



# RIO DELL CITY COUNCIL AGENDA

## CLOSED SESSION – 5:00 P.M.

## REGULAR MEETING - 6:00 P.M.

### TUESDAY, NOVEMBER 21, 2023

City Council Chambers  
675 Wildwood Avenue, Rio Dell

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**Welcome** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at [cityofriodell.ca.gov](http://cityofriodell.ca.gov). Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

### **SPECIAL PUBLIC HEALTH EMERGENCY ALTERNATIONS TO MEETING FORMAT CORONAVIRUS (COVID 19)**

City Council meetings held in City Hall Council Chambers are open to in-person attendance by the public. The public may also attend these meeting virtually through Zoom. The meetings will also be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink (Optimum) channels on Cable TV.

#### **Public Comment by Email:**

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at [publiccomment@cityofriodell.ca.gov](mailto:publiccomment@cityofriodell.ca.gov). Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting**. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

#### **Zoom Public Comment:**

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (\*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1. 2023/1107.01 - **Public Employee Performance Evaluation** - City Manager Pursuant to Gov't Code §54957

**D. PUBLIC COMMENT REGARDING CLOSED SESSION**

**E. RECESS INTO CLOSED SESSION – 5:00 p.m.**

**F. RECONVENE INTO OPEN SESSION – 6:00 p.m.**

**G. ORAL ANNOUNCEMENTS**

**H. PLEDGE OF ALLEGIANCE**

**I. CEREMONIAL MATTERS**

**J. PUBLIC PRESENTATIONS**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*

**K. CONSENT CALENDAR**

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

1. 2023/1121.02 - Approve Minutes of the November 7, 2023 Regular Meeting **(ACTION)** - Pg. #3
2. 2023/1121.03 - Receive & File Update on CDBG Owner-Occupied Loans for Earthquake Damaged Homes **(ACTION)** - Pg. #9
3. 2023/1121.04 - Approve Purchase of Ten (10) Generation 5 Glock 47 9mm Handguns **(ACTION)** - Pg. #11
4. 2023/1121.05 - Approve Purchase of Eight (8) Remington 870 Shotguns and five (5) Richard Cowell External Armor Carriers **(ACTION)** - Pg. #13
5. 2023/1121.06 - Receive & File the Check Register for October **(ACTION)** - Pg. #17

**L. ITEMS REMOVED FROM THE CONSENT CALENDAR**

**M. REPORTS/STAFF COMMUNICATIONS**

- [1.](#) 2023/1121.07 - City Manager/Staff Update (**RECEIVE & FILE**) - Pg. #23

**N. SPECIAL PRESENTATIONS/STUDY SESSIONS**

- [1.](#) 2023/1121.08 - Annual Financial Report for FY 2022-23 (**RECEIVE & FILE**) - Pg. #29

**O. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS**

- [1.](#) 2023/1121.09 - Authorize and Direct Staff to Remove Bear Sculpture from Wildwood Ave. Median (**DISCUSSION/POSSIBLE ACTION**) - Pg. #48

**P. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

**Q. COUNCIL REPORTS/COMMUNICATIONS**

**R. ADJOURNMENT**

*The next regular City Council meeting is scheduled for  
Tuesday, **December 5, 2023 at 6:00 PM.***

**RIO DELL CITY COUNCIL  
REGULAR MEETING MINUTES  
NOVEMBER 7, 2023**

The regular meeting of the Rio Dell City Council was called to order at 5:00 p.m. by Mayor Garnes.

**ROLL CALL:** Present: (Closed Session) Mayor Garnes, Mayor Pro Tem Carter, Councilmembers Wilson, and Woodall, City Manager Knopp, and City Attorney Gans

Absent: Councilmember Orr

Present: (Regular Meeting) Mayor Garnes, Mayor Pro Tem Carter, Councilmembers Orr, Wilson, and Woodall

Others Present: City Manager Knopp, Chief of Police Allen, Finance Director Sanborn, Water/Roadways Superintendent Jensen, Wastewater Superintendent Taylor, Wastewater Superintendent Kelly, Senior Fiscal Assistant Maciel, and City Clerk Dunham

Absent: Community Development Director Caldwell (Attended Remotely)

**ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Public Employee Performance Evaluation – City Manager under Gov't Code §54957

**PUBLIC COMMENT REGARDING CLOSED SESSION**

Mayor Garnes invited public comment regarding the closed session. No public comment was received.

The Council recessed into a closed session at 5:00 p.m. with City Manager Knopp and City Attorney Gans.

The Council reconvened into open session at 6:00 p.m. Mayor Garnes announced that there was nothing to report out of closed session.

**PUBLIC PRESENTATIONS**

Mayor Garnes invited public comment on non-agenda matters. No public comment was received.

**CONSENT CALENDAR**

Mayor Garnes asked if any councilmember, staff or member of the public would like to remove any item from the consent calendar for a separate discussion. No items were

**NOVEMBER 7, 2023 MINUTES**  
**Page 2**

removed.

A motion was made by Carter/Woodall to approve the consent calendar including the following items:

- 1) Minutes of the October 17, 2023 regular meeting;
- 2) Resolution No. 1592-2023 Authorizing the City Manager to Execute Various Agreements with Caltrans;
- 3) Resolution No. 1593-2023 Amending the Master Fee Schedule to Incorporate the Police Departments Recently-Adopted Animal Control Fees and Parking Violation Fees;
- 4) Receive and File Update on the Status of the Regional Climate Action Plan and Approve the Recommended Modifications that will Result in a Qualified Climate Action Plan; and
- 5) Approve Employment Agreement for Wastewater Superintendent and Authorize the City Manager to execute the Agreement.

Motion carried 5-0.

## **REPORTS/STAFF COMMUNICATIONS**

### City Manager/Staff Update

City Manager Knopp provided highlights of the staff update and said that the U.S. Department of Agriculture released a one-page information sheet that includes loan and grant opportunities for victims of the 2022 Ferndale Earthquake and/or the 2022/23 Winter Storms to make vital repairs to their homes. He said that the flyer will go out to residents in the next City Newsletter and the County Emergency Services will also be distributing the flyer as well as the Disaster Case Managers. He added that this is a new piece of the disaster recovery framework and loans and/or grants will be considered on a case-by-case basis with the potential for reimbursement for repairs already completed.

Mayor Garnes said that she also provided copies of the flyer to Sarah at the Community Resource Center.

City Manager Knopp said that staff has also been working with GHD to collate a list of project study reports for future road projects including Second Ave. that will hopefully speed up the process of future grant applications for various funding sources, primarily through HCAOG. An agenda item will be coming to the Council for approval to move that forward.

He said that another thing important to note is that at the Nuisance Advisory Committee meeting on November 14, 2023, the committee will be reviewing and considering a Rental Housing Inspection Ordinance. The Nuisance Advisory Committee has been working on a rental housing inspection proposal over the past few months and the draft language has gone to the City Attorney for a cursory review and is scheduled to go to the Planning Commission for review on November 28, 2023. Depending on the interactions with

**NOVEMBER 7, 2023 MINUTES**

**Page 3**

these committees, staff expects to have an informational presentation to the Council on December 5, 2023 with the draft ordinance for consideration for adoption sometime in January.

Mayor Pro Tem Carter commented that there was no staff update included in the packet for the Police Department and asked Chief Allen if he had anything to report.

Chief Allen noted that the department had been extremely busy with several violent crimes over the past couple of weeks, many of which are still being investigated. He agreed to put a written copy of the update in City Council mailboxes.

**SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS**

Authorize Staff to Rebid the Gateway Project

City Manager Knopp provided a staff report and said that in discussions with staff of the Clean California Grant Program, they expressed concern with the bid numbers as submitted, noting that they were a little high in certain categories. They thought it would be advisable to rebid the project with some minor modifications to the bid document to try and get more contractors to bid on the project since only one bid was received with the first bid process. He added that staff is looking at the timeline and working with Clean California in terms of adjusting timelines for the project.

He said that the City did receive a \$5,000 grant from PG&E but unfortunately did not receive the \$20,750 grant from Coast Central Credit Union as there were reportedly a record number of requests for charitable donations with limited funding.

He explained that the bid would remain largely the same with some minor modifications to the due dates for certain requirements in the bid package.

Councilmember Wilson asked if there was a deadline for completion of the project.

City Manager Knopp said that the project must be delivered by June 30, 2024 with the possibility of an extension.

Mayor Garnes pointed out that Coast Central Credit Union did award a grant to the Rio Dell Fire Department for playground equipment which was much appreciated.

Motion was made by Woodall/Carter to authorize staff to rebid the Gateway Project. Motion carried 5-0.

Authorize Staff to Issue an Amended Bid Related to the Rio Dell Dog Park

City Manager Knopp provided a staff report and said that this is another project where there is a very specific scope and available dollars to deliver the project. The project budget is just under \$200,000 and the original bids came back in the neighborhood of \$700,000. As such, staff worked with the Adhoc committee to strip back the project and focus on the bare bones, including removal of the half-court basketball court.

**NOVEMBER 7, 2023 MINUTES**  
**Page 4**

He said that given the recent earthquake situation and the financial aspect being slightly murky, staff is recommending that the funding be focused on the dog park component of the project while still leaving space available for future implementation of the half-court basketball facility. This would include the dog park component, fencing, walkways, parking and more of a phased-in implementation of the total project. Depending on possible future grant opportunities or a change in the City's financial outlook, the half-court might be able to be added at a later date.

