



Regular Town Council Meeting Agenda
May 06, 2025 at 6:00 PM
Ranchester Town Hall

Call to Order

Pledge of Allegiance

Roll Call

Approval of Current Agenda

1. Approval of Current Agenda

Approval of Prior Meeting Minutes

- [2.](#) Approval of Minutes from April 1, 2025

Public Comment/Guest

PUBLIC HEARING FOR BUDGET FY 2026

Conservation District

Old Business

3. 2nd Reading on Budget Ordinance 86-2026

New Business

- [4.](#) Resolution 01-2025 General Tax Assessment

Mayor's Report

Report on Projects (Engineer - Will Newbold)

- [5.](#) Engineer's Report

Marshal's Report (Marshal - Spencer Kukuchka)

- [6.](#) Marshal's Report

Special Committee Reports

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

- [7.](#) Approval of Treasurer's Report

Approval of Bills & Payroll

- [8.](#) Approval of Bills
- [9.](#) Approval of Payroll

Future Agenda

Adjournment

Future Town Council Meetings: June 3, 2025

Planning Commission Meeting: June 24, 2025



Regular Town Council Meeting Minutes

April 01, 2025 at 6:00 PM

Ranchester Town Hall

Call to Order 6:00PM

Pledge of Allegiance

Roll Call

PRESENT

Mayor Peter Clark

Council Member Randy Sundquist

Council Member Jessica Weaver

Council Member Amber Miles-Smith

Council Member Bryan Helferich

STAFF

Clerk/Treasurer Barbara Brackeen-Kepley

Marshal Spencer Kukuchka

Maintenance Foreman Tim Brewer

Parks & Rec Manager Bob Miller

GUEST

See Attached

Approval of Current Agenda

1. Approval of Current Agenda

Motion made by Council Member Sundquist to approve the current agenda, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

Approval of Prior Meeting Minutes

2. Approval of minutes from March 4, 2025

Motion made by Council Member Weaver to approve the March 4, 2025, minutes, seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.



Public Comment/Guest

The Hub on Smith Street- See attached

Old Business

New Business

3. Request for temporary variance at 1084 Railway St

Motion made by Council Member Weaver to approve the temporary variance allowing 1084 Railway St to have 4 4H pigs until after the livestock sale in August 2025.
Seconded by Council Member Miles-Smith.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

4. 1st Reading on Budget Ordinance 86-2026

Motion made by Council Member Sundquist to approve Budget Ordinance 86-2026 on first reading, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith

Voting Nay: Council Member Helferich

The motion passed.

We will have another Budget Workshop on April 22, 2025, at 4PM.

Mayor's Report

Mayor Clark read a Proclamation declaring April as Child Abuse Prevention Month.
WY DEQ and the Conservation District will be monitoring water on the Tongue River.
Summer WAM Cheyenne June 11-13, 2025.

Report on Projects (Engineer - Will Newbold)

5. Engineer's Report- See attached.

Report on Parks & Rec (Manager – Bob Miller)

6. Parks & Recreation Update - See attached



Marshal's Report (Marshal - Spencer Kukuchka)

7. Marshal's Report - See attached.

Special Committee Reports

The next TRVJPB meeting will be Thursday, April 17, 2025, at 4PM, at the Ranchester Town Hall.

The Fire Department is up to 25 volunteers and recently created a new logo.

Most calls received are for medical emergencies.

Fire Chief Barron is working on an ordinance for the council to consider regarding abandoned propane tanks.

Be smart and don't cause unnecessary fires.

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

8. Treasurer's Report

Motion made by Council Member Weaver to approve Treasurer's Report, Seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

Approval of Bills & Payroll

9. Approval of Bills in the amount of \$92,595.49

Motion made by Council Member Weaver to approve the bills, seconded by Council Member Miles-Smith.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith

Voting Nay: Council Member Helferich

The motion passed.

10. Approval of Payroll in the amount of \$38,896.22

Motion made by Council Member Sundquist to approve payroll, seconded by Council Member Weaver.



Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

Future Agenda

Adjournment 6:35 PM

Motion made by Council Member Sundquist to adjourn, seconded by Council Member Helferich.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

Council Members

Amber Miles-Smith

Bryan Helferich

Jessica Weaver

Randy Sundquist

The meeting was then adjourned on motion regularly made and seconded and carried.

Peter Clark / Mayor

Barbara Brackeen-Kepley/Town Clerk

Resolution 01-2025

Pursuant to W.S. 39-13-104 (k) (i) (A), The Town of Ranchester hereby enters into the record a Resolution determining the amount of general tax assessments necessary to be levied on the taxable property within the Town of Ranchester for the Fiscal Year Beginning July 1, 2025, ending June 30, 2026, to meet the current expenses of said town.

