

Regular Town Council Meeting Agenda May 16, 2023 at 6:30 PM Ranchester Town Hall

An informational packet containing all agenda material is available on our website at www.ranchesterwy.gov

Call to Order

Pledge of Allegiance

Roll Call

Approval of Prior Meeting Minutes

1. Approve Minutes from May 2, 2023

Public Comment/Guest

Old Business

2. Third Reading of Ordinance 303 Amendment to 2-5-100 Regular Meetings

New Business

First Reading of Budget Ordinance 86-2024

Mayors Report

Report on Projects (Engineer - Will Newbold)

4. Engineer's Report

Marshal's Report (Marshal - Spencer Kukuchka)

Marshal's Report

Special Committee Reports

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

6. Treasurer's Report

Approval of Bills & Payroll

- 7. Approval of Bills
- 8. Approval of Payroll

Future Agenda

Adjournment

Future Town Council Meetings

Planning Commission Meeting



Regular Town Council Meeting Minutes May 02, 2023 at 6:30 PM Ranchester Town Hall

Call to Order Pledge of Allegiance Roll Call

PRESENT

Mayor Peter Clark Council Member Jeffrey Barron Council Member Randy Sundquist Council Member Jessica Weaver Council Member Tracey Deromedi

STAFF

Clerk-Treasurer Barbara Brackeen-Kepley Assistant Clerk Marlene Madden Engineer Will Newbold

GUEST

Meredith Sopko, Robin Ruff, Zac Smiley, Christopher Johnston, David Rehbein, David Wheeler Sheriff Levi Dominguez

Approval of Current Agenda

Motion made by Council Member Barron, Seconded by Council Member Deromedi.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Sundquist, Council Member Weaver, Council Member Deromedi

Approval of Prior Meeting Minutes

1. Approval of Minutes from April 18, 2023

Motion made by Council Member Weaver, Seconded by Council Member Deromedi.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Sundquist, Council Member Weaver, Council Member Deromedi

Public Comment/Guest

Zac Smiley, TR Library Branch Manager, thanked the Council for their continued support and the support of the Town Crew.



Old Business

2. Second Reading of Ordinance 303 Amendment to 2-5-100 Regular Meetings

Motion made by Council Member Barron to approve the second reading of Ordinance 303, Seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Sundquist, Council Member Weaver, Council Member Deromedi

New Business

The HUB on Smith Street

Meredith Sopko wanted to thank the Council for the continued support to The HUB on Smith and Robin Ruff that takes care of the Tongue River Valley.

Public Hearing for New Liquor License/Microbrewery
Tongue River Brewing Company
530 W US Hwy 14 Ranchester, WY 82839

FLOOR OPENED 6:43PM

Comments made by the owners; they are excited to be part of the community.

FLOOR CLOSED AT 6:46PM

3. Motion made by Council Member Sundquist to approve the request, Seconded by Council Member Barron.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Sundquist, Council Member Weaver, Council Member Deromedi

Mayors Report

Connor Park is open, and the Camp Host Gary Mann is back and set up.

Report on Projects (Engineer - Will Newbold)

See Attached

Marshal's Report (Marshal - Spencer Kukuchka)

No Report



Special Committee Reports

TRVJPB next meeting will be May 18, 2023, 6PM at the Ranchester Town Hall

Safety note from the Fire Department: They responded to a fire that started from a heat lamp being put into a regular lamp.

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

4. Motion made by Council Member Barron, Seconded by Council Member Deromedi.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Sundquist, Council Member Weaver, Council Member Deromedi

Approval of Bills & Payroll

5. Approval of Bills in the amount of \$69,122.77

Motion made by Council Member Weaver, Seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Sundquist, Council Member Weaver, Council Member Deromedi

6. Approval of Payroll in the amount of \$15,479.42

Motion made by Council Member Sundquist, Seconded by Council Member Deromedi.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Sundquist, Council Member Weaver, Council Member Deromedi

Future Agenda

Adjournment 6:54PM

Motion made by Council Member Sundquist, Seconded by Council Member Deromedi.

Voting Yea: Mayor Clark, Council Member Barron, Council Member Sundquist, Council Member Weaver, Council Member Deromedi

Item 1.



Coun	ncil Members
Jeffrey Barron	Tracey Deromedi
Jessica Weaver	Randy Sundquist
The meeting was then adjourned or carried.	n motion regularly made and seconded and
Peter Clark / Mayor	Barbara Brackeen-Kepley/Town Clerk

TOWN OF RANCHESTER ORDINANCE 303

NOW THEREFORE, be it ordained by the Council of the Town of Ranchester, in the State of Wyoming, as follows:

SECTION 1: <u>AMENDMENT</u> "2-5-100 Regular Meetings" of the Ranchester Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

2-5-100 Regular Meetings

Regular public meetings of the Town Council of the Town of Ranchester shall be held on the first and third Tuesday of each month. (Ord. 233, 2009; Ord. 161, 1990)

AFTER AMENDMENT

2-5-100 Regular Meetings

Regular public meetings of the Town Council of the Town of Ranchester shall be held on the first and third Tuesday of each month. (Ord. 233, 2009; Ord. 161, 1990)

PASSED AND ADOPTED BY THE TOWN OF RANCHESTER COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Jeffrey Barron				
Jessica Weaver				
Randy Sundquist				
Tracey Deromedi				
Presiding Officer		Atte	st	
Peter Clark, Mayor, Town of		Barba	ara Brackeen-Kep	ley, Clerk-
Ranchester		Treas	surer, Town of Ran	nchester

ORDINANCE NO. 86-2024

AN ORDINANCE PROVIDING AN ANNUAL APPROPRIATION BILL FOR FISCAL YEAR ENDING JUNE 30, 2024.

BE IT ORDAINED by the Governing Body of the Town of Ranchester, Wyoming.

