



# CITY COUNCIL AGENDA REGULAR MEETING 6:00 PM TUESDAY, JUNE 16, 2026

City Council Chambers - 675 Wildwood Avenue, Rio Dell

**Welcome** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at <https://www.cityofriodell.ca.gov>. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

City Council meetings are held in City Hall Council Chambers for in-person public attendance. The public may also attend these meeting virtually through Zoom.

### **Public Comment by Email:**

In balancing the need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at [publiccomment@cityofriodell.ca.gov](mailto:publiccomment@cityofriodell.ca.gov) Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting.** Written comments will be submitted to the City Council and included in the meeting minutes as part of the public record. Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

### **Zoom Public Comment:**

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (\*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.



*In compliance with the Americans with Disabilities Act (ADA), if you require special assistance to participate in this meeting, please get in touch with the Office of the City Clerk at (707) 764-3532. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting. Assistive listening devices are now available for the hearing-impaired. Please see the City Clerk for a receiver.*

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PLEDGE OF ALLEGIANCE**

**D. CEREMONIAL MATTERS**

1. 2026/0616.01 - Proclamations in Honor of Retiring Community Members

**E. PUBLIC PRESENTATIONS**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*

**F. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.*

1. 2026/0616.02 - Approve Minutes of the June 2nd, 2026, Regular Meeting **(ACTION)** Pg.#4
2. 2026/0616.03 - Receive and File Check Register for May 2026 **(RECEIVE & FILE)** - Pg.#11
3. 2026/0616.04 - Discussion of Cost Recovery for the Abatement of 530 Third Avenue - **(ACTION)** - Pg.#16
4. 2026/0616.05 - Adopt Resolution No. 1669-2026 Approving Revised Billable Rates for Staff Time for Fiscal Year 2026-27 and Amending the Master Fee Schedule to Reflect the New Fees - **(ACTION)** - Pg.#18
5. 2026/0616.06 - Adopt Resolution No. 1672-2026 Resolution Authorizing Examination of Sales or Transactions and Use Tax Records (CDTFA) and Designating HdL as Authorized Representative **(ACTION)** Pg.#25
6. 2026/0616.07 - Adopt Resolution No. 1673-2026, a Resolution of the City Council of the City of Rio Dell Requesting that the Governor of the State of California and the Governor's Office of Business and Economic Development (GO-Biz) Nominate Census Tract 06023011100 for Designation as a Qualified Opportunity Zone Under the Opportunity Zones 2.0 program **(ACTION)** Pg.#45

- [7.](#) 2026/0616.08 - Discussion and Possible Action to Award the Construction Contract for the Chlorine Contact Basin Earthquake Damage Repair Project to Wahlund Construction in the Amount of \$690,335.00 and Authorize the City Manager to Execute the Contract Documents in Coordination with the City Attorney and Future Change Orders - **(ACTION)** - Pg.#49
- [8.](#) 2026/0616.09 - Discussion and Possible Action to Approve Amendment No. 1 to the GHD Inc. Professional Services Agreement for the Painter Street Sewer Line Replacement Project, Increasing the Contract by \$229,951 for a Revised Total of \$442,087, and Extending the Completion Date to July 30, 2027 - **(ACTION)** - Pg.#57

**G. ITEMS REMOVED FROM THE CONSENT CALENDAR**

**H. REPORTS/STAFF COMMUNICATIONS**

- [1.](#) 2026/0616.10 - City Manager/Staff Update **(RECEIVE & FILE)** - Pg.#67
- [2.](#) 2026/0616.11 - Annual Adjustment to Solid Waste Franchise Agreement Held by Recology Eel River - **(DISCUSSION/POSSIBLE ACTION)** - Pg.#71

**I. SPECIAL PRESENTATIONS/STUDY SESSIONS**

**J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS**

**K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

**L. COUNCIL REPORTS/COMMUNICATIONS**

**M. ADJOURNMENT**

*The next regular City Council meeting is scheduled for  
**Tuesday, July 7, 2026 at 6:00 p.m.***



RIO DELL CITY COUNCIL  
**REGULAR MEETING – 6:30 P.M.**  
TUESDAY, JUNE 2, 2026  
City Council Chambers  
675 Wildwood Avenue, Rio Dell

**A. CALL TO ORDER**

The regular meeting of the Rio Dell City Council was called to order at approximately 6:30 PM by Mayor Garnes.

**B. ROLL CALL**

Present:

- Mayor Garnes
- Mayor Pro Tem Carter
- Council Member Woodall
- Council Member Orr (arrived at 6:37PM)
- Council Member Wilson

Staff Present:

- City Manager Kyle Knopp
- Finance Director Travis Sanborn
- Chief of Police Josh Phinney
- Wastewater Superintendent Moore
- Water Superintendent Jensen
- Sr. Fiscal Assistant Rosa Maciel

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Council.

**D. CEREMONIAL MATTERS**

No Ceremonial Matters.

**E. PUBLIC PRESENTATIONS**

Mayor Garnes opened the public presentations portion of the meeting, inviting comments on matters not listed on the agenda and within the Council’s jurisdiction.

**Rick Pellerin** addressed the Council regarding the PG&E Water Diversion Project. He described the history of the project, noting that PG&E had surrendered its license to generate power at the facility. He expressed concern that the power generated was barely sufficient to pump the water back uphill, and suggested that the diversion

primarily benefited parties to the south at the expense of the local area and fishery. He raised concern that efforts were being made to revive the project and noted the ecological impact, including reduced salmon populations. He suggested the City engage the Wiyot Tribe as a potential ally in opposing any revival of the project, referencing the Tribe’s historic connection to the land and river and their representation at other regional bodies such as the fishery service in Eureka.

A second speaker, a Public Works employee who was recently elected as Employee Association President, addressed the Council. He began by retracting a prior comment he had made characterizing the utility crew as a “glorified lawn crew,” stating the remark did not accurately convey his meaning. He clarified that his intent was to express concern that the technical skills of utility crew members — certified water operators and operators-in-training — can be underappreciated by those outside the department. He expressed pride in city work, noted that crew members receive thank-you notes from residents, and stated that positive recognition from the community and leadership means a great deal to the team. In his new role as Employee Association President, he stated his goal is to foster open, positive, and productive communication between employees and leadership, and to encourage city employees to engage with the Council. He formally requested the Council establish a labor-management ad hoc committee to facilitate upcoming contract negotiations constructively before month’s end.

No other public comments were received.

**F. CONSENT CALENDAR**

Items on Consent:

- 2026/0602.01 – Approve Minutes of the May 18th, 2026, Special Meeting
- 2026/0602.02 – Approve Minutes of the May 19th, 2026, Regular Meeting
- 2026/0602.03 – Approve Minutes of the May 27th, 2026, Special Meeting
- 2026/0602.04 – Discussion and Ratification of the Letter the Mayor Signed in Opposition of SB 866 related to the Homeless Housing, Assistance, and Prevention program: Housing Element
- 2026/0602.05 – Resolution No. 1670-2026 Approving the Revised Gann Appropriations Limit for Fiscal Year 2026-27
- 2026/0602.06 – Discussion and Possible Action to Award the Construction Contract for the Fern Street Lift Station Earthquake Damage Repair to Sequoia Construction, the Lowest Responsive and Responsible Bidder, in the Total Amount of \$466,339.00; and Authorize the City Manager to Execute the Contract Documents in Coordination with the City Attorney and Future Change Orders
- 2026/0602.07 – Resolution No. 1668-2026 Ordering and Calling for a General Municipal Election on November 3rd, 2026; Requesting the Services of the

Humboldt County Registrar of Voters; and Adopting Uniform Policies related to Noticing and Candidate Statements

No items were removed from the Consent Calendar.

**ACTION:** Motion by Council Member Woodall, seconded by Mayor Pro Tem Carter, to approve the Consent Calendar. Motion carried 5–0.

**G. ITEMS REMOVED FROM THE CONSENT CALENDAR**

No items were removed from the Consent Calendar.

**H. REPORTS / STAFF COMMUNICATIONS**

**1. City Manager / Staff Update (Item 2026/0519.10)**

City Manager Knopp reported on the following items:

- Opportunity Zone 2.0: The City Manager noted that Opportunity Zones are a federal tax incentive program designed to encourage capital gains investment in distressed communities. Rio Dell was not included in Opportunity Zone 1.0, which was assigned without meaningful local advocacy. For Opportunity Zone 2.0, the state will be submitting eligible census tracts, and Rio Dell falls within a census tract recommended for inclusion. The City will work with regional partners to advocate for Rio Dell’s inclusion. The qualifying area is expected to encompass Rio Dell, Scotia, and south to approximately Red Crest. The City Manager indicated he would return to Council with any items requiring action.
- Juneteenth Holiday: City Manager Knopp reminded staff and the public that June 19th is Juneteenth, a City holiday, and that City Hall will be closed that day.
- Police vs. Fire Softball Game: City Manager Knopp noted that a police department versus fire department charity softball game is being planned for approximately July 10th, though the date is not yet finalized. Council members and city staff interested in participating were encouraged to contact the Chief of Police.
- Wildfire Liability: In response to a question from Council Member Carter, City Manager Knopp explained that the State Legislature is considering expanding wildfire liability pools beyond electric utilities to include city and county governments. The impetus is the high cost of utility wildfire settlements, which has contributed to rising energy rates. He noted that some areas of Rio Dell have been identified as elevated risk in Cal Fire’s wildfire maps, though neighboring jurisdictions are in more precarious positions. He indicated that significant grant funding exists for wildfire mitigation projects and that the City would need to evaluate its role relative to the County, particularly given that much of the wildfire interface is in unincorporated areas outside city limits. He described this as a developing issue worth continued monitoring.
- Animal Handling Update: In response to a comment from Council Member Carter, City Manager Knopp noted that since the cessation of the Miranda’s Rescue partnership, all recent animal placements had resulted in positive outcomes: one dog was transported to Fortuna Police Department kennels and then transferred to Sequoia Humane Society, one dog was placed in foster care,

and two cats were transported to Fortuna Police Department kennels and subsequently adopted. Council Member Carter expressed appreciation for the interim solution and to city staff for their efforts.

- Public Works Recognition: Council Member Woodall recognized Public Works staff for their work cleaning up Monument Park and along Wildwood Avenue and the main business corridor, noting the results looked very nice.

Mayor Garnes recognized Water Superintendent Marshall for attending a California Water Environment Association meeting that was hosted by Rio Dell.

Mayor Garnes thanked Finance Director Sanborn and the finance team for their work completing both the annual audit and the FY 2026-27 budget concurrently.

No public questions for staff were received.

## **I. SPECIAL PRESENTATIONS / STUDY SESSIONS**

### **1. Adoption of Fiscal Year 2026-27 City Budget (Item 2026/0602.09)**

City Manager Knopp introduced the item, noting that many of the budget’s major elements had been discussed at the May 18, 2026 budget study session. He acknowledged that neighboring jurisdictions are experiencing fiscal challenges and commended the Council for its consistent, responsible stewardship of city expenditures. He expressed confidence that revenue trends would eventually improve and emphasized the importance of strategic investment during the current period.

Finance Director Travis Sanborn presented the recommended FY 2026-27 Operating and Capital Budget via a PowerPoint presentation. Key points included:

- Total Budget: \$24,722,849 across all funds. The increase over prior years is driven almost entirely by the capital program, not operational growth.
- Projected Revenue: \$22,172,058 across all funds.
- Fund Balance Draw: The \$2.55 million difference between expenditures and revenue is closed by a planned draw on fund balances. Finance Director Sanborn clarified that this draw is not an operational shortfall, but is attributable to three known factors: (1) CDAA earthquake projects are budgeted conservatively at 75% reimbursement, though the City continues to pursue 100% reimbursement through CalOES; (2) the remaining \$475,000 in ARPA-SLFRF funds must be fully expended by December 31, 2026; and (3) several capital funds are spending designated reserves on the projects those reserves were accumulated for.
- General Fund: Projected revenue of \$1,809,625 and expenditures of \$1,857,016, plus a \$29,679 transfer to the Building Fund, result in a net decrease in the General Fund balance of \$77,070. The ending General Fund balance of \$1,851,200 remains \$1,294,095 above the Council’s 30% reserve target of \$557,105. The Police Department accounts for approximately 75% of General Fund expenditures at \$1,388,062.
- Capital Program: \$18,992,764 in capital projects, dominated by the \$10 million DWSRF water distribution system project (grant-funded through the State Water

Resources Control Board), \$3.6 million in five remaining CDAA-funded earthquake recovery projects from the 2022 Ferndale earthquake, and approximately \$3.4 million in other grant-funded projects including the WCB Eel River Trail accessible ramp, the Pedestrian Connectivity STIP project, and the Painter Street sewer pipe upsize. General Fund capital contribution is limited to \$24,500.

- Staffing: Total city staffing is held flat at 23.05 full-time equivalents, unchanged from FY 2025-26, and below the FY 2023-24 peak of 25.65 FTEs.
- Reserve Policy Exceptions: Three funds — the Sewer Operations Fund (050), Water Metro Wells Fund (063), and Water Dinsmore Zone Fund (064) — are not projected to maintain the required 15% minimum reserve balance. Section 4 of the resolution grants an exception consistent with prior years’ practice.
- Inter-Fund Transfers: Six authorized inter-fund transfers totaling \$2,814,243 are included in the budget, primarily consisting of CDAA pass-through transfers from the Earthquake Disaster Fund to Sewer Capital and Water Capital funds.

In response to a question from Council Member Wilson, Finance Director Sanborn confirmed that the General Fund reserve remains above the 30% threshold and that reserve draws in other funds are the result of previously disclosed circumstances addressed in the resolution.

Council members expressed appreciation to Finance Director Sanborn and the finance team for the clarity and quality of the budget presentation.

No public questions were received.

**ACTION:** Motion by Mayor Pro Tem Carter, seconded by Council Member Woodall, to adopt Resolution No. 1671-2026 adopting the Fiscal Year 2026-27 Operating and Capital Budget and Position Allocation Table. Motion carried 5–0.

## J. SPECIAL CALL ITEMS / COMMUNITY AFFAIRS / PUBLIC HEARINGS

### 1. Discussion and Possible Action to Establish an Animal Care and Control Ad Hoc Committee (Item 2026/0602.10)

City Manager Knopp presented the staff report. He noted that due to recent events involving Miranda’s Rescue, the City’s long-term animal care partner, significant and ongoing changes in animal care and control are anticipated. The proposed Ad Hoc Committee’s purpose would be to review past practices with Miranda’s Rescue and evaluate future options, with the goal of establishing a safer, more sustainable, and more transparent animal care and control system for Rio Dell. The Ad Hoc would advise staff on which matters should return to the full Council for consideration. The City Manager noted the Council could appoint one or two members.

Discussion ensued. Mayor Garnes and Mayor Pro Tem Carter both volunteered to serve on the Ad Hoc Committee.

No public comments were received.

**ACTION:** Motion by Council Member Orr, seconded by Council Member Wilson, to appoint Mayor Pro Tem Carter and Mayor Garnes to the Animal Care and Control Ad Hoc Committee. Motion carried 5–0.

**K. ORDINANCES / SPECIAL RESOLUTIONS / PUBLIC HEARINGS**

No ordinances, resolutions, or public hearings were presented.

**L. COUNCIL REPORTS / COMMUNICATIONS**

**Mayor Pro Tem Carter** reported that she attended the Cal Cities Redwood Empire meeting in Fort Bragg over the preceding weekend. The presentation focused on economic development initiatives in Fort Bragg, including a “blue economy” focus centered on ocean-related industries. She noted that while the specifics were not directly applicable to Rio Dell, she was struck by how much Fort Bragg has accomplished through strong working relationships with other local agencies, governing bodies, school boards, and tribal entities. She expressed that this model of regional collaboration is something she has long believed in. She also noted that the Rio Dell-Scotia School Board meeting is scheduled for June 11th at 6:30 PM. She shared April statistics from the Rio Dell Resource Center, reported by Sarah Newback: commodity distribution served 408 people; emergency food was provided to 182 people; career assistance was provided to 20 people; housing assistance to 9 people; and bus passes to 10 people. She also noted that the Resource Center has partnered with the North Coast Growers Association to serve as a pickup location for the Harvest Box Community Supported Agriculture program, available Mondays from 1:00 to 4:30 PM beginning June 1st, with SNAP-eligible participants able to access boxes at a discount.

**Council Member Orr** had no formal report, but expressed appreciation to Public Works staff and congratulated the Chief of Police on the graduation of Officer Lewallen from the Field Training Program.

**Council Member Wilson** reported attending an RCEA (Redwood Coast Energy Authority) meeting, where the agency’s fiscal outlook was discussed. Despite holding approximately \$30 million in reserves, RCEA is projected to draw those reserves down in coming years due to ongoing PG&E charges related to customers who have switched to RCEA.

**Mayor Garnes** Mayor Garnes noted that similar concerns were raised at the Redwood Empire meeting in Fort Bragg. She also expressed appreciation for the collaborative approach he observed at Fort Bragg involving local governments, tribal entities, and educational institutions. She noted an HWMA (Humboldt Waste Management Authority) meeting the following morning. She thanked all city staff for their continued dedication. Mayor Garnes reminded those present that polls were open until 8:00 PM and

encouraged anyone who had not yet voted to do so at the nearby polling location at the school.

**M. ADJOURNMENT**

**ACTION:** Motion to adjourn made by Mayor Pro Tem Carter, seconded by Council Member Woodall.

Motion carried 5–0.

The meeting adjourned at approximately 7:20 PM. The next regular City Council meeting is scheduled for Tuesday, June 16, 2026 at 6:00 PM.

