



RIO DELL CITY COUNCIL AGENDA

REGULAR MEETING - 6:00 P.M.

TUESDAY, FEBRUARY 17, 2026

City Council Chambers
675 Wildwood Avenue, Rio Dell

Welcome - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at cityofriodell.ca.gov. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

City Council meetings are held in City Hall Council Chambers for in-person public attendance. The public may also attend these meeting virtually through Zoom.

Public Comment by Email:

In balancing the need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting**. Written comments will be submitted to the City Council and included in the meeting minutes as part of the public record. Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.



In compliance with the Americans with Disabilities Act (ADA), if you require special assistance to participate in this meeting, please get in touch with the Office of the City Clerk at (707) 764-3532. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting. Assistive listening devices are now available for the hearing-impaired. Please see the City Clerk for a receiver.

A. CALL TO ORDER**B. ROLL CALL****C. PLEDGE OF ALLEGIANCE****D. CEREMONIAL MATTERS****E. PUBLIC PRESENTATIONS**

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

1. 2026/0217.01 - Approve Minutes of the February 3, 2026 Regular Meeting **(ACTION)** - Pg. #4
2. 2026/0217.02 - Receive and File the 2025 General Plan Annual Progress Report **(ACTION)** - Pg. #13
3. 2026/0217.03 - Receive and File the Budget Calendar for FY 2026-27 **(ACTION)** - Pg. #32
4. 2026/0217.04 - Approve the Reappointment of Alice Millington and Reshell Gurney to the Rio Dell Planning Commission for 3-Year Terms Ending December 31, 2028 **(ACTION)** - Pg. #35
5. 2026/0217.05 - Approve the Amended and Restated Redwood Region Economic Development Commission's (RREDE) Joint Powers Agreement (JPA) **(ACTION)** - Pg. #37
6. 2026/0217.06 - Receive & File the Check Register for January 2026 **(ACTION)** - Pg. #59

G. ITEMS REMOVED FROM THE CONSENT CALENDAR**H. REPORTS/STAFF COMMUNICATIONS**

1. 2026/0217.07 - City Manager/Staff Update **(RECEIVE & FILE)**

I. SPECIAL PRESENTATIONS/STUDY SESSIONS

1. 2026/0217.08 - Fiscal Year 2025-26 Mid-Year Financial Report (**RECEIVE & FILE**) -
Pg. #64

J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS

K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

1. 2026/0217.09 - Adopt Resolution No. 1660-2026 Approving the Regional Climate Action Plan (**DISCUSSION / POSSIBLE ACTION**) - Pg. #73

L. COUNCIL REPORTS/COMMUNICATIONS

M. ADJOURNMENT

*The next regular City Council meeting is scheduled for
Tuesday, March 3, 2026 at 6:00 p.m.*

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026

Date: Tuesday, February 3, 2026

Time: 6:00 PM

Location: City Council Chambers, 675 Wildwood Avenue, Rio Dell, CA

A. CALL TO ORDER

The regular meeting of the Rio Dell City Council was called to order at approximately 6:00 PM.

B. ROLL CALL

Present:

Mayor Garnes
Mayor Pro Tem Carter
Council Member Orr
Council Member Woodall

Excused Absence:

Council Member Wilson

Staff Present:

City Manager Knopp
Finance Director Sanborn
Police Chief Phinney
City Clerk Dunham (retiring)
Water Superintendent Jensen
Wastewater Superintendent Moore
Senior Fiscal Assistant Maciel

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Garnes.

D. CEREMONIAL MATTERS

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026

1. Proclamation Honoring the Retirement of City Clerk Karen Dunham (Item 2026/0203.01)

Mayor Garnes presented a proclamation honoring City Clerk Karen Dunham upon her retirement after over 44 years of distinguished service to the City of Rio Dell.

Key highlights from the proclamation:

Employment with the City of Rio Dell since December 1981

Served in various capacities:

Assistant City Clerk (December 17, 1981 - April 3, 1983)

Deputy City Clerk (April 4, 1983 - December 31, 2000)

Administrative Assistant (January 1, 2001 - December 10, 2006)

Acting City Clerk (December 11, 2006 - December 1, 2008)

City Clerk (December 2, 2008 - present)

Provided exemplary administrative support including preparation of agendas, public notices, and minutes

Managed city records, maintained and codified municipal codes

Served as city elections official for all municipal elections

Served as filing officer for Fair Political Practices Commission conflict of interest statements

Served as custodian of the city's official seal

The City Council expressed heartfelt gratitude and appreciation on behalf of the residents and businesses of Rio Dell for Karen Dunham's outstanding service and wished her well in her well-deserved retirement.

Photos were taken to commemorate the occasion.

E. PUBLIC PRESENTATIONS

Rick Pelren, 127 Metropolitan Heights, addressed the Council:

Congratulated Karen Dunham on her retirement and thanked her for her service, noting she "ran a tight ship" and kept things running "like a well-oiled machine".

Reported that the senior exercise group has acquired 10 new chairs through cooperation between the Fortuna Senior Center and the City's Resource Center due to growing participation.

Expressed appreciation to the City Council for their continued support of the senior exercise program and providing a place for seniors to work out and achieve their goals.

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026

Noted the vibrant senior community and thanked the Council for responding to requests for assistance during times of need.

No additional public comments were received via Zoom or email.

F. CONSENT CALENDAR

Mayor Garnes pulled Item 3 from the Consent Calendar for separate consideration.

The following items were approved on the Consent Calendar:

ACTION: Motion by Council Member Woodall, seconded by Council Member Carter, to approve Consent Calendar Items 1 and 2. Motion carried 4-0.

Items Approved:

1. Minutes of the January 20, 2026 Regular Meeting (Item 2026/0203.02)
2. Authorization for the City Manager to Appoint Finance Director Travis Sanborn as Acting City Manager During Periods of Temporary Absence or Disability (Item 2026/0203.03)

G. ITEMS REMOVED FROM THE CONSENT CALENDAR

Item 3: 2025 General Plan Annual Progress Report (Item 2026/0203.04)

Mayor Garnes identified an error on page 16-17 of the General Plan Annual Progress Report, specifically in paragraph/item 10 regarding sign regulation amendments. The report stated "rezone a portion of the city's wastewater disposal field on the west side of 101 to facilitate a total of three billboards, including the community oriented billboard for use by the Chamber of Commerce."

Mayor Garnes clarified that the Council was very clear there would only be ONE community-oriented billboard on the west side of Highway 101, not three total billboards.

The City Manager acknowledged the error and also noted formatting issues with the report, including black lines obscuring some text, which staff attributed to a recent printer change.

ACTION: The City Manager recommended continuing this item to the next Council meeting to correct the billboard language and address formatting issues. The Council agreed to continue the item without a vote.

H. REPORTS/STAFF COMMUNICATIONS

1. City Manager/Staff Update (Item 2026/0203.05)

City Manager Report:

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026

Recruitment for City Clerk position is underway with strong interest; over 84 applications received.

Interviews scheduled to begin soon.

Staff will continue working to narrow down the selection for the next City Clerk.

Council Comments on Staff Report:

Council Member Carter:

Noted that three cats were transported to Miranda's shelter (preferring when the number is zero) and no dogs

Expressed belief that the City is improving on animal control

Reminded the public about the spay/neuter voucher program and that spring is approaching (animal reproduction season)

Thanked the Police Department for their work with animals and in general

Thanked Public Works staff and City Hall staff for their excellent work

Council Member Orr: No questions

Council Member Woodall: No questions

Mayor Garnes:

No questions but had a comment regarding dog waste on sidewalks.

Identified a significant issue with dog feces on sidewalks, particularly between Columbus and Edwards streets.

Urged pet owners listening to clean up after their pets.

Indicated she would discuss the matter further with the Police Chief.

No questions or comments from the public.

I. SPECIAL PRESENTATIONS/STUDY SESSIONS

None.

J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS

1. Painter Street Sewer Line Replacement Project - Bid Award (Item 2026/0203.06)

City Manager Presentation:

Reminded Council that in May 2025, the Council approved a resolution to enter into a funding agreement with the State Water Resources Control Board to

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026

receive \$1.49 million in grant funding for the Painter Street Sewer Line Replacement Project.

Following the bidding process conducted with the city engineer, Mercer Fraser Company, Inc. was determined to be the low bidder at \$1,570,283.50.

This creates a funding gap of approximately \$80,000 plus additional contingencies.

The bid amount is very close to the target and is viewed favorably by staff.

Staff is working with the State Water Resources Control Board to bridge the funding gap and has been told additional funding would likely be available, as this is a high priority project for both the state and the city.

If additional state funding is not secured, staff will return with alternative actions for this high priority project.

Background Information Provided:

The city's sewer collection system is highly impaired and needs significant investment.

Combined water and wastewater rates in Rio Dell are high for the area (though not the highest).

The city cannot raise rates higher than current levels, making grant funding essential for addressing strategic infrastructure issues.

The Painter Street line (the final leg into the wastewater treatment plant, which actually comes off of Painter Street rather than being on it) is undersized and poorly constructed with bows and dips in the gravity-fed line.

The city engineers have developed a design strategy to replace the line.

The project aims to eliminate sanitary sewer overflows in this section of the collection system.

Staff hopes to complete the project in 2026.

Staff is working closely with the state, noting that state finance mechanisms shut down for approximately four months during construction season.

A memorandum from city engineer GHD with additional engineering details was included in the Council packet.

City Manager Recommendations:

1. Award the Painter Street Sewer Line Replacement Project to Mercer Fraser Company, Inc. for \$1,570,283.50
2. Authorize the City Manager to enter into a construction agreement with Mercer Fraser Company, Inc. in coordination with the City Attorney

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026

The City Manager noted that another agenda item will likely be needed once final budget approval is received from the state to determine contingency allowances.

Council Questions: None

Public Comment: None

ACTION: Motion by Council Member Carter, seconded by Council Member Woodall, to authorize the City Manager to award the bid for the Painter Street Sewer Line Replacement Project to Mercer Fraser Company, Inc. for \$1,570,283.50 and to authorize the City Manager to enter into a construction agreement with Mercer Fraser Company, Inc. in coordination with the City Attorney. Motion carried 4-0.

K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

1. Resolution No. 1662-2026 Updating the Wastewater Strength Classification System (Item 2026/0203.07)

City Manager Presentation:

The Council previously asked staff to review issues related to coffee shops and the wastewater strength classification system.

Staff is recommending changes to the classification format.

Background Information:

In May 2014, the city adopted a wastewater rate structure based on a study by Bartle Wells Associates.

This established a sewer strength classification system based on rate study experience, standard industry practice, and State Water Resources Control Board revenue program guidelines.

The classification system has been in continuous use since adoption.

The current controlling resolution was vague regarding classification of coffee shop facilities.

Proposed Classification Changes:

Coffee shop facilities meeting the following criteria would be reclassified:

- No dishwasher
- No garbage disposal
- No food preparation on site
- No grease trap installed

Previous Classification: Medium strength (one tier up from domestic)

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026

Proposed New Classification: Domestic strength

The recommendation is based on guidance from the city's current consultant, LT Consultants (an offshoot of Bartle Wells with employee-owners who conducted the original study).

The attached resolution only changes the attachment to the original resolution.

The reclassification would affect only one business currently.

The resolution authorizes refunding the difference in classifications retroactive to July 1, 2025 (current fiscal year start).

No major impact to the overall rate structure.

Additional Information:

The city's wastewater strength classification structures have not been updated since 2014 (until this meeting).

The city is scheduled to conduct the next five-year wastewater and water rate study within approximately the next 18 months.

Best practice is to conduct such studies every five years.

The upcoming comprehensive study will:

- Review all classifications and provide recommendations for meeting current industry standards.

- Ensure classifications align with other jurisdictions.

- Provide enhanced clarity for staff implementation (as the original resolution was quite vague).

Council Questions: None**Public Comment:** None

ACTION: Motion by Council Member Carter, seconded by Council Member Woodall, to approve Resolution No. 1662-2026 updating the wastewater strength classification system. Motion carried 4-0.

L. COUNCIL REPORTS/COMMUNICATIONS**Mayor Pro Tem Carter:**

Attended the Chamber of Commerce meeting on February 2, 2026.

Meeting focused largely on Wally Copini's "Fiesta Del Rio" event celebrating South American culture, to be held in June 2026 (specific date to be announced).

Event will feature bands, games, and sponsorships.

**CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026**

The Chamber of Commerce will also move forward with a St. Patrick's Day event similar to last year's event at the Scotia Lodge, to be held in March (specific date to be confirmed, though March 17th was mentioned).

Attended Cal Cities Community Services Policy Committee meeting in Sacramento on January 22, 2026.

Expressed that the committee work is important and matters significantly to the City of Rio Dell.

Will keep Council updated as the legislative session proceeds.

Council Member Woodall:

No report.

Thanked Karen Dunham, noting they have worked together for 24 years.

Expressed that Karen was not supposed to retire until Council Member Woodall quit (said jokingly).

Council Member Orr:

No report.

Thanked Karen Dunham for her service, stating it has been a pleasure.

Mayor Garnes:

Gave recognition to the Fire Department, Police Department, and city staff for their response to an emergency the previous week.

Noted the emergency could have "gone sideways" but due to the focus and speed of reactions by staff, police, and fire departments, things turned out as well as they could.

Understood the Fire Department arrived within three minutes.

Thanked everyone for their quick response and coordination.

Attended a Cal Cities Environmental Quality meeting.

Participated in a roundtable discussion regarding earthquakes and FEMA response (or lack thereof).

The legislature will reintroduce a bill (AB 262) to help community members in the State in the coming legislative session for future disasters that do not meet the federal threshold.

Was informed she would be invited back to testify again.

Expressed support for Mayor Pro Tem Carter's participation on the Community Services Committee, stating if anyone can get results for the city from that committee, it will be Carter.

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026

Thanked Karen Dunham for everything and joked that she knows where Karen lives (so she can't hide).

No additional report beyond items discussed during the meeting.

M. ADJOURNMENT

ACTION: Motion to adjourn by Councilmember Carter, seconded by Councilmember Woodall. Motion carried 4-0.

The meeting was adjourned at approximately 6:31 PM.

The next regular City Council meeting is scheduled for Tuesday, February 17, 2026 at 6:00 PM.

APPROVED:

Mayor Garnes

Date: _____

ATTEST:

Kyle Knopp, Acting City Clerk

CITY OF RIO DELL
CITY COUNCIL REGULAR MEETING MINUTES:
Tuesday, February 3, 2026



Community Development Department
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

For Meeting of: February 17, 2026

Consent Item; Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: February 11, 2026

Subject: 2025 General Plan Annual Progress Report

Recommendation:

That the City Council:

1. Receive and file the 2025 General Plan Annual Progress Report.

Discussion:

Every jurisdiction in the State is required to prepare an annual General Plan Progress Report. The report has been prepared pursuant to the requirements of Government Code Section 65400. Guidance for preparation of the report is provided by the Governor's Office of Planning and Research (OPR).

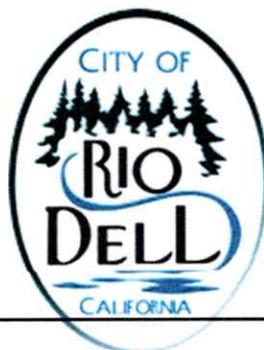
The purpose of the document is to report on the City of Rio Dell's progress in implementing its General Plan. The Report was presented to the Planning Commission at their meeting of January 27, 2026. After submitting the report to the City Council, the report will be submitted to OPR as required by State law.

Attachment 1: General Plan Annual Progress Report

City of Rio Dell

General Plan Annual Progress Report

Year 2025



**Prepared by the
Community Development Department**

January 22, 2026

City of Rio Dell

General Plan Annual Progress Report

Year 2025

Table of Contents

	Page
I. Introduction	1
II. Plans, Projects, and Accomplishments	1
III. General Plan Elements	9
Land Use Element	10
Circulation Element	10
Conservation and Open Space Element	11
Noise Element	11
Safety Element	12
Housing Element	13
IV. General Plan and Zoning Code Updates	15
V. Conclusion	15

I. Introduction

This report has been prepared pursuant to the requirements of Government Code Section 65400. Guidance for the preparation of the report is provided by the Governor's Office of Planning and Research (OPR).

The purpose of the document is to report on the City of Rio Dell's progress in implementing its General Plan. The document was provided to the City Council and Planning Commission for their review on February 3, 2026, and January 27, 2026, respectively, and will be submitted to OPR and the Department of Housing and Community Development following these reviews.

Background

The City adopted a comprehensive update to the General Plan in 2008. The Plan replaced, reformatted, and updated the previous General Plan in its entirety. As a result of many meetings, the General Plan was updated to include new land use designations and associated zoning text amendments.

The City's Circulation, Open Space and Conservation Elements were updated in 2013. The Safety Element was updated and adopted in 2016 and amended in 2023 and 2025. The Housing Element was updated in November of 2020 and again in 2022.