That there is hereby appropriated out of the Town Treasury, not otherwise provided for or appropriated, the following sums of money or as much thereof as may be necessary in each case, for the payment of the following items of the Town expenses for the current year, to-wit:

General Fund	\$750,000.00
Water	\$210,000.00
Sewer	\$56,000.00
Sanitation	\$177,000.00
Outside Agencies	\$44,500.00
Equipment & Tools	\$390,000.00
Capital Improvement	\$685,000.00
Total Appropriation	\$2,312,500.00

Passed, approved and adopted	by the Mayor and Council this	of June 2023.
	Mayor	
ATTEST:		
Town Clerk	_	
Publish:		



PO Box 695, Ranchester, WY 82839

Engineer's Report May 16, 2023

Projects

- Wolf Creek Road Reconstruction Project (Sheridan County)
 - o Awarded to Wagner Ranch Services Planned to start fall of 2023
- TR Pathway 100% Design
 - o Design of project for construction drawings/manual is completed
 - Plans and documents have been provided by WWC Engineering
- TR Pathway Construction
 - Statement of Intent submitted for FY2024 funding
- Level 1 Water Study
 - o Met with WWDC and DOWL on May 9; project moving forward
- Sanitary Sewer Master Plan
 - o Met with DOWL on May 9; moving forward with scope of services and contract

Grants/Loans

- ARPA Funding
 - Granted \$2.5M for the Replacement of Ranchester DIP Water Transmission Main Project; waiting for next steps for this project

Subdivisions

- Stoneridge Meadows Phase III Subdivision
 - O Underground utilities Tested parts of the water & sewer systems this past week
 - Storm drainage starting to work on this; piping in next to HWY 14
 - o Road work May 2023 to July 2023

WYDOT

• Work on this project continuing to move forward



PO Box 695, Ranchester, WY 82839

05/16/23 Marshal Report

Calls for Service

- Reports of vehicles speeding through town near Hwy 14 and Gillette Street.
- Traffic Stops approximately 12 traffic stops have been made to date
 - o School Zone speeding and mid-town speeding has been the focus
 - One citation issued for 31 MPH in 20 MPH school zone,
 - Driver was also warned for texting while driving.
- Report of 2nd Amendment Auditors (Heavily Armed Subjects in Public)
 - o Subjects were seen in Dayton and Sheridan.
- Dog Bite
 - o Child bit after reaching for a dog in a vehicle.
- Dogs At Large
 - o Multiple incidents of dogs at large.
- Neighbor Dispute over Fence.
- Noise Complaint (Loud Racecar)

Completed

- Attended Georgia K9 Tracking and Trailing Workshop April 30th May 4th
 - K9 Freyja excelled during training.
 - o Training summary on next page.



Working On

- K9 Training
- School safety flier for traffic related issues
- Town Marshal Department Page on Town Website

Marshal's Message

9-5-120 Rabies Vaccination Required For Dogs And Cats

1. Owners, of any cat or dog within the Town of Ranchester shall have animal vaccinated against rabies and shall maintain a valid rabies vaccination at all times.

Two skunks in the area have tested positive for rabies.

K9 Training Summary

Georgia K9 Tracking and Trailing Workshop attended in Casper, WY April 30th through May 4th 2023.

Trained with eight other K9 handlers from Montana, South Dakota, Wyoming. The course was taught by three instructors with over 50 years of combined K9 training experience. These instructors are the same instructors who teach trailing to the United States Marine Forces Special Operations Command K9 teams. Class days were 12-14 hours long and mostly on the west face of Casper Mountain. K9 Freyja excelled during training, and was by far the youngest K9 in attendance. Below is a photo overlay of a runner (subject who runs a track and hides) and K9 Freyja's path tracking showcasing her ability to trail a subject. Freyja's path is in red. The last 100 meters show her ability to air scent and directly locate a subject from that distance. Thank you, Mayor and Council, for your support!





PO Box 695, Ranchester, WY 82839

Treasurers Report May 16, 2023

			5/2/2023		5/16/2023 NOTES	
First Federal Bank & Trust						
General Fund Checking		\$	532,924.11	\$	483,797.55	
Savings Acct Plant Investment Fees & Deprecation Funds		\$	544,185.88	\$	549,310.88	
CAP Tax Savings		\$	908,751.07	\$	908,751.07	
	TOTAL	\$	1,985,861.06	\$	1,941,859.50	
Xpress Bill Pay Acct	TOTAL	\$	40,312.14	\$	43,480.10	
Cowboy State Bank						
Rental Income/Economic Development		\$	160,627.39	\$	162,527.39	
Court Fines & Fees		\$	2,337.77	\$	2,337.77	
	TOTAL	\$	162,965.16	\$	164,865.16	
Utility Deposits/DEPOSIT ACCOUNT		\$	26,329.98	\$	26,329.98	
Investment Accounts						
Investment Accounts		Φ.	105 007 24	Φ.	106 440 00	
WY Class Water/Sewer Plant Depreciation Acct		\$	105,807.34	\$	106,449.00	
Peaks-Income with Capital Preservation	mom · r	\$	127,170.73	\$	127,170.73	
	TOTAL	\$	232,978.07	\$	233,619.73	
	TOTAL	\$	2,422,116.43	\$	2,383,824.49	