APPROVED:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Hill, City Clerk

### City of Rio Dell Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
15207	5/07/2026	[0576] 101 AUTO PARTS	Lamp	2.83
15208	5/07/2026	[5750] AERO-MOD	Correction on Sales Tax for Invoice SO49302	32.83
15209	5/07/2026	[8139] AGILE OCCUPATIONAL MEDICINE, PC	Physical	1,040.00
15275	5/20/2026	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES: APRIL 2026 - PD	132.35
15296	5/27/2026	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES: APRIL 2026 - City Hall	581.96
15276	5/20/2026	[2218] AMERICAN WATER WORKS ASSN	Annual Membership Dues 7/1/26-6/30/27	539.00
15277	5/20/2026	[2224] AQUA BEN CORPORATION	Hydroflox 750L	2,414.48
15248	5/14/2026	[3975] AT&T - 5709	FAX LINE EXPENSES FOR APRIL 2026 - PD, FAX LINE EXPENSES FOR APRIL 2026 - City Hall	72.86
15210	5/07/2026	[7996] BARTLETT, EMMA	CUSTOMER DEPOSIT REFUND	24.88
15211	5/07/2026	[4603] CALIF. BUILDING STANDARDS COM	PERMIT ASSESSMENT FEES FOR JANUARY THROUGH MARCH 2026	32.40
15212	5/07/2026	[4697] AMANDA CARTER	CalCities Leaders Summit	1,511.82
15249	5/14/2026	[2293] CITY OF FORTUNA	Police Dispatch for May 2026, Credit Check	8,497.70
15213	5/07/2026	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 5/1/2026	150.00
15278	5/20/2026	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 5/15/2026	150.00
15250	5/14/2026	[7852] CSG CONSULTANTS	Franchise Agreement Analysis/Negotiation Assistance: Professional Services from 3/28-4/24/26	1,947.50
15251	5/14/2026	[5376] CUTTERS EDGE	Parts	205.03
15214	5/07/2026	[2342] DEPT OF CONSERVATION DIVISION OF ADMIN.	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD MAPPING FEE FOR JANUARY - MARCH 2026	50.83
15215	5/07/2026	[5568] DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & ED FEES FOR JANUARY - MARCH 2026	2.40
15216	5/07/2026	[2386] EUREKA RUBBER STAMP CO.	Name Tags	52.01
15217	5/07/2026	[2405] FORTUNA ACE HARDWARE	Masking Tape, Paint	49.96
15252	5/14/2026	[2405] FORTUNA ACE HARDWARE	Lawn Food, and Rags	71.14
15279	5/20/2026	[2405] FORTUNA ACE HARDWARE	Weed & Feed, Spreader, Wasp & Hornet Killer Foam, Washers	517.06
15297	5/27/2026	[2405] FORTUNA ACE HARDWARE	Flag Structural Lag, LED, Switch Toggles, Wallplates, Keys	129.64
15218	5/07/2026	[5765] GARNES, DEBRA	CalCities Cities Week	2,052.47
15253	5/14/2026	[5052] GHD, INC	Professional Services Rendered Through 5/2/2026: Painter Street Tank Damage Repair Project, Professional Services Rendered Through 5/2/2026: Metropolitan Wells Damage Repair Project	103,879.88
15298	5/27/2026	[5052] GHD, INC	Professional Services Rendered Through 5/2/2026: PW ERT Accessible Ramp Construction Inspection, Management, and Environmental Monitoring Services	9,065.25
15219	5/07/2026	[7540] GRAY, TAHKIA (1)	CUSTOMER DEPOSIT REFUND	160.21
15220	5/07/2026	[6486] GREEN TO GOLD ENTERPRISES LLC	PVC Pipe Cap	2
15254	5/14/2026	[6486] GREEN TO GOLD ENTERPRISES LLC	Round Planting Pot	7

**City of Rio Dell**  
**Check Listing for City Council Meeting**

15299	5/27/2026	[6486] GREEN TO GOLD ENTERPRISES LLC	PVC Pipe	5.51
15255	5/14/2026	[4099] HARPER MOTORS	New 2026 Ford Police Interceptor VIN 1FM5K8AB9TGB58441	60,914.61
15221	5/07/2026	[8097] HASELIP, HAILIE	CUSTOMER DEPOSIT REFUND	247.57
15256	5/14/2026	[8036] HOAGLEN, MIAKODA	CUSTOMER DEPOSIT REFUND	65.36
15222	5/07/2026	[4840] HOOVEN & CO., INC	Rio Dell River Trail Accessible Ramp Project - Payment #2	111,178.50
15257	5/14/2026	[7941] HOUGH, HANNAH	CUSTOMER DEPOSIT REFUND	131.29
15223	5/07/2026	[7888] HUMBOLDT HUMAN dba: CRITTERS WITHOUT LITTERS	Bear (Dog-M), Bat Cat (Cat-F), Cakester (Cat-F), Pep (Dog-M), Reeses (Dog-M), Nova (Cat-F)	545.00
15258	5/14/2026	[7888] HUMBOLDT HUMAN dba: CRITTERS WITHOUT LITTERS	Goober (Cat-M): Euthanasia for PD	135.00
15280	5/20/2026	[8004] INSTRUMENT TECHNOLOGY CORP	Leak Locator	8,483.31
15224	5/07/2026	[2509] KREATIONS\KEVIN BRADLEY	Work on '21 Ford Interceptor	3,936.98
15259	5/14/2026	[6653] CRYSTAL L LANDRY	NC3TF (Evidence Transport)	337.85
15260	5/14/2026	[7559] LASH, ANGELA	CUSTOMER DEPOSIT REFUND	207.34
15261	5/14/2026	[7087] ANDREW C LEWIS	Water Tretment Cert. Review	386.05
15281	5/20/2026	[7087] ANDREW C LEWIS	Reimbursement: Boot Allowance - Picky Picky Picky	170.88
15225	5/07/2026	[6510] ANDRES TOVAR LOPEZ	Initial Asbestos Training (4Hrs) - Live Oaks	102.00
15262	5/14/2026	[8049] RYAN P MCKENNA	Boot Allowance	91.96
15263	5/14/2026	[7195] METER, VALVE & CONTROL, Inc	ERTs	5,761.04
15226	5/07/2026	[2569] MICROBAC LABORATORIES, INC.	ELAP Certification Fee, Total Coliform Bacteria 3x5, Coliform Presence/Absence, ELAP Certification Fee, Coliform Presence/Absence, ELAP Certification Fee, ELAP Certification Fee, Total Coliform Bacteria 3X5, Coliform Presence/Absence, ELAP Certification Fee	532.00
15264	5/14/2026	[2569] MICROBAC LABORATORIES, INC.	ELAP Certification Fee, Total Coliform Bacteria 3x5, Aqueous Sample Digestion, BOD & NFR, ELAP Certification Fee, Haloacetic Acids, ICP-OES Metals, Organochlorine Pesticides and PCBs, BOD & NFR, ELAP Certification Fee, Coliform Presence/Absence, ELAP Certification Fee	939.00
15282	5/20/2026	[2569] MICROBAC LABORATORIES, INC.	ELAP Certification Fee, Total Coliform Bacteria 3x5, BOD & NFR, ELAP Certification Fee	427.00
15300	5/27/2026	[2569] MICROBAC LABORATORIES, INC.	ELAP Certification Fee, Total Coliform Bacteria 3x5, Coliform Presence/Absence, ELAP Certification Fee	171.00
15227	5/07/2026	[2551] MIRANDA'S ANIMAL RESCUE	Animal Control for April 2026	1,900.00

**City of Rio Dell**  
**Check Listing for City Council Meeting**

15228	5/07/2026	[3006] MISSION LINEN SUPPLY, INC	Clean Mop Head, Towels, Maintenance & Cleaning of PW Shirts, Clean Mop Head, Maintenance & Cleaning of PW Shirts, Clean Mop Head, Paper Towels, Clean Mop Head, Towels Maintenance & Cleaning of PW Shirts, Clean Mop Head, Maintenance & Cleaning of PW Shirts, Clean Mop Head, Paper Towels, Clean Mop Head, Towels, Maintenance & Cleaning of PW Shirts, Clean Mop Head	264.78
15229	5/07/2026	[8038] MARSHALL C MOORE	Viridian Exam Prep Course [25%]	59.50
15230	5/07/2026	[7882] KEVIN M NASET	Initial Asbestos Training (4Hrs) - Live Oaks	459.43
15283	5/20/2026	[7882] KEVIN M NASET	Distribution D1&D2 Exam Prep (RCAC)	560.97
15231	5/07/2026	[7889] NICHOLS CONSULTING	Sate Mandated Cost Consulting Services	1,500.00
15301	5/27/2026	[2570] NILSEN COMPANY	Solar Salt 50#	1,199.95
15265	5/14/2026	[5934] NORTH COAST JOURNAL, INC	Bid Posting for Chlorine Contact Tank Project Bid Posting for Fern Street Lift Station Project	648.00
15284	5/20/2026	[6100] NORTHERN CALIFORNIA GLOVE	Respirator, Cartridges, Gloves, and Shirts (Returning for Refund)	585.11
15285	5/20/2026	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR JUNE 2026	3,269.75
15232	5/07/2026	[6943] PACE SUPPLY CORP	Claps	673.43
15266	5/14/2026	[6943] PACE SUPPLY CORP	Pipe, Clamps and Meter Parts, Nipple, Mall, Handwheel	2,385.46
15233	5/07/2026	[5053] PACIFIC ECORISK	NPDES WET Testing - CHRONIC Toxicity Testing	2,745.00
15234	5/07/2026	[3343] PITNEY BOWES RESERVE ACCOUNT	Postage Purchased for Reserves on 2/18 & 4/22/26	800.00
15302	5/27/2026	[3343] PITNEY BOWES RESERVE ACCOUNT	Postage Purchased for Reserves on 5/20/26	400.00
15267	5/14/2026	[2619] PITNEY BOWES, INC.	QUARTERLY LEASING PAYMENT 3/30/2026 - 6/29/2026	181.61
15235	5/07/2026	[6349] RECOLOGY EEL RIVER	40 Yd Debris Box, Appliances & E-Waste @ 530 3rd Ave	1,507.78
15286	5/20/2026	[2663] ROBERTS WATER TECHNOLOGIES, INC	Blowers Fliter 1 & 2	13,626.00
15287	5/20/2026	[3685] RURAL COMMUNITY ASSISTANCE CORP dba RCAC	Loan # 1144-CRD-05 Water CIP	385.40
15236	5/07/2026	[5772] SACRAMENTO VALLEY ASSOCIATION OF	Basic Membership	65.00
15268	5/14/2026	[7662] NATHAN R SCHEINMAN	T1 & T2 Exam Prep	573.18
15237	5/07/2026	[2693] SHELTON'S AUTO LUBE	Oil Change on '21 Ford F-150, Oil Change on '25 Ford F-150	224.00
15288	5/20/2026	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR MAY 2026	176.40
15289	5/20/2026	[7316] SILKE COMMUNICATIONS SOLUTIONS, INC	Batteries for Radio Tower	2,861.80
15238	5/07/2026	[7185] STAPLES ADVANTAGE	Clock, Business Card Stock, Binder Clips, Sharpies, Pens, Highlighters	167.23
15303	5/27/2026	[7185] STAPLES ADVANTAGE	Cleaner and Dividers, Tape Rolls, Duster Cans, Toner, Post-Its, Binder Clips, Dividers	321.22
15269	5/14/2026	[2719] STATE WATER RESOURCES CONTROL BD	Water Treatment Operator Examination Grade T2	65.00
15290	5/20/2026	[2719] STATE WATER RESOURCES CONTROL BD	Drinking Water Operator Certification Renewal Grade T1	55.00

### City of Rio Dell Check Listing for City Council Meeting

15239	5/07/2026	[2724] STATE WATER RESOURCES CONTROL BOARD	Certification Application for WasteWater Treatment Plant Operator Grade 3	410.00
15270	5/14/2026	[2715] STEWART TELECOMMUNICATION	Replace Old Emergency Phone with New Red Emergency Phone and Mounted Sign, Phone Lines PD - June 2026, Phone Lines City Hall - June 2026	930.71
15240	5/07/2026	[6373] THATCHER COMPANY, INC.	Aqua Ammonia, 25% Tech - 375 # Drum	2,089.76
15291	5/20/2026	[6373] THATCHER COMPANY, INC.	Sierra Sani-Chlor - 330 G Tote	5,539.09
15271	5/14/2026	[4908] THE MITCHELL LAW FIRM, LLP	LEGAL SERVICES FOR APRIL 2026, LEGAL SERVICES FOR APRIL 2026, LEGAL SERVICES FOR APRIL 2026	2,638.00
15304	5/27/2026	[2750] USA BLUEBOOK	Tube Assembly, Roller Assembly Refund	32.96
15241	5/07/2026	[6173] VACMASTERS	Water Hose Reel	145.53
15305	5/27/2026	[3917] VERIZON WIRELESS	Safety Phones PD & PW (& Mayor): April 17- May 16	662.02
15242	5/07/2026	[5547] WAHLUND CONSTRUCTION, INC.,/SEQUOIA CONSTRUCTION SPECIALTIES	Drinking Water Infrastructure Improvement Project - Payment #12	898,704.75
15295	5/20/2026	[5547] WAHLUND CONSTRUCTION, INC.,/SEQUOIA CONSTRUCTION SPECIALTIES	Drinking Water Infrastructure Improvement Project - Payment #13	1,227,314.50
15273	5/14/2026	[8024] WATT'S CLEANING SERVICES	Weeking Cleaning for Feb. '26, Weekly Cleaning for April '26	1,140.00
15243	5/07/2026	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA & KATUN COPIERS PAYMENT FOR MAY 2026	563.59
15292	5/20/2026	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR MAY 2026 - PD & City Hall	586.59
15306	5/27/2026	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR JUNE 2026 - PD & City Hall	598.10
15244	5/07/2026	[2772] WENDT CONSTRUCTION, INC	Chemical Room Door Replacement	7,725.44
15293	5/20/2026	[2772] WENDT CONSTRUCTION, INC	Installed 36" Doors in 28" Original Door frames	7,947.85
15245	5/07/2026	[2779] WILDWOOD SAW	Trimmer Line and Oil Mix	291.23
15274	5/14/2026	[2779] WILDWOOD SAW	Equipment Maintenance	382.77
15294	5/20/2026	[2779] WILDWOOD SAW	Resin Remover, Equipment Maintenance	179.50
15246	5/07/2026	[8025] WOODS PEST CONTROL, INC.	General Pest Cycle - 675 Wildwood Ave	135.00
15247	5/07/2026	[2787] WYCKOFF'S	Nipple, Valve	520.58

**Total Checks/Deposits**

**2,524,466.70**

Ref#	Date	Vendor	Description	Amount
5007673	5/04/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC DENTAL INSURANCE FOR MAY 2026.	-116.22
6397277	5/04/2026	ELECTRONIC FUNDS TRANSFER	EFT: MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 05/01/2026	-13672.28
341-264	5/11/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 05/01/2026	-3403.81
822622	5/11/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 05/01/2026	-17698.83
9961852	5/11/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR APRIL/MAY 2026.	-21,147.77
1627538	5/11/2026	ELECTRONIC FUNDS TRANSFER	EFT: FIBER OPTIMUM BILL FOR MAY 2026. SPLIT /W P.D & ADMIN.	14.50

**City of Rio Dell  
Check Listing for City Council Meeting**

E-CHECK	5/13/2026	WITHDRAWAL	DEPOSITED ITEM RETURNED	-115.00
E-CHECK	5/20/2026	WITHDRAWAL	DEPOSITED ITEM RETURNED	-250.00
E-CHECK	5/20/2026	WITHDRAWAL	DEPOSITED ITEM RETURNED	-116.37
79857	5/21/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE ONLINE PAYMENT FOR MAY 2026.	-1178.92
6579526	5/21/2026	ELECTRONIC FUNDS TRANSFER	EFT: BANK OF AMERICA CREDIT CARD PAYMENTS FOR APRIL/MAY 2026.	-7150.81
9961849	5/22/2026	ELECTRONIC FUNDS TRANSFER	EFT: BENEFIT BRIDGE/PUBLIC AGENCY PAYMENT JUNE 2026.	-43972.50
9961851	5/22/2026	ELECTRONIC FUNDS TRANSFER	EFT: PG&E payment for Streets Lights @Northwestern Ave.	-49.72
9961850	5/22/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR VSP INSURANCE ONLINE PAYMENT FOR JUNE 2026	-479.46
559-568	5/26/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 05/15/2026	-3310.25
366672	5/26/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 05/15/2026	-17570.02
1325525	5/26/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR METLIFE ONLINE PAYMENT FOR JUNE 2026	-2116.98
E-CHECK	5/26/2026	WITHDRAWAL	DEPOSITED ITEM RETURNED	-195.62
6976494	5/27/2026	ELECTRONIC FUNDS TRANSFER	EFT: MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 05/15/2026	-13561.77
2764254	5/27/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR NEW WEX ONLINE FUEL CARDS FOR APRIL/MAY 2026	-5488.35
9961853	5/31/2026	WITHDRAWAL	ANALYSIS SERVICE CHARGE FOR MAY 2026	-326.21

**Total EFT's/Bank Withdrawals (153,279.04)**

Ref#	Date	Vendor	Description	Amount
TRX TO PR	5/07/2026	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 05/01/2026	-49264.07
TRX TO PR	5/21/2026	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 05/15/2026	-49433.51
AST2881012	5/21/2026	TRANSFER FROM CHECK TO LAIF ACCOUNT	TRANSFER TO LAIF FROM CORD GENERAL CHECKING	1,500,000.00

**Total Transfer Between Accounts 1,401,302.42**

Ref#	Date	Vendor	Description	Amount
4495221	5/14/2026	WITHDRAWAL	US Bank Debit Card for Guy Brown Bank Bags.	-35.74
5725341	5/29/2026	WITHDRAWAL	US Bank Debit Card for Postage for May Utility Bills.	-599.49

**Total Debit Card Withdrawals (635.23)**



*675 Wildwood Avenue  
Rio Dell, CA 95562-1597  
(707) 764-5642 Hall*

**For Meeting of: June 16, 2026**  
■ Consent Item; □ Public Hearing Item

To: City Council  
From: Mary Clark, Community Service Officer  
Through: Kyle Knopp, City Manager  
Date: June 16, 2026  
Subject: Discussion of Cost Recovery for the Abatement of 530 Third Avenue

That the City Council review the cost recovery for the abatement that took place on April 2, 2026 at 530 Third Avenue and approve the placement of a public hearing on the Council’s agenda so that a lien may be placed on the property. The hearing is tentatively scheduled for August 4, 2026. The total cost for the abatement was determined to be \$1,568.41.

**Background and Discussion**

On April 2, 2026, the occupants of the Property filled a 40-yard dumpster with solid waste and vegetation at 530 Third Avenue in the City of Rio Dell. The City’s cost for the abatement were determined to be \$1,568.41.

The cost assessment was sent via certified mail to the property owner on May 11, 2026. The property owner has not made any attempt to pay the City for this debt. Rio Dell Municipal Code (RDMC) Sections 8.10.310 through 8.10.330 cover the cost recovery process. RDMC Section 8.10.330 references the California Government Code Section 38773.5 which spells out the process for establishing taxes and assessments. **This process requires two meetings, a public meeting followed by a public hearing. The public hearing is anticipated to be held on August 4, 2026.**

Attachment: Cost recovery assessment

Rio Dell Police Department  
675 Wildwood Avenue, Rio Dell, California 95562  
[707] 764-5642

# ***COST RECOVERY ASSESSMENT***

Name: **Jonathan Dixon**  
Address: 530 Third Avenue  
Rio Dell, California 95562

A.P.# 053-072-008  
File # CE24-314

Location: **530 Third Avenue**  
**Rio Dell, California**

Date	Staff/ Vendor	Staff Time Description	Hours/10ths	Cost
3/25/2026	MC	Draft Abatement Warrant	1.00	\$60.63
		SUB-TOTAL - Staff Time		<b>\$60.63</b>

## ***Contractors and Other Agencies/Departments***

### **CONTRACTORS:**

5/20/2025		Recology- 40 yard dumpster		\$1,507.78
		SUB-TOTAL - Contractors and Other Agencies		<b>\$1,507.78</b>

<b>TOTAL COST</b>				<b>\$1,568.41</b>
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675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



DATE: June 16, 2026  
TO: Honorable Mayor and Members of the City Council  
FROM: Travis Sanborn, Finance Director  
THROUGH: Kyle Knopp, City Manager  
SUBJECT: Adopt Resolution 1669-2026 Approving Revised Billable Rates for Staff Time for Fiscal Year 2026-27 and Amending the Master Fee Schedule to reflect the new fees

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Adopt Resolution 1669-2026 Approving Revised Billable Rates for Staff Time for Fiscal Year 2026-27, Rescinding Resolution 1635-2025, and Amending the Master Fee Schedule to Incorporate the New Fees.