All of the City's General Plan Elements and Zoning Regulations can be found at the City's website: <https://cityofriodell.ca.gov/>

Informational Document

This document is a reporting document and does not create or alter policy. The content is provided for informational purposes only and is exempt from the requirements of the California Environmental Quality Act (CEQA) per Guidelines Section 15306, Information Collection.

Organization

After the previous introductory section, a summary of projects and issues addressed in the last year is provided, and then each General Plan element is addressed. Following these topics, the City's continuing efforts to address minor implementation issues, compliance activities, and changes in state law requiring updates to the General Plan and Zoning Ordinance are addressed.

II. Plans, Projects, and Accomplishments

During 2025 the City processed numerous projects, including Building Permits, Use Permits, Lot Line Adjustments, Notice of Merger, text amendments to both the City's Zoning Regulations and General Plan. The following summaries provide a brief overview of these projects and

programs, and are not intended to be exhaustive.

Building Permits

The Building Division of the Community Development Department issued 139 Building Permits in 2025. Total valuation of these projects was \$2,328,426.00. There was one (1) Building Permit issued for single-family manufactured home and one (1) Building Permit for an Accessory Dwelling Unit (ADU). Thirty-six (36) permits were issued for new roofs and nine (9) permits for new solar systems. The City issued ninety-four (94) other permits for foundation repairs, interior improvements, electrical panel upgrades, HVAC systems, hot water heaters, and siding replacement among other things. The City received approximately \$41,500 in Building Permit Fees in 2025.

Planning Projects

The Planning Division processed a variety of planning projects during 2025, including Use Permits, Design Review, Notice of Mergers, General Plan and Zoning Amendments and updating the City's CDBG Guidelines. Of the projects heard by the Planning Commission, General Plan and Zoning Amendments are sent to the City Council with a recommendation of approval for the Council to consider the applications.

Projects Reviewed During 2025

The following projects were reviewed by the Planning Commission and/or the City Council in 2025.

1. PG&E's Rule 20A Undergrounding Program. The City held hearings regarding PG&E's Rule 20A Undergrounding Program. The Rule 20A undergrounding program offers a *ratepayer-funded pathway* for Rio Dell to convert overhead electrical distribution lines to underground service. The City had to amend the boundaries of Underground District No. 2 to meet the required public interest criteria. The City's engagement with PG&E on Rule 20A work will result in a dramatic aesthetic benefit to the community along Wildwood Avenue. PG&E, AT&T and Optimum are currently in the planning and engineering stages to underground the overhead utilities.

Result: The City Council approved the amended District boundaries at the meeting on March 4, 2025.

2. Heussler Fourplex Design Review. The Planning Commission considered a Design Review application for the construction of new 2-story 4-plex containing (4) 3-bedroom, 2-1/2 bathroom units, with attached 1-car garage and 1 additional off-street parking space. Each unit features its own separate covered entrance, a covered back porch, and a private covered balcony at the second floor.

Result: The Planning Commission approved the proposed project at their meeting on April 29, 2025.

3. Humboldt Seed Company Cannabis Dispensary Conditional Use Permit. Staff processed an application for a Conditional Use permit to establish a cannabis dispensary in an existing 1500+/- square foot building. The parcel is provided with community water and sewer.

Result: The Planning Commission approved the proposed project at their meeting on June 25, 2025.

4. Housing Text Amendments. Staff processed State mandated housing text amendments, including updating the City's Density Bonus Regulations, establishing Reasonable Accommodations Regulations, Single Room Occupancy Unit Regulations and amending the Town Center (TC) and Residential Multifamily (RM) designations to allow Single Room Occupancy Units.

Result: The Planning Commission approved the text amendments at their meeting on June 25, 2025 and the City Council approved and adopted Ordinance No. 415-2025 implementing the amendments at their meeting on July 15, 2025.

5. Industrial Commercial Text Amendments. In 2025, the City of Rio Dell undertook updates to its Industrial–Commercial (I-C) zoning regulations to better support economic development, business attraction, and land use flexibility. The text amendments modernize outdated provisions, clarify permitted and conditionally permitted uses, and remove regulatory barriers that have limited investment and adaptive reuse of existing properties.

The amendments are intended to encourage a broader range of commercial and light industrial activities, streamline the development review process, and ensure zoning regulations align with current market conditions and community goals. By improving clarity and flexibility within the I-C zone, the City aims to promote job creation, support local businesses, and strengthen Rio Dell's economic resilience while maintaining appropriate development standards.

Result: The Planning Commission approved the text amendments at their meeting on November 26, 2024 and the City Council approved and adopted Ordinance No. 411-2025 implementing the amendments at their meeting on March 4, 2025.

6. Fire Hazard Severity Maps.

In 2025, the City of Rio Dell adopted updated Fire Hazard Severity Zone (FHSZ) maps as issued by the California Department of Forestry and Fire Protection (CAL FIRE). The adoption ensures the City's local planning and development regulations align with current state fire hazard data and wildfire risk standards.

The updated maps identify areas of moderate and high fire hazard severity and provide a consistent framework for applying fire-safe building standards and land use requirements. Adoption of the FHSZ maps supports public safety, improves wildfire preparedness, and enhances community resilience while maintaining compliance with state law.

Result: The City Council approved and adopted Ordinance No. 413-2025 establishing Chapter 8.45 of the Rio Dell Municipal Code the at their meeting on April 15, 2025.

7. Margro Advisors Conditional Use Permit. Staff processed an application for a Conditional Use Permit to allow two Vacation Dwelling Units on the upper floor of an existing commercial building. The units were originally motel units and have been used as apartments for decades. The parcel is provided with community water sewer.

Result: The Planning Commission approved the proposed project at their meeting on June 25, 2025.

8. Accessory Dwelling Unit Amendments. Staff processed amendments to the City's Accessory Dwelling Unit (ADU) Regulations to incorporate State mandated changes pursuant to SB 1211

Result: The Planning Commission approved the text amendments at their meeting on August 26, 2025 and the City Council approved and adopted Ordinance No. 418-2025 implementing the amendments at their meeting on September 16, 2025.

9. Safety Element Update Incorporating the 2025 Local Hazard Mitigation Plan. Staff process an amendment to the Safety Element incorporating the 2025 Local Hazard Mitigation Plan (LHMP). The Humboldt County Multi-Jurisdiction Local Hazard Mitigation Plan (LHMP) 2025 serves as an update to the local agencies and districts ongoing efforts in hazard mitigation planning. The initial plan, developed in 2007, identified resources, information, and strategies to reduce risks from natural hazards and called for regular updates. The plan was last updated in 2020, and the 2025 LHMP fulfills this ongoing update requirement.

Result: The Planning Commission approved the amendment at their meeting on August 26, 2025 and the City Council approved and adopted Resolution No. 147-2025 amending the Safety Element to incorporate the 2025 Local Hazard Mitigation Plan at their meeting on September 16, 2025.

10. Sign Regulations Amendments. Staff processed updates amending the City's Sign/Billboard regulations to (1) facilitate a third billboard on the east side of Highway 101 within the Humboldt Rio Dell Business Park (HRDBP); (2) establish a definition and use type for community-oriented billboards; and (3) rezone a portion of the City's wastewater disposal field in the west side of Highway 101 to facilitate one billboard to be used as a community-oriented billboard for use by the City and Chamber of Commerce; and (4) establish a Qualified (Q)

Combining zone.

Result: The Planning Commission approved the amendments at their meeting on November 25, 2025 and the City Council held the first public hearing on December 2, 2025 and approved and adopted Ordinance No. 419-2025 at their meeting of January 6, 2026.

11. School Impact Fees. Staff presented a report regarding the Rio Dell School District's proposed School Impact Fees to the City Council on November 18, 2025.

Result: The City Council considered the proposed impact fees and took no action.

12. Application Submittal to the Wildlife Conservation Board for Phase II of the Eel River Trail.

Staff prepared and the City Council authorized the submittal of an application to the WCB for Phase II of the Eel River Trail project in April 17, 2025. The Eel River Trail project includes a 1,600+/- foot Class I shared-use path (pedestrian, bicycle) with associated trailhead improvements. Phase II includes a concrete accessible switch-back style ramp structure to transition from Davis Street down to the lower trail grade. The ramp also includes stairs as part of the design of the ramp.

Result: The WCB approved the Grant application on August 28, 2025. The project went out to bid in early December 2025 and the bid was awarded to Hooven and Company on January 20, 2025.

13. 2024 Housing Element and General Plan Annual Progress Report: Every jurisdiction in the State is required to prepare a General Plan Annual Progress Report. The 2025 report was prepared pursuant to the requirements of Government Code Section 65400. Guidance for the preparation of the report is provided by the Governor's Office of Planning and Research (OPR).

Result: The Planning Commission and City Council received and discussed the report.

14. Façade Improvements Applications: The Façade Improvement Program (FIP) is a reimbursement grant program provided to a business and/or property owner for the improvement of existing commercial buildings throughout the City of Rio Dell. The program provides a matching grant of 50% of the facade improvement cost to the business and/or owner up to a maximum dollar amount \$15,000 per approved project.

The purpose of the FIP is to induce private investment that results in quality improvements and enhancements to business-use properties. It is the City's intention that the FIP serve public-private incentive for significant aesthetic improvements to the commercial area in which the property is located. **Funded projects must result in significant aesthetic improvements to the**

commercial area in which the property is located.

The following projects were reviewed and approved by the Planning Commission in 2025.

- Rio Dell Laundromat – New siding, windows, doors, signage and paint.
- Margro Advisor's Building - New fencing between the applicant's building and the building next door on the Wildwood Avenue side and some fencing on the Monument Drive side of the building. Solar light caps are proposed on the fence posts. In addition, solar lighting of the mural on the Monument side of the building is also proposed. Also proposed is decorative security screen doors, a planter with flowers and a bench.

Result: The applications were approved.

15. Land and Water Conservation Fund (LWCF) Grant: Staff prepared and submitted a grant application seeking Land and Water Conservation Fund (LWCF) assistance to acquire, improve and modernize Davis Park, a key neighborhood park that provides vital recreational opportunities for residents of all ages. The Park is currently on lands owned by the Rio Dell School District. The project focuses on acquisition, enhanced maintenance, and expanding safe, inclusive outdoor recreation options for the community.

Result: The application is currently under review. It's expected that the grants will be awarded next month.

16. Humboldt Catalyst Grant: The Humboldt Catalyst Grant supports high-impact projects that advance economic recovery, resilience, and long-term prosperity in Humboldt County. The program prioritizes collaborative efforts that create jobs, strengthen infrastructure, and deliver measurable benefits to rural and underserved communities.

The City of Rio Dell made application for a Humboldt Rising grant funding to support development of a regional meat processing facility at the Humboldt Rio Dell Business Park (HRDPB). The application was made because the region's only meat processing facility, Redwood Meats, closed in 2024. The facility would provide critical processing capacity for local livestock producers, reducing costs and travel distances while keeping agricultural value within the region. A similar application was awarded to another organization.

Staff is working with the group and hopefully the facility will be built at the Humboldt Rio Dell Business Park (HRDPB). If built, the project will create local jobs, support small and mid-scale ranchers, and improve regional food security by stabilizing local supply chains. Humboldt Rising funding will help advance site development and infrastructure necessary to establish a compliant, sustainable facility that delivers long-term economic and community benefits to Rio Dell and the surrounding region.

Result: The grant was awarded to another organization.

17. Community Development Block Grant: Staff prepared and submitted two grant applications to the Department of Housing and Community Development (HCD) for funding to design and construct critical drainage improvements along Second Avenue and Pacific Avenue. These streets experience recurring flooding during storm events, which threatens public safety, damages public infrastructure, and impacts nearby homes and businesses—particularly those serving low- and moderate-income residents.

The proposed project will improve stormwater conveyance, reduce roadway flooding, and enhance overall street safety and accessibility. Upgrades will help protect adjacent properties, extend the useful life of public infrastructure, and improve emergency access during severe weather events. The project directly supports CDBG objectives by addressing infrastructure deficiencies in a rural community and providing clear public health and safety benefits.

CDBG funding will allow Rio Dell to address long-standing drainage issues, increase community resilience to flooding, and improve quality of life for residents while ensuring compliance with state and federal standards.

Result: The City was not awarded the grants.

18. CALFIRE Project: Staff continues to monitor the progress and work with DGS in exploring shared use of the Todd parcel as part of the proposed relocation of the CAL FIRE Humboldt-Del Norte Unit Headquarters. The City's goal is to accommodate CAL FIRE's operational needs while allowing for complementary uses that support broader community and economic development objectives.

CAL FIRE and the Department of General Services (DGS) held an Open House at the elementary school in April regarding the Notice of Preparation (NOP) for the Environmental Impact Report (EIR). The City submitted to DGS in May of 2025. Rio Dell's comments highlighted the need for the EIR to evaluate land use compatibility, infrastructure and utility capacity, traffic and access, and potential effects on surrounding properties and future development opportunities. The City also noted the importance of considering shared-use opportunities on the site and ensuring that project design and mitigation measures align with local planning goals and public safety objectives.

Overall, the City's comments were intended to support a thorough and transparent environmental review while helping to identify opportunities for a project that is operationally effective for CAL FIRE and compatible with the City's long-term planning and community interests. The City developed a conceptual shared site plan.

The City has had numerous discussions with DGS and CAL FIRE emphasizing coordination on site planning, access, and long-term compatibility to ensure the parcel can serve multiple public purposes. The City will continue working with DGS and CAL FIRE to evaluate feasibility and identify opportunities for a mutually beneficial shared-use arrangement.

Other Plans and Projects

The following discussion summarizes other projects that involved efforts from the Community Development Department, Planning Division staff in 2025.

● Climate Action Plan Update

The City has been collaborating with the County of Humboldt, the City of Eureka, the City of Arcata, the City of Blue Lake, the City of Trinidad, the City of Ferndale, the City of Fortuna to craft a regional approach for addressing the challenges of climate change through the development of a Regional Climate Action Plan (CAP).

This regional approach enables improved coordination and maximizes the effectiveness of Green House Gas (GHG) reduction measures. ~~Throughout the development process of the draft CAP, all jurisdictions have been included in the conversations around decision-making.~~

The Humboldt Regional Climate Action Plan and associated Environmental Impact Report was approved in December 2025. The agencies are continuing to work together in implementing the Plan, including establishing a regional Program Manager to coordinate the regional implementation of the plan.

● Nuisance Committee

The Community Development staff provides support to the City's Nuisance Committee which meets monthly. The Nuisance Committee provides oversight and advice to the Code Compliance Manager and the Police Chief on priorities and courses of action.

● Traffic Committee

The Community Development staff provides support to the City's Traffic Committee which meets on an "as-needed basis". The Traffic Committee provides oversight and advice to the City Council, City Manager and the Police Chief on priorities and courses of action, including text amendments to the City's traffic regulations. The committee met numerous times to discuss commercial truck parking regulations. As a result, the parking regulations were amended based on public comments and direction from the City Council.

● CDBG Loan Committee

The Community Development Director along with the City Manager and Finance Director make up the City's CDBG Loan Committee. Committee members consider applications for low- to moderate-income family's homebuyer and rehabilitation loans under CDBG grant programs. A number of loans were processed and made for repairs for earthquake damage in 2025.

The Community Development Department provided support in administering capital projects, including the Painter Street sewer line upsizing, the water tank replacement projects and the construction of the small dog area at the City's Dog Park. Staff also processed, reviewed, approved and/or participated in the following projects and activities:

- Roscoe Subdivision Improvement Plans
- Participate in UC Berkeley's Transferable Development Rights (TDR's) program
- Provide update/summary to Humboldt OES regarding earthquake repairs/permits
- Updated ADU, Electrical Handouts
- Attend CALBO, NEC and Energy Code Webinars
- Meeting with Retail Strategies to discuss Economic Development
- Facilitate W-Trans Traffic Impact Study – Avenues Neighborhood
- Participated in HCAOG Housing Element Regional Housing Needs Allocation (RHNA) methodology meetings to discuss potential options regarding Housing-Jobs alternatives.
- Request proposals from PLACEWORKS and PLANWEST for the 7th Cycle Housing Element
- Facilitate enrollment in the California Uniform Public Construction Cost Accounting Act (CUPCCAA)
- Respond to HCD's inquiry Housing Element implementation programs (mixed-uses and housing by right in all residential zones)
- Complete and submit Humboldt Area Foundation (HAF) grant application for new LED sign
- Review and submit comments HCAOG's Regional Transportation Plan (RTP).

III. General Plan Elements

California state law requires that every city adopt a General Plan to guide the physical development of both public and private lands within the city limits. The role of a community's general plan is to act as a "constitution;" a basis for rational decisions regarding a city's long-term physical development.