//**S**//

Barbara Brackeen-Kepley Clerk-Treasurer

Payment Approval Report - Council Approval Report dates: 5/3/2023-5/16/2023

May 16, 2023 09:22AM

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
Betty M	oreland							
367	118421	Town Hall-Cleaning	05/15/2023	175.00	.00			10-41-220 CONTRACTED SERVICES/FEE
367	118421	Library-Cleaning	05/15/2023	50.00	.00			10-41-550 LIBRARY EXPENSES
367	118421	Mercantile-Cleaning	05/15/2023	00	.00			10-70-100 MERCANTILE EXPENSES
Т	otal Betty Moreland	di.		225,00	.00			
Caselle	Inc							
46	124468	TRVJPB Natural Gas	05/01/2023	82.00	.00			54-70-420 OTHER EXPENSES/SERVICES
46	124468	Admin Computer Programs	05/01/2023	717.00	:00			10-41-400 COMPUTER PROGRAMS/BACK
46	124468	Sanitation Billing Expenses	05/01/2023	86,66	.00			53-70-950 BILLING EXPENSES
46	124468	Water Plant Billing Expenses	05/01/2023	86,67	.00			51-71-650 BILLING EXPENSES
46	124468	Animal Control Billing Expense	05/01/2023	86.00	.00			10-50-300 EQUIPMENT & SUPPLIES
46	124468	Sewer Plant Billing Expenses	05/01/2023	86.67	.00			52-70-950 BILLING EXPENSES
Т	otal Caselle Inc:			1,145.00				
City of	Sheridan							
50	43023	Sanitation-Landfill	04/30/2023	5,719.14				53-70-400 LANDFILL
Т	otal City of Sherida	an:		5,719.14	.00			
CivicPl	ustic							
	257223	Municode Meetings Premium Soft	05/01/2023	2,400.00	.00			10-41-405 ADVERTISING & WEBSITE
Т	otal CivicPlus LLC	:		2,400.00	00			
Farmer	s CO-OP Oil Com	nany Inc		2				
79		Maintenance 49%	04/30/2023	620.74	620.74	05/04/2023		10-52-450 FUEL
79	43023	Streets 3%	04/30/2023	38.00	38.00	05/04/2023		10-63-450 FUEL
79	43023	Water Plant 12%	04/30/2023	152.02	152.02	05/04/2023		51-71-600 FUEL
79	43023	Sewer 2%	04/30/2023	25.34	25.34	05/04/2023		52-70-500 FUEL
79	43023	Sanitation 34%	04/30/2023	430.71	430.71	05/04/2023		53-70-500 FUEL
Т	otal Farmers CO-0	OP Oil Company Inc:		1,266.81	1,266.81			
Firet In	terstate Bank Pur	chase Card						
	PC FEB 2023	MARSHAL	03/17/2023	21.52	21.52	03/31/2023		10-50-300 EQUIPMENT & SUPPLIES
	PC FEB 2023	DEPOSIT FOR TOWN HOSTING	03/17/2023	65.16	65.16	03/31/2023		10-41-405 ADVERTISING & WEBSITE
	PC FEB 2023	MARSHAL	03/17/2023	29.88	29.88	03/31/2023		10-45-360 OFFICE SUPPLIES
	PC FEB 2023	SPLIT - ADMIN VOIP (60%)	03/17/2023	406.69	406.69	03/31/2023		10-41-230 COMMUNICATIONS
356		SPLIT - LIBRARY VOIP (40%)	03/17/2023	271.13	271.13	03/31/2023		10-41-550 LIBRARY EXPENSES
356		MARSHAL	03/17/2023	46.47	46.47	03/31/2023		10-50-400 FUEL
	PC FEB 2023	HEATER CONTROL FOR 1 TON	03/17/2023	106.00	106.00	03/31/2023		10-52-410 VEHICLE MAINTENANCE/PAR
356		RETURNED HEATER CONTROL	03/17/2023	106.00-		03/31/2023		10-52-410 VEHICLE MAINTENANCE/PAR
356		HEATER CONTROL FOR 1 TON	03/17/2023	59.84	59.84	03/31/2023		10-52-410 VEHICLE MAINTENANCE/PAR
356		SNOW SHOVELS	03/17/2023	183.97	183.97	03/31/2023		10-52-310 OPERATING SUPPLIES
			03/17/2023	13.95	13.95	03/31/2023		10-52-310 OPERATING SUPPLIES
356		TRAINING DAY WIPERS FOR 1 TON GMC AND		59.96	59.96	03/31/2023		10-52-410 VEHICLE MAINTENANCE/PAR
	PC FEB 2023		03/17/2023		19.98	03/31/2023		10-41-430 BUILDING MAINTENANCE
	PC FEB 2023	PAINT SAMPLES FOR REMODE	03/17/2023	19.98				10-52-310 OPERATING SUPPLIES
356		TRAINING DAY	03/17/2023	78.52	78.52	03/31/2023		10-52-310 OPERATING SUPPLIES 10-41-500 MEMBERSHIP FEES/DUES
356	PC FEB 2023	IIMC RENEWAL	03/17/2023	150.00	150.00	03/31/2023		10-41-000 WEWBERSHIF FEES/DUES