WHEREAS the amount of general tax assessments to be levied upon the taxable property within the Town of Ranchester for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026, and

WHEREAS to meet expenses of said Town for the Fiscal Year is hereby determined to be 8 mills.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF RANCHESTER that the:

Amount of general tax assessments to be levied upon the taxable property within the Town of Ranchester for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026, to meet expenses of the Town for said Fiscal Year is hereby determined to be 8 mills, the same fixed and appropriated by the Council and which amounts are enumerated for the respective purpose as follows to wit:

General Fund 8 mills

PASSED, APPROVED AND ADOPTED this 6th day of May 2025.

Town of Ranchester

Peter B. Clark, Mayor

Barbara Brackeen-Kepley, Town Clerk



Engineer's Report May 6, 2025

Projects

- TR Pathway – 100% Design
 - Phase 2 plans with responses to WYDOT comments submitted
- TR Pathway – Phase 1 Construction
 - Construction Plans, Project Manual and CatEx sent to WYDOT's project development team for approval
- TR Pathway – Phase 2 TAP Grant
 - Statement of Intent sent in; site visit with WYDOT on May 7, 2025
- 12" Transmission Main
 - Northern Underground continuing to work on 12" waterline installation

Grants/Loans

- ARPA Funding for 12" DIP Transmission Main Water System
 - Northern Underground continuing to work on 12" waterline installation
- WWDC Level III Funding for 12" DIP Transmission Main Water System
 - Northern Underground continuing to work on 12" waterline installation
- MRG Grant – Awarded \$300,000 for an emergency backup generator for the Water Treatment Plant along with an Alternate Water Source Study; waiting for executed Agreement from SLIB

Subdivisions

- Stoneridge Meadows Phase III Subdivision
 - 1-year warranty punch list items identified, scheduling walkthrough



05/06/25 Marshal Report

Activities/Calls

- **Over 25 calls and traffic stops.**
 - Found dogs
 - Abandoned/Junk vehicles
 - Dog at large
 - Dogs not registered
 - Illegal parking on sidewalks and in designated no-parking zones
 - Traffic stops for speeding, no registration, and failure to signal a turn
 - Started Field Training for Reserve Deputy Marshal Callan Brothers
 - Assisted Wyoming Highway with a drug-related search during a traffic stop
 - Outside agency requests for assistance from the US Capitol Police and the Town of Dayton
 - Event security for Congresswoman Hageman's event in Dayton.
- Worked varied hours and days to include weekends
- K9 training in Gillette and Ranchester with B3 K9, Sheridan, and Weston Co Sheriff's Offices
 - Completed annual odor detection certification.
- K9 demonstration for 2nd-4th grade children at Tongue River Valley Community Center

Upcoming Information

- TRE bike to school day
- TRE school activities day
- Wyoming Sheriffs and Chiefs of Police Conference

Marshal's Message

- ***Keep your dog(s) under your control at all times when they are off your property. There have been multiple incidents of dogs at large running up on people trying to walk their leashed pets in public areas.***
 - "At Large" means off the premises of the owner, and not controlled either by leash, cord, chain, or otherwise.
 - **9-5-110 Animals Running At Large Prohibited**
 - (a) No animal shall be permitted to run at large within the Town of Ranchester. Any such animal found running at large in the Town is hereby declared to be a nuisance.



Treasurers Report
May 6, 2025
As of April 29, 2025

		3/27/2025	4/29/2025	NOTES
First Federal Bank & Trust				
General Fund Checking		\$ 364,477.91	\$ 564,246.73	x-fer \$35,199.71 to NU Escrow
Savings Acct Plant Investment Fees & Deprecation Funds		\$ 445,739.41	\$ 459,709.50	
CAP Tax Savings		\$ 1,370,172.91	\$ 1,408,129.62	
Northern Underground Escrow Acct			\$ 35,199.71	
	TOTAL	\$ 2,180,390.23	\$ 2,467,285.56	
Xpress Bill Pay Acct	TOTAL	\$ 60,516.44	\$ 44,960.42	x-fer \$36,000 4-1-25 to GF
Cowboy State Bank				
Rental Income/Economic Development		\$ 203,398.46	\$ 204,012.27	
Court Fines & Fees		\$ 9,099.42	\$ 9,101.35	
	TOTAL	\$ 212,497.88	\$ 213,113.62	
Utility Deposits/DEPOSIT ACCOUNT		\$ 28,784.28	\$ 28,702.85	
Investment Accounts				
WY Class Water/Sewer Plant Depreciation Acct				
Water Plant Depreciation		\$ 54,417.24	\$ 54,629.07	
General Fund		\$ 311,959.59	\$ 313,173.98	
	TOTAL	\$ 366,376.83	\$ 367,803.05	
	TOTAL	\$ 2,819,781.38	\$ 3,093,162.65	

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Barbara Brackeen-Kepley
Clerk-Treasurer

