



**Regular Town Council Meeting Agenda**  
**January 07, 2025 at 6:00 PM**  
**Ranchester Town Hall**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

Swear in new council members

**Approval of Current Agenda**

1. Approval of the Current Agenda

**Approval of Prior Meeting Minutes**

- [2.](#) Approval of minutes from Regular Council Meeting December 3, 2024

**Public Comment/Guest**

**Old Business**

- [3.](#) Third Reading of Ordinance 305 Amendment to Ranchester Code 9-5-130; 9-5-150; 9-5-140

**New Business**

4. Declare the depositories of public funds; First Federal Bank & Trust, Cowboy State Bank; WY Class
5. Remove Council Member Barron from all accounts and add Council Member Weaver as an additional signer.

**Mayor's Report**

**Report on Projects (Engineer - Will Newbold)**

- [6.](#) Engineer's Report

**Marshal's Report (Marshal - Spencer Kukuchka)**

- [7.](#) Marshal's Report

**Special Committee Reports**

**Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)**

8. Treasurer's Report & Updates

**Approval of Bills & Payroll**

- [9.](#) Approval of Bills
- [10.](#) Approval of Payroll

**Future Agenda**

**Adjournment**

**Future Town Council Meetings:** February 4, 2025 (Hearing for Liquor License Renewals)



**Planning Commission Meeting:** January 28, 2025



**Regular Town Council Meeting Minutes**  
**December 03, 2024 at 6:00 PM**  
**Ranchester Town Hall**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

PRESENT

Mayor Peter Clark

Council Member Jeffrey Barron

Council Member Jessica Weaver

Council Member Tracey Deromedi

**ABSENT**

Council Member Randy Sundquist

**STAFF**

Clerk/Treasurer Barbara Brackeen-Kepley

Assistant Clerk Marlene Madden

Marshal Spencer Kukuchka

**GUEST**

Donnie Dobrenz

Joseph Beaudet

**Approval of Current Agenda**

1. Approval of the Current Agenda

Council Member Weaver made a motion to approve the agenda, seconded by Council Member Barron. Motion passed.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Weaver, Council Member Deromedi

**Approval of Prior Meeting Minutes**

2. Approval of Minutes from Regular Council Meeting November 12, 2024

Council Member Barron made a motion to approve the minutes, Seconded by Council Member Deromedi. Motion passed.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Weaver, Council Member Deromedi

**Public Comment/Guest**

**Old Business**



3. Second Reading of Ordinance 305 Amendment to Ranchester Code 9-5-130; 9-5-150; 9-5-140

Council Member Barron made a motion to approve Ordinance 305 and seconded by Council Member Weaver. Passed on Second Reading

Voting Yea: Mayor Clark, Council Member Barron, Council Member Weaver, Council Member Deromedi

### **New Business**

4. Staff Incentive Pay

Council Member Barron made a motion to provide town staff with \$550 after taxes for incentive pay, Seconded by Council Member Weaver. Motion Passed.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Weaver, Council Member Deromedi

5. Holiday Schedule 2025

Motion made by Council Member Barron to approve holiday schedule for 2025, Seconded by Council Member Deromedi. Motion passed.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Weaver, Council Member Deromedi

### **Mayors Report**

Thank you, Jeff and Tracey, for taking the time to exercise citizenship by being on the council, which is in my opinion the highest expression of citizenship.

Craft Bazaar Sat 8-2. This will be the 17th annual bazaar hosted by the town.

### **Report on Projects (Engineer - Will Newbold)**

6. Engineer's Report - See attached.

### **Marshal's Report (Marshal - Spencer Kukuchka)**

7. Marshal's Report - See attached.

### **Special Committee Reports**

TRVJPB will meet on December 19, 2024, at 4:30 PM at Ranchester Town Hall.

The Fire Department responded to a house fire in town. Most of the damage was in the garage.

### **Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)**

8. Treasurer's Report and Update

Motion made by Council Member Barron to approve the report, Seconded by Council Member Deromedi. Motion passed.