**BACKGROUND AND DISCUSSION**

To ensure the City recovers the full cost of providing services, the Finance Department updates billable rates annually to reflect current compensation, benefits, and overhead. Rates are used when City staff time is charged to capital projects, grants, enterprise fund operations, or other reimbursable programs. Under California Government Code § 66000, user fees are limited to the actual cost of providing services. These rates are computed to recover cost only and include no profit margin.

An updated billable rate for each position has been calculated using the following formula:

**Billable Rate = Hourly Rate × (1 + Benefits % + Leave % + Overhead %)**

**Hourly Rate:** The base hourly rate for each position per the applicable MOU or employment agreement, as reflected in the FY 2026-27 Salary Projection Workbook finalized by the Finance Director prior to this meeting.

**Benefits %:** (Total Salaries & Benefits – Annual Base Salary) ÷ Annual Base Salary. Includes all employer-paid costs: 457(b) deferred compensation contributions, health, dental, vision, and life insurance, FICA, workers’ compensation, unemployment insurance, clothing allowances, retention stipends, and executive leave cash payouts per applicable employment agreements. Executive leave for management positions is budgeted and paid as a cash compensation element; it is included in the benefits pool and is not separately loaded in leave hours, preventing double-counting.

**Leave %:** Annual Leave Hours ÷ Annual Work Hours. Leave hours reflect 14 city holidays (112 hours) plus vacation accrual per applicable MOU. The standard is 192 hours for all positions (112 holiday + 80 vacation).

**Overhead %:** Total overhead-eligible O&M expenditures ÷ Total Salaries & Benefits, averaged across four representative departments from the FY 2026-27 Adopted Operating Budget. Per 2 CFR Part 200 §§ 200.412–200.414, only indirect costs are included in the overhead pool. Direct program costs — such as treatment plant chemicals and utilities, laboratory testing, equipment rental, and animal control contracted services — are excluded. The four departments cover central service (City Manager, Finance) and representative operational departments by fund type (Police — General Fund; Sewer — Enterprise), consistent with the simplified allocation methodology permitted under 2 CFR Part 200 Appendix VII.

**Overhead Rate Computation — FY 2026-27**

The computed average of 30.74% is applied as 30%, consistent with the prior-year rounding convention (FY 2025-26: 26.30% computed, 26% applied). The increase from 26% to 30% reflects documented FY 2026-27 budget increases: Police technology maintenance (+\$11,500), operating supplies (+\$17,500), insurance (+\$7,500), and training (+\$8,000); Sewer contract professional services (+\$20,000 including a rate study). All figures are from the FY 2026-27 Adopted Operating Budget.

**High Benefits % — Positions Exceeding 100%**

Benefits percentages exceeding 100% of base salary appear for several positions across Police and Public Works and are an expected mathematical outcome, not an anomaly. They do not reflect any error in the calculation.

The primary driver is health insurance. The City's family health plan costs \$31,392 per year — a fixed amount applied equally regardless of an employee's base salary. For a position with an annual base salary of approximately \$50,000–\$90,000, that single benefit represents between 35% and 63% of base salary before any other benefit is added. When combined with 457(b) deferred compensation contributions, FICA, workers' compensation, unemployment insurance, clothing allowances, and — where applicable — retention stipends, standby and holiday pay, and executive leave cash payouts, total benefits costs exceed base salary for these positions.

Benefits % is higher for lower-wage positions not because their benefits are more generous, but because the same flat-dollar benefit costs represent a larger percentage of a smaller base. Positions with higher base salaries carry the same benefit amounts at a lower percentage.

All benefit components are employer obligations established by applicable MOUs, employment agreements, and state and federal law, and are allowable costs under 2 CFR 200.430. A component-level breakdown for each position is documented in the rate computation workbook on file with the Finance Director and is available for grantor review.

**Retention Stipends**

Four positions carry retention stipends in FY 2026-27 per executed employment agreements: Police Chief (\$16,000), Police Sergeant (\$7,500), Police Corporal (\$7,500), and one Community Service Officer (\$6,000). These are actual FY 2026-27 compensation costs included in the benefits pool consistent with FY 2025-26 methodology. Retention stipends are allowable costs per 2 CFR 200.430 as compensation paid under formally established written agreements.

**Proposed FY 2026-27 Billable Rates**

TITLE	HOURLY RATE	OH COST %	BENEFITS % <sup>3</sup>	BILLABLE RATE
<b>ADMINISTRATION</b>				
City Manager	\$65.17	30%	50%	<b>\$123.10</b>
City Clerk	\$30.82	30%	80%	<b>\$67.59</b>
Community Development Director	\$52.98	30%	59%	<b>\$106.38</b>
<b>FINANCE</b>				
Finance Director	\$62.06	30%	35%	<b>\$107.94</b>
Accountant II	\$37.24	30%	36%	<b>\$66.08</b>
Senior Fiscal Assistant	\$27.68	30%	61%	<b>\$55.30</b>
Senior Fiscal Assistant	\$26.88	30%	62%	<b>\$53.98</b>
<b>POLICE</b>				
Police Chief	\$59.09	30%	95%	<b>\$138.47</b>
Police Sergeant	\$42.25	30%	115%	<b>\$107.57</b>
Police Corporal	\$37.38	30%	118%	<b>\$96.19</b>
Police Officer	\$30.93	30%	89%	<b>\$70.56</b>
Police Officer	\$28.23	30%	92%	<b>\$65.28</b>
Police Officer	\$27.90	30%	114%	<b>\$70.50</b>
Community Service Officer	\$28.33	30%	109%	<b>\$70.36</b>
Community Service Officer	\$24.03	30%	113%	<b>\$60.57</b>
<b>PUBLIC WORKS</b>				
Water/Streets Superintendent	\$64.26	30%	58%	<b>\$126.60</b>
Wastewater Superintendent	\$41.53	30%	90%	<b>\$94.99</b>
Water Operator II	\$28.33	30%	76%	<b>\$61.10</b>
Wastewater Operator II	\$27.78	30%	98%	<b>\$66.01</b>
Wastewater Operator I	\$27.15	30%	114%	<b>\$68.71</b>
Utility Worker III	\$26.09	30%	78%	<b>\$56.60</b>
Utility Worker II	\$22.82	30%	83%	<b>\$50.78</b>
Utility Worker I	\$21.64	30%	86%	<b>\$48.69</b>

**Time Records and Grant Billing**

Grant billing at the adopted rates shall be supported by time records per OMB 2 CFR Part 200.430, reflecting the actual time each employee devoted to the applicable program on a daily or weekly basis. Where multiple positions share a classification title, the applicable rate is

determined by reference to the Finance Director's rate computation workbook on file with the City. The Finance Director is responsible for ensuring the correct rate is applied to each reimbursement claim.

**FISCAL IMPACT**

Adoption of these rates has no direct General Fund impact. Rates ensure the City recovers its full cost of staff time from grants, enterprise funds, and capital project accounts. Under-recovery would represent a subsidy from the General Fund or enterprise fund to the applicable program.

**ATTACHMENTS**

Resolution 1669-2026 Approving Revised Billable Rates for Staff Time for Fiscal Year 2026-27



**RESOLUTION NO. 1669-2026  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL  
APPROVING BILLABLE RATES FOR STAFF TIME FOR FISCAL YEAR 2026-27,  
RESCINDING RESOLUTION 1635-2025, AND AMENDING THE MASTER FEE  
SCHEDULE TO INCORPORATE THE NEW FEES**

**WHEREAS**, the City of Rio Dell charges fees for certain services provided by City staff that specifically benefit the party receiving such services; and

**WHEREAS**, the City has the authority to charge regulatory fees to cover the cost of regulatory programs, and user fees are limited to the actual cost of providing services per California Government Code § 66000; and

**WHEREAS**, billable rates are computed to reflect the full cost of employee time, including salary, employer-paid benefits, leave, and a proportionate share of departmental overhead, per OMB 2 CFR Part 200 Subpart E; and

**WHEREAS**, the City desires to update its billable rates for FY 2026-27 so that rates more accurately reflect current costs; and

**WHEREAS**, the FY 2026-27 Operating and Capital Budget has been adopted by the City Council, and these billable rates are computed from that adopted budget;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rio Dell does hereby adopt the billable rates for staff time shown in Exhibit A, attached hereto and incorporated herein by reference, effective July 1, 2026 through June 30, 2027, to ensure cost recovery on grants, capital projects, enterprise fund operations, and other reimbursable services. Staff time shall be supported by time records per OMB 2 CFR Part 200.430.

**BE IT FURTHER RESOLVED** that Resolution 1635-2025 approving billable rates for FY 2025-26 is hereby rescinded effective July 1, 2026.

**BE IT FURTHER RESOLVED** that the Master Fee Schedule is amended to reflect the new fees as shown in Exhibit A.

**PASSED AND ADOPTED** by the City of Rio Dell on this 16th day of June 2026

Ayes:  
Noes:  
Abstain:  
Absent:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Hill, City Clerk

**Exhibit A**

Resolution No. 1669-2026 — Billable Rates FY 2026-27

TITLE	HOURLY RATE	OH COST %	BENEFITS % <sup>3</sup>	BILLABLE RATE
<b>ADMINISTRATION</b>				
City Manager	\$65.17	30%	50%	<b>\$123.10</b>
City Clerk	\$30.82	30%	80%	<b>\$67.59</b>
Community Development Director	\$52.98	30%	59%	<b>\$106.38</b>
<b>FINANCE</b>				
Finance Director	\$62.06	30%	35%	<b>\$107.94</b>
Accountant II	\$37.24	30%	36%	<b>\$66.08</b>
Senior Fiscal Assistant	\$27.68	30%	61%	<b>\$55.30</b>
Senior Fiscal Assistant	\$26.88	30%	62%	<b>\$53.98</b>
<b>POLICE</b>				
Police Chief	\$59.09	30%	95%	<b>\$138.47</b>
Police Sergeant	\$42.25	30%	115%	<b>\$107.57</b>
Police Corporal	\$37.38	30%	118%	<b>\$96.19</b>
Police Officer	\$30.93	30%	89%	<b>\$70.56</b>
Police Officer	\$28.23	30%	92%	<b>\$65.28</b>
Police Officer	\$27.90	30%	114%	<b>\$70.50</b>
Community Service Officer	\$28.33	30%	109%	<b>\$70.36</b>
Community Service Officer	\$24.03	30%	113%	<b>\$60.57</b>
<b>PUBLIC WORKS</b>				
Water/Streets Superintendent	\$64.26	30%	58%	<b>\$126.60</b>
Wastewater Superintendent	\$41.53	30%	90%	<b>\$94.99</b>
Water Operator II	\$28.33	30%	76%	<b>\$61.10</b>
Wastewater Operator II	\$27.78	30%	98%	<b>\$66.01</b>
Wastewater Operator I	\$27.15	30%	114%	<b>\$68.71</b>
Utility Worker III	\$26.09	30%	78%	<b>\$56.60</b>
Utility Worker II	\$22.82	30%	83%	<b>\$50.78</b>
Utility Worker I	\$21.64	30%	86%	<b>\$48.69</b>

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



DATE: June 16, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Travis Sanborn, Finance Director

THROUGH: Kyle Knopp, City Manager

SUBJECT: Adopt Resolution 1672-2026 Resolution Authorizing Examination of Sales or Transactions and Use Tax Records (CDTFA) and Designating HdL as Authorized Representative

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Adopt Resolution No. 1672-2026, authorizing the Finance Director and the City Manager, and any officer or employee the City Manager designates in writing, to examine the City's confidential sales or transactions and use tax records held by the California Department of Tax and Fee Administration (CDTFA), and designating Hinderliter de Llamas and Associates (HdL) as the City's authorized representative to examine those records.

BACKGROUND AND DISCUSSION

The City of Rio Dell contracts with the CDTFA for the administration and collection of two local taxes: the Bradley-Burns Uniform Local Sales and Use Tax (Ordinance No. 104), and the City's voter-approved district transactions and use tax. The district tax was established by Ordinance No. 326 in 2014 and was amended by the voters in 2022 through Ordinance No. 394, which set the current rate at 0.75 percent effective January 1, 2025. The records the CDTFA maintains for these taxes contain confidential taxpayer information.

Revenue and Taxation Code section 7056 makes those records confidential and permits the City to examine them, or to authorize a third-party representative to examine them, only when the City Council adopts a resolution that names the authorized positions and any designated representative. Section 7056.5 establishes criminal penalties for unlawful disclosure. The CDTFA will not release records to the City or to a consultant without a current, conforming resolution on file.

On June 1, 2026, the City executed a Master Services Agreement with HdL for sales and use tax analysis, allocation review, and audit recovery services. That agreement requires the City to adopt a resolution under Section 7056(b) designating HdL as a person authorized to examine the

City's sales and use tax records and certifying that the agreement meets the conditions of Section 7056(b)(1). This resolution satisfies that requirement.

The proposed resolution does four things:

1. Authorized positions (Section 1). Authorizes the Finance Director and the City Manager to examine the confidential records. To avoid having to return to Council each time staffing changes, the resolution also allows the City Manager to designate additional officers or employees in writing, which is the approach the CDTFA recommends.
2. Permitted uses (Section 2, Option 2). Authorizes use of the data for tax collection and for additional governmental functions: Budget Planning and Revenue Forecasting, Economic Development, Community Development, and Business License Administration. Option 2 is recommended because it matches the services the City already contracts for. The HdL agreement is written at the Essential Services tier, which includes sales tax trend analysis to share with Council and economic development groups, budget forecasting reports, and economic-cluster analysis. Adopting Option 1, which would limit use to tax collection only, would be narrower than the work the City is paying HdL to perform.
3. Designation of HdL (Section 3). Designates HdL to examine the records on the City's behalf and certifies that the Master Services Agreement contains the four conditions required by Section 7056(b)(1): an existing contract to examine the records, disclosure only to the City officer authorized in Section 1, a prohibition on HdL performing consulting services for a retailer during the term, and a prohibition on retaining the information after the contract expires. These conditions are set out in Schedule B, Section 12 of the executed agreement.
4. Supersession (Section 4). Supersedes all prior City resolutions adopted under Section 7056(b), so the CDTFA works from a single current authorization.

The optional provision in the CDTFA template covering a prior representative with an open reallocation petition or appeal does not apply to the City and has been omitted.

### FISCAL IMPACT

Adopting the resolution carries no direct cost. It is an authorization document that allows the City and HdL to access records the City is already entitled to. Under the associated Master Services Agreement, the City pays HdL a monthly fee of \$192 for the Essential Services tier, invoiced quarterly in arrears and adjusted annually by the Consumer Price Index, plus a contingency audit fee equal to 18 percent of new, increased, or recovered sales and use tax revenue that HdL identifies and the City receives. The audit recovery work is designed to be self-funding, because the contingency fee applies only to new, increased, or recovered revenue that results, in whole or in part, from HdL's allocation audit and recovery services.

### ATTACHMENTS

1. Resolution No. 1672-2026
2. HdL Master Services Agreement, executed June 1, 2026



**RESOLUTION NO. 1672-2026  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL AUTHORIZING  
EXAMINATION OF SALES OR TRANSACTIONS AND USE TAX RECORDS**

**WHEREAS**, pursuant to Ordinance Number 104, the City of Rio Dell (“City”) entered into a contract with the California Department of Tax and Fee Administration (“Department”) to perform all functions incident to the administration and collection of sales and use taxes; and

**WHEREAS**, pursuant to Ordinance Number 326 and Revenue and Taxation Code section 7270, the City entered into a contract with the Department to perform all functions incident to the administration and collection of transactions and use taxes; and

**WHEREAS**, the City Council of the City of Rio Dell deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected by the Department for the City pursuant to that contract; and

**WHEREAS**, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RIO DELL HEREBY  
RESOLVES AS FOLLOWS:**

**Section 1.** That the Finance Director and the City Manager, or other officer or employee of the City designated in writing by the City Manager to the California Department of Tax and Fee Administration, is hereby appointed to represent the City with authority to examine sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected for the City by the Department pursuant to the contract between the City and the Department.

**Section 2.** The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales or transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the City:

- (a) Budget Planning and Revenue Forecasting
- (b) Economic Development
- (c) Community Development
- (d) Business License Administration

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

**Section 3.** That Hinderliter de Llamas and Associates (HdL), located at 120 S. State College Boulevard, Suite 200, Brea, California 92821, is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and HdL:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information;
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
- d) is prohibited by that contract from retaining the information contained in, or derived from, those sales or transactions and use tax records after that contract has expired.
- e)

**BE IT FURTHER RESOLVED** that the information obtained by examination of Department records shall be used only for purposes related to the collection of City sales or transactions and use taxes by the Department pursuant to the contract between the City and the Department, and for those purposes relating to the governmental functions of the City listed in Section 2 of this resolution.

**Section 4.** That this resolution supersedes all prior resolutions of the City Council of the City of Rio Dell adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

**PASSED AND ADOPTED** by the City of Rio Dell on this 16th day of June 2026

Ayes:  
Noes:  
Abstain:  
Absent:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Hill, City Clerk

## MASTER SERVICES AGREEMENT

**THIS MASTER SERVICES AGREEMENT** (this “Agreement”) is entered into as of June 1st, 2026 (the “Agreement Date”) by and between Hinderliter de Llamas and Associates (“Consultant”), and City of Rio Dell (“Client”), which is located within the state of California (the “State”).

### WITNESSETH:

**WHEREAS**, Consultant is engaged in the business of providing consulting, software and other services that help public agencies understand and maximize their collection of sales, use and transactions taxes, business license taxes, property and lodging taxes, and other revenues, as well as their delivery of public services (collectively, “Consultant’s Business”); and

**WHEREAS**, Client desires to contract with Consultant to obtain one or more of the services included within Consultant’s Business (as provided for in Section 1) upon the terms and conditions contained in this Agreement;

**WHEREAS**, Consultant desires to contract with Client to render such services upon the terms and conditions contained in this Agreement.

**NOW THEREFORE**, in consideration of the covenants and promises contained herein, Client and Consultant mutually agree as follows:

#### 1. Services.

1.1 Consultant will perform those services included within Consultant’s Business that are described in any and all schedule(s) referencing this Agreement and signed by Client and Consultant as of the Agreement Date or hereafter (individually and collectively, the “Schedule(s)”), upon the terms and conditions contained in this Agreement (including the Schedules) (such services are, collectively, the “Services”). In performing the Services, Consultant is acting as an independent contractor (and not as an agent or employee of Client).

1.2 Client acknowledges and agrees that any other public agency (including, without limitation, any participating government agency) located within or outside of the State (e.g., city, municipality, county, district, public authority or other political subdivision) may procure services for fees and other terms and conditions that are substantially similar to any of the Services, Fees and other terms and conditions set forth in this Agreement, provided that such other public agency executes a separate agreement with Consultant wherein the services rendered to such other public agency, the fees payable by such other public agency, and the other terms and conditions of such separate agreement are the responsibility of Consultant and such other public agency and not Client.

1.3 This Agreement does not limit the right of Consultant to enter into additional contracts with Client or to contract with third parties to provide them with merchandise or services of any kind whatsoever, including, but not limited to, services similar to the Services. During the Term of this Agreement, Client will not, directly or indirectly (except through Consultant), engage any third party to provide the Services or any services similar to the Services, except that nothing

in this Agreement shall prohibit City from using City staff, legal counsel, auditors, or accountants for services that are the same as, similar to, or related to the Services.

