



**SPECIAL Town Council Meeting Agenda**  
**June 24, 2025 at 6:00 PM**  
**Ranchester Town Hall**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Approval of Current Agenda**

**Old Business**

1. Request for Proposal for Caboose
- [2.](#) Resolution 02-2025 Rates and Fees
- [3.](#) Approval of Bills

**Adjournment**

## Resolution 02-2025

### A RESOLUTION TO ESTABLISH RATES & FEES

WHEREAS the Town of Ranchester has established a schedule of rates and fees for all permits and licenses that are required for services provided by the Town.

**Building Permits:**    New Residential Building \$150  
                               New Commercial Building \$150  
                               Building Addition \$35  
                               Accessory Building \$35  
                               Mobile Home \$35  
                               Fence Permit \$10  
                               Filing Fee Preliminary Plat \$75 each  
                               Filing Fee Final Plat \$75 each

### Plant Investment Fees:

Tap Fees paid at time of building permit application: \$500 Sewer Tap & \$500 Water Tap

Plant Investment Fee by water meter size to be paid at time of building permit application:

Water: ¾" \$2100, 1-1.25" \$3750, 1.5" \$5500, 2" \$7000, 3" \$12,000, 4" \$22,500, 6" \$42,000

Sewer: ¾" \$2100, 1-1.25" \$3750, 1.5" \$5500, 2" \$7000, 3" \$12,000, 4" \$22,500, 6" \$42,000

- For two-family dwellings, the Plant Investment Fee(s) for the above-scheduled pipe-meter sizes shall be increased by 50%; and for multiple-family dwellings (more than two), and for mobile home parks and trailer courts, the above scheduled fees shall be increased by \$500.00 per each additional unit.
- For motels without individual kitchen or laundry facilities, the above-scheduled fees shall be increased by \$680.00 per additional unit. Individual motel units that provide individual kitchen and laundry facilities shall be charged as multiple-family units.
- Where the size or number of meters upon any premises is to be increased, the Plant Investment Fee shall be an amount equal to the difference between the scheduled amount for the existing meter or meters, and the scheduled amount for the meter or meters to be installed.
- Where the premises to be served do not have municipal water service, and where water from private sources is to be discharged to the municipal sewer, the Plant Investment Fee for sewer service shall be computed based on the size or number of meters which would have been required to service the premises with municipal water.
- For new construction, the Plant Investment Fees shall be paid at the time of formal application/issuance of a Building Permit.

Log Homes/Spirit Ridge Water Line Recoup Fee: \$1500 per acre of development

Sewer Lift Station Fee: \$900 per acre of lot

Tongue River Ditch Raw Water Permit: \$30 (signed agreement required)

**Licenses:** Dog License: \$8 per year (based on date of registration)

**Permits:** Domestic Fowl Permit: \$25 good for 1 year from the date permit is purchased (Must be IAW Ranchester Municipal Code 9-5-145)  
Livestock Permit: \$25 good for 1 year from date permit is purchased (Must be IAW Ranchester Municipal Code 9-5-140)

**Rental:** Event Hall: \$250 Refundable Deposit (Incidentals)  
Event Hall: \$75 per day for residents  
Event Hall Non-Ranchester Residents \$150.00

Additional items that can be rented are tables, chairs, tablecloths, canopies, helium, sound system, projector, sandwich boards and more. A price list is available in the office.

**Miscellaneous:**

Copies: \$0.25 per page

Fax: Free Toll-Free Numbers, \$2.25 for long-distance numbers

Dog(s) picked up without tags: \$35 per dog (Prior to getting dog from Sheridan Animal Shelter you will need to pay fee and license animal(s) at the town hall

Non-Sufficient Funds (NSF): \$35.00 fee for processing

Garbage Toter: \$115 Subject to change; we sell them for cost with no markup and deliver them. Once purchased they are the owner's responsibility.