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
AlSCO Inc								
11	MARCH-25	Building Maintenance	03/31/2025	397.00	397.00	04/08/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
Total AlSCO Inc:				397.00	397.00			
American Welding & Gas Inc								
13	10750543	annual cylinder Maintenance	03/31/2025	39.73	39.73	04/08/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
Total American Welding & Gas Inc:				39.73	39.73			
Angela Hernandez Esparza								
585	EASEMENT P	Permanent-Easement Purchase A	04/08/2025	8,240.00	8,240.00	04/08/2025		41-40-321 WATER TRANSMISSION MAIN
585	EASEMENT P	Temporary-Easement Purchase A	04/08/2025	5,380.00	5,380.00	04/08/2025		41-40-321 WATER TRANSMISSION MAIN
Total Angela Hernandez Esparza:				13,620.00	13,620.00			
Ayres Associates Inc								
584	221640	Ranchester Economic Developme	03/27/2025	4,811.99	4,811.99	04/08/2025		10-70-450 BRC-ECONOMIC GRANT
584	222250	Education, Outreach & Analysis	04/12/2025	6,033.00	6,033.00	04/29/2025		10-70-450 BRC-ECONOMIC GRANT
Total Ayres Associates Inc:				10,844.99	10,844.99			
Betty Moreland								
367	891880	Building Maintenance	03/31/2025	300.00	300.00	04/02/2025		10-42-310 MAINTENANCE/CLEANING
367	891880	Building Maintenance	03/31/2025	162.50	162.50	04/02/2025		31-40-450 TR LIBRARY EXPENSES
Total Betty Moreland:				462.50	462.50			
Bighorn Security LLC								
535	001082-R-002	Door Security Monitoring Services	04/01/2025	479.88	479.88	04/08/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
Total Bighorn Security LLC:				479.88	479.88			
Caselle Inc								
46	139959	Admin Computer Programs	04/01/2025	827.84	827.84	04/08/2025		10-41-400 CASELLE/CIVIC PLUS
46	139959	Water Plant Billing Expenses	04/01/2025	90.50	90.50	04/08/2025		51-71-650 BILLING EXPENSES
46	139959	Sewer Plant Billing Expenses	04/01/2025	90.50	90.50	04/08/2025		52-70-950 BILLING EXPENSES
46	139959	Sanitation Billing Expenses	04/01/2025	90.50	90.50	04/08/2025		53-70-950 BILLING EXPENSES
46	139959	Animal Control Billing Expense	04/01/2025	89.83	89.83	04/08/2025		10-51-350 COMPUTER PROGRAM/SUPPO
46	139959	TRVJPB Natural Gas	04/01/2025	102.83	102.83	04/08/2025		54-70-950 BILLING EXPENSES
Total Caselle Inc:				1,292.00	1,292.00			
City of Sheridan								
50	3/31/25	LANDFILL	03/31/2025	6,549.24	6,549.24	04/08/2025		53-70-400 LANDFILL
Total City of Sheridan:				6,549.24	6,549.24			
Direct Electric Inc								
566	11571, 11572	Parks Maintenance & Repair	04/18/2025	2,454.90	2,454.90	04/29/2025		10-66-440 PARKS MAINTENANCE/PARTS/

