



RIO DELL CITY COUNCIL AGENDA

REGULAR MEETING - 6:00 P.M.

TUESDAY, NOVEMBER 18, 2025

City Council Chambers
675 Wildwood Avenue, Rio Dell

Welcome - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at cityofriodell.ca.gov. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

City Council meetings are held in City Hall Council Chambers for in-person public attendance. The public may also attend these meeting virtually through Zoom.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting**. Your comments will be read out loud, for up to three minutes. Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

In compliance with the Americans with Disabilities Act (ADA), if you require special assistance to participate in this meeting, please get in touch with the Office of the City Clerk at (707) 764-3532. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting. Assistive listening devices are now available for the hearing-impaired. Please see the City Clerk for a receiver.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CEREMONIAL MATTERS

1. 2025/1118.01 - Honoring Our Veterans

E. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

1. 2025/1118.01 - Approve Minutes of the November 4, 2025 Regular Meeting **(ACTION)** - Pg. #4
2. 2025/1118.02 - Approve Resolution No. 1652-2025 Authorizing a Budget Transfer within the FY 2025-26 Police Department Budget for Replacement of Outdated Taser Devices from Axon Enterprises, Inc. in the Amount of \$44,563.80 **(ACTION)** - Pg. #11
3. 2025/1118.03 - Receive and File Rio Dell Elementary School District's Developer Fee Justification Study – School Impact Fees Report **(ACTION)** - Pg. #23
4. 2025/1118.04 - Receive and File the Check Register for October **(ACTION)** - Pg. #52

G. ITEMS REMOVED FROM THE CONSENT CALENDAR

H. REPORTS/STAFF COMMUNICATIONS

1. 2025/1118.05 - City Manager/Staff Update **(RECEIVE & FILE)** - Pg. #57

I. SPECIAL PRESENTATIONS/STUDY SESSIONS

J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS

K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

- [1.](#) 2025/1118.06 - Second Reading (by title only) and Adoption of Ordinance No. 416-2025 Removing Section 10.05.780 and Amending Section 10.05.020 and 10.05.790 of the Rio Dell Municipal Code (RDMC) Restricting Parking of Specific Commercial Vehicles in Designated Areas Within the City **(DISCUSSION/POSSIBLE ACTION)** - Pg. #61

L. COUNCIL REPORTS/COMMUNICATIONS

M. ADJOURNMENT

*The next regular City Council meeting is scheduled for
Tuesday, December 2, 2025 at 6:00 p.m.*

**RIO DELL CITY COUNCIL
REGULAR MEETING MINUTES
NOVEMBER 4, 2025**

Mayor Garnes called the regular meeting of the Rio Dell City Council to order at 6:00 p.m.

ROLL CALL: Present: Mayor Garnes, Mayor Pro Tem Carter, Councilmembers Orr and Wilson

Absent: Councilmember Woodall (excused)

Others Present: City Manager Knopp, Finance Director Sanborn, Wastewater Superintendent Moore, Chief of Police Phinney, City Clerk Dunham, and Senior Fiscal Assistant Maciel. Community Development Director Caldwell attended remotely.

Absent: Water/Roadways Superintendent Jensen (excused)

PUBLIC PRESENTATIONS

Mayor Garnes invited public comments on non-agenda matters. No public comments were received.

CONSENT CALENDAR

Mayor Garnes asked if any council member, staff, or members of the public would like to remove any item from the consent calendar for separate discussions. No items were removed.

CarterOrr/Wilson made a motion to approve the consent calendar, including the following items:

- 1) Approve Minutes of October 21, 2025, Regular Meeting.

The motion carried 4-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update

City Manager Knopp announced that the city received a letter from the Rio Dell Elementary School District regarding a 14-day notice of a proposal to implement developer fees (notice attached to these minutes). A public hearing will be held at the school on November 13th in which the Board will consider a resolution implementing school facilities fees in accordance with Education Code Section 17620.

NOVEMBER 4, 2025 MINUTES
Page 2

He then reported on potential funding through HCAOG for a Zero Emission Study and said that the city submitted an application for potential zero emission vehicle funding in the future. He also reported that he would be attending the Redwood Coast Region Economic Development (RCRED) summit in Lakeport later this week.

Wastewater Superintendent Moore announced that Kevin Nasset passed his Water Treatment Grade II exam, Andrew Lewis passed his Wastewater Treatment Operator II exam, and Andres Lopez passed his Wastewater Operator I exam.

The Council congratulated them for their accomplishments.

Mayor Pro Tem Carter commented that there were 2 dogs and 1 cat transported to Miranda's Rescue over the past 3 weeks. She extended thanks to all city staff.

Councilmember Wilson asked for clarification on the proposed school fee and whether it was a one-time fee.

City Manager Knopp explained that it would be a one-time fee on new construction and residential additions over 500 square feet. He said that it could potentially make the school eligible for additional grant funding through the state. Staff will keep the council informed of any updates on the subject.

SPECIAL PRESENTATIONS/STUDY SESSIONS**Unmet Transit Needs Public Hearing**

City Manager Knopp provided a staff report and said that each year, as established by the California Development Act (TDA), the Humboldt County Association of Governments (HCAOG) is required to conduct a citizen participation process to identify any "unmet transit needs" within Humboldt County. This process is required prior to allocations of TDA funding for the following fiscal year. All comments deemed to meet the definition of an unmet transit need will then be analyzed and reviewed by HCAOG's Social Services Transportation Advisory Council to determine if the need is reasonable to meet. Comments that are operational in nature are then forwarded to transit operators. All public comments received by December 31, 2025, will be discussed by the advisory council and a Report of Findings brought to the HCAOG Board in 2026.

He said the recommendation is to open the public hearing and receive input on any unmet transit needs in the community, close the public hearing and make a motion to direct staff to send a letter to HCAOG relaying the comments made during the public hearing.

Stevie Luther from HCAOG was present via Zoom to answer any questions. He announced that citizens can go on HCAOG's website and comment through their survey under the public transportation page and submit written comments related to any unmet transit needs at hcaog.net, or phone in comments to the HCAOG office.

NOVEMBER 4, 2025 MINUTES
Page 3

Mayor Garnes opened the public hearing at 6:10 P.M.

John Snyder asked if the city had any known unmet transit needs at this time.

Mayor Garnes explained that the purpose of the public hearing is to receive any comments related to unmet transit needs specific to Rio Dell.

There were no further public comments, and the public hearing was closed.

Presentation on the Year-End Financial Report for FY 2025-26

Finance Director Sanborn provided a power point presentation on the *City of Rio Dell Fiscal Year 2024-25 Year-End Financial Report*.

He began by stating that the Annual Financial Report summarizes and analyzes the City's financial performance for FY 2024-25. The report details revenues and expenditures incurred during the fiscal year and explains any material differences between these figures and the adjusted budget. Financial reserves and fund balances are also updated at the end of the fiscal year. This report was created using unaudited financials as of June 30, 2025. The official audit is expected to be completed in early 2026.

He explained that the City has three main fund types for consolidating its finances: the General fund, Enterprise funds, including Water and Sewer, and Special Revenue funds. City expenses exceeded revenues by just over \$104,000, mainly due to a \$725,000 reduction in Special Revenue funds, which involves required drawdowns of the CDBG Program Income (PI) and ARPA Funds.

Next was a comparison of actual revenues and expenses to the budgeted amounts for major funds. All fund revenues outside the Water Fund exceeded the budgeted amount. The Water Fund budget included the entire \$12+ million Water Infrastructure Improvement Project, which was expected to be completed in FY 2024-25. Due to project delays, most of the revenues and expenditures will now occur in the current fiscal year. All funds except the Streets fund had budgeted expenditures below the original budget. General Fund expenditures were 25% lower than planned, mainly because of scheduled capital projects and unfilled positions in the police department.

Finance Director Sanborn commented that the City's Fund Balance totaled over \$9.7 million at the end of the fiscal year but expects it to decrease during the current fiscal year because of ARPA revenues received that must be spent, and large infrastructure projects that are being initiated from the list of projects resulting from the December 2022 earthquake.

NOVEMBER 4, 2025 MINUTES
Page 4

General Fund revenues were approximately 1% higher than budgeted with expenditures \$545,000 under budget, mainly due to unspent capital projects that were planned out but not completed in addition to lower spending across departments.

Street Fund revenues were 7% higher than budgeted, Sewer Enterprise revenues were 12% more than budgeted, and Water Enterprise revenues exceeded the budget by 47%, primarily due to funds received from CalOES for projects linked to the December 2022 earthquake that have not yet been completed. In addition, expenditures were 19% less than budgeted.

Finance Director Sanborn noted that other significant funds in the special revenues fund include the Building fund, the Supplemental Law Enforcement Services Fund (SLESF), and the CDBG fund. The building fund receives an annual transfer from the General fund to cover expenses that exceed revenues. The SLESF provides additional support for law enforcement, including salaries and benefits. The CDBG fund must be fully drawn down before using the City's CDBG Program Income (PI) revenues. These funds are currently under contract with the County of Humboldt to offer loans to qualified applicants affected by the 2022 earthquake disaster.

He concluded the presentation and called for questions from the Council.

Councilmember Wilson questioned the \$11,332 variance in the City Council budget.

Finance Director Sanborn explained that there were additional expenditures related to legal fees.

ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

Introduction and First Reading (by title only) of Ordinance No. 416-2025 Removing Section 10.05.780 and Amending Section 10.05.020 and 10.05.790 of the Rio Dell Municipal Code (RDMC) Restricting Parking of Specific Commercial Vehicles in Designated Areas Within the City

City Manager Knopp provided a staff report recommending the introduction of Ordinance No. 416-2025 related to parking restrictions for commercial vehicles in designated areas within the city.

He said that over the past years, there have been concerns with commercial truck parking in Rio Dell related to the damage to infrastructure, traffic safety, and neighborhood impacts related to aesthetics and visibility concerns for residents.

He explained that currently, the Rio Dell Municipal Code (RDMC) lacks adequate provisions to address these issues effectively. The proposed ordinance would permit local authorities to regulate parking of commercial vehicles with a manufactured gross vehicle weight rating of 10,000 pounds or more on designated streets or in residential

NOVEMBER 4, 2025 MINUTES
Page 5

districts. The California Vehicle Code authorizes local regulations of commercial vehicle parking when appropriate signage is erected.

The matter was presented to the Traffic Committee twice before bringing the draft ordinance to the City Council.

City Manager Knopp reviewed key provisions of the ordinance which included the following:

- 1) Definitions
- 2) Permit system
- 3) Specific Street Restrictions
- 4) Exemptions
- 5) Enforcement
- 6) Permit Transferability

City Manager Knopp said that the City Council might want to direct staff to bring forward a resolution restricting all vehicles to 2-hour parking along the 600 block of Wildwood Avenue, rather than just commercial vehicles.

Mayor Pro Tem Carter thought that 2-hour parking for all vehicles was a good compromise but wondered about exceptions such as the Blood Mobile that routinely parks in front of City Hall.

City Manager Knopp commented that there could be exceptions for situations that provide public benefit.

Councilmember Orr provided the scenario of a commercial vehicle moving the vehicle every 2 hours to avoid a citation and asked if there could be a distance in which the vehicle had to be moved to be exempt.

Knopp said that language could be included in the ordinance to make it clear.

Councilmember Wilson asked if the regulations for establishing 2-hour parking for all vehicles would come back to the Council as a future agenda item.

City Manager Knopp explained that it would come back to the Council in the form of a Resolution and it would be restricted to the area in front of City Hall. Memorial Park and Blue Star Park.

Councilmember Wilson asked about the status of the recent truck parking on Northwestern Avenue.

NOVEMBER 4, 2025 MINUTES
Page 6

City Manager Knopp said that it was likely unrelated to the current discussions on truck parking and if space at that site is available for rent, the information could be provided to other local commercial vehicle owners.

Mayor Garnes suggested language be added to the “No More Than 2-Hour Commercial Truck Parking” sign to say that “No Overnight Parking is Allowed” even though it is implied.

City Manager Knopp said that staff could bring back draft language for the signs in accordance with state law.

Mayor Garnes asked for clarification that the transfer of parking permits would only be transferable to the same person with a different truck and not to another person.

City Manager Knopp explained that it would apply to a person who needed to change trucks for whatever reason and that they would need to notify the Police Department of the change.

Mayor Garnes called for public comments on the proposed ordinance.

John Snyder said that a truck could be left idling for 2 hours to keep warm and suggested no idling of commercial vehicles be allowed, as the trucks could pump out fumes in the air.

A motion was made by Carter/Wilson to approve the introduction and first reading (by title only) of *Ordinance No. 416-2025 Removing Section 10.05.780 and Amending Section 10.05.020 and 10.05.790 of the Rio Dell Municipal Code (RDMC) Restricting Parking of Specific Commercial Vehicles in Designated Areas Within the City* and to continue the item to the November 18, 2025 regular meeting for its second reading and potential adoption.

Chief of Police Phinney suggested the motion include directions to staff to draft a resolution related to 2-hour parking on the 600 block of Wildwood Avenue for all vehicles.

The motion was amended as requested. The motion then carried 4-0.

COUNCIL REPORTS/COMMUNICATION

Mayor Pro Tem Carter reported on upcoming meetings and events and said that she would be attending a Fire Commissioner’s meeting on November 13th followed by the Rio Dell School Board meeting. She attended a Chamber of Commerce meeting yesterday where Christmas planning is underway. She said that they would be putting up Christmas decorations on November 22-23 and volunteers were welcome to join in

NOVEMBER 4, 2025 MINUTES
Page 7

and help. She announced December 6th as the date for the Annual Tree Lighting Event beginning at 5 p.m.

In other news, she announced that the new laundromat was now open for business as well as a new dog grooming business at 99 Wildwood Ave. opening soon. In addition, the Rio Dell Barber Shop and Emerald Z will be hosting Toys for Tots this year on December 14-16, and a free Community Dinner will be held on November 22nd from 3-6 p.m.at the Rio Dell School for anyone who would like to attend. She noted that there was great collaboration between the Community Resource Center, the Rio Dell Fire Department, the Rio Dell School, The Journey Church, Liberty Tabernacle, and the Rio Dell Church of Christ who worked together to organize the event.

Councilmember Orr commented that it was great to see all the kids out on Halloween and that the Fortuna High School is doing their annual MAD (Make a Difference) Projects and need volunteer hours if there are any organizations in town that need volunteer work done.

Councilmember Wilson said that he would be attending a Redwood Coast Energy Authority (RCEA) meeting on Monday instead of Thursday because of the Thanksgiving holiday falling on the regular meeting day.

Mayor Garnes said she would be attending a Humboldt Transit Authority (HTA) meeting tomorrow at 9 a.m.

ADJOURNMENT

Carter/Orr made a motion to adjourn the meeting at 6:45 p.m. to the November 18, 2025, regular meeting. Motion carried 4-0.