The General Plan details the City's goals and guiding principles for a variety of planning topics and is the constitution for future development. California Government Code Section 65300 et seq. provides direction and specifications for the content of the General Plan. The following seven elements are required:

- Land Use
- Circulation
- Conservation
- Open Space
- Noise
- Safety
- Housing

The elements may be combined or renamed, but basic requirements must be included. An agency may adopt any type of optional element, such as an Economic Element, at its discretion. Only the Housing Element must be certified by another agency (i.e., HCD).

The General Plan is a snap shot of a certain period in time and is both an expression of Rio Dell's community values and a legal document. The General Plan must be comprehensive, long term, and internally consistent. All of the City's other land use regulations, including zoning, subdivisions, specific plans, and redevelopment plans must conform to the General Plan. The General Plan is a bridge between these physical regulations and Rio Dell's community values, visions, and goals.

Land Use Element

The City of Rio Dell is required to periodically update their General Plan. The City adopted the current Land Use element in 2008. The prior Land Use Element was revised in 1980.

There have been a number of amendments since the adoption of the current Land Use Element. The most significant amendment occurred in 2012 when the City redesignated approximately 37 acres in the "Avenues" neighborhood from Town Center to Urban Residential. The area was redesignated after residents complained about the ability to insure residences which were considered legal non-conforming uses.

In 2022, staff discovered that residential densities were not included in the Neighborhood Center and Community Commercial designations. In addition, the Town Center designation specified a density range of 10 – 22 units per net acre. The City approved Resolution No. 1542-2022 specifying a density of up to 20 units per net acre for all three commercial designations and amending the City's Residential Multifamily and commercial land use designations to include State mandated Supportive and Transitional Housing projects and Low Barrier Navigation Centers.

Circulation Element

The Circulation Element was adopted in 2013. The previous Circulation Element was adopted in 1977.

The Circulation Element identifies the guiding principles for moving people and goods within the City and identifies the infrastructure necessary to assure that the transportation network will serve the City at General Plan build-out.

A majority of trips are made by automobile. The Circulation Element identifies the roadway system necessary for automobile traffic by setting levels of service, hierarchy of roads, and areas where road improvements are necessary.

The Circulation Element also identifies alternative travel modes, such as walking, bicycles, bus transit, and rail transit. The alternative transportation is important to reduce pressure on

roads, conserve energy, and improve the public health through exercise.

The road system provides many functions in addition to carrying vehicle traffic. It provides open space separating dwelling units and commercial uses. If properly landscaped, street side landscaping provides location for trees to support the urban forest. If developed with safe pedestrian and bike ways, it serves as a non-motorized transportation corridor, a linear park, and an attractive network for healthy exercise. If properly designed, it provides the background for the community urban design and appearance. Finally, it provides the right of way for most of the City's public utilities infrastructure.

Conservation and Open Space Element

The previous Conservation Element was adopted in 2001 and the previous Open Space Element was adopted in 1972. The current Open Space and Conservation Element was adopted in 2013.

The Open Space and Conservation Element is concerned with the conservation of natural resources and the provision of open space within community. Open Space and Conservation are combined because the natural resources and open space provide the framework for the built areas of the City, and the overall appearance of the City integrates natural and man-made elements.

The primary vision of the Open Space and Conservation element is to maintain and encourage development that complements the natural visual setting of Rio Dell. The City is located in a portion of the County with high quality aesthetic value due to its many natural and community resources. The bluffs on the east side of the City provide outstanding aesthetic value. In addition, Rio Dell is at a transition point where the Eel River Valley's redwood covered slopes open up to the broad Eel River delta. Sweeping vistas associated with the Eel River valley contribute to the City aesthetic setting.

The Conservation Element guides the conservation, development, and utilization of natural resources (water, forests, soils, rivers, mineral deposits, and others), while the Open Space Element guides the comprehensive and long-range preservation and conservation of open-space lands, including parks. Together, these elements present a framework of goals and policies for use and protection of all the natural resource and open space assets of the City.

Conservation goals include development, and utilization of natural resources such as water and its hydraulic force, forests, soils, rivers and other waters, fisheries, wildlife, minerals, and cultural resources. Open space goals include limiting hillside development, creek and river setback areas, biologically sensitive habitat, and natural forests.

The Open Space and Conservation elements addresses the conservation of open space lands, including issues related to working lands and park lands, the orderly development of residential land, and coordination with other agency programs related to conserving open space lands.

State planning law provides a detailed description of open space lands and the topics that must be addressed in the Open Space and Conservation Elements. These topics include Open Space for the Preservation of Natural Resources, Open Space for the Managed Production of Resources, Open Space for Outdoor Recreation and Open Space for Public Health and Safety:

State law (Government Code 65560 et seq.) requires a local open-space plan (element) for the comprehensive and long-range preservation and conservation of open-space land within its jurisdiction, and that the open space plan contain ~~an action program that identifies how the~~ plan or element is to be implemented.

The City continues to consult with tribal intergovernmental representatives to conserve and protect cultural and historical resources. Cooperation with the two incorporated cities, special districts, and State and Federal agencies continues to preserve the County's cultural heritage, historical and archaeological structures, sites, and landmarks.

Noise Element

The Noise Element is one of the City's older General Plan Elements. It was approved and adopted in August of 2001. Although noise standards have not dramatically changed since 2001, City staff hopes to update the Noise Element in 2024.

Government Code Section 65302(f) requires each California city and county to include within its general plan a noise element that analyzes and quantifies noise levels and the extent of noise exposure in their jurisdictions from the following sources:

- Highways and freeways;
- Primary arterial and major local streets;
- Passenger and freight online railroad operations and ground rapid transit systems;
- Commercial, general aviation, heliport, helistop, and military airport operations, aircraft overflights, jet engine test stands, and all other ground facilities and maintenance functions related to airport operation;
- Local industrial plants, including, but not limited to, railroad classification yards; and
- Other ground stationary noise sources identified by local agencies as contributing to the community noise environment.

The Noise Element is required to map noise level contours such that it may be used as a basis for land use decisions. It must include implementation measures and possible solutions to existing and foreseeable noise problems. Furthermore, the policies and standards of the Noise Element must be sufficient to serve as a guideline for compliance with sound transmission

control requirements.

The Noise Element aims to protect the City's residents and visitors from the harmful and annoying effects of exposure to excessive noise. The primary source of noise within the City is Highway 101.

Safety Element

The Safety Element was updated and adopted in 2016. The purpose of the safety element is to reduce the potential risk of death, injuries, property damage, and economic and social dislocation resulting from fires, floods, earthquakes, landslides, and other hazards. The safety element overlaps topics also mandated in the land use, conservation, and open-space elements. The components of this Element include:

- Geologic/Seismic Hazards
- Flood Hazards
- Fire Hazards
- Airport Safety
- Industrial Hazards
- Hazardous Materials
- Emergency Management

The safety element must identify hazards and hazard abatement provisions to guide local decisions related to zoning, subdivisions, and entitlement permits. The element contains general hazard and risk reduction strategies and policies supporting hazard mitigation measures. Policies address the identification of hazards and emergency response, as well as mitigation through avoidance of hazards by new projects and reduction of risk in developed areas. Land development is subject to a number of hazards to life and property, including seismic and non-seismic land instability, flooding, fire, and dangers from airport operations.

The degree of risk associated with these hazards can only be measured in relative terms. What constitutes 'acceptable risk' varies with the type of development involved. For instance, a hospital should meet very strict earthquake standards in order to ensure that it is able to function in the event of a serious earthquake. A warehouse, on the other hand, would not need to be designed to the same rigorous standards because its functions during an earthquake would not be critical to the community's response to the emergency, nor would it pose serious risk to large numbers of people should it fail.

The General Plan manages risk through the use of land use designations to limit exposure to hazardous areas and through policies tailored to specific hazardous conditions. The goals, policies and implementation measures of this Element are many of the same existing policies found in Chapter 5, the Open Space and Conservation Element. All of the goals, policies and implementation measures are designed to proactively improve overall safety conditions within

the City.

As mentioned previously, the City Safety Element was updated in 2023 to include a brief discussion on the December 20, 2022 and January 1, 2023 earthquakes and to incorporate the County Local Hazard Mitigation Plan (LHMP) by reference and to include the Rio Dell element of the LHMP in the Safety Element. The Safety Element was again amended to incorporate the 2025 LHMP in September of 2025.

Housing Element

The Housing Element identifies existing and projected housing needs and establishes goals, policies, standards, and implementation measures for the preservation, improvement, and development of housing in the City of Rio Dell (City). It meets detailed requirements of state Housing Element law, including requirements for a residential land inventory sufficient to meet the City's share of the state-prescribed regional housing need. The Housing Element is the component of the City's General Plan that provides an eight-year vision for housing.

The California housing element law, enacted in 1969, mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The law acknowledges that, in order for the private market to adequately address housing needs and demand, local governments must adopt land use plans and regulatory systems that provide opportunities for, and do not unduly constrain, housing development. This document presents an effective housing element that discusses the necessary conditions for preserving and producing an adequate supply of affordable housing. Among other things, the housing element provides an inventory of land adequately zoned or planned to be zoned for housing, certainty in permit processing procedures, and a commitment to assist in housing development through regulatory concessions and incentives.

The California state legislature has identified the attainment of a decent home and suitable living environment for every resident as the state's major housing goal. Recognizing the important role of local planning programs in pursuing this goal, the legislature has mandated that all cities and counties prepare a housing element as part of their comprehensive general plan. Section 65302(c) of the Government Code sets forth the specific components to be contained in a community's housing element.

The primary purpose of a housing element is to:

- Preserve and improve housing and neighborhoods,
- Provide adequate housing sites,
- Assist in the provision of affordable housing,
- Remove governmental constraints to housing investment, and
- Promote fair and equal housing opportunities.

This Housing Element consists of the following sections:

1. Housing Goals, Policies, and Programs
2. Review of the Previous Housing Element Programs
3. Housing Needs Assessment
4. Housing Resources
5. Housing Constraints
6. Quantified Objectives

California law requires that each city and county, when preparing its state-mandated housing element, develop local housing programs to meet its “fair share” of existing and future housing needs for all income groups. This fair-share concept seeks to ensure that each jurisdiction provides housing for its residents with a variety appropriate to their needs. The fair share is allocated to each city and the county by HCD. One of the major goals of the housing element is to develop policies and programs to meet the goals established through the fair-share allocation.

State law requires local governments to provide adequate sites for the construction of housing to meet the Regional Housing Needs Assessment (RHNA) plan. The County, Cities and the Humboldt County Association of Governments (HCAOG) have been working on the RHNA methodology since September of 2025 for the **7th RHNA cycle**, which covers **2028–2037** (the allocation process HCAOG is undertaking based on the state’s housing need determination).

In December of 2025 the HCAOG Board of Directors approved the following methodology for the 7th cycle.

- Allocates housing using a **50/50 weighting of population and jobs**.
- Applies a **20% income-category adjustment** to better balance allocations across income levels.

Under HCAOG’s approved methodology the City of Rio Dell is obligated to identify sites for 95 housing units. Below is a table of the adopted allocations for the County and seven cities, including Rio Dell.

Summary - 50/50 Jobs/Population - Low Income RHNA per VMT and Opportunity									
Jurisdiction	Acutley Low (0% - 15% MHI)	Extremely Low (15% - 30% MHI)	Very Low (30% - 50% MHI)	Low (50% - 80% MHI)	Moderate (80% - 120% MHI)	Above Moderate (120% < MHI)	Total Jurisdictional Allocation	Total Low Income RHNA	Total High Income RHNA
Arcata	103	180	117	206	89	387	1,042	586	456
Blue Lake	3	7	4	8	4	15	41	22	19
Eureka	179	287	193	328	154	619	1,740	967	773
Ferndale	6	9	7	11	5	19	57	33	24
Fortuna	50	75	53	93	44	164	479	271	208
Rio Dell	7	11	6	16	10	45	95	40	55
Trinidad	3	4	3	5	6	6	27	15	12
Unincorporated County	211	333	244	397	253	1,043	2,481	1,185	1,296
Total Regional Allocation	562	866	627	1,064	565	2,278	5,962	3,119	2,843

The City of Eureka decided to appeal HCAOG’s RHNA methodology for the 7th cycle (2028–2037) primarily because of how the adopted allocation formula affected Eureka’s distribution of housing needs by income category and what city officials see as reinforcing a concentration of lower-income housing in Eureka.

The City continues to work with service providers to provide for the needs of lower-income households, the disabled, and other special needs populations, per the direction provided in the Housing Element.

IV. General Plan and Zoning Code Updates

In 2025 City staff continued to identify and address minor implementation issues based on specific projects, compliance activities, and changes in state law that affect these land use documents. Amendments to the Zoning Code were completed addressing these issues. This update approach will be repeated on an as-needed basis.

V. Conclusion

The General Plan is the City's constitution, development blue-print and guiding vision. Upkeep and maintenance of the General Plan is a continuous process. The City implements the General Plan's vision on a day-to-day basis in its many planning projects, and strives to include the public in the decision-making process.

The City conducted many planning activities in 2025, as identified in this report, and continued its project review responsibilities to further the General Plan's goals, policies, programs, and implementation measures. Updates to the remainder of the General Plan and the zoning ordinance are expected to continue to move forward in 2026.

**675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)**



February 17, 2026

TO: Mayor and Members of the City Council
FROM: Travis Sanborn, Finance Director
THROUGH: Kyle Knopp, City Manager
SUBJECT: Budget Calendar for Fiscal Year 2026-27

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive and file the Fiscal Year (FY) 2026-27 Operating and Capital Budget Calendar Item

BACKGROUND AND DISCUSSION

The City's annual Operating and Capital Budget should be adopted by June 30 of each fiscal year to allow for expenditures starting July 1 of the new fiscal year. The FY 2026-27 proposed budget calendar reflects this directive, beginning in March 2026, with the budget's anticipated adoption by the council on or before June 16, 2026.

ATTACHMENTS:

- FY 2026-27 Proposed Budget Calendar

FY 2026-27 Proposed Budget Calendar

February

- **Tuesday, February 17th City Council Proposed Budget Calendar on Consent Calendar**
 - Agendize budget calendar

MARCH

- **March 1-31**
 - Development of proposed staffing plan
 - Salary costs are calculated based on the proposed staffing plan
 - Revenue forecasting is completed
 - Budget worksheets are compiled
- **Friday, March 20th**
 - Budget Packets Distributed to Department Heads/Supervisors

APRIL

- **April - Priority Setting Meetings with City Council**
- **Monday, April 6th**
 - Department Heads/Supervisors turn in Budget Requests to Finance Director
- **April 13 – April 17**
 - Information compiled by Finance
- **April 20 – April 24**
 - City Manager reviews Budget and provides recommended changes to Finance
 - City Manager meets with Department Heads/Supervisors as needed
- **Thursday, April 30th**
 - Finance finishes preparing the recommended budget for City Manager approval

FY 2026-27 Proposed Budget Calendar

MAY

- **May 4 - May 15**
 - Prepare Staff Report and Final Preparations for Recommended Budget
- **Tuesday, May 19th City Council Meeting**
 - The City Manager presents the Recommended Operating and Capital Budget
- **May 21– May 30**
 - *Special budget meetings, if necessary*

JUNE

- **Tuesday, June 2 City Council Meeting**
 - City Public Hearing- City Manager presents the revised Recommended Operating and Capital Budget
- **June 4 - June 16**
 - *Special budget meetings if necessary*
- **Tuesday, June 17th City Council Meeting**
 - Special Presentation - Finance Director Presents the Final Operating and Capital Budget for Adoption Resolution No. _____



*675 Wildwood Avenue
Rio Dell, CA 95562*

TO: Rio Dell City Council
THROUGH: Kyle Knopp, City Manager
FROM: City Clerk
DATE: February 17, 2026
SUBJECT: Planning Commission Appointments

RECOMMENDATION

Approve the reappointment of Alice Millingtoin and Reshell Gurney to the Rio Dell Planning Commission for three-year terms ending December 31, 2028.

BACKGROUND AND DISCUSSION

There are currently three (3) vacancies on the Rio Dell Planning Commission; two as the result of terms that expired on 12/31/25 and one vacancy for the Alternate position that has been vacant since the resignation of Arnie Kemp in 2023.

A Notice of Vacancy was posted on January 28, 2026, soliciting applications to fill the three positions with the final date for submission of applications being February 12, 2026.

At the close of the application period, no applications were received. The two commissioners whose terms expired on December 31, 2025, agreed to serve another term. With the alternate position remaining unfilled, staff will continue soliciting applications to fill that position.

ATTACHMENTS:

Notice of Vacancy



PUBLIC NOTICE PLANNING COMMISSION NOTICE OF COMMISSION VACANCY

NOTICE IS HEREBY GIVEN, that three (3) vacancies exist on the Rio Dell Planning Commission. The City of Rio Dell is soliciting applications from those who wish to be considered to fill two (2) positions as **Planning Commissioner** and one (1) position as **Planning Commissioner Alternate** for 3-year terms ending **December 31, 2028**.