Payment Approval Report - Council Approval Report dates: 5/3/2023-5/16/2023

Page: 2 May 16, 2023 09:22AM

/endor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided		GL Account and Title
356	PC FEB 2023	MARSHAL	03/17/2023	62.77	62,77	03/31/2023		10-50-400	FUEL
356	PC FEB 2023	MARSHAL	03/17/2023	65.75	65,75	03/31/2023		10-50-400	FUEL
356	PC FEB 2023	CYLINDERS	03/17/2023	60.00	60.00	03/31/2023		51-71-350	OPERATING EXPENSES
356	PC FEB 2023	WATER METER PARTS & RADIO	03/17/2023	1,724.89	1,724.89	03/31/2023		51-71-660	METERS RADIOS PARTS
356	PC FEB 2023	SPLIT - ADMIN VOIP (60%)	03/17/2023	406.69	406.69	03/31/2023			COMMUNICATIONS
356	PC FEB 2023	SPLIT - LIBRARY VOIP (40%)	03/17/2023	271.13	271.13	03/31/2023			LIBRARY EXPENSES
356	PC FEB 2023	CHEMICALS & CYLINDERS	03/17/2023	131,23	131.23	03/31/2023			CHEMICALS
	PC FEB 2023	MARSHAL	03/17/2023	82.00	82.00	03/31/2023			EQUIPMENT & SUPPLIES
	PC FEB 2023	CHEMICALS & CYLINDERS	03/17/2023	2,609.54	2,609,54	03/31/2023			CHEMICALS
	PC FEB 2023	REPLACEMENT EDGER FOR PA	03/17/2023	1,563.58	1,563.58	03/31/2023			NEW EQUIPMENT & TOOLS
356		SPLIT - ADMIN FIBER (25%)	03/17/2023	24.36	24.36	03/31/2023			COMMUNICATIONS
	PC FEB 2023	SPLIT - MAINTENANCE FIBER (03/17/2023	24.36	24.36	03/31/2023			COMMUNICATIONS
356		SPLIT - WATER PLANT FIBER (2	03/17/2023	24.36	24.36				
356	PC FEB 2023	·				03/31/2023			COMMUNICATION
356		SPLIT - FIRE HALL FIBER (25%)	03/17/2023	24.34	24,34	03/31/2023			FIRE DEPARTMENT
	PC FEB 2023	MARSHAL	03/17/2023	53,94	53.94	03/31/2023			EQUIPMENT & SUPPLIES
356	PC FEB 2023	MARSHAL	03/17/2023	1,200.00	1,200.00	03/31/2023			EQUIPMENT & SUPPLIES
356		PART FOR RECLAIM PUMP	03/17/2023	19.90	19.90	03/31/2023			EQUIPMENT & REPAIR
356		SERVICE / VALVE ADJUSTMENT	03/17/2023	1,138.34	1,138.34	03/31/2023			EQUIPMENT MAINTENANCE/
356		BOBS CDL PHYSICAL	03/17/2023	133,00	133.00	03/31/2023			OPERATING SUPPLIES
		REPLACEMENT WEED SPRAYE	03/17/2023	2,308.73	2,308.73	03/31/2023		31-41-400	NEW EQUIPMENT & TOOLS
356		ELECTRICAL OUTLET IN BIG R	03/17/2023	136.76	136.76	03/31/2023		10-41-430	BUILDING MAINTENANCE
356	PC FEB 2023	TIES FOR CL2 TRAINING	03/17/2023	13.99	13.99	03/31/2023		51-71-420	EQUIPMENT & REPAIR
356		SPLIT - ADMIN OFFICE SUPPLIE	03/17/2023	249.59	249.59	03/31/2023		10-41-260	OFFICE SUPPLIES
356	PC FEB 2023	SPLIT - MAINTENANCE TOILET	03/17/2023	102,70	102.70	03/31/2023		10-52-220	OFFICE SUPPLIES & SERVICE
356	PC FEB 2023	COUNCIL BIRTHDAY	03/17/2023	25.00	25,00	03/31/2023		10-41-260	OFFICE SUPPLIES
356	PC FEB 2023	WAMCAT TRAINING	03/17/2023	315,00	315.00	03/31/2023		10-41-270	TRAVEL/TRAINING
356	PC FEB 2023	WAMCAT SPRING VIRTUAL TRA	03/17/2023	249.00	249.00	03/31/2023		10-41-270	TRAVEL/TRAINING
356	PC FEB 2023	FOR NEW HAUL TRUCK	03/17/2023	50.94	50.94	03/31/2023		10-52-410	VEHICLE MAINTENANCE/PAI
356	PC FEB 2023	WAMCAT SPRING TRAINING	03/17/2023	315.00	315,00	03/31/2023		10-41-270	TRAVEL/TRAINING
356	PC FEB 2023	SPLIT - ADMIN FAX (41.48%)	03/17/2023	136,41	136,41	03/31/2023		10-41-230	COMMUNICATIONS
356	PC FEB 2023	SPLIT - WATER PHONE (25.11%)	03/17/2023	82.58	82,58	03/31/2023		51-71-230	COMMUNCATION
356	PC FEB 2023	SPLIT - MAINTENANCE PHONE	03/17/2023	109.88	109.88	03/31/2023		10-52-230	COMMUNICATIONS
356	PC FEB 2023	COUNCIL APPROVED SUPPLIE	03/17/2023	335.63	335.63	03/31/2023		51-71-420	EQUIPMENT & REPAIR
356	PC FEB 2023	SPLIT - ADMIN EMAIL & WEBSIT	03/17/2023	33.33	33.33	03/31/2023		10-41-230	COMMUNICATIONS
356	PC FEB 2023	SPLIT - ENGINEER EMAIL & WE	03/17/2023	33.33	33.33	03/31/2023			COMPUTER PROGRAMS/SU
356	PC FEB 2023	SPLIT - MARSHAL EMAIL & WEB	03/17/2023	33,33	33.33	03/31/2023			COMMUNICATION SERVICES
356	PC FEB 2023	SPLIT - MAINTENANCE EMAIL &	03/17/2023	33,33	33.33	03/31/2023			COMMUNICATIONS
	PC FEB 2023	SPLIT - WATER PLANT EMAIL &	03/17/2023	33.33		03/31/2023			COMMUNCATION
	PC FEB 2023	SPLIT - MAYOR/COUNCIL EMAIL	03/17/2023	33.33	33.33	03/31/2023			COMMUNICATION/EMAILS
	PC FEB 2023	SPLIT - ADMIN OFFICE SUPPLIE	03/17/2023	91.84	91.84				OFFICE SUPPLIES
	PC FEB 2023	SPLIT - MAINTENANCE CLEAN	03/17/2023	30.61	30.61				OFFICE SUPPLIES & SERVICE
	PC FEB 2023	STREET SAND							
			03/17/2023	237.30	237.30	03/31/2023			OPERATING SUPPLIES
	PC FEB 2023	STREET SAND	03/17/2023	227.64	227.64				OPERATING SUPPLIES
		CLOTHING ALLOWANCE	03/17/2023	39.98	39.98	03/31/2023			OFFICE SUPPLIES
	PC FEB 2023	CDL PHYSICAL	03/17/2023	133.00	133.00	03/31/2023			OPERATING SUPPLIES
	PC FEB 2023	WAITING AREA K-CUPS	03/17/2023	16.99	16.99	03/31/2023		10-41-260	OFFICE SUPPLIES
	PC FEB 2023	REPLACEMENT HANDLE FOR R	03/17/2023	13.88	13.88	03/31/2023		10-52-420	EQUIPMENT MAINTENANCE
	PC FEB 2023	TIE DOWN FOR HAULING CL2	03/17/2023	34.96	34.96	03/31/2023		51-71-420	EQUIPMENT & REPAIR
	PC FEB 2023	TOOLS	03/17/2023	39.98	39.98	03/31/2023		10-52-420	EQUIPMENT MAINTENANCE
356	PC FEB 2023	COFFEE FOR MAINTENANCE S	03/17/2023	42.60	42.60	03/31/2023		10-52-220	OFFICE SUPPLIES & SERVIO
356	PC FEB 2023	MARSHAL	03/17/2023	67.29	67.29	03/31/2023		10-50-400	FUEL
356	PC FEB 2023	SPLIT - ADMIN STAFF APPRECI	03/17/2023	43.33	43.33	03/31/2023		10-41-260	OFFICE SUPPLIES
356	PC FEB 2023	SPLIT - ENGINEER STAFF APPR	03/17/2023	43.33	43.33	03/31/2023		10-45-360	OFFICE SUPPLIES
356	PC FEB 2023	SPLIT - MARSHAL STAFF APPR	03/17/2023	43.33					EQUIPMENT & SUPPLIES
		SPLIT - MAINTENANCE STAFF A	03/17/2023	43.33					OFFICE SUPPLIES & SERVICE
356		SPLIT - WATER PLANT STAFF A	03/17/2023	43.33		03/31/2023			OFFICE SUPPLIES
	PC FEB 2023	SPLIT - MAYOR/COUNCIL APPR	03/17/2023	43.35					