He said that at this point, the City has other projects in the que that may encounter some similar turbulence in terms of costs exceeding the original engineers estimates.

Councilmember Wilson asked if there was a way for the City to do parts of the project.

City Manager Knopp said that with this particular bid package, the City will have the ability to pick and choose the items that the contractor bids on. He said that there will be the need for some level of cement work but perhaps the parking lot paving could be eliminated. Once the bids are received, staff will look at what items could possibly be scaled back. He noted that staff will be doing the water connection for the project which will cut down on some of the costs as well as other potential items.

Motion was made by Carter/Orr to authorize the City Manager to issue an amended bid for the Dog Park Request for Proposal (RFP). Motion carried 5-0.

**COUNCIL REPORTS/COMMUNICATIONS**

Mayor Pro Tem Carter reported that she attended a RREDC meeting on October 23, 2023 where they heard from the Redwood Region RISE. She said that both she and Greg Foster spoke up for Rio Dell regarding infrastructure needs of the City.

She announced that there would be an Emergency Preparedness Faire this Saturday, November 11<sup>th</sup> from 1-3 p.m. at the Community Resource Center in an effort to help the community be more prepared during a disaster.

She also reported that she would be attending a Rio Dell School Board meeting this Thursday, November 9<sup>th</sup> and said that the Nuisance Advisory Committee was moved up to November 15<sup>th</sup> with the Beautification, Walkability and Pride Committee meeting on November 16<sup>th</sup> at 4:00 p.m.

Councilmember Woodall thanked everyone who helped put together the Trunk & Treat event at the Fire Hall and said that it was a wonderful community event. She expressed special thanks to the Public Works Department for all of their work over the past week.

She then commented on the damaged section of sidewalk coming off of the Painter St. overpass and asked if that is Caltrans or the City's responsibility to repair.

**NOVEMBER 7, 2023 MINUTES**  
**Page 5**

City Manager Knopp said that the repair is scheduled as part of the STIP funded sidewalk improvement plan and there will also be a crosswalk added at that intersection over to Ireland Ave.

Councilmember Woodall asked if there was a way to do a temporary fix to avoid someone from potentially falling.

City Manager Knopp said that staff would take a look at it to see what could be done.

Councilmember Wilson said that with the upcoming holidays, the RCEA regular meetings were moved to the third Thursdays in November and December.

Councilmember Orr reported that at last month’s HCAOG meeting, the two main topics covered were both related to transit. He said that they are pushing use of the chip card and they are starting a trial on the dial-a-ride program similar to Uber or Lyft which is primarily for the elderly and needy now but they will be branching out to everyone.

Mayor Garnes reported on the last HTA meeting and said that there was an update on projects. She said that on October 1, 2023, the Micro Transit kicked into gear and there is a “Ride Humboldt” ap that people can access to sign up for dial-a-ride which provides a more direct route to the various stops.

**ADJOURNMENT**

A motion was made by Carter/Woodall to adjourn the meeting at 6:30 p.m. to the November 21, 2023 regular meeting. The motion carried 5-0.

\_\_\_\_\_  
Debra Garnes, Mayor

Attest:

\_\_\_\_\_  
Karen Dunham, City Clerk



675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



**For the Meeting of November 21, 2022**

Consent Item;  Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: November 15, 2023

Subject: CDBG Owner Occupied Loan Updates – earthquake Damage

**Recommendation:**

That the City Council:

- 1. Receive and file a brief update on the status of two pending CDBG OOR loans;

**Discussion:**

It's with great pleasure that we inform your Council that there are two pending CDBG Owner-Occupied Rehabilitation loans. As the Council is aware the City and County recently executed a Memorandum of Understanding (MOU) where the County is currently administering the City's CDBG program. Currently, the City has about \$600,000 in Program Income (PI) that is available for Owner Occupied and Owner Investor residential rehabilitation.

Both residences were significantly damaged by the December 20, 2022, Ferndale Earthquake and the January 1, 2023 aftershock and were subsequently Red-Tagged. One of the homes has approximately \$140,000 in repair costs. This owner is hoping to get a \$40,000 grant supplemented by a \$100,000 CDBG OOR loan. The other property has approximately \$150,000 in damage.

Our recently adopted Guidelines limit the maximum CDBG/CalHOME loan amount to \$60,000 per housing unit. Maximum loan amounts for reconstruction projects shall be \$100,000. However, there is an exception. The loan committee (City Manager, Finance Director, and Community Development Director) may approve, on a case-by-case basis, exceptions to exceed the maximum loan amount when the proposed rehabilitation project is defined as reconstruction or replacement or all work items are health and safety issues. Obviously, as a result of the earthquakes, almost all the required work items are health and safety issues. The loan committee is expected to meet on November 22, 2023.

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



Date: November 21, 2023  
To: Mayor and Members of the City Council  
From: Greg Allen, Chief of Police  
Through: Kyle Knopp, City Manager  
Subject: Reallocation of fund to purchase Equipment

IT IS RECOMMENDED THAT THE CITY COUNCIL:

It is recommended that the City Council approve the purchase of ten (10) Generation 5 Glock 47 9mm handguns.

BACKGROUND AND DISCUSSION:

The Rio Dell Police Department is in dire need of replacing its aging duty handguns. The department currently has Generation 2 Glock 22 .40 mm. Most of the handguns were purchased over 25 years ago and consistently need repairs.

BUDGETARY IMPACTS:

Funds in the amount of \$10,000 can be utilized from the 2023-24 Summary of Capital & Special Projects – General Fund projects – 6000 14 000 0000 9050 Police Storage Container, as this project can be reviewed again in next year’s 2024-25 budget process. The total amount requested for this purchase is \$8599.

ATTACHMENTS:

LC Action Police Supply



**LC ACTION POLICE SUPPLY**  
**1088 N FIRST STREET**  
**SAN JOSE CA 95112**  
**TEL: 408 294-2677 • FAX 408 294-6444**  
**EMAIL: [Stacy@LCAction.com](mailto:Stacy@LCAction.com)**

# QUOTATION

Date Nov-10-2023

STATE OF CA SBE CERTIFICATION # 1017260

<b>To:</b> GREG ALLEN CITY OF RIO DELL EM: ALLENG@CITYOFRIODELL.CA.GOV	<b>Ship To:</b>
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CUST#	QUOTED BY	EST. DELIVERY	F.O.B.	TERMS	
	Stacy Moore			Net 45	
QTY.	DESCRIPTION		PRICE	TOTAL	
10	G47 MOS FXD 9MM GLOCK 17RD 4.5" PISTOL PA475S202MOS 5.5LB FIXED		429.00	4290.00	
10	Holosun EPS RED MRS LEM model EPS-RD-MRS LEM w/ Glock adaptor plate included		380.00	3800.00	
10	SAFARILAND # 7360RDS HOLSTER FOR GUN WITH OPTIC AND LIGHT		134.76	1347.60	
10	GL-813 TRITIUM SIGHTS ALL BLACK AMERIGLO XL 509T P2 GLOCK		75.00	750.00	
1	SALES TAX ON NEW ITEMS AT 8.75%		891.42	891.42	
				0.00	
				0.00	
8	TRADE-IN GLOCK MODEL G19 GEN3 WITH NIGHT SIGHT AND 3 MAGS EACH GUN		-235.00	-1880.00	
4	TRADE-IN 18" SCATTERGUN 870 SHOTGUN		-150.00	-600.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	

**Notes:**

SUBTOTAL	\$8,599.02
OTHER	0.000%
OTHER	0.00
SHIPPING	
<b>TOTAL</b>	<b>\$8,599.02</b>

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



Date: November 16, 2023  
To: Mayor and Members of the City Council  
From: Greg Allen, Chief of Police  
Through: Kyle Knopp, City Manager  
Subject: Acquisition and Use of Military Equipment

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

It is recommended that the City Council approve the purchase of eight (8) Remington 870 shotguns. These shotguns will be used to fire less lethal munitions including bean bag impact weapons from a safe distance. The department will also purchase 150 rounds of bean bag munitions but are not requesting additional funding for this at this time.

In addition, it is recommended that the City Council approve the purchase of five (5) Richard Cowell External Armor Carriers

**BACKGROUND AND DISCUSSION:**

On September 30, 2021, Governor Newsom signed into law Assembly Bill 481 (“AB 481”), which among other things, adds Chapter 12.8 to Division 7 of Title 1 to the California Government Code providing certain requirements for the funding, acquisition, and the use of military equipment, as that term is defined in AB 481, by the Rio Dell Police Department.

On June 21, 2022 the Rio Dell City Council approved Ordinance 392-022 adopting by reference the Rio Dell Police Department’s Military Equipment Use Policy (Policy #706).

The department will replace and add to its inventory, shotguns and bean bag munitions that will give the department additional less lethal options.

The department is also in need of replacing the traditional “Sam Browne” belt with External Armor Carriers. This will redistribute the estimated 30lbs of equipment from the hip area to the upper body which will reduce strain on the wearer’s body, added comfort and versatility.

