 280 | 2025-2026 | FY 25-26 WAMCAT Membership | 07/01/2025 | 150.00 | 150.00 | 07/01/2025 | | 10-41-500 MEMBERSHIP FEES/DUES |
| Total WAMCAT: | | | | 150.00 | 150.00 | | | |
| Wyoming Assoc of Municipalities | | | | | | | | |
| 230 | 18354 | Elected Officials | 07/07/2025 | 1,213.00 | 1,213.00 | 07/17/2025 | | 10-40-400 MEMBERSHIP FEES |
| Total Wyoming Assoc of Municipalities: | | | | 1,213.00 | 1,213.00 | | | |
| Grand Totals: | | | | 422,702.37 | 422,702.37 | | | |



Barbara A. Brackeen-Kepley
Clerk/Treasurer

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

| Pay Period Date | Journal Code | Check Issue Date | Department | Check Number | Payee ID | Description | GL Account | Amount |
|-----------------|--------------|------------------|-------------------|--------------|----------|-------------|------------|------------|
| 07/06/2025 | PC | 07/11/2025 | Admin/1041 | 7112500 | 5 | | 01-10120 | 2,462.69- |
| 07/06/2025 | PC | 07/11/2025 | Admin/1041 | 7112500 | 36 | | 01-10120 | 2,123.37- |
| 07/06/2025 | PC | 07/11/2025 | ELECTED OFFICIALS | 7112500 | 17 | | 01-10120 | 817.85- |
| 07/06/2025 | PC | 07/11/2025 | ELECTED OFFICIALS | 7112500 | 107 | | 01-10120 | 156.99- |
| 07/06/2025 | PC | 07/11/2025 | ELECTED OFFICIALS | 7112500 | 137 | | 01-10120 | 156.99- |
| 07/06/2025 | PC | 07/11/2025 | ELECTED OFFICIALS | 7112501 | 108 | | 01-10120 | 156.99- |
| 07/06/2025 | PC | 07/11/2025 | ELECTED OFFICIALS | 7112501 | 109 | | 01-10120 | 156.99- |
| 07/06/2025 | PC | 07/11/2025 | ENGINEER | 7112501 | 35 | | 01-10120 | 2,351.90- |
| 07/06/2025 | PC | 07/11/2025 | MAINTENANCE | 7112501 | 10 | | 01-10120 | 1,787.96- |
| 07/06/2025 | PC | 07/11/2025 | MAINTENANCE | 7112501 | 31 | | 01-10120 | 2,268.12- |
| 07/06/2025 | PC | 07/11/2025 | MAINTENANCE | 7112501 | 38 | | 01-10120 | 1,681.63- |
| 07/06/2025 | PC | 07/11/2025 | PARKS & REC | 7112500 | 8 | | 01-10120 | 2,318.61- |
| 07/06/2025 | PC | 07/11/2025 | PARKS & REC | 7112501 | 205 | | 01-10120 | 646.36- |
| 07/06/2025 | PC | 07/11/2025 | PARKS & REC | 7112501 | 209 | | 01-10120 | 1,485.34- |
| 07/06/2025 | PC | 07/11/2025 | PARKS & REC | 7112501 | 211 | | 01-10120 | 520.20- |
| 07/06/2025 | PC | 07/11/2025 | PARKS & REC | 7112501 | 213 | | 01-10120 | 598.89- |
| 07/06/2025 | PC | 07/11/2025 | PARKS & REC | 7112502 | 214 | | 01-10120 | 503.01- |
| 07/06/2025 | PC | 07/11/2025 | TOWN MARSHAL | 7112500 | 37 | | 01-10120 | 2,331.10- |
| 07/06/2025 | PC | 07/11/2025 | TOWN MARSHAL | 7112502 | 40 | | 01-10120 | 537.77- |
| 07/06/2025 | PC | 07/11/2025 | WATER/SEWER | 7112500 | 30 | | 01-10120 | 2,501.93- |
| 07/06/2025 | PC | 07/11/2025 | WATER/SEWER | 7112500 | 34 | | 01-10120 | 1,989.90- |
| Grand Totals: | | | | | | | | 27,554.59- |

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