Payment Approval Report - Council Approval Report dates: 5/3/2023-5/16/2023

Page: 3 May 16, 2023 09:22AM

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	-	GL Account and Title
356	PC FEB 2023	CLOTHING ALLOWANCE	03/17/2023	27.94	27.94	03/31/2023		51-71-31	O OFFICE SUPPLIES
356	PC FEB 2023	PARTS FOR BLOWER AT LAGO	03/17/2023	39.33	39,33	03/31/2023		52-70-420	EQUIPMENT & REPAIR
356	PC FEB 2023	MAINTENANCE 5 GALLON WAT	03/17/2023	26,25	26,25	03/31/2023		10-52-22	O OFFICE SUPPLIES & SERVICE
356	PC FEB 2023	CLOTHING ALLOWANCE	03/17/2023	56.35	56.35	03/31/2023		51-71-310	OFFICE SUPPLIES
356	PC FEB 2023	OIL FOR BLOWERS	03/17/2023	167.00	167,00	03/31/2023		52-70-43	MAINTENANCE & REPAIR
356	PC FEB 2023	MARSHAL	03/17/2023	18.76-	18.76-	03/31/2023		10-50-30	D EQUIPMENT & SUPPLIES
356	PC FEB 2023	SNOW PLOW LIFT STRAP FOR	03/17/2023	34.06	34.06	03/31/2023		10-63-42	EQUIPMENT MAINTENANCE/F
356	PC MAR 2023	TOWN HALL BIG ROOM REMOD	04/17/2023	291.43	291,43	04/17/2023		10-41-43	BUILDING MAINTENANCE
356	PC MAR 2023	REFUND/SAVINGS	04/17/2023	.38-	.38-	04/17/2023		10-34-50	REIMBURSEMENTS/REFUNDS
356	PC MAR 2023	SPLIT - ADMIN OFFICE SUPPLIE	04/17/2023	39.92	39.92	04/17/2023		10-41-26	O OFFICE SUPPLIES
356	PC MAR 2023	SPLIT - ADMIN CLOTHING ALLO	04/17/2023	22.98	22.98	04/17/2023		10-41-26	O OFFICE SUPPLIES
356	PC MAR 2023	HOIST RENTAL TOWN HALL B	04/17/2023	100.00	100.00	04/17/2023		10-41-43	BUILDING MAINTENANCE
356	PC MAR 2023	CHAMBER COFFEE HOSTING S	04/17/2023	52,54	52,54	04/17/2023		10-41-26	O OFFICE SUPPLIES
356	PC MAR 2023	TESTING BOTTLES	04/17/2023	13.49	13.49	04/17/2023		51-71-35	O OPERATING EXPENSES
356	PC MAR 2023	MODULATING VALVE	04/17/2023	410.93	410.93	04/17/2023		51-71-42	D EQUIPMENT & REPAIR
356	PC MAR 2023	CHAMBER COFFEE HOSTING S	04/17/2023	9,00	9.00	04/17/2023		10-41-26	O OFFICE SUPPLIES
356	PC MAR 2023	CUTTING EDGE FOR 2007 GMC	04/17/2023	265.68	265,68	04/17/2023		10-52-42	DEQUIPMENT MAINTENANCE/F
356	PC MAR 2023	SOLENOID VALVE	04/17/2023	158,39	158,39	04/17/2023		51-71-42	0 EQUIPMENT & REPAIR
356	PC MAR 2023	PIPE COLLAR	04/17/2023	11,49	11.49	04/17/2023		10-70-30	O OTHER ECONOMIC PROJECT
356	PC MAR 2023	PAINT FOR CABOOSE	04/17/2023	57.88	57.88	04/17/2023		10-70-30	O OTHER ECONOMIC PROJECT
356	PC MAR 2023	SPLIT - MAYOR COMPUTER (53)	04/17/2023	1,352.00	1,352.00	04/17/2023		10-40-50	COMMUNICATION/EMAILS
356	PC MAR 2023	SPLIT - PARKS & MAINTENANC	04/17/2023	1,172.00	1,172,00	04/17/2023		10-52-22	O OFFICE SUPPLIES & SERVICE
356	PC MAR 2023	RUST ELIMINATOR COATING	04/17/2023	185.77	185.77	04/17/2023		51-71-43	MAINTENANCE & REPAIR
356	PC MAR 2023	MARSHAL	04/17/2023	37,57	37,57	04/17/2023		10-50-40	0 FUEL
356	PC MAR 2023	ALUMINUM PLUG	04/17/2023	7.21	7,21	04/17/2023		51-71-42	0 EQUIPMENT & REPAIR
356	PC MAR 2023	SPLIT - ADMIN VOIP (60%)	04/17/2023	406.69	406.69	04/17/2023		10-41-23	0 COMMUNICATIONS
356	PC MAR 2023	SPLIT - LIBRARY VOIP (40%)	04/17/2023	271.13	271.13	04/17/2023		10-41-55	0 LIBRARY EXPENSES