**BUDGETARY IMPACTS:**

Funds in the amount of \$10,000 can be utilized from the 2023-24 Summary of Capital & Special Projects – General Funds projects – 6000 14 000 0000 9050 Police Storage Container, as this project can be reviewed again in next year’s 2023-24 budget process. The amount of \$1401 would remain out of the \$10,000 allocated for the project if the approval is given to purchase ten (10) handguns in the amount of \$8599. The department would request additional funding in the amount of \$5765 to complete the purchase of the shotguns and vest.

ATTACHMENTS:

Arms Unlimited

Richard Cowell Tactical

2061 Pabco Rd  
Henderson, NV 89011  
+1 7022093928  
sales@armsunlimited.com  
ArmsUnlimited.com



# Quote

**ADDRESS**  
Rio Dell Police Department,  
CA  
675 Wildwood Ave, Rio Dell,  
CA 95562

**SHIP TO**  
Rio Dell Police Department,  
CA  
675 Wildwood Ave, Rio  
Dell, CA 95562

**QUOTE # 6667**  
**DATE 11/03/2023**

ACTIVITY	QTY	RATE	AMOUNT
<b>R24407</b> RemArms 870 POL 12/18P IC BS SF SF EXT2	8	520.75	4,166.00
<b>Freight</b> Free Shipping	1	0.00	0.00

Requires department PO/FET Exempt form      **TOTAL**      **\$4,166.00**

Rep: Ryan Everette  
Email: Ryan@armsunlimited.com  
Cell/Text: (702) 741-2078  
Payment Terms: NET10 or card +3% fee  
ETA: Based on manufacturer

Accepted By

Accepted Date

Bank: Wells Fargo  
Account Number 6289492784  
Routing: 321270742  
Wire Transfer Routing: 121000248  
Swift: WFBIUS6S



# QUOTE

Rio Del Police Dept.  
Rio Del Police Dept.  
675 Wildwood Ave  
RIO DEL CA 95562

**Date**  
Nov 14, 2023  
  
**Quote Number**  
Q-50532  
  
**Reference**  
Chief Greg Allen

Richard Cowell Tactical  
PO Box 899  
6413 Main Street  
Bonners Ferry, ID 83805  
(208) 267-8090

Item	Description	Quantity	Unit Price	Amount USD
RC-ABV	External Armor Carrier - made to specs	5.00	367.50	1,837.50
RC-S-Pockets	Equipment Pockets stitched to vest	45.00	19.50	877.50
Esstac-KYWI-Pistol	Esstac kydex inserts for open top mags	10.00	4.00	40.00
RC-LID	Large Identification Placard	5.00	12.50	62.50
RC-SID	Small Identification Placard	5.00	9.50	47.50
RC-NameTape	Name Tape, 1x5" made to customer's specifications	5.00	7.50	37.50
Shipping	UPS Ground	1.00	36.00	36.00
			Subtotal	2,938.50
			TOTAL TAX	0.00
			<b>TOTAL USD</b>	<b>2,938.50</b>



**City of Rio Dell  
Check Listing for City Council Meeting**

<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
12451	10/04/2023	[4109] ACCESS HUMBOLDT	3rd Quarter Fee Ending 9/30/2023	270.00
12452	10/04/2023	[6038] ACCURATE TERMITE & PEST SOLUTIONS	BI-MONTHLY PEST CONTROL @ 675 WILDWOOD AVE	105.00
12453	10/04/2023	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR SEPTEMBER 2023 - City Hall & COPIER CHARGES FOR SEPTEMBER 2023 - PD	616.79
12454	10/04/2023	[3975] AT&T - 5709	FAX LINE EXPENSES FOR SEPTEMBER 2023 - PD, FAX LINE EXPENSES FOR SEPTEMBER 2023 - CITY HALL	57.84
12455	10/04/2023	[4603] CALIF. BUILDING STANDARDS COMMISSION	PERMIT ASSESSMENT FEES FOR JULY THROUGH SEPT 2023	62.10
12456	10/04/2023	[4697] AMANDA CARTER	Reimbursement Travel CalCities Div. Annual Conf.	1392.38
12457	10/04/2023	[2293] CITY OF FORTUNA	Police Dispatch for October 2023, Lifescan Service - Kelly	6363.33
12458	10/04/2023	[2303] COAST CENTRAL CREDIT UNION	POA Due for PPE 9/22/2023	150.00
12459	10/04/2023	[2335] DAVIDSON BROTHERS LOCK & SAFE	Fix Doorlock, Replace Door Spring	176.94
12460	10/04/2023	[2342] DEPT OF CONSERVATION DIVISION OF ADMIN.	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD MAPPING FEE FOR JULY THROUGH SEPTEMBER 2022	146.25
12461	10/04/2023	[5568] DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION FEES FOR JULY THROUGH SEPT 2023	25.20
12462	10/04/2023	[2393] FASTENAL COMPANY	Aluminum Cordless Water Pump	652.47
12463	10/04/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Pressurized Spray Bottle, Stop Sign Bolts	16.63
12464	10/04/2023	[2474] HUMMEL TIRE & WHEEL, INC	Tire Change for '21 Ford Interceptor #9	686.09
12465	10/04/2023	[7220] LARRY WALKER ASSOCIATES, INC.	City of Rio Dell Spill Emergency Response Plan Update	2484.50
12466	10/04/2023	[2551] MIRANDA'S ANIMAL RESCUE	Animal Control for September 2023	1900.00
12467	10/04/2023	[2569] NORTH COAST LABORATORIES, INC.	ELAP Certification fee, Haloacetic Acids, Nitrate and/or Nitrite, Perchlorate, Trihalomethanes, ELAP Certification fee, Haloacetic Acids, THM by EPA 624	1145.00
12468	10/04/2023	[6100] NORTHERN CALIFORNIA GLOVE	Nitrile Exam Gloves	187.43
12469	10/04/2023	[5730] O & M INDUSTRIES	Install Generator Shroud @ Painter St Lift Station	2896.00
12470	10/04/2023	[3343] PITNEY BOWES RESERVE ACCOUNT	Postage Purchased for Reserve on 9/22/2023	400.00
12471	10/04/2023	[2657] RIO DELL EMPLOYEES ASSOC	EMPLOYEE DUES FOR QUARTER ENDING 9/30/2023	131.00
12472	10/04/2023	[4215] ROCHA'S AUTOMOTIVE, INC.	Fluid Change on '19 Ford F-150 XL	951.64
12473	10/04/2023	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR OCTOBER 2023	11.00
12474	10/04/2023	[2682] SMALL CITIES ORGANIZED RISK EFFORT (SCORE)	2nd Quarter Premium for Worker's Comp Insurance	345.00
12475	10/04/2023	[7185] STAPLES ADVANTAGE	Laser Printer, Stapler, Folders, Whiteout, Post-Its, Tape, Sharpies, Paper Clips, Binder Clips	24.00

Section K, Item 5.

**City of Rio Dell  
Check Listing for City Council Meeting**

<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
12476	10/04/2023	[2719] STATE WATER RESOURCES CONTROL BD	Drinking Water Treatment Operator Certification Renewal Grade T3 for Randy Jensen	90.00
12477	10/04/2023	[2724] STATE WATER RESOURCES CONTROL BOARD	Clean Water State Revolving Fund; Financing Agreement Contract #11837; Project #7401-110	302933.39
12478	10/04/2023	[7574] SVI GRAPHICS	Printed Reflective - Per Approved Layout (Taurus)	1070.00
12479	10/04/2023	[6993] VALLEY PACIFIC PETROLEUM SERVICES, INC.	Dyed Renewable Diesel	554.45
12480	10/04/2023	[2772] WENDT CONSTRUCTION, INC	Cold Mix from Healdsburg	1600.00
12481	10/11/2023	[2224] AQUA BEN CORPORATION	Hydrofloc 750L	2397.94
12482	10/11/2023	[2293] CITY OF FORTUNA	LAB TESTING -COLIFORM QUANTI-TRAY; BOD; TSS/MLSS; COLIFORM PA; COLIFORM 3X5	2507.50
12483	10/11/2023	[2386] EUREKA RUBBER STAMP CO.	Custom "Received" Stamp	58.13
12484	10/11/2023	[2393] FASTENAL COMPANY	Power Tools	280.58
12485	10/11/2023	[5052] GHD, INC	Professional Services Rendered Through 9/30/2023 - Rio Dell Eel River Trail, Professional Services Rendered Through 9/30/2023: Water - Web GIS Water System	32576.67
12486	10/11/2023	[7356] GRAINGER, INC.	Quick Connect Plugs & Couplers	227.21
12487	10/11/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Submersible Pump, Contractor Bags	136.02
12488	10/11/2023	[6668] HUMBOLDT AUTO STYLING	Decal Removal and Installation on Tarus	350.00
12489	10/11/2023	[6410] HUMBOLDT LODGING ALLIANCE	HCTBID TOT Assessment Tax Fee Report Form July - Sept 2023	289.01
12490	10/11/2023	[6605] KEN GRADY COMPANY, INC.	Lab Equipment	1586.16
12491	10/11/2023	[6998] MAD RIVER COMMUNITY HOSPITAL	Pre-Employment Evaluation & Physical	1486.91
12492	10/11/2023	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; PAPER TOWELS; CLEAN MOP HEAD, MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; CLEAN MOP HEAD WORKERS SHIRTS; CLEAN MOP HEAD MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; CLEAN MOP HEAD, MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; BATH TISSUES; CLEAN MOP HEAD	381.36
12493	10/11/2023	[2569] NORTH COAST LABORATORIES, INC.	ELAP Certification fee, Haloacetic Acids, THM by EPA 624	320.00
12494	10/11/2023	[6943] PACE SUPPLY CORP	Manhole Hooks, Manhole Lid Lifters, Fire Hydrant B/O Check	25
12495	10/11/2023	[6349] RECOLOGY EEL RIVER	40 Yd Debris Box @ 483 4th Ave-Abatement Cleanup	13
12496	10/11/2023	[7307] REDWOOD TEEN CHALLENGE	(4Guys) Cleaning out Trash @ 483 4th Ave on 9/22/23	2
12497	10/11/2023	[2659] RIO DELL PETTY CASH	Training Supplies for PD, Envelopes for Drop Box	5
12	10/11/2023	[4215] ROCHA'S AUTOMOTIVE, INC.	Oil & Air Filter Change on '21 Tacoma SR	5

Section K, Item 5.