Garbage Toter Lid Replacement: \$55 price subject to change no mark up, town crew fixes them

Utility Deposit: \$150 (applied to the final utility bill and remaining balance, if any, will be refunded to customer)

Utility Discount: Discount for setting up Auto Pay with checking account on Xpress Bill Pay \$2.50. Discount for Paperless Billing on Xpress Bill Pay \$2.50

## Utility Rates

Water Rates	Monthly Minimum Charge	0-10,000	10,001-30,000	30,000-75,000	75,001 or More
1,000 Gallon Increments					
All In-Town Customers	\$22.05	\$1.12	\$1.68	\$2.25	\$6.18
All Out-of-Town Customers (Water Use Agreement Required)	\$26.46	\$1.34	\$2.02	\$2.69	\$7.41
Bulk Water	\$0.04				

Sewer Rates	Monthly Minimum Charge	0 -15,000	15,001 – 60,000	60,000 or more
All In-Town Customers	\$13.94	\$14.99	\$16.04	\$18.14

Residential Sanitation Rates	Monthly
1 Garbage Toter, 1 x per week	\$35.70
2 Garbage Toter, 1 x per week	\$71.40
1 Dumpster, 1 x per week	\$91.35
1 Dumpster, 2 x per week	\$182.70
2 Dumpsters, 1 x per week	\$182.70
2 Dumpsters, 2 x per week	\$365.40
3 Dumpsters, 1 x per week	\$274.05
3 Dumpsters, 2 x per week	\$548.10
4 Dumpsters, 1 x per week	\$365.40
Dumpster Rental Fee	\$ 20 per week
Rented Dumpster	\$ 91.35 each pickup

All Sanitation customers outside of the corporate limits of the Town must have Council Approval and will be charged an additional 20%.

Some multi-family dwellings have a dumpster provided and each tenant will be charged the toter rate for their service.

WHEREAS utility rates will be effective starting August 8, 2025 (45 days after signed), all other rates and fees will be effective immediately.

NOW, THEREFORE, BE IT RESOLVED the Town of Ranchester Council hereby establishes this schedule of Rates and Fees. There are other fees and rates that are established by other Resolutions or Town Policies. This Resolution shall remain in full effect until it is amended.

PASSED, APPROVED AND ADOPTED THIS 24th day of June 2025.

\_\_\_\_\_  
Peter B. Clark  
Mayor

Attest:

\_\_\_\_\_  
Barbara Brackeen-Kepley  
Town Clerk

TOWN OF RANCHESTER

Payment Approval Report - Council Approval  
Report dates: 4/30/2025-5/29/2025

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## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
<b>Advocacy &amp; Resource Center</b>								
8	24/25 FY BUD	24/25 FY Budget	05/29/2025	1,000.00	.00			31-40-620 ADVOCACY AND RESOURCE C
Total Advocacy & Resource Center:				1,000.00	.00			
<b>AlSCO Inc</b>								
11	APRIL-25	Building Maintenance	04/30/2025	372.24	372.24	05/08/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
11	MAY-2025	Municipal Building Services	05/29/2025	419.10	.00			10-42-350 SUPPLIES/SERVICES/ALSCO/P
11	MAY-2025	Library Rug Services	05/29/2025	46.20	.00			31-40-450 TR LIBRARY EXPENSES
11	MAY-2025	Connor Park	05/29/2025	114.29	.00			10-64-310 OPERATING SUPPLIES/EXPEN:
Total AlSCO Inc:				951.83	372.24			
<b>Ayres Associates Inc</b>								
584	222914	Economic Development Plan	05/28/2025	11,617.89	.00			10-70-450 BRC-ECONOMIC GRANT
Total Ayres Associates Inc:				11,617.89	.00			
<b>Betty Moreland</b>								
367	891883	Building Maintenance	05/04/2025	512.50	512.50	05/08/2025		10-42-310 MAINTENANCE/CLEANING
367	891885	Building Maintenance	05/27/2025	237.50	.00			10-42-310 MAINTENANCE/CLEANING
Total Betty Moreland:				750.00	512.50			
<b>Caselle Inc</b>								
46	140598	Admin Computer Programs	05/01/2025	827.84	827.84	05/08/2025		10-41-400 CASELLE/CIVIC PLUS
46	140598	Water Plant Billing Expenses	05/01/2025	90.50	90.50	05/08/2025		51-71-650 BILLING EXPENSES
46	140598	Sewer Plant Billing Expenses	05/01/2025	90.50	90.50	05/08/2025		52-70-950 BILLING EXPENSES
46	140598	Sanitation Billing Expenses	05/01/2025	90.50	90.50	05/08/2025		53-70-950 BILLING EXPENSES
46	140598	Animal Control Billing Expense	05/01/2025	89.83	89.83	05/08/2025		10-51-350 COMPUTER PROGRAM/SUPPO
46	140598	TRVJPB Natural Gas	05/01/2025	102.83	102.83	05/08/2025		54-70-950 BILLING EXPENSES
Total Caselle Inc:				1,292.00	1,292.00			
<b>City of Sheridan</b>								
50	4/30/25	Sanitation-Landfill	04/30/2025	4,898.02	4,898.02	05/08/2025		53-70-400 LANDFILL
Total City of Sheridan:				4,898.02	4,898.02			
<b>CivicPlus LLC</b>								
388	330451	Annual Municode Meetings Rene	05/01/2025	2,400.00	2,400.00	05/13/2025		10-41-400 CASELLE/CIVIC PLUS
Total CivicPlus LLC:				2,400.00	2,400.00			
<b>Convergeone, Inc</b>								
588	1067131	Council Room	04/30/2025	291.73	291.73	05/08/2025		31-41-460 OTHER
588	1069671,10706	Zoom Room & Phones	05/14/2025	8,394.23	.00			31-41-400 NEW EQUIPMENT & TOOLS
Total Convergeone, Inc:				8,685.96	291.73			
<b>CTA Technology LLC</b>								
426	1226	Journeyman & Security	05/26/2025	5,822.00	.00			31-41-730 PARK IMPROVEMENTS/DEVEL