TOWN OF RANCHESTER

Payment Approval Report - Council Approval
Report dates: 3/27/2025-4/29/2025Page: 2
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Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Total Direct Electric Inc:				2,454.90	2,454.90			
Dowl LLC								
495	GIS ZONING M	GIS Zoning Maps & Utilities Coor	04/03/2025	157.50	157.50	04/08/2025		41-40-320 CAPITAL IMPROVEMENT PROJ
495	SLIB LG-1348	SLIB LG-1348 GDR 14	04/08/2025	7,978.75	7,978.75	04/08/2025		41-40-321 WATER TRANSMISSION MAIN
495	SLIB LG-1348	SLIB LG 1348 GDR 15	04/08/2025	10,593.26	10,593.26	04/08/2025		41-40-321 WATER TRANSMISSION MAIN
Total Dowl LLC:				18,729.51	18,729.51			
Farmers CO-OP Oil Company Inc								
79	33125	Maintenance	03/31/2025	1,087.17	1,087.17	04/08/2025		10-52-450 FUEL
79	33125	Sanitation	03/31/2025	613.28	613.28	04/08/2025		53-70-500 FUEL
79	33125	Streets	03/31/2025	501.77	501.77	04/08/2025		10-63-450 FUEL
79	33125	Parks	03/31/2025	223.01	223.01	04/08/2025		10-66-450 FUEL
79	33125	Water	03/31/2025	111.50	111.50	04/08/2025		51-71-600 FUEL
79	33125	Town Marshal	03/31/2025	250.89	250.89	04/08/2025		10-50-400 FUEL
79	33125	Sewer	03/31/2025	.00	.00			52-70-500 FUEL
Total Farmers CO-OP Oil Company Inc:				2,787.62	2,787.62			
First Interstate Bank Purchase Card								
356	PC FEB 2025	SPLIT - MARSHAL REPLACEME	03/17/2025	653.83	653.83	03/17/2025		10-50-350 COMMUNICATION SERVICES
356	PC FEB 2025	SPLIT - MAYOR PHONE (6.86%)	03/17/2025	48.15	48.15	03/17/2025		10-40-500 COMMUNICATION/EMAILS
356	PC FEB 2025	SPLIT - BATTERIES / BLOCK HE	03/17/2025	466.97	466.97	03/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC FEB 2025	SPLIT - SHOP SUPPLIES (8.01%	03/17/2025	40.68	40.68	03/17/2025		10-52-310 OPERATING SUPPLIES
356	PC FEB 2025	SPLIT - DEX COOL COOLANT (1	03/17/2025	101.88	101.88	03/17/2025		10-52-410 VEHICLE MAINTENANCE/PART.
356	PC FEB 2025	SPLIT - GREASE & OIL AND DEF	03/17/2025	439.52	439.52	03/17/2025		53-70-420 EQUIPMENT & REPAIR
356	PC FEB 2025	RED COOLANT FOR TRUCKS &	03/17/2025	279.72	279.72	03/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC FEB 2025	FIRE HALL PHONE LINE	03/17/2025	60.62	60.62	03/17/2025		31-40-700 FIRE DEPARTMENT
356	PC FEB 2025	SPLIT - ADMIN PHONE LINE (50	03/17/2025	52.81	52.81	03/17/2025		10-41-230 PHONES/EMAIL/INTERNET
356	PC FEB 2025	SPLIT - MAINTENANCE PHONE	03/17/2025	52.81	52.81	03/17/2025		10-52-230 PHONES/EMAILS
356	PC FEB 2025	CHAMBER LUNCH	03/17/2025	25.00	25.00	03/17/2025		10-40-110 MAYOR & COUNCIL PAY
356	PC FEB 2025	RECORD PLATS AT THE SHERI	03/17/2025	29.00	29.00	03/17/2025		10-45-350 PROFESSIONAL SERVICES
356	PC FEB 2025	LIQUOR LICENSE RENEWALS-A	03/17/2025	232.80	232.80	03/17/2025		10-41-405 WEBSITE/GODADDY/TEXT
356	PC FEB 2025	SPLIT - ADMIN FIBER (20%)	03/17/2025	19.86	19.86	03/17/2025		10-41-230 PHONES/EMAIL/INTERNET
356	PC FEB 2025	SPLIT - WATER PLANT FIBER (2	03/17/2025	19.86	19.86	03/17/2025		51-71-230 COMMUNICATION
356	PC FEB 2025	SPLIT - FIRE HALL FIBER (20%)	03/17/2025	19.86	19.86	03/17/2025		31-40-700 FIRE DEPARTMENT
356	PC FEB 2025	SPLIT - MAINTENANCE SHOP FI	03/17/2025	19.86	19.86	03/17/2025		10-52-230 PHONES/EMAILS
356	PC FEB 2025	SPLIT - MERCANTILE FIBER (20	03/17/2025	19.86	19.86	03/17/2025		10-70-100 MERCANTILE EXPENSES
356	PC FEB 2025	SPLIT - SECURITY MONITORIN	03/17/2025	198.00	198.00	03/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC FEB 2025	SPLIT - OFFICE SUPPLIES (28.3	03/17/2025	78.44	78.44	03/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC FEB 2025	SPLIT - ADMIN WATER (20%)	03/17/2025	8.75	8.75	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - ENGINEER WATER (20%)	03/17/2025	8.75	8.75	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - MARSHAL WATER (20%)	03/17/2025	8.75	8.75	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - LIBRARY WATER (20%)	03/17/2025	8.75	8.75	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - PARKS & REC WATER (2	03/17/2025	8.75	8.75	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	MAINTENANCE SHOP WATER	03/17/2025	8.75	8.75	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	CHEMICALS	03/17/2025	2,734.19	2,734.19	03/17/2025		51-71-320 CHEMICALS
356	PC FEB 2025	CHLORINE CYLINDERS	03/17/2025	60.00	60.00	03/17/2025		51-71-350 OPERATING EXPENSES
356	PC FEB 2025	STAIN RETURNED	03/17/2025	31.96-	31.96-	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	POLY COM	03/17/2025	48.98	48.98	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	PAINT SUPPLIES FOR COUNCIL	03/17/2025	119.09	119.09	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	SPLIT - (31.02%)	03/17/2025	158.84	158.84	03/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC FEB 2025	SPLIT - (68.98%)	03/17/2025	353.29	353.29	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	STAIN	03/17/2025	93.33	93.33	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	PRIMER	03/17/2025	149.96	149.96	03/17/2025		31-41-460 OTHER