Voting Yea: Mayor Clark, Council Member Barron, Council Member Weaver, Council Member Deromedi

**Approval of Bills & Payroll**

9. Approval of Bills in the amount of \$76, 966.61.

Motion made by Council Member Barron to approve the bills and seconded by Council Member Deromedi. Motion passed

Voting Yea: Mayor Clark, Council Member Barron, Council Member Weaver, Council Member Deromedi

10. Approval of Payroll in the amount of \$40,591.99.

The motion was made by Council Member Barron to approve payroll and seconded by Council Member Deromedi. Motion passed.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Weaver, Council Member Deromedi

**Future Agenda**

**Adjournment 6:22 PM**

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**Council Members**

\_\_\_\_\_  
**Jessica Weaver**

\_\_\_\_\_  
**Randy Sundquist**

\_\_\_\_\_  
**Byran Helferich**

\_\_\_\_\_  
**Amber Miles-Smith**

**The meeting was then adjourned on motion regularly made and seconded and carried.**

\_\_\_\_\_  
**Peter Clark / Mayor**

\_\_\_\_\_  
**Barbara Brackeen-Kepley/Town Clerk**

**TOWN OF RANCHESTER  
ORDINANCE 305**

**NOW THEREFORE**, be it ordained by the Council of the Town of Rancheater, in the State of Wyoming, as follows:

**SECTION 1:** **AMENDMENT** “9-5-130 Certain Animals Prohibited” of the Rancheater Municipal Code is hereby *amended* as follows:

**BEFORE AMENDMENT**

9-5-130 Certain Animals Prohibited

- (a) No person shall harbor keep or possess a fox, coyote, raccoon, or skunk within the Town of Rancheater.
- (b) No person shall own, keep, maintain, or harbor a vicious dog or other animal within the Town of Rancheater.
- (c) No person shall own, keep, maintain, or harbor wolf, or wolf breed dog within the Town of Rancheater.
- (d) Nothing in this section may be construed to prohibit any certified service animal with proper documentation. (Ord. 279, 2017; Ord. 251, 2012; Ord. 207, 2001; Ord. 179 § 1, 1996; Ord. 163 § 1, 1991)

**AFTER AMENDMENT**

9-5-130 Certain Animals Prohibited

- (a) No person shall harbor, keep, or possess a fox, coyote, raccoon, or skunk within the Town of Rancheater.
- (b) No person shall own, keep, maintain, or harbor a vicious dog or other animal within the Town of Rancheater.
- (c) No person shall own, keep, maintain, or harbor a wolf or wolf-breed dog within the Town of Rancheater.
- (d) ~~Nothing in this section may be construed to prohibit any certified service animal with proper documentation.~~ (Ord. 279, 2017; Ord. 251, 2012; Ord. 207, 2001; Ord. 179 § 1, 1996; Ord. 163 § 1, 1991)

**SECTION 2:** **AMENDMENT** “9-5-150 Registration And Licensing Dogs” of the Rancheater Municipal Code is hereby *amended* as follows:

**BEFORE AMENDMENT**

## 9-5-150 Registration And Licensing Dogs

- (a) No household or person shall be allowed to keep, harbor or maintain more than three dogs over six months old at any time within the Town of Ranchester.
- (b) It shall be unlawful for any person to keep, harbor or maintain any dog more than six months old without being registered, with the exception of certified service dog(s) .
- (c) At the time application is made for such license, the owner shall inform the Town Clerk in writing with a name and address, as well as the name, breed, color and sex of each dog owned .
- (d) Upon payment of the license fee (for amount click to see [Resolution for Rates and Fees](#)), the Town Clerk shall issue a receipt and a tag that is valid for one year from date of registration. The tag must be worn by the dog at all times. In case a dog tag is lost or destroyed, a duplicate will be issued by the Town Clerk after verification of payment of the license fee . Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license because of the death of the dog or the owner's leaving before the expiration of the license.
- (e) Each dog license shall expire one year from the date of registration and license shall be renewed on or before said date each year. A new license may be issued at any time during the year.
- (f) No dog license shall be issued under the provision of this ordinance unless the applicant therefore shall have obtained and exhibited to the Town Clerk a certificate issued by a licensed veterinarian showing that the dog sought to be licensed has a valid rabies vaccination good for at least the current calendar year.
- (g) It shall be unlawful for any person to remove a collar or harness from an animal not belonging to them.
- (h) Any dog more than six months old found within the Town without a valid dog license as required in this section is hereby declared to be a public nuisance, and is the duty of the animal control officer or any other administrative official to pick up and confine such dog in accordance with § 9-5-170. (Ord. 207, 2001; Ord. 93 § 2-§ 10, 1977; Ord. 36 § 2, 1916; Ord. 7 § 2, 1911)