## TOWN OF RANCHESTER

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Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Total CTA Technology LLC:				5,822.00	.00			
<b>Dowl LLC</b>								
495	SLIB LG-1348	LG-1348 GDR 16	05/13/2025	42,504.70	42,504.70	05/13/2025		41-40-321 WATER TRANSMISSION MAIN
Total Dowl LLC:				42,504.70	42,504.70			
<b>Farmers CO-OP Oil Company Inc</b>								
79	43025	Streets	04/30/2025	.00	.00			10-63-450 FUEL
79	43025	Sewer	04/30/2025	.00	.00			52-70-500 FUEL
79	43025	Maintenance	04/30/2025	657.14	657.14	05/08/2025		10-52-450 FUEL
79	43025	Sanitation	04/30/2025	276.00	276.00	05/08/2025		53-70-500 FUEL
79	43025	Parks	04/30/2025	170.86	170.86	05/08/2025		10-66-450 FUEL
79	43025	Water	04/30/2025	105.14	105.14	05/08/2025		51-71-600 FUEL
79	43025	Town Marshal	04/30/2025	105.14	105.14	05/08/2025		10-50-400 FUEL
Total Farmers CO-OP Oil Company Inc:				1,314.28	1,314.28			
<b>First Interstate Bank Purchase Card</b>								
356	PC MAR 2025	SPLIT - MARSHAL PHONE (70.1	04/17/2025	56.60	56.60	04/17/2025		10-50-350 COMMUNICATION SERVICES
356	PC MAR 2025	SPLIT - ANIMAL CONTROL PHO	04/17/2025	56.60	56.60	04/17/2025		10-51-300 EQUIPMENT & SUPPLIES
356	PC MAR 2025	SPLIT - MAYOR PHONE (29.84%	04/17/2025	48.15	48.15	04/17/2025		10-40-500 COMMUNICATION/EMAILS
356	PC MAR 2025	LUGNUT FOR CARDBOARD TR	04/17/2025	4.08	4.08	04/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC MAR 2025	BNSF RAILROAD SAFETY ORIE	04/17/2025	35.00	35.00	04/17/2025		10-45-300 TRAINING/TRAVEL
356	PC MAR 2025	ELECTRICAL PART FOR TOWN	04/17/2025	5.17	5.17	04/17/2025		31-41-460 OTHER
356	PC MAR 2025	TR FIRE HALL PHONE	04/17/2025	60.62	60.62	04/17/2025		31-40-700 FIRE DEPARTMENT
356	PC MAR 2025	SPLIT - MUNICIPAL FIRE ALARM	04/17/2025	59.87	59.87	04/17/2025		10-42-300 SERVICE FIRE/SPRINKLER/PE
356	PC MAR 2025	SPLIT - MAINTENANCE PHONE	04/17/2025	169.60	169.60	04/17/2025		10-52-230 PHONES/EMAILS
356	PC MAR 2025	FIRE ALARM MONITORING	04/17/2025	510.00	510.00	04/17/2025		10-42-300 SERVICE FIRE/SPRINKLER/PE
356	PC MAR 2025	HOSES (SEE RECEIPTS FOR \$	04/17/2025	100.49	100.49	04/17/2025		10-52-310 OPERATING SUPPLIES
356	PC MAR 2025	RECORD EASEMENT AT SHERI	04/17/2025	23.00	23.00	04/17/2025		10-45-310 SERVICES
356	PC MAR 2025	SPLIT - MUNICIPAL BUILDING FI	04/17/2025	19.86	19.86	04/17/2025		10-42-300 SERVICE FIRE/SPRINKLER/PE
356	PC MAR 2025	SPLIT - WATER PLANT FIBER (2	04/17/2025	19.86	19.86	04/17/2025		51-71-230 COMMUNICATION