TOWN OF RANCHESTER

Payment Approval Report - Council Approval
Report dates: 3/27/2025-4/29/2025

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Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
356	PC FEB 2025	SUPPLIES TOWN HALL	03/17/2025	25.96	25.96	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	SUPPLIES TOWN HALL	03/17/2025	121.28	121.28	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	PAINT	03/17/2025	348.23	348.23	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	RAILING MATERIALS	03/17/2025	83.58	83.58	03/17/2025		10-42-310 MAINTENANCE/CLEANING
356	PC FEB 2025	WOOD PANEL FOR COUNCIL R	03/17/2025	74.14	74.14	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	PROPANE TANK EXCHANGE	03/17/2025	49.98	49.98	03/17/2025		10-52-450 FUEL
356	PC FEB 2025	HYDROLIC FLUID FOR BOBCAT	03/17/2025	154.92	154.92	03/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC FEB 2025	MOUNTING HARDWARE FOR C	03/17/2025	59.88	59.88	03/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC FEB 2025	PUMP / FAN REPLACEMENT HO	03/17/2025	365.34	365.34	03/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC FEB 2025	REPLACEMENT DRIVE BELT FO	03/17/2025	72.68	72.68	03/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC FEB 2025	REPLACEMENT COOLING FAN /	03/17/2025	1,268.43	1,268.43	03/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC FEB 2025	BEAR STATUE INFO SIGN	03/17/2025	360.40	360.40	03/17/2025		31-41-730 PARK IMPROVEMENTS/DEVEL
356	PC FEB 2025	SIGNAGE	03/17/2025	988.04	988.04	03/17/2025		31-41-730 PARK IMPROVEMENTS/DEVEL
356	PC FEB 2025	SYRINGES FOR WATER SAMPL	03/17/2025	6.99	6.99	03/17/2025		51-71-350 OPERATING EXPENSES
356	PC FEB 2025	SYRINGES FOR WATER SAMPL	03/17/2025	9.99	9.99	03/17/2025		51-71-350 OPERATING EXPENSES
356	PC FEB 2025	NO BLOCKING SIDEWALK SIGN	03/17/2025	15.67	15.67	03/17/2025		10-66-440 PARKS MAINTENANCE/PARTS/
356	PC FEB 2025	LEVELING KIT FOR 2019 RAM D	03/17/2025	79.95	79.95	03/17/2025		10-52-410 VEHICLE MAINTENANCE/PART.
356	PC FEB 2025	DO NOT BLOCK SIDEWALK SIG	03/17/2025	19.54	19.54	03/17/2025		10-66-440 PARKS MAINTENANCE/PARTS/
356	PC FEB 2025	CAUTION WET FLOOR SIGNS	03/17/2025	34.89	34.89	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	LEVELING KIT FOR 2018 RAM D	03/17/2025	159.95	159.95	03/17/2025		10-52-410 VEHICLE MAINTENANCE/PART.
356	PC FEB 2025	SPLIT - BUILDING SUPPLIES (71	03/17/2025	121.94	121.94	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - EVENT HALL RENTAL E	03/17/2025	49.00	49.00	03/17/2025		31-41-460 OTHER
356	PC FEB 2025	REFLECTIVE EMERGENCY SIG	03/17/2025	81.08	81.08	03/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC FEB 2025	IT EQUIPMENT-SPLIT	03/17/2025	28.99	28.99	03/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC FEB 2025	IT EQUIPMENT-SPLIT	03/17/2025	25.99	25.99	03/17/2025		10-50-450 VEHICLE EXPENSES/MAINTEN
356	PC FEB 2025	IT EQUIPMENT-SPLIT	03/17/2025	1,008.49	1,008.49	03/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC FEB 2025	ANTI-FREEZE (RED)	03/17/2025	114.95	114.95	03/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC FEB 2025	PROFESSIONAL SERVICES	03/17/2025	400.00	400.00	03/17/2025		10-50-310 SERVICES
356	PC FEB 2025	PART FOR NEW GARBAGE TRU	03/17/2025	181.44	181.44	03/17/2025		10-52-410 VEHICLE MAINTENANCE/PART.
356	PC FEB 2025	IT EQUIPMENT	03/17/2025	227.46	227.46	03/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC FEB 2025	SPLIT - ADMIN TRAINING (16.67	03/17/2025	50.83	50.83	03/17/2025		10-41-270 TRAVEL/TRAINING
356	PC FEB 2025	SPLIT - ENGINEER TRAINING (1	03/17/2025	50.83	50.83	03/17/2025		10-45-300 TRAINING/TRAVEL
356	PC FEB 2025	SPLIT - MARSHAL TRAINING (16	03/17/2025	50.83	50.83	03/17/2025		10-50-500 TRAINING/TRAVEL
356	PC FEB 2025	SPLIT - PARKS TRAINING (16.67	03/17/2025	50.83	50.83	03/17/2025		10-66-220 TRAVEL & TRAINING
356	PC FEB 2025	SPLIT - WATER TREATMENT TR	03/17/2025	50.83	50.83	03/17/2025		51-71-270 TRAVEL/TRAINING
356	PC FEB 2025	SPLIT - MAINTENANCE TRAININ	03/17/2025	50.85	50.85	03/17/2025		10-52-435 TRAVEL & TRAINING
356	PC FEB 2025	FUEL	03/17/2025	66.95	66.95	03/17/2025		10-50-400 FUEL
356	PC FEB 2025	FUEL	03/17/2025	39.79	39.79	03/17/2025		10-50-400 FUEL
356	PC FEB 2025	FUEL	03/17/2025	42.26	42.26	03/17/2025		10-50-400 FUEL
356	PC FEB 2025	SPLIT - ADMIN VOIP (60%)	03/17/2025	444.49	444.49	03/17/2025		10-41-230 PHONES/EMAIL/INTERNET
356	PC FEB 2025	SPLIT - LIBRARY VOIP (40%)	03/17/2025	296.33	296.33	03/17/2025		31-40-450 TR LIBRARY EXPENSES
356	PC FEB 2025	SPLIT - ADMIN LUMEN CLOUD	03/17/2025	219.64	219.64	03/17/2025		10-41-230 PHONES/EMAIL/INTERNET
356	PC FEB 2025	SPLIT - WATER TREATMENT PL	03/17/2025	219.64	219.64	03/17/2025		51-71-230 COMMUNICATION
356	PC FEB 2025	SPLIT - MAINTENANCE SHOP L	03/17/2025	219.64	219.64	03/17/2025		10-52-230 PHONES/EMAILS
356	PC FEB 2025	SPLIT - TR FIRE HALL LUMEN C	03/17/2025	420.38	420.38	03/17/2025		31-40-700 FIRE DEPARTMENT
356	PC FEB 2025	RANCHESTER STANDARD REN	03/17/2025	199.98	199.98	03/17/2025		10-41-400 CASELLE/CIVIC PLUS
356	PC FEB 2025	IIMC TRAINING MEMBERSHIP	03/17/2025	135.00	135.00	03/17/2025		10-41-500 MEMBERSHIP FEES/DUES
356	PC FEB 2025	SUPPLIES	03/17/2025	51.97	51.97	03/17/2025		10-50-380 K9 EXPENSES
356	PC FEB 2025	TRUCK EXPENSES	03/17/2025	10.50	10.50	03/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC FEB 2025	TRAINING LODGING	03/17/2025	196.54	196.54	03/17/2025		10-50-500 TRAINING/TRAVEL
356	PC FEB 2025	TRAINING LODGING	03/17/2025	196.00	196.00	03/17/2025		10-66-220 TRAVEL & TRAINING
356	PC FEB 2025	DRUG SCREEN & BREATH ALC	03/17/2025	115.50	115.50	03/17/2025		10-52-220 OFFICE SUPPLIES & SERVICES
356	PC FEB 2025	POWER BROOM ATTACHMEN	03/17/2025	2,500.00	2,500.00	03/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC FEB 2025	FIELD COMMUNICATION CONT	03/17/2025	24.95	24.95	03/17/2025		10-50-350 COMMUNICATION SERVICES
356	PC FEB 2025	SPLIT - ADMIN CLEANING & OF	03/17/2025	29.37	29.37	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - ENGINEER OFFICE SUP	03/17/2025	29.37	29.37	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - TOWN MARSHAL OFFIC	03/17/2025	29.37	29.37	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P