The Planning Commission consists of five (5) members and one (1) alternate member who are City of Rio Dell residents. Regular meetings are held on the **4th Tuesday of each month at 6:00 p.m.** in Rio Dell City Hall Council Chambers.

Applications may be obtained at and returned to:

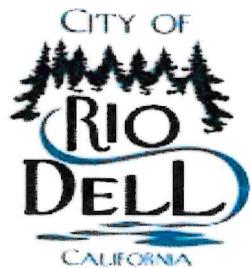
City of Rio Dell
Karen Dunham, City Clerk
675 Wildwood Ave.
Rio Dell, CA 95562

Applications must be received by **5:00 P.M. Thursday, February 12, 2026**. The new Commission appointments will be made on **February 17, 2026** at the regular meeting of the Rio Dell City Council. Further information may be obtained by contacting the City Clerk's office at 764-3532 or by emailing the City Clerk at dunhamk@cityofriodell.ca.gov.

Karen Dunham, CMC
City Clerk, City of Rio Dell

Date

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov



February 17, 2026

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorize the Mayor to Execute the Amended and Restated Joint Powers Agreement of the Redwood Region Economic Development Commission

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the Mayor to sign the amended and restated Joint Powers Agreement of the Redwood Region Economic Development Commission; or,

Continue the item and request a presentation from RREDC Executive Director; or,

Take no action.

BACKGROUND AND DISCUSSION

This staff report provides an analysis of the changes between the original Joint Powers Agreement (JPA) adopted November 1, 1977, and the proposed Amended and Restated Joint Powers Agreement. The original JPA has been amended nine times between 1978 and 1992, primarily to add new member entities. The proposed Amended and Restated JPA modernizes the agreement to reflect contemporary economic development practices, streamlines governance procedures, and maintains the core mission of regional collaboration.

The proposed amendments represent a strategic update to align RREDC with current best practices in economic development while preserving the essential collaborative framework established nearly 50 years ago. Key changes address the evolution from a federally-funded, grant-specific initiative to a sustainable, multi-faceted regional economic development agency.

The Redwood Region Economic Development Commission was formed in 1977 by 13 public entities: the County of Humboldt, seven cities (Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, and Trinidad), and five special districts. The formation was

driven by the need to coordinate a response to the economic impacts of the expansion of Redwood National Park and to develop a countywide Economic Development Action Plan and Strategy using federal assistance through Title IX of the Public Works and Economic Development Act of 1965.

Between 1978 and 1992, nine amendments were adopted, adding six additional community services districts and the Hoopa Valley Tribe as members:

- Amendment No. I (June 1, 1978): Added Willow Creek Community Services District
- Amendment No. III (September 22, 1980): Added Manila Community Services District
- Amendment No. IV (November 24, 1980): Added Orick Community Services District
- Amendment No. V (March 23, 1981): Added Redway Community Services District (withdrew April 19, 1984; reinstated by Amendment No. VIII, September 30, 1990)
- Amendment No. VI (August 1, 1983): Added Hoopa Valley Business Council (governing body of the Hoopa Valley Tribe)
- Amendment No. VII (December 30, 1983): Added Orleans Community Services District

Amendment No. IX (1992) expanded RREDC's regional scope to include projects in Mendocino and Del Norte Counties under certain circumstances. The current membership stands at 19 public entities.

MAJOR CHANGES: ORIGINAL (1977) VS. PROPOSED AMENDED JPA

1. Recitals and Statement of Purpose

Original JPA (1977)

The original recitals reflect the immediate post-National Park expansion crisis, emphasizing:

- "Scarcity of job opportunities, limited areas available for economic growth and development, severely limited local public funds, limited tax base, and inadequacies of resources, facilities and services"
- Federal Title IX Economic Development and Adjustment Assistance Program as the primary focus
- Economic Development Administration (EDA) as the driving force
- Formulation and implementation of an Economic Development Action Plan and Strategy as mandated by federal law

The purpose statement (Section 3.01) was narrowly focused on administering federal grants and implementing the federally-required Economic Development Action Plan and Strategy.

Proposed Amended JPA

The proposed recitals are streamlined, forward-looking, and emphasize regional collaboration:

- Removes deficit-focused language about economic challenges
- Emphasizes "sustainable and collaborative approach" rather than crisis response
- Focuses on "sustainable and resilient economic opportunities"
- Recognizes value of regional coordination for accessing resources and providing capacity to smaller communities
- Eliminates all references to the EDA as the driving force

The new purpose statement (Article III, Section 3.01) is significantly broader and more contemporary:

- Expands mission to "united, coordinated, efficient, sustainable, and equitable economic development programming"
- Adds explicit authority to operate revolving loan funds and leverage financial resources
- Emphasizes creating "opportunities for prosperity through sustainable economic growth"
- Maintains the advisory committee structure for implementation

KEY CHANGE: The transformation from a federally-driven, grant-specific organization to a self-sustaining regional economic development agency with broad authority to pursue diverse funding sources and programs.

2. Geographic Scope and Boundaries

Original JPA (1977)

Section 4.09 strictly limited RREDC to "all of the territory within the geographical boundaries of HUMBOLDT COUNTY, California." The 1992 Amendment No. IX expanded this to allow projects in Mendocino and Del Norte Counties under certain circumstances (referenced in Section 3.01), but the language remained somewhat restrictive.

Proposed Amended JPA

The proposed JPA eliminates the separate "Boundaries" section and instead integrates geographic scope into the purpose statement. Section 3.01(a) now provides that RREDC will:

"lead and participate in economic development programs in Humboldt County and with public entities, sovereign nations, businesses, and organizations therein and in adjacent and nearby counties and tribal lands"

This language:

- Maintains Humboldt County as the primary focus
- Explicitly includes tribal lands and sovereign nations

- Provides flexibility for regional collaboration beyond strict county boundaries
- Aligns with the California Jobs First program geography (Del Norte, Humboldt, Mendocino, and Lake Counties)

KEY CHANGE: Greater flexibility for cross-jurisdictional collaboration while maintaining Humboldt County primacy. Explicit recognition of tribal sovereignty and lands.

3. Membership and Governance Structure

Original JPA (1977)

The original JPA listed specific member entities in the preamble and required formal amendments to add new members. There was no general membership eligibility provision. The governance structure was rigid:

- Each member entity appoints one representative and one alternate from its governing board
- Representatives serve at the pleasure of the appointing entity
- No process for new entities to join without amending the JPA

Proposed Amended JPA

The proposed JPA (Article I, Section 1.04) establishes a clear membership process:

"Any Public Agency as defined in Government Code Section 6500, which is located wholly or partly within the boundaries of Humboldt County, or any adjacent county, is eligible for membership in the COMMISSION. Upon approval by a simple majority vote of the full Board of Directors, any such public agency may become a MEMBER if: (a) its governing body duly approves membership and agrees to all the terms of this Joint Powers Agreement, and (b) An authorized officer of such agency executes this Agreement on its behalf."

This provision:

- Allows new members to join without amending the entire JPA
- Extends eligibility to public agencies in adjacent counties
- Requires only a simple majority Board vote for approval
- Streamlines the administrative process for membership expansion

KEY CHANGE: Membership process transforms from requiring formal JPA amendments to a streamlined Board approval process, enabling regional expansion without extensive legal procedures.

4. Meeting Schedule and Requirements

Original JPA (1977)

Section 4.03 mandated:

- "at least one regular meeting shall be held once each month"
- Date, hour, and place fixed by Board resolution
- Automatic withdrawal provision: "A member entity that fails to be represented at three regular successive meetings shall be deemed to have withdrawn as a party to this Agreement and as a member of the COMMISSION"

Proposed Amended JPA

Section 4.07 reduces the meeting frequency requirement:

"The Board of Directors shall establish by resolution the dates, times and places of its regular meetings, which shall be held not less than four times during each calendar year."

Section 4.08 modifies the attendance requirement:

"A MEMBER that fails to attend three regular successive meetings without notice to the COMMISSION or fails to appoint a representative to the Board of Directors without notice to the COMMISSION shall be deemed to have withdrawn as a party to this Agreement and as a MEMBER of the COMMISSION and will be ineligible to vote on COMMISSION business or constitute a quorum."

Key differences:

- Reduces minimum meetings from 12 per year to 4 per year
- Adds notice requirement – members must notify RREDC staff when unable to attend
- Provides more flexibility in scheduling while maintaining accountability
- Recognizes that some entities have not formally attended for years but have not been notified of withdrawal

KEY CHANGE: More realistic meeting schedule (quarterly instead of monthly) with enhanced communication expectations. This reflects modern governance practices while maintaining accountability.

5. Quorum and Voting Requirements

Original JPA (1977)

Section 4.06 established:

- Quorum: Ten (10) members (out of what eventually became 19 members)
- Policy and fiscal matters: At least nine (9) affirmative votes required
- Procedural matters: Majority of quorum

Proposed Amended JPA

Section 4.09 simplifies and standardizes:

"A majority of the Board of Directors shall constitute a quorum for the transaction of business. The Board of Directors shall act by motion or resolution. Except as otherwise expressly provided by this Agreement or applicable law, all motions, resolutions and ordinances of the Board of Directors, and all actions required or permitted to be taken by the MEMBERS acting through the Board of Directors, shall be by a majority vote of the quorum."

This change:

- Eliminates fixed numeric requirements in favor of flexible majority standards
- Removes distinction between policy/fiscal and procedural matters
- Automatically adjusts as membership changes without requiring amendments
- Aligns with standard joint powers agency practices

KEY CHANGE: Transition from fixed numeric thresholds to proportional majority standards, providing operational flexibility as membership evolves.

6. Budget Process and Timeline

Original JPA (1977)

Section 9.04 established a detailed budget adoption process:

- Draft budget due on or before March 1
- Public hearing notice requirements (10 days' advance notice in newspaper)
- Final budget adoption not later than May 1
- Detailed provisions about budget content and format
- Budget could be published with County budget

Proposed Amended JPA

Section 6.03 streamlines the budget process:

"The Board of Directors shall adopt by majority vote of the full Board of Directors an annual budget for each fiscal year at or before its last regular meeting before June 30 of each year."

This revision:

- Removes the March 1 draft budget requirement
- Eliminates prescriptive public hearing and notice requirements
- Changes final adoption deadline from May 1 to June 30
- Removes detailed procedural requirements
- Defers process details to Board procedures and bylaws

KEY CHANGE: Significant simplification of budget adoption timeline and process, moving from May 1 to June 30 deadline and removing prescriptive procedural requirements.

7. Financial Structure and Contributions

Original JPA (1977)

The original agreement included detailed financial provisions:

- Section 9.02: Required specific initial contributions from each member (amounts listed in Exhibit B)
- Contributions due on or before October 1, 1977
- Detailed provisions on use of contributions for administrative expenses and federal grant applications
- Section 9.03: Detailed provisions for advances by members with interest repayment

Proposed Amended JPA

Article VI significantly simplifies financial provisions:

- Section 6.01: Retains fiscal year definition (July 1 - June 30)
- Section 6.02: Maintains provision for member advances but removes prescriptive details
- Eliminates mandatory contribution requirements
- Removes dated references to specific federal grant applications

KEY CHANGE: Removal of mandatory member contributions reflects RREDC's evolution into a self-sustaining organization with diverse revenue sources (including the revolving loan fund). Financial flexibility increases significantly.

8. Powers, Duties, and Restrictions

Original JPA (1977)

Article VI (Sections 6.01-6.05) and Article VII (Section 7.01) outlined powers and restrictions:

Granted Powers:

- Contract authority
- Employment of staff and consultants
- Property acquisition and disposal
- Ability to sue and be sued
- Incur debts and obligations
- Apply for and receive grants

Explicit Restrictions:

- No taxing powers
- No interference in member internal affairs
- No veto power over member grant applications
- No general obligation bond authority

- No capital improvement projects except with unanimous member approval

Proposed Amended JPA

Article V streamlines and modernizes powers:

Retained Core Powers:

- All essential powers from original JPA are maintained
- Section 5.06(a): Adds explicit authority to appoint an "Administering Entity" to delegate operational functions
- Section 5.07: Clarifies that powers are subject to restrictions applicable to counties

Removed/Modified Restrictions:

- Eliminates the entire Article VII "Restrictions on Powers" section
- Removes explicit prohibitions on taxing, interfering with members, and veto powers (though these remain implicit through other provisions)
- Eliminates requirement for unanimous member approval of capital projects

Procedural Provisions Removed:

- Eliminates entire Article VIII (Method of Procedure) which detailed construction activities, financing, and project implementation processes
- These detailed operational procedures are no longer necessary given RREDC's evolved mission away from large capital projects

KEY CHANGE: Significant streamlining of powers and elimination of construction-focused procedures. Adds delegation authority. Reflects shift from capital project implementation to broader economic development programming.

9. Liability, Indemnification, and Insurance

Original JPA (1977)

Limited provisions on liability:

- Section 6.01: General statement that RREDC is separate entity
- Section 6.02(E): Debts and obligations do not constitute debts of member entities
- Section 6.02(I): Authority to obtain insurance
- Section 6.03: Claims governed by Government Code Division 3.6

Proposed Amended JPA

Article VII adds comprehensive liability protection provisions:

- Section 7.03: Reaffirms that Commission debts are not member debts (cites Government Code Section 6508.1)
- Section 7.04: NEW comprehensive indemnification provision - RREDC must "indemnify, defend and hold harmless the MEMBERS, their officers and employees" except where injury is caused by member's sole negligence or willful misconduct
- Section 7.04: Defense costs and judgments are RREDC's responsibility; if members pay, they are entitled to full reimbursement from RREDC
- Section 7.05: Requires RREDC to obtain and maintain insurance at its expense
- Section 7.14: NEW provision allowing RREDC funds to defend and indemnify the Commission, members, directors, and employees for actions taken within scope of duties

KEY CHANGE: Major expansion of liability protection for member entities, with comprehensive indemnification obligations placed on RREDC. This provides significantly enhanced protection for member agencies and their representatives.

10. Amendment, Withdrawal, and Termination Provisions

Original JPA (1977)

Amendment:

- Section 11.02: Requires approval by "all of the then participating public entities"
- Board approval not required

Withdrawal:

- Section 11.06: Any party may withdraw with 90 days' written notice
- No conditions or restrictions on withdrawal
- No provisions regarding withdrawing member's financial obligations or assets

Termination:

- Section 10.01: Requires agreement of at least three-fourths (3/4) of parties
- Section 10.02: Detailed asset distribution - advances repaid first with interest, then contributions returned proportionally, real and personal property divided as agreed

Proposed Amended JPA

Amendment:

- Section 7.06: Requires written instrument approved by "two thirds (2/3) of the MEMBERS"
- Reduces threshold from unanimous to supermajority
- Section 7.07: No member can be forced to contribute funds or become liable for debts without written consent

Withdrawal:

- Section 7.08: Members may withdraw "at any time by providing written notice"
- NEW RESTRICTION: If withdrawal would adversely affect bonds/indebtedness, requires two-thirds (2/3) Board vote
- NEW: Withdrawing member remains financially responsible for obligations incurred before withdrawal
- NEW: No automatic entitlement to distribution of property/funds except as Board may agree
- NEW: May be entitled to pro-rated return upon dissolution based on participation and contribution factors

Termination:

- Section 7.09: Requires "simple majority of the full Board" (reduced from 3/4 of all members)
- Cannot terminate until all bonds and indebtedness are paid
- RREDC continues to exist post-termination for winding up affairs
- Section 7.10: Surplus money disposed "as required by law," other property as Board agrees

KEY CHANGE: Amendment threshold reduced from unanimous to 2/3, making amendments more achievable. Withdrawal provisions significantly enhanced to protect RREDC's financial stability and address member asset interests. Termination threshold reduced from 3/4 to simple majority.

11. Administrative and Technical Provisions

Original JPA (1977)

Various administrative details scattered throughout:

- Detailed provisions about Exhibit A (initial board members) and Exhibit B (initial contributions)
- Secretary of State notice filing requirement
- Specific references to Economic Development Administration regulations and Title IX requirements
- Detailed record-keeping and audit provisions

Proposed Amended JPA

Streamlined administrative provisions:

- Removes all references to specific federal programs and EDA requirements
- Eliminates Exhibit references (no longer listing specific board members or contributions)
- Removes Secretary of State filing requirement detail

- Section 7.01-7.02: Simplified accounting and audit provisions (retains core requirements)
- Section 7.11: Updates notice provisions to allow for modern communication methods
- Section 7.12: NEW provision prohibiting member assignment of rights (protects RREDC integrity)

KEY CHANGE: Elimination of program-specific and dated administrative details in favor of general principles that remain relevant regardless of funding sources or programs.