356	PC MAR 2025	SPLIT - TR FIRE HALL FIBER (20	04/17/2025	19.86	19.86	04/17/2025		31-40-700 FIRE DEPARTMENT
356	PC MAR 2025	SPLIT - MAINTENANCE SHOP FI	04/17/2025	19.86	19.86	04/17/2025		10-52-230 PHONES/EMAILS
356	PC MAR 2025	SPLIT - MERCANTILE FIBER (20	04/17/2025	19.86	19.86	04/17/2025		10-70-100 MERCANTILE EXPENSES
356	PC MAR 2025	OFFICE SUPPLIES MCA	04/17/2025	39.96	39.96	04/17/2025		10-41-260 OFFICE SUPPLIES
356	PC MAR 2025	COUNCIL CHAMBERS EQUIPM	04/17/2025	41.81	41.81	04/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC MAR 2025	WATER	04/17/2025	35.00	35.00	04/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC MAR 2025	MAINTENANCE SHOP WATER	04/17/2025	8.75	8.75	04/17/2025		10-52-220 OFFICE SUPPLIES & SERVICES
356	PC MAR 2025	SPLIT - CHLORINE CYLINDERS	04/17/2025	30.00	30.00	04/17/2025		51-71-320 CHEMICALS
356	PC MAR 2025	SPLIT - CHLORINE CYLINDERS	04/17/2025	30.00	30.00	04/17/2025		52-70-310 SUPPLIES & CHEMICALS
356	PC MAR 2025	CHEMICALS	04/17/2025	2,002.95	2,002.95	04/17/2025		51-71-320 CHEMICALS
356	PC MAR 2025	REPLACEMENT LIGHTING FOR	04/17/2025	29.35	29.35	04/17/2025		10-70-200 BUSINESS CENTER EXPENSES
356	PC MAR 2025	SPLIT - HEAT REGISTERS FOR	04/17/2025	35.96	35.96	04/17/2025		31-41-460 OTHER
356	PC MAR 2025	SPLIT - CUTTING BLADES FOR	04/17/2025	69.97	69.97	04/17/2025		10-52-310 OPERATING SUPPLIES
356	PC MAR 2025	FURNACE AIR FILTERS AND HA	04/17/2025	25.68	25.68	04/17/2025		10-52-430 BUILDING MAINTENANCE
356	PC MAR 2025	ELECTRICAL PART FOR TOWN	04/17/2025	3.48	3.48	04/17/2025		31-41-460 OTHER
356	PC MAR 2025	COUNCIL CHAMBERS ELECTRI	04/17/2025	54.68	54.68	04/17/2025		31-41-460 OTHER
356	PC MAR 2025	SPLIT - REPLACEMENT BULB F	04/17/2025	31.97	31.97	04/17/2025		10-66-440 PARKS MAINTENANCE/PARTS/
356	PC MAR 2025	SPLIT - PAINT / CLEAR FOR TO	04/17/2025	54.88	54.88	04/17/2025		31-41-460 OTHER
356	PC MAR 2025	SPLIT - PAINT FOR SHOP (STO	04/17/2025	57.41	57.41	04/17/2025		10-52-310 OPERATING SUPPLIES
356	PC MAR 2025	PARTS FOR HOT WATER HEAT	04/17/2025	42.96	42.96	04/17/2025		10-42-310 MAINTENANCE/CLEANING
356	PC MAR 2025	BUILDING MAINTENANCE (SAN	04/17/2025	33.96	33.96	04/17/2025		10-52-430 BUILDING MAINTENANCE
356	PC MAR 2025	SPLIT - REPLACEMENT LIGHTS	04/17/2025	49.94	49.94	04/17/2025		10-70-200 BUSINESS CENTER EXPENSES
356	PC MAR 2025	SPLIT - STOCK FOR BUILDING	04/17/2025	53.46	53.46	04/17/2025		10-52-430 BUILDING MAINTENANCE