Debra Garnes, Mayor

Attest:

Karen Dunham, City Clerk

*675 Wildwood Avenue
Rio Dell, CA 95562*



TO: Mayor and Members of the City Council

FROM: Josh Phinney, Chief of Police

THROUGH: Kyle Knopp, City Manager

DATE: November 18, 2025

SUBJECT: Staff Report Summary: Replacement of Aged Department
TASERs with Next-Generation TASER 10 Platform

RECOMMENDATION

It is recommended that the City Council adopt a resolution authorizing the replacement of the Police Department's outdated TASER devices, approving the purchase of new conducted energy weapons and related equipment from Axon Enterprise, Inc. in the amount of **\$44,563.80**, and authorizing a budget transfer within the FY 2025-26 Police Department budget from line item 5000 (Full Time Salaries) to line item 5119 (Safety Supplies & Equipment) to fund this purchase using salary savings from unfilled positions..

BACKGROUND

The Rio Dell Police Department currently utilizes the TASER X2 model, which has served as the department's standard conducted energy weapon (CEW) for more than a decade. While effective during its initial service life, the X2 platform has reached the end of manufacturer support, meaning replacement parts, batteries, and firmware updates are no longer available. This lack of ongoing support creates growing reliability and liability concerns as the devices age.

The next-generation **TASER 10** platform represents a significant advancement in less-lethal technology. It offers expanded capabilities, including a **greater effective range (up to 45 feet versus 25 feet with the X2)**, improved **accuracy and probe spread**, **reduced risk of failure in multi-probe deployments**, and **10 individually tracked**

cartridges allowing for multiple deployments without reloading. The TASER 10 also incorporates enhanced data logging, connectivity features for evidence management, and compatibility with Axon's integrated training and accountability systems.

Upgrading to the TASER 10 ensures officers are equipped with the safest, most effective, and most reliable less-lethal option available. The inclusion of a five-year unlimited replacement and service program, combined with instructor certification and virtual reality (VR) training tools, will allow the department to maintain readiness, ensure consistent training, and meet evolving standards in law enforcement use-of-force technology.

DISCUSSION

The proposed purchase from **Axon Enterprise, Inc.** provides a complete TASER replacement package that includes:

- Replacement TASER devices and holsters for all assigned officers
- Certification and training of an in-house TASER instructor
- Officer training and recertification under Axon's five-year support program
- Virtual Reality (VR) training headset for simulation-based use-of-force training
- Unlimited service, replacement, and maintenance coverage during the contract period

The program ensures reliable equipment, continuous training, and predictable costs over the five-year term. By including instructor certification and VR simulation capabilities, the Department will be able to maintain high-quality, scenario-based training internally, aligning with industry best practices and risk management goals.

FISCAL IMPACT

The total cost of the TASER replacement program is **\$44,563.80**.

This purchase will be funded through salary savings within the Police Department budget. Two budgeted full-time positions remain unfilled, creating sufficient salary savings to accommodate this expenditure. Staff recommends transferring \$44,563.80 from line item 5000 (Full Time Salaries) to line item 5119 (Safety Supplies & Equipment) within the FY 2025-26 Police Department budget. This transfer maintains the department's overall budget authority while redirecting unused personnel funds to critical equipment needs. No net increase to the Police Department budget is required.

ALTERNATIVES

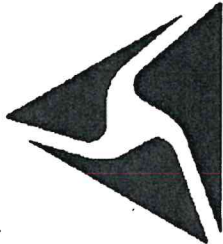
- ☐ Approve the resolution and authorize the purchase.
- ☐ Deny the request and provide direction to staff.
- ☐ Defer consideration pending additional funding or review.

STAFF RECOMMENDATION

Approve Resolution **No. 1652-2025**, authorizing the purchase and implementation of the TASER replacement program from Axon Enterprise, Inc. in the amount of \$44,563.80, and authorizing the transfer of funds from line item 5000 (Full Time Salaries) to line item 5119 (Safety Supplies & Equipment) within the FY 2025-26 Police Department budget.

ATTACHMENTS

1. Resolution No. 1652-2025 – Authorization for TASER Replacement Program
2. Axon Enterprise, Inc. – Purchase Quote and Service Agreement Overview



Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-770165-45967JS

Issued: 11/06/2025

Quote Expiration: 11/28/2025

Estimated Contract Start Date: 02/01/2026

Account Number: 107489

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

| SHIP TO | BILL TO | SALES REPRESENTATIVE | PRIMARY CONTACT |
|--|---|--|---|
| Rio Dell Police Dept. - CA 675 Wildwood Ave Rio Dell, CA 95562-1544 USA | Rio Dell Police Dept. - CA 675 Wildwood Ave Rio Dell CA 95562-1544 USA Email: | Jake Schwisow Phone: Email: jschwisow@axon.com Fax: | Josh Phinney Phone: 707-764-5642 Email: phinneyj@cityofriodell.ca.gov Fax: |

Quote Summary

| | |
|------------------------|-------------|
| Program Length | 60 Months |
| TOTAL COST | \$41,616.80 |
| ESTIMATED TOTAL W/ TAX | \$44,563.80 |

Discount Summary

| | |
|--------------------------|-------------|
| Average Savings Per Year | \$4,561.77 |
| TOTAL SAVINGS | \$22,808.86 |

Payment Summary

| Date | Subtotal | Tax | Total |
|----------|-------------|------------|-------------|
| Jan 2026 | \$8,323.36 | \$589.42 | \$8,912.78 |
| Jan 2027 | \$8,323.36 | \$589.42 | \$8,912.78 |
| Jan 2028 | \$8,323.36 | \$589.42 | \$8,912.78 |
| Jan 2029 | \$8,323.36 | \$589.42 | \$8,912.78 |
| Jan 2030 | \$8,323.36 | \$589.32 | \$8,912.68 |
| Total | \$41,616.80 | \$2,947.00 | \$44,563.80 |

Quote Unbundled Price: \$64,428.80
Quote List Price: \$43,596.80
Quote Subtotal: \$41,616.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

| Item | Description | Qty | Term | Unbundled | List Price | Net Price | Subtotal | Tax | Total |
|----------------------------|--|-----|------|-----------|------------|-----------|--------------------|-------------------|--------------------|
| Program | | | | | | | | | |
| C00024 | BUNDLE - TASER 10 CERTIFICATION STANDARD | 8 | 60 | \$130.06 | \$86.66 | \$86.66 | \$41,596.80 | \$2,947.00 | \$44,543.80 |
| A la Carte Services | | | | | | | | | |
| 101186 | AXON VR - PSO - VIRTUAL | 1 | | | \$2,000.00 | \$20.00 | \$20.00 | \$0.00 | \$20.00 |
| Total | | | | | | | \$41,616.80 | \$2,947.00 | \$44,563.80 |

Delivery Schedule

Hardware

| Bundle | Item | Description | QTY | Shipping Location | Estimated Delivery Date |
|--|--------|--|-----|-------------------|-------------------------|
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100126 | AXON VR - TACTICAL BAG | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100390 | AXON TASER 10 - HANDLE - YELLOW CLASS 3R | 8 | 2 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100394 | AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE | 4 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100396 | AXON TASER 10 - MAGAZINE - INERT RED | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100399 | AXON TASER 10 - CARTRIDGE - LIVE | 120 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 60 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100401 | AXON TASER 10 - CARTRIDGE - INERT | 10 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100591 | AXON TASER - CLEANING KIT | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100617 | AXON TASER 10 - HOLSTER - BLACKHAWK - LH | 8 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100623 | ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2) | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100748 | AXON VR - CONTROLLER - TASER 10 | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101122 | AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101455 | AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101456 | AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101751 | AXON VR - HEADSET - HTC FOCUS VISION | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101755 | AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2 | 8 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101757 | AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2 | 3 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 20018 | AXON TASER - BATTERY PACK - TACTICAL | 8 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 20018 | AXON TASER - BATTERY PACK - TACTICAL | 2 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 70033 | AXON - DOCK WALL MOUNT - BRACKET ASSY | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 71019 | AXON BODY - DOCK POWERCORD - NORTH AMERICA | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 74200 | AXON TASER - DOCK - SIX BAY PLUS CORE | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 80087 | AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 80090 | AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN | 1 | 1 | 01/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 40 | 1 | 01/01/2027 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 40 | 1 | 01/01/2028 |

Hardware

| Bundle | Item | Description | QTY | Shipping Location | Estimated Delivery Date |
|--|--------|--------------------------------------|-----|-------------------|-------------------------|
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101012 | AXON VR - TAP REFRESH 1 - CONTROLLER | 1 | 1 | 07/01/2028 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 20373 | AXON VR - TAP REFRESH 1 - HEADSET | 1 | 1 | 07/01/2028 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 40 | 1 | 01/01/2029 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 40 | 1 | 01/01/2030 |

Software

| Bundle | Item | Description | QTY | Estimated Start Date | Estimated End Date |
|--|--------|--------------------------------------|-----|----------------------|--------------------|
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101180 | AXON TASER - DATA SCIENCE PROGRAM | 8 | 02/01/2026 | 01/31/2031 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101703 | AXON VR - USER ACCESS - TASER SKILLS | 8 | 02/01/2026 | 01/31/2031 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 20248 | AXON TASER - EVIDENCE COM LICENSE | 1 | 02/01/2026 | 01/31/2031 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 20248 | AXON TASER - EVIDENCE COM LICENSE | 8 | 02/01/2026 | 01/31/2031 |

Services

| Bundle | Item | Description | QTY |
|--|--------|---|-----|
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100751 | AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE | 8 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101193 | AXON TASER - ON DEMAND CERTIFICATION | 8 |
| A la Carte | 101186 | AXON VR - PSO - VIRTUAL | 1 |

Warranties

| Bundle | Item | Description | QTY | Estimated Start Date | Estimated End Date |
|--|--------|---|-----|----------------------|--------------------|
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100197 | AXON VR - EXT WARRANTY - HEADSET | 1 | 01/01/2027 | 01/31/2031 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 100704 | AXON TASER 10 - EXT WARRANTY - HANDLE | 8 | 01/01/2027 | 01/31/2031 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 101007 | AXON VR - EXT WARRANTY - CONTROLLER | 1 | 01/01/2027 | 01/31/2031 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 80374 | AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10 | 2 | 01/01/2027 | 01/31/2031 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 80374 | AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10 | 8 | 01/01/2027 | 01/31/2031 |
| BUNDLE - TASER 10 CERTIFICATION STANDARD | 80396 | AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10 | 1 | 01/01/2027 | 01/31/2031 |

Shipping Locations

| Location Number | Street | City | State | Zip | Country |
|-----------------|------------------|----------|-------|------------|---------|
| 1 | 675 Wildwood Ave | Rio Dell | CA | 95562-1544 | USA |
| 2 | 675 Wildwood Ave | Rio Dell | CA | 95562-1544 | USA |

Payment Details

| Jan 2026 | | | | | |
|--------------|--------|--|-----|------------|------------|
| Invoice Plan | Item | Description | Qty | Subtotal | Tax Total |
| Year 1 | 101186 | AXON VR - PSO - VIRTUAL | 1 | \$4.00 | \$4.00 |
| Year 1 | C00024 | BUNDLE - TASER 10 CERTIFICATION STANDARD | 8 | \$8,319.36 | \$589.42 |
| Total | | | | \$8,323.36 | \$589.42 |
| | | | | | \$8,912.78 |

| Jan 2027 | | | | | |
|--------------|--------|--|-----|------------|------------|
| Invoice Plan | Item | Description | Qty | Subtotal | Tax Total |
| Year 2 | 101186 | AXON VR - PSO - VIRTUAL | 1 | \$4.00 | \$4.00 |
| Year 2 | C00024 | BUNDLE - TASER 10 CERTIFICATION STANDARD | 8 | \$8,319.36 | \$589.42 |
| Total | | | | \$8,323.36 | \$589.42 |
| | | | | | \$8,912.78 |

| Jan 2028 | | | | | |
|--------------|--------|--|-----|------------|------------|
| Invoice Plan | Item | Description | Qty | Subtotal | Tax Total |
| Year 3 | 101186 | AXON VR - PSO - VIRTUAL | 1 | \$4.00 | \$4.00 |
| Year 3 | C00024 | BUNDLE - TASER 10 CERTIFICATION STANDARD | 8 | \$8,319.36 | \$589.42 |
| Total | | | | \$8,323.36 | \$589.42 |
| | | | | | \$8,912.78 |

| Jan 2029 | | | | | |
|--------------|--------|--|-----|------------|------------|
| Invoice Plan | Item | Description | Qty | Subtotal | Tax Total |
| Year 4 | 101186 | AXON VR - PSO - VIRTUAL | 1 | \$4.00 | \$4.00 |
| Year 4 | C00024 | BUNDLE - TASER 10 CERTIFICATION STANDARD | 8 | \$8,319.36 | \$589.42 |
| Total | | | | \$8,323.36 | \$589.42 |
| | | | | | \$8,912.78 |

| Jan 2030 | | | | | |
|--------------|--------|--|-----|------------|------------|
| Invoice Plan | Item | Description | Qty | Subtotal | Tax Total |
| Year 5 | 101186 | AXON VR - PSO - VIRTUAL | 1 | \$4.00 | \$4.00 |
| Year 5 | C00024 | BUNDLE - TASER 10 CERTIFICATION STANDARD | 8 | \$8,319.36 | \$589.32 |
| Total | | | | \$8,323.36 | \$589.32 |
| | | | | | \$8,912.68 |

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Q-770165-45967JS

Signature

Date Signed

11/6/2025





**RESOLUTION NO. 1652-2025
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AUTHORIZING A BUDGET TRANSFER WITHIN THE FISCAL YEAR 2025-26
POLICE DEPARTMENT BUDGET**

WHEREAS, the City of Rio Dell Police Department currently utilizes conducted energy weapons (TASERs) that have exceeded their manufacturer's recommended service life and are no longer supported for parts or software updates; and

WHEREAS, the continued use of outdated devices presents potential safety and liability concerns for officers and the public; and

WHEREAS, the replacement program provides new-generation TASER devices, supporting equipment, training for all officers, certification of an in-house department instructor, and a virtual reality (VR) training headset; and

WHEREAS, the program includes unlimited servicing and replacement for the duration of the five-year agreement period, ensuring operational readiness and long-term cost efficiency; and

WHEREAS, the total expenditure for the TASER replacement package is \$44,563.80, which includes all associated equipment, training, and service coverage; and

WHEREAS, the Police Department budget includes two full-time positions that remain unfilled, creating salary savings sufficient to fund this equipment purchase without increasing the department's total budget appropriation; and

WHEREAS, the City Council of the City of Rio Dell finds it in the best interest of public safety to approve this expenditure to maintain officer readiness and reduce liability exposure.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rio Dell, California, as follows:

1. Approval of Purchase:

The City Council hereby approves the purchase of replacement conducted energy weapons (TASERs), related equipment, accessories, and training from Axon Enterprise, Inc., in the total amount of \$44,563.80, which includes a five-year service and replacement agreement, virtual reality training headset, and certification of a departmental instructor.