Next Page

SUMMARY OF KEY CHANGES

The following table summarizes the most significant changes between the original 1977 JPA and the proposed Amended and Restated JPA:

Category	Original (1977)	Proposed Amended
Purpose & Focus	Federal EDA grant administration; Title IX Economic Development Action Plan	Sustainable, equitable regional economic development; revolving loan funds; diverse programming
Geographic Scope	Humboldt County only (later expanded to Del Norte and Mendocino under certain circumstances)	Humboldt County primary; adjacent and nearby counties and tribal lands
Meeting Frequency	Minimum monthly (12 per year)	Minimum quarterly (4 per year)
Quorum	Ten (10) members	Majority of Board
Voting Threshold	Nine (9) votes for policy/fiscal; majority of quorum for procedural	Majority of quorum for all matters
Budget Adoption	Draft by March 1; public hearing; final by May 1	Adopt by June 30; process determined by Board
Member Contributions	Required initial contributions per Exhibit B	No mandatory contributions; voluntary advances permitted
New Member Process	Requires formal JPA amendment	Simple majority Board vote; execute agreement
JPA Amendment	Requires unanimous approval of all members	Requires two-thirds (2/3) approval
Withdrawal	90 days' notice; no financial consequences specified	Written notice; remains liable for prior obligations; 2/3 vote if affects bonds
Indemnification	Limited provisions; insurance authority	Comprehensive indemnification of members and their officers/employees by RREDC

The proposed Amended and Restated Joint Powers Agreement represents a thoughtful modernization of RREDC's founding document. The changes preserve the essential

collaborative framework while updating governance, financial, and operational provisions to reflect nearly 50 years of organizational evolution. The amendments position RREDC to continue serving as an effective regional economic development organization for years to come.

Staff recommends approval of the Amended and Restated Joint Powers Agreement.

Attachments:

Amended and Restated JPA

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AMENDED AND RESTATED JOINT POWERS AGREEMENT OF THE REDWOOD REGION ECONOMIC DEVELOPMENT COMMISSION

This Amended and Restated Joint Powers Agreement of the Redwood Region Economic Development Commission is made and entered into pursuant to the provisions of California Government Code Section 6500 et seq. (the ACT), and supersedes the original Joint Powers Agreement effective November 1, 1977, and amended nine times from 1978 – 1992. This Amended and Restated Joint Powers Agreement (“Agreement”) is effective as of [DATE].

RECITALS

A. The Redwood Region Economic Development Commission (“COMMISSION” or “RREDC”) was formed in 1977 by the County of Humboldt, the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, and Trinidad, the Redwoods Community College District, the Humboldt Community Services District, the Humboldt Bay Municipal Water District, the Humboldt Bay Harbor, Recreation, and Conservation District, and the McKinleyville Community Services District. Subsequent amendments to the Agreement added to the membership the Redway Community Services District, Orick Community Services District, the Orleans Community Services District, the Manila Community Services District, the Willow Creek Community Services District, and the Hoopa Valley Tribe. These entities are referred to individually as a “Member,” and collectively, the “MEMBERS”.

B. The RREDC was formed in 1977 to, among other purposes, develop and implement a countywide Economic Development Action Plan and Strategy for Humboldt County, using financial assistance offered through the federal Public Works and Economic Development Act of 1965 (42 USC §§ 3121-3234). In 1992 the RREDC Joint Powers Agreement was amended to expand its regional effectiveness by coordinating economic development strategy with entities located in the Counties of Mendocino and Del Norte.

C. Successfully formulating and implementing an economic development strategy that best improves the quality of life in the region requires a united, sustainable, and collaborative approach to economic development projects and programs. Such regional coordination is ultimately beneficial to access and leverage federal and state resources and programs and provide capacity for smaller communities with limited resources.

D. The MEMBERS desire to amend the Agreement to create more sustainable and resilient economic opportunities. In particular, the MEMBERS seek to update the Agreement’s purposes to reflect current economic development practices, to facilitate greater coordination within the region, and to update administrative provisions of the Joint Powers Agreement such as the COMMISSION’s regular meeting schedule and its budget adoption schedule.

E. The MEMBERS believe it would be desirable and convenient to restate the Agreement in its entirety, to include previous amendments not further amended herein, and to make those amendments now desired by the MEMBERS.

NOW THEREFORE, based on the mutual covenants, conditions, and terms recited herein, which are made a material part of this agreement, the undersigned public agencies, collectively referred to herein as the “**MEMBERS**,” enter into this Amended and Restated Joint Powers Agreement and agree as follows:

AGREEMENT

ARTICLE I. COMMISSION FORMATION

Section 1.01 Formation. Pursuant to the Act, the **MEMBERS** hereby create a Joint Powers Agency to be known as the Redwood Region Economic Development Commission (COMMISSION).

Section 1.02 Separate Public Entity. The COMMISSION is a public entity separate from the **MEMBERS** within the meaning of Government Code Section 6507.

Section 1.03 Parties to this Agreement. For purposes of this Agreement, each **MEMBER** intends to, and does, contract with every other **MEMBER** which is a signatory to this Agreement and, in addition, with every public agency that becomes a **MEMBER** under Section 1.04. The withdrawal of any **MEMBER** from this Agreement does not affect its validity or enforceability as to the remaining **MEMBERS**, nor any remaining **MEMBER**’S intent to contract with any of the others.

Section 1.04 Membership. Any Public Agency as defined in Government Code Section 6500, which is located wholly or partly within the boundaries of Humboldt County, or any adjacent county, is eligible for membership in the COMMISSION. Upon approval by a simple majority vote of the full Board of Directors, any such public agency may become a **MEMBER** if:

- (a) its governing body duly approves membership and agrees to all the terms of this Joint Powers Agreement, and
- (b) An authorized officer of such agency executes this Agreement on its behalf.

ARTICLE II. DEFINITIONS

Section 2.01 Unless the context otherwise requires, the words and terms defined in this ARTICLE II shall, for the purposes hereof, have the meanings specified.

- (i) ACT. "ACT" means Title I, Division 7, Chapter 5 (commencing with Section 6500) of the Government Code of the State of California.
- (ii) COMMISSION. "COMMISSION" means the REDWOOD REGION ECONOMIC DEVELOPMENT COMMISSION created pursuant to this Agreement.
- (iii) BOARD OF DIRECTORS. "BOARD OF DIRECTORS" means the governing board of the COMMISSION established pursuant to this Agreement.
- (iv) MEMBER. "Member" means a Public Agency that is a party to this Joint Powers Agreement.
- (v) PUBLIC AGENCY. "Public Agency" is defined in Section 6500 of the Act.

ARTICLE III. PURPOSE

Section 3.01 The purpose of this Agreement is to create an independent public entity that will provide united, coordinated, efficient, sustainable, and equitable economic development programming for its MEMBERS and the community at large. Specifically, the COMMISSION will:

- (a) lead and participate in economic development programs in Humboldt County and with public entities, sovereign nations, businesses, and organizations therein and in adjacent and nearby counties and tribal lands, and
- (b) operate revolving loan funds and leverage other financial resources to provide access to capital to those individuals, businesses, and organizations that create jobs or otherwise provide opportunities for prosperity through sustainable economic growth, and
- (c) establish operating and advisory committees to assist the COMMISSION in carrying out the foregoing purposes and to assist the COMMISSION in the implementation of economic development projects and programs to improve the quality of life in the region.

ARTICLE IV. INTERNAL GOVERNANCE

Section 4.01 BOARD OF DIRECTORS The COMMISSION shall be governed by a Board of Directors composed of one representative from each Public Entity that is a party to this Agreement, each serving in an individual capacity as a member of the BOARD OF DIRECTORS.

Section 4.02 APPOINTMENTS TO BOARD OF DIRECTORS Each MEMBER shall appoint, from its respective governing board, one individual to serve on the Board of Directors of the COMMISSION. Each MEMBER shall also appoint from its respective governing board one alternate individual to serve on the Board of Directors in the absence of the primary individual appointed by that Member. The alternate individual may vote at any meeting of the BOARD OF DIRECTORS of the COMMISSION at which the primary representative appointed by that MEMBER is absent or disqualified.

Section 4.03 TERM OF APPOINTMENT Each MEMBER'S representatives appointed to serve on the Board of Directors shall serve at the pleasure of the appointing Member. The governing board of the MEMBER shall appoint replacement individuals to serve on the Board of Directors as needed to ensure that the MEMBER maintains continuous representation on the Board of Directors.

Section 4.04 VOTING POWER All voting power of the COMMISSION shall reside in the BOARD OF DIRECTORS.

Section 4.05 PROHIBITION OF EMPLOYMENT No person while serving as a member of the BOARD OF DIRECTORS of the COMMISSION shall be eligible to be appointed to any salaried office or employment in the service of the COMMISSION nor shall they become eligible for such appointment within one year after they have ceased to be a member of the BOARD OF DIRECTORS of the COMMISSION.

Section 4.06 COMPENSATION The members of the BOARD OF DIRECTORS and any committees formed by the COMMISSION shall serve without compensation. All members of the BOARD OF DIRECTORS may be reimbursed for reasonable and necessary expenses incurred in the performance of their duties as such members. Reimbursement of expenses shall be subject to approval of the BOARD OF DIRECTORS.

Section 4.07 REGULAR MEETINGS The Board of Directors shall establish by resolution the dates, times and places of its regular meetings, which shall be held not less than four times during each calendar year. The Board of Director's meetings shall be conducted in accordance with the Ralph M. Brown Act (Government Code Sections 54950 et seq.).

Section 4.08 ATTENDANCE AND PARTICIPATION MEMBER representatives are expected to attend every Board of Director's meeting, arrange for the attendance of their alternate representative when not able to, and to notice appropriate Commission staff when they will not be in attendance. A MEMBER that fails to attend three regular successive meetings without notice to the COMMISSION or fails to appoint a representative to the Board of Directors without notice to the COMMISSION shall be deemed to have withdrawn as a party to this Agreement and as a MEMBER of the COMMISSION and will be ineligible to vote on COMMISSION business or constitute a quorum.

Section 4.09 QUORUM AND VOTING A majority of the Board of Directors shall constitute a quorum for the transaction of business. The Board of Directors shall act by motion or resolution. Except as otherwise expressly provided by this Agreement or applicable law, all motions, resolutions and ordinances of the Board of Directors, and all actions required or permitted to be taken by the MEMBERS acting through the Board of Directors, shall be by a majority vote of the quorum.

Section 4.10 RULES The BOARD OF DIRECTORS of the COMMISSION may adopt by-laws, rules and regulations for the conduct of its meetings and affairs as are necessary for the purposes hereof.

Section 4.11 CHAIR, VICE CHAIR AND SECRETARY The BOARD OF DIRECTORS shall elect a Chair of the Board and Vice Chair of the Board from among its membership each calendar year. If either the Chair's or the Vice Chair's MEMBER ceases to be a MEMBER of the Commission, the resulting vacancy shall be filled at the next regular meeting of the BOARD OF DIRECTORS held after such vacancy occurs. The CHAIR shall preside over and conduct all meetings of the BOARD OF DIRECTORS.

- (a) The CHAIR shall be the chairperson of the Board of Directors and shall conduct all Board of Director meetings and perform such other duties and functions required of such person by this Agreement or the Board.
- (b) The VICE CHAIR shall serve in the CHAIR's absence and perform such duties as required by this Agreement, the Board.
- (c) The BOARD OF DIRECTORS shall select a Secretary who may, but need not, be a member of the BOARD OF DIRECTORS. The Secretary shall serve at the pleasure of the BOARD OF DIRECTORS and shall perform those duties and functions customary to the office of Secretary of a Public Entity.

Section 4.12 TREASURER AND AUDITOR-CONTROLLER The Treasurer - Tax Collector of the COUNTY OF HUMBOLDT is hereby designated as the Treasurer of the COMMISSION and as the depositary to have custody of all the money of the COMMISSION from whatever source. The Auditor-Controller of the COUNTY OF HUMBOLDT is hereby designated as the Auditor-Controller of the COMMISSION. The Treasurer-Tax Collector and the Auditor-Controller shall have the duties and obligations set forth in Sections 6505 and 6505.5 of the ACT and shall ensure that there shall be strict accountability of all funds and report of all receipts and disbursements of the COMMISSION.

Section 4.13 LEGAL ADVISOR The BOARD OF DIRECTORS shall select, appoint, employ and retain the legal advisor of the COMMISSION, who shall perform such duties as may be prescribed by the BOARD OF DIRECTORS.

Section 4.14 EMPLOYEES The BOARD OF DIRECTORS shall have the power to appoint and employ such other officers, employees, and may contract with consultants and other professional persons or firms as it considers necessary for the purposes hereof.

ARTICLE V. POWERS

Section 5.01 GENERAL POWERS The COMMISSION created by this Agreement shall exercise in the manner hereinafter provided the powers common to each of the entities to this Agreement.

Section 5.02 SEPARATION As provided in the ACT, the COMMISSION shall be a public entity separate from the parties hereto.

Section 5.03 SPECIFIC POWERS The COMMISSION is hereby authorized, in its own name, to do all acts necessary for the exercise of the foregoing powers for the purposes of this Agreement including, but not limited to, any or all the following:

- (a) To make and enter into contracts.
- (b) To employ agents, employees, consultants, and independent contractors.
- (c) To acquire, hold or dispose of real and personal property, or any interest therein, by deed, purchase, lease, contract, gift, devise, or otherwise.
- (d) To sue and be sued in its own name, except as otherwise provided by law.
- (e) To incur debts, liabilities or obligations, provided that no debt, liability or obligation shall constitute a debt, liability or obligation of any of the separate public entities that are parties to this Agreement.
- (f) To apply for, accept, receive, and disburse grants, loans, and other financial assistance from any agency of the United States of America or of the State of California, or from any other public agency or other sources, public or private, and expend such funds for the purposes outlined in this Agreement.

- (g) To invest any money that is not required for the immediate necessities of the COMMISSION, as the COMMISSION determines, is advisable, in the same manner and upon the same conditions as apply to local agencies, pursuant to Section 53601 of the Government Code of the State of California.
- (h) To carry out and enforce all the provisions of this Agreement.
- (i) To contract for and obtain insurance against any insurable risk reasonably anticipated to result from the exercise of any powers or functions of the COMMISSION or the performance of any duties by the officers and employees of the COMMISSION.
- (j) To make, adopt, amend, and repeal its bylaws, rules, ordinances, resolutions, and procedural regulations consistent with, and to carry into effect, the powers granted in and purposes of this Agreement.

Section 5.04 CLAIMS All claims and actions for money or damages against the COMMISSION and its officers and employees are governed by Division 3.6 (commencing with Section 810) of Title I of the Government Code of the State of California. The COMMISSION shall be deemed a "public entity" within the meaning of Division 3.6 of Title I of said Government Code.

Section 5.05 INTERESTS IN CONTRACTS The provisions of Article 4 (commencing with Section 1090), Article 4.5 (commencing with Section 1100), and Article 4.6 (commencing with Section 1120), Chapter 1, Division 4, Title I, and Sections 87100 et seq. of the Government Code of the State of California prohibiting certain financial interests in public contracts and pertaining to conflicts of interest shall apply to the officers, officials, directors, and employees of the COMMISSION.

Section 5.06 ENFORCEMENT BY COMMISSION The COMMISSION is hereby authorized to take any or all legal actions necessary and permitted by law to enforce this Agreement.

- (a) Appointment of Administering Entity Pursuant to Government Code Section 6506, the Board may appoint an agency or entity, including one or more MEMBERS upon consent of the governing body of such Member, a commission or board constituted pursuant to this Agreement, or a person, firm or corporation, including a nonprofit corporation, which it may designate, to administer or execute this Agreement, or any portions of this Agreement.

Section 5.07 RESTRICTIONS ON EXERCISE OF POWERS Powers of the COMMISSION shall be exercised as provided in the Act and shall be subject, in accordance with Section 6509 of the Act, to such restrictions upon the manner of exercising such powers as are imposed upon counties in the exercise of similar powers.

ARTICLE VI. FINANCIAL PROVISIONS

Section 6.01 FISCAL YEAR. The fiscal year of the COMMISSION shall be from July 1 of each year to and including June 30 of the following year.

Section 6.02 ADVANCES Each of the parties to this Agreement may advance to the COMMISSION money in such sums as may be mutually agreed upon by such party and the BOARD OF DIRECTORS. An amount equal to all advances made by each party, plus interest thereon at a rate to be mutually agreed upon by the COMMISSION and the party making such advances, shall be repaid by the COMMISSION funds then available to the COMMISSION. Repayment of such advances may also be made by the COMMISSION at such other time or times as the COMMISSION and the party making such advance shall mutually agree at the time such advance is made.

Section 6.03 ANNUAL BUDGET The Board of Directors shall adopt by majority vote of the full Board of Directors an annual budget for each fiscal year at or before its last regular meeting before June 30 of each year.

ARTICLE VII. MISCELLANEOUS PROVISIONS

Section 7.01 ACCOUNTS The COMMISSION shall keep accurate and correct books of account, showing in detail the costs of administration, bond interest, bond redemption, operation and maintenance, and all financial transactions of the COMMISSION. Said books of account shall always be open to inspection by any representative of any of the parties hereto, or by any accountant or other person authorized by any party hereto to inspect said books of account.