2. **Fees.** As compensation for performing the Services, Client will pay Consultant the fees, costs and expenses as described in the Schedules (individually and collectively these fees and costs are, the “Fees”). Consultant may perform the Services using professionals from its staff or Consultant’s affiliated entities, and such Services will be invoiced to Client under the same terms applicable to Consultant’s staff. Consultant may increase the Fees from time to time (including, without limitation, as may be described in any of the Schedules). Other than a Fee increase as described in the Schedules, Client may notify Consultant of a request that such Fee increase be modified or revoked and, if Consultant fails to do so to Client’s satisfaction within thirty (30) days after the receipt of such request, Client may terminate this Agreement without cause pursuant to Section 7.3.

3. **Invoices; Payment.**

3.1 Consultant will invoice Client for the Fees earned and/or incurred by Consultant pursuant to this Agreement.

3.2 Invoices are due and payable upon receipt. Interest will begin to accrue on the thirty-first (31st) day following the invoice date on all unpaid balances at a rate of one and one-half percent (1½%) per month, or the maximum rate permitted by law, whichever is less. Payments will first be credited to interest and then to principal. In the event that Client disputes an invoice, only that portion so disputed in good faith will be withheld from payment, and the undisputed portion must be timely paid. Interest will accrue on any disputed portion of the invoice not timely paid and will be payable immediately if the disputed invoice is resolved in favor of Consultant.

3.3 If Client fails to fully pay an invoice within 30 days after the invoice date, Consultant may, after giving five (5) days’ prior written notice to Client, suspend the rendering of Services under this Agreement until said invoice is paid in full, together with all interest that has accrued thereon. In the event of such a suspension of Services, Consultant will have no liability to Client for any delays or damages arising therefrom.

4. **Insurance.** Throughout the term of this Agreement, Consultant will maintain the following insurance in not less than the referenced amounts: (a) workers compensation and employers liability insurance as may be required by the State; (b) commercial general liability: at least \$2,000,000 per occurrence, \$4,000,000 aggregate; (c) commercial auto liability of at least \$2,000,000 per occurrence, \$2,000,000 aggregate; (d) Cyber/privacy liability: at least \$2,000,000; and (e) Professional liability/E&O: at least \$2,000,000 per claim and aggregate. Client, its officers, officials, employees, agents, and volunteers must be additional insureds for commercial general and auto liability. Coverage should be primary and noncontributory, with waiver of subrogation where available.

5. **Client Support.**

5.1 Client will promptly provide in writing to Consultant all data and other information relating to or which may be necessary for Consultant’s performance of the Services. Without limiting the foregoing, Client will keep Consultant informed on a timely basis in writing

as to the existence and amendments of the laws, ordinances and/or regulations under which Consultant is performing the Services (including any adopted by Client). Consultant will be permitted to rely on the accuracy, timeliness and completeness of the information provided by Client, and in no event will Consultant be liable to Client or others as a result of such reliance.

5.2 Client will examine all of Consultant's reports, specifications, notices, proposals and other documents. In the event that Consultant asks for a decision from Client in order for Consultant to perform the Services, Client will render such decision in writing in a timely manner.

5.3 Promptly following any request from Consultant, Client will adopt and maintain in full force and effect resolutions in forms acceptable to Client and in accordance with applicable law authorizing Consultant to examine the confidential sales tax and other relevant records of Client throughout the Term and, for so long as any Fees are still accruing pursuant to this Agreement, after the Term.

5.4 Client will assist Consultant in obtaining such licenses, permits and approvals as may be required by law for performing the Services, and Client will pay all fees, assessments and taxes related to the application, issuance and maintenance thereof.

5.5 The Services do not include services to support, prepare, document, bring, respond to subpoenas, act as a witness, defend or otherwise assist in litigation undertaken or defended by Client, which Consultant may be required by legal process or otherwise or requested by Client to provide (collectively, "Litigation Services"). In this regard, if Consultant agrees with Client or is otherwise required to perform Litigation Services, Client will promptly pay or reimburse Consultant for all of Consultant's costs and expenses related to Litigation Services (including, without limitation, Consultant's attorneys' fees and costs) at Consultant's actual cost, plus ten percent (10%) thereof (all of which are deemed to be additional Fees).

## **6. Confidentiality; Software Use and Warranty; Records.**

6.1 Consultant will comply with the requirements of the applicable laws, ordinances and/or regulations of which it has been informed by Client pursuant to Section 5.1 concerning the confidentiality of tax records. Consultant may publicly state that it performs Services for Client.

6.2 As used herein, the term "proprietary information" means all information, techniques, processes, services or material that has or could have commercial value or other utility for Consultant or in Consultant's Business, including without limitation, (i) software, computer or data processing programs; (ii) data processing applications, routines, subroutines, techniques or systems; (iii) desktop or web-based software; (iv) audit, tax or fee collection/administration or business processes, methods or routines; (v) marketing plans, analyses and strategies; (vi) materials, techniques and intellectual property used; and (vii) the Software and the Software's documentation. Except as otherwise required by law, Client must hold in confidence and may not use (except as expressly authorized by this Agreement) or disclose to any other party any proprietary information provided, learned of or obtained by Client in connection with this Agreement. The terms of this Section 6.2 do not apply to information that is public information;

provided, however, that proprietary information will not qualify as public information if it became public due to Client's (or its employees' or agents') disclosure.

6.3 If access to any software which Consultant owns is provided to Client as part of the Services under this Agreement (including, without limitation, if Client chooses to subscribe to such software and/or related reports as part of the Services pursuant to a Schedule to this Agreement) (such Consultant-owned software is, collectively, the "Software"), Consultant hereby provides a limited, non-exclusive, non-transferable license to Client (including such of Client's staff as may be designated from time to time by Client and approved by Consultant in writing) to use the Software pursuant to and during the Term of this Agreement.

6.4 The Software must only be used by such authorized Client staff, and Client must not sublicense, sublet, duplicate, modify, decompile, reverse engineer, disassemble, or attempt to derive the source code of the Software. The license granted hereunder does not imply ownership by Client or any of Client's staff of the Software nor any rights of Client or any of Client's staff to sublicense, transfer or sell the Software, or rights to use the Software for the benefit of others. Client may not create (or allow the creation of) any derivative work or product based on or derived from the Software or the Software's documentation, nor modify (or allow the modification of) the Software or the Software's documentation without the prior written consent of Consultant. In the event of a breach of this provision (and without limiting Consultant's remedies), such modification, derivative work or product based on the Software or the Software's documentation is hereby deemed assigned to Consultant. Upon termination of this Agreement or this Software license, this Software license will be deemed to have expired and Client must immediately deactivate, cease using and remove, delete and destroy all the Software (including, without limitation, from Client's computers and network). **Consultant warrants that the Software will perform in accordance with the Software's documentation.**

6.5 Notwithstanding anything to the contrary in this Agreement (including any Schedule hereto), if access to any software which Consultant does not own is provided to Client as part of the Services pursuant to this Agreement (including pursuant to any Schedule hereto), Client hereby agrees (i) to comply with all of the terms and conditions imposed on Client's access to such software (including, without limitation, by Consultant, such software's owner, and pursuant to applicable law), and (ii) Consultant has no obligation during the Term of this Agreement or thereafter to provide Client with access to such software.

6.6 All documents, preliminary drafts, communications and any and all other work product related to the Services and provided by Consultant to Client either in hard copy or electronically are the joint property of Client and Consultant. This does not include the Software or any other software, any programs, any methodologies or any systems used in the creation of such work product, nor does it include any drafts, notes or internal communications prepared by Consultant in the course of performing the Services that were not otherwise provided to Client in either hardcopy or electronic form, all of which may be protected by Consultant or third party copyrights or other intellectual property and remain Consultant's or such third parties' exclusive property (as the case may be). It is possible that any documents, drafts, communications or other work product provided to Client may be alleged to be public records under applicable law and/or may be discoverable through litigation. Well in advance of when Client may disclose such information in response to any request for public records, Client must notify Consultant in writing

about the request and, if Consultant requests it, Client must apply for any potential exemption from disclosure that may exist under applicable law.

6.7 Subject to applicable law, Consultant is responsible for retaining all final documents and other final work product related to the Services for a period of not less than three (3) years from the date provided to Client. Retention of any other documents, preliminary drafts, communications and any and all other work product provided to Client by Consultant is the responsibility of Client. Consultant has no responsibility to retain any drafts, notes, communications, emails or other writings created or received by Client in the course of performing the Services (other than the final documents and other final work product related to the Services and provided to Client for the term of years referenced above).

## **7. Term and Termination.**

7.1 The initial term of this Agreement commences as of the Agreement Date and, unless terminated earlier as stated in Section 7.2., 7.3 or otherwise pursuant to any of this Agreement's express provisions, will continue in effect for five (5) years from such date (the "Initial Term"). This Agreement may be renewed for two twelve (12) month terms unless earlier terminated as set forth in Section 7.2 or 7.3 (each a "Renewal Term" and, collectively, together with the Initial Term, the "Term").

7.2 This Agreement may be terminated by either party for cause upon not less than forty-five (45) days' prior written notice given to and received by the other party, if the other party has materially breached this Agreement through no fault of the notifying party and fails to (i) commence correction of such material breach within thirty (30) days of receipt of the above-referenced written notice and (ii) diligently complete the correction thereafter.

7.3 In addition, either party may terminate this Agreement at any time without cause upon not less than one hundred twenty (120) days' prior written notice to the other party.

7.4 On termination, Client will pay Consultant for all Fees and other compensation (including for Litigation Services) earned and/or incurred through the termination date and will thereafter timely pay Consultant for all other Fees and compensation to which Consultant may be entitled pursuant to this Agreement (including the Schedules hereto).

## **8. Indemnification.**

8.1 Consultant, on behalf of itself and its directors, officers, employees, agents, direct and indirect equity holders, and affiliates (collectively, "Consultant Group"), agrees to fully and promptly defend, indemnify, reimburse and hold harmless Client, its directors, officers, employees, agents, direct and indirect equity holders, and affiliates (collectively, "Client Group"), from and against any and all liabilities, losses, claims, damages, personal injuries, death, expenses, and costs (including, without limitation, for attorneys' fees and costs) (each, a "Liability", and collectively, "Liabilities") arising out of or relating to Consultant's performance of this Agreement, except to the extent caused by the sole negligence or willful misconduct of Client. Consultant's obligations include, without limitation, claims arising from Consultant or Consultant Group's negligence, recklessness, willful misconduct, breach of this Agreement, violation of law, infringement of

intellectual property rights, unauthorized disclosure of confidential information, or data/security incident.

8.2 Client shall have no indemnity obligation except to the extent required by California law. Nothing in this Agreement shall waive Client's immunities, defenses, or limitations of liability under the California Government Claims Act or other applicable law. Client hereby acknowledges that it is responsible for instructing Consultant regarding the interpretation and meaning of the ordinances and/or regulations under which Consultant is performing Services under this Agreement.

8.3 Promptly after any member of Client Group or any member of Consultant Group (in each case, the "Indemnified Group") receives notice of the commencement of any proceeding for which Client or Consultant (as the case may be) intends to make a claim for indemnification under this Agreement, it should notify the other party (the "Indemnifying Party"), but the failure to so notify will not result in the loss of any rights of any of the Indemnified Group to indemnification hereunder except to the extent that the Indemnifying Party does not otherwise become aware of such proceeding and is actually adversely affected thereby to a material extent. The Indemnifying Party will assume the defense of the Indemnified Group (including the employment of legal counsel reasonably satisfactory to the Indemnified Group) and payment of such counsel's fees and disbursements (including retainers). Should the Indemnified Group reasonably determine that separate counsel is necessary (whether due to the existence of different defenses, potential conflicts of interest or otherwise), or if the Indemnifying Party has not assumed the defense, then any of the Indemnified Group may employ separate legal counsel, and the Indemnifying Party will pay such counsel's reasonable fees and disbursements as incurred (including retainers). The obligations of defense and indemnification under this Agreement apply, without limitation, to those situations where someone brings a cross claim for indemnity or contribution against any one or more of the Indemnified Group.

8.4 Neither Consultant nor Client shall, without the other party's prior written consent, settle, compromise or consent to the entry of any judgment in any pending or threatened claim, action, or proceeding or investigation in respect of which indemnification could be sought hereunder (whether or not any of the other party or any other member of the Indemnified Group is an actual or potential party to such claim, action or proceeding or investigation), unless such settlement, compromise or consent includes an unconditional release of the other party and any other member of the Indemnified Group from all liability arising out of such claim, action, proceeding or investigation and includes an explicit disclaimer of responsibility of any kind on the part of the other party and any other member of the Indemnified Group.

## **9. Liability Limitations; Governing Law; Dispute Resolution.**

9.1 To the maximum extent permitted by law and notwithstanding anything to the contrary in this Agreement:

9.1.1 Except as stated in Section 9.1.6, below, Client's sole and exclusive remedies for any breaches of Consultant's obligations under this Agreement (including, without limitation, for any breaches relating to the Services or the Software, including any breaches of warranty, express or implied) (i) are limited to making reasonable and necessary repairs,

replacements or corrections without additional cost to the Client, and (ii) will not exceed, under any circumstances, the amount of the Fees paid by Client to Consultant for the twelve-month period prior to the alleged breaches, calculated without reference to any payments constituting the payment of costs or expenses. All amounts paid to Consultant hereunder are deemed first to be for the reimbursement of costs or expenses and then any excess will be regarded as payments for other portions of the Fees under this Agreement. Any references to breaches of this Agreement will include any supplements, additions or amendments to this Agreement.

9.1.2 Except as may otherwise be expressly set forth in this Agreement, Consultant makes no warranty of any kind with respect to the Services or the Software, express or implied. Consultant hereby disclaims all other warranties, express or implied, including the implied warranties of merchantability, fitness for a particular purpose, title and non infringement. Consultant disclaims all warranties and responsibility for third party software.

9.1.3 In no event will any of Consultant Group be liable for any lost revenues or lost profits, or any special, incidental, or consequential damages of any nature whatsoever, even if such restrictions deprive one or more remedies of their essential purpose. This damage exclusion is independent of any remedies provided for herein.

9.1.4 None of Consultant Group will have any Liability (whether direct or indirect, in contract or tort or otherwise) related to, arising out of, or in connection with this Agreement or to any of Client Group acting on any advice given or opinion rendered by any of Consultant Group, except to the extent that such Liability is found by a court of competent jurisdiction in a judgment which has become final and that it is no longer subject to appeal or review to have resulted solely from such Consultant Group's willful misconduct or gross negligence.

9.1.5 Client acknowledges that this Agreement is with Consultant in its capacity as a corporation or a limited liability company, and Client agrees that in no event will it seek to hold any of the Consultant Group (other than Consultant) responsible for any Liabilities.

9.1.6 Limitations on Sections 9.1.1 through 9.1.5. The limitations stated in Sections 9.1.1 through 9.1.5 shall not apply to Consultant's indemnity obligations, confidentiality obligations, data security obligations, violation of law, fraud, willful misconduct, gross negligence, professional negligence, infringement claims, unauthorized disclosure of tax records or Client data, or with respect to any amounts covered by insurance policies or proceeds of insurance under insurance policies maintained by Consultant or Consultant Group.

9.2 The law of the State of California will govern the validity of this Agreement, its interpretation and performance, and any other claims related to it, without regard to the State's conflict of laws rules. Venue for any legal action arising out of this Agreement will be proper only in the State courts or the federal courts located within the State of California. The parties hereby submit to the exclusive jurisdiction of such courts and waive any other venue to which either party might be entitled by domicile or otherwise.

9.3 If either party is required to bring legal action to enforce its rights under this Agreement or as the result of a breach of this Agreement, the costs and expenses of the prevailing party, including reasonable attorneys' fees, will be paid by the non-prevailing party.

9.4 A breach of this Agreement by either party may cause the other party hereto irreparable harm, the amount of which may be difficult to ascertain, and therefore such other party will have the right to apply to a court of competent jurisdiction for specific performance and/or an order restraining and enjoining any further breach and for such other relief as such other party may deem appropriate. Such right is in addition to the remedies otherwise available to such other party at law or in equity. The parties hereto expressly waive the defense that a remedy in damages will be adequate and any requirement in an action for specific performance or injunction hereunder for the posting of a bond.

## **10. General Legal Provisions.**

- 10.1 Authorization to Proceed. Each Schedule must be signed by both Client and Consultant before such Schedule will be binding on the parties hereto.
- 10.2 Force Majeure. Consultant is not responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, epidemics, pandemics or other health emergencies, or other events beyond the control of Consultant.
- 10.3 Amendment; Waiver. Any provisions of this Agreement (including, without limitation, any Schedules or provisions within any Schedules) may be amended or terminated if in writing and signed by both Client and Consultant. No waiver by any party of any default, misrepresentation or breach of warranty or covenant hereunder, whether intentional or not, will be deemed to be valid unless acknowledged by such party in writing, and such waiver will not extend to any prior or subsequent default, misrepresentation or breach of warranty or covenant hereunder or affect in any way any rights arising by virtue of any prior or subsequent such occurrence.
- 10.4 Severability and Survival. If any provision in this Agreement is held illegal, invalid or unenforceable, the enforceability of the remaining provisions will not be impaired thereby. Notwithstanding any other provisions of this Agreement (including, without limitation, Section 7), Sections 3, 5.5, 6, 7, 8, 9 and 10 will survive the termination of this Agreement.
- 10.5 No Third-Party Beneficiaries; Services Limited to Agreement. Except as set forth in Section 8, this Agreement gives no rights or benefits to anyone other than Client and Consultant and has no third-party beneficiaries. The Services to be performed for Client by Consultant are defined solely by this Agreement (including the Schedules), and not by any other contract or agreement that may be associated with performing the Services.

10.6 Assignment. This is a bilateral personal services agreement. Neither party will have the power to or will assign any of the duties or rights or any claim arising out of or related to this Agreement, whether arising in tort, contract or otherwise, without the written consent of the other party. Any unauthorized assignment is void and unenforceable. This Agreement is binding on the successors and assigns of the parties hereto. Notwithstanding anything to the contrary, Consultant may, from time to time, utilize one or more third parties to provide certain of the Services (including, but not limited to, as may be set forth in one or more of the Schedules).

10.7 Notices. All notices under this Agreement must be in writing and will be deemed to have been given when such notice is received (i) from United States Postal Service First Class Certified Mail, Return Receipt Requested, (ii) by courier service, or (iii) by email; provided, however, that notices received on a weekend or holiday or on a business day after 4:00 p.m. local time will be deemed to have been received on the next business day. Notices will, unless another address is specified in writing, be sent to the addresses indicated below (each of which must include a street address and an email address): Consultant: 120 S. State College Blvd.#200, Brea, CA 92821, Attn: Contracts, Email: [contracts@hdlcompanies.com](mailto:contracts@hdlcompanies.com); and Client: 675 Wildwood Ave Rio Dell, CA 95562, Attn: City Manager, Email: [knoppk@cityofriodell.ca.gov](mailto:knoppk@cityofriodell.ca.gov).