2. Funding:

The City Council hereby authorizes a budget transfer within the FY 2025-26 Police Department budget in the amount of \$44,563.80 from line item 5000 (Full Time Salaries) to line item 5119 (Safety Supplies & Equipment) to cover the TASER replacement program and associated training and equipment. This transfer utilizes salary savings from unfilled positions and does not increase the Police Department's total budget appropriation.

3. Implementation:

The Rio Dell Police Department shall oversee the deployment, training, and maintenance of the TASER program, including tracking, instructor certification, and compliance with all applicable use-of-force and equipment policies.

4. Public Safety Enhancement:

The implementation of this replacement program is intended to enhance officer safety, ensure equipment reliability, and maintain the highest standards of professionalism and accountability within the City of Rio Dell Police Department.

BE IT FURTHER RESOLVED,

that the following budget transfer is hereby authorized within the FY 2025-26 Police Department budget:

Transfer FROM: Line 5000 (Full Time Salaries): (\$44,563.80)
Transfer TO: Line 5119 (Safety Supplies & Equipment): \$44,563.80

PASSED AND ADOPTED by the City Council of the Rio Dell on this 18th day of November, 2025 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk




Community Development Department
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

For the Meeting of November 18, 2025

☒ Consent Item; ☐ Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: November 10, 2025

Subject: Receive and file Rio Dell Elementary School District's "Developer Fee Justification Study" – School Impact Fees Report

Recommendation:

That the City Council:

1. Receive and file Rio Dell Elementary School District's "Developer Fee Justification Study" – School Impact Fees Report

Discussion

The Rio Dell Elementary School District commissioned a Developer Fee Justification Study in anticipation of implementing school impact fees. A copy of the Study is included as **Attachment 1**. School districts were provided a mechanism to assist in funding with the adoption of the Mitigation Fee Act (Government Code Section 66000 et seq.). This act governs the imposition of fees by a district as a condition of approval of a development project. In order

to impose such a fee, a reasonable connection must exist between the new development and the construction and/or improvement of school facilities for which the fees are to be assessed.

The Study concluded that the District is justified and should proceed with adopting the following impact fees:

| Recommended Impact Fees | |
|-------------------------|------------------------|
| Residential | \$5.17 per square foot |
| Commercial/Industrial | \$0.84 per square foot |
| Mini-Storage | \$0.06 per square foot |

It should be noted that the \$5.17 per square foot is the maximum amount currently allowed. It must also be noted that residential additions 500 square feet or less are exempt from the fees.

There are a number of other school districts in the County that have adopted school impact fees. See below:

| District | Residential | Industrial Commercial | Mini-Storage |
|---------------------------------|-------------|--------------------------|--------------|
| Peninsula Union School District | \$5.79 | \$0.84 | \$0.06 |
| Ferndale | \$5.17 | \$0.84 | \$0.06 |
| Arcata (Rescinded 06/18/2024) | \$4.60 | \$0.78 | \$0.09 |
| Jacoby Creek | \$4.41 | \$0.78 | \$0 |
| Klamath-Trinity | \$3.79 | \$0.61 | \$0 |
| Southern Trinity | \$3.79 | \$0.61 | \$0 |
| Freshwater | \$2.59 | \$0.042 | \$0.07 |
| Pacific Union | \$2.05 | \$0.33 | \$0 |
| Fortuna & Rohnerville | \$1.20 | \$0.51 | \$0.04 |
| McKinleyville | \$0.75 | \$0.26 | \$0 |
| Hydesville | \$0.25 | \$0 | \$0 |
| Eureka | \$0 | \$0 | \$0 |

Source: County of Humboldt

The District is scheduled to adopt the fees at their meeting of November 13, 2025. If adopted as expected, the City will not issue a Building Permit before receiving verification from the District that the fees have been paid.

Attachment 1: Developer Fee Justification Study



Developer Fee Justification Study

Rio Dell School District

November 12, 2025

Prepared for:
Rio Dell School District
95 Center Street
Rio Dell, CA 95562
707.764.5694

Prepared by:
King Consulting
2901 35th St.
Sacramento, CA 95817
916.706.3538
www.kinginc.com

TABLE OF CONTENTS

EXECUTIVE SUMMARY 4

DEVELOPER FEES: BACKGROUND 5

LEGISLATIVE HISTORY 6

 AB 2926 6

 AB 1600 6

 AB 181 7

DEVELOPER FEE JUSTIFICATION: RESIDENTIAL DEVELOPMENT 8

 Rio Dell School District **Error! Bookmark not defined.**

 Projected Residential Development 8

 Student Generation Rates 9

 Projected School Facilities Needs 9

 New Construction Cost vs. Modernization 10

DEVELOPER FEE JUSTIFICATION: COMMERCIAL/INDUSTRIAL PROJECTS 12

 Senior Housing 12

 Commercial/Industrial Development Fee Calculations 12

SUMMARY AND FINDINGS 16

ADMINISTRATION OF THE FEES 17

 Administrative Requirements 17

 Reporting Requirements 17

 Government Code Section 66001 (a) (1): Purpose of Fees 17

 Government Code Section 66001 (a) (2): Use of Fees 17

 Government Code Section 66001 (a) (3): Reasonable Relationship between the Fee’s Use and the Type of Development Project on which the Fee is Imposed 18

 Government Code Section 66001 (a) (4): Reasonable Relationship Between the Need for the Public Facility and the Type of Project Upon Which the Fee is Imposed 18

 Government Code Section 66001 (b): Reasonable Relationship Between the Amount of the Fee and the Cost of the Public Facility 19

REVENUE SOURCES/FUNDING FACILITIES 19

 State School Facility Program 19

 General Obligation Bonds 19

 Parcel Taxes 19

 Mello-Roos Community Facilities Districts 19

RECOMMENDATIONS 20

SOURCES 21

LIST OF TABLES

Table 1. Student Generation Rates and Students Generated..... 9

Table 2. Housing Units and Calculation of Square Footage..... 10

Table 3. Cost per Student for New Construction..... 10

Table 4. District Total Modernization Need..... 11

Table 5. District Modernization Facilities Cost per Square Foot..... 11

Table 6. Commercial/Industrial Employee Generation Factors..... 13

Table 7. Commercial/Industrial Base Cost per Square Foot (Except Mini-Storage) 13

Table 8. Mini-Storage Base Cost per Square Foot 14

Table 9. Commercial/Industrial Residential Fee Offset (Except Mini-Storage) 14

Table 10. Mini-Storage Residential Fee Offset 14

Table 11. Commercial/Industrial Final Costs per Square Foot..... 15

EXECUTIVE SUMMARY

The Rio Dell School District (RDSD, “the District”) serves the city of Rio Dell, as well as other surrounding areas of unincorporated Humboldt County. The District serves a total of 314 TK-8th grade students at one elementary school and one middle school.

In January 2024, the State Allocation Board’s biennial inflation adjustment changed the fee to \$5.17 per square foot for residential construction and \$0.84 per square foot for commercial/industrial construction. Since the Fortuna Union High school district that also serves these areas does not collect developer fees, and since there is no existing agreement on splitting fees, the Rio Dell School District can collect the highest amount justified by the calculations presented in this study, up to the maximum fees listed above. The following Developer Fee Justification Study demonstrates the District is justified in collecting the statutory Level I residential and statutory commercial/industrial fees on future development based on the following analysis:

- The District’s total enrollment at its school sites in 2024-25 was 314 students;
- The City of Rio Dell and Humboldt County planning departments collectively estimate a total of 76 new residential units to be constructed over the next twenty years. These units will be a mix of single-family (44 units), multi-family (32 units);
- It is estimated that the average square footage of new homes will be 874 square feet;
- Student generation rates, based on an analysis of District enrollments and housing units, indicate each new residence will generate students at a rate of 0.227 TK-8th grade students per unit;
- The 76 new units are projected to generate 17 TK-8th grade students for the District to house;
- Some District facilities are over 25 years old and in need of modernization to continue housing existing students and students generated by new development at the existing level of service over the next 20 years;
- It is fiscally more prudent to extend the useful life of an existing facility than to construct new facilities when possible;
 - The cost to modernize facilities is approximately 38.1% of the cost to construct new facilities;
 - The total estimated cost to reconstruct and/or modernize facilities for the students generated from new development is \$638,758;
- Based on the cost of reconstructed school facilities, the modernization impact equates to \$9.62 per square foot of residential development;
- All categories of commercial/industrial development except for mini-storage create a modernization cost to the District of \$2.41 per square foot;
- Mini-storage construction creates a cost of \$0.06 per square foot;
- The District is justified to adopt the statutory Level I Developer Fees, currently \$5.17 per square foot for residential construction and \$0.84 per square foot for commercial/industrial construction, except for mini-storage which should be charged at \$0.06 per square foot.

DEVELOPER FEES: BACKGROUND

School districts are continually evaluating the condition of their capital facilities and identifying whether construction of new facilities and/or improvements to existing facilities are necessary to sufficiently house their student body. Districts may use various sources of funds for these capital facility projects, including Developer Fees, State program funds, redevelopment funds, certificates of participation, sale of capital assets, and mitigation measures. In September 1986, the Governor signed into law Assembly Bill 2926 (Chapter 887/Statutes 1986), which granted school district governing boards the authority to impose developer fees. This authority is codified in Education Code Section 17620, et seq. which states in part "...the governing board of any school district is authorized to levy a fee, charge, dedication or other requirement against any construction within the boundaries of the district for the purpose of funding for the construction or reconstruction of school facilities."

School districts were provided a mechanism to assist in funding with the adoption of the Mitigation Fee Act (Government Code Section 66000 et seq.). This act governs the imposition of fees by a district as a condition of approval of a development project. In order to impose such a fee, a reasonable connection must exist between the new development and the construction and/or improvement of school facilities for which the fees are to be assessed.

Level I fees (also known as statutory fees) are adjusted every two years according to the inflation rate for Class B construction as determined by the State Allocation Board. With the passage of SB50 in 1998, a cap was placed on the amount that could be charged under the Level I fee calculation. The law allowed for adjustments of the cap as noted in Government Code Section 65995(b)(3), which specifies in part that "...fees shall be increased every two years, according to the adjustment for inflation set forth in the statewide cost index for Class B Construction, as determined by the State Allocation Board at its January meeting, which increase shall be effective as of the date of that meeting."

Level II developer fees are outlined in Government Code Section 65995.5 and allow a school district to impose a higher fee on residential construction only if certain conditions can be met and a study conducted to provide justification for the higher residential fee per square foot.

As of January 2024, Government Code Section 65995 authorizes school districts to collect Developer Fees on future development of no more than \$5.17 per square foot for residential construction and \$0.84 for commercial/industrial construction (Level I fees).

Legislation has expounded the parameters of attached and detached living areas which are attached or detached from the primary single-family or multifamily dwelling unit (generally referred to as Accessory Dwelling Units (ADUs), and Junior Accessory Dwelling Units (JADUs)). Whether these types of dwelling units are called casitas, granny flats, in-law units, accessory units, or converted living space, these constructed areas are intended to provide an area for living and sleeping – whether the facilities and provisions for living, sleeping, eating, cooking, and sanitation are within that living space or within (or adjacent to) the attached single-family or multifamily dwelling unit. The District recognizes that students are generated from these types of living areas and will levy the appropriate fee rate for these types of construction projects.

The content of this Study will show that the Rio Dell School District is justified in levying the statutory maximum Level I Developer Fee.

LEGISLATIVE HISTORY

State legislation, specifically AB 2926 and AB 1600, provides guidelines, procedures, and restrictions on the levy of School Fees for school facilities. Certain provisions of this legislation and history are summarized below:

AB 2926

AB 2926 was enacted by the State in 1986. Among other things, AB 2926 added various sections to the Government Code which authorize school districts to levy School Fees on new residential and commercial/industrial developments in order to pay for school facilities. In addition, AB 2926 provides for the following:

1. No city or county can issue a building permit for a development project unless such School Fees have been paid.
2. School Fees for commercial/industrial development must be supported by the finding that such School Fees "are reasonably related and limited to the needs for schools caused by the development."
3. School Fees for 1987 were limited to \$1.50 per square foot on new residential construction and \$0.25 per square foot for new commercial/industrial construction.
4. Every year, School Fees are subject to annual increases based on the Statewide cost index for Class B construction, as determined by the SAB at its January meeting (This provision was changed to every other year by AB181).

The provisions of AB 2926 have since been expanded and revised by AB 1600.

AB 1600

AB 1600, which created Sections 66000 et seq. of the Government Code, was enacted by the State in 1987. AB 1600 requires that all public agencies satisfy the following requirements when establishing, increasing or imposing a fee as a condition of approval for a development project.

1. Determine the purpose of the fee.
2. Identify the facilities to which the fee will be put.
3. Determine that there is a reasonable relationship between the need for public facilities and the type of development on which a fee is imposed.
4. Determine that there is a reasonable relationship between the amount of the fee and the public facility or portion of the public facility attributable to the development on which the fee is imposed.
5. Provide an annual accounting of any portion of the fee remaining unexpended, whether committed or uncommitted, in the School District's accounts five or more years after it was collected.

In other words, AB 1600 limits the ability of a school district to levy School Fees unless (i) there is a need for the School Fee revenues generated and (ii) there is a nexus or relationship between the need for School Fee revenues and the type of development project on which the School Fee is imposed. (The requirements of AB 1600 were clarified with the passage in 2006 of AB 2751, which codifies the findings of *Shapell Industries vs. Milpitas Unified School District*.) The Study will provide information necessary to establish whether such a nexus exists between School Fees and residential development.

AB 181

AB 181, enacted by the State in 1989, made significant changes in several State Codes, including Sections 53080 et seq. of the Government Code which was re-codified as Sections 17620 et seq. of the Education Code on January 1, 1998. Changes in Section 53080 included additional requirements and procedures for imposing School Fees and other conditions on new development. Specifically, AB 181 imposes more stringent nexus requirements on school districts that wish to levy School Fees on commercial/industrial development ("CID"), as follows:

1. In order to levy a School Fee on CID, a formal study must be conducted to determine the impact of "the increased number of employees anticipated to result" from new CID on the "cost of providing school facilities within the School District".
2. Only that portion of the School Fee justified by the "nexus findings" contained in this study may be levied. Nexus findings must be made on an individual project basis or on the basis of categories of CID and must "utilize employee generation estimates that are based on commercial/industrial factors within the school district."
3. Categories to be evaluated may include, but are not limited to, office, retail, transportation, communications and utilities, light industrial, heavy industrial, research and development, and warehouse uses.
4. Starting in 1990, maximum School Fees for residential and CID will be subject to increases every two (2) years rather than annually.
5. An appeals procedure shall be established whereby the levy of School Fees on a commercial/industrial project may be appealed to the governing board of a school district. Grounds for an appeal must include, but are not limited to, improper project classification by commercial/industrial category, or the application of improper or inaccurate employee or student generation factors to the project.