## AFTER AMENDMENT

## 9-5-150 Registration And Licensing Dogs

- (a) No household or person shall be allowed to keep, harbor, or maintain more than three dogs over six months old at any time within the Town of Ranchester.
- (b) It shall be unlawful for any person to keep, harbor, or maintain any dog more than six months old without being registered, ~~with the exception of certified service dog(s) .~~
- (c) At the time application is made for such license, the owner shall inform the Town Clerk in writing with a name and address, as well as the name, breed, color and sex of each dog owned .

Upon payment of the license fee (for the amount, click to see [Resolution for Rates and Fees](#)), the Town Clerk shall issue a receipt and a tag that is valid for one year from the date of registration.

- (a) The tag must be worn by the dog at all times. In case a dog tag is lost or destroyed, a duplicate will be issued by the Town Clerk after verification of payment of the license fee. Dog tags shall not be transferable from one dog to another, and no refunds shall be issued for any dog license because of the death of the dog or the owner’s leaving before the expiration of the license.
- (b) Each dog license shall expire one year from the date of registration and license shall be renewed on or before said date each year. A new license may be issued at any time during the year.
- (c) No dog license shall be issued under the provision of this ordinance unless the applicant therefore shall have obtained and exhibited to the Town Clerk a certificate issued by a licensed veterinarian showing that the dog sought to be licensed has a valid rabies vaccination good for at least the current calendar year.
- (d) It shall be unlawful for any person to remove a collar or harness from an animal not belonging to them.
- (e) Any dog more than six months old found within the Town without a valid dog license, as required in this section, is hereby declared to be a public nuisance, and it is the duty of the animal control officer or any other administrative official to pick up and confine such dog in accordance with § 9-5-170. (Ord. 207, 2001; Ord. 93 § 2-§ 10, 1977; Ord. 36 § 2, 1916; Ord. 7 § 2, 1911)

**SECTION 3:            AMENDMENT** “9-5-140 Keeping Of Livestock Prohibited; Exceptions” of the Ranchester Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

9-5-140 Keeping Of Livestock Prohibited; Exceptions

It is unlawful and is hereby declared a nuisance for any person or entity, either by themselves or their agents or employees, to be the owner of or keep livestock within the corporate limits of the Town of Ranchester except as provided herein. “Livestock” is defined as any domestic hoofed animal generally used for food, in the production of food or fiber, or for recreation including but not limited to cattle, horses, mules, donkeys, llamas, sheep, goats, or swine. Exceptions:

- (a) On each two (2) full acres of land no more than two (2) head of cattle; two (2) horses, mules, donkeys, or llamas; or three (3) sheep or goats may be kept (hereinafter “acreage requirements”) provided:
  - (1) Each animal must be kept and confined within a secure fence, pen, or enclosure, which must be of sufficient size to allow each animal to stand up, lie down, and turn around in a natural position and which must be kept in good order and repair;
  - (2) Any fence, pen, or enclosure must be located no less than 50 feet from any adjoining property and no less than 100 feet from any dwelling or water