10.8 Entire Agreement; Conflict. This Agreement (which includes any Schedules or amendments dated as of the Agreement Date or hereafter, including without limitation, amendments of the main body of this Agreement or the Schedules that may add to, subtract from, modify or clarify the Term, the scope of Services and/or the amount of Fees) constitutes the entire agreement between the parties and supersedes any prior understandings, agreements, or representations by or between the parties, written or oral, to the extent they relate in any way to the subject matter hereof. Should there ever be a conflict between the terms and conditions of any Schedules and the remainder of this Agreement as set forth in the main body of this Agreement, the terms and conditions of the remainder of this Agreement as set forth in the main body of this Agreement will prevail and be controlling; provided, however, that should there ever be a conflict between the terms and conditions of this Agreement (including any Schedules) and (i) any amendments hereof, the terms and conditions of the amendments hereof will prevail and be controlling, and (ii) the terms and conditions of any Schedule that expressly provides for them to supersede any terms and conditions of the main body of this Agreement, such terms and conditions of such Schedule will prevail and be controlling.

10.9 Counterparts; Electronic Signatures; Authority. This Agreement may be signed in any number of counterparts, each of which will constitute an original and all of which, when taken together, will constitute one agreement. Any signed signature pages of this Agreement transmitted by email or other electronic means in a portable document format (PDF) or other clear and visible electronic format will have the same legal effect as an original. Each of the persons signing on behalf of a party hereto represents that he or she has the authority to sign this Agreement on such party's behalf.

10.10 No Adverse Construction. Both parties acknowledge having had the opportunity to participate in the drafting of this Agreement. This Agreement will not be construed against either party based upon authorship. The section headings contained in this Agreement are inserted for convenience only and will not affect in any way the meaning or interpretation of this Agreement.

10.11 California Public Records Act. City shall comply with the California Public Records Act and other applicable disclosure laws. City may provide Consultant reasonable notice of a request seeking Consultant-designated confidential or proprietary information when practicable, but City retains sole authority to determine whether records must be disclosed. Consultant shall promptly identify any claimed exemption and shall indemnify and defend City from any claim, action, cost, or fee award arising from Consultant's request that City withhold records.

10.12 Standard of Care. Consultant shall perform the Services in a professional and workmanlike manner consistent with the degree of skill and care ordinarily exercised by qualified professionals performing similar services for California public agencies.

[Signatures are on the next page]

**IN WITNESS WHEREOF**, the parties hereto have entered into this Agreement through their duly authorized representatives as of the Agreement Date.

**CONSULTANT:**

**CLIENT:**

Hinderliter de Llamas and Associates

City of Rio Dell

Signed by:  
By: Andy McKerson  
2A8393594812482...

By: [Signature]  
6/1/20

[Any Schedule or Schedules may (but is/are not required to) be attached hereto]

**SCHEDULE A**  
**SERVICES – Sales and Use Tax**

Consultant will provide the following services under Option 2 Essential Services for Sales and Use Tax Analysis/Reports. If during the term of the agreement Client desires to change service to Option 1, Client will notify Consultant in writing. Audit Recovery Services will not be optional and will be provided along with Option 1 or Option 2.

**1. Option 1. BASIC SERVICES. Sales and Use Tax and Economic Analysis/Reports**

- 1.1. Establish a special database with California Department of Tax and Fee Administration (“CDTFA”) registration data for businesses within applicable district boundaries holding seller’s permit accounts.
- 1.2. Consultant shall make available to CITY the HdL proprietary software program and database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.
- 1.3. Consultant shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified.

**2. Option 2. ESSENTIAL SERVICES. Sales and Use Tax and Economic Analysis/Reports**

- 2.1. Establish a special database with California Department of Tax and Fee Administration (“CDTFA”) registration data for businesses within applicable district boundaries holding seller’s permit accounts.
- 2.2. Consultant shall make available to CITY the HdL proprietary software program and database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.
- 2.3. Consultant shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified.
- 2.4. Following each calendar quarter shall provide a summary analysis for City to share with Council Members, Chamber of Commerce, other economic development interest groups and the public that analyze City’s sales tax trends by major groups without disclosing confidential individual tax records.
- 2.5. Provide periodic updated reports endeavoring to identify and assist with budget forecasting including (i) changes in allocation totals by individual businesses, business groups and categories, and (ii) aberrations due to State audits, fund transfers, and receivables, along with late or double payments.
- 2.6. Consultant shall provide a presentation led by an HdL Sales Tax Principal discussing latest sales tax results, emerging retail trends, business retention needs, leveraging of economic clusters and reviewing successes in client jurisdictions with similar characteristics. This presentation will occur two calendar quarters per year.

### 3. Allocation and Audit Recovery Services

- 3.1. Conduct (when mutually agreed with City) initial and on-going sales and use tax audits of businesses to help identify and correct allocation errors, and to proactively affect favorable registration, reporting or formula changes thereby generating previously unrealized sales and use tax income for the City and/or recovering misallocated tax from registered taxpayers. Common errors that will be monitored and corrected include but are not limited to: transposition errors resulting in misallocations; erroneous consolidation of multiple outlets; misreporting of “point of sale” to the wrong location; delays in reporting new outlets; misallocating use tax payments to the allocation pools or wrong jurisdiction; and erroneous fund transfers and adjustments.
- 3.2. Initiate contacts with sales, management and accounting officials in companies that have businesses where a probability of error exists to endeavor to help verify whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner.
- 3.3. Prepare and submit to the CDTFA information for the purpose of correcting any identified allocation errors, and follow-up with individual businesses and the CDTFA to promote recovery by the City of back or prospective quarterly payments that may be owing.
- 3.4. If, during the course of its audit, Consultant finds businesses located in the City’s jurisdiction that are properly reporting sales and use tax but have the potential for modifying their operation to provide an even greater share to City, Consultant may so advise City and collaborate with those businesses and City to encourage such changes.

### 4. Consulting and Other Optional Services

Consultant may from time to time in its sole discretion, consult with City’s staff, including without limitation, regarding (i) technical questions and other issues related to sales, use and transactions tax, (ii) utilization of reports to enhance business license collection efforts, (iii) sales tax projections for proposed annexations, economic development projects and budget planning, (iv) negotiating/review of tax sharing agreements, (v) establishing purchasing corporations, (vi) meeting with taxpayers to encourage self-assessment of tax obligations, and (vii) other sales, use or transactions tax revenue-related matters.

### FEES – Sales and Use Tax Services

#### 5. Option 1. BASIC SERVICES. Sales and Use Tax and Economic Analysis/ Reports

- 5.1. Fees for performing the sales tax and economic analysis Services as described above shall initially be **\$183** per month, commencing with the month of the Effective Date (hereafter referred to as “monthly fee”). The monthly fee shall be invoiced quarterly in arrears, and shall be paid by City no later than 30 days after the invoice date.
- 5.2. Consultant will increase the non-hourly Fees established above once a year with reference to the 12-month percent change in the most recently published annual Consumer Price Index for All Urban Consumers (CPI-U), as reported by the U.S. Bureau of Labor Statistics (the “CPI Change”).

#### 6. Option 2. ESSENTIAL SERVICES. Sales and Use Tax and Economic Analysis/ Reports

- 6.1. Fees for performing the sales tax and economic analysis Services as described above shall initially be **\$192** per month, commencing with the month of the Effective Date (hereafter referred to as “monthly fee”). The monthly fee shall be invoiced quarterly in arrears, and shall be paid by City no later than 30 days after the invoice date.
  - 6.2. Consultant will increase the non-hourly Fees established above once a year with reference to the 12-month percent change in the most recently published annual Consumer Price Index for All Urban Consumers (CPI-U), as reported by the U.S. Bureau of Labor Statistics (the “CPI Change”).
- 7. Allocation and Audit Recovery Services**
- 7.1. Fees for performing the allocation and audit recovery Services described above shall be **18%** of all new, increased and recovered sales and use tax revenue received by the City as a result, in whole or in part, of the allocation audit and recovery services (hereafter referred to as “audit fee”). The fee shall be paid notwithstanding any related City assistance, work in parallel, and/or incurrence of attorneys’ fees or other costs or expenses in connection, with the relevant Services.
  - 7.2. The Fee described above include, without limitation, State fund transfers received for back quarter reallocations and monies received in the second eight (8) consecutive reporting quarters following completion of Consultant’s allocation audit and confirmation of the corrections by the CDTFA.
  - 7.3. These Fees shall be paid by City upon Consultant’s submittal of evidence of Consultant’s relevant Services in support thereof, including, without limitation, copies of relevant communications between Consultant and the CDTFA and/or taxpayers.

**SCHEDULE B**  
**ADDITIONAL TERMS**

**8. Consulting and Other Optional Services**

8.1. Fees for performing other optional services are described below:

8.1.1. Fees for performing City Staff training, public representation, or technical seminars for elected officials shall be \$3,000 for one-time service and \$2,000 for recurring service

8.1.2. Fees for performing transactional tax ballot measure estimates shall be \$2,600 per report.

8.1.3. On-site travel to the city shall be \$2,600 plus any associated travel expenses per visit

8.1.4. Incremental non-core packet reporting shall be \$2,600 for a one-time report and \$700 for recurring reporting service

8.2. Any other consulting and optional Services not listed shall be based on the following initial hourly rates: (i) Principal - \$325; (ii) Programmer - \$295; (iii) Senior Analyst - \$245; and (iv) Analyst - \$195

**9. General Provisions Relating to Fees**

9.1. Fees for travel and lodging expenses will be invoiced at cost and applied to all meetings (including implementation, training, operations and support). Travel expenses only apply to out of scope travel and must therefore be pre-approved by City.

9.2. Fees will be invoiced monthly to City for Services performed during the prior month. To the extent that Consultant has commercially reasonable means to do so, Fees will be netted out of City's monthly revenue disbursement.

**12. Confidentiality Information**

Section 7056 of the State of California Revenue and Taxation Code ("R&T Code") specifically limits the disclosure of confidential taxpayer information contained in the records of the CDTFA. Section 7056 specifies the conditions under which a city, county or district may authorize persons other than such city, county or district's officers and employees to examine state sales and use tax records.

The following conditions specified in Section 7056-(b)(1) of the State of California R&T Code are hereby made part of this Agreement:

12.1. Consultant is authorized by this Agreement to examine sales, use or transactions and use tax records of the CDTFA provided to City pursuant to contract under the Bradley-Burns Uniform Local Sales and Use Tax Law R&T Code Section 7200 et.seq.

12.2. Consultant is required to disclose information contained in, or derived from, those sales or transactions and use tax records only to an officer or employee of City who is authorized by City resolution provided to the CDTFA to examine the information.

12.3. Consultant is prohibited from performing consulting services for a retailer (as defined in R&T Code Section 6015), during the term of this agreement.

12.4. Consultant is prohibited from retaining the information contained in or derived from those sales, use or transactions and use tax records after this agreement has expired. Information obtained by examination of the CDTFA records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the City as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the Consultant as a person authorized to examine sales and use tax records and certify that this agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



DATE: June 16, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Travis Sanborn, Finance Director

THROUGH: Kyle Knopp, City Manager

SUBJECT: Adopt Resolution No. 1673-2026, a Resolution of the City Council of the City of Rio Dell requesting that the Governor of the State of California and the Governor’s Office of Business and Economic Development (GO-Biz) nominate Census Tract 06023011100 for designation as a Qualified Opportunity Zone under the Opportunity Zones 2.0 program.

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Adopt Resolution No. 1673-2026, a Resolution of the City Council of the City of Rio Dell requesting that the Governor of the State of California and the Governor’s Office of Business and Economic Development (GO-Biz) nominate Census Tract 06023011100 for designation as a Qualified Opportunity Zone under the Opportunity Zones 2.0 program.

**BACKGROUND AND DISCUSSION**

The federal Opportunity Zone program was created by the Tax Cuts and Jobs Act of 2017 to encourage long-term private investment in economically distressed communities. Investors who reinvest eligible capital gains into Qualified Opportunity Funds, which in turn invest in designated census tracts, may receive federal tax benefits. The original program was scheduled to sunset on December 31, 2026.

The One Big Beautiful Bill Act (Public Law 119-21), signed into law on July 4, 2025, made the Opportunity Zone program a permanent part of the federal tax code and established a new, decennial round of designations commonly referred to as Opportunity Zones 2.0. Under this framework, the Governor’s nomination window opens July 1, 2026; the U.S. Department of the Treasury certifies designations effective January 1, 2027; and the designations remain in place for ten years. GO-Biz serves as the State’s lead agency advising the Governor.

As with the original statute, a state may nominate no more than twenty-five percent (25%) of its eligible census tracts. Based on the 2020 to 2024 American Community Survey data, California has 2,469 eligible tracts and may nominate approximately 618 of them, making the process competitive. The Internal Revenue Service, in Revenue Procedure 2026-14, has published the official list of census tracts eligible for nomination.

Census Tract 06023011100, which encompasses the City of Rio Dell, was not included in the original 2018 Opportunity Zone designations. The Eel River Valley was excluded from the program, and the City has therefore not previously had access to its economic-development benefits. The current round represents the City’s first meaningful opportunity to secure a designation.

**Eligibility.** Census Tract 06023011100 qualifies as a low-income community under the tightened Opportunity Zones 2.0 criteria. The strongest basis for eligibility is the income test: the City's median household income (approximately \$42,800) is roughly forty-three percent (43%) of the statewide figure, well below the seventy percent (70%) eligibility ceiling. Staff will confirm the tract's eligibility against the Revenue Procedure 2026-14 appendix and will document the tract-level family income and poverty figures for the formal submission.

**Community need.** In addition to the income disparity, the tract carries the continuing economic effects of the magnitude 6.4 Ferndale earthquake of December 20, 2022, which caused extensive damage within Rio Dell, including to the City's water, sewer, natural gas, and electrical lifeline systems. The highest peak ground acceleration recorded during that event occurred within the City, and the Governor proclaimed a state of emergency. The City's existing disaster-recovery records provide direct documentation of this distress.

**Investment readiness.** The City has made and continues to make substantial public investments that create the conditions for private investment, including drinking-water system capital improvements, sewer-line replacement, and accessibility and recreation improvements along the Eel River. The tract has direct Highway 101 frontage and benefits from regional redevelopment momentum, including the phased redevelopment of industrial property in the adjacent Town of Scotia.

**Enhanced rural incentives.** Opportunity Zones 2.0 created enhanced incentives for investments in tracts comprised entirely of a rural area, including a thirty percent (30%) basis step-up (versus ten percent elsewhere) and a reduced substantial-improvement threshold of fifty percent (versus one hundred percent elsewhere). Given the City's population and rural character, staff anticipates that the tract will carry the federal rural classification, which would make a designation particularly attractive to investors. Staff will confirm the rural status as published by the Treasury Department.

**Purpose of the resolution.** Adoption of the resolution places the City Council's formal request on the record, lends institutional credibility to the nomination, and creates a clear paper trail for GO-Biz. It also supports the broader coalition effort, under which staff is requesting letters of support from Humboldt County, regional planning and economic-development partners, and the City's state and federal legislative representatives. Because the state's internal community-input deadline may close in advance of the federal deadline, timely Council action strengthens the City's position.

### **FISCAL IMPACT**

Adoption of the resolution has no direct fiscal impact on the City and requires no appropriation. The staff time associated with preparing and submitting the nomination package will be absorbed within existing departmental budgets.

The Opportunity Zone incentive is a federal tax benefit realized by private investors; a designation imposes no funding obligation, matching requirement, or financial liability on the City. If the tract is designated, the anticipated benefits to the City are indirect and would accrue over time through increased private investment, job creation, housing, and a broadened assessed-value and tax base. No specific revenue is guaranteed.

### **ATTACHMENTS**

1. Resolution No. 1673-2026



**RESOLUTION NO. 1673-2026**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL REQUESTING THAT THE GOVERNOR OF CALIFORNIA AND THE GOVERNOR’S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT NOMINATE CENSUS TRACT 06023011100 FOR DESIGNATION AS A QUALIFIED OPPORTUNITY ZONE UNDER THE OPPORTUNITY ZONES 2.0 PROGRAM**

**WHEREAS**, the City of Rio Dell (“City”) is a general law city located in the Eel River Valley of Humboldt County, California, encompassing U.S. Census Tract 06023011100; and

**WHEREAS**, the federal Opportunity Zone program, established by the Tax Cuts and Jobs Act of 2017, was made a permanent part of the Internal Revenue Code by the One Big Beautiful Bill Act (Public Law 119-21), signed into law on July 4, 2025, which provides for a new decennial round of Opportunity Zone designations referred to as “Opportunity Zones 2.0”; and

**WHEREAS**, under the Opportunity Zones 2.0 framework, the Governor’s nomination window opens July 1, 2026, designations are certified by the U.S. Department of the Treasury effective January 1, 2027, and remain in effect for ten years, with the Governor’s Office of Business and Economic Development (“GO-Biz”) serving as the State’s lead agency; and

**WHEREAS**, Census Tract 06023011100 was not included in the original (2018) Opportunity Zone designations, and the Eel River Valley was thereby excluded from the economic-development benefits of the program; and

**WHEREAS**, the Internal Revenue Service, in Revenue Procedure 2026-14, has identified the population census tracts eligible for nomination as 2027 Qualified Opportunity Zones based on the 2020–2024 American Community Survey data; and

**WHEREAS**, Census Tract 06023011100 qualifies as a low-income community under the tightened Opportunity Zones 2.0 eligibility criteria, with a median income substantially below seventy percent (70%) of the statewide median, reflecting significant and sustained economic distress; and

**WHEREAS**, on December 20, 2022, a magnitude 6.4 earthquake near Ferndale caused extensive damage within the City of Rio Dell, including to its water, sewer, natural gas, and electrical lifeline systems, recorded the highest peak ground acceleration of that event within the City, and prompted a Governor’s proclamation of a state of emergency, the economic effects of which continue to be felt by the community; and

**WHEREAS**, the City has made and continues to make substantial public investments in its infrastructure, including drinking-water system capital improvements, sewer-line replacement, and accessibility and

recreation improvements along the Eel River, thereby creating the conditions necessary to attract and support private investment; and

**WHEREAS**, Census Tract 06023011100 is anticipated to qualify as an area comprised entirely of a rural area under the definition codified at Internal Revenue Code section 1400Z-2(b)(2)(C)(ii), making investments within the tract eligible for the enhanced incentives available through Qualified Rural Opportunity Funds; and

**WHEREAS**, the City Council finds that designation of Census Tract 06023011100 as a Qualified Opportunity Zone would advance the public interest by encouraging long-term private investment, job creation, housing, and economic recovery within the City.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rio Dell as follows:

**Section 1.** The City Council hereby finds that the foregoing recitals are true and correct and are incorporated herein by this reference.

**Section 2.** The City Council formally requests that the Governor of the State of California and the Governor’s Office of Business and Economic Development nominate Census Tract 06023011100 for designation as a Qualified Opportunity Zone under the Opportunity Zones 2.0 program for the designation round taking effect January 1, 2027.

**Section 3.** The City Council directs the City Manager and staff to prepare and submit to GO-Biz all materials supporting the nomination of Census Tract 06023011100, including community-need and investment-readiness documentation, and to coordinate the submission of letters of support from regional, county, state, and federal partners.

**Section 4.** The City Council authorizes the City Manager to take such further actions as are necessary to effectuate the intent of this Resolution, including communicating this request and the City’s supporting materials to GO-Biz, Humboldt County, and the City’s state and federal legislative representatives.