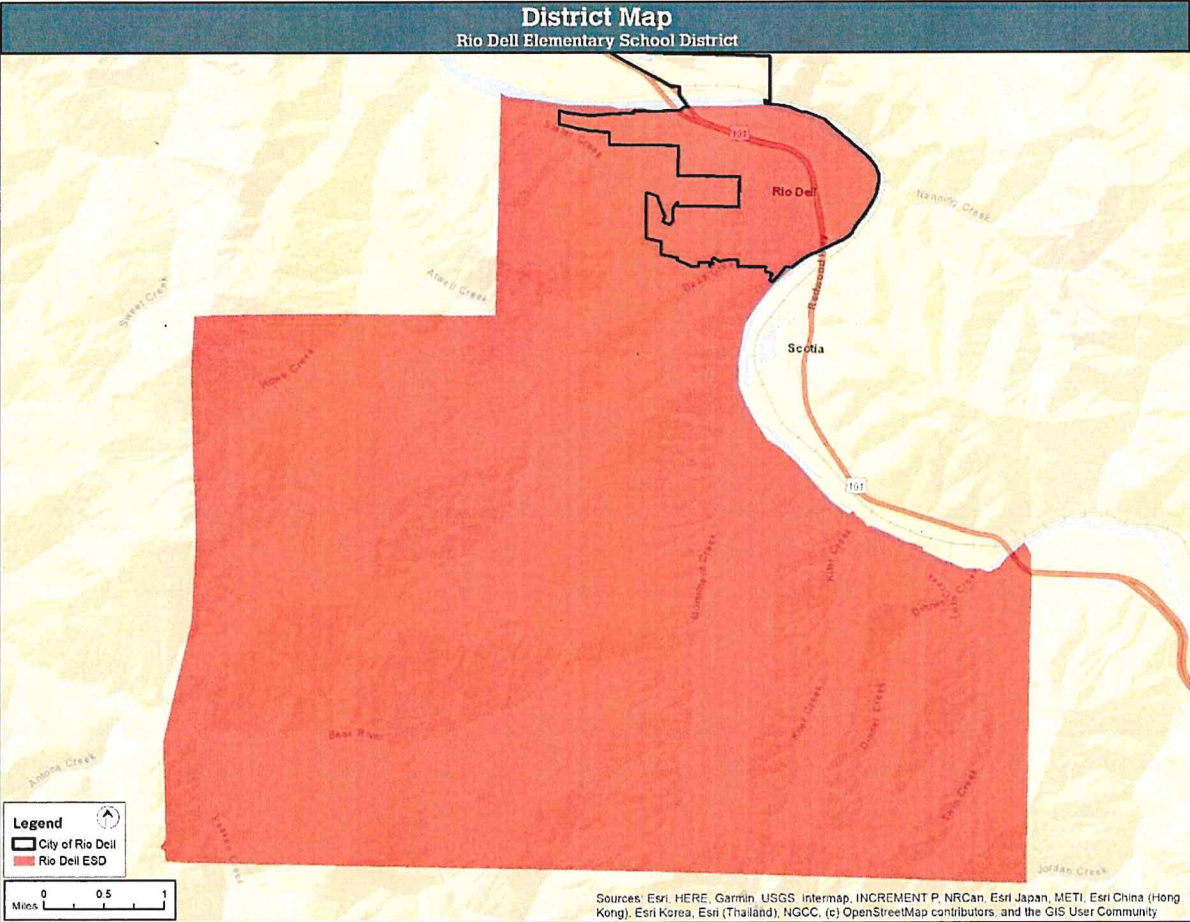
In summary, AB 181 establishes additional requirements which must be satisfied by school districts prior to their levying School Fees on CID.

DEVELOPER FEE JUSTIFICATION: RESIDENTIAL DEVELOPMENT

Rio Dell School District

The Rio Dell School District serves the City of Rio Del as well as the surrounding areas of unincorporated Humboldt County. The District serves TK-8th grade students and has one elementary school and one middle school. Figure 1 provides the District boundary and the areas of each of these jurisdictions served by the District.

Figure 1. Rio Dell School District Boundaries



Projected Residential Development

Residential development generates students for the District to house in facilities, new and/or renovated. Therefore, it is imperative to research residential development to project growth and associated student generation within the District. According to City of Rio Dell, 30 single-family units and 32 multi-family units may be constructed within the District over the next 20 years. According to Humboldt County, 14 single-family units may be constructed within the District over the next 20 years. In total, 76 residential units are projected to be constructed within the District over the next 20 years.

Student Generation Rates

The average number of students generated by each housing unit provides a student generation rate or “yield factor”. The number of students generated from new housing units within the District’s boundaries was assessed for the District by comparing the total number of occupied housing units within the District provided by the 2023 5-year American Community Survey (ACS) to the 2024-25 RDSD CalPads enrollment to calculate the number of students within the District, for a student generation rate of 0.227. This calculation is shown in Table 1. This student generation rate can then be applied to the projected housing units to assist in determining the new students entering the District.

Table 1. Student Generation Rates and Students Generated

| Total Occupied Housing Units ACS 2023 | 2024-25 Students | Student Generation Rate | Projected Units Within the District | Expected Students Generated |
|--|-----------------------------|------------------------------------|--|--|
| 1,383 | 314 | 0.227 | 76 | 17 |

Projected School Facilities Needs

As new students are generated by development, the need to increase the useful life of school facilities becomes more apparent. Only with regular modernization can the District maintain facilities to their current quality to ensure they can still be effectively used to house students over the next 20 years. Without the ongoing modernization of its existing facilities to maintain the existing level of service, some RDSD school facilities may not be available over the next 20 years to house students in the future. But for the students generated by new residential development, the District would not need to maintain as many facilities at the existing level of service.

RDSD’s 2024 Facilities Master Plan (“2024 FMP”) identifies numerous reconstruction and refurbishment projects across the District’s school sites along with their costs. Among the work identified in the 2024 FMP included Districtwide interior and exterior repairs, painting, interior finishes, as well as HVAC replacement, and parking lot revisions and asphalt

Based on costs detailed in its 2024 FMP, the District estimates a total need of \$46 million based on all identified projects. Even after applying \$1.6 million in Measure D bond funding there is still a shortfall of more than \$44.4 million.

To calculate the modernization needs generated by students from new development, the District must analyze the number of new units to be constructed, the square footage of those units, and, utilizing the student generation rate, the number of students to be generated by those developments. Once this analysis is completed, the per pupil cost to house those students can be calculated based on the cost to modernize facilities. The City of Rio Dell provided average square footage for each unit type. Humboldt County did not provide units to include in the fee calculation. For the estimation of square footage, units in the Humboldt County are assumed to be consistent with the units from the City of Rio Dell. For each type of residential development, the average square footage is calculated and then multiplied by the number of units expected to be constructed to determine the total square footage of all expected residential development. To determine the average square footage, the total square footage is divided by the total number of units. These calculations are shown in Table 2.

Table 2. Housing Units and Calculation of Square Footage

| Residential Type | Total Projected Housing Units | Average Square Footage | Total Projected Square Footage | Weighted Square Footage |
|------------------|-------------------------------|------------------------|--------------------------------|-------------------------|
| Single-Family | 44 | 1,000 | 44,000 | |
| Multi-Family | 32 | 700 | 22,400 | |
| Total | 76 | | 66,400 | 874 |

New Construction Cost vs. Modernization

The cost per student to construct new school facilities within the Rio Dell School District is \$98,620 as shown in Table 3. Construction costs were provided by Van Pelt Construction Services based on records of past and present projects in recent new construction school projects in the Northern California region (Appendix A). The cost to modernize facilities is 38.1% of new construction costs. This percentage is based on the comparison of the per pupil grant for the State School Facility Program modernization program and the State per pupil new construction grant. In addition, the State program provides additional grants for American with Disabilities Act (ADA) and Fire, Life and Safety (FLS). When analyzing the cost to construct new facilities, the State provides \$15,847 per elementary pupil and \$6,034 to modernize facilities. For middle school pupils, the State provides \$16,761 for new construction and \$6,381 for modernization. The weighted average of the modernization grants is 38.1% of the new construction grants. Appendix B details the School Facility Program per pupil grant amounts.

Table 3. Cost per Student for New Construction

| Grade Level | New Construction Cost per Student |
|---|-----------------------------------|
| Elementary (TK-5) | \$92,646 |
| Middle (6-8) | \$112,559 |
| Weighted Average $((\$92,646*7)+(\$112,559*3))/10$ | \$98,620 |

Since the new construction cost per student is \$98,620, the modernization cost per student for the Rio Dell School District is 38.1% of this value, or \$37,574.

This modernization cost per student is multiplied by the total students generated from Table 1 to determine the District’s total modernization need (Table 4). Dividing the total modernization need by the total projected square footage in Table 2 provides the modernization facilities cost per square foot (Table 5).

Table 4. District Total Modernization Need

| Modernization Cost per Student | Total Students Generated | Total Modernization Need |
|--------------------------------|--------------------------|--------------------------|
| \$37,574 | 17 | \$638,754 |

Table 5. District Modernization Facilities Cost per Square Foot

| Total Modernization Need | Total Projected Square Footage | Facilities Cost per Square Foot |
|--------------------------|--------------------------------|---------------------------------|
| \$638,754 | 66,400 | \$9.62 |

The Rio Dell School District is justified in collecting residential developer fees at a rate of \$9.62 which exceeds the current statutory Level I fee of \$5.17. Therefore, the District is justified to collect its the full amount of the statutory fee per square foot of new residential construction, currently \$5.17.

DEVELOPER FEE JUSTIFICATION: COMMERCIAL/INDUSTRIAL PROJECTS

California Assembly Bill 181 provides that a district “must determine the impact of the increased number of employees anticipated to result from commercial/industrial development upon the cost of providing school facilities within the District. For the purposes of making this determination, the study shall utilize employee generation estimates that are based on commercial and industrial factors within the District, as calculated on either an individual project or categorical basis”. However, Assembly Bill 530 modified the requirements of AB 181 by allowing the use of a set of statewide employee generation factors. These factors are identified in the San Diego Association of Governments report, “San Diego Traffic Generators”. This study has become the standard in the industry for the calculation of the commercial/industrial fees.

Senior Housing

Certain types of housing dedicated for occupancy by senior citizens may not be subject to the full residential fee because it would not house student age residents. Pursuant to state law, it would generally be subject to the maximum fee for commercial development projects, based on its indirect contribution to student generation. Individual projects applying for such special treatment should be evaluated by the District on a case-by-case basis to ensure that the units will be permanently dedicated for use by seniors.

Commercial/Industrial Development Fee Calculations

The construction of commercial/industrial buildings within a community generates new employees and, therefore, new residents for a school district. The link between creating new jobs and student enrollment has been acknowledged by the State Allocation Board and in statute. The Legislature has also determined that if there is more impact than can be mitigated by residential fees, and some of this impact is caused by commercial/industrial development, then commercial/industrial development can also be charged fees. As demonstrated, the District is justified to collect a higher residential fee than the current statutory level.

To determine the impact of commercial/industrial development, several factors must be analyzed to calculate the modernization cost per square foot of this development. Assembly Bill 530 allows for the use of state-wide employee generation factors, specifically those derived from a report entitled San Diego Traffic Generators published by the San Diego Association of Governments in 1990. This report demonstrates the number of employees generated per square foot of commercial/industrial development, by category. Table 6 displays these categories and the number of employees generated for each square foot of space. An average employees/square foot value is then determined for RDSD based on these categories.

Table 6. Commercial/Industrial Employee Generation Factors

| Development Category | Employees/Square Foot |
|-------------------------------|------------------------------|
| Agriculture | 0.00031 |
| Banks | 0.00282 |
| Commercial Offices | 0.00478 |
| Community Shopping Centers | 0.00109 |
| Corporate Offices | 0.00268 |
| Industrial Parks | 0.00168 |
| Industrial/Business Parks | 0.00221 |
| Lodging | 0.00155 |
| Medical Offices | 0.00427 |
| Neighborhood Shopping Centers | 0.00362 |
| Scientific R&D | 0.00304 |
| Average | 0.00255 |

Additional data is used to determine the base school facility impact incurred to the District by commercial/industrial development. As shown in Table 7, the calculations also consider the percent of employees in the District who also live in the District, the number of households per employee, the students generated per household, and the modernization cost for each student. Data for percent of employees living in the District and households per employee are sourced from The United States Census Bureau's 2023 American Community Survey. The average students generated per household was previously shown in Table 1, while the modernization cost per student was shown in Table 4.

Table 7. Commercial/Industrial Base Cost per Square Foot (Except Mini-Storage)

| Employees/ Square Foot | % Employees Living in District | Households per Employee | TK-8 Students per Household | Modernization Cost per Student | Commercial/Industrial Cost per Square Foot |
|-----------------------------------|---|--|--|---|---|
| 0.00255 | 24.3% | 0.971 | 0.227 | \$37,574 | \$5.13 |

It is important to note the mini-storage category of commercial development as an exception to the rates in Table 6. This type of development has a much lower impact than all other categories of commercial/industrial development, with only 0.00006 employees generated per square foot. Table 8 demonstrates the base cost per square foot for mini-storage development only.

Table 8. Mini-Storage Base Cost per Square Foot

| Employees/ Square Foot | % Employees Living in District | Households per Employee | TK-8 Students per Household | Modernization Cost per Student | Commercial/Industrial Cost per Square Foot |
|---------------------------|---|-------------------------------|--------------------------------------|--------------------------------------|---|
| 0.00006 | 24.3% | 0.971 | 0.227 | \$37,574 | \$0.12 |

Having calculated the base costs per square foot for commercial/industrial development, a residential fee offset must be applied to account for the residential fee revenues the District will collect from homes associated with the employees generated by new commercial/industrial development. It is important to note that while this offset assumes all homes associated with new employees are new homes, in reality some of the new employees will live in existing homes. For the purpose of calculating the residential fee offset, it is estimated the District will collect the full statutory residential fee of \$5.17 per square foot. The weighted average square footage for a new home in the District was previously shown in Table 2. Table 9 shows the calculations for the residential fee offset for all commercial/industrial development except mini-storage, while Table 10 shows the calculation for mini-storage development.