**City of Rio Dell  
Check Listing for City Council Meeting**

<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
12499	10/11/2023	[2693] SHELTON'S AUTO LUBE	Oil Change for '21 Ford F-150, Oil Change for '21 Ford Explorer	194.64
12500	10/11/2023	[4570] SHRED AWARE	Shredding	74.26
12501	10/11/2023	[2715] STEWART TELECOMMUNICATION	Phone Lines PD - November 2023	221.96
12502	10/11/2023	[3829] TELSTAR INSTRUMENTS, INC	Replace On-Site Hypochlorite Generator	72635.20
12503	10/11/2023	[6373] THATCHER COMPANY, INC.	Sierra Sani-Chlor - 330 G Tote, Deposit Return	2036.68
12504	10/11/2023	[4908] THE MITCHELL LAW FIRM, LLP	LEGAL SERVICES FOR AUGUST 2023, LEGAL SERVICES FOR AUGUST 2023, LEGAL SERVICES FOR SEPTEMBER 2023, LEGAL SERVICES FOR JULY 2023, LEGAL SERVICES FOR SEPTEMBER 2023, LEGAL SERVICES FOR JUNE 2023, LEGAL SERVICES FOR JUNE 2023, LEGAL SERVICES FOR JUNE 2023, LEGAL SERVICES FOR JUNE 2023, LEGAL SERVICES FOR JULY 2023	5415.00
12505	10/18/2023	[6038] ACCURATE TERMITE & PEST SOLUTIONS	RODENT & INSECT CONTROL @ 475 HILLTOP DR	220.00
12506	10/18/2023	[2224] AQUA BEN CORPORATION	Hydrofloc	3037.39
12507	10/18/2023	[7237] BPR CONSULTING GROUP	Plan Check Fees: Sauers Garage, Dazzi 130 Webster St	629.48
12508	10/18/2023	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 10/6/2023	150.00
12509	10/18/2023	[2340] DEPART OF JUSTICE ACCOUNTING OFFICE	Fingerprint - FBI, Blood Alcohol Analysis for Sept 2023	84.00
12510	10/18/2023	[5052] GHD, INC	SRTS Safety Improvement & Community Outreach Project, Professional Services Rendered Through 7/29/2023, Professional Services Rendered Through 8/26/2023, Professional Services Rendered Through 8/26/2023, Professional Services Rendered Through 9/30/2023 - Rio Dell City Engineer Services	48331.02
12511	10/18/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Power Mixer	7.82
12512	10/18/2023	[4214] HUMBOLDT CO OFFICE OF EDUCATION	Misdemeanor Incarceration Report , Vehicle Tag Stickers	57.50
12513	10/18/2023	[2457] HUMBOLDT COUNTY CLERK-RECORDER	Copies	5.00
12514	10/18/2023	[3462] ITRON	Software Maintenance and Other 01-NOV-23 to 31-OCT-24	2618.00
12516	10/18/2023	[7475] LEAF CAPITAL FUNDING LLC	Lease of Kyocera TA 308ci Copier System	28.03
12517	10/18/2023	[2521] LEAGUE OF CALIF. CITIES	Redwood Empire Division Lunch Meeting (9/20/23) - Mayor Pro Tem	35.00
12518	10/18/2023	[7231] MATTLY, SKYLAR	DEPOSIT REFUND	
12519	10/18/2023	[2546] MERCER-FRASER CO. INC	Asphalt Concrete	

Section K, Item 5.

**City of Rio Dell  
Check Listing for City Council Meeting**

<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
12520	10/18/2023	[2569] NORTH COAST LABORATORIES, INC.	ELAP Certification Fee, Haloacetic Acids, THM by EPA 624 , Coliform Presence/Absence, ELAP Certification fee, Total Coliform Bacteria 3X5	475.00
12521	10/18/2023	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR NOVEMBER 2023	3230.00
12522	10/18/2023	[6825] OPTIMUM	INTERNET SERVICES OCTOBER 2023	900.00
12523	10/18/2023	[2319] OPTIMUM BUSINESS	PUBLIC WORKS INTERNET & CITY HALL/ PW PHONE SERVICES 10/10/23 - 11/09/23	340.00
12524	10/18/2023	[6943] PACE SUPPLY CORP	Curb Stop Wrench Long Pipeline, Fire Hydrant Rod, Hole Vendt, Bushing, Transfer, Saddle,	951.56
12525	10/18/2023	[6349] RECOLOGY EEL RIVER	Trash Bags for September 2023	220.34
12526	10/18/2023	[5931] ROBERT COLBURN ELECTRIC, INC.	Furnished and Installed Manual Trans Switch	2439.04
12527	10/18/2023	[2750] USA BLUEBOOK	Hach pH Sensor, Hach pH Electrode Storage Solution	1133.57
12528	10/18/2023	[5647] WHITCHURCH ENGINEERING, INC.	Engineering Services for Drainage Project at and Between Ogle and Bellevue Avenues	3573.75
12529	10/18/2023	[2792] ZUMAR INDUSTRIES, INC.	2 Street Signs	345.99
12530	10/25/2023	[4949] ASAP Lock & Key	THREE KEYS	8.95
12531	10/25/2023	[2386] EUREKA RUBBER STAMP CO.	TWO NAME PLATES; PLANNING & CITY COUNCIL DATE & TIME PLATES	54.72
12532	10/25/2023	[2405] FORTUNA ACE HARDWARE	DIEHARD 2AMP MAINTAINERS; UNIV BLADES; KEYS, GLUE; QUICKSTEEL REPAIR; PLASTICWELD EPOXY, DISTILLED WATER; SCRUB SPONGES; DAWN REFRESH	247.12
12533	10/25/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	UTILITY DUCT TAPE; BLACK DUCT TAPE; PERMANENT MARKER, CONN WIRE; ELECTRICAL CONNECTOR, CHAINSAW & POLE SAW CHAIN; 10" BAR	137.07
12534	10/25/2023	[7663] GREENWAY PARTNERS	PREP OF DRAWINGS FOR EXERCISE EQUIPMENT PROJECT	2000.00
12535	10/25/2023	[6653] CRYSTAL L LANDRY	MEALS REIMBURSEMENT	56.47
12536	10/25/2023	[2546] MERCER-FRASER CO. INC	10 GAL SS1 EMULSION OIL	325.50
12537	10/25/2023	[7195] METER, VALVE & CONTROL, Inc	TWENTY METER REGISTERS WITH ITRON ILC CONNECTORS	2582.42
12538	10/25/2023	[2569] NORTH COAST LABORATORIES, INC.	BOD/NFR, COLIFORM PRESENCE/ABSENCE; COLIFORM QUANTI-TRAY; ELAP CERTIFICATION FEE; PICK UP CHARGE; TOTAL COLIFORM BACTERIA 3X5	475.00
12539	10/25/2023	[6100] NORTHERN CALIFORNIA GLOVE	HARD HAT	31.00
12	10/25/2023	[4393] NYLEX.net. Inc.	SWITCH & FW CONFIG TO SUPPORT VOIP PHONES	31.00
12	10/25/2023	[7662] NATHAN R SCHEINMAN	REIMBURSEMENT FOR WORK BOOTS	21.00

Section K, Item 5.