**Section 5.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the City of Rio Dell on this 16th day of June 2026

Ayes:  
Noes:  
Abstain:  
Absent:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Hill, City Clerk



*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 16, 2026

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action to Award the Construction Contract for the Chlorine Contact Basin Earthquake Damage Repair Project to Wahlund Construction in the Amount of \$690,335.00 and Authorize the City Manager to Execute the Contract Documents in Coordination with the City Attorney and Future Change Orders.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Find that Wahlund Construction is the lowest responsive, responsible bidder for the Chlorine Contact Tank Earthquake Damage Repair Project. Award the construction contract to Wahlund Construction in the total amount of \$690,335.00 (Base Bid: \$660,335.00; Additive Item A1: \$30,000.00). Authorize the City Manager to execute the Notice of Award and all related contract documents in coordination with the City Attorney; or,

Take no action.

BACKGROUND AND DISCUSSION

The December 2022 Ferndale earthquake caused significant structural damage to the City of Rio Dell’s water infrastructure, including the Chlorine Contact Basin (CCB) and the Infiltration Gallery Wet Well. The City has secured grant funding through CalOES via the California Disaster Assistance Act (CDAA), which reimburses 75% of eligible project costs.

GHD Inc., the City’s project engineer, prepared bid documents for the Chlorine Contact Tank Earthquake Damage Repair Project. The project was structured with a Base Bid covering all work necessary to repair the CCB, and an Additive Bid Item (A1) for repair of the Infiltration Gallery Wet Well. The wet well repair was originally scoped as a separate CDAA project; following a condition assessment that reduced its scope, GHD incorporated it into this project via addendum given the similarity of work.

GHD opened bids electronically on June 3, 2026, at 2:00 p.m. One bid was received on time. The bid results are summarized below:

<b>Bidder</b>	<b>Base Bid</b>	<b>Total Bid (Base + A1)</b>
Wahlund Construction	\$660,335.00	<b>\$690,335.00</b>

GHD reviewed Wahlund Construction’s bid for responsiveness and responsibility. GHD confirmed that all required bid forms were complete and found no irregularities that would provide a material advantage over other bidders. GHD verified that Wahlund Construction holds an active and appropriate contractor’s license through the Department of Consumer Affairs Contractors State License Board, that Wahlund Construction and all listed subcontractors have active registrations with the Department of Industrial Relations (DIR), and that Wahlund Construction is not currently debarred from public bidding.

Based on this review, GHD has determined that Wahlund Construction is the lowest responsive, responsible bidder and has recommended award of the contract.

The awarded contract covers the following work:

- Base Bid — CCB repairs, including demolition and replacement of piping, fittings, and appurtenances; concrete repairs (Types 1–3 and vertical/leaking crack repair); pipe penetration repairs (4-inch, 6-inch, and 12-inch); installation of new fiberglass-reinforced plastic (FRP) baffles and FRP wrap; temporary bypass pumping; traffic control; and erosion and sediment controls.
- Additive Item A1 — Infiltration Gallery Wet Well repair (\$30,000.00).

The total contract award amount is \$690,335.00. The project is funded through CalOES/CDAA, which reimburses 75% of eligible costs. The City’s share is the remaining 25% of eligible costs. The City will apply for full 100% reimbursement. Staff will confirm available appropriations with the Finance Director prior to contract execution.

Following City Council award, GHD will issue the Notice of Award to Wahlund Construction. Wahlund Construction will then provide the required performance bonds and certificates of insurance within ten (10) calendar days of receipt of the Notice of Award. Upon review, GHD will prepare the contract forms and Notice to Proceed for City execution.

**ATTACHMENTS**

- GHD Recommendation to Award Memorandum (June 8, 2026)
- Bid Tabulation — Wahlund Construction
- Notice of Award (draft)

///

# Memorandum

June 08, 2026

<b>To</b>	City of Rio Dell		
<b>Copy to</b>	Rebecca Crow, Michelle Davidson		
<b>From</b>	Steven Pearl	<b>Tel</b>	+1 707 267-2212
<b>Subject</b>	City of Rio Dell Chlorine Contact Tank Earthquake Damage Repair	<b>Project no.</b>	12678738

## 1. Bid Summary

As you are aware, GHD opened bids electronically on June 3, 2026 at 2 pm for construction of the Chlorine Contact Tank Earthquake Damage Repair, which is being funded by CalOES via the California Disaster Assistance Act (CDAA). Table 1 below shows the bid that was received on time.

Table 1: Summary of bid results

Bidder	Total Bid
Wahlund Construction	\$690,335.00

The Total Bid (Base Bid plus Additive Bid) listed above was the basis for determining the lowest bid as stated in the bid forms. Wahlund Construction is the apparent low bidder based on the bids received. As stated in the Bidding Requirements, the basis for contract award is the lowest, responsive, responsible bidder. "Responsive" refers to the "bid" while "responsible" refers to the "bidder".

In considering whether a bid is "responsive", GHD evaluated whether the bid appropriately met the relevant requirements of the bidding documents including submission of appropriate forms. GHD confirmed that all requested bid forms provided by Wahlund Construction were complete. If there were any irregularities in the bid, GHD would determine as to whether the irregularity in the bid gives the bidder a material advantage or benefit not enjoyed by other bidders. Upon review of Wahlund Construction's bid, GHD found that they appear to be responsive in their bid and that there were no irregularities resulting in a material advantage.

Regarding whether a bidder is "responsible", GHD checked the Department of Consumer Affairs Contractors State License Board and determined Wahlund Construction has the appropriate active license as well the subcontractors listed in the bid. In addition, GHD checked the State Department of Industrial Relations (DIR) Division of Labor Standards Enforcement website and determined Wahlund Construction and the subcontractors listed in the bid have active DIR registrations. Lastly, GHD verified that Wahlund Construction is not currently debarred from public bidding. Based on this information, Wahlund Construction appears to be responsible.

## 2. Bid Analysis and Recommendation for Award

The project is grant funded by CalOES through the CDAA, which pays 75% of eligible costs. The project was bid using a Base Bid and Additive Bid. The Base Bid covers all work necessary to complete repairs to the City’s chlorine contact tank, including but not limited to new piping, concrete repairs, and fiberglass-reinforced plastic baffles. The Additive Bid covers repairs to the Infiltration Gallery Wet Well, which was originally a standalone CDAA repair project and reduced in scope following a condition assessment. The reduction in scope does not provide enough substantial work to be bid as a standalone project and was therefore added to the Chlorine Contact Tank Earthquake Damage Repair Project as an Additive Bid Item via an Addendum due to the repair work being similar in nature.

GHD recommends the City of Rio Dell award the Chlorine Contact Tank Earthquake Repair to Wahlund Construction for the Total Bid amount of **\$690,335.00**. A summary of the bid items recommended to be awarded is presented in Table 2 below. A breakdown of the proposed base bid and additive quantities recommended for award can be seen in Attachment 1.

Table 2: Bid award breakdown

Bid Items	Unit	Quantity	Cost
Base Bid	LS	1	\$660,335.00
Additive Item A1: Infiltration Gallery Wet Well Repair	LS	1	\$30,000.00
<b>Total</b>			<b>\$690,335.00</b>

Following City award of the project, GHD will issue the Notice of Award to Wahlund Construction, which is included as Attachment 2. Wahlund Construction will then provide bonds and Insurance, and upon review, GHD will prepare the contract forms and the Notice to Proceed for City execution.

Please feel free to contact GHD with any questions.

Regards



**Steven Pearl**  
Project Manager

**Attachments:**

- Attachment 1 – Bid Tabulation
- Attachment 2 – Notice of Award

# Attachment 1

## Bid Tabulation

City of Rio Dell Chlorine Contact Tank Repair Project  
Summary Bid Results

<b>Project Owner:</b>	City of Rio Dell
<b>Project Name:</b>	Chlorine Contact Tank Earthquake Damage Repair Project
<b>Project Location:</b>	City of Rio Dell, CA
<b>Date of Bid:</b>	6/3/2026 2:00pm
<b>Project Number:</b>	12678738

**BASE, ADDITIVE, & ALTERNATE BID SCHEDULE**

	Item No.	Description	Units	Quantity	Wahlund Construction	
					Unit Cost	Total Cost
<b>BASE BID</b>	1	Mobilization/Demobilization	LS	1	\$52,000.00	\$52,000.00
	2	Traffic Control	LS	1	\$600.00	\$600.00
	3	Erosion and Sediment Controls	LS	1	\$9,600.00	\$9,600.00
	4	Demolish Existing CCB Piping, Baffle Panels, Refurbish Panel Frames	LS	1	\$12,000.00	\$12,000.00
	5	Temporary Bypass Pumping	LS	1	\$20,000.00	\$20,000.00
	6	Install new CCB Piping, Fittings, and Appurtenances	LS	1	\$220,500.00	\$220,500.00
	7A	Concrete Repair (Type 1)	SF	175	\$117.00	\$20,475.00
	7B	Concrete Repair (Type 2)	SF	100	\$130.00	\$13,000.00
	7C	Concrete Repair (Type 3)	SF	20	\$833.00	\$16,660.00
	7D	Concrete Repair (Vertical/Leaking Crack Repair)	LF	400	\$136.00	\$54,400.00
	8A	Pipe Penetration Repair (4-inch)	EA	2	\$2,650.00	\$5,300.00
	8B	Pipe Penetration Repair (6-inch)	EA	2	\$3,800.00	\$7,600.00
	8C	Pipe Penetration Repair (12-inch)	EA	2	\$4,100.00	\$8,200.00
	9	Install New FRP Baffles	LS	1	\$182,000.00	\$182,000.00
	10	Install Precast Concrete FRP Wrap	LS	1	\$38,000.00	\$38,000.00
<b>ADDITIVE BID</b>	A1	Infiltration Gallery Wet Well Repair	LS	1	\$30,000.00	\$30,000.00
<b>TOTAL BASE BID AMOUNT</b>					\$660,335.00	
<b>TOTAL ADDITIVE BID AMOUNT</b>					\$30,000.00	
<b>TOTAL BID AMOUNT</b>					\$690,335.00	

# Attachment 2

## Notice of Award

**NOTICE OF AWARD**

TO: Ryan Wahlund, Wahlund Construction  
PO Box 6486 Eureka, CA 95502  
ryan@wahlcon.com

PROJECT: Chlorine Contract Tank Earthquake Damage Repair

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for BIDS dated June 3, 2026 and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of

Six hundred ninety thousand three hundred thirty five Dollars (\$  
( \$ 690,335.00 )

You are required by the Information for BIDDERS to execute the Agreement and furnish the required Contractor's certificates of insurance within ten (10) calendar days from the date this Notice is received by you.

If you fail to execute said Agreement and to furnish said INSURANCE within ten (10) calendar days from the date of receipt of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 8 day of June, 2026

Owner: City of Rio Dell

By: \_\_\_\_\_ Title: \_\_\_\_\_

\*\*\*\*\*

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged by:

\_\_\_\_\_  
(Name of Contractor)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_



*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 16, 2026

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action to Approve Amendment No. 1 to the GHD Inc. Professional Services Agreement for the Painter Street Sewer Line Replacement Project, Increasing the Contract by \$229,951 for a Revised Total of \$442,087, and Extending the Completion Date to July 30, 2027.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Amendment No. 1 to the GHD Inc. professional services agreement for the Painter Street Sewer Line Replacement Project (Project No. 12640567) in the amount of \$229,951, for a revised total contract amount of \$442,087, and further authorize the City Manager to execute Amendment No. 1 and all related documents on behalf of the City.

; or,

Take no action.

BACKGROUND AND DISCUSSION

GHD Inc. completed a preliminary engineering evaluation in 2018 to upsize the Painter Street sewer main from a 12-inch pipeline to an 18-inch line running from the end of Painter Street to the Wastewater Treatment Plant (WWTP). That evaluation supported a successful application to the State Water Resources Control Board (SWRCB) for Clean Water State Revolving Fund (CWSRF) grant funding. The CWSRF funding agreement was executed in December 2025, with an initial grant award of \$1,490,550 based on 2022 cost estimates.

Design work commenced in Spring 2024 using available funding from the CWSRF-funded Sanitary Sewer Evaluation Study (SSES), with SWRCB approval. Approximately \$111,100 in SSES design funds were applied to advance the Painter Street project while dedicated design funding was being finalized.

The project was publicly bid on January 7, 2026. Mercer Fraser Company submitted the low bid of \$1,570,283.50. Following the bid opening, the City submitted a Final Budget Amendment (FBA) to the SWRCB to account for the higher-than-anticipated construction costs and updated

soft costs. The FBA total is \$2,238,478.20. Amendment No. 1 costs are included within the soft cost budget and are fully reimbursable under the SWRCB funding agreement. The project has been awarded and the project is expected to commence shortly.

During design development, GHD encountered a series of technical challenges that required substantially greater engineering effort than anticipated under the original contract scope. These issues included:

- Conflicting survey data requiring new topographic survey work to accurately model pipe depths and slopes.
- Minimum cover requirements not met at the upstream end of the existing alignment, requiring evaluation of alternative alignments and addition of cover material in the final design.
- Easement conflicts — the existing pipeline was outside mapped easements on three private properties. GHD coordinated with a licensed surveyor and property owners’ attorneys to update easements for the new pipe alignment.
- Minimum slope/velocity requirements — the initially proposed single 18-inch pipe could not simultaneously prevent winter overflows and maintain summer minimum velocities. The final design replaced it with a dual-pipe system: a 15-inch main line for year-round use and an adjacent 15-inch auxiliary line for high-flow winter capacity.
- Complex manhole configurations — a junction box was designed at the upstream Painter Street manhole to manage the merging of two existing pipelines.
- Pipeline routing to the headworks — proximity of existing structures precluded simple replacement; trenchless methods (microtunneling and HDD) were evaluated but found impractical; open-cut trench was selected as the most cost-effective and technically sound approach.

These complexities collectively drove additional design hours under Task 2, required additional project management and coordination under Task 1, and necessitated a significantly expanded construction management budget under Task 4 to see the project through to completion.

Task	Original Contract	Amendment No. 1	Revised Total
Task 1 — Project Management	\$17,331	\$30,000	\$47,331
Task 2 — Final Design	\$108,305	\$54,797	\$163,102
Task 3 — Bid Services	\$20,654	—	\$20,654
Task 4 — Construction Management	\$64,549	\$146,451	\$211,000
<b>TOTAL</b>	<b>\$210,839</b>	<b>\$229,951</b>	<b>\$442,087</b>

The revised completion date under Amendment No. 1 is July 30, 2027, reflecting the construction schedule through project closeout.

The Amendment No. 1 increase of \$229,951 is funded through the SWRCB CWSRF grant and has been incorporated into the approved Final Budget Amendment (FBA). The costs are

reimbursable under the City’s funding agreement with SWRCB. No General Fund or Enterprise Fund expenditure is required. The total revised GHD contract amount is \$442,087.

This action involves approval of a professional services contract amendment for an ongoing capital infrastructure project. Environmental review requirements applicable to the underlying construction project were addressed separately.

**ATTACHMENTS**

- GHD Budget Update Letter and Amendment Proposal (June 9, 2026)
- GHD Amendment No. 1 — Q1403 Amendment/Change Form
- Exhibit A — Scope of Work Description
- SWRCB Final Budget Amendment (FBA) Budget Summary

///

Our ref: 12640567

June 09, 2026

Kyle Knopp, City Manager  
City of Rio Dell  
675 Wildwood Drive  
[Suburb STATE 0000]

### Painter Street Sewer Main Upgrade Budget Update and Amendment 1

Dear Kyle,

This letter proposal provides an update on GHD's work on the Painter Street Sewer Upgrade Project including history, budget, and next steps now that bids have been received and the project is starting construction.

#### Project History

GHD completed a preliminary evaluation of a project in 2018 to upsize the Painter Street sewer main from a 12" pipeline to an 18" line from the end of Painter Street to the Wastewater Treatment Plant (WWTP). The preliminary evaluation was used to apply for State Water Resources Control Board (SWRCB) Clean Water State Revolving Fund (CWSRF) grant funding for final design and construction. The SWRCB processed the CWSRF application over several years, and the funding agreement was executed in December 2025.

To advance the project, design was initiated in Spring of 2024 when the City received a budget amendment for the CWSRF funded Sanitary Sewer Evaluation Study, which included design funding, and the Painter Street sewer main was considered an eligible expense.

Over the course of the design development, a number of obstacles were encountered for implementing a simple sewer main upsizing to resolve sanitary sewer overflows at the manhole at the end of Painter Street. The issues encountered included the following:

- **Conflicting survey data:** A new survey of the area was required to ensure pipe depths and slopes were accurately modeled for system performance.
- **Minimum pipe cover requirements not met:** Survey information showed minimum ground cover requirements were not met at the upstream end of the Painter sewer main. Alternate alignments were evaluated, but would have been significantly more complicated and costly. The final design included the addition of cover material along portions of existing sewer main alignment and requirements for improved drainage.
- **Easement conflicts:** The existing pipeline was not within the mapped easements for the properties closest to the treatment plant, and there were potential conflicts with structures on private property. Multiple alternatives were developed to route the pipeline with minimal impacts to the landowner, minimal bends, and maintained access on City property. The City then worked with a licensed

surveyor and their attorneys to update the easements for the proposed pipe locations across three private properties.

- **Minimum pipe slope/velocity requirements:** The simple 18” pipeline, initially proposed, did not provide the additional capacity needed in the winter to prevent sewer overflows while maintaining minimum flow velocities in the summer to prevent solids settlement and build up in the pipeline. To meet minimum velocities for the gravity sewer line in lieu of a new cost prohibitive pump station, the solution was to install a new main consisting principally of a 15” replacement main line and immediately adjacent 15” auxiliary line. The main line would be used year round and can convey summer flows while meeting minimum velocity requirements. The auxiliary line provides additional capacity for high flows in the winter to prevent sewer overflows and manhole surcharging.
- **Complex manhole configurations:** Just upstream of the Painter Street manhole, there are two pipelines that merge. To make a smooth transition between the old and the new systems, a junction box was designed, which included evaluation of placement, angles, flows, and structural calculations.
- **Pipeline to Headworks routing:** The existing 12” pipeline to the headworks was too close to existing structures to be replaced with an 18” pipe at the same location without compromising the structures. Multiple routes and installation methods for the last section of pipe were evaluated. Trenchless methods including microtunneling and HDD were considered but were not deemed practicable due to cost and technical concerns. Open cut trench was determined to be the most cost-effective method that also ensured adequate slope.

### Budget Update

The City was awarded \$1,490,550 in funding in December 2025 for planning, design, bid period services, construction management and implementation of the Painter Street Sewer Line Replacement Project based on cost estimates from 2022.

Funds from the Sanitary Sewer Evaluation Study (SSES) were used to progress the design forward with approval from the SWRCB. Approximately \$111,100 from the SSES design budget was used to keep the Painter Street Sewer Line Replacement Project moving forward in the absence of other approved design funding.

The project was put out to bid, and a bid opening held on January 7, 2026. The project low bidder was Mercer Fraser Company for a construction amount of \$1,570,283.50. With secured bids, the overall funding request was revisited and a Final Budget approval submitted. The FBA budget includes the full construction bid amount, a 20% contingency, unreimbursed design and bid period costs, updated construction management costs, and updated project management costs for GHD and the City of Rio Dell. Table 1 below shows a summary of the original grant funding request incorporated into the funding agreement and the Final Budget Amendment (FBA) submitted after the bids were opened. The budget for the attached GHD Contract Amendment No. 1 was accounted for in the FBA soft costs and thus are reimbursable under the funding agreement with the SWRCB.