Table 9. Commercial/Industrial Residential Fee Offset (Except Mini-Storage)

| Employees/Square Foot | % Employees Living in District | Households per Employee | Average Square Feet/ Household | Revenue per sq. ft. from Residential Fee | Residential Offset |
|--------------------------|--------------------------------------|----------------------------|--------------------------------------|---|-----------------------|
| 0.00255 | 24.3% | 0.971 | 874 | \$5.17 | \$2.72 |

Table 10. Mini-Storage Residential Fee Offset

| Employees/Square Foot | % Employees Living in District | Households per Employee | Average Square Feet/ Household | Revenue per sq. ft. from Residential Fee | Residential Offset |
|--------------------------|--------------------------------------|----------------------------|--------------------------------------|---|-----------------------|
| 0.00006 | 24.3% | 0.971 | 874 | \$5.17 | \$0.06 |

By subtracting the residential fee offset from the base commercial/industrial costs per square foot, the final school facility cost, which takes into account linked residential revenue, is determined. Table 11 shows the final commercial/industrial costs per square foot.

Table 11. Commercial/Industrial Final Costs per Square Foot

| Development Type | Base Cost per Square Foot | Residential Offset | Final Cost per Square Foot |
|---------------------------------|---------------------------|--------------------|----------------------------|
| Mini-Storage | \$0.12 | \$0.06 | \$0.06 |
| All Other Commercial/Industrial | \$5.13 | \$2.72 | \$2.41 |

The Rio Dell School District is therefore justified in collecting commercial/industrial developer fees at a rate \$2.41 that exceeds the current statutory Level I fee \$0.84, with the exception of mini-storage development, which is justified at a lower amount. Therefore, the District is justified to collect the full amount of the statutory \$0.84 fee per square foot of new commercial/industrial construction, except for mini-storage, which should be collected at \$0.06 per square foot.

SUMMARY AND FINDINGS

This study finds that the Rio Dell School District is justified in the collection of the statutory developer fees per square foot of both residential and commercial/industrial construction. The District should move forward with adopting the new fees. This requires the District to follow the appropriate notices for a public hearing and meeting all noticing requirements.

This justification is based on the following conclusions of the study:

- While the District currently has capacity to house its students, there remains a need to modernize its school facilities to continue housing new students who are generated from new development at the existing level of service;
 - Modernization costs are 38.1% of new construction costs;
- Residential development will generate 0.227 TK-8th grade students per unit for the District to house;
 - The District’s modernization cost for students generated from residential development is \$9.62 per square foot;
- Commercial/Industrial calculations also indicate a cost to house pupils that would be generated from local housing as a result of residents moving into the District;
 - This modernization cost for students generated from commercial/residential development is \$2.41 per square foot, except for mini-storage development which is \$0.06 per square foot;
- The District meets the criteria to impose the statutory developer fee.

Due to these factors, the District should proceed with adopting the statutory Level I Developer Fees, currently \$5.17 per square foot for residential construction and \$0.84 per square foot for commercial/industrial construction, except for mini-storage which is charged at \$0.06 per square foot.

ADMINISTRATION OF THE FEES

Administrative Requirements

The District must maintain a special account for the developer fees collected and any interest which accrues from the fees collected.

Reporting Requirements

Government Code sections 66006 and 66001 require, annually within 180 days of the end of each fiscal year, that the District make available to the public certain information and adopt prescribed findings relative to Developer Fees adopted pursuant to Education Code section 17620 and Government Code section 65995.

For the fifth fiscal year following the first deposit into the fund, and every five years thereafter, the District is required to make additional findings with respect to that portion of the fund remaining unexpended, whether committed or uncommitted.

This accounting will identify a description of the fee and its amount as well as a beginning and ending fund balance. Also, in the report will be the portion of the collected funds that have been expended, those remaining funds, and the purpose to which those have been and will be put to use. The report must also identify the approximate date upon which a school district anticipates receiving adequate revenue to complete any improvements required as a result of students generated from residential or commercial construction projects.

Government Code Section 66001 (a) (1): Purpose of Fees

The purpose of the fee is school facility construction and reconstruction to help the District continue to provide school facilities to all pupils, current and new, over the next 20 years by continuing to reconstruct or modernize the existing facilities to maintain the existing level of service for all students.

Government Code Section 66001 (a) (2): Use of Fees

The District’s use of the fee will involve construction and/or reconstruction of school facilities and/or additional permanent facilities on existing school campuses, including but not limited to the types of projects included in this Study. In addition, the District may need to purchase or lease portable classrooms to use for interim housing while permanent facilities are being constructed. Revenue from fees collected on residential and commercial/industrial development may be used to pay for any of the following:

1. Design of School Facilities;
2. Purchase of land for School Facilities;
3. Construction or reconstruction of school facilities including both classroom and instructional spaces, and ancillary supporting facilities;
4. Testing and inspection of school sites and school buildings and permit and plan check fees;
5. Interim school facilities to house students generated by new development while permanent facilities are being constructed;
6. Legal and administrative costs associated with providing facilities to students generated by new development;
7. Administration of the collection of developer fees;

8. Miscellaneous purposes resulting from student enrollment growth caused by new residential development; and
9. Any other use permitted by law.

Government Code Section 66001 (a) (3): Reasonable Relationship between the Fee's Use and the Type of Development Project on which the Fee is Imposed

Future residential development will cause new families to move into the District and, consequently, generate additional students in the District. In order to continue providing facilities at the existing level of service for future students, the District will need to modernize and/or reconstruct facilities. The fee's use is therefore reasonably related to the type of project upon which it is imposed.

In addition, new commercial/industrial development will cause new workers to move into the District. Because these workers will have school-age children, the District will need to provide facilities for these students. The fee's use is reasonably related to the type of project upon which it is imposed.

Fees on Residential Reconstruction

Residential Reconstruction consists of voluntarily demolishing existing residential units and replacing them with new residential development. To the extent reconstruction increases the residential square footage beyond what was demolished, the increase in square footage is subject to the applicable developer fees as such construction is considered new residential development. As for the amount of square footage constructed that replaces only the previously constructed square footage the determination of the applicable fee, if any, is subject to a showing that the replacement square footage results in an increase in student enrollment and, therefore, an additional impact being placed on the School District to provide facilities for new student enrollment. Prior to the imposition of fees on Replacement Square Footage, the School District shall undertake an analysis on any future proposed projects(s) to examine the extent to which an increase in enrollment can be expected from Replacement Square Footage due to any differential in SGRs as identified in the Study for the applicable unit types between existing square footage and Replacement Square Footage. Any such fee that is calculated for the Replacement Square Footage shall not exceed the School Fee that is in effect at such time.

Reconstruction of Commercial/Industrial Square Footage

The voluntary demolition of existing commercial/industrial buildings and replacement with new residential development is a different category of Reconstruction. The School District will evaluate the impacts of Commercial/Industrial Reconstruction projects on a case-by-case basis and will make a determination of whether a fee credit is justified based on the nature of the project.

Government Code Section 66001 (a) (4): Reasonable Relationship Between the Need for the Public Facility and the Type of Project Upon Which the Fee is Imposed

As demonstrated in this Study, current District school facilities require renovation/reconstruction to continue providing the existing level of service for the next 20 years. Existing residents and residents from new development, both residential and commercial/industrial, should share in these costs. Therefore, the need for adequate school facilities is directly related to the new residential and commercial/industrial development projects upon which the fee is imposed.

Government Code Section 66001 (b): Reasonable Relationship Between the Amount of the Fee and the Cost of the Public Facility

The State School Facility Program provides a reference for the relative cost of reconstruction/modernization projects to new construction. This report demonstrates the cost per student for new construction projects, and by using the School Facility Program grant amounts for reference, the cost per student for reconstruction/modernization projects that will need to be undertaken to ensure the District can continue to provide school facilities at the existing level of service for all future students. This report also demonstrates that the cost impact to the District per square foot of development, whether residential or commercial/industrial, is greater than the statutory developer fees to be collected.

REVENUE SOURCES/FUNDING FACILITIES

The District may also utilize other sources of funding for modernizing and/or reconstructing school facilities. These funding sources include:

State School Facility Program

Senate Bill 50 reformed the State School Building Lease-Purchase Program in August, 1998. The new program, entitled the School Facility Program, provides funding under a “grant” program once a school district establishes eligibility. Funding required from districts is a 50/50 match for new construction projects and a 60/40 match for modernization projects. While there is generally a shortfall between State funding and the District’s actual facility needs, the State monies aid in assisting the District in its facility needs.

General Obligation Bonds

School districts can, with the approval of 2/3 or 55% of voters, issue General Obligation Bonds which are paid out of property taxes.

The Rio Dell School District most recently passed Measure D, in June 2018, which authorized \$1.6 million in bonds “To improve the quality of education with funding that cannot be taken by the State; repair or replace leaky roofs; and modernize/renovate outdated classrooms, restrooms and school facilities.” As of 2025 all bond funds have been exhausted or encumbered for existing projects.

Parcel Taxes

Approval by 2/3 of the voters is required to impose taxes that are not based on the assessed value of individual parcels. The revenues from these taxes are usually minor. Parcel taxes are typically not used for capital outlay. Instead, revenue from such programs is generally used to fund curriculum, instructional enhancements, and other non-facility related expenditures.

Mello-Roos Community Facilities Districts

This alternative uses a tax on property owners within a defined area to pay long-term bonds issued for specific public improvements. Mello-Roos taxes require approval from 2/3 of the voters in an election.

RECOMMENDATIONS

This report recommends that the Rio Dell School District levy the maximum statutory fee authorized by Government Code Section 65995 on new residential development, currently \$5.17 per square foot. This report also recommends that the Rio Dell School District levy the maximum statutory fee authorized by Government Code Section 65995, currently \$0.84 on all categories of commercial/industrial development (except mini-storage which should be collected at \$0.06 per square foot).

These recommendations are based on the findings that residential and commercial/industrial development create a school facility cost for the Rio Dell School District.

SOURCES

California Basic Educational Data System. California State Department of Education. October Enrollments, 2024-25.

California State Department of Education. California Public School Directory.

California State Department of Finance. Population Research Division.

Johnson, Angela. Superintendent. Rio Dell School District.

Caldwell, Kevin. Community Development Director. City of Rio Dell.

Juchtzer, Stacy. Permit Manager. County of Humboldt.

Office of Public School Construction. Leroy F. Greene School Facilities Act, 1998.

RealQuest Online Database.

San Diego Association of Governments. Traffic Generators, January 1990.

United States Census Bureau, 2023 American Community Survey.

APPENDIX A

CONSTRUCTION COSTS



April 1, 2025

RE: Estimated Construction Costs
Subject: Per-Student Costs at Rio Dell School District

To Whom It May Concern,

We have reviewed our records of past and present projects that involve recent new school Construction, within the region. Using a formula based on escalation from projects in previous years, our estimate for the Rio School District is as follows:

| | |
|---|--------------|
| Elementary School - capacity of 300 students: | \$27,793,791 |
| Construction cost per student | \$92,646 |
| Middle School - capacity of 200 students: | \$22,511,860 |
| Construction cost per student | \$112,559 |

These costs assume a reasonably flat site with access to utilities consistent with an urban/residential area. These costs exclude site acquisition. The above estimated costs are for the purposes of discussing State eligibility and developer fees, and are not intended for use in developing budgets for specific projects with unique conditions. Projections beyond the next 12 months will require a minimum of 6.5% escalation compounded annually.

Thank you,
—DocuSigned by:
Kelli Jurgenson
Kelli Jurgenson, Vice President
VPC

APPENDIX B

PER PUPIL GRANT AMOUNTS

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, January 22, 2025

Grant Amount Adjustments

| New Construction | SFP Regulation Section | Adjusted Grant Per Pupil Effective 1-1-24 | Adjusted Grant Per Pupil Effective 1-1-25 |
|--|------------------------|---|---|
| Elementary | 1859.71 | \$15,770 | \$15,847 |
| Middle | 1859.71 | \$16,679 | \$16,761 |
| High | 1859.71 | \$21,223 | \$21,327 |
| Special Day Class – Severe | 1859.71.1 | \$44,314 | \$44,531 |
| Special Day Class – Non-Severe | 1859.71.1 | \$29,637 | \$29,782 |
| Automatic Fire Detection/Alarm System – Elementary | 1859.71.2 | \$19 | \$19 |
| Automatic Fire Detection/Alarm System – Middle | 1859.71.2 | \$25 | \$25 |
| Automatic Fire Detection/Alarm System – High | 1859.71.2 | \$42 | \$42 |
| Automatic Fire Detection/Alarm System – Special Day Class – Severe | 1859.71.2 | \$79 | \$79 |
| Automatic Fire Detection/Alarm System – Special Day Class – Non-Severe | 1859.71.2 | \$56 | \$56 |
| Automatic Sprinkler System – Elementary | 1859.71.2 | \$264 | \$265 |
| Automatic Sprinkler System – Middle | 1859.71.2 | \$315 | \$317 |
| Automatic Sprinkler System – High | 1859.71.2 | \$327 | \$329 |
| Automatic Sprinkler System – Special Day Class – Severe | 1859.71.2 | \$835 | \$839 |
| Automatic Sprinkler System – Special Day Class – Non-Severe | 1859.71.2 | \$559 | \$562 |

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, January 22, 2025

Grant Amount Adjustments

| Modernization | SFP Regulation Section | Adjusted Grant Per Pupil Effective 1-1-24 | Adjusted Grant Per Pupil Effective 1-1-25 |
|--|------------------------|---|---|
| Elementary | 1859.78 | \$6,005 | \$6,034 |
| Middle | 1859.78 | \$6,350 | \$6,381 |
| High | 1859.78 | \$8,315 | \$8,356 |
| Special Day Class - Severe | 1859.78.3 | \$19,138 | \$19,232 |
| Special Day Class – Non-Severe | 1859.78.3 | \$12,804 | \$12,867 |
| State Special School – Severe | 1859.78 | \$31,900 | \$32,056 |
| Automatic Fire Detection/Alarm System – Elementary | 1859.78.4 | \$195 | \$196 |
| Automatic Fire Detection/Alarm System – Middle | 1859.78.4 | \$195 | \$196 |
| Automatic Fire Detection/Alarm System – High | 1859.78.4 | \$195 | \$196 |
| Automatic Fire Detection/Alarm System – Special Day Class – Severe | 1859.78.4 | \$537 | \$540 |
| Automatic Fire Detection/Alarm System – Special Day Class – Non-Severe | 1859.78.4 | \$360 | \$362 |
| Over 50 Years Old – Elementary | 1859.78.6 | \$8,342 | \$8,383 |
| Over 50 Years Old – Middle | 1859.78.6 | \$8,823 | \$8,866 |
| Over 50 Years Old – High | 1859.78.6 | \$11,549 | \$11,606 |
| Over 50 Years Old – Special Day Class – Severe | 1859.78.6 | \$26,590 | \$26,720 |
| Over 50 Years Old – Special Day Class – Non-Severe | 1859.78.6 | \$17,779 | \$17,866 |
| Over 50 Years Old – State Special Day School – Severe | 1859.78.6 | \$44,313 | \$44,530 |