**City of Rio Dell  
Check Listing for City Council Meeting**

Reff#	Date	Vendor	Description	Amount
12542	10/25/2023	[2719] STATE WATER RESOURCES CONTROL BD	DRINKING WATER TREATMENT OP. RENEWAL GRADE T3	90.00
12543	10/25/2023	[2715] STEWART TELECOMMUNICATION	SERVICE INITIATION FOR WILDIX	744.09
12544	10/25/2023	[2744] JULIE WOODALL	REIMBURSEMENT FOR POTTING SOIL & FLOWERS	207.81
12545	10/25/2023	[2787] WYCKOFF'S	RS2-DS WATER FILTER	12.20
12546	10/25/2023	[2792] ZUMAR INDUSTRIES, INC.	TEN STREET SIGN CAPS	100.22
<b>Total Checks/Deposits</b>				<b>569,741.67</b>

Reff#	Date	Vendor	Description	Amount
1032023	10/02/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR DELTA DENTAL PAYMENT FOR NOV. FY2023-2024	-2,356.99
698-960	10/02/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 09/22/2023	-3,026.92
864074	10/02/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 09/22/2023	-17,241.94
6388574	10/02/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 09/22/2023	-11,858.70
440720	10/03/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE ONLINE PAYMENT FOR SEPT 2023.	-1,825.22
1034	10/04/2023	WITHDRAWAL	DEPOSITED ITEM RETURNED	-150.00
6663781	10/10/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 10/06/2023	-11,954.06
400626	10/12/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR WEXBANK/SHELL FUEL CO PAYMENT FOR SEPT/OCT 2023.	-5,053.77
473-168	10/16/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 10/06/2023	-3,979.29
1096578	10/16/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 10/06/2023	-20,690.48
9046	10/16/2023	WITHDRAWAL	ANALYSIS SERVICE CHARGE	-182.27
	10/16/2023	WITHDRAWAL	DEPOSITED ITEM RETURNED	-250.97
103123	10/17/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR OCTOBER 2023.	-26,638.75
9837259	10/17/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR BENEFIT BRIDGE PAYMENT FOR NOV. FY 2023-2024	-30,673.75
9837261	10/19/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR DEARBORN LIFE INSURANCE PAYMENT FOR NOV. FY2023-2024.	-465.00
9837263	10/19/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR BANK OF AMERICA CREDIT CARD PAYMENT FOR SEPT &	-7,800.00
9837260	10/23/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR VSP INSURANCE PAYMENT FOR NOV. FY2023-2024	-4,000.00
6661036	10/24/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 10/20/2023	-11,300.00
23	153	WITHDRAWAL	INTELLIPAY ACH/E-CHECK NSF	-400.00

Section K, Item 5.

**City of Rio Dell  
Check Listing for City Council Meeting**

<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
996057	10/27/2023	WITHDRAWAL	DEPOSITED ITEM RETURNED	-150.91
280-848	10/30/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 10/20/2023	-2,656.00
5820681	10/30/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 10/20/2023	-15,613.60
<b>Total EFT's/Bank Withdrawals</b>				<b>-174,832.82</b>

<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
TRX TO PR	10/12/2023	TRANSFER FROM CHECK TO PAYROLL ACCT	TRANSFER TO PAYROLL ACCT FOR PPE 10/06/2023	-50966.74
TRX TO PR	10/24/2023	TRANSFER FROM CHECK TO PAYROLL ACCT	TRANSFER TO PAYROLL ACCT FOR PPE 10/20/2023	-42062.98
<b>Total Transfer Between Accounts</b>				<b>-93,029.72</b>

<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
pi_30oSuk AoXxNmRv v10	10/12/2023	WITHDRAWAL	US BANK DEBIT CARD used to purchased one year subscription from accessible for accessWidget SOFTWARE. FY2023-2024.	-487.00
827815	10/31/2023	WITHDRAWAL	DEBIT CARD - POSTAGE TO MAIL U/B BILLS FOR OCTOBER 2023	-510.43
<b>Total Debit Card Withdrawals</b>				<b>-997.43</b>

Section K, Item 5.



## Staff Highlights – 2023-11-21

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### City Council

### City Manager

Staff is continuing to review and monitor plans for cannabis cultivation expansion both in the Humboldt - Rio Dell Business Park and the Dinsmore Plateau. Several new developments could be online by the end of 2024.

Staff has been working closely with Clean California staff, our engineers and the City Attorney on both the Gateway Project and the Eel River Trail project. The potential need to phase or otherwise amend the projects to meet available funding is being explored.

Staff will be distributing an EDDM postcard through the USPS advising residents to avoid disposing of Fats, Oils or Grease (FOG) into the sewer system.

The 2024 homeless “Point in Time” count is scheduled for January 23, 2024 starting at 6:00am. Anyone interested in volunteering to help conduct the count in Rio Dell should contact the City Manager.

### City Clerk

#### Processed Nine (9) Building Permit Applications:

- 405 Ogle Ave. – Repair Sewer Lateral
- 306 Wildwood Ave. – Re-Roof Residence
- 424 Painter St. – Re-Roof Residence
- 305 Painter St. – Earthquake Repairs
- 551 Pacific Ave. – Replace Water Heater
- 601 Gunnerson Lane – Repair Gas Leak- Replace Water Heater
- 715 Walnut Dr. – Chimney Pipe and Re-Roof Residence
- 108 Cedar St. – Furnace
- 780 Wildwood Ave. –Metal Carport

#### Processed Five (5) Business License Applications:

- Gratitude Gift Co. – 341 Wildwood Ave. – Cookies and Laser Cutting Boards
- Detherage Roofing, Inc. – Non-Resident Contractor
- LDH Construction Services – Non-Resident Contractor
- R & M Duct Solutions – Non-Resident Contractor



Redwood Coast Plumbing – Non-Resident Contractor

Processed Two (2) Encroachment Permit Applications:

Thomas Norton – 386 Center St. – Installed Sidewalk  
PG&E – 102 Painter St. – Install Overhead Service and Pole

Misc:

- Sent Letter Re: Extension of Sewer Lateral Inspection for 275 Ogle Ave.
- Sent out final Address Change Notification Letters for the “Avenues”
- Attended Long Term Recovery Group (LTRG) meeting on 11/16/23
- Submitted Bureau of Labor Statistics Employment Report for November 16, 2023

City Attorney

Human Resources, Risk & Training

Finance Department

- Preparation for Annual Financial Report FY 22-23
- Discuss Eel River Trail and Gateway Beautification grant projects with GHD and Clean CA reps
- Continued work on TDA Audit
- Work with CalTrans and HCAOG to allocate CRRSAA funds for future projects
- Attended USDA Rural Development Disaster Assistance webinar
- Meetings with GHD discussing various projects in the City
- Preparing CDAA claims for earthquake expenses with Water Superintendent Jensen
- STIP Resolution for Neighborhood Connectivity Project submitted to State of CA
- Working with CDBG reps and County of Humboldt to establish protocol for disbursing CDBG PI funds

Public Works Water

Public Works Wastewater

Public Works Streets, Buildings and Grounds





**Public Works City Engineer**

**Public Works Capital Projects**

**Police Department**

The Department had the following statistics for the period of November 1 to November 14, 2023. The summation of Calls for Service may be greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Allen	21	5	0
Conner	0	0	0
Beauchaine	24	1	1
Landry	35	0	0
House	33	5	2
Sierra	33	6	3
Fielder	13	1	0
Clark	35	1	N/A
Totals	162	19	6
Averages	11.6 per day	9.5 per week	3.0 per week
2022 Yearly Average	14.1 per day	12.7 per week	5.7 per week

**Calls for Service at 355 Center Street**

Type	Date	Time	Location	Primary Unit	Case #
ANIMAL	11/01/2023	10:48:04	355 CENTER ST	6A1	
FU	11/01/2023	15:08:23	355 CENTER ST	6X3	
VI	11/05/2023	07:17:35	355 CENTER ST	R618	
488	11/08/2023	15:37:25	355 CENTER ST	6A1	23-0000484

- ANIMAL – Animal control issue
- FU – Follow up or generic call for service
- VI – Vehicle Investigation
- 488 – Petty theft

- 6X3 – Community Services Officer Mary Clark
- 6A1 – Chief Greg Allen
- R618 – Officer Agustin Sierra

Officers will be participating in this years Shop with a Cop on December 16, 2023. Local youth will be given a \$100 gift card to spend at Target.



Our new parking citations should be arriving by the end of the month. Those that receive citations will be able to pay the fine online through the city's website.

Chief Allen will be a guest speaker at Eureka's Community Town hall Meeting December 2, 2023 at 10:30am. The topic: Substance Abuse Disorder- The Longest Pandemic

**Follow up** - One suspect has been arrested for the burglary of a local business and is currently in custody. Another suspect has been identified with an active felony warrant for his arrest

On November 5, 2023, Officer House received a call from a business where one of the clerks suspected that an intoxicated customer had driven away from the store. Officer House was able to locate the vehicle and noticed that it was weaving from side to side within its lane. She made a traffic stop and contacted the driver. He admitted to drinking a couple of beers and Officer House had him perform a series of field sobriety tests. He did not pass these tests, but did not fall over either. The last of these tests involved the use of a preliminary alcohol screening (PAS) device. This is a breathalyzer that does not meet evidentiary standards but can provide an estimate of the blood alcohol level of the person taking the test. The man blew a 0.32% on the PAS device, four times the legal limit for driving and a level that would leave most people incoherent on the floor. He was arrested for DUI and his vehicle was towed. The evidentiary breathalyzer test gave results of 0.31% and 0.30%. The man was booked into the jail until he sobered up, which may have taken a while.

On November 5, 2023, Officer House responded to a residence for a report of an assault. Upon her investigation, she learned a 72- year old male was assaulted with a cane and threatened by an acquaintance. Officers attempted to locate the suspect but were unsuccessful. A request for a warrant was sent to the District Attorney's office requesting charges for Threats and Elder Abuse.

During the period of November 1 to November 14, 2023, there were ten calls for service relating to animal control. Two cats and two dogs were taken to Miranda's rescue. Both dogs were retrieved by their humans. Both cats had health issues, one appearing to be sick and the other with an infected puncture wound in the chest. The injured cat was taken to the vet prior to being deposited at the rescue.

### **Code Enforcement**

\*\* Attached on the last page of the Staff Report.