TOWN OF RANCHESTER

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356	PC MAR 2025	CLEANING SUPPLIES FOR LIFT	04/17/2025	46.24	46.24	04/17/2025		52-70-430 MAINTENANCE & REPAIR
356	PC MAR 2025	SPLIT - HOSE / SUPPLIES FOR	04/17/2025	73.95	73.95	04/17/2025		10-52-310 OPERATING SUPPLIES
356	PC MAR 2025	SPLIT - WALL ANCHORS FOR C	04/17/2025	33.18	33.18	04/17/2025		31-41-460 OTHER
356	PC MAR 2025	PLANT AND SOIL TEST KITS	04/17/2025	38.42	38.42	04/17/2025		10-66-440 PARKS MAINTENANCE/PARTS/
356	PC MAR 2025	CHAMBERS REMODEL	04/17/2025	11.94	11.94	04/17/2025		31-41-460 OTHER
356	PC MAR 2025	EQUIPMENT	04/17/2025	820.00	820.00	04/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC MAR 2025	FLAT REPAIR ON CARDBOARD	04/17/2025	26.00	26.00	04/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC MAR 2025	FUEL	04/17/2025	17.84	17.84	04/17/2025		10-50-400 FUEL
356	PC MAR 2025	SUPPLIES MCA	04/17/2025	49.90	49.90	04/17/2025		51-71-310 OFFICE SUPPLIES
356	PC MAR 2025	SUPPLIES TCA	04/17/2025	115.45	115.45	04/17/2025		10-52-310 OPERATING SUPPLIES
356	PC MAR 2025	COUNCIL ROOM EQUIPMENT	04/17/2025	38.97	38.97	04/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC MAR 2025	EQUIPMENT	04/17/2025	219.00	219.00	04/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC MAR 2025	EQUIPMENT	04/17/2025	219.00	219.00	04/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC MAR 2025	FURNACE FILTERS	04/17/2025	88.81	88.81	04/17/2025		10-70-100 MERCANTILE EXPENSES
356	PC MAR 2025	RUBBER GLOVES FOR SHOP U	04/17/2025	51.98	51.98	04/17/2025		10-52-310 OPERATING SUPPLIES
356	PC MAR 2025	RUBBER GLOVES FOR SHOP U	04/17/2025	125.96	125.96	04/17/2025		10-52-310 OPERATING SUPPLIES
356	PC MAR 2025	WIRING HARNESS FOR BOBCA	04/17/2025	118.75	118.75	04/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC MAR 2025	OFFICE SUPPLIES	04/17/2025	35.99	35.99	04/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC MAR 2025	EQUIPMENT	04/17/2025	17.89	17.89	04/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC MAR 2025	OFFICE SUPPLIES	04/17/2025	49.62	49.62	04/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC MAR 2025	SPLIT - ADMIN OFFICE SUPPLIE	04/17/2025	49.99	49.99	04/17/2025		10-41-260 OFFICE SUPPLIES
356	PC MAR 2025	SPLIT - BUILDING OFFICE SUP	04/17/2025	57.31	57.31	04/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC MAR 2025	H2S MONITOR FOR LIFT STATI	04/17/2025	491.48	491.48	04/17/2025		31-41-450 SEWER LAGOON EQUIPMENT
356	PC MAR 2025	EQUIPMENT	04/17/2025	71.03	71.03	04/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC MAR 2025	ITEM RETURNED....SEE RECIE	04/17/2025	159.95-	159.95-	04/17/2025		10-52-410 VEHICLE MAINTENANCE/PART.
356	PC MAR 2025	STEERING KNOB FOR GARBAG	04/17/2025	18.95	18.95	04/17/2025		10-52-420 EQUIPMENT MAINTENANCE/PA
356	PC MAR 2025	POWER PLUG FOR BOBCAT SK	04/17/2025	9.99	9.99	04/17/2025		10-52-410 VEHICLE MAINTENANCE/PART.
356	PC MAR 2025	LENS COVER FOR SEWER CA	04/17/2025	318.86	318.86	04/17/2025		52-70-420 EQUIPMENT & REPAIR