Section 7.02 ANNUAL AUDIT The accounts and records of the COMMISSION shall be audited as provided in Government Code Sections 6505 and 6505.5 or as required by other entities providing funding to COMMISSION.

Section 7.03 LIMITATION ON LIABILITY OF MEMBERS FOR DEBTS AND OBLIGATIONS OF COMMISSION As provided for by Government Code section 6508.1, the debts, liabilities, and obligations of the COMMISSION do not constitute debts, liabilities, or obligations of any party to this Agreement. A MEMBER may separately contract for, or assume responsibility for, specific debts, liabilities, or obligations of the COMMISSION.

Section 7.04 INDEMNITY The COMMISSION shall indemnify, defend and hold harmless the MEMBERS, their officers and employees, from and against all liability, loss, damage, expense, and costs (including without limitation costs and fees of litigation), collectively referred to as 'injury', of every nature arising out of the COMMISSION activities described herein, or its failure to comply with any of its obligations contained herein, except where such injury is caused by the sole negligence or willful misconduct of a Member. Any defense of claims, as well as the cost of any judgments imposed for claims resulting from actions by the COMMISSION or any of the officers, agents, employees, or contractors of the COMMISSION in relation to this Agreement shall be the sole responsibility of the COMMISSION. To the extent that MEMBERS are also held jointly and severally liable for such amounts by Government Code section 895.2, if a MEMBER provides for such defense of itself or the COMMISSION, or pays all or a part of such judgment, the MEMBER shall be entitled to reimbursement in full from the COMMISSION, provided the MEMBER obtains prior approval from the COMMISSION.

Section 7.05 INSURANCE The COMMISSION will obtain at its expense, and maintain during the term of this Agreement, insurance against claims for injury to persons or damage to property or the environment which may arise from COMMISSION operations.

Section 7.06 AMENDMENTS This Agreement may be amended only by a written instrument, approved by an affirmative vote of the governing bodies of two thirds (2/3) of the MEMBERS, and meeting any requirements imposed by the terms or conditions of any revenue bonds issued by the COMMISSION and related documentation including, without limitation, indentures, trust agreements, resolutions and letter of credit agreements.

Section 7.07 CONSENT Notwithstanding the foregoing, no amendment shall require any MEMBER to contribute any funds to, or become directly or contingently liable for any debts, liabilities or obligations of, the COMMISSION, without that MEMBER'S written consent, signed by its duly authorized representative.

Section 7.08 WITHDRAWAL MEMBERS may withdraw at any time by providing written notice from the governing body of such MEMBER to the Board; provided that no MEMBER may withdraw if withdrawal would adversely affect a bond or other indebtedness issued by the COMMISSION, except upon a two-thirds (2/3) vote of the full Board. Withdrawal shall be effective upon receipt by the Board of said notice or upon said vote of the Board if required. The withdrawing MEMBER shall continue to be financially responsible for its share of financial obligations and liabilities incurred prior to the effective date of withdrawal. Upon such withdrawal, no withdrawing MEMBER shall be entitled to any distribution or withdrawal of property or funds except as may be agreed to by the Board; however such MEMBER may be entitled to participate in a pro-rated return of surplus money and other surplus personal property upon the dissolution of the COMMISSION based on factors as determined by the Board such as but not limited to the MEMBER'S length of time of participation with and contribution to the COMMISSION.

Section 7.09 TERMINATION AND DISTRIBUTION This Agreement continues until terminated by the written consent of a simple majority of the full Board; provided that:

- (a) this Agreement cannot be terminated until such time as all principal of and interest on any bonds and other forms of indebtedness that the COMMISSION may issue are paid in full; and
- (b) this Agreement and the COMMISSION continue to exist following termination for the purpose of disposing of all claims, distributing assets, and all other functions necessary to conclude the obligations and affairs of the COMMISSION.

Section 7.10 DISTRIBUTION OF FUNDS AND ASSETS FOLLOWING

TERMINATION After completion of the COMMISSION's purposes, any surplus money on deposit in any fund or account of the COMMISSION will be disposed of as required by law. All other property of the Commission, real and personal, shall be divided or disposed of in a manner agreed upon by the Board of Directors. The Board of Directors is vested with all powers of the COMMISSION for the purpose of concluding and dissolving its business affairs.

Section 7.11 NOTICES All notices which any MEMBER or the COMMISSION may wish to give in connection with this Agreement shall be in writing and shall be served by personal delivery during usual business hours at the principal office of the MEMBER or the COMMISSION, to an officer or person apparently in charge of that office, or by depositing the same in the United States mail, postage prepaid, and addressed to the MEMBER or the COMMISSION at its principal office, or to such other address as the COMMISSION or MEMBER may designate from time to time by written notice given to the other MEMBERS in the manner specified in this section. Service of notice shall be deemed complete on the day of service by personal delivery (but 24 hours after such delivery in the case of notices of special meetings of the Board) or three (3) days after mailing if deposited in the United States mail. Until changed by written notice to the COMMISSION and the MEMBERS, notice shall be delivered as follows: **[LIST OF ENTITIES HERE]**

Section 7.12 PROHIBITION AGAINST ASSIGNMENT No MEMBER may assign any right, claim, or interest it may have under this Agreement. No creditor, assignee or third-party beneficiary of a MEMBER has a right, claim or title to any part, share, interest, fund or asset of the COMMISSION. However, nothing in this Agreement prevents the COMMISSION from assigning any interest or right it may have under the Agreement to a third party.

Section 7.13 SEVERABILITY If a portion, term, condition or provision of this Agreement is determined by a court to be illegal or in conflict with any law of the State of California, or is otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions is not affected.

Section 7.14 LIABILITY OF COMMISSION Subject to limitations contained in any trust agreement or other documents pursuant to which financing of the COMMISSION is implemented, COMMISSION funds may be used to defend, indemnify, and hold harmless the COMMISSION, any Member, any Director or Alternate Director, and any employee or officer of the COMMISSION for their actions taken within the scope of their duties while acting on behalf of the COMMISSION.

Section 7.15 GOVERNING LAW This Agreement will be governed by and construed in accordance with the laws of the State of California.

Section 7.16 COUNTERPARTS This Agreement may be executed in several counterparts, each of which is an original and all of which constitutes but one and the same instrument.

Section 7.17 EFFECTIVE DATE In accordance with the initial Joint Powers Agreement, this Restated and Amended Joint Powers Agreement shall become effective at the time two-thirds (2/3) of the MEMBERS have approved this Amended and Restated Joint Powers Agreement.

IN WITNESS WHEREOF, this Amended and Restated Joint Powers Agreement has been duly considered by the governing bodies of all MEMBERS of the Redwood Region Economic Development Commission and has been approved by the governing bodies of all MEMBERS, and is hereby entered into by the MEMBERS effective as of the date written above.

SIGNATURES APPEAR ON FOLLOWING PAGES

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
14888	1/08/2026	[4109] ACCESS HUMBOLDT	4th Quarter Fee Ending 12/31/2025	270.00
14889	1/08/2026	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR DECEMBER 2025 - CITY HALL & COPIER CHARGES FOR DECEMBER 2025 - PD	507.67
14890	1/08/2026	[3975] AT&T - 5709	FAX LINE EXPENSES FOR DEC 2025 - PD, FAX LINE EXPENSES FOR DEC 2025 - CITY HALL	72.67
14891	1/08/2026	[6252] AXON ENTERPRISE, INC.	Tasers	44,563.80
14892	1/08/2026	[4603] CALIF. BUILDING STANDARDS COMMISSION	PERMIT ASSESSMENT FEES FOR OCTOBER THROUGH DECEMBER 2025	27.00
14893	1/08/2026	[2293] CITY OF FORTUNA	Police Dispatch for January 2026	8,483.33
14894	1/08/2026	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 12/26/2025	120.00
14895	1/08/2026	[2342] DEPT OF CONSERVATION DIVISION OF ADMIN.	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD MAPPING FEE FOR OCT THROUGH DEC	50.14
14896	1/08/2026	[5568] DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION FEES FOR OCT THROUGH DEC 2025	10.00
14897	1/08/2026	[2717] EUREKA TIMES-STANDARD	52 Week Subscription	718.47
14898	1/08/2026	[2405] FORTUNA ACE HARDWARE	Ace Sand Bags, Blades, Distilled Water, Cement, Cleaner Drain Root	299.85
14899	1/08/2026	[7195] METER, VALVE & CONTROL, Inc	Meters, Meters	10,824.40
14900	1/08/2026	[2569] MICROBAC LABORATORIES, INC.	Coliform Presence/Absence, ELAP Certification Fee, Total Coliform Bacteria 3x5, BOD & NFR, ELAP Certification Fee, Coliform Quanti-tray, ELAP Certification Fee, Total + Fecal Coliform 3x5, Coliform Presence/Absence, Coliform Quanti-tray, ELAP Certification Fee, Total Coliform Bacteria 3x5, Coliform Quanti-tray, ELAP Certification Fee, Total + Fecal Coliform 3x5, Ammonia Nitrogen without Distillation, ELAP Certification Fee, Ammonia Nitrogen without Distillation, ELAP Certification Fee, Ammonia Nitrogen without Distillation, ELAP Certification Fee, BOD & NFR, ELAP Certification Fee	2,626.00
14901	1/08/2026	[2551] MIRANDA'S ANIMAL RESCUE	Animal Control for December 2025	1,900.00
14902	1/08/2026	[3006] MISSION LINEN SUPPLY, INC	Maintenance & Cleaning of PW Shirts, Clean Mop Head, Clean Mop Head, Towels, Maintenance & Cleaning of PW Shirts, Clean Mop Head, Maintenance & Cleaning of PW Shirts, Clean Mop Head, Towels, Maintenance & Cleaning of PW Shirts, Clean Mop Head	150.00
14903	1/08/2026	[6943] PACE SUPPLY CORP	Clamps	1,379.70
14904	1/08/2026	[2657] RIO DELL EMPLOYEES ASSOC	EMPLOYEE DUES FOR QUARTER ENDING 12/31/2025	140.00
14905	1/08/2026	[2715] STEWART TELECOMMUNICATION	Phone Lines PD - February 2026, Phone Lines City Hall - February 2026	566.40
14906	1/08/2026	[8024] WATT'S CLEANING SERVICES	Weekly Cleaning Dec. '25	570.00
14907	1/08/2026	[2772] WENDT CONSTRUCTION, INC	Painter St SSO Cleanup, Sewer Lateral Repair on Pacific Ave (City Side), Painter St Tank Access Rd Haul Base & Grindings	7,782.30

Section F, Item 6.

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
14908	1/08/2026	[8025] WOODS PEST CONTROL, INC.	General Pest Cycle - 675 Wildwood Ave	135.00
14909	1/08/2026	[2787] WYCKOFF'S	Pipe, Union, Coupling, Hot Glue, Brass Cap, Cap, Head Lamp, 941 Pacific Ave - Water Main Flushing caused Problem @ House	589.20
14910	1/22/2026	[7237] BPR CONSULTING GROUP	Plan Check Fee @ 89 Columbus & 1083 Riverside Dr.	4,858.95
14911	1/22/2026	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 1/9/2026	120.00
14912	1/22/2026	[7852] CSG CONSULTANTS	Rio Dell Franchise Agreement Negotiation	2,000.00
14913	1/22/2026	[2928] DAN COLLINGS TREE SERVICE	Removal and Clean of Trees @ Tank Site	2,000.00
14914	1/22/2026	[2340] DEPT OF JUSTICE ACCOUNT OFFICE	Fingerprint Apps & FBI	49.00
14915	1/22/2026	[5989] FIDELITY NATIONAL TITLE CO	CalOES Tank Replacement APN 052-041-003, CalOES Tank Replacement APN 052-041-005	1,700.00
14916	1/22/2026	[2405] FORTUNA ACE HARDWARE	Hardware	47.54
14917	1/22/2026	[5052] GHD, INC	Professional Services Rendered Through 12/31/2025: Chlorine Contact Tank Damage Repair Project, Professional Services Rendered Through 12/31/2025: Fern Street Lift Station Damage Repair Project, Professional Services Rendered Through 11/29/2025: Metropolitan Wells Damage Repair Project, Professional Services Rendered Through 12/13/2025: Infiltration Gallery Damage Repair Project, Professional Services Rendered, Through 12/31/2025: Rio Dell Eel River Crossing Pipeline Seismic Retrofit Project	27,962.84
14918	1/22/2026	[6486] GREEN TO GOLD ENTERPRISES LLC	Hardware	3.26
14919	1/22/2026	[2452] HORIZON BUSINESS PRODUCTS	Push Pins, Envelopes, Desk Organizer	44.67
14920	1/22/2026	[7888] HUM HUMAN dba: CRITTERS WITHOUT LITTERS	Little Lord Leo (Cat-M), Faye (Dog-F), Ruby (Dog-F), PD Dog & Cat Exam & Wellness Check	1,217.50
14921	1/22/2026	[2691] HUM SENIOR RESOURCE CENTER/ADULT DAY HEALTH, INC	Senior Home Repair Grant Program	244.18
14922	1/22/2026	[7475] LEAF CAPITAL FUNDING LLC	Lease of Kyocera TA 308ci Copier System	205.74
14923	1/22/2026	[2521] LEAGUE OF CALIF. CITIES	Membership Dues Calendar Year 2026	3,045.00
14924	1/22/2026	[7195] METER, VALVE & CONTROL, Inc	Meters	4,783.51
14925	1/22/2026	[2569] MICROBAC LABORATORIES, INC.	Coliform Presence/Absence, Coliform Quanti-tray, ELAP Certification Fee, Total Coliform Bacteria 3x5, Coliform Quanti-tray, ELAP Certification Fee, Total Coliform 3x5, Total Coliform Bacteria 3x5, BOD & NFR, ELAP Certification Fee, Coliform Presence/Absence, Coliform Quanti-tray, ELAP Certification Fee, Total Coliform Bacteria 3x5	1,584.00
14926	1/22/2026	[6100] NORTHERN CALIFORNIA GLOVE	Gloves	328.
14927	1/22/2026	[4393] NYLEX.net, Inc.	Install New HD in Server, MONTHLY MAINTENANCE FOR FEB 2026	3,638.
28	1/22/2026	[7922] PAPE MATERIAL HANDLING	Maintenance on the John Deere	1,364.

Section F, Item 6.

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
14929	1/22/2026	[7855] PEREZ, MARIANA	CUSTOMER DEPOSIT REFUND	137.93
14930	1/22/2026	[3343] PITNEY BOWES RESERVE ACCOUNT	Postage Purchased for Reserves on 1/20/2026, Postage Purchased for Reserves on 12/22/2025	800.00
14931	1/22/2026	[2619] PITNEY BOWES, INC.	QUARTERLY LEASING PAYMENT 9/30/2025-12/29/2025	181.61
14932	1/22/2026	[4338] QUILL CORPORATION	File Jackets, Blank Checks	148.90
14933	1/22/2026	[6349] RECOLOGY EEL RIVER	30 Yd Debris Box - Corp Yard	1,861.52
14934	1/22/2026	[7307] REDWOOD TEEN CHALLENGE	Cleanup @ 337 2nd Ave, Cleanup @ 520 1st Ave	1,645.00
14935	1/22/2026	[2693] SHELTON'S AUTO LUBE	Oil Change '23 Dodge Charger, Oil Change on '21 Ford Explorer (PD)	249.78
14936	1/22/2026	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR JANUARY 2026	163.20
14937	1/22/2026	[2682] SMALL CITIES ORGANIZED RISK EFFORT (SCORE)	3rd Quarter Premium for Worker's Compensation Insurance	33,605.66
14938	1/22/2026	[6373] THATCHER COMPANY, INC.	Sodium Bisulfite 25% - 275 G Tote	5,332.95
14939	1/22/2026	[4908] THE MITCHELL LAW FIRM, LLP	LEGAL SERVICES FOR DEC2025, LEGAL SERVICES FOR DEC 2025	2,085.00
14940	1/22/2026	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR FEBRUARY 2026	393.76
14941	1/29/2026	[5750] AERO-MOD	Feed Hopper Inlay, Cap Nut, Bolt and Socket	4,813.08
14942	1/29/2026	[5562] CALIF STATE LANDS COMMISSION	Public Agency - Amendment of an Existing Lease	648.92
14943	1/29/2026	[4937] CA DEPT OF TRANSPORTATION	SIGNALS & LIGHTING BILLING Oct - Dec 2025	309.76
14944	1/29/2026	[4697] AMANDA CARTER	Travel Reimbursement: CalCities Policy Committee Meeting	524.60
14945	1/29/2026	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 1/23/2026	120.00
14946	1/29/2026	[2889] EEL RIVER TRANSPORT & SALVAGE	Tires	90.00
14947	1/29/2026	[2405] FORTUNA ACE HARDWARE	Bucket, Tape - Eel River Trail Garbage Can	76.54
14948	1/29/2026	[2471] HUMBOLDT WASTE MANAGEMENT AUTHORITY	Payment Program CCPP	5,000.00
14949	1/29/2026	[2484] INDEPENDENT BUSINESS FORMS	Laser Water Bills	1,028.09
14950	1/29/2026	[3977] MICHAEL SMITH dba:JOE'S AUTO GLASS	PlexiGlass	375.59
14951	1/29/2026	[2569] MICROBAC LABORATORIES, INC.	Coliform Presence/Absence, ELAP Certification Fee, Ammonia Nitrogen w/o Distillation, ELAP Certification Fee, Ammonia Nitrogen - Un-ionized (calculation), Ammonia Nitrogen w/o Distillation, BOD & NFR, Conductivity @ 25C, ELAP Certification Fee, Hardness, Nitrate and/or Nitrite, Nitrogen-Total Kjeldahl, pH, Salinity, THM by EPA 624, Total Dissolved Solids, Coliform Presence/Absence, Coliform Quanti-Tray, ELAP Certification Fee	1,847.00
14952	1/29/2026	[6943] PACE SUPPLY CORP	Clamps, Ford Clamps, Valves	1,585.
14953	1/29/2026	[6349] RECOLOGY EEL RIVER	E-Waste	272.
14954	1/29/2026	[3685] RURAL COMMUNITY ASSISTANCE CORPORATION dba RCAC	Loan # 1144-CRD-05 Water Clp	2,607.