### **Community Development Department**

Foundation Inspection 467 Sequoia Ave – Corrections required

Complete Draft Rental Housing Ordinance – Refer to City Attorney for review

Attend Energy Code webinar

Revise Rental Housing Inspection Ordinance based on City Attorney comments.



Roof Inspections 153 Meadowbridge.

Final Inspection 386 Center Street. Corrections required (sediment trap on stove and tamper resistant receptacles).

Continue work on Cannabis ordinance amendments.

Prepare Staff Report on Climate Action Plan Update.

Prepare staff Report and Resolution regarding amending the Master Fee Schedule.

Final Inspection 220 Cherry Lane.

Review Deck/Stairs Plans for 130 Wildwood Ave, corrections required.

Prepare Deck/Stairs Handout.

Final Inspection wall and hot water heaters 87 Berkeley Street.

Prepare Draft Ridenour NEPA Categorical Exclusion document for HCD review and approval.

Meeting regarding eel River Trail.

Prepare CDBG OOR update staff report.

Final Inspection 386 Center Street.

Nuisance Committee Meeting.

Preliminary Inspection 94 Wildwood Avenue

Revise address information for the Avenues.

Prepare and send letters to owner's of two Red-Tagged structures.

**Intergovernmental**

**Humboldt-Rio Dell Business Park**

**VEHICLE ABATEMENT**

Since October 1, 2023, the Department opened 15 vehicle abatement cases where the violations included inoperable, unregistered, abandoned on private and/or public property, or illegally parked vehicles. During the same time period, 7 of those cases were closed for voluntary compliance received from the registered owners and 8 vehicles were towed or are due to be towed for non-compliance.

<b>VEHICLE ABATEMENT CASES</b>			
<b>September 1, 2023- October 1, 2023</b>			
Opened Cases	Closed Cases	Vehicles Towed	Active Cases
10	4	2	6
<b>October 1, 2023- Present</b>			
Opened Cases	Closed Cases	Vehicles Towed	Active Cases
15	7	2	8

**CODE ENFORCEMENT**

Since October 1, 2023, the Department has opened 11 new code enforcement cases. 4 cases have been closed and 1 abatement was completed. There are 14 cases that were opened prior to time listed above due to reoccurring violations and/or cost recovery processes for abatements that have been completed. The Department currently has 21 active code enforcement cases.

<b>CODE ENFORCEMENT CASES</b>			
<b>September 1, 2023- October 1, 2023</b>			
Opened Cases	Closed Cases	Abatements Completed	
6	8	1	
<b>October 1, 2023- Present</b>			
Opened Cases	Closed Cases	Abatements Completed	Active Cases
11	4	1	21

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**Rio Dell City Hall**  
**675 Wildwood Avenue**  
**Rio Dell, CA 95562**  
**(707) 764-3532**  
**[cityofriodell.ca.gov](http://cityofriodell.ca.gov)**



November 21, 2023

TO: Rio Dell City Council  
THROUGH: Kyle Knopp, City Manager  
FROM: Travis Sanborn, Finance Director  
SUBJECT: Fiscal Year 2022-23 Annual Financial Report

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Receive and file the Fiscal Year (FY) 2022-23 Annual Financial Report.

**BACKGROUND AND DISCUSSION**

The Finance Director provides reports on the budget to keep the Rio Dell City Council and the public informed on the status of the City's finances. The attached Annual Financial Report for FY 2022-23 summarizes budgeted versus actual amounts and describes any significant variances at the end of the fiscal year.

The attached report is for informational purposes, and the audited Financial Statements, which should be completed in early 2024, will contain additional and more detailed information.

**ATTACHMENTS**

FY 2022-23 Annual Financial Report (Unaudited)

# ANNUAL FINANCIAL REPORT

Year End FY 2022-23

This Annual Financial Report summarizes and analyzes the City's financial performance for Fiscal Year (FY) 2022-23. The report describes the revenues received and expenditures incurred and explains any material differences between these values and the adjusted budget. It also presents the amount of the financial reserves at the end of the year. This report was prepared using final unaudited FY 2022-23 financial information as of June 30, 2023; the audited Financial Statements will be presented in early 2024.

## SUMMARY

Total City revenues were \$5,739,890, which was more than total expenditures of \$5,695,733, resulting in an increase in reserves of \$44,157.

REVENUE AND EXPENDITURES BY FUND - TYPE			
	REVENUE	EXPENSE	GAIN/(LOSS)
GENERAL FUND	1,714,077	1,829,636	(115,559)
ENTERPRISE FUNDS	2,803,746	3,051,685	(247,939)
SPECIAL REVENUE FUNDS	1,222,067	814,412	407,655
<b>TOTAL</b>	<b>5,739,890</b>	<b>5,695,733</b>	<b>44,157</b>

**Revenues:** The City's major funds had revenues of \$175,798, or 3.5%, higher than estimated in the budget. The General Fund received \$50,540 less than budgeted estimates, while most other significant funds received slightly higher revenue than initially budgeted.

REVENUES BY FUND			
	BUDGET	ACTUAL	OVER/(UNDER)
GENERAL FUND	1,764,617	1,714,077	(50,540)
STREETS	329,201	351,426	22,225
SLESF	150,000	162,880	12,880
BUILDING FUND	49,350	64,288	14,938
SEWER	1,365,519	1,443,592	78,073
WATER	1,261,932	1,360,154	98,222
<b>TOTAL</b>	<b>4,920,619</b>	<b>5,096,417</b>	<b>175,798</b>

**Expenditures:** The major funds shown in the following table ended the year under budget by \$16,672 or 0.3%.

EXPENDITURES BY FUND			
	BUDGET	ACTUAL	OVER/(UNDER)
GENERAL FUND	2,132,160	1,829,636	(302,524)
STREETS	329,024	290,045	(38,979)
SLESF	155,664	156,163	499
BUILDING FUND	105,579	107,210	1,631
SEWER	1,519,112	1,772,602	253,490
WATER	1,209,872	1,279,083	69,211
<b>TOTAL</b>	<b>5,451,411</b>	<b>5,434,739</b>	<b>(16,672)</b>

**Fund Balances:** Overall total ending fund balances were \$10,153,059 million, a decrease of \$602,941 or 6%. The table below shows the changes and fund balances by fund.

Fund Description	Fund #	Beginning Fund Balance 7/1/22	Actual Ending Fund Balance 6/30/23
<b>General Fund</b>	<b>000</b>	<b>1,889,944</b>	<b>1,774,385</b>
Economic Development	003	292,155	270,657
Admin Fund	005	20,649	65,272
Building Fund	008	-	(42,922)
Park Per Capita Fund	014	177,952	175,339
Parks Fund	015	18,102	18,402
Clean CA Grant Funds	018	2,457,267	2,457,850
Gas Tax Fund (HUTA)	020	340,258	335,837
SB1 (RMRA) Fund	021	78,418	113,114
TDA Fund	024	50,279	70,620
RSTP Fund	026	33,900	44,665
Solid Waste Fund	027	13,007	13,515
CDBG RRLF Fund	039	572,587	571,688
SLESF Fund	040	116,558	123,275
Vehicle Abatement Fund	043	2,686	2,702
Recycling Fund	074	35,133	60,854
Spay & Neuter Fund	093	3,146	3,228
ARPA	076	339,556	740,132
<b>Total Special Revenue Funds</b>		<b>4,555,188</b>	<b>4,284,096</b>
Sewer Capital Fund	052	1,194,930	1,040,825
Sewer Debt Svc Fund	054	113,651	168,667
Sewer Restricted Reserve	054	302,822	302,822
Sewer Operations Fund	050	384,175	179,432
<b>Total Sewer Enterprise Fund</b>		<b>1,995,578</b>	<b>1,691,746</b>
Water Capital Fund	062	906,742	884,552
Water Metro Wells Fund	063	42,892	32,354
Water Dinsmore Zone	064	67,208	88,690
Water Restricted Reserve	061	136,000	136,000
Water Debt Svc Fund	061	209,322	204,139
Water Operations Fund	060	953,126	1,057,097
<b>Total Water Enterprise Fund</b>		<b>2,315,290</b>	<b>2,402,832</b>
<b>Total All Funds</b>		<b>10,756,000</b>	<b>10,153,059</b>

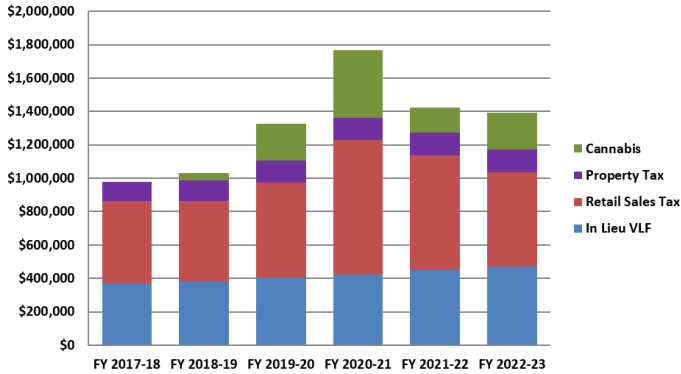
# ANNUAL FINANCIAL REPORT

Year End FY 2022-23

## GENERAL FUND

At the end of FY 2022-23 General Fund revenues were \$1,714,077, 3% below budgeted estimates. Actual General Fund expenditures were \$1,863,383, 14% below budgeted appropriations.