TOWN OF RANCHESTER

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Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
356	PC FEB 2025	SPLIT - PARKS & REC OFFICE S	03/17/2025	29.37	29.37	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - LIBRARY CLEANING SU	03/17/2025	2.55	2.55	03/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC FEB 2025	SPLIT - ADMIN FILING NUMBER	03/17/2025	7.91	7.91	03/17/2025		10-41-260 OFFICE SUPPLIES
356	PC FEB 2025	SPLIT - ENGINEER FILING NUM	03/17/2025	7.91	7.91	03/17/2025		10-45-360 OFFICE SUPPLIES
356	PC FEB 2025	SPLIT - MARSHAL FILING NUMB	03/17/2025	7.91	7.91	03/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC FEB 2025	SPLIT - PARKS & REC FILING N	03/17/2025	7.92	7.92	03/17/2025		10-66-435 PARK EXPENSES
356	PC FEB 2025	WATER METER RADIO SUPPOR	03/17/2025	3,609.77	3,609.77	03/17/2025		51-71-220 CONTRACTUAL SERVICES
356	PC FEB 2025	IT EQUIPMENT	03/17/2025	7,253.88	7,253.88	03/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC FEB 2025	IT EQUIPMENT	03/17/2025	118.75	118.75	03/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC FEB 2025	IT EQUIPMENT	03/17/2025	2,888.50	2,888.50	03/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
Total First Interstate Bank Purchase Card:				32,864.07	32,864.07			
Jobsite Services								
108	22045	green waste dump fees	04/04/2025	160.00	160.00	04/08/2025		31-41-430 GREEN WASTE DISPOSAL
Total Jobsite Services:				160.00	160.00			
MDU Resources Group Inc								
129	42125	Admin	04/21/2025	549.76	549.76	04/29/2025		10-42-200 UTILITIES
129	42125	Streets	04/21/2025	1,408.69	1,408.69	04/29/2025		10-63-210 UTILITIES
129	42125	Maintenance	04/21/2025	169.75	169.75	04/29/2025		10-52-210 UTILITIES
129	42125	Parks	04/21/2025	70.50	70.50	04/29/2025		10-66-210 UTILITIES PARKS
129	42125	Water Treatment Plant	04/21/2025	1,372.05	1,372.05	04/29/2025		51-71-210 UTILITIES
129	42125	Sewer	04/21/2025	658.83	658.83	04/29/2025		52-70-210 UTILITIES
129	42125	Mercantile	04/21/2025	237.09	237.09	04/29/2025		10-70-100 MERCANTILE EXPENSES
129	42125	Connor	04/21/2025	40.36	40.36	04/29/2025		10-64-310 OPERATING SUPPLIES/EXPEN
129	42125	Business Center	04/21/2025	122.60	122.60	04/29/2025		10-70-200 BUSINESS CENTER EXPENSES
129	42125	Caboose	04/21/2025	44.82	44.82	04/29/2025		10-70-300 OTHER ECONOMIC PROJECTS
129	42125	TR Fire District	04/21/2025	84.36	84.36	04/29/2025		31-40-700 FIRE DEPARTMENT
Total MDU Resources Group Inc:				4,758.81	4,758.81			
Northern Underground LLC-S								
353	SLIB NU REQ	SLIB NU Request #15	04/08/2025	330,612.75	330,612.75	04/08/2025		41-40-321 WATER TRANSMISSION MAIN
Total Northern Underground LLC-S:				330,612.75	330,612.75			
Office Shop Inc								
247	107223	Admin	02/17/2025	10.40	10.40	04/08/2025		10-41-220 SERVICES/COPIER
247	107223	Water	02/17/2025	10.40	10.40	04/08/2025		51-71-650 BILLING EXPENSES
247	107223	Sewer	02/17/2025	10.40	10.40	04/08/2025		52-70-950 BILLING EXPENSES
247	107223	Sanitation	02/17/2025	10.40	10.40	04/08/2025		53-70-950 BILLING EXPENSES
247	107223	Natural Gas	02/17/2025	10.40	10.40	04/08/2025		54-70-950 BILLING EXPENSES
247	312286	Admin	04/21/2025	35.45	35.45	04/29/2025		10-41-220 SERVICES/COPIER