Table 1 SWRCB Final Budget Approval Budget Summary

Category	Executed Grant Agreement Budget	FBA Submitted Budget	Difference
Construction	<b>\$865,440.00</b>	<b>\$1,570,283.50</b>	<b>\$704,843.50</b>
Change Order Contingency	<b>\$298,110.00</b>	<b>\$314,056.70</b>	<b>\$15,946.70</b>
Allowances (Soft Costs)	<b>\$327,000.00</b>	<b>\$354,138.00</b>	<b>\$27,138.00</b>
Design and Bid Period Services		\$93,138.00	
Unreimbursed Design and Bid Period Costs		\$90,000.00	
Balance of Survey Costs (City)		\$3,138.00	
Construction Management		\$211,000.00	
Administration		\$50,000.00	
GHD		\$30,000.00	
City		\$20,000.00	
<b>TOTAL</b>	<b>\$1,490,550.00</b>	<b>\$2,238,478.20</b>	<b>\$747,928.20</b>

As the City is aware the construction costs increased significantly from the original Clean Water State Revolving Fund (CWSRF) grant application estimate, which was based on preliminary designs for a single 18" pipeline to replace the existing 12" line to the final design that was approved for bid, including the 15" replacement main line and immediately adjacent 15" auxiliary line. In addition, the costs for design and CM increased with the complexity of the project.

**Next Steps**

The City is moving forward to construct the preferred Painter Street Sewer Upgrade Project. The Project has been awarded and the notice to proceed has been issued to the contractor. To continue GHD's support of the project the amendment attached to this update must be signed. The amendment includes funds for the additional design work that was completed and the estimated budget for construction management and project administration including grant and funding support.

Regards



**Rebecca Crow**  
 Project Manager  
 rebecca.crow@ghd.com

Copy to: Steven Pearl, GHD Project Engineer  
 Casey Raines, GHD Business Group Leader



**Exhibit A**  
**Painter Street Sewer Line Replacement**  
**Amendment 1**

GHD completed a preliminary evaluation of a project in 2018 to upsize the Painter Street sewer line from a 12” pipeline to an 18” line from the end of Painter Street to the Wastewater Treatment Plant (WWTP). The preliminary evaluation was used to apply for State Water Resources Control Board (SWRCB) Clean Water State Revolving Fund (CWSRF) grant funding for final design and construction.

Over the course of the design development, a number obstacles were encountered for implementing a simple pipe upsizing to resolve sanitary sewer overflows at the Painter Street manhole. The issues encountered included the following:

- Conflicting survey data
- Minimum pipe cover requirements not met
- Easement conflicts
- Minimum pipe slope/velocity requirement not met
- Complex manhole configurations
- Pipeline to Headworks routing

The issues encountered required additional design effort to address. GHD evaluated multiple options including rerouting the entire Painter Street Sewer Line, multiple pipe sizing evaluations, multiple manhole configurations on Painter Street, pump station considerations, and multiple routing and construction methods for the final pipeline segment through the wastewater plant site.

The final project was more extensive and complicated than the originally scoped project. However, through coordinated communication with the City, focus on the goals of the project within the limits of the site, and landowner coordination, a robust solution for upgrading the Painter Street sewer was developed. The improvements have been designed to handle up to the 10-year storm event, while maintaining minimum flow velocities in the summer to prevent clogging.

# COMPENSATION

This amendment increases the design budget and adds budget for construction management to see the project through to completion. Table 1 below shows a summary of the original contract budget and the proposed amendment, which would be funded through the SWRCB grant agreement.

*Table 1 SWRCB Funding Budget Summary*

<b>Category</b>	<b>Original Contract Amount</b>	<b>Amendment 1</b>	<b>Total Contract Amount</b>
Task 1 Project Management	\$17,331	\$30,000	\$47,331
Task 2 Final Design	\$108,305	\$54,797	\$163,102
Task 3 Bid Services	\$20,654	\$-	\$20,654
Task 4 Construction Management	\$64,549	\$146,451	\$211,000
<b>TOTAL</b>	<b>\$210,839</b>	<b>\$229,951</b>	<b>\$442,087</b>

GHD will use the approved rates in the current master services agreement, including annual increases. GHD reserves the right to move budget between tasks up to 5% of the total contract, unless prior approval is obtained by the City. Payment to GHD is not contingent upon the City receiving funds from outside sources. Invoices are due and payable within 30 days of the date of the invoice.

**City of Rio Dell Painter Street Sewer Line Upgrade - Construction Management Services**

Description		A003 - Senior Technical Director 3	A004 - Technical Director 1	A007 - Senior Professional 2	A008 - Professional 1	A004 - Technical Director 1	A006 - Senior Professional 1	A004 - Technical Director 1	D010 - Project Support 6	Total Hours	Estimated Project Total
		Senior QA/QC	PM	CM Lead/ Asst. PM	CM Field	Senior Submittal Review/ RFIs	Submittal Review/ RFIs	Structural Submittal Review/ RFIs	Finance/ Invoicing		
		\$260	\$266	\$207	\$214	\$266	\$223	\$266	\$99		
<b>Task4</b>		<b>6</b>	<b>26</b>	<b>172</b>	<b>664</b>	<b>18</b>	<b>38</b>	<b>41</b>	<b>7</b>	<b>972</b>	<b>\$211,037</b>
<i>ubtask 4.1</i>	Pre-Construction Activities	0	4	16	8	0	0	0	0	28	\$6,088
<i>ubtask 4.2</i>	Office CM	2	8	40	80	8	24	27	0	189	\$42,710
<i>ubtask 4.3</i>	On-Site CM	2	8	100	552	8	10	10	0	690	\$148,494
<i>ubtask 4.4</i>	Project Closeout	2	6	16	24	2	4	4	7	65	\$13,745
<b>Total Labor Hours</b>		<b>6</b>	<b>26</b>	<b>172</b>	<b>664</b>	<b>18</b>	<b>38</b>	<b>41</b>	<b>7</b>		
<b>Estimated Project Total</b>		<b>\$1,560</b>	<b>\$6,916</b>	<b>\$35,604</b>	<b>\$142,096</b>	<b>\$4,788</b>	<b>\$8,474</b>	<b>\$10,906</b>	<b>\$693</b>	<b>972</b>	<b>\$211,037</b>



## **Staff Highlights – 2026-06-16**

---

### **City Council**

### **City Manager**

### **City Clerk**

### **City Attorney**

### **Human Resources, Risk & Training**

### **Finance Department**

- Collaborated with City staff and Councilmembers on the initial Opportunity Zone 2.0 nomination effort
- Coordinating with the Humboldt Senior Resource Center to secure a new contract and invoice for the upcoming fiscal year
- Conducted interviews for the soon-to-be-vacant Senior Fiscal Assistant position
- Worked with HCD and CDBG representatives, alongside County of Humboldt staff, to finalize the remaining work under the CDBG Program Income funds assisting earthquake-damaged properties
- Processed Eel River Trail ramp invoice payments and submitted the associated invoicing and progress reporting
- Completed the Façade Improvement Program newsletter item
- Distributed annual cannabis fee notices
- Compiling budget items approved at the most recent Council meeting in preparation for entry into the accounting system
- Discussed the ARPA spending plan, given the requirement that funds be expended by the end of calendar year 2026
- Prepared a resolution granting HdL sales tax auditing authority

### **Public Works Water**

Complete monthly water system reports to SWRCB Division of Drinking Water

Complete monthly SAFER Clearinghouse Drought reports



Completed and mailed out 2026 Consumer Confidence Reports for the Rio Dell Water System, also uploaded CCR on City website as well as to Division of Drinking Water to have included in the eAR State Reports.

Work with Wahlund Construction on Water Line Project

Performed Chlorine Residual Tests Weekly (Monday, Wednesday, Friday) at City Hall and Douglas Street (Entered Data into Excel Spreadsheet)

Obtained Grab Samples for Bacteriological Testing performed by Micro Labs in Arcata [Performed Every Tuesday at various locations and three (including Monument residence and Eel River source water) on every third Tuesday of the month]

Filled Polymer Tank with new Polymer

Responded to and marked USA's for Orchard/Pacific , 2nd Ave. between Berkeley and Edwards dr., Atlanta st., Rigby st., and Columbus st.

Utility Crew finished their Sacramento State Water Distribution and Treatment courses and submitted paperwork for approval to take State Exams

Kevin Naset took the Water Distribution 2 exam in Santa Rosa and passed to obtain his Water Distribution 2 certificate

Found small chlorine leak on chlorine tank. Transferred chlorine and pump to temporary barrels. Replaced plumbing and capped off bulkhead, filled empty tank with water to check leak, resolved issue.

Responded to and repaired service line leak on Center/Rigby st.

Replaced cooling fan in Aquavar pump controller in gallery building for 30hp #3 pump

Followed as built maps and traced recycled water line on Eeloa st. for Wahlund

Located leak on upper Monument with listener device.

Used listener device to detect sprinkler leak at City Hall.

### **Public Works Wastewater**

### **Public Works Streets, Buildings and Grounds**



Installed new Garden beds at Blue Star Park and used rototiller to break up compacted soil and lay new carpenter cloth/weed barrier then added new top soil.

Mowed City Hall, Blue Star, Memorial Park, Triangle Park and edged North Gateway and South Gateway.

Cleanup on the river bar and removed dumped off tires and miscellaneous household junk.

### **Public Works City Engineer**

### **Public Works Capital Projects**

### **Police Department**

#### **Patrol Statistics:**

During May 28<sup>th</sup> – June 11<sup>th</sup> 2026, the Rio Dell Police Department handled 181 total incidents of which 104 were calls for service and 77 were proactive contacts/stops. 4 arrests were made. A total of 1 citations were issued for traffic offenses or other miscellaneous criminal violations. 6 total cases requiring investigation were taken.

#### **Staffing:**

- Officer Alexander Lewallen successfully completed the Field Training Program and has begun solo officer patrol bringing the department to true FULL STAFF deployed.

#### **Community Events / Notable Cases:**

- Grant from CHP regarding cannabis related enforcement that council authorized applying for was approved and should be up on agenda for acceptance shortly. This covers extra training, equipment, and OT salaries/benefits for extra enforcement. In the approximate amount of \$160,000 with no city match requirement. \*Full Briefing from Chief when up for acceptance.
- Remodel is mostly complete and AT&T swap-over is in progress and should be completed by next week.
- New Patrol Car is set to be completely operational and deployed this week.

**CSO Total calls for service: 35**

#### **Abatement Projects:**

##### **Residential Abatement:**

- Progress being made in clearing violations at 23 Center Street
- 68 vegetation letters sent to Property Owners
- 79 Active Cases



**Vehicular Abatement:**

- 11 total cases
- 5 vehicles towed

**Animals**

- No animals transported

**Community Development Department**

**Intergovernmental**

**Humboldt-Rio Dell Business Park**



*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 16, 2025

TO: Rio Dell City Council  
FROM: Kyle Knopp, City Manager  
SUBJECT: Annual Adjustment to Solid Waste Franchise Agreement Held by Recology Eel River

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve the proposed rate adjustment with Recology Eel River and accept it as an amendment to the Solid Waste and Recycling Franchise Agreement, effective July 1, 2026.

BACKGROUND AND DISCUSSION

The Solid Waste Franchise Agreement for the City of Rio Dell is with Recology Eel River (RER).

As documented in the packet and submitted by Recology, the new overall disposal rate per ton is \$211.71 compared to \$176.73 and \$162.66 during the prior two years. This equates to a 19.8 percent increase from the prior year. The CPI increase calculation for the year is an increase of 2.39 percent. The CPI calculation only impacts the portion of the rates associated with Recology’s collection component. It is important to note that fees associated with the Humboldt Waste Management Authority (HWMA) represent the bulk of both the increase and overall per ton tipping fee.

The HWMA fees total \$195.23 per ton for 2026, compared to \$160.46 per ton in 2025 — an increase of approximately \$34.77 per ton. The largest driver of this increase is the HWMA Operations pass-through, which rose from \$94.33 to \$135.94 per ton. The ERD fees total \$16.48 per ton for 2026, up modestly from \$16.27 in 2025. Together, HWMA and ERD fees represent approximately 92% of the total per-ton tipping fee, with the remaining 8% attributable to Recology’s collection-related costs.

The recycling (RCY) processing component has also increased significantly for the 2026 rate year. The RCY processing percentage of revenues rises to 8.35%, up from 4.40% in 2025. This reflects both higher per-ton processing fees (\$177.14 vs. \$153.79) and a carry-over balance owed from prior years. The actual 2025 RCY tons processed were 247.44, compared to the projected 191.10, contributing to a total owed for the 2026 rate year of \$63,562.

The current franchise agreement with Recology Eel River expires on December 31, 2026. will be returning to the City Council later this year with options and recommendations. Collective Franchise negotiations with Recology (undertaken in coordination with the cities of Arcata, Eureka, Fortuna and the County) are now projected to have an implementation date of January 1, 2027.

Key Rate Changes Effective July 1, 2026:

- Total disposal rate per ton increases from \$176.73 to \$211.71 (19.8% increase).
- Residential 32-gallon cart (1x weekly) rate increases from \$38.26 to \$43.08 per month.
- Commercial 1 cubic yard bin (1x weekly) rate increases from \$131.31 to \$155.68 per month.
- Curbside recycling rate increases from \$8.72 to \$9.26 per month.
- Green waste rate increases from \$4.03 to \$4.28 per month.
- Debris box rental/haul rental period updated from 7 days to 3 days for all sizes.

A representative from Recology will be available to present and answer questions.

Attachments:

Recology Eel River Rate Calculation — Effective July 1, 2026.

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**Recology - City of Rio Dell**  
**Rate Table**  
**Rates Effective 7/1/2026**