- source, including but not limited to water wells, rivers, streams, or creeks (hereinafter “distance requirements”);
- (3) Any fenced area, pen, or enclosure must be kept in conformity with subsection (f); and
  - (4) Each animal is kept only for the purpose of exhibition, competition, education, personal consumption, riding, packing, or other recreational activity and not for a commercial purpose.
- (b) A person may temporarily keep two (2) livestock for a period of forty-eight (48) hours exempt from the acreage requirements of this section within a secure fence, pen, or enclosure exempt from the distance requirements of this section for the purpose of exhibition, competition, education, or recreation.
  - (c) The intention of this ordinance is not to restrict the travel of ridden or harnessed equine within the Town of Ranchester’s streets and alleys.
  - (d) A properly licensed veterinary hospital, clinic, or related practice of veterinary medicine located in a properly zoned District, as set forth in Title 15, may keep livestock exempt from the acreage requirements of this section within a secure fence, pen, or enclosure exempt from the distance requirements of this section.
  - (e) Provided, the keeping of livestock under subsections (b), (c), or (d) is unlawful and declared a nuisance if livestock are not kept in conformity with subsections (a)(1) and (f) of this section.
  - (f) Any fenced area, pen, or enclosure must be kept clean so the presence of noise, odor, insects, rodents, vermin, dust, water, accumulation of manure, garbage, refuse, or other obnoxious or putrescible material, or any other objectionable matter or effect is not perceptible from outside of the property or does not cause, create, or contribute to an injury to the health of or contaminate any place in the Town. Any violation of this subsection is unlawful and declared a nuisance to the public health, safety, and welfare of the Town.
  - (g) As of the effective date of this ordinance or any ordinance annexing land, any then-existing keeping of livestock not in compliance with the acreage requirements and distance requirements is permitted to continue to the extent then-existing subject to the remaining provisions of this section until that keeping of livestock is discontinued for a period of six (6) consecutive months.
  - (h) Any person found guilty of violating this section will be punished by a fine of not more than \$750.00. Each day any violation of this section continues constitutes a separate offense punishable by the fine as set forth above. (Ord. 277, 2017; Ord. 207, 2001; Ord. 120, 1979)

#### AFTER AMENDMENT

##### 9-5-140 Keeping Of Livestock Prohibited; Exceptions

It is unlawful and is hereby declared a nuisance for any person or entity, either by themselves or their agents or employees, to be the owner of or keep livestock within the corporate limits of the Town of Ranchester except as provided herein. “Livestock” is defined as any domestic hoofed animal generally used for food, in the production of food or fiber, or for recreation

including but not limited to cattle, horses, mules, donkeys, llamas, sheep, goats, or swine.  
 Exceptions:

- (a) On each two (2) full acres of land, no more than two (2) head of cattle; two (2) horses, mules, donkeys, or llamas; or three (3) sheep or goats may be kept (hereinafter “acreage requirements”) provided:
  - (1) Each animal must be kept and confined within a secure fence, pen, or enclosure, which must be of sufficient size to allow each animal to stand up, lie down, and turn around in a natural position and which must be kept in good order and repair;
  - (2) Any fence, pen, or enclosure must be located no less than 50 feet from any adjoining property and no less than 100 feet from any dwelling or water source, including but not limited to water wells, rivers, streams, or creeks (hereinafter “distance requirements”);
  - (3) Any fenced area, pen, or enclosure must be kept in conformity with subsection (f); and
  - (4) Each animal is kept only for the purpose of exhibition, competition, education, personal consumption, riding, packing, or other recreational activity and not for a commercial purpose.
- (b) A person may temporarily keep two (2) livestock for a period of forty-eight (48) hours exempt from the acreage requirements of this section within a secure fence, pen, or enclosure exempt from the distance requirements of this section for the purpose of exhibition, competition, education, or recreation with a temporary use permit issued by the Town of Ranchester.
- (c) The intention of this ordinance is not to restrict the travel of ridden or harnessed equine within the Town of Ranchester’s streets and alleys.
- (d) A properly licensed veterinary hospital, clinic, or related practice of veterinary medicine located in a properly zoned District, as set forth in Title 15, may keep livestock exempt from the acreage requirements of this section within a secure fence, pen, or enclosure exempt from the distance requirements of this section.
- (e) Provided, the keeping of livestock under subsections (b), (c), or (d) is unlawful and declared a nuisance if livestock are not kept in conformity with subsections (a)(1) and (f) of this section.
- (f) Any fenced area, pen, or enclosure must be kept clean so the presence of noise, odor, insects, rodents, vermin, dust, water, accumulation of manure, garbage, refuse, or other obnoxious or putrescible material, or any other objectionable matter or effect is not perceptible from outside of the property or does not cause, create, or contribute to an injury to the health of or contaminate any place in the Town. Any violation of this subsection is unlawful and declared a nuisance to the public health, safety, and welfare of the Town.
- (g) As of the effective date of this ordinance or any ordinance annexing land, any then-existing keeping of livestock not in compliance with the acreage requirements and distance requirements is permitted to continue to the extent then-existing subject to the remaining provisions of this section until that keeping of livestock is discontinued for a period of six (6) consecutive months.