356	PC MAR 2025	SUPPLIES	04/17/2025	107.96	107.96	04/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC MAR 2025	REPLACEMENT BEARINGS FO	04/17/2025	312.39	312.39	04/17/2025		10-63-410 VEHICLE MAINTENANCE/PARTS
356	PC MAR 2025	VEHICLE MAINTENANCE	04/17/2025	8.70	8.70	04/17/2025		10-50-320 OPERATING EXPENSES
356	PC MAR 2025	PUMP PARTS FOR LIFT STATIO	04/17/2025	11.95	11.95	04/17/2025		52-70-430 MAINTENANCE & REPAIR
356	PC MAR 2025	PARTS FOR REBUILDING PUMP	04/17/2025	884.48	884.48	04/17/2025		52-70-430 MAINTENANCE & REPAIR
356	PC MAR 2025	PARTS FOR REBUILDING LIFT	04/17/2025	548.91	548.91	04/17/2025		52-70-430 MAINTENANCE & REPAIR
356	PC MAR 2025	FUEL	04/17/2025	70.30	70.30	04/17/2025		10-50-400 FUEL
356	PC MAR 2025	FUEL	04/17/2025	62.41	62.41	04/17/2025		10-50-400 FUEL
356	PC MAR 2025	BUILDING MAINTENANCE	04/17/2025	115.50	115.50	04/17/2025		10-42-300 SERVICE FIRE/SPRINKLER/PEE
356	PC MAR 2025	SPLIT - ADMIN VOIP (60%)	04/17/2025	444.49	444.49	04/17/2025		10-41-230 PHONES/EMAIL/INTERNET
356	PC MAR 2025	SPLIT - LIBRARY VOIP (40%)	04/17/2025	296.33	296.33	04/17/2025		31-40-440 LIBRARY
356	PC MAR 2025	SPLIT - ADMIN VOICE SERVICE	04/17/2025	420.38	420.38	04/17/2025		10-41-230 PHONES/EMAIL/INTERNET
356	PC MAR 2025	SPLIT - TR FIRE VOICE SERVIC	04/17/2025	219.64	219.64	04/17/2025		31-40-700 FIRE DEPARTMENT
356	PC MAR 2025	SPLIT - MAINTENANCE VOICE S	04/17/2025	219.64	219.64	04/17/2025		10-52-230 PHONES/EMAILS
356	PC MAR 2025	SPLIT - WATER PLANT VOICE S	04/17/2025	219.64	219.64	04/17/2025		51-71-230 COMMUNICATION
356	PC MAR 2025	EQUIPMENT	04/17/2025	471.63	471.63	04/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC MAR 2025	PARTIAL REFUND OF ORDER	04/17/2025	52.53-	52.53-	04/17/2025		10-50-300 EQUIPMENT & SUPPLIES
356	PC MAR 2025	PARTIAL ORDER REFUND	04/17/2025	46.71-	46.71-	04/17/2025		31-41-400 NEW EQUIPMENT & TOOLS
356	PC MAR 2025	DOMAIN RENEWAL	04/17/2025	44.34	44.34	04/17/2025		10-41-405 WEBSITE/GODADDY/TEXT
356	PC MAR 2025	MEMBERSHIP DUES	04/17/2025	195.00	195.00	04/17/2025		10-41-500 MEMBERSHIP FEES/DUES
356	PC MAR 2025	SUPPLIES	04/17/2025	39.97	39.97	04/17/2025		10-50-380 K9 EXPENSES
356	PC MAR 2025	XMAS LIGHT TAKEDOWN	04/17/2025	216.00	216.00	04/17/2025		10-66-430 SEASONAL DECOR FLAGS MIE
356	PC MAR 2025	STAGE RENTAL FOR JULY 4TH	04/17/2025	195.00	195.00	04/17/2025		31-41-720 ACTIVITIES
356	PC MAR 2025	POSTAGE EQUIPMENT	04/17/2025	481.36	481.36	04/17/2025		10-41-315 POSTAGE/BILLING
356	PC MAR 2025	COMMUNICATION FIELD CONT	04/17/2025	24.95	24.95	04/17/2025		10-50-350 COMMUNICATION SERVICES
356	PC MAR 2025	SPLIT - ADMIN OFFICE SUPPLIE	04/17/2025	6.21	6.21	04/17/2025		10-41-260 OFFICE SUPPLIES
356	PC MAR 2025	SPLIT - BUILDING CLEANING &	04/17/2025	63.49	63.49	04/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC MAR 2025	BATHROOM SUPPLIES	04/17/2025	98.22	98.22	04/17/2025		10-42-350 SUPPLIES/SERVICES/ALSCO/P
356	PC MAR 2025	TRAINING	04/17/2025	675.00	675.00	04/17/2025		10-50-500 TRAINING/TRAVEL