Tipping Fee 2025	\$176.73	% Change in Disposal
Tipping Fee 2026	\$211.71	19.79%

City of Rio Dell	Rate Effective 7/1/2025	A - Collection Component								B - Adjusted Disposal Component		New Rate Effective 7/1/2026			
		2025 Collection Component w/o Franchise Fee	RRI Adjustment	2026 Collection Component w/o Franchise Fee	Tipping Fee	Fee Generation Factor	Disposal Component w/o Franchise Fee	Recycling Component	Franchise Fee	Total Rate Effective 7/1/2026	By Component w FF			Total Rate Effective 7/1/2026	
											Collection Component	Disposal Component	RCY Component		
<i>Rates added in 2025 based on customer requests</i>															
<b>Residential Service</b>															
Regular Bag	\$9.48	\$5.79	\$0.14	\$5.93	\$211.71	0.0160	\$3.39	\$0.78	\$0.53	\$10.63	\$6.24	\$3.57	\$0.82	\$10.63	
Extra Can Pickup (per Collection)				\$10.45				\$0.87	\$0.60	\$11.92	\$11.00		\$0.92	\$11.92	
Using Can Size Not Signed Up For				\$12.39				\$1.03	\$0.71	\$14.13	\$13.05		\$1.08	\$14.13	
<b>Residential Cart Collection</b>															
20-Gallon Cart	\$30.08	\$19.71	\$0.47	\$20.19	\$211.71	0.0433	\$9.17	\$2.45	\$1.67	\$33.48	\$21.25	\$9.65	\$2.58	\$33.48	
32-Gallon Cart															
1 Can (1x Weekly)	\$38.26	\$22.57	\$0.54	\$23.10	\$211.71	0.0693	\$14.68	\$3.15	\$2.15	\$43.08	\$24.31	\$15.45	\$3.32	\$43.08	
2 Cans (1x Weekly)	\$61.68	\$31.62	\$0.75	\$32.38	\$211.71	0.1387	\$29.36	\$5.16	\$3.52	\$70.42	\$34.08	\$30.90	\$5.43	\$70.42	
3 Cans (1x Weekly)	\$88.52	\$43.80	\$1.05	\$44.84	\$211.71	0.2080	\$44.03	\$7.42	\$5.07	\$101.36	\$47.20	\$46.35	\$7.81	\$101.36	
4 Cans (1x Weekly)	\$110.55	\$51.59	\$1.23	\$52.82	\$211.71	0.2773	\$58.71	\$9.31	\$6.36	\$127.20	\$55.60	\$61.80	\$9.80	\$127.20	
1 Can (2x Weekly)	\$70.21	\$39.38	\$0.94	\$40.32	\$211.71	0.1387	\$29.36	\$5.82	\$3.97	\$79.47	\$42.44	\$30.90	\$6.13	\$79.47	
2 Cans (2x Weekly)	\$119.57	\$59.79	\$1.43	\$61.21	\$211.71	0.2773	\$58.71	\$10.01	\$6.84	\$136.77	\$64.43	\$61.80	\$10.54	\$136.77	
3 Cans (2x Weekly)	\$173.31	\$84.18	\$2.01	\$86.19	\$211.71	0.4160	\$88.07	\$14.55	\$9.94	\$198.75	\$90.73	\$92.71	\$15.32	\$198.75	
4 Cans (2x Weekly)	\$217.36	\$99.76	\$2.38	\$102.14	\$211.71	0.5547	\$117.43	\$18.33	\$12.52	\$250.42	\$107.52	\$123.61	\$19.29	\$250.42	
45-Gallon Cart															
1 Can (1x Weekly)	\$47.28	\$25.80	\$0.62	\$26.41	\$211.71	0.0975	\$20.64	\$3.93	\$2.68	\$53.66	\$27.80	\$21.73	\$4.14	\$53.66	
2 Cans (1x Weekly)	\$77.61	\$36.16	\$0.86	\$37.03	\$211.71	0.1950	\$41.28	\$6.54	\$4.47	\$89.32	\$38.98	\$43.45	\$6.88	\$89.32	
3 Cans (1x Weekly)	\$111.86	\$50.10	\$1.20	\$51.29	\$211.71	0.2925	\$61.92	\$9.45	\$6.46	\$129.12	\$53.99	\$65.18	\$9.95	\$129.12	
4 Cans (1x Weekly)	\$140.58	\$59.00	\$1.41	\$60.40	\$211.71	0.3900	\$82.57	\$11.94	\$8.15	\$163.06	\$63.58	\$86.91	\$12.57	\$163.06	
1 Can (2x Weekly)	\$87.37	\$45.04	\$1.07	\$46.12	\$211.71	0.1950	\$41.28	\$7.30	\$4.98	\$99.68	\$48.55	\$43.45	\$7.68	\$99.68	
2 Cans (2x Weekly)	\$150.86	\$68.36	\$1.63	\$69.99	\$211.71	0.3900	\$82.57	\$12.74	\$8.70	\$174.00	\$73.67	\$86.92	\$13.41	\$174.00	
3 Cans (2x Weekly)	\$219.41	\$96.26	\$2.30	\$98.55	\$211.71	0.5850	\$123.85	\$18.57	\$12.68	\$253.65	\$103.74	\$130.37	\$19.55	\$253.65	
4 Cans (2x Weekly)	\$276.93	\$114.14	\$2.72	\$116.86	\$211.71	0.7800	\$165.13	\$23.55	\$16.08	\$321.62	\$123.01	\$173.82	\$24.79	\$321.62	
Overweight Cart Per Collection	\$3.11				\$211.71	0.0160	\$3.39	\$0.28	\$0.19	\$3.86		\$3.57	\$0.29	\$3.86	
Curbside Recycle	\$8.72	\$7.93	\$0.19	\$8.12				\$0.68	\$0.46	\$9.26	\$8.54		\$0.72	\$9.26	
Green Waste	\$4.03	\$3.67	\$0.09	\$3.76				\$0.31	\$0.21	\$4.28	\$3.95		\$0.33	\$4.28	
<b>Commercial Service</b>															
<b>Bins No Rental</b>															
1 Cubic Yd Bin (1x Weekly)	\$131.31	\$38.06	\$0.91	\$38.97	\$211.71	0.4607	\$97.53	\$11.40	\$7.78	\$155.68	\$41.02	\$102.66	\$12.00	\$155.68	
1.5 Cubic Yd Bin (1x Weekly)	\$196.95	\$57.09	\$1.36	\$58.45	\$211.71	0.6911	\$146.30	\$17.10	\$11.68	\$233.53	\$61.53	\$154.00	\$18.00	\$233.53	
2 Cubic Yd Bin (1x Weekly)	\$262.69	\$76.20	\$1.82	\$78.02	\$211.71	0.9214	\$195.07	\$22.80	\$15.57	\$311.46	\$82.13	\$205.33	\$24.00	\$311.46	
3 Cubic Yd Bin (1x Weekly)	\$394.05	\$114.31	\$2.73	\$117.03	\$211.71	1.3821	\$292.60	\$34.20	\$23.36	\$467.19	\$123.19	\$308.00	\$36.00	\$467.19	
4 Cubic Yd Bin (1x Weekly)	\$525.32	\$152.33	\$3.64	\$155.96	\$211.71	1.8428	\$390.13	\$45.60	\$31.14	\$622.83	\$164.17	\$410.66	\$48.00	\$622.83	
6 Cubic Yd Bin (1x Weekly)	\$788.08	\$228.60	\$5.46	\$234.06	\$211.71	2.7642	\$585.20	\$68.41	\$46.72	\$934.39	\$246.38	\$616.00	\$72.01	\$934.39	
8 Cubic Yd Bin (1x Weekly)	\$1,051.57	\$305.53	\$7.29	\$312.82	\$211.71	3.6856	\$780.27	\$91.27	\$62.33	\$1,246.69	\$329.28	\$821.33	\$96.07	\$1,246.69	
1 Cubic Yd Bin (2x Weekly)	\$253.62	\$67.94	\$1.62	\$69.56	\$211.71	0.9214	\$195.07	\$22.10	\$15.09	\$301.82	\$73.22	\$205.34	\$23.26	\$301.82	
1.5 Cubic Yd Bin (2x Weekly)	\$393.08	\$113.43	\$2.71	\$116.14	\$211.71	1.3821	\$292.60	\$34.13	\$23.31	\$466.18	\$122.25	\$308.00	\$35.93	\$466.18	
2 Cubic Yd Bin (2x Weekly)	\$524.31	\$151.41	\$3.61	\$155.02	\$211.71	1.8428	\$390.13	\$45.52	\$31.09	\$621.76	\$163.18	\$410.66	\$47.92	\$621.76	
3 Cubic Yd Bin (2x Weekly)	\$786.35	\$227.02	\$5.42	\$232.44	\$211.71	2.7642	\$585.20	\$68.27	\$46.63	\$932.54	\$244.67	\$616.00	\$71.86	\$932.54	
4 Cubic Yd Bin (2x Weekly)	\$1,048.92	\$303.12	\$7.23	\$310.36	\$211.71	3.6856	\$780.27	\$91.06	\$62.19	\$1,243.88	\$326.69	\$821.33	\$95.85	\$1,243.88	
6 Cubic Yd Bin (2x Weekly)	\$1,572.79	\$454.14	\$10.84	\$464.98	\$211.71	5.5284	\$1,170.40	\$136.55	\$93.26	\$1,865.19	\$489.45	\$1,232.00	\$143.74	\$1,865.19	
8 Cubic Yd Bin (2x Weekly)	\$2,097.11	\$605.56	\$14.45	\$620.01	\$211.71	7.3712	\$1,560.54	\$182.07	\$124.35	\$2,486.97	\$652.64	\$1,642.67	\$191.65	\$2,486.97	
1 Cubic Yd Bin (3x Weekly)	\$394.05	\$114.31	\$2.73	\$117.03	\$211.71	1.3821	\$292.60	\$34.20	\$23.36	\$467.19	\$123.19	\$308.00	\$36.00	\$467.19	
1.5 Cubic Yd Bin (3x Weekly)	\$589.78	\$170.28	\$4.06	\$174.35	\$211.71	2.0732	\$438.90	\$51.20	\$34.97	\$699.42	\$183.53	\$462.00	\$53.89	\$699.42	
2 Cubic Yd Bin (3x Weekly)	\$786.35	\$227.02	\$5.42	\$232.44	\$211.71	2.7642	\$585.20	\$68.27	\$46.63	\$932.54	\$244.67	\$616.00	\$71.86	\$932.54	
3 Cubic Yd Bin (3x Weekly)	\$1,179.71	\$340.71	\$8.13	\$348.84	\$211.71	4.1463	\$877.80	\$102.42	\$69.95	\$1,399.01	\$367.20	\$924.00	\$107.81	\$1,399.01	
4 Cubic Yd Bin (3x Weekly)	\$1,572.79	\$454.14	\$10.84	\$464.98	\$211.71	5.5284	\$1,170.40	\$136.55	\$93.26	\$1,865.19	\$489.45	\$1,232.00	\$143.74	\$1,865.19	
6 Cubic Yd Bin (3x Weekly)	\$2,359.14	\$681.16	\$16.26	\$697.42	\$211.71	8.2926	\$1,755.60	\$204.82	\$139.89	\$2,797.73	\$734.13	\$1,848.00	\$215.60	\$2,797.73	
8 Cubic Yd Bin (3x Weekly)	\$3,146.13	\$908.77	\$21.69	\$930.46	\$211.71	11.0568	\$2,340.80	\$273.14	\$186.55	\$3,730.95	\$979.43	\$2,464.00	\$287.52	\$3,730.95	

**Recology - City of Rio Dell**  
**Rate Table**  
**Rates Effective 7/1/2026**

Tipping Fee 2025	\$176.73	% Change in Disposal
Tipping Fee 2026	\$211.71	19.79%

City of Rio Dell	Rate Effective 7/1/2025	A - Collection Component				B - Adjusted Disposal Component				Franchise Fee	Total Rate Effective 7/1/2026	New Rate Effective 7/1/2026			Total Rate Effective 7/1/2026
		2025 Collection Component w/o Franchise Fee	RRI Adjustment	2026 Collection Component w/o Franchise Fee	Tipping Fee	Fee Generation Factor	Disposal Component w/o Franchise Fee	Recycling Component	By Component w FF						
			2.39%						Collection Component			Disposal Component	RCY Component		
<b>Rates added in 2025 based on customer requests</b>															
<b>Bins Rental</b>															
1 Cubic Yd Bin	\$27.89	\$25.37	\$0.61	\$25.98				\$2.17	\$1.48	\$29.63	\$27.35		\$2.28	\$29.63	
1.5 Cubic Yd Bin	\$31.76	\$28.90	\$0.69	\$29.59				\$2.47	\$1.69	\$33.75	\$31.15		\$2.60	\$33.75	
2 Cubic Yd Bin	\$35.66	\$32.44	\$0.77	\$33.22				\$2.77	\$1.89	\$37.88	\$34.96		\$2.92	\$37.88	
3 Cubic Yd Bin	\$43.54	\$39.62	\$0.95	\$40.56				\$3.39	\$2.31	\$46.26	\$42.69		\$3.57	\$46.26	
4 Cubic Yd Bin	\$51.20	\$46.59	\$1.11	\$47.70				\$3.98	\$2.72	\$54.40	\$50.21		\$4.19	\$54.40	
6 Cubic Yd Bin	\$67.33	\$61.27	\$1.46	\$62.73				\$5.24	\$3.58	\$71.55	\$66.03		\$5.52	\$71.55	
8 Cubic Yd Bin	\$78.47	\$71.40	\$1.70	\$73.11				\$6.10	\$4.17	\$83.38	\$76.96		\$6.42	\$83.38	
Commercial Recycle	\$37.35	\$33.98	\$0.81	\$34.79				\$2.90	\$1.98	\$39.67	\$36.62		\$3.05	\$39.67	
<b>Per Yard Overloaded Charges (Minimum Cost per Bin)</b>															
1 Cubic Yd Bin	\$53.92							\$57.53	\$4.80	\$3.28	\$65.61		\$60.55	\$5.05	\$65.61
1.5 Cubic Yd Bin	\$80.87							\$86.28	\$7.20	\$4.92	\$98.40		\$90.82	\$7.58	\$98.40
2 Cubic Yd Bin	\$107.82							\$115.04	\$9.61	\$6.56	\$131.21		\$121.09	\$10.12	\$131.21
3 Cubic Yd Bin	\$161.74							\$172.57	\$14.41	\$9.84	\$196.82		\$181.65	\$15.17	\$196.82
4 Cubic Yd Bin	\$215.64							\$230.08	\$19.21	\$13.12	\$262.41		\$242.19	\$20.22	\$262.41
6 Cubic Yd Bin	\$323.44							\$345.10	\$28.81	\$19.68	\$393.59		\$363.26	\$30.33	\$393.59
8 Cubic Yd Bin	\$431.26							\$460.14	\$38.42	\$26.24	\$524.80		\$484.36	\$40.44	\$524.80
<b>Debris Box Service (Rental/Haul Rate - Disposal will be charged separately based on actual weight)</b>															
4 Yard (3 Days)	\$200.27	\$182.24	\$4.35	\$186.59				\$15.58	\$10.64	\$212.81	\$196.41		\$16.40	\$212.81	
15 Yard (3 Days)	\$703.59	\$640.23	\$15.28	\$655.51				\$54.73	\$37.38	\$747.62	\$690.01		\$57.61	\$747.62	
20 Yard (3 Days)	\$913.08	\$830.87	\$19.83	\$850.69				\$71.03	\$48.51	\$970.23	\$895.46		\$74.77	\$970.23	
30 Yard (3 Days)	\$1,180.56	\$1,074.25	\$25.64	\$1,099.89				\$91.84	\$62.72	\$1,254.45	\$1,157.78		\$96.67	\$1,254.45	
40 Yard (3 Days)	\$1,490.19	\$1,356.01	\$32.36	\$1,388.37				\$115.92	\$79.17	\$1,583.46	\$1,461.44		\$122.02	\$1,583.46	
<b>Other Charges</b>															
Special Pick Up - Large Items & Appliances	\$109.89			\$109.89				\$9.18	\$6.27	\$125.34	\$115.68		\$9.66	\$125.34	
Appliance	\$13.19			\$13.19				\$1.10	\$0.75	\$15.04	\$13.88		\$1.16	\$15.04	
Freon Charge	\$38.46			\$38.46				\$3.21	\$2.19	\$43.86	\$40.48		\$3.38	\$43.86	
Electronic Waste	\$2.20			\$2.20				\$0.18	\$0.13	\$2.51	\$2.32		\$0.19	\$2.51	
Car Tire Collection	\$6.59			\$6.59				\$0.55	\$0.38	\$7.52	\$6.94		\$0.58	\$7.52	
Truck Tire Collection	\$8.79			\$8.79				\$0.73	\$0.50	\$10.02	\$9.25		\$0.77	\$10.02	
<b>Per Ton Disposal</b>															
Municipal Solid Waste	\$186.03							\$211.71	\$11.14	\$222.85	\$222.85			\$222.85	
Recycling	\$161.88							\$177.14	\$9.32	\$186.46	\$186.46			\$186.46	
Organics	\$166.64							\$124.75	\$6.57	\$131.32	\$131.32			\$131.32	
<b>Additional Pickup Fees</b>															
Small bin Truck or shop truck with one person				\$63.16					\$3.32	\$66.48	\$66.48			\$66.48	
Each additional person - All appliances and large items need 2 people to pick up				\$21.05					\$1.11	\$22.16	\$22.16			\$22.16	
Garbage trucks if on the street on that day				\$5.26					\$0.28	\$5.54	\$5.54			\$5.54	
If it across town				\$15.79					\$0.83	\$16.62	\$16.62			\$16.62	
If out of town				\$63.16					\$3.32	\$66.48	\$66.48			\$66.48	
Rolloff or large bin truck trip charge*				\$105.26					\$5.54	\$110.80	\$110.80			\$110.80	
* Does Not include anything South of Stafford															

**City of Rio Dell  
Disposal Rates per Ton  
Exhibit A-1**

		2024		2025		2026	
		<u>CPI</u>	<u>\$</u>	<u>CPI</u>	<u>\$</u>	<u>CPI</u>	<u>\$</u>
<b>ERD FEES</b>		3.1%		3.0%		2.4%	
ERD Labor Cost	75% of CPI	\$ 0.17	\$ 8.78	\$ 0.18	\$ 8.95	\$ 0.18	\$ 9.13
ERD Operation	75% of CPI	0.11	5.44	0.11	5.55	0.11	5.66
ERD Scale Maintenance	75% of CPI	0.02	0.96	0.02	0.98	0.02	1.00
ERD Haul Cost Avoidance	75% of CPI	(0.26)	(13.30)	(0.27)	(13.56)	(0.27)	(13.83)
ERD Capital Cost	Pass-Through		5.88		5.88		5.88
ERD Return on Investment	75% of CPI	0.16	8.30	0.17	8.47	0.17	8.64
<b>Total ERD Fees</b>		\$ 0.20	\$ 16.07	\$ 0.20	\$ 16.27	\$ 0.21	\$ 16.48
<b>HWMA FEES <sup>(1)</sup></b>							
Operations	Pass-Through		\$ 92.29		\$ 94.33		\$ 135.94
Payroll	Pass-Through		30.02		39.35		33.94
HHW Program	Pass-Through		10.02		11.05		10.25
County/City Recycling Programs	Pass-Through		1.87		2.06		1.86
Table Bluff Maintenance	Pass-Through		0.74		0.85		0.84
County LEA	Pass-Through		3.13		3.35		3.35
Cleanup Fees	Pass-Through		0.66		0.67		0.61
Cummings Landfill Maintenance Monitoring	Pass-Through		0.93		1.03		0.92
Edible Food Recovery	Pass-Through		0.36		0.40		0.36
County Rural Container Subsidy	Pass-Through		4.84		5.59		5.56
Administration	Pass-Through		0.58		0.63		0.46
Fortuna Host fee	Pass-Through		1.15		1.15		1.15
<b>Total HWMA Fees</b>			\$ 146.60		\$ 160.46		\$ 195.23
<b>Total Disposal Rate per Ton</b>			\$ 162.66		\$ 176.73		\$ 211.71
			6.70%		8.65%		19.79%

## City of Rio Dell CPI Table

**CPI-All Urban Consumers (Current Series)  
Original Data Value**

**Series Id:** CUUR0000SA0  
**Not Seasonally Adjusted**  
**Series Title:** All items in U.S. city average, all urban  
**Area:** U.S. city average  
**Item:** All items  
**Base Period:** 1982-84=100  
**Years:** 2009-2025

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2	Jan to Jan Change
<b>2009</b>	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949	213.139	215.935	
<b>2010</b>	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	217.535	218.576	2.6%
<b>2011</b>	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672	223.598	226.280	1.6%
<b>2012</b>	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	228.850	230.338	2.9%
<b>2013</b>	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.366	233.548	1.6%
<b>2014</b>	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.384	237.088	1.6%
<b>2015</b>	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	236.265	237.769	-0.1%
<b>2016</b>	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432	238.778	241.237	1.4%
<b>2017</b>	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524	244.076	246.163	2.5%
<b>2018</b>	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233	250.089	252.1245	2.1%
<b>2019</b>	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	254.412	256.903	1.6%
<b>2020</b>	257.971	258.678	258.115	56.389	256.394	257.797	259.101	259.918	260.28	260.388	260.229	260.474	257.557	260.065	2.5%
<b>2021</b>	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567	274.31	276.589	277.948	278.802	266.236	275.703	1.4%
<b>2022</b>	281.148	283.716	287.504	289.109	292.296	296.311	296.276	296.171	296.808	298.012	297.711	296.797	288.347	296.963	7.5%
<b>2023</b>	299.17	300.84	301.836	303.363	304.127	305.109	305.691	307.026	307.789	307.671	307.051	306.746	302.408	306.996	6.4%
<b>2024</b>	308.417	310.326	312.332	313.548	314.069	314.175	314.54	314.796	315.301	315.664	315.493	315.605	312.145	315.233	3.1%
<b>2025</b>	317.671	319.082	319.799	320.795	321.465	322.561	323.048	323.976	324.8		324.122	324.054	320.229	324	3.0%

**City of Rio Dell  
RCY Processing Costs Rate Year 2025-2026  
Exhibit C-1**

	<b>2024 Actual</b>	<b>2025 Projected</b>	<b>2025 Actual</b>	<b>2026 Projected</b>
RCY Processing Fee	\$ 125.28	\$ 153.79	\$ 187.42	\$ 177.14
Rio Dell Annual RCY Tons	191.10	191.10	247.44	247.44
RCY Charges for Rate Year	\$ 23,941	\$ 29,389	\$ 46,375	\$ 43,832
Franchise Fee	<u>1,260</u>	<u>1,547</u>	<u>2,441</u>	<u>2,307</u>
Total RCY Charges for Rate Year	\$ 25,201	\$ 30,936	\$ 48,816	\$ 46,138
Less: Collected	(32,614)	NA	(29,244)	NA
Plus: Carry Over	<u>5,264</u>	<u>(2,149)</u>	<u>(2,149)</u>	<u>17,423</u>
Total Owed for Rate Year	\$ (2,149)	\$ 28,787	\$ 17,423	\$ 63,562
Rio Dell Annual Revenues (before RCY Processing)	\$ 602,926	\$ 654,131	\$ 635,266	\$ 761,245
<b>Recycling Processing % Revenues</b>		<b>4.40%</b>		<b>8.35%</b>

<u>Size</u>	<u>Ton</u> <sup>(1)</sup>	<u>Rate</u>	<u>Rate/</u> <u>container</u>	<u>Monthly</u> <u>Rate</u>	<u>Rate with</u> <u>Franchise</u> <u>Fee</u> <sup>(2)</sup>	<u>Monthly</u> <u>Rate with</u> <u>Franchise</u> <u>Fee</u> <sup>(2)</sup>
20 Gallon	0.0100	\$ 211.71	\$ 2.12	\$ 9.17	\$ 2.23	\$ 9.66
32 Gallon	0.0160	211.71	3.39	14.68	3.57	15.45
40 Gallon	0.0200	211.71	4.23	18.35	4.45	19.31
64 Gallon	0.0320	211.71	6.77	29.35	7.13	30.90
1 Cu. Yd.	0.1010	211.71	21.38	92.65	22.51	97.53
1.5 Cu. Yd.	0.1515	211.71	32.07	138.97	33.76	146.30
2 Cu. Yd.	0.2020	211.71	42.76	185.30	45.01	195.07
3 Cu. Yd.	0.3030	211.71	64.15	277.95	67.53	292.60
4 Cu. Yd.	0.4040	211.71	85.53	370.60	90.03	390.13
6 Cu. Yd.	0.6060	211.71	128.29	555.90	135.04	585.20
8 Cu. Yd.	0.8080	211.71	171.06	741.20	180.06	780.26

(1) 1 lb. per Gallon ;202 lbs. per Cu. Yd.

(2) Franchise fee 5% of gross revenues.