City of Rio Dell
Check Listing for City Council Meeting

| Ref# | Date | Vendor | Description | Amount |
|-------|------------|---|---|------------|
| 14630 | 10/02/2025 | [4109] ACCESS HUMBOLDT | 3rd Quarter fee Ending 9/30/2025 | 270.00 |
| 14631 | 10/02/2025 | [8022] ALL TRAFFIC SOLUTIONS | 12 Speed Displays and Accompanying Equipment | 21,664.10 |
| 14632 | 10/02/2025 | [5381] ALTERNATIVE BUSINESS CONCEPTS | MONTHLY MAINTENANCE & COPIER CHARGES FOR SEPTEMBER 2025 - City Hall & COPIER CHARGES FOR SEPTEMBER 2025 - PD | 945.59 |
| 14633 | 10/02/2025 | [7440] CARD, HALEY | CUSTOMER DEPOSIT REFUND | 167.13 |
| 14634 | 10/02/2025 | [2293] CITY OF FORTUNA | Police Dispatch for September 2025, Livescan | 8,518.33 |
| 14635 | 10/02/2025 | [2340] DEPT OF JUSTICE ACCOUNTING OFFICE | Blood Alcohol Analysis for August 2025 | 35.00 |
| 14636 | 10/02/2025 | [5052] GHD, INC | Professional Services Rendered Through 8/30/2025: PW - Rio Dell Pedestrian Connectivity Improvements | 5,081.50 |
| 14637 | 10/02/2025 | [2437] HACH | Sensor Cap, TOT Chlorine, Chlorine, DPD Compound | 1,258.88 |
| 14638 | 10/02/2025 | [2457] HUMBOLDT COUNTY CLERK-RECORDER | Drainage 590 View Ave | 4.00 |
| 14639 | 10/02/2025 | [7781] JOHNSON, KRIS | CUSTOMER DEPOSIT REFUND | 37.18 |
| 14640 | 10/02/2025 | [2569] MICROBAC LABORATORIES, INC. | Coliform Presence/Absence, Coliform Quanti-tray, ELAP Certification Fee, Total Coliform Bacteria 3x5, Coliform Presence/Absence, ELAP Certification Fee, ELAP Certification Fee, Total Coliform Bacteria 3x5 | 725.00 |
| 14641 | 10/02/2025 | [2551] MIRANDA'S ANIMAL RESCUE | Animal Control for September 2025 | 1,900.00 |
| 14642 | 10/02/2025 | [3006] MISSION LINEN SUPPLY, INC | Clean Mop Head, Towels, Bath Tissues Maintenance & Cleaning of PW Shirts, Clean Mop Head, Paper Towels, Clean Mop Head, Towels, Soap | 332.08 |
| 14643 | 10/02/2025 | [6943] PACE SUPPLY CORP | Steel Water Cover, Concrete Box, Steel Water Cover, Cast Iron Water Transfer Lid | 5,063.04 |
| 14644 | 10/02/2025 | [2682] SMALL CITIES ORGANIZED RISK EFFORT (SCORE) | Liability Insurance Premium, Annual Premium for Property Insurance, Property Banking Layer Deposit, 1st Quarter Premium for Worker's Compensation Insurance, Annual Premium for ERMA/EPLI Insurance, Annual Premium for ADWRP Insurance, Annual Premium for EAP | 284,614.98 |
| 14645 | 10/02/2025 | [2750] USA BLUEBOOK | Solinst 102 Mini Level Meter Probe, Transmitters, pH Buffer Pack | 1,679.56 |
| 14646 | 10/09/2025 | [2224] AQUA BEN CORPORATION | Hydrofloc | 3,111.99 |
| 14647 | 10/09/2025 | [3975] AT&T - 5709 | FAX LINE EXPENSES FOR SEPTEMBER 2025 - PD, FAX LINE EXPENSES FOR SEPTEMBER 2025 - City Hall | 71.49 |
| 14648 | 10/09/2025 | [4603 CA BUILDING STANDARDS COMMISSION | PERMIT ASSESSMENT FEES FOR JULY THROUGH SEPTEMBER 2025 | 29.70 |
| 14649 | 10/09/2025 | [4063] CITY OF FERNDALE | Police Services (Investigations) | 355.56 |
| 14650 | 10/09/2025 | [7214] MARY E CLARK | Record Supervisor (Coronado, CA 92118) {25% Remainder} | 133.50 |
| 14651 | 10/09/2025 | [2303] COAST CENTRAL CREDIT UNION | POA Dues for PPE 10/3/2025 | 90.00 |
| 14652 | 10/09/2025 | [7888] CRITTERS W/O LITTERS SPAY/NEUTER CLINIC | Maverick Maximus (Dog-M); PD Care for 2 Cats | |
| 14653 | 10/09/2025 | [8016] CRNKOVICH, MATTHEW L. | CUSTOMER DEPOSIT REFUND | |
| 14654 | 10/09/2025 | [2342] DEPT OF CONSERVATION DIVISION OF ADMIN. | STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD MAPPING FEE FOR JULY THROUGH SEPTEMBER | |
| 14655 | 10/09/2025 | [5568] DIVISION OF THE STATE ARCHITECT | DISABILITY ACCESS & EDUCATION FEES FOR JULY THROUGH SEPTEMBER 2025 | |

Section F, Item 4.

City of Rio Dell
Check Listing for City Council Meeting

| Ref# | Date | Vendor | Description | Amount |
|-------|------------|---|---|-----------|
| 14656 | 10/09/2025 | [5052] GHD, INC | Professional Services Rendered Through 9/27/2025: PW Rio Dell Water Distribution System Improvement Project | 44,423.20 |
| 14657 | 10/09/2025 | [7076] JAGIMO CORP INC/ J&G LAWN AND GARDEN | Blue Star Memorial Park Flower Bed Renovation | 7,900.00 |
| 14658 | 10/09/2025 | [6510] ANDRES TOVAR LOPEZ | Reimbursement: Travel and Training - WWTP Grade 1 Exam | 53.00 |
| 14659 | 10/09/2025 | [8027] METROPOLITAN COMPOUNDS, INC | Dechlorination Tablet 45lbs | 985.07 |
| 14660 | 10/09/2025 | [2569] MICROBAC LABORATORIES, INC. | Aqueous Sample Digestion, BOD/NFR, ELAP Certification Fee, ICP-OES Metals, Haloacetic Acids, Nitrate and/or Nitrite, Organochlorine Pesticides and PCBs, Total Dissolved Solids, Total Nitrogen | 1,267.00 |
| 14661 | 10/09/2025 | [5968] MOBLEY CONSTRUCTION | Coliform Presence/Absence, ELAP Certification Fee, Total Coliform Bacteria | 75,876.77 |
| 14662 | 10/09/2025 | [8038] MARSHALL C MOORE | Eel River Trail Project - Final Payment | 200.00 |
| 14663 | 10/09/2025 | [6349] RECOLOGY EEL RIVER | Wastewater Superintendent Purchase of New Cell Phone | 83.07 |
| 14664 | 10/09/2025 | [2657] RIO DELL EMPLOYEES ASSOC | Trash Bags AUGUST 2025 | 134.00 |
| 14665 | 10/09/2025 | [7828] CADEN L ROCHA | EMPLOYEE DUES FOR QUARTER ENDING 9/30/2025 | 91.50 |
| 14666 | 10/09/2025 | [2664] ROGERS MACHINERY INC | Interview & Interrogation Training (Redding) - 25% | 1,882.31 |
| 14667 | 10/09/2025 | [4486] RYAN PROCESS, INC | Flomatic Ball&Seal for Fern St. Lift Station | 15,028.90 |
| 14668 | 10/09/2025 | [4525] SHERLOCK RECORDS MGMT | Streaming Current Sensor - Water Filter Building | 150.00 |
| 14669 | 10/09/2025 | [2682] SMALL CITIES ORGANIZED RISK EFFORT (SCORE) | STORAGE SERVICE FOR OCTOBER 2025 | 33,605.66 |
| 14670 | 10/09/2025 | [7535] SPOTT, BRITTANY OR TAYLOR, SHAWN | 2nd Quarter Premium for Worker's Comp Insurance | 132.18 |
| 14671 | 10/09/2025 | [2724] STATE WATER RESOURCES CONTROL BOARD | CUSTOMER DEPOSIT REFUND | 173.00 |
| 14672 | 10/09/2025 | [2715] STEWART TELECOMMUNICATION | Certification Application for Wastewater Treatment Plant Operator | 557.95 |
| 14673 | 10/09/2025 | [4908] THE MITCHELL LAW FIRM, LLP | Phone Lines PD - November 2025, Phone Lines City Hall - November 2025 | 5,287.50 |
| 14674 | 10/09/2025 | [8025] WOODS PEST CONTROL, INC. | LEGAL SERVICES FOR SEPT 2025, LEGAL SERVICES FOR SEPT 2025, LEGAL SERVICES FOR SEPT 2025, LEGAL SERVICES FOR SEPT 2025 | 355.00 |
| 14675 | 10/16/2025 | [0976] GAREY BARSANTI | General Pest Cycle - 675 Wildwood Ave., General Pest Cycle - 475 Hilltop Dr | 99.00 |
| 14676 | 10/16/2025 | [7933] BURT, MAKAYLA & LUMPKIN, EMMITT | Reimbursement: Roto-Rooter | 297.56 |
| 14677 | 10/16/2025 | [7852] CSG CONSULTANTS | CUSTOMER DEPOSIT REFUND | 2,000.00 |
| 14678 | 10/16/2025 | [2340] DEPARTMENT OF JUSTICE ACCOUNTING OFFICE | Rio Dell Franchise Agreement Negotiation | 98.00 |
| 14679 | 10/16/2025 | [5871] FASTRAK | Fingerprint Apps, Fingerprint - FBI | 8.00 |
| 14680 | 10/16/2025 | [2405] FORTUNA ACE HARDWARE | Richmond-San Rafael Bridge Crossing | 2.61 |
| 14681 | 10/16/2025 | [5052] GHD, INC | Switch and Toggle | 24,811.45 |
| 14682 | 10/16/2025 | [6486] GREEN TO GOLD ENTERPRISES LLC | Professional Services Rendered Through 9/27/2025: Fern Street Lift Station | |
| 14683 | 10/16/2025 | [3462] ITRON | Damage Repair Project, Professional Services Rendered Through 9/27/2025: Chorine Contract Tank Damage Repair Project | |
| 14684 | 10/16/2025 | [8048] LASSEN COMMUNITY COLLEGE | Liquid Nails | 2.9 |
| | | | Software Maintenance and Other 11/1/25-10/31/26 | |
| | | | Firearms Instructor | |

Section F, Item 4.

City of Rio Dell
Check Listing for City Council Meeting

| Ref# | Date | Vendor | Description | Amount |
|-------|------------|--|---|-----------|
| 14685 | 10/16/2025 | [7475] LEAF CAPITAL FUNDING LLC | Lease of Kyocera TA 308ci Copier System | 232.20 |
| 14686 | 10/16/2025 | [6998] MAD RIVER COMMUNITY HOSPITAL | Physical and Drug Screening | 315.00 |
| 14687 | 10/16/2025 | [2569] MICROBAC LABORATORIES, INC. | ELAP Certification Fee, Hexavalent Chromium, Aqueous Sample Digestion, BOD/NFR, ELAP Certification Fee, ICP-MS Metals, Nitrate and/or Nitrite, Organochlorine Pesticides and PCBs, Purgeables by GC/MS, Total Dissolved Solids, Total Nitrogen, BOD/NFR, ELAP Certification Fee, BOD/NFR, ELAP Certification Fee, BOD/NFR, ELAP Certification Fee, Coliform Presence/Absence; ELAP Certification Fee, Total Coliform Bacteria 3x5 | 3,123.00 |
| 14688 | 10/16/2025 | [4393] NYLEX.net. Inc. | Win11 Upgrade and 3 Lenovo Think Stations, Win11 Upgrade and 2 Lenovo Think Stations | 11,452.06 |
| 14689 | 10/16/2025 | [6943] PACE SUPPLY CORP | Cast Iron Water Transfer Lid | 402.48 |
| 14690 | 10/16/2025 | [7904] JOSHUA M PHINNEY | Management School Wk 2 of 3 (Monterey - POST Training) -75% | 364.50 |
| 14691 | 10/16/2025 | [3343] PITNEY BOWES RESERVE ACCOUNT | Postage Purchased for Reserves on 9/22/2025 | 400.00 |
| 14692 | 10/16/2025 | [2693] SHELTON'S AUTO LUBE | Oil Change on '19 Ford F-150 | 101.50 |
| 14693 | 10/16/2025 | [6483] SONOMA CO JR COLLEGE /ACCTG | POST Specialized Equipment Training | 455.00 |
| 14694 | 10/16/2025 | [2750] USA BLUEBOOK | Transmitter, Hydrant Meter | 1,758.12 |
| 14695 | 10/16/2025 | [7988] LIBBIANNE R WOLFE | Uniform Allowance: Polo (Stitch Witch), Uniform Allowance: Sweater | 118.00 |
| 14696 | 10/20/2025 | [4099] HARPER MOTORS | New PW '26 Ford Super Duty Vin# 1FDBF2AA8TEC43438 | 70,905.58 |
| 14697 | 10/23/2025 | [5562] CALIF STATE LANDS COMMISSION | Public Agency - Amendment of an Existing Lease | 561.71 |
| 14698 | 10/23/2025 | [8052] CALIFORNIA CITY MANAGEMENT FOUNDATION | Membership 2025-26 | 400.00 |
| 14699 | 10/23/2025 | [2303] COAST CENTRAL CREDIT UNION | POA Dues for PPE 10/17/2025 | 90.00 |
| 14700 | 10/23/2025 | [2304] COLLEGE OF THE REDWOODS | First Aid/CPR/AED Refresher | 85.00 |
| 14701 | 10/23/2025 | [2889] EEL RIVER TRANSPORTATION & SALVAGE | Tires | 90.00 |
| 14702 | 10/23/2025 | [5765] GARNES, DEBRA | Reimbursement: Travel - CalCities Annual Conference | 1,296.15 |
| 14703 | 10/23/2025 | [5052] GHD, INC | Professional Services Rendered Through 9/27/2025: Rio Dell On-Call 2025, Professional Services Rendered Through 9/27/2025: Rio Dell Painter Line Sewer Upsizing | 18,059.20 |
| 14704 | 10/23/2025 | [2457] HUMBOLDT COUNTY CLERK-RECORDER | Copies | 7.00 |
| 14705 | 10/23/2025 | [2569] MICROBAC LABORATORIES, INC. | ELAP Certification Fee, EPA 3050B Metals Digestion, EPA 6010B, Mercury, Percent Moisture, BOD/NFR, ELAAP Certification Fee | 588.00 |
| 14706 | 10/23/2025 | [7635] NAPA AUTO PARTS FORTUNA | 5w20 Oil 5 Quarts | |
| 14707 | 10/23/2025 | [4717] KEVIN NASET | Reimbursement: Exam Hotel Stay Windsor CA (June '25) | |
| 14708 | 10/23/2025 | [6100] NORTHERN CALIFORNIA GLOVE | Gloves, Vest, Goggles, Jacket, Pants, Beanies, | |
| 14709 | 10/23/2025 | [4393] NYLEX.net. Inc. | Cable Cleanup, MONTHLY MAINTENANCE FOR NOVEMBER 2025 | 5,123.00 |
| 14710 | 10/23/2025 | [3343] PITNEY BOWES RESERVE ACCOUNT | Postage Purchased for Reserves on 10/22/2025 | 400.00 |

Section F, Item 4.