(h) Any person found guilty of violating this section will be punished by a fine of not more than \$750.00. Each day any violation of this section continues constitutes a separate offense punishable by the fine as set forth above. (Ord. 277, 2017; Ord. 207, 2001; Ord. 120, 1979)

PASSED AND ADOPTED BY THE TOWN OF RANCHESTER COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Jeffrey Barron	_____	_____	_____	_____
Jessica Weaver	_____	_____	_____	_____
Randy Sundquist	_____	_____	_____	_____
Tracey Deromedi	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Peter Clark, Mayor, Town of  
Ranchester

\_\_\_\_\_  
Barbara Brackeen-Kepley, Clerk-  
Treasurer, Town of Ranchester



## Engineer's Report January 7, 2025

### Projects

- TR Pathway – 100% Design
  - Project 2 plans sent to WYDOT; working on final review comments
- TR Pathway – Construction
  - FY2025 TAP Grant – Selected consultant today to move forward with bidding Phase 1 project
- Level 1 Water Study
  - Final Report completed; if you would like to review a copy of this report, please let me know
- Sanitary Sewer Master Plan
  - Meeting with DOWL in the next few weeks to discuss draft final report

### Grants/Loans

- ARPA Funding for 12" DIP Transmission Main Water System
  - DOWL reviewing submittals from Northern Underground before construction work begins
  - Received an additional \$115,279.00 from SLIB through an amendment to ARPA Grant LG-1348 dated December 16, 2024
- WWDC Level III Funding for 12" DIP Transmission Main Water System
  - DOWL reviewing submittals from Northern Underground before construction work begins
- MRG Grant Application – Grant application for emergency funding due to the Elk Fire sent in on October 23, 2024 (resolution 12-2024); in discussions with individuals from WWDO and DEQ on this application

### Subdivisions

- Stoneridge Meadows Phase III Subdivision
  - 1-year warranty walk through this fall



## 01/07/25 Marshal Report

### Activities/Calls

- Over 20 calls and traffic stops.
  - 2 Agency Assists with EMS and Ranchester Fire Department
  - K9 request by Ranchester Fire Department to locate lost property along I90
  - K9 request by Sheridan Police Department to search for a juvenile runaway
  - Extra traffic enforcement of extended 30 MPH zone after request from SCSD1 Superintendent
  - Cat at Large
  - Barking Dogs
  - Shoplifting
  - Littering (three incidents)
  - Welfare Check
  - Fireworks
  - Traffic Stops for Speeding and Obstructed Windshield
  - Participated in the parade of lights
  - Christmas Break breakfast at Tongue River Elementary
- Building a reserve Marshal program
- K9 training in Sheridan and Gillette with B3 K9, Newcastle PD, Gillette PD, and Weston Co Sheriff's Office.

### Upcoming Information

- Trainers from Georgia K9 have asked if we would host another tracking/trailing workshop next August. K9 teams from Montana, Colorado, and Natrona County have expressed interest in attending.

### Marshal's Message

***Take the time to clear your vehicle windows of snow, ice, and frost. State law requires the front, side, and rear windows of a vehicle not to be obstructed, obscured, or have a condition that impairs the driver's clear view of the highway or any intersections.***

Clearing only a portion of glass directly in front of you will likely lead to a traffic stop. Let's keep everyone safe and Happy New Year.