General Fund Major Revenues



**Revenues:** The top four revenue sources in the General Fund are Property Tax In Lieu of Vehicle License Fees, Retail Sales Tax, Cannabis Tax, and Property Tax. Actual amounts for these revenue sources were \$1,393,326, 2.3% less than the previous year.

General Fund revenues were \$50,540 less than budgeted amounts. This was primarily due to Retail Sales Tax revenues down over 30% from budgeted estimates, or \$125,000 year over year. General Fund revenues were \$6,640 more than the prior year's actuals.

GENERAL FUND REVENUES	BUDGET	ACTUAL	VARIANCE
Property Tax In Lieu VLF	456,340	471,808	15,468
Local Sales Tax Measure J	460,000	342,796	(117,204)
Sales Tax	340,000	221,024	(118,976)
Property Tax	138,510	144,112	5,602
Franchise Fees	89,000	100,028	11,028
Cannabis	186,000	220,693	34,693
Interest	-	23,234	23,234
Transient Occupancy Tax	20,000	20,428	428
Other Revenues	74,767	169,954	95,187
<b>TOTAL</b>	<b>1,764,617</b>	<b>1,714,077</b>	<b>(50,540)</b>

**Expenditures:** General Fund expenditures were \$1,863,383 or \$316,710 less than budgeted. This was primarily due to incomplete capital projects and lower department spending. The General Government Department realized a majority of the General Fund Earthquake expenses, resulting in higher expenditures than budgeted.

GENERAL FUND EXPENDITURES	ADJUSTED BUDGET	ACTUAL	VARIANCE
City Council	10,248	11,952	(1,704)
City Manager	253,389	173,907	79,482
Finance	95,826	89,083	6,743
General Government	33,868	116,424	(82,556)
Planning	53,527	48,545	4,982
Police	1,027,382	1,007,201	20,181
Facilities and Grounds	66,920	52,503	14,417
Transfers	47,933	36,817	11,116
Capital Projects	591,000	326,951	264,049
<b>TOTAL</b>	<b>2,180,093</b>	<b>1,863,383</b>	<b>316,710</b>

**Fund Balance:** The General Fund ended the fiscal year with a fund balance of \$1,774,385. This was a decrease of \$115,559 due to actual expenditures exceeding revenues. At the time of the FY 2022-23 budget development, the year-end fund balance was projected to be \$1.3 million. The FY 2022-23 actual ending balance was \$457,360 more than estimated.

## STREETS FUNDS

**Revenues:** Streets funds revenues were more than budgeted by \$22,225 or 7%. This was primarily due to higher actual TDA revenues received.

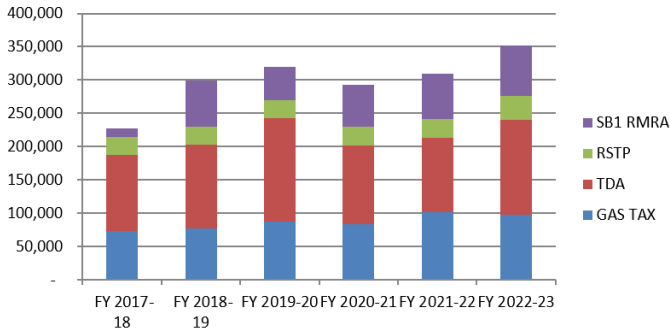
STREETS REVENUES	BUDGET	ACTUAL	VARIANCE
020 GAS TAX	106,429	98,035	(8,394)
021 SB1 RMRA	76,772	75,589	(1,183)
024 TDA	120,000	142,049	22,049
026 RSTP	26,000	35,753	9,753
<b>TOTAL</b>	<b>329,201</b>	<b>351,426</b>	<b>22,225</b>

In 2017, Senate Bill (SB) 1, created the Road Maintenance and Rehabilitation Account (RMRA) increased taxes on fuel and vehicle registration, and added annual inflationary adjustments to new and existing gas taxes. The SB1 RMRA revenues

# ANNUAL FINANCIAL REPORT

provide much-needed additional funding for local streets and road projects. The taxes are collected statewide and allocated to cities on a per capita basis. These revenues are shown below in purple.

**Streets Revenues**



**Expenditures:** Actual expenditures were 11% below budget in the Streets funds. This was primarily due to contingency funds not being used and capital projects not being completed.

STREETS EXPENDITURES	BUDGET	ACTUAL	VARIANCE
020 GAS TAX	118,218	102,456	(15,762)
021 SB1 RMRA	66,262	40,893	(25,369)
024 TDA	122,041	121,708	(333)
026 RSTP	22,503	24,988	2,485
<b>TOTAL</b>	<b>329,024</b>	<b>290,045</b>	<b>(38,979)</b>

**Fund Balances:** Total overall Streets fund reserves increased by \$61,381. During the FY 2022-23 budget development, the year-end balance was projected to be \$329,016. The FY 2022-23 actual ending balance was higher than estimated by \$192,268. This was primarily due to expenditures being lower than estimated.

STREETS FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
020 GAS TAX	168,852	335,837	166,985
021 SB1 RMRA	122,488	113,114	(9,374)
024 TDA	50,207	70,620	20,413
026 RSTP	31,521	44,665	13,144
<b>TOTAL</b>	<b>373,068</b>	<b>564,236</b>	<b>191,168</b>

## ENTERPRISE FUNDS

### SEWER FUNDS

**Revenues:** The Sewer funds' total revenues were \$1,420,587. This amount was spread between Operations (66%), Capital (9%), and Debt Service (25%). The total amounts include all fees, charges, penalties, and new connections for sewer service. Actual revenues were 4% more than estimated in the budget.

SEWER REVENUES	BUDGET	ACTUAL	VARIANCE
050 SEWER OPERATIONS	944,585	937,286	(7,299)
052 SEWER CAPITAL	118,000	125,351	7,351
054 SEWER DEBT SVC.	302,934	357,950	55,016
<b>TOTAL</b>	<b>1,365,519</b>	<b>1,420,587</b>	<b>55,068</b>

**Expenditures:** Total Sewer expenditures were \$1,724,419 which was \$205,307 or 14% more than budgeted. The variance is primarily due to Earthquake expenses in the Sewer Capital Fund.

SEWER FUND EXPENSES	BUDGET	ACTUAL	VARIANCE
050 SEWER OPERATIONS	1,097,678	1,142,029	(44,351)
052 SEWER CAPITAL	118,500	279,456	(160,956)
054 SEWER DEBT SVC.	302,934	302,934	-
<b>TOTAL</b>	<b>1,519,112</b>	<b>1,724,419</b>	<b>(205,307)</b>

**Fund Balances:** As shown below, actual ending Sewer fund balances (excluding restricted reserves) were \$1,388,924. This was \$276,735 or 17% less than estimated during the FY 2022-23 budget development. This decrease was due to higher expenditures attributed to the Earthquake and increased Sewer Operations expenditures.

SEWER FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
050 SEWER OPERATIONS	357,736	179,432	(178,304)
052 SEWER CAPITAL	1,194,272	1,040,825	(153,447)
054 SEWER DEBT SVC.	113,651	168,667	55,016
<b>TOTAL</b>	<b>1,665,659</b>	<b>1,388,924</b>	<b>(276,735)</b>



# ANNUAL FINANCIAL REPORT

## WATER FUNDS

**Revenues:** Total actual revenues for the Water funds were \$1,360,154 compared to budgeted amounts of \$1,261,932.

WATER REVENUES	BUDGET	ACTUAL	VARIANCE
060 WATER OPERATIONS	840,492	801,899	(38,593)
061 WATER DEBT SVC.	136,000	130,817	(5,183)
062 WATER CAPITAL	245,000	384,445	139,445
063 METRO WELLS	18,440	17,779	(661)
064 DINSMORE ZONE	22,000	25,214	3,214
<b>TOTAL</b>	<b>1,261,932</b>	<b>1,360,154</b>	<b>98,222</b>

**Expenditures:** Total Water expenditures were \$1,272,612 which was \$62,740 or 5% less than budgeted. The variance was mainly due to lower spending on capital projects, professional services, and salary savings.

WATER EXPENDITURES	BUDGET	ACTUAL	VARIANCE
060 WATER OPERATIONS	817,974	697,928	120,046
061 WATER DEBT SVC.	136,000	136,000	-
062 WATER CAPITAL	176,500	406,635	(230,135)
063 METRO WELLS	24,298	28,317	(4,019)
064 DINSMORE ZONE	55,100	3,732	51,368
<b>TOTAL</b>	<b>1,209,872</b>	<b>1,272,612</b>	<b>(62,740)</b>

**Fund Balances:** As shown below actual ending fund balances (excluding restricted reserves) were \$2,266,832. This was \$139,658 or 6% lower than estimated for the Water funds at the time of the FY 2021-22 budget development. This increase was due to a combination of higher revenues and lower expenditures.

WATER FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
060 WATER OPERATIONS	1,289,075	1,057,097	(231,978)
061 WATER DEBT SVC.	258,930	204,139	(54,791)
062 WATER CAPITAL	1,235,056	884,552	(350,504)
063 METRO WELLS	46,841	32,354	(14,487)
064 DINSMORE ZONE	(22,426)	88,690	111,116
<b>TOTAL</b>	<b>2,807,476</b>	<b>2,266,832</b>	<b>(540,644)</b>

## OTHER FUNDS

The following section is a summary of budgeted revenues and expenditures versus actual for other significant special revenue funds.