## TOWN OF RANCHESTER

## Payment Approval Report - Council Approval

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Report dates: 4/30/2025-5/29/2025

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Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Total First Interstate Bank Purchase Card:				13,371.85	13,371.85			
<b>Jobsite Services</b>								
108	22160	green waste dump fees	05/04/2025	640.00	640.00	05/08/2025		31-41-430 GREEN WASTE DISPOSAL
Total Jobsite Services:				640.00	640.00			
<b>Landon's Greenhouse &amp; Nursery</b>								
589	372642	Community Forestry Cost Share (	05/05/2025	2,185.22	.00			31-41-730 PARK IMPROVEMENTS/DEVEL
Total Landon's Greenhouse & Nursery:				2,185.22	.00			
<b>MDU Resources Group Inc</b>								
129	52225	TR Fire District	05/22/2025	94.44	.00			31-40-700 FIRE DEPARTMENT
129	52225	Connor	05/22/2025	41.49	.00			10-64-310 OPERATING SUPPLIES/EXPEN:
129	52225	Business Center	05/22/2025	147.47	.00			10-70-200 BUSINESS CENTER EXPENSES
129	52225	Admin	05/22/2025	565.67	.00			10-42-200 UTILITIES
129	52225	Sewer	05/22/2025	677.77	.00			52-70-210 UTILITIES
129	52225	Maintenance	05/22/2025	136.32	.00			10-52-210 UTILITIES
129	52225	Parks	05/22/2025	84.41	.00			10-66-210 UTILITIES PARKS
129	52225	Caboose	05/22/2025	40.69	.00			10-70-300 OTHER ECONOMIC PROJECTS
129	52225	Streets	05/22/2025	1,409.32	.00			10-63-210 UTILITIES
129	52225	Water Treatment Plant	05/22/2025	1,355.86	.00			51-71-210 UTILITIES
129	52225	Mercantile	05/22/2025	146.35	.00			10-70-100 MERCANTILE EXPENSES
Total MDU Resources Group Inc:				4,699.79	.00			
<b>Northern Underground LLC-S</b>								
353	CONTINUOUS	CAP TAX Continuous Water Suppl	05/01/2025	3,560.00	3,560.00	05/08/2025		41-40-320 CAPITAL IMPROVEMENT PROJ
353	SLIB NU REQ	SLIB NU Request 16	05/13/2025	186,788.59	186,788.59	05/13/2025		41-40-321 WATER TRANSMISSION MAIN
353	WDC REQUES	WDC Request #11	05/06/2025	242,683.75	242,683.75	05/06/2025		41-40-321 WATER TRANSMISSION MAIN
Total Northern Underground LLC-S:				433,032.34	433,032.34			
<b>Office Shop Inc</b>								
247	315388	Sanitation	05/20/2025	32.83	.00			53-70-950 BILLING EXPENSES
247	315388	Admin	05/20/2025	32.84	.00			10-41-220 SERVICES/COPIER
247	315388	Sewer	05/20/2025	32.83	.00			52-70-950 BILLING EXPENSES
247	315388	Water	05/20/2025	32.83	.00			51-71-650 BILLING EXPENSES
247	315388	Natural Gas	05/20/2025	32.83	.00			54-70-950 BILLING EXPENSES
Total Office Shop Inc:				164.16	.00			
<b>Office Shop Leasing</b>								
486	8633	Admin Lease Pymt 26 of 60	05/05/2025	17.67	17.67	05/08/2025		10-41-220 SERVICES/COPIER
486	8633	Water Department Lease Pymt 26	05/05/2025	17.66	17.66	05/08/2025		51-71-650 BILLING EXPENSES
486	8633	Sewer Lease Pymt 26 of 60	05/05/2025	17.66	17.66	05/08/2025		52-70-950 BILLING EXPENSES
486	8633	Sanitation Lease Pymt 26 of 60	05/05/2025	17.66	17.66	05/08/2025		53-70-950 BILLING EXPENSES
486	8633	Natural Gas Lease Pymt 26 of 60	05/05/2025	17.66	17.66	05/08/2025		54-70-950 BILLING EXPENSES
Total Office Shop Leasing:				88.31	88.31			
<b>One-Call of Wyoming</b>								
144	75455	Water Department 50%	05/05/2025	19.43	19.43	05/08/2025		51-71-220 CONTRACTUAL SERVICES
144	75455	Sewer Department 50%	05/05/2025	19.42	19.42	05/08/2025		52-70-520 CONTRACTUAL SERVICES