City of Rio Dell

Check Listing for City Council Meeting

| Ref# | Date | Vendor | Description | Amount |
|-----------------------|------------|--|--|------------|
| 14711 | 10/23/2025 | [2724] STATE WATER RESOURCES CONTROL BOARD | Certification Application Wastewater Treatment Plant Operator Dual Grade 2, Examination Application Wastewater Treatment Plant Operator Grade 2 | 512.00 |
| 14712 | 10/23/2025 | [6373] THATCHER COMPANY, INC. | Aqua Ammonia, 25% TECH - 375# Drum | 1,864.23 |
| 14713 | 10/31/2025 | [4217] CALPERS | Social Security Administration 218 - Annual Fee | 50.00 |
| 14714 | 10/31/2025 | [2347] DEPT OF MOTOR VEHICLES | Registration Renewal for PW Generator Utility Trailer License No. SE697770 | 32.00 |
| 14715 | 10/31/2025 | [2386] EUREKA RUBBER STAMP CO. | Name Plates for PW | 50.85 |
| 14716 | 10/31/2025 | [5052] GHD, INC | Professional Services Rendered Through 9/30/2025: Metropolitan Wells Damage Repair Project, Professional Services Rendered Through 9/30/2025: Painter Street Tank Damage Repair Project, Professional Services Rendered Through 9/30/2025: Rio Dell Eel River Crossing Pipeline Seismic Retrofit Project | 18,454.22 |
| 14717 | 10/31/2025 | [4099] HARPER MOTORS | 2026 Ford F150 Police Responder VIN 1FTFW1P8XSKF40487 | 59,636.94 |
| 14718 | 10/31/2025 | [8049] RYAN P MCKENNA | Reimbursement: Boot Allowance - Sport & Cycle | 208.04 |
| 14719 | 10/31/2025 | [2569] MICROBAC LABORATORIES, INC. | BOD/NFR, ELAP Certification Fee | 158.00 |
| 14720 | 10/31/2025 | [8058] MMANC - MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA | Membership Renewal - Full Member (Through Dec. 5, 2026) | 95.00 |
| 14721 | 10/31/2025 | [4717] KEVIN NASET | Reimbursement: Water Treatment Exam Hotel Stay (Oct. 22-24, 2025) | 224.26 |
| 14722 | 10/31/2025 | [2570] NILSEN COMPANY | Solar Softner Salt 40# | 1,007.39 |
| 14723 | 10/31/2025 | [7904] JOSHUA M PHINNEY | Reimbursement: Management School Wk 2 of 3 (Monterey - POST Training) - 25% | 121.50 |
| 14724 | 10/31/2025 | [7928] REGIONAL GOVERNMENT SERVICES | Rio Dell - HR Services | 497.15 |
| 14725 | 10/31/2025 | [3685] RURAL COMMUNITY ASSISTANCE CORPORATION dba RCAC | Loan # 1144-CRD-05 Water CIP | 3,404.55 |
| 14726 | 10/31/2025 | [2719] STATE WATER RESOURCES CONTROL BD | Treatment Certification Request | 80.00 |
| 14727 | 10/31/2025 | [3917] VERIZON WIRELESS | Safety Phones PD & PW (& Mayor): Sept 17- Oct 16 | 662.13 |
| 14728 | 10/31/2025 | [5547] WAHLUND CONSTRUCTION, INC./SEQUOIA CONSTRUCTION SPECIALTIES | Drinking Water Infrastructure Improvement Project - Payment #6 | 486,921.55 |
| 14729 | 10/31/2025 | [8024] WATT'S CLEANING SERVICES | Weekly Cleaning Sept 2025 | 570.00 |
| 14730 | 10/31/2025 | [6037] WELLS FARGO VENDOR FIN SERV | KYOCERA COPIER PAYMENT FOR NOVEMBER 2025 | 463.42 |
| 14731 | 10/31/2025 | [2772] WENDT CONSTRUCTION, INC | Repair Water Leak on Monument Rd @ Dinsmore Flat | 2,603.00 |
| 14732 | 10/31/2025 | [2787] WYCKOFF'S | S&D Pipe | 1,250.00 |
| Total Checks/Deposits | | | | 1,250.00 |
| Ref# | Date | Vendor | Description | Amount |
| 983 | 10/07/2025 | ELECTRONIC FUNDS TRANSFER | EFT: MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 10/03/2025 | -10.9 |

Section F, Item 4.

City of Rio Dell
Check Listing for City Council Meeting

| Ref# | Date | Vendor | Description | Amount |
|-------------------------------------|------------|---------------------------|--|--------------------|
| 4005928 | 10/14/2025 | ELECTRONIC FUNDS TRANSFER | EFT FOR AFLAC DENTAL INSURANCE FOR OCTOBER 2025. | -116.22 |
| 9837499 | 10/14/2025 | ELECTRONIC FUNDS TRANSFER | EFT FOR EDD PAYROLL TAXES FOR PPE 10/03/2025 | -3,688.54 |
| 9837500 | 10/14/2025 | ELECTRONIC FUNDS TRANSFER | EFT FOR EFTPS PAYROLL TAXES FOR PPE 10/03/2025 | -18,071.68 |
| 9837506 | 10/14/2025 | ELECTRONIC FUNDS TRANSFER | EFT FOR PG&E ONLINE PAYMENT FOR SEPTEMBER/OCTOBER | -28,839.29 |
| 1572392 | 10/14/2025 | ELECTRONIC FUNDS TRANSFER | EFT: FIBER OPTIMUM BILL FOR OCT 2025. SPLIT WITH P.D & ADMIN. | -590.19 |
| 9837505 | 10/14/2025 | ELECTRONIC FUNDS TRANSFER | EFT: OPTIMUM PUBLIC WORKS PAYMENT FOR OCTOBER FY2025-2026 | -273.81 |
| 9837518 | 10/15/2025 | WITHDRAWAL | ANALYSIS SERVICE CHARGE FOR OCTOBER 2025. | -74.94 |
| 9837510 | 10/16/2025 | ELECTRONIC FUNDS TRANSFER | EFT: BENEFIT BRIDGE/PUBLIC AGENCY PAYMENT FOR NOV. FY 2025-2026 | -29,567.34 |
| 9837516 | 10/16/2025 | ELECTRONIC FUNDS TRANSFER | EFT: BANK OF AMERICA CREDIT CARD PAYMENTS-SEPT/OCT. FY2025-2026 | -7,928.90 |
| 9837508 | 10/20/2025 | ELECTRONIC FUNDS TRANSFER | EFT: GUARDIAN DENTAL PAYMENT FOR NOV. FY2025 - 2026 | -1,404.02 |
| 9837511 | 10/21/2025 | ELECTRONIC FUNDS TRANSFER | EFT: DEARBORN LIFE INSURANCE PAYMENT FOR NOV. FY2025-2026 | -364.50 |
| 9837507 | 10/22/2025 | ELECTRONIC FUNDS TRANSFER | EFT: MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 10/17/2025 | -11,958.65 |
| 1606 | 10/22/2025 | WITHDRAWAL | DEPOSITED ITEM RETURNED | -345.36 |
| 9837509 | 10/23/2025 | ELECTRONIC FUNDS TRANSFER | EFT FOR VSP INSURANCE ONLINE PAYMENT FOR NOVEMBER FY 2025-2026 | -437.05 |
| 6764 | 10/23/2025 | WITHDRAWAL | DEPOSITED ITEM RETURNED | -90.00 |
| DRAW#4 | 10/23/2025 | ELECTRONIC FUNDS TRANSFER | SWRCB: Contract#11837 Reimburse for Water CIP Project. Draw#4 for RCAC Loan#1144-CRD-05. | -700,056.13 |
| 9837512 | 10/24/2025 | ELECTRONIC FUNDS TRANSFER | EFT: PG&E PAYMENT FOR OCT. for STREET LIGHTS @Northwestern | -50.40 |
| 9837519 | 10/27/2025 | ELECTRONIC FUNDS TRANSFER | EFT FOR AFLAC INSURANCE ONLINE PAYMENT FOR OCTOBER 2025. | -1,241.52 |
| 965-456 | 10/27/2025 | ELECTRONIC FUNDS TRANSFER | EFT FOR EDD PAYROLL TAXES FOR PPE 10/17/2025 | -3,258.80 |
| 2000498 | 10/27/2025 | ELECTRONIC FUNDS TRANSFER | EFT FOR EFTPS PAYROLL TAXES FOR PPE 10/17/2025 | -16,740.34 |
| 9837514 | 10/27/2025 | ELECTRONIC FUNDS TRANSFER | EFT: NEW WEX ONLINE FUEL CARDS FOR SEPT/OCT. FY2025-2026 | -3,562.90 |
| ACH/E-CHECK | 10/30/2025 | WITHDRAWAL | DEPOSITED ITEM RETURNED | -159.35 |
| Total EFT's/Bank Withdrawals | | | | -839,799.55 |

| Ref# | Date | Vendor | Description | Amount |
|--|------------|--|---|-------------------|
| TRX TO PR | 10/09/2025 | TRANSFER FROM CHECK TO PAYROLL ACCOUNT | TRANSFER TO PAYROLL ACCT FOR PPE 10/03/2025 | -46,432.01 |
| TRX TO PR | 10/23/2025 | TRANSFER FROM CHECK TO PAYROLL ACCOUNT | TRANSFER TO PAYROLL ACCT FOR PPE 10/17/2025 | -44,827.10 |
| Total Transfer Between Accounts | | | | -91,259.11 |

| Ref# | Date | Vendor | Description | Amount |
|-------------------------------------|------------|------------|--|------------|
| 9837503 | 10/09/2025 | WITHDRAWAL | DEBIT CARD: GUY BROWN FOR US BANK DEPOSIT BAGS | - |
| 9837504 | 10/13/2025 | WITHDRAWAL | DEBIT CARD: For accessiBE Software- City's Website accessibility | -4 |
| 24964 | 10/29/2025 | WITHDRAWAL | DEBIT CARD FOR POSTAGE TO MAIL U/B BILLS FOR OCTOBER 2025 | -5 |
| Total Debit Card Withdrawals | | | | -11 |

Section F, Item 4.



Staff Highlights – 2025-11-18

City Council

City Manager

Attended a meeting of the Humboldt Housing & Homelessness Coalition. Concerns amongst the group centered on a change in federal funding that would potentially shift away approximately 70% of existing funding that supports operations in Permanent Supportive Housing towards shorter term housing programs, although the timeline is not clear. Staff will continue to monitor to understand potential impacts to Rio Dell.

Met with representatives of State Parks to tour and discuss Davis Street Park and potential acquisition strategies.

Attended the Redwood Coast Region Economic Development Summit. Presentations focused on community downtowns and the need for communities to create and market attractions for visitors in the area.

City Clerk

Processed Three (3) Building Permit Applications:

198 Fern St. – Fireplace Insert/Kitchen Expansion/Remodel
341 Pacific Ave. – Re-Roof Residence
45 Fern St. – Re-Roof Residence

Processed One (1) Business License Application:

Upstate Roofing - Non-Resident Contractor

Misc:

Submitted October Building Permit Report to Shovels, Inc.

Submitted CJPRMA Member Exposure Data Report for 2026-27 Renewal of Liability Insurance

Sent out Late Notice on Transient Occupancy Taxes for Vacation Rentals



Sent Address Verification Letter for 966 Pacific Ave.

Prepared Agenda and Packet for Nuisance Advisory Committee Meeting

Corresponded with Alliant Insurance Co. and Property Owner Related to a Sewer Backup Claim

Provided Update to County Assessor's Office Re: Status of Inspections on Building Permits

City Attorney

Human Resources, Risk & Training

Finance Department

State and Regulatory Reporting

- Completed and submitted the Annual Street Report to the State Controller's Office, ensuring continued compliance with state reporting requirements.
- Finalized the SB 1 Local Streets and Roads Program Project Expenditure Report, maintaining the City's eligibility for ongoing transportation funding.

Grant and Disaster Recovery Management

- Coordinated with CalOES on multiple earthquake-recovery projects, including the submission of timeline extension requests necessary to preserve future reimbursement eligibility.
- Submitted the quarterly Clean California reimbursement invoice and project update for the Eel River Trail, keeping the project on schedule for state reimbursement.

Financial Operations and Audits

- Submitted all required documentation for the annual TDA audit and provided follow-up responses to auditors.
- Continued preparation for the FY 2024–25 annual financial audit through coordination with external auditors and internal departments.
- Collaborated with staff and the City's lender to complete the extension request for the line of credit supporting the Rio Dell Water Infrastructure Upgrade Project, ensuring continued project financing.



Interagency Coordination and Representation

- Represented the City at the quarterly SCORE (Small Cities Organized Risk Effort) conference, participating in risk management training and policy discussions relevant to municipal operations.
- Continued active coordination with Humboldt County to advance the City's CDBG-funded projects toward their next milestones.

Revenue Management and Compliance

- Worked directly with local cannabis businesses to secure required tax payments, including both current-quarter and outstanding past-due amounts, improving overall compliance and revenue performance.

Public Works Water

Public Works Wastewater

Familiarizing with ARC GIS map

Pursuing info and possible grant funding to change irrigation fields to ponds

Pursuing to start or join a council/board for wastewater operators in the North Coast

Furthering wastewater education

Identifying infiltration and intrusion throughout collection system

Maintenance and repairs on Wastewater treatment plant analyzers and equipment

Weekly and monthly sampling and monitoring.

Weekly and monthly treatment plant washdowns and cleaning inside tent

Maintenance on Belt Press and Biosolids Dryer

Cleaning and maintenance on Headworks equipment

Public Works Streets, Buildings and Grounds

Public Works City Engineer

Public Works Capital Projects

Police Department



Patrol Statistics:

During Oct 30th – Oct. 13th 2025, the Rio Dell Police Department handled 278 incidents. This includes 158 calls for service, and 120 Officer Initiated Contacts. 4 arrests were made. A total of 2 citations were issued for traffic offenses or other miscellaneous criminal violations. 12 total cases requiring investigation were taken.