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
<b>Alsco Inc</b>								
	11	DECEMBER-2	Admin Rug Services	01/02/2025	231.17	.00		10-41-220 CONTRACTED SERVICES/FEE\$
	11	DECEMBER-2	Library Rug Services	01/02/2025	126.79	.00		31-41-500 TR LIBRARY EXPENSES
	11	DECEMBER-2	Connor Park	01/02/2025	.00	.00		10-64-310 OPERATING SUPPLIES/EXPEN\$
	Total Alsco Inc:				357.96	.00		
<b>Caselle Inc</b>								
	46	137227	Admin Computer Programs	12/01/2024	811.00	811.00	12/09/2024	10-41-220 CONTRACTED SERVICES/FEE\$
	46	137227	Water Plant Billing Expenses	12/01/2024	73.67	73.67	12/09/2024	51-71-650 BILLING EXPENSES
	46	137227	Sewer Plant Billing Expenses	12/01/2024	73.67	73.67	12/09/2024	52-70-950 BILLING EXPENSES
	46	137227	Sanitation Billing Expenses	12/01/2024	73.66	73.66	12/09/2024	53-70-950 BILLING EXPENSES
	46	137227	Animal Control Billing Expense	12/01/2024	73.00	73.00	12/09/2024	10-52-370 COMPUTER PROGRAMS/EMAIL
	46	137227	TRVJPB Natural Gas	12/01/2024	86.00	86.00	12/09/2024	54-70-420 OTHER EXPENSES/SERVICES
	Total Caselle Inc:				1,191.00	1,191.00		
<b>City of Sheridan</b>								
	50	11/30/24	sanitation - landfill	11/30/2024	5,884.89	5,884.89	12/23/2024	53-70-400 LANDFILL
	Total City of Sheridan:				5,884.89	5,884.89		
<b>CivicPlus LLC</b>								
	388	322090	Annual Self Publication Software	01/01/2025	2,446.50	.00		10-41-405 ADVERTISING & WEBSITE
	Total CivicPlus LLC:				2,446.50	.00		
<b>Dowl LLC</b>								
	495	CAP TAX 2024	CAP TAX 2024 #17 Wastewater M	12/26/2024	1,443.75	.00		41-40-322 WASTEWATER MASTER PLAN
	495	TRANS.MAIN(	TRANS.MAIN(SLIB)LG-1348-GD	10/29/2024	16,893.92	16,893.92	12/10/2024	41-40-321 WATER TRANSMISSION MAIN
	495	WDC 2024 #6	WDC 2024 #6	10/29/2024	16,893.92	16,893.92	12/11/2024	41-40-320 CAPITAL IMPROVEMENT PROJ
	495	WDC 2024 #7	WDC 2024 #7	12/03/2024	22,699.90	22,699.90	12/11/2024	41-40-320 CAPITAL IMPROVEMENT PROJ
	Total Dowl LLC:				57,931.49	56,487.74		
<b>Farmers CO-OP Oil Company Inc</b>								
	79	113024	Maintenance	11/30/2024	524.44	524.44	12/09/2024	10-52-450 FUEL
	79	113024	Sanitation	11/30/2024	460.87	460.87	12/09/2024	53-70-500 FUEL
	79	113024	Streets	11/30/2024	111.25	111.25	12/09/2024	10-63-450 FUEL
	79	113024	Parks	11/30/2024	190.71	190.71	12/09/2024	10-66-450 FUEL
	79	113024	Water	11/30/2024	158.92	158.92	12/09/2024	51-71-600 FUEL
	79	113024	Town Marshal	11/30/2024	143.03	143.03	12/09/2024	10-50-400 FUEL
	79	113024	Sewer	11/30/2024	.00	.00		52-70-500 FUEL
	Total Farmers CO-OP Oil Company Inc:				1,589.22	1,589.22		
<b>Hanle Visser</b>								
	481	12.7.24	High Mountain Holiday Bazaar He	12/07/2024	550.00	550.00	12/09/2024	31-41-720 ACTIVITIES
	Total Hanle Visser:				550.00	550.00		