247	312286	Water	04/21/2025	35.45	35.45	04/29/2025		51-71-650 BILLING EXPENSES
247	312286	Sewer	04/21/2025	35.45	35.45	04/29/2025		52-70-950 BILLING EXPENSES
247	312286	Sanitation	04/21/2025	35.45	35.45	04/29/2025		53-70-950 BILLING EXPENSES
247	312286	Natural Gas	04/21/2025	35.43	35.43	04/29/2025		54-70-950 BILLING EXPENSES
Total Office Shop Inc:				229.23	229.23			
Office Shop Leasing								
486	8582	Admin	04/07/2025	17.67	17.67	04/08/2025		10-41-220 SERVICES/COPIER
486	8582	Water Department	04/07/2025	17.66	17.66	04/08/2025		51-71-650 BILLING EXPENSES
486	8582	Sewer	04/07/2025	17.66	17.66	04/08/2025		52-70-950 BILLING EXPENSES
486	8582	Sanitation	04/07/2025	17.66	17.66	04/08/2025		53-70-950 BILLING EXPENSES

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Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
486	8582	Natural Gas	04/07/2025	17.66	17.66	04/08/2025		54-70-950 BILLING EXPENSES
Total Office Shop Leasing:				88.31	88.31			
One-Call of Wyoming								
144	75135	Water Department 50%	04/07/2025	24.68	24.68	04/08/2025		51-71-220 CONTRACTUAL SERVICES
144	75135	Sewer Department 50%	04/07/2025	24.67	24.67	04/08/2025		52-70-520 CONTRACTUAL SERVICES
Total One-Call of Wyoming:				49.35	49.35			
Pace Analytical Services LLC								
421	616,617,618,61	Water Samples & Testing	04/18/2025	690.50	690.50	04/29/2025		51-71-220 CONTRACTUAL SERVICES
Total Pace Analytical Services LLC:				690.50	690.50			
Sugarland Walk-In Clinic								
363	4210	DOT Exam	04/01/2025	145.00	145.00	04/10/2025		51-71-350 OPERATING EXPENSES
Total Sugarland Walk-In Clinic:				145.00	145.00			
Tongue River Valley Walk-In Clinic LLC								
568	4/10/25	Employee Medical Benefits	04/10/2025	2,340.00	2,340.00	04/10/2025		10-41-205 EMPLOYEE MED INSUR BENEF
Total Tongue River Valley Walk-In Clinic LLC:				2,340.00	2,340.00			
TR Gas Payments								
485	MARCH25	Water Treatment Plant	03/31/2025	925.25	925.25	04/08/2025		51-71-210 UTILITIES
485	MARCH25	Town Shop	03/31/2025	826.44	826.44	04/08/2025		10-52-210 UTILITIES
485	MARCH25	Business Center	03/31/2025	297.18	297.18	04/08/2025		10-70-200 BUSINESS CENTER EXPENSES
485	MARCH25	TR Fire District	03/31/2025	615.27	615.27	04/08/2025		31-40-700 FIRE DEPARTMENT
485	MARCH25	Town Hall	03/31/2025	1,443.67	1,443.67	04/08/2025		10-42-200 UTILITIES
485	MARCH25	Lift Station	03/31/2025	153.69	153.69	04/08/2025		52-70-210 UTILITIES
Total TR Gas Payments:				4,261.50	4,261.50			
Van Diest Supply Co-(S)								
216	210959,210960	Weed & Pest Control	04/22/2025	5,292.00	5,292.00	04/29/2025		31-41-510 MOSQUITO/WEED/FERTILIZER
Total Van Diest Supply Co-(S):				5,292.00	5,292.00			
VH Software LLC								
217	911	LogFile Annual Maintenance Fee	04/01/2025	177.23	177.23	04/29/2025		51-71-220 CONTRACTUAL SERVICES
Total VH Software LLC:				177.23	177.23			
Wyoming Workers' Compensation								
66	M03/2025	Worker's Comp Monthly Payment	04/01/2025	1,175.88	1,175.88	04/08/2025		10-22300 WORKER'S COMPENSATION PA
66	M04/2025	Worker's Comp Monthly Payment	04/29/2025	1,197.30	1,197.30	04/29/2025		10-22300 WORKER'S COMPENSATION PA
Total Wyoming Workers' Compensation:				2,373.18	2,373.18			
Grand Totals:				441,699.30	441,699.30			