Section F, Item 6.

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
14955	1/29/2026	[2693] SHELTON'S AUTO LUBE	Oil Change on '08 Ford F-250 Super Duty	122.00
14956	1/29/2026	[4570] SHRED AWARE	Shredding	81.13
14957	1/29/2026	[7185] STAPLES ADVANTAGE	Date Stamp, Printer Drum, Post-its, Postal Labels, Binder Clips	202.31
14958	1/29/2026	[2792] ZUMAR INDUSTRIES, INC.	No Parking Road Signs	288.01
Total Checks/Deposits				203,580.19

Ref#	Date	Vendor	Description	Amount
6848074	1/02/2026	ELECTRONIC FUNDS TRANSFER	EFT: MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 12/26/2025	-13,108.10
096-016	1/05/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 12/26/2025	-6,866.03
2004087	1/05/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 12/26/2025	-22,686.92
920-241	1/06/2026	ELECTRONIC FUNDS TRANSFER	EFT: CA DEPT. OF TAX & FEE ADMIN. ANNUAL SALES & USE TAX FOR FY2025	-1,967.00
5007206	1/08/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC DENTAL INSURANCE FOR JANUARY 2026	-116.22
9837539	1/08/2026	ELECTRONIC FUNDS TRANSFER	EFT ONLINE OPTIMUM PUBLIC WORKS PAYMENT FOR JANUARY 2026	-273.52
Repay Loan	1/08/2026	WITHDRAWAL	Repay Rural Community Assistance Corporation bridge loan line of credit for Loan#1144-CRD-05. Draw# 6 for Water CIP Project.	-486,921.55
E-CHECK	1/12/2026	WITHDRAWAL	DEPOSITED ITEM RETURNED	-241.18
6177050	1/14/2026	ELECTRONIC FUNDS TRANSFER	EFT: MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 01/09/2026	-13,108.10
9837549	1/16/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR DECEMBER/JANUARY 2026.	-27,749.73
9837545	1/16/2026	ELECTRONIC FUNDS TRANSFER	EFT: FIBER OPTIMUM BILL FOR JAN 2026. SPLIT WITH P.D & ADMIN.	-689.95
9837546	1/20/2026	ELECTRONIC FUNDS TRANSFER	EFT: BENEFIT BRIDGE/AGENCY COALITION PAYMENT FOR FEB 2026.	-42,723.29
7075981	1/20/2026	ELECTRONIC FUNDS TRANSFER	EFT: DEARBORN LIFE INSURANCE PAYMENT FOR FEB-2026	-523.50
9837543	1/20/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 01/09/2026	-4,962.94
5961507	1/20/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 01/09/2026	-18,581.26
4474653	1/20/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR VSP INSURANCE ONLINE PAYMENT FOR FEBRUARY 2026	-479.46
DEC/JAN	1/20/2026	ELECTRONIC FUNDS TRANSFER	EFT: BANK OF AMERICA CREDIT CARD PAYMENTS FOR DEC 2025/JA 2026.	-12,318.07
241828	1/22/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR METLIFE ONLINE PAYMENT FOR FEBRUARY 2026	-2,116.98
9837548	1/23/2026	ELECTRONIC FUNDS TRANSFER	EFT: PG&E PAYMENT FOR JAN 2026 for STREET LIGHTS @Northwestern	-51.73
824964	1/26/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE ONLINE PAYMENT FOR DECEMBER 2025.	-1,241.52
182921	1/26/2026	ELECTRONIC FUNDS TRANSFER	EFT FOR NEW WEX ONLINE FUEL CARDS FOR DECEMBER/JANUARY 2026	-4,260.16
0	1/27/2026	WITHDRAWAL	DEPOSITED ITEM RETURNED	-4,007.46
9837547	1/30/2026	WITHDRAWAL	ANALYSIS SERVICE CHARGE FOR JANUARY 2026.	-243.

Total EFT's/Bank Withdrawals

-665,238.

Section F, Item 6.

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
9837544	1/15/2026	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 01/09/2026	-50,660.35
TRX TO PR	1/29/2026	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 01/23/2026	-55,005.64
Total Transfer Between Accounts				-105,665.99

Ref#	Date	Vendor	Description	Amount
17976	1/29/2026	WITHDRAWAL	US Bank Debit Card for Postage for January's Utility Bills.	-599.39
9837538	1/05/2026	WITHDRAWAL	US Bank Debit Card to VistaPrint. Door Hangers for Utility Billing accounts.	-145.62
Total Debit Card Withdrawals				-745.01

Section F, Item 6.

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov



DATE: February 17, 2026
TO: Rio Dell City Council
FROM: Travis Sanborn, Finance Director
THROUGH: Kyle Knopp, City Manager
SUBJECT: Fiscal Year 2025-26 Mid-Year Financial Report

RECOMMENDATION

Receive and file the Fiscal Year 2025-26 Mid-Year Financial Report.

BACKGROUND

This report provides the City Council with a mid-year review of the City's financial position as of December 31, 2025. It compares budgeted revenues and expenditures against actual figures through the first six months of the fiscal year, identifies significant variances, and highlights any areas that may require budget adjustments during the second half of the year.

DISCUSSION

The attached report breaks down financial performance by fund and department, comparing year-to-date actuals against the adopted budget. Key areas of focus include revenue trends, expenditure patterns, and any variances that warrant Council attention or corrective action. Staff is prepared to walk the Council through the findings and answer any questions during the presentation.

ATTACHMENTS

Fiscal Year 2025-26 Mid-Year Financial Report (as of December 31, 2025)



City of Rio Dell

Fiscal Year 2025-26

Mid-Year Financial Report



Fiscal Year 2025-26

Revenues and Expenditures by Major Fund

REVENUES BY MAJOR FUND		
	BUDGET	MID-YEAR ACTUAL
		% RECEIVED
GENERAL FUND	1,773,850	360,049
STREETS	337,996	142,399
SLESF	160,000	134,917
BUILDING FUND	75,700	24,493
SEWER	1,675,000	875,434
WATER	1,302,375	697,074
TOTAL	5,324,921	2,234,366

EXPENDITURES BY MAJOR FUND		
	BUDGET	ACTUAL
		% EXPENDED
GENERAL FUND	1,883,160	789,502
STREETS	460,222	153,186
SLESF	155,666	93,513
BUILDING FUND	142,363	60,222
SEWER	2,055,613	809,068
WATER	1,437,628	655,483
TOTAL	6,134,652	2,560,974



Fiscal Year 2025-26 Expenditures

By Department

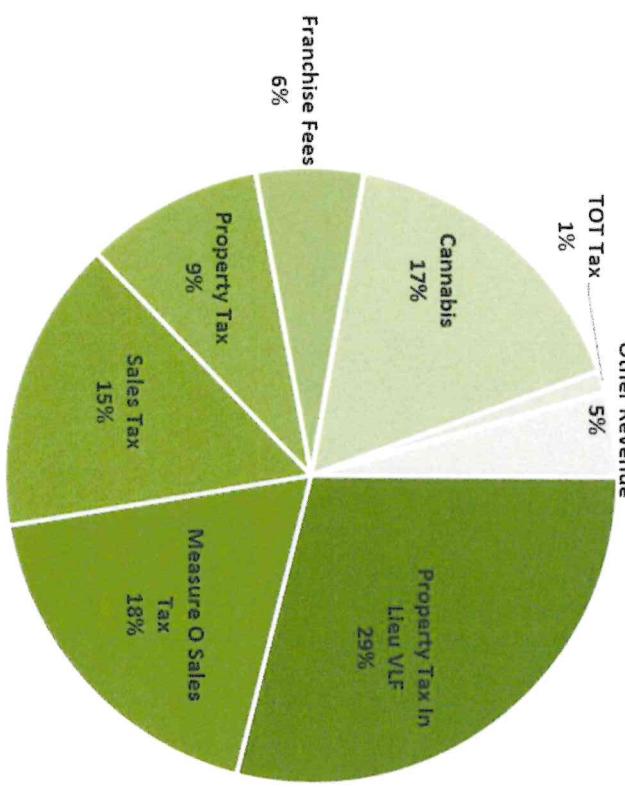
EXPENDITURES BY DEPT.				
OPERATING	BUDGET	MID-YEAR ACTUAL	% EXPENDED	% PRIOR YEAR
Admin Car	1,600	47	3%	7%
Building	149,007	63,295	42%	40%
City Council	28,025	9,426	34%	83%
City Manager	351,822	154,345	44%	53%
Finance	534,084	246,728	46%	48%
Planning	61,513	26,824	44%	40%
Police	1,526,654	687,458	45%	43%
General Government	288,480	22,131	8%	36%
Recycling	16,297	1,829	11%	33%
Sewer	2,055,613	809,068	39%	52%
Water	1,437,628	655,483	46%	42%
Streets	460,222	153,186	33%	58%
Facilities & Grounds	133,025	61,862	47%	45%
Total Operating	7,043,970	2,891,682	41%	45%
Debt Service/Payments	496,810	277,343	56%	56%
Capital Projects	12,201,122	4,598,673	38%	14%
TOTAL	19,741,902	7,767,698	39%	24%



General Fund - Revenues

GENERAL FUND	BUDGET	MID-YEAR	%
	ACTUAL		
Property Tax In Lieu VLF	510,000	-	0%
Local Sales Tax Measure J	325,000	84,119	26%
Sales Tax	272,000	59,908	22%
Property Tax	165,875	-	0%
Franchise Fees	100,000	18,457	18%
Cannabis	294,000	103,827	35%
Transient Occupancy Tax	20,000	9,518	48%
Other Revenues	78,475	84,220	107%
TOTAL	1,765,350	360,049	20%

General Fund Revenues by Type





Streets Funds

020 Gas Tax, 021 SB1, 024 TDA, 026 RSTP

STREETS REVENUES	BUDGET	ACTUAL	% RECEIVED
020 GAS TAX	103,346	46,533	45%
021 SB1 RMRA	85,595	31,152	36%
024 TDA	122,055	64,714	53%
026 RSTP	27,000	-	0%
TOTAL	337,996	142,399	42%
STREETS EXPENDITURES	BUDGET	MID-YEAR ACTUAL	% EXPENDED
020 GAS TAX	109,213	49,587	45%
021 SB1 RMRA	200,996	53,744	27%
024 TDA	125,616	42,045	33%
026 RSTP	24,397	7,810	32%
TOTAL	460,222	153,186	33%



Enterprise Funds - Sewer

SEWER REVENUES	MID-YEAR		
	BUDGET	ACTUAL	% RECEIVED
050 SEWER OPERATIONS	1,267,000	645,043	51%
052 SEWER CAPITAL	105,000	64,215	61%
054 SEWER DEBT SVC.	303,000	166,176	55%
TOTAL	1,675,000	875,434	52%

SEWER EXPENDITURES	MID-YEAR		
	BUDGET	ACTUAL	% EXPENDED
050 SEWER OPERATIONS	1,348,179	597,960	44%
052 SEWER CAPITAL	404,500	59,641	15%
054 SEWER DEBT SVC.	302,934	151,467	50%
TOTAL	2,055,613	809,068	39%



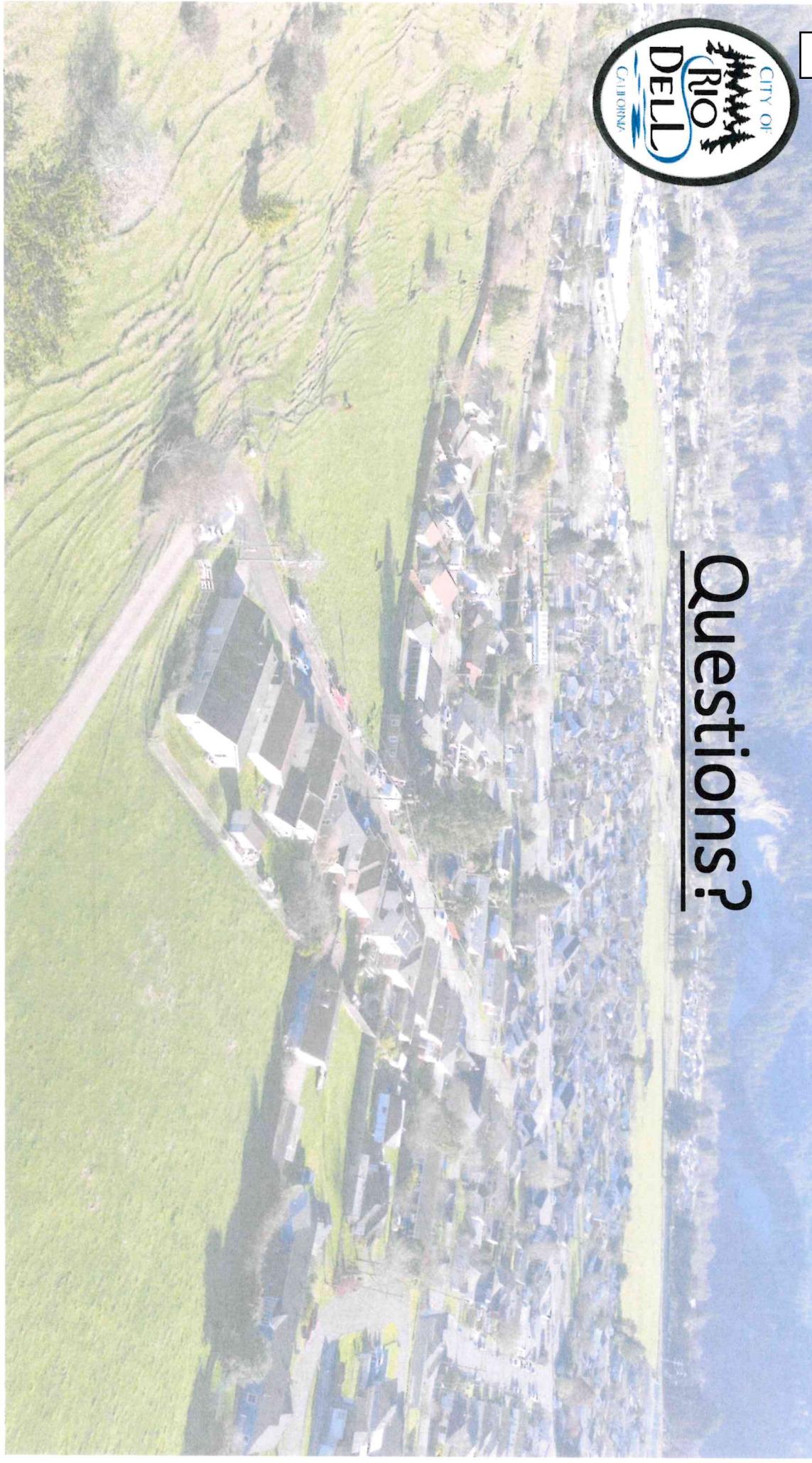
Enterprise Funds- Water

WATER REVENUES	BUDGET	MID-YEAR	% RECEIVED
	ACTUAL		
060 WATER OPERATIONS	834,000	487,580	58%
061 WATER DEBT SVC.	136,000	45,797	34%
062 WATER CAPITAL	290,000	140,669	49%
063 METRO WELLS	18,375	9,218	50%
064 DINSMORE ZONE	24,000	13,810	58%
TOTAL	1,302,375	697,074	54%

WATER EXPENDITURES	BUDGET	MID-YEAR	% EXPENDED
060 WATER OPERATIONS	923,464	450,521	49%
061 WATER DEBT SVC.	136,000	68,000	50%
062 WATER CAPITAL	189,500	109,962	58%
063 METRO WELLS	28,564	22,682	79%
064 DINSMORE ZONE	160,100	4,318	3%
TOTAL	1,437,628	655,483	46%



Questions?