TOWN OF RANCHESTER

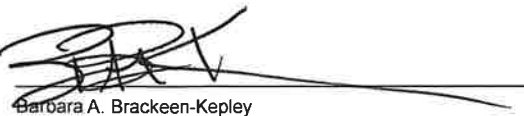
Payment Approval Report - Council Approval

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Report dates: 4/30/2025-5/29/2025

May 29, 2025 01:42PM

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Total One-Call of Wyoming:				38.85	38.85			
<b>Pace Analytical Services LLC</b>								
421	2089,2090,218	Water Samples & Testing	05/15/2025	659.60	.00			51-71-220 CONTRACTUAL SERVICES
Total Pace Analytical Services LLC:				659.60	.00			
<b>Quadient Leasing USA Inc</b>								
559	Q1863542	Sanitation	05/18/2025	82.38	.00			53-70-950 BILLING EXPENSES
559	Q1863542	Water	05/18/2025	82.38	.00			51-71-650 BILLING EXPENSES
559	Q1863542	Natural Gas	05/18/2025	82.38	.00			54-70-950 BILLING EXPENSES
559	Q1863542	Admin	05/18/2025	82.38	.00			10-41-220 SERVICES/COPIER
559	Q1863542	Sewer	05/18/2025	82.38	.00			52-70-950 BILLING EXPENSES
Total Quadient Leasing USA Inc:				411.90	.00			
<b>Sheridan County Public Library System</b>								
409	24-25 FY BUD	24/25 FY Budget Allocation	05/29/2025	1,500.00	.00			31-40-440 LIBRARY
Total Sheridan County Public Library System:				1,500.00	.00			
<b>The Food Group</b>								
343	24/25 FY BUD	24/25 FY Budget	05/29/2025	1,000.00	.00			31-40-680 BACK PACK/ FOOD GROUP
Total The Food Group:				1,000.00	.00			
<b>TR Gas Payments</b>								
485	APRIL25	Water Treatment Plant	04/30/2025	447.57	447.57	05/08/2025		51-71-210 UTILITIES
485	APRIL25	Town Shop	04/30/2025	333.44	333.44	05/08/2025		10-52-210 UTILITIES
485	APRIL25	Business Center	04/30/2025	162.28	162.28	05/08/2025		10-70-200 BUSINESS CENTER EXPENSES
485	APRIL25	TR Fire District	04/30/2025	287.25	287.25	05/08/2025		31-40-700 FIRE DEPARTMENT
485	APRIL25	Town Hall	04/30/2025	738.29	738.29	05/08/2025		10-42-200 UTILITIES
485	APRIL25	Lift Station	04/30/2025	97.06	97.06	05/08/2025		52-70-210 UTILITIES
Total TR Gas Payments:				2,065.89	2,065.89			
<b>Wyoming Shrine Bowl</b>								
236	50825	Ad for program	05/07/2025	180.00	180.00	05/08/2025		10-41-405 WEBSITE/GODADDY/TEXT
Total Wyoming Shrine Bowl:				180.00	180.00			
Grand Totals:				541,274.59	503,002.71			



Barbara A. Brackeen-Kepley  
Clerk/Treasurer

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
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Report Criteria:  
Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.