Barbara Brackeen-Kepler
Clerk/Treasurer

Town of Ranchester

Check Register - Employee Checks by Check Number

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Check Issue Dates: 03/28/2025 - 04/29/2025

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Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
03/30/2025	PC	04/04/2025	250404001	Miller, Robert L.	8		01-10120	1,621.91-	D
03/30/2025	PC	04/04/2025	250404002	Madden, Gary W.	30		01-10120	2,252.50-	D
03/30/2025	PC	04/04/2025	250404003	Brackeen-Kepley, Barbara A.	5		01-10120	2,696.72-	D
03/30/2025	PC	04/04/2025	250404004	Strauch, Mark B.	34		01-10120	1,838.18-	D
03/30/2025	PC	04/04/2025	250404005	Madden, Marlene E.	36		01-10120	1,612.02-	D
03/30/2025	PC	04/04/2025	250404006	Kukuchka, Spencer	37		01-10120	1,878.21-	D
03/30/2025	PC	04/04/2025	250404007	Clark, Peter B.	17		01-10120	817.85-	D
03/30/2025	PC	04/04/2025	250404008	Newbold, Will	35		01-10120	2,292.46-	D
03/30/2025	PC	04/04/2025	250404009	Good, Ryan	209		01-10120	960.22-	D
03/30/2025	PC	04/04/2025	250404010	Althausen, Aaron E.	10		01-10120	1,377.38-	D
03/30/2025	PC	04/04/2025	250404011	Offt, Jesse A.	38		01-10120	1,251.99-	D
03/30/2025	PC	04/04/2025	250404012	Brewer, Timothy	31		01-10120	1,750.43-	D
04/13/2025	PC	04/18/2025	202504180	Miller, Robert L.	8		01-10120	1,584.44-	D
04/13/2025	PC	04/18/2025	202504180	Madden, Gary W.	30		01-10120	2,922.59-	D
04/13/2025	PC	04/18/2025	202504180	Brackeen-Kepley, Barbara A.	5		01-10120	2,110.59-	D
04/13/2025	PC	04/18/2025	202504180	Strauch, Mark B.	34		01-10120	1,900.22-	D
04/13/2025	PC	04/18/2025	202504180	Madden, Marlene E.	36		01-10120	1,627.20-	D
04/13/2025	PC	04/18/2025	202504180	Kukuchka, Spencer	37		01-10120	2,075.20-	D
04/13/2025	PC	04/18/2025	202504180	Clark, Peter B.	17		01-10120	817.85-	D
04/13/2025	PC	04/18/2025	202504180	Sundquist, Randy	107		01-10120	78.50-	D
04/13/2025	PC	04/18/2025	202504180	Weaver, Jessica	137		01-10120	78.50-	D
04/13/2025	PC	04/18/2025	202504181	Newbold, Will	35		01-10120	1,997.19-	D
04/13/2025	PC	04/18/2025	202504181	Good, Ryan	209		01-10120	933.36-	D
04/13/2025	PC	04/18/2025	202504181	Althausen, Aaron E.	10		01-10120	1,370.94-	D
04/13/2025	PC	04/18/2025	202504181	Offt, Jesse A.	38		01-10120	1,249.67-	D
04/13/2025	PC	04/18/2025	202504181	Brewer, Timothy	31		01-10120	1,753.45-	D
04/13/2025	PC	04/18/2025	202504181	Miles-Smith, Amber	108		01-10120	78.50-	D
04/13/2025	PC	04/18/2025	202504181	Helferich, Bryan	109		01-10120	78.50-	D
Grand Totals:								41,006.57-	

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