Staffing:

The Police Department is currently down two (2) sworn officer positions.

- One lateral Police Officer is currently in backgrounds with our department and nearing the end. Medical and Psych pending.
- One Lateral Police Officer Applicant starting background.

Community Events / Notable Cases:

- Chief Phinney presented on Fraud Prevention to Community Elders during Senior Luncheon at the Community Center.
- Ofc. Rocha completed his PEBT (Breathalyzer) certification training.
- David Adams was arrested for Possession of a stolen vehicle, probation violation, and a warrant during an in-depth investigation. Adams is the subject of numerous thefts and endangering the community with reckless evasion from Law Enforcement.

Abatement Projects:

Residential Abatement:

- Total Active Cases 23
- 1 closed case
- 3 Nuisance and Order to abates recorded and served to Properties
- 22 of the cases consist of excessive vegetation, junk vehicles, solid waste and ongoing violations.

Vehicular Abatement:

- Total Active Cases 11
- 3 vehicles towed

Animal Control:

- 9 Calls for animal related issues
- 2 dogs transported to Miranda's

Community Development Department

Intergovernmental

Humboldt-Rio Dell Business Park



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

November 18, 2025

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action on the Second Reading and Possible Adoption of Ordinance No. 416-2025 Removing Section 10.05.780, Amending Section 10.05.020, and Amending Section 10.05.790 of the Rio Dell Municipal Code Restricting Parking of Specific Commercial Vehicles on Designated Areas within the City of Rio Dell

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Receive a presentation from staff; and,
2. Open the public hearing, receive public comment. deliberate and provide direction to staff, if any; and,
3. Motion to adopt Ordinance No. 416-2025 related to commercial vehicle parking; or,
4. Take no action.

BACKGROUND AND DISCUSSION

On November 4, 2025 the City Council held the first reading of Ordinance No. 416-2025 related to commercial vehicle and trailer parking. During that meeting Councilmember Orr raised concern that the Ordinance may not cover a scenario where a commercial vehicle or trailer could circumvent the two-hour limit by reparking. Staff has added language to the Ordinance to address this issue. Otherwise, there are no changes to the draft ordinance since the November 4th meeting.

The issue of commercial truck parking in Rio Dell concerns:

- Infrastructure damage: Commercial Freight Vehicles parked on residential streets not designed for such weight may damage underground utilities, including water, sewer or gas pipelines.
- Traffic safety hazards: Large vehicles parked near intersections obstruct sight lines, increasing collision risks for motorists and pedestrians.
- Neighborhood impacts: The presence of oversized commercial vehicles in residential areas creates aesthetic and livability concerns for residents.

Currently, the Rio Dell Municipal Code lacks adequate provisions to address these issues effectively. Section 10.05.780, which is proposed for deletion, does not provide the comprehensive framework needed to balance the legitimate needs of commercial vehicle operators with residential quality of life and public safety.

The proposed ordinance is authorized under California Vehicle Code Section 22507.5 which permits local authorities to regulate parking of commercial vehicles with a manufacturer's gross vehicle weight rating (GVWR) of 10,000 pounds or more on designated streets or in residential districts. California Vehicle Code Section 22507 also authorizes local regulation of commercial vehicle parking when appropriate signage is erected.

Key Provisions

1. Definitions (Amendment to Section 10.05.020)

The ordinance establishes clear definitions:

- Commercial Freight Vehicle: A motor vehicle designed to transport goods with a GVWR of 14,000 pounds or more.
- Commercial Trailer: Any trailer or semitrailer used for commercial transport, regardless of weight.

Note: The 14,000-pound threshold is higher than the state-authorized 10,000 pounds, providing flexibility for smaller commercial vehicles while addressing the most impactful vehicles.

2. Permit System (New Section 10.05.790)

The ordinance creates a Large Commercial Vehicle Parking Permit system with the following features:

- Joint approval process: Permits require approval from both the Chief of Police and the City Streets Superintendent, ensuring both public safety and infrastructure considerations are addressed.
- Objective criteria: Permits are evaluated based on traffic safety, potential roadway damage, parking congestion, and compatibility with residential uses.
- No cost to applicants: Permits are issued free of charge.
- One-year validity: Permits are valid for up to one year from issuance.
- Display requirements: Permits must be clearly visible on the vehicle windshield or trailer.

3. Specific Street Restrictions

The ordinance prohibits parking of Commercial Freight Vehicles and commercial trailers on:

- Wildwood Avenue between US Highway 101 and Eagle Prairie Bridge (CA 283) for more than two hours, except for loading/unloading purposes.
- Any additional streets designated by future City Council resolution.

4. Exemptions

The permit requirement does not apply to:

- Vehicles actively making deliveries or pickups
- Vehicles used for construction activity under a valid building permit
- Emergency public utility or service vehicles

5. Enforcement

- Revocation authority: Permits may be revoked immediately for violations, false information, or safety hazards. A 48-hour notice is required for revocations due to remediable safety concerns.

- Grace period: Permitholders have 24 hours to comply after revocation before violations are issued.
- Graduated fines:
 - First violation: \$100
 - Second violation within one year: \$200
 - Third or subsequent violation within one year: \$250
 - Additional fines per California Vehicle Code Section 42030 for weight violations
- Administrative appeal: Permitholders may request a hearing before the City Manager or designee within 10 days of revocation.

6. Permit Transferability

- Permits do not automatically transfer when vehicles are sold.
- Permits may be transferred to different vehicles owned by the permitholder with approval from the Chief of Police and Streets Superintendent.

This ordinance has been reviewed under the California Environmental Quality Act (CEQA). Staff has determined the ordinance is exempt pursuant to Title 14, California Code of Regulations Section 15061(b)(3), the "common sense exemption," as there is no possibility that adoption of this ordinance will have a significant effect on the environment. The ordinance regulates parking of existing vehicles and does not authorize new development or physical changes to the environment.

There will be some minimal staff time for permit processing that is anticipated to be absorbed within existing departmental budgets. Signage installation on Wildwood Avenue and any future restricted streets (estimated \$500-\$1,500) and permit production costs (minimal). Potential fine revenue from violations is an amount that is uncertain, minimal and not recommended as a budgetary consideration. Overall fiscal impact is anticipated to be minimal.

The Council may also consider directing staff to draft a separate agenda item to restrict all parking to no more than two hours on Wildwood Avenue at three locations adjacent to: City Hall, Memorial Park and Blue Star Memorial Park (aka Triangle Park). This would simplify the signage and enforcement of the parking regulations at these locations.

Attachments:

- Draft of Ordinance No. 416-2025 with 'track changes'

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ORDINANCE NO. 416-2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
REMOVING SECTION 10.05.780, AMENDING SECTION 10.05.020, AND
AMENDING SECTION 10.05.790 OF THE RIO DELL MUNICIPAL CODE,
RESTRICTING PARKING OF SPECIFIC COMMERCIAL VEHICLES ON
DESIGNATED AREAS WITHIN THE CITY.**

**THE CITY COUNCIL OF THE CITY OF RIO DELL DOES ORDAIN AS
FOLLOWS:**

- A. WHEREAS**, existing Rio Dell Municipal Code sections are inadequate to address the issue identified herein; and
- B. WHEREAS**, the parking of Commercial Freight Vehicles within residential areas often creates negative effects on City residents; and
- C. WHEREAS**, parking Commercial Freight Vehicles in residential areas not properly equipped to handle such commercial vehicles may cause infrastructure damage, including damage to water or sewer pipelines; and
- D. WHEREAS**, parking of Commercial Freight Vehicles near intersections within the City of Rio Dell may cause increased risk of vehicle collisions by obstructing vision of such intersections and any other vehicles or pedestrians nearby; and
- E. WHEREAS**, the City of Rio Dell has received multiple complaints from residents regarding parking of Commercial Freight Vehicles within residential areas and the resulting effects as set forth above; and
- F. WHEREAS**, California Vehicle Code, Section 22507.5, authorizes local authorities to regulate, prohibit, or restrict parking of commercial vehicles having a manufacturer’s gross vehicle weight rating of 10,000 pounds or more on designated streets, portions of streets, or residential districts; and

- G. **WHEREAS**, California Vehicle Code, Section 22507, authorizes local authorities to regulate, prohibit, or restrict parking, stopping, or standing of commercial vehicles on certain streets or highways by ordinance or resolution, when signs are erected giving notice of such restrictions; and
- H. **WHEREAS**, the City has the affirmative duty to protect the health, safety, and welfare of all its citizens and to take their personal safety and infrastructure stability seriously; and
- I. **WHEREAS**, this Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to Title 14, California Code of Regulations Section 15061(b)(3) of the CEQA Guidelines, on the basis there is no possibility the passage of this Ordinance will have a significant effect on the environment.

NOW THEREFORE, BE IT FURTHER RESOLVED AND ORDAINED by the City Council of the City of Rio Dell as follows:

- 1. Rio Dell Municipal Code Section 10.05.780 is hereby deleted in its entirety.
- 2. Further, the Rio Dell Municipal Code Section 10.05.020 shall be amended to include definitions as follows:
 - “Commercial Freight Vehicle” means a motor vehicle primarily designed and used to transport goods or cargo for business purposes, which has a manufacturer gross vehicle weight rating (GVWR) at or exceeding 14,000 pounds.
 - “Commercial Trailer” means a trailer or semitrailer primarily designed or used for the transport of goods, cargo, or equipment in commerce, regardless of weight rating.
- 3. Further, the existing text of Rio Dell Municipal Code Section 10.05.790 is hereby deemed deleted and Section 10.05.790 shall be amended and renamed to read, in its entirety, as follows:

10.05.790 Large Commercial Vehicle Parking on Public Streets/Restrictions

- (1) No person except as set forth in subsection (5), below, shall park or leave standing any Commercial Freight Vehicle or commercial trailer on any public street or public property within residential districts within City limits without a valid Large Commercial Vehicle Parking Permit, issued jointly by the Chief of Police and the City of Rio Dell Streets Superintendent pursuant to subsection (3), below.
- (2) No person except as set forth in subsection (5), with or without a valid Large Commercial Vehicle Parking Permit, shall park or leave standing any Commercial Freight Vehicle or commercial trailer on the following streets within the City:
 - (a) Pursuant to California Vehicle Code Section 22507, the City Council hereby restricts the parking of commercial freight vehicles and commercial trailers on Wildwood Avenue

between United States Highway 101 (US101) and the Eagle Prairie Bridge (CA 283) shall not be allowed or permitted within the posted two-hour parking zone for a period exceeding two (2) consecutive hours, except for the purposes of loading and unloading. ~~shall be no more than two hours, except for the purposes of loading or unloading.~~ A commercial freight vehicle and/or commercial trailer that has remained parked for the maximum permitted time shall not re-park within Wildwood Avenue unless it has been moved to a minimum distance of 300 feet from its original location. The movement of a commercial freight vehicle and/or commercial trailer for the purpose of avoiding the time limit by circling the block, shifting to an adjacent space, or moving less than the minimum required distance shall not restart the two-hour parking period.;

(b) Any other streets later designated by duly adopted resolution of the City Council.

(3) Large Commercial Vehicle Parking Permits may be issued on a City-provided application form after joint review and discretionary approval by both the City of Rio Dell Chief of Police and the City Streets Superintendent, or by other persons as designated by resolution duly adopted by the City Council, based upon objective criteria including traffic safety, potential roadway damage, parking congestion, and compatibility with adjacent residential uses. The permit, if approved and issued, shall specify approved parking locations and timeframes, and shall be issued at no cost to the applicant, and shall be valid for up to one (1) year from the date of issuance.

(4) To be valid, Large Commercial Vehicle Parking Permits must be displayed and clearly visible in the lower right-hand corner of the permitted vehicle's windshield at all times when parked. In the case of commercial trailers, the permit must be displayed and clearly visible in a conspicuous location at or near the front of the trailer. Unless otherwise stated in the particular permit, a parked commercial trailer is not covered by a Commercial Freight Vehicle's Large Commercial Vehicle Parking Permit.

(5) The permit requirement of this section shall not apply to:

(a) Vehicles actively making deliveries or pickups from addresses located in the restricted areas;

(b) Vehicles used for construction activity authorized under a valid City building permit;

(c) Emergency public utility or service vehicles.

(6) Permits may be revoked at any time by the Chief of Police or the City Streets Superintendent if:

(a) The permittee violates any condition of this Section 10.05.790 or other sections of the Rio Dell Municipal Code or the California Vehicle Code;

(b) The applicant provided false or misleading information; and

- (c) Use of the permit in a manner that creates an immediate and documented safety hazard or public nuisance which cannot be reasonably alleviated.
- (7) Permits may be revoked after forty-eight (48) hour oral or written notice, addressed to the permitholder by the Chief of Police or the City Streets Superintendent if:
 - (a) Continued use of the permit creates a safety hazard or nuisance which can be reasonably alleviated but the permitholder does not sufficiently alleviate such safety hazard or nuisance.
- (8) In the event of permit revocation, the permitholder shall have a twenty-four (24) hour grace period to relocate all offending Commercial Freight Vehicles or commercial trailers and to otherwise comply with this Section before any violations may be incurred.
- (9) Violations of this section shall be punishable as infractions, subject to the following fines:
 - (a) First violation: a fine equal to \$100.00.
 - (b) Second violation within one year: a fine equal to \$200.00.
 - (c) Third or subsequent violation within one year: a fine equal to \$250.00.
 - (d) In addition to the violation fines set forth above, vehicles violating State of California Vehicle Code weight restrictions will be fined in accordance with California Vehicle Code section 42030 and related laws and/or regulations.
- (10) Any Large Commercial Vehicle Parking Permit issued pursuant to this Section 10.05.790 shall entitle the permit applicant and holder to park the designated Commercial Freight Vehicle or commercial trailer in accordance with the permit terms and conditions, and the permit shall not transfer to buyers or transferees of the permitted vehicle(s). Any buyers and/or transferees must apply for and obtain their own Large Commercial Vehicle Parking Permit to continue parking in the manner approved for the prior permitholder.
- (11) Any Large Commercial Vehicle Parking Permit issued pursuant to this section 10.05.790 shall entitle the permit holder to transfer said permit on a temporary or permanent basis to another Commercial Freight Vehicle or Commercial Trailer upon notice of and approval by both the City of Rio Dell Chief of Police and the City Streets Superintendent.
- (12) Any person whose permit is revoked under this Section shall have the right to request an administrative hearing before the City Manager or designee within ten (10) days of revocation notice. The permit shall remain suspended pending the outcome of the hearing.

This Ordinance 416-2025 shall become effective thirty (30) days after its approval and adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Rio Dell in the County of Humboldt, State of California, on the 18th day of November, 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 416-2025 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the 18th day of November, 2025.

Karen Dunham, City Clerk, City of Rio Dell