356	PC MAR 2023	MARSHAL	04/17/2023	50.80	50.80	04/17/2023		10-50-40	0 FUEL
356	PC MAR 2023	TOOL FOR REMOVING RUST O	04/17/2023	30.00	30,00	04/17/2023		51-71-42	0 EQUIPMENT & REPAIR
356	PC MAR 2023	MODULATING VALVE	04/17/2023	410.93-	410.93-	04/17/2023		51-71-42	0 EQUIPMENT & REPAIR
356	PC MAR 2023	3 YEAR LICENSE FOR AUTOCA	04/17/2023	3,697.65	3,697.65	04/17/2023		10-45-37	O COMPUTER PROGRAMS/SUP
356	PC MAR 2023	SOLENOID VALVE	04/17/2023	157.54	157.54	04/17/2023		51-71-42	0 EQUIPMENT & REPAIR
356	PC MAR 2023	TOWN HALL BIG ROOM REMOD	04/17/2023	34,65	34.65	04/17/2023		10-41-43	0 BUILDING MAINTENANCE
356	PC MAR 2023	REAGENT	04/17/2023	354,61	354.61	04/17/2023		51-71-32	0 CHEMICALS
356	PC MAR 2023	TOWN HALL BIG ROOM REMOD	04/17/2023	38.12	38.12	04/17/2023		10-41-43	0 BUILDING MAINTENANCE
356	PC MAR 2023	CAMERA FOR CAN AM SXS	04/17/2023	63.99	63.99	04/17/2023		10-52-41	0 VEHICLE MAINTENANCE/PAR
356	PC MAR 2023	COMMUNITY ROOM FLOOR RE	04/17/2023	9,500.00	9,500.00	04/17/2023		10-41-43	0 BUILDING MAINTENANCE
	PC MAR 2023	SPLIT - MARSHAL PHONE (62.6	04/17/2023	113.19	113.19	04/17/2023		10-50-35	0 COMMUNICATION SERVICES
	PC MAR 2023	SPLIT - MAYOR PHONE (37,36%	04/17/2023	67.52	67.52	04/17/2023		10-40-50	0 COMMUNICATION/EMAILS
	PC MAR 2023	NOTARY STAMP & SUPPLIES	04/17/2023	76.84	76.84	04/17/2023		10-41-26	0 OFFICE SUPPLIES
	PC MAR 2023	FLUSH KIT FOR SPRAYER	04/17/2023	98.00	98.00	04/17/2023		10-52-42	0 EQUIPMENT MAINTENANCE/F
	PC MAR 2023	TOOL BOX FOR SIDE BY SIDE	04/17/2023	79.99	79.99	04/17/2023		10-52-42	0 EQUIPMENT MAINTENANCE/F
356	PC MAR 2023	FLUSH KIT FOR WEED SPRAYE	04/17/2023	29.60	29.60	04/17/2023		10-52-42	0 EQUIPMENT MAINTENANCE/F
	PC MAR 2023	SPLIT - ADMIN FAX (41.5%)	04/17/2023	136.60	136.60	04/17/2023		10-41-23	0 COMMUNICATIONS
356		SPLIT - WATER PHONE (25.09%	04/17/2023	82.58	82.58	04/17/2023		51-71-23	0 COMMUNCATION
356		SPLIT - MAINTENANCE PHONE	04/17/2023	109.97	109.97	04/17/2023			0 COMMUNICATIONS
	PC MAR 2023	MARSHAL	04/17/2023	6.62	6.62	04/17/2023			0 EQUIPMENT & SUPPLIES
356	PC MAR 2023	ATHENIAN DIALOG TRAINING	04/17/2023	135.00	135.00	04/17/2023			0 TRAVEL/TRAINING
356		ANNUAL SENSUS SUPPORT	04/17/2023	2,437.43	2,437:43	04/17/2023			0 OPERATING EXPENSES
356	PC MAR 2023	SPLIT - ADMIN PEST CONTROL	04/17/2023	41.19	41.19	04/17/2023			0 CONTRACTED SERVICES/FE
356	PC MAR 2023	SPLIT - ENGINEER PEST CONT	04/17/2023	15.30	15.30	04/17/2023			0 SERVICES
356	PC MAR 2023	SPLIT - MARSHAL PEST CONTR	04/17/2023	15.30	15.30	04/17/2023			0 EQUIPMENT & SUPPLIES
		SPLIT - ELECTED OFFICIALS P	04/17/2023	15.30	15.30	04/17/2023			0 MAYOR & COUNCIL FEES
356 356	PC MAR 2023				28.41				0 LIBRARY EXPENSES
356	PC MAR 2023	SPLIT - LIBRARY PEST CONTR	04/17/2023	28.41 179.97		04/17/2023			0 NEW EQUIPMENT & TOOLS
	PC MAR 2023	BIG ROOM TH	04/17/2023	179.97	179.97	04/17/2023		31-41-40	O MEN EGON MENT OF TOOLS
356 356	PC MAR 2023	LPA CERTIFICATION	04/17/2023	95.00	95.00	04/17/2023		10-45-20	0 TRAINING/TRAVEL