Community Development Department
 675 Wildwood Avenue
 Rio Dell, CA 95562
 (707) 764-3532

For Meeting of: February 17, 2026

Consent Item; Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director

(K)

Through: Kyle Knopp, City Manager

Date: February 11, 2026

Subject: Adoption of the Regional Climate Action Plan (RCAP)

Recommendation:

That the City Council:

1. Adopt the Humboldt County RCAP as the City of Rio Dell's Climate Action Plan and make CEQA findings as a Responsible Agency.

Background:

In 2019, Rio Dell joined the County and the other incorporated cities in signing a Memorandum of Understanding (MOU) committing to develop a shared RCAP to reduce GHG emissions on a coordinated, countywide basis. The group worked in coordination with regional agencies such as the Humboldt County Association of Governments (HCAOG), Redwood Coast Energy Authority (RCEA), Humboldt Transit Authority, and Humboldt Waste Management Authority. The RCAP establishes a framework to reduce greenhouse gas (GHG) emissions and align with California's statewide climate goals.

Early work on the RCAP produced a public review draft released in 2022; however, that version was not advanced because it required substantial revisions to function as an

effective, realistic countywide implementation plan. The group subsequently revised the approach and hired Rincon Consultants, Inc. to substantially rewrite the RCAP and to prepare the environmental review required under the California Environmental Quality Act (CEQA).

Public outreach and regional participation occurred over several years and included both early public input and formal CEQA review.

In May 2024, the County asked residents and stakeholders to share priorities through a countywide survey. The County then released the 2024 Draft RCAP on August 14, 2024 and initiated CEQA scoping through a Notice of Preparation, including public notices and opportunities for written and oral input. The Draft EIR was circulated for public review in early 2025, and the document set was finalized later that year.

The Final RCAP was adopted by the County in December 2025 largely carried forward the August 2024 Draft RCAP, with refinements made in response to public and agency comments, including clarification of certain definitions such as the distinction between urban and rural areas. At the same meeting, the Board also certified the Final EIR and adopted CEQA GHG thresholds of significance.

Discussion:

The RCAP is designed to reduce countywide GHG emissions to 40% below 1990 levels by 2030, consistent with Senate Bill (SB) 32, and to make substantial progress toward carbon neutrality by 2045, consistent with Assembly Bill (AB) 1279. The RCAP is meant to function as a “playbook” that local agencies can use to prioritize actions, coordinate projects, and track progress over time, recognizing that implementation will be phased and dependent on available capacity and funding.

The RCAP is grounded in a 2022 countywide GHG emissions inventory that covers both incorporated and unincorporated Humboldt County. **Total 2022 emissions are estimated at approximately 1.53 million metric tons of carbon dioxide equivalent (MT CO₂e)**, with the inventory focused on the sectors where local government has the largest influence, including building energy, transportation, solid waste, and water/wastewater. As shown in Figure 1, transportation and natural gas usage in buildings are the largest contributors of GHG emissions.

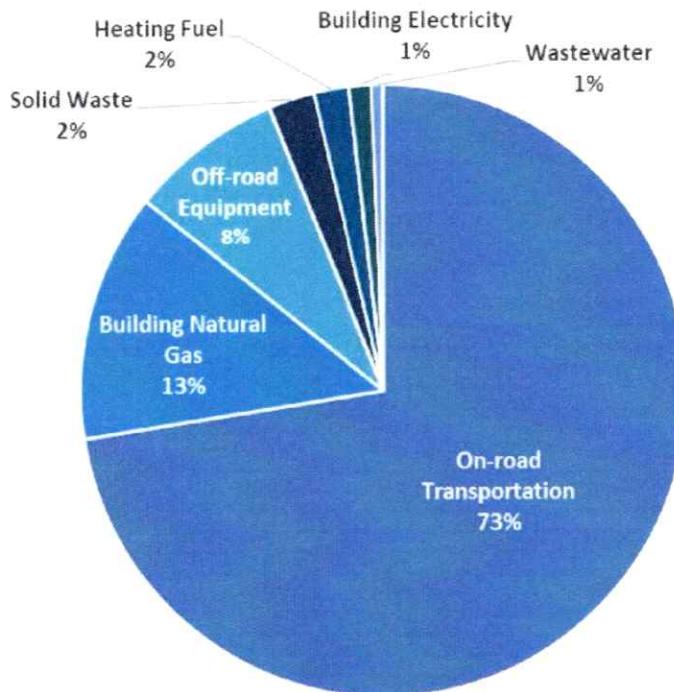


Figure 1: Humboldt GHG Emissions for 2022

Strategies, Measures, and Quantification

The RCAP organizes its emissions-reduction approach under eleven overarching strategies, including a “cornerstone” strategy focused on regional coordination. Table 1 summarizes the suite of general strategies by sector.

Sector	Strategy
Cornerstone (C)	1. Develop a regional climate coalition
Building Energy (BE)	2. Increase carbon-free electricity 3. Decarbonize existing construction 4. Decarbonize new construction
Transportation (T)	5. Shift driving to walking and biking 6. Shift driving to public transit or car-share 7. Shift land use to reduce vehicle miles traveled
Solid Waste (SW)	9. Reduce organic waste
Water & Wastewater (WW)	10. Conserve water and reduce wastewater emissions
Carbon Sequestration (CS)	11. Increase carbon sequestration

Table 1: Sector Based Strategies to Reduce GHGs

Measures are also tailored by geography, recognizing varied approaches for urban vs. rural areas, and highlighting the differences in development patterns, infrastructure access, and implementation feasibility. Urban areas, including Rio Dell, generally focus on infill development, walkable neighborhood design, better bike and transit access, and building energy upgrades, while rural measures place more emphasis on resource protection, land management, and strategies that fit dispersed development patterns.

Finally, the RCAP includes “lead by example” measures that local governments can implement through their own operations, such as improving City-owned buildings and other facilities and transitioning vehicle fleets over time. These actions do not directly result in large quantified emissions reductions, but they demonstrate best practices and help align City operations with the broader countywide strategy.

The current suite of RCAP implementation measures is provided in Table 2.

Measure ID	Measure/Strategy	Key Actions
C-1	Regional Climate Committee	Establish a Regional Climate Committee with representatives from cities, county, transit, waste, and energy authorities. Develop funding and coordination structure; hire Climate Program Manager; annual progress reporting.
Building Energy		
BE-1	Renewable & Carbon-Free Electricity	Source 90% of grid electricity from renewable and carbon-free sources by 2030; support RCEA's RePower Humboldt goals.
BE-2	Microgrids and Energy Storage	Increase deployment of microgrids and battery storage to support grid capacity and electrification of buildings and transportation.
BE-4	Reduce Residential Gas Consumption	Retrofit existing homes to reduce natural gas use (urban areas) by 4% by 2030 and by 74% by 2045.
BE-5	Renewable & Carbon-Free Electricity	Decarbonize 95% of new residential building construction by 2027.

BE--6	Renewable & Carbon-Free Electricity	Decarbonize 95% of new nonresidential building construction by 2027.
BE-7	Renewable & Carbon-Free Electricity	Decarbonize 30% municipal buildings and facilities by 2030.
BE-8	Renewable & Carbon-Free Electricity	Advocate for Offshore Wind developers to fund transmission infrastructure and work with PG&E, the California Public Utilities Commission (CPUC), and other related agencies to build electrical transmission infrastructure to supply Humboldt with energy produced by the future offshore wind projects which will increase regional supply and resilience.
Transportation		
T-1	Transportation System Efficiency	Expand public transit, incentivize ride-sharing and vanpools, and reduce VMT (vehicle miles traveled).
T-2	Active Transportation & Land Use	Increase walking and bicycling infrastructure; support infill and mixed-use development near transit, reducing automobile dependence.
T-3	EV Infrastructure Expansion	Install electric vehicle charging stations regionwide; support EV adoption among residents and fleets.
T-4	EV Infrastructure Expansion	Electrify or decarbonize municipal and regional transit fleets.
T-5	Transportation Efficiency	Require commercial and industrial employers with 25 employees or more to develop a Supportive Transportation Demand Management plan.
T-6	Transportation Efficiency	Decarbonize 15% of passenger vehicle miles traveled by 2030 and 100% by 2045 through increased adoption of low and zero-emission vehicles and development of a regional electric vehicle charging and hydrogen fueling network.

T-7	Transportation Efficiency	Increase commercial zero-emission vehicle use and adoption to 10% by 2030 and 100% by 2045 through a regional charging network and development of hydrogen hubs.
T-8	Transportation Efficiency	Electrify or otherwise decarbonize 12% of applicable small off-road engines (SORE) off-road equipment by 2030 and 100% by 2045 and replace fossil diesel consumption with renewable diesel in 55% of applicable large diesel in alignment with EO N-79-20 by 2030.
T-9	Transportation Efficiency	Establish Humboldt as a pilot program for the decarbonization of the transportation sector to help drive state and philanthropic investment throughout Humboldt.
T-10	Transportation Efficiency - Jobs	Work with the state and biofuel industry to establish a biofuel network within Humboldt thereby funding new green industry and job growth to support the decarbonization of the transportation sector.
T-11	Transportation Efficiency - Jobs	Work with the state and biofuel industry to establish a biofuel network within Humboldt thereby funding new green industry and job growth to support the decarbonization of the transportation sector.
Solid Waste		
SW-1	Organic Waste Reduction	Establish a local waste separation facility and organics management (SB 1383 Compliance) to be able to reduce waste sent to landfills by 75% by 2030. Reduce GHG emissions by limiting truck trips required to ship waste out of the county and import compost from out of the county.
SW-2	Solid Waste Diversion & Recycling	Expand recycling programs and reduce solid waste generation.
Wastewater & Water		
WW-1	Wastewater Efficiency	Expand regional opportunities for implementation of wastewater decarbonization technologies such as anaerobic digesters to reduce GHG and produce renewable fuel sources.

WW-2	Water Conservation	Reduce per capita potable water consumption by 15% by 2030.
Carbon Sequestration		
CS-1	Carbon Sequestration & Green Infrastructure	Research and implement feasible carbon sequestration technology opportunities to support growth and expansion of green jobs industry within the region.
CS-2	Carbon Sequestration	Offset fossil-based emissions and increase carbon sequestration in the community by achieving SB 1383 procurement requirements (0.08 tons recovered organic waste per person) by 2030.
CS-3	Carbon Sequestration	Develop a County-wide Natural and Working Lands Inventory baseline by 2027 and increase urban tree canopy, preserve natural lands, and support soil carbon storage projects.

Table 2: RCAP Implementation Measures

Implementation of the RCAP's full suite of measures is estimated to reduce emissions by approximately **219,446 MT CO₂e** by 2030 and **1,228,128 MT CO₂e** by 2045. The biggest reductions are expected to come from the same sectors that are currently the largest emitters, primarily transportation, followed by key actions in energy and waste. The RCAP's central takeaway suggests that the largest reductions will depend on cleaner vehicles and fuels, better transit options, and major improvements to waste handling and organics management, with support from policies and partnerships to realize those outcomes.

The RCAP is intended to function as a long-term, programmatic plan that will be implemented through ongoing monitoring and periodic updates to support California's SB 32 GHG reduction goals and demonstrate substantial progress toward the State's AB 1279 carbon-neutrality goal. Just as important, it provides a shared countywide framework that helps the County and cities work from the same playbook to align priorities, coordinate implementation, and create a practical structure for follow-through over time.

Regional Climate Committee and Program Manager

Regional partners are currently developing a shared Climate Program Manager position and a Regional Climate Committee to support RCAP implementation. The Manager and Committee are expected to be housed at either HCAOG or RCEA, with the incorporated cities and Humboldt County contributing a proportional share of the Manager's salary through a regional MOU. Other regional partners (such as tribes and regional government agencies) would voluntarily participate through the Committee or other formal consultation process rather than as signatories to the MOU.

The RCAP identifies the Regional Climate Committee as a core implementation measure, and specifies that the Committee should include representatives from each local jurisdiction and key regional agencies, including HTA, HCAOG, HWMA, and RCEA. The Committee would be comprised of staff members from the participating organizations who have relevant technical expertise and would participate as part of their existing job responsibilities. Committee members would be expected to meet regularly to develop shared tools, coordinate implementation across jurisdictions, and support progress tracking and reporting.

In support of the Committee's work, the RCAP envisions a Climate Program Manager as a senior professional dedicated staff position at HCAOG or RCEA. The Manager would convene and support the Committee, coordinate assigned work items, and prepare annual progress reports. Oversight and decision-making authority for the Manager and Committee would reside with the governing board of the host agency (RCEA or HCAOG), or a subcommittee thereof, consistent with the host agency's governance structure.

This structure is intended to build on existing regional coordination to avoid redundancy and make the best use of limited capacity. For example, the RCAP's transportation strategies align with HCAOG's adopted VROOM (2022–2042) RTP, and the RCAP's electrification strategies align with RCEA's RePower Humboldt energy action plan, both of which the City already participates in through existing regional boards and coordination bodies.

Both HCAOG and RCEA discussed the concept with their boards in January and are working through remaining details related to hosting, governance, and funding. Similarly, staff will continue participating in the ongoing regional discussions and will

return to City Council with a specific recommendation once the HCAOG or RCEA Board has decided to serve as the host agency and established the associated program framework, including the proposed cost share, scope of work, and oversight structure.

CEQA

The Humboldt Regional Climate Action Plan was analyzed under CEQA through a **program-level Environmental Impact Report (EIR)** prepared and certified by Humboldt County.

Pursuant to CEQA Guidelines Sections 15096 and 15168, the City of Rio Dell may rely on the County-certified Final EIR for adoption of the RCAP. No additional environmental review is required for this action.

Attachments

Attachment 1: Resolution No. 1660-2026

RESOLUTION NO. 1660-2026



RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL ADOPTING THE HUMBOLDT COUNTY REGIONAL CLIMATE ACTION PLAN (RCAP)

WHEREAS, the Humboldt Regional Climate Action Plan (RCAP) effort formally began several years ago, with early climate planning discussions and workshops involving local governments as far back as **2019**; and

WHEREAS, the Humboldt County Regional Climate Action Plan (RCAP) is a comprehensive, multi-jurisdictional framework adopted by **Humboldt County and its seven incorporated cities** to reduce greenhouse gas (GHG) emissions and support California's long-term climate goals. Developed in collaboration with regional agencies and community partners, the RCAP establishes a coordinated strategy to address climate change across land use, transportation, energy, waste, natural systems, and public services; and

WHEREAS, The RCAP is intended to:

- Reduce **community-wide GHG emissions** in alignment with **state mandates**;
- Serve as a **qualified GHG reduction strategy under CEQA**;
- Provide **clear implementation actions** for local jurisdictions; and
- Support long-term **climate mitigation and regional coordination**; and

WHEREAS, the plan aligns with **SB 32**, which requires a **40 percent reduction below 1990 GHG levels by 2030**, and **AB 1279**, which establishes a goal of **carbon neutrality by 2045**; and

WHEREAS, the RCAP identifies **30 coordinated measures** across key sectors:

- **Energy and Buildings**: Increase renewable energy use, improve energy efficiency, and support building electrification.
- **Transportation**: Reduce vehicle miles traveled (VMT), expand transit, active transportation, and accelerate adoption of zero-emission vehicles.
- **Waste and Materials**: Reduce landfill methane through organic waste diversion, recycling, and waste reduction.
- **Water and Wastewater**: Improve energy efficiency and conservation in water systems.
- **Carbon Sequestration and Natural Lands**: Enhance forest management, protect wetlands, and increase carbon storage in soils.
- **Refrigerants and Fugitive Emissions**: Reduce emissions from high-global-warming-potential refrigerants and equipment; and

WHEREAS, together, these measures are designed to achieve the region's 2030 and 2045 climate targets while reflecting Humboldt County's rural context and natural resource base; and

WHEREAS the draft RCAP was published for public review in **August 2024**, and preparations such as the environmental review process started with a **Notice of Preparation in late August 2024**; and

WHEREAS the collaboration among the **County of Humboldt and its seven incorporated cities** has continued through the draft and environmental review phases and led to the Board of Supervisors' approval of the final plan in **December 2025**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Rio Dell finds:

1. **The proposed adoption of the Humboldt Regional Climate Action Plan (RCAP) is deemed to be in the public interest.**

- 2. The proposed adoption of the Humboldt Regional Climate Action Plan (RCAP) is consistent and compatible with the General Plan and any implementation programs that may be affected.**
- 3. The proposed adoption of the Humboldt Regional Climate Action Plan (RCAP) has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA).**

PASSED and ADOPTED at a regular meeting of the City Council of the City of Rio Dell on February 17, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor Garnes

STATE OF CALIFORNIA

City of Rio Dell

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1660-2026 adopted by the City Council of the City of Rio Dell on February 17, 2026.

Kyle Knopp, Acting City Clerk, City of Rio Dell