



Planning Commission Minutes
January 09, 2024 at 4:30 PM
Rancheater Town Hall

Call to Order 4:30PM

Pledge of Allegiance

Roll Call

PRESENT

Chairperson Warren Tritschler
Vice Chairperson Samantha Gilbert
Commission Member Bill Henderson
Commission Member Tim Maze

STAFF

Secretary Marlene Madden
Clerk-Treasurer Barbara Brackeen-Kepley
Engineer Will Newbold
Marshal Spencer Kukuchka

GUESTS

Amber Kukuchka
Chris Rosellini
Scott Russell

Approval of Current Agenda

Motion made by Commission Member Maze to approve Current Agenda, Seconded by Commission Member Henderson.

Voting Yea: Chairperson Tritschler, Vice Chairperson Gilbert, Commission Member Henderson, Commission Member Maze

Approval of Prior Meeting Minutes

Prior Meeting Minutes from December 12, 2023

Motion made by Commission Member Henderson to approve prior meeting minutes, Seconded by Commission Member Maze.

Voting Yea: Chairperson Tritschler, Vice Chairperson Gilbert, Commission Member Henderson, Commission Member Maze

Public Hearing/Guest

Old Business

Subdivision Green Spaces Terms & Requirements:



Engineer Newbold explained to the members their responsibility & the importance of bringing their recommendations to the council.

Annexation Process:

It was explained to the members that the annexation process follows state statutes.

Public hearing for annexation will be on March 6, 2024 during the Regular Town Council Meeting. It will be brought to next Planning Commission Meeting for recommendations to council.

New Business

Planning Commission will have a special meeting on January 30, 2024 to bring budget suggestions for the greenspace ideas that they've been working on.

Discuss new time and dates to establish future meetings: Members discussed and agreed to have their meetings on the last Tuesday of every month. Time Stayed the same.

Motion made by Vice Chairman Gilbert to agree on established meeting date & time, Seconded by Commission Member Maze.

Voting Yea: Chairperson Tritschler, Vice Chairperson Gilbert, Commission Member Henderson, Commission Member Maze.

Future Agenda

Recommendations to the council for budget considerations

Adjournment 6:27PM

Motion made by Vice Chairperson Gilbert, Seconded by Commission Member Henderson.

Voting Yea: Chairperson Tritschler, Vice Chairperson Gilbert, Commission Member Henderson, Commission Member Maze

Future Planning Commission Meetings Special Meeting: January 30, 2024, Regular Meetings: February 27 & March 26, 2024

Future Regular Town Council Meetings February 6, 2024 & March 5, 2024 @ 6PM

NOTE: Annexation Hearing at Regular Town Council Meeting, February 6, 2024, see attached.

Warren Tritschler-Chairperson

Marlene Madden-Secretary