Payment Approval Report - Council Approval Report dates: 5/3/2023-5/16/2023

Page: 4 May 16, 2023 09:22AM

Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	1 =	GL Account and Title
356	PC MAR 2023	BIG ROOM TH	04/17/2023	1,997.15	1,997.15	04/17/2023	- 41	31-41-400	NEW EQUIPMENT & TOOLS
356	PC MAR 2023	TOWN HALL BIG ROOM REMOD	04/17/2023	24.41	24.41	04/17/2023		10-41-430	BUILDING MAINTENANCE
356	PC MAR 2023	PAINT FOR WATER PLANT	04/17/2023	268.84	268.84	04/17/2023		51-71-430	MAINTENANCE & REPAIR
356	PC MAR 2023	CHEMICALS	04/17/2023	1,131.51	1,131,51	04/17/2023		51-71-320	CHEMICALS
356	PC MAR 2023	BUSINESS FIBER	04/17/2023	97.42	97.42	04/17/2023		10-41-230	COMMUNICATIONS
356	PC MAR 2023	MARSHAL	04/17/2023	62,31	62.31	04/17/2023		10-50-400	
356	PC MAR 2023	SWITCH FOR EVENT ROOM AT	04/17/2023	10.69	10.69	04/17/2023			BUILDING MAINTENANCE
356	PC MAR 2023	MEMEBERSHIP RENEWAL	04/17/2023	210,00	210.00	04/17/2023			MEMBERSHIP FEES/DUES
356	PC MAR 2023	YEARLY PLANNER	04/17/2023	37.77	37.77	04/17/2023			OFFICE SUPPLIES
	PC MAR 2023	YEARLY ORGANIZER	04/17/2023	27.99	27.99	04/17/2023			OFFICE SUPPLIES
356		TABLE CLOTHS FOR COMMUNI	04/17/2023	69.99	69.99	04/17/2023			OFFICE SUPPLIES
356	PC MAR 2023	TABLE CLOTHS FOR COMMUNI	04/17/2023	146.97	146 97	04/17/2023			OFFICE SUPPLIES
356		ELECTRICAL UPGRADES FOR	04/17/2023	30.06	30.06	04/17/2023			BUILDING MAINTENANCE
356		MARSHAL	04/17/2023	360.00	360.00	04/17/2023			EQUIPMENT & SUPPLIES
356		SPLIT - ADMIN BATHROOM HAN	04/17/2023	43.77	43.77	04/17/2023			OFFICE SUPPLIES
356		SPLIT - TRVJPB BILLING ENVEL	04/17/2023	25.79	25.79	04/17/2023			BILLING EXPENSES
356		TOWN HALL PICTURES HISTOR	04/17/2023	1,567.32	1,567.32	04/17/2023			OFFICE SUPPLIES
	PC MAR 2023	MODULATING VALVE	04/17/2023	410.93	410.93				
	PC MAR 2023	FIRE STATION BUILDING NUMB	04/17/2023			04/17/2023			EQUIPMENT & REPAIR
356		SPLIT - ADMIN BUSINESS CARD		29.98	29.98	04/17/2023			FIRE DEPARTMENT
			04/17/2023	7.83		04/17/2023			OFFICE SUPPLIES
356		SPLIT - ENGINEER BUSINESS C	04/17/2023	7.83		04/17/2023			OFFICE SUPPLIES
356		SPLIT - MARSHAL BUSINESS C	04/17/2023	7.82		04/17/2023			EQUIPMENT & SUPPLIES
356		PROPANE FOR HEAT IN CABOO	04/17/2023	43.50		04/17/2023			OTHER ECONOMIC PROJEC
356		SPLIT - ADMIN BATHROOM HAN	04/17/2023	27.99		04/17/2023			OFFICE SUPPLIES
356		SPLIT - FIRE DEPARTMENT BUI	04/17/2023	14.99		04/17/2023			FIRE DEPARTMENT
356		CALIBRATION TOOL FOR 02 SE	04/17/2023	10,00		04/17/2023			EQUIPMENT & REPAIR
356		CHAMBER REGISTRATION FEE	04/17/2023	20.00		04/17/2023			TRAINING/TRAVEL
356		JOB POSTING	04/17/2023	271.50		04/17/2023		10-41-405	ADVERTISING & WEBSITE
356		TITLE FOR MARSHAL TRUCK	04/17/2023	17.00	17.00	04/17/2023		10-50-300	EQUIPMENT & SUPPLIES
356		BASEBOARD FOR EVENT ROO	04/17/2023	261.69	261.69	04/17/2023		10-41-430	BUILDING MAINTENANCE
356		MARSHAL	04/17/2023	73.95	73,95	04/17/2023		10-50-400	FUEL
356	PC MAR 2023	SPLIT - ADMIN ALARM SERVICE	04/17/2023	84.00	84.00	04/17/2023		10-41-220	CONTRACTED SERVICES/FE
356		SPLIT - ENGINEER ALARM SER	04/17/2023	84.00	84.00	04/17/2023		10-45-350	SERVICES
356	PC MAR 2023	SPLIT - MARSHAL ALARM SERV	04/17/2023	84.00	84.00	04/17/2023		10-50-300	EQUIPMENT & SUPPLIES
356	PC MAR 2023	SPLIT - ELECTED OFFICIALS AL	04/17/2023	84.00	84.00	04/17/2023		10-40-110	MAYOR & COUNCIL FEES
356	PC MAR 2023	SPLIT - LIBRARY ALARM SERVI	04/17/2023	84,00	84.00	04/17/2023		10-41-550	LIBRARY EXPENSES
	PC MAR 2023	WATER METER RADIOS & PART	04/17/2023	1,113,40	1,113.40	04/17/2023		51-71-660	METERS RADIOS PARTS
356	PC MAR 2023	ELECTRICAL UPGRADE FOR R	04/17/2023	98.67	98.67	04/17/2023		10-41-430	BUILDING MAINTENANCE
356	PC MAR 2023	PAINT / SUPPLIES FOR EVENT	04/17/2023	2,057.59	2,057,59	04/17/2023		10-41-430	BUILDING MAINTENANCE
356	PC MAR 2023	MARSHAL	04/17/2023	97.00	97.00	04/17/2023		10-45-300	TRAINING/TRAVEL
356	PC MAR 2023	MARSHAL	04/17/2023	69,13	69.13	04/17/2023		10-50-400	FUEL
356	PC MAR 2023	SPLIT - ADMIN WATER (25%)	04/17/2023	17,50	17,50	04/17/2023		10-41-220	CONTRACTED SERVICES/FE
356	PC MAR 2023	SPLIT - ENGINEER WATER (25%	04/17/2023	17,50	17.50	04/17/2023		10-45-360	OFFICE SUPPLIES
356	PC MAR 2023	SPLIT - MARSHAL WATER (25%)	04/17/2023	17.50	17.50	04/17/2023		10-50-300	EQUIPMENT & SUPPLIES
356	PC MAR 2023	SPLIT - LIBRARY WATER (25%)	04/17/2023	17.50	17.50	04/17/2023		10-41-550	LIBRARY EXPENSES
356	PC MAR 2023	MARSHAL	04/17/2023	58.09		04/17/2023		10-50-400	
356	PC MAR 2023	TRAVEL ADMIN	04/17/2023	45,48		04/17/2023			TRAINING/TRAVEL
356		PAINT SAMPLES FOR EVENT R	04/17/2023	18.94		04/17/2023			BUILDING MAINTENANCE
356		SPLIT - MARSHAL PHONE (62,6	04/17/2023	113.19		04/17/2023			COMMUNICATION SERVICE
356		SPLIT - MAYOR PHONE (37.36%	04/17/2023	67.52		04/17/2023			COMMUNICATION/EMAILS
Т	Total First Interstate	e Bank Purchase Card:		50,978.65	50,978.65				
Getting	Great Rates.com	1		THE .					
490	100.507.23	Rates Service Packages 1 & 2	05/01/2023	6,794.50	6,794.50	05/03/2023		41-40-320	CAPITAL IMPROVEMENT PR