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
<b>Jobsite Services</b>								
108	21580	green waste dump fees	12/01/2024	1,120.00	1,120.00	12/09/2024		31-41-430 GREEN WASTE DISPOSAL
Total Jobsite Services:				1,120.00	1,120.00			
<b>KOIS Brothers Equip Co Inc</b>								
117	58624	2 X 3 Yard Dumpsters	12/09/2024	2,870.00	2,870.00	12/17/2024		53-70-310 SUPPLIES/TOTERS
Total KOIS Brothers Equip Co Inc:				2,870.00	2,870.00			
<b>MDU Resources Group Inc</b>								
129	122024	Caboose	12/20/2024	75.28	.00			10-70-300 OTHER ECONOMIC PROJECTS
129	122024	TR Fire District	12/20/2024	117.11	.00			31-41-490 FIRE DEPARTMENT
129	122024	Admin	12/20/2024	540.78	.00			10-41-210 UTILITIES
129	122024	Streets	12/20/2024	1,400.41	.00			10-63-210 UTILITIES
129	122024	Maintenance	12/20/2024	251.90	.00			10-52-210 UTILITIES
129	122024	Parks	12/20/2024	73.96	.00			10-66-210 UTILITIES
129	122024	Water Treatment Plant	12/20/2024	1,317.03	.00			51-71-210 UTILITIES
129	122024	Sewer	12/20/2024	598.08	.00			52-70-210 UTILITIES
129	122024	Mercantile	12/20/2024	406.02	.00			10-70-100 MERCANTILE EXPENSES
129	122024	Connor	12/20/2024	41.25	.00			10-64-310 OPERATING SUPPLIES/EXPEN:
129	122024	Business Center	12/20/2024	123.86	.00			10-70-200 BUSINESS CENTER EXPENSES
Total MDU Resources Group Inc:				4,945.68	.00			
<b>Office of State Lands and Investments</b>								
560	WATER PLANT	Water Plant Expansion Easement	12/02/2024	2,702.70	2,702.70	12/09/2024		41-40-360 WATER PLANT IMPROVEMENT
Total Office of State Lands and Investments:				2,702.70	2,702.70			
<b>Office Shop Inc</b>								
247	299749	Admin	12/23/2024	24.98	.00			10-41-220 CONTRACTED SERVICES/FEEES
247	299749	Water	12/23/2024	24.97	.00			51-71-650 BILLING EXPENSES
247	299749	Sewer	12/23/2024	24.97	.00			52-70-950 BILLING EXPENSES
247	299749	Sanitation	12/23/2024	24.97	.00			53-70-950 BILLING EXPENSES
247	299749	Natural Gas	12/23/2024	24.97	.00			54-70-950 BILLING EXPENSES
Total Office Shop Inc:				124.86	.00			
<b>Office Shop Leasing</b>								
486	8386	Admin	12/02/2024	17.67	17.67	12/09/2024		10-41-220 CONTRACTED SERVICES/FEEES
486	8386	Water Department	12/02/2024	17.66	17.66	12/09/2024		51-71-650 BILLING EXPENSES
486	8386	Sewer	12/02/2024	17.66	17.66	12/09/2024		52-70-950 BILLING EXPENSES
486	8386	Sanitation	12/02/2024	17.66	17.66	12/09/2024		53-70-950 BILLING EXPENSES
486	8386	Natural Gas	12/02/2024	17.66	17.66	12/09/2024		54-70-950 BILLING EXPENSES
Total Office Shop Leasing:				88.31	88.31			
<b>One-Call of Wyoming</b>								
144	73596	Water Department 50%	12/06/2024	16.88	16.88	12/09/2024		51-71-220 CONTRACTUAL SERVICES
144	73596	Sewer Department 50%	12/06/2024	16.87	16.87	12/09/2024		52-70-520 CONTRACTUAL SERVICES
Total One-Call of Wyoming:				33.75	33.75			
<b>Pace Analytical Services LLC</b>								
421	4252,4253,425	Water Samples & Testing	12/12/2024	729.00	729.00	12/17/2024		51-71-220 CONTRACTUAL SERVICES

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Total Pace Analytical Services LLC:				729.00	729.00			
<b>TR Gas Payments</b>								
485	DECEMBER24	Water Treatment Plant	01/02/2025	837.47	.00			51-71-210 UTILITIES
485	DECEMBER24	Town Shop	01/02/2025	777.69	.00			10-52-210 UTILITIES
485	DECEMBER24	Business Center	01/02/2025	284.54	.00			10-70-200 BUSINESS CENTER EXPENSES
485	DECEMBER24	TR Fire District	01/02/2025	478.82	.00			31-41-490 FIRE DEPARTMENT
485	DECEMBER24	Town Hall	01/02/2025	1,507.23	.00			10-41-210 UTILITIES
485	DECEMBER24	Lift Station	01/02/2025	122.87	.00			52-70-210 UTILITIES
Total TR Gas Payments:				4,008.62	.00			
<b>TW Enterprises Inc</b>								
577	76556	Lift Station Service & Maintenananc	12/22/2024	820.25	820.25	12/23/2024		53-70-420 EQUIPMENT & REPAIR
Total TW Enterprises Inc:				820.25	820.25			
<b>Wyoming Workers' Compensation</b>								
66	M12/2024	Worker's Comp Monthly Payment	12/23/2024	1,218.20	1,218.20	12/23/2024		10-22300 WORKER'S COMPENSATION PA
Total Wyoming Workers' Compensation:				1,218.20	1,218.20			
Grand Totals:				88,612.43	75,285.06			

Barbara A. Brackeen-Kepley  
Clerk/Treasurer

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.



Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Department	Check Number	Payee ID	Description	GL Account	Amount
12/08/2024	PC	12/05/2024	Admin/1041	11818	5		01-10120	550.00-
12/08/2024	PC	12/05/2024	Admin/1041	11823	36		01-10120	550.00-
12/08/2024	PC	12/13/2024	Admin/1041	2024121	5		01-10120	2,955.30-
12/08/2024	PC	12/13/2024	Admin/1041	2024121	36		01-10120	1,902.05-
12/22/2024	PC	12/27/2024	Admin/1041	2024122	5		01-10120	2,101.86-
12/22/2024	PC	12/27/2024	Admin/1041	2024122	36		01-10120	1,548.82-
12/08/2024	PC	12/13/2024	ELECTED OFFICIALS	2024121	17		01-10120	816.32-
12/08/2024	PC	12/13/2024	ELECTED OFFICIALS	2024122	106		01-10120	78.50-
12/08/2024	PC	12/13/2024	ELECTED OFFICIALS	2024122	137		01-10120	78.50-
12/08/2024	PC	12/13/2024	ELECTED OFFICIALS	2024122	138		01-10120	78.50-
12/22/2024	PC	12/27/2024	ELECTED OFFICIALS	2024122	17		01-10120	816.32-
12/08/2024	PC	12/05/2024	ENGINEER	11825	35		01-10120	550.00-
12/08/2024	PC	12/13/2024	ENGINEER	2024122	35		01-10120	2,733.30-
12/22/2024	PC	12/27/2024	ENGINEER	2024122	35		01-10120	2,109.96-
12/08/2024	PC	12/05/2024	MAINTENANCE	11817	10		01-10120	550.00-
12/08/2024	PC	12/05/2024	MAINTENANCE	11819	31		01-10120	550.00-
12/08/2024	PC	12/05/2024	MAINTENANCE	11826	38		01-10120	550.00-
12/08/2024	PC	12/13/2024	MAINTENANCE	2024122	10		01-10120	1,370.75-
12/08/2024	PC	12/13/2024	MAINTENANCE	2024122	31		01-10120	1,743.10-
12/08/2024	PC	12/13/2024	MAINTENANCE	2024122	38		01-10120	1,273.74-
12/22/2024	PC	12/27/2024	MAINTENANCE	2024122	10		01-10120	1,367.73-
12/22/2024	PC	12/27/2024	MAINTENANCE	2024122	31		01-10120	1,693.63-
12/22/2024	PC	12/27/2024	MAINTENANCE	2024122	38		01-10120	1,239.67-
12/08/2024	PC	12/05/2024	PARKS & REC	11820	209		01-10120	550.00-
12/08/2024	PC	12/05/2024	PARKS & REC	11824	8		01-10120	550.00-
12/08/2024	PC	12/13/2024	PARKS & REC	2024122	209		01-10120	940.49-
12/08/2024	PC	12/13/2024	PARKS & REC	2024121	8		01-10120	1,863.13-
12/22/2024	PC	12/27/2024	PARKS & REC	2024122	8		01-10120	1,574.99-
12/22/2024	PC	12/27/2024	PARKS & REC	2024122	209		01-10120	805.54-
12/08/2024	PC	12/05/2024	TOWN MARSHAL	11821	37		01-10120	550.00-
12/08/2024	PC	12/13/2024	TOWN MARSHAL	2024121	37		01-10120	1,875.66-
12/22/2024	PC	12/27/2024	TOWN MARSHAL	2024122	37		01-10120	1,741.36-
12/08/2024	PC	12/05/2024	WATER/SEWER	11822	30		01-10120	550.00-
12/08/2024	PC	12/05/2024	WATER/SEWER	11827	34		01-10120	550.00-
12/08/2024	PC	12/13/2024	WATER/SEWER	2024121	30		01-10120	2,298.99-
12/08/2024	PC	12/13/2024	WATER/SEWER	2024121	34		01-10120	2,093.09-
12/22/2024	PC	12/27/2024	WATER/SEWER	2024122	30		01-10120	1,897.68-
12/22/2024	PC	12/27/2024	WATER/SEWER	2024122	34		01-10120	2,237.83-
Grand Totals:								<u>47,286.81-</u>
								<u>38</u>