 TOWN OF RANCHESTER
 Payment Approval Report - Council Approval
 Page: 5

 Report dates: 5/3/2023-5/16/2023
 May 16, 2023 09:22AM

			Report d	ates: 5/3/2023-5/1	5/2023			May 16, 2023 09:22AM
Vendor	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title
To	otal Getting Great	Rates,com:		6,794.50	6,794,50			
Jobsite	Services							
	19004	green waste dump fees	04/30/2023	600.00	600.00	05/04/2023		31-41-430 GREEN WASTE DISPOSAL
Te	otal Jobsite Servic	es:		600,00	600,00			
MDU Re	esources Group I	nc						
	41923	Sewer	04/19/2023	801.86	_00			52-70-210 UTILITIES
129	41923	Admin	04/19/2023	601.64	.00			10-41-210 UTILITIES
129	41923	Business Center	04/19/2023	117.43	.00			10-70-200 BUSINESS CENTER EXPENSE
129	41923	Maintenance	04/19/2023	1,563,29	00			10-52-210 UTILITIES
129	41923	Mercantile	04/19/2023	279.44	.00			10-70-100 MERCANTILE EXPENSES
129	41923	Caboose	04/19/2023	46.25	_00			10-70-300 OTHER ECONOMIC PROJECTS
129	41923	Connor Park	04/19/2023	38.36	_00			10-64-310 OPERATING SUPPLIES/EXPEN
129	41923	Water Plant	04/19/2023	1,391.21	.00			51-71-210 UTILITIES
T	otal MDU Resourc	es Group Inc:		4,839.48	00			
Office S	Shop Leasing							
486	7353	Copy Machine Lease 2 of 60	05/08/2023	88.31	.00			10-41-220 CONTRACTED SERVICES/FEE
Т	otal Office Shop L	easing:		88.31	00			
One-Ca	II of Wyoming							
	67212	Water Department 50%	05/03/2023	45.38	45.38	05/04/2023		51-71-220 CONTRACTUAL SERVICES
144	67212	Sewer Department 50%	05/03/2023	45.37	45,37	05/04/2023		52-70-520 CONTRACTUAL SERVICES
Т	otal One-Call of W	/yoming:		90.75	90,75			
wwc F	ngineering							
	214180017	12" Water Main Replacement Proj	04/15/2023	250.00	250.00	05/03/2023		41-40-320 CAPITAL IMPROVEMENT PRO
Т	otal WWC Engine	ering:		250.00	250.00			
Wyomi	ng Assoc of Muni	rinalities						
-	17432	Admin Summer 2023 WAM Conve	05/03/2023	260.00	260.00	05/03/2023		10-41-270 TRAVEL/TRAINING
	17432	Council & Elected Officials	05/03/2023	745.00	745.00	05/03/2023		10-40-300 TRAINING/TRAVEL
т	otal Wyoming Ass	oc of Municipalities:		1,005.00	1,005.00			
G	rand Totals:			75,402.64	60,985.71			
					/			

Barbara A. Brackeen-Kepley

Clerk/Treasurer

Item 7.

TOWN OF RANCHESTER Payment Approval Report - Council Approval Pag Report dates: 5/3/2023-5/16/2023 May 16, 2023 09:								
Vendor Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account and Title	
Report Criteria: Detail report.								
Invoices with totals above \$ Paid and unpaid invoices in								

Town of Ranchester

Check Register - Council Report
Pay Period Dates: 05/01/2023 - 05/14/2023

May 16, 2023 2:10PM

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Department	Check Number	Payee ID	Description	GL Account	Amount
05/14/2023	PC	05/19/2023	Admin/1041	5192300	36		10-22400	1,343.26-
05/14/2023	PC	05/19/2023	Admin/1041	5192300	5		01-10120	2,136.25-
05/14/2023	PC	05/19/2023	ELECTED OFFICIALS	5192300	138		01-10120	78.50-
05/14/2023	PC	05/19/2023	ELECTED OFFICIALS	5192300	107		01-10120	78.50-
05/14/2023	PC	05/19/2023	ELECTED OFFICIALS	5192300	137		10-22200	78.50-
05/14/2023	PC	05/19/2023	ELECTED OFFICIALS	5192300	106		01-10120	78.50-
05/14/2023	PC	05/19/2023	ELECTED OFFICIALS	5192300	17		10-22200	817.08-
05/14/2023	PC	05/19/2023	ENGINEER	5192300	35		10-22200	1,763.76-
05/14/2023	PC	05/19/2023	HEA, REC,PARKS/1052	5192300	38		10-63-110	464.34-
05/14/2023	PC	05/19/2023	HEA, REC,PARKS/1052	5192300	31		10-52-110	1,480.75-
05/14/2023	PC	05/19/2023	HEA, REC,PARKS/1052	5192300	10		53-70-110	1,205.05-
05/14/2023	PC	05/19/2023	HEA, REC,PARKS/1052	5192300	8		53-70-110	1,223.71-
05/14/2023	PC	05/19/2023	TOWN MARSHAL	5192300	37		10-50-110	2,123.38-
05/14/2023	PC	05/19/2023	WATER/SEWER	5192300	34		51-71-110	1,637.57-
05/14/2023	PC	05/19/2023	WATER/SEWER	5192300	30		51-71-110	1,982.93-
Grand	Totals:							16,492.08-
				15				

Item 8.

 Town of Ranchester
 Check Register - Council Report
 Page: 2

 Pay Period Dates: 05/01/2023 - 05/14/2023
 May 16, 2023 2:10PM

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void
Includes unprinted checks