### BUILDING FUND

The Building fund had budgeted revenues of \$49,350 and appropriations of \$105,579. Actual expenditures were more than actual revenues by \$42,922. The General Fund subsidizes the Building Fund in the event expenditures exceed revenues.

BUILDING FUND	BUDGET	ACTUAL	VARIANCE
REVENUES	49,350	64,288	14,938
EXPENDITURES	105,579	107,210	(1,631)
<b>TOTAL</b>	<b>(56,229)</b>	<b>(42,922)</b>	<b>13,307</b>

**SLESF:** The Supplemental Law Enforcement Services Fund (SLESF) can only be used to supplement law enforcement services and has mainly been used to cover salary and benefit costs for one police officer position. SLESF accounts for about 15% of the total Police budget. In FY 2022-23 the City received \$162,880 in revenues and expended \$156,163. Funding comes from the State, and Rio Dell is entitled to receive the minimum grant of \$100,000. In recent years, additional “growth” revenue from sales tax and VLF has been received.

**CDBG:** In FY 2022-23 CDBG actual revenues were \$1,813 and expenditures were \$2,712. The CDBG fund had a balance of \$571,688. These funds are currently being used under contract from the County of Humboldt to offer loans to qualified applicants impacted by the 2022 Earthquake disaster.

# ANNUAL FINANCIAL REPORT

## Earthquake Impacts

The December 2022 Earthquake disaster impacted all areas of the City budget. The City is working in partnership with CalOES disaster recovery agents to guide the City through the recovery phase, which includes filing and submitting claims for emergency costs and long-term plans for infrastructure repair. The City is entitled to 75% reimbursement for qualified expenses with the opportunity to request up to 100% reimbursement on a per-project basis.

EARTHQUAKE EXPENDITURES BY FUND - TYPE			
	EXPENSE	REIMBURSEMENT	DIFFERENCE
GENERAL FUND	105,678	60,329	45,349
WATER FUND	305,709	104,656	201,053
SEWER FUND	151,425	12,946	138,479
<b>TOTAL</b>	<b>562,812</b>	<b>177,931</b>	<b>384,881</b>

During FY 2022-23, the City of Rio Dell had \$562,812 in earthquake-related expenditures split between the General Fund (19%), Sewer (54%), and Water (27%) Enterprise Funds.

Of these items, the City has submitted reimbursement claims for six items and has received reimbursement for three items in the amount of \$177,931.

**Future Impacts:** The City has identified 22 items, or projects, that have or will have financial impacts on the City due to the Earthquake disaster.

EARTHQUAKE LIST OF PROJECTS			
PROJECT	COST ESTIMATE	25% CITY COST SHARE	FUND
DEBRIS REMOVAL	75,000	18,750	GENERAL
DISTRIBUTE AID / LAC	10,000	2,500	GENERAL
BUILDING INSPECTION	2,500	625	GENERAL
EMERGENCY SANITATION	130,000	32,500	WATER
EMERGENCY SEWER	10,000	2,500	SEWER
DONATED MATERIALS	25,000	6,250	GENERAL
METRO WELLS #1	1,000,000	250,000	WATER
EMERGENCY WATER REPAIR	300,000	75,000	WATER
PAINTER STREET TANK	1,600,000	400,000	WATER
PAINTER STREET SIDEWALK	50,000	12,500	GENERAL
HYPOCHLORITE GENERATOR	250,000	62,500	SEWER
CONTACT BASIN	6,000,000	1,500,000	SEWER
HWY101 SEWER PIPES	10,202,272	2,550,568	SEWER
FERN LIFT STATION	50,000	12,500	SEWER
HWY 101 WATER PIPES	5,835,364	1,458,841	WATER
DAMAGED COLLECTION SYSTEM	5,000,000	1,250,000	SEWER
DAMAGED DISTRIBUTION SYSTEM	5,000,000	1,250,000	WATER
DAMAGED ROAD REPAIR- PAINTER LIFT	15,750	3,938	GENERAL
DAMAGED ROAD REPAIR 1285 EELOA	6,000	1,500	GENERAL
DAMAGED ROAD REPAIR 1267 EELOA	13,500	3,375	GENERAL
DAMAGED ROAD REPAIR 1111 EELOA	9,750	2,438	GENERAL
INFILTRATION GALLERY	400,000	100,000	WATER
<b>TOTAL</b>	<b>35,985,136</b>	<b>8,996,284</b>	



# City of Rio Dell Fiscal Year 2022-23 Annual Financial Report



# Revenue and Expenditure By Fund - Type

REVENUE AND EXPENDITURES BY FUND - TYPE			
	REVENUE	EXPENSE	GAIN/(LOSS)
GENERAL FUND	1,714,077	1,829,636	(115,559)
ENTERPRISE FUNDS	2,803,746	3,051,685	(247,939)
SPECIAL REVENUE FUNDS	1,222,067	814,412	407,655
<b>TOTAL</b>	<b>5,739,890</b>	<b>5,695,733</b>	<b>44,157</b>



# Fiscal Year 2022-23

Section N, Item 1.

## Revenues and Expenditures by Major Fund

REVENUES BY FUND			
	BUDGET	ACTUAL	OVER/(UNDER)
GENERAL FUND	1,764,617	1,714,077	(50,540)
STREETS	329,201	351,426	22,225
SLESF	150,000	162,880	12,880
BUILDING FUND	49,350	64,288	14,938
SEWER	1,365,519	1,443,592	78,073
WATER	1,261,932	1,360,154	98,222
<b>TOTAL</b>	<b>4,920,619</b>	<b>5,096,417</b>	<b>175,798</b>

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SEWER	1,519,112	1,772,602	253,490
WATER	1,209,872	1,279,083	69,211
<b>TOTAL</b>	<b>5,451,411</b>	<b>5,434,739</b>	<b>(16,672)</b>



# Fiscal Year 2022-23 Fund Balance

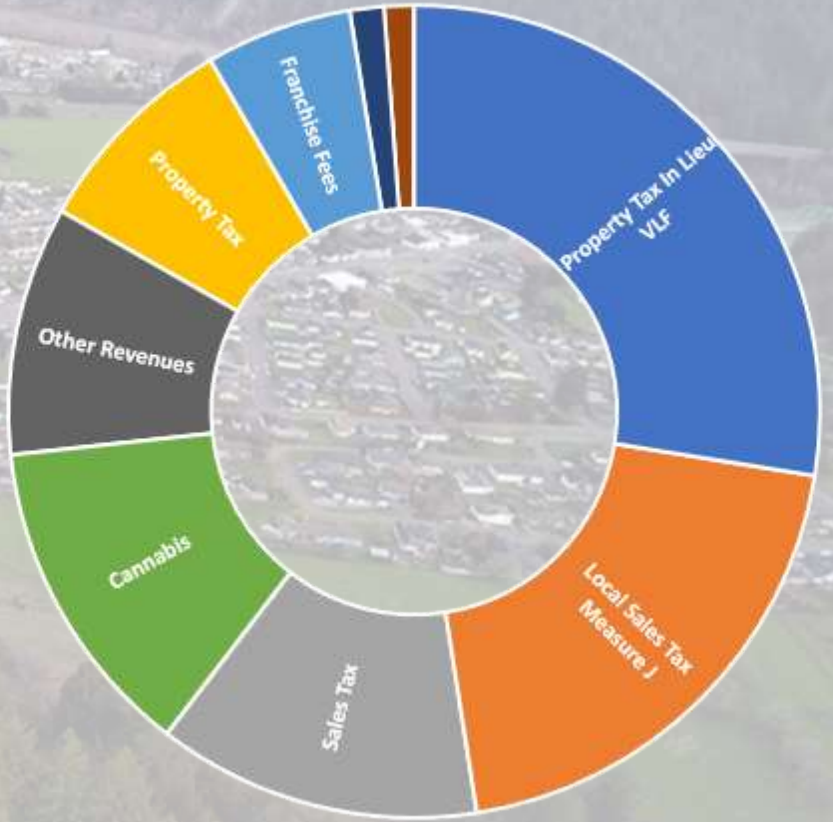
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SB1 (RMRA) Fund	021	78,418	34,696	113,114
TDA Fund	024	50,279	20,341	70,620
RSTP Fund	026	33,900	10,765	44,665
Solid Waste Fund	027	13,007	508	13,515
CDBG RRLF Fund	039	572,587	(899)	571,688
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<b>Total Special Revenue Funds</b>		<b>4,555,188</b>	<b>68,464</b>	<b>4,284,096</b>
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<b>Total Sewer Enterprise Fund</b>		<b>1,995,578</b>	<b>(303,832)</b>	<b>1,691,746</b>
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Water Metro Wells Fund	063	42,892	(10,538)	32,354
Water Dinsmore Zone	064	67,208	21,482	88,690
Water Restricted Reserve	061	136,000	-	136,000
Water Debt Svc Fund	061	209,322	(5,183)	204,139
Water Operations Fund	060	953,126	103,971	1,057,097
<b>Total Water Enterprise Fund</b>		<b>2,315,290</b>	<b>87,542</b>	<b>2,402,832</b>
<b>Total All Funds</b>		<b>10,756,000</b>	<b>(263,385)</b>	<b>10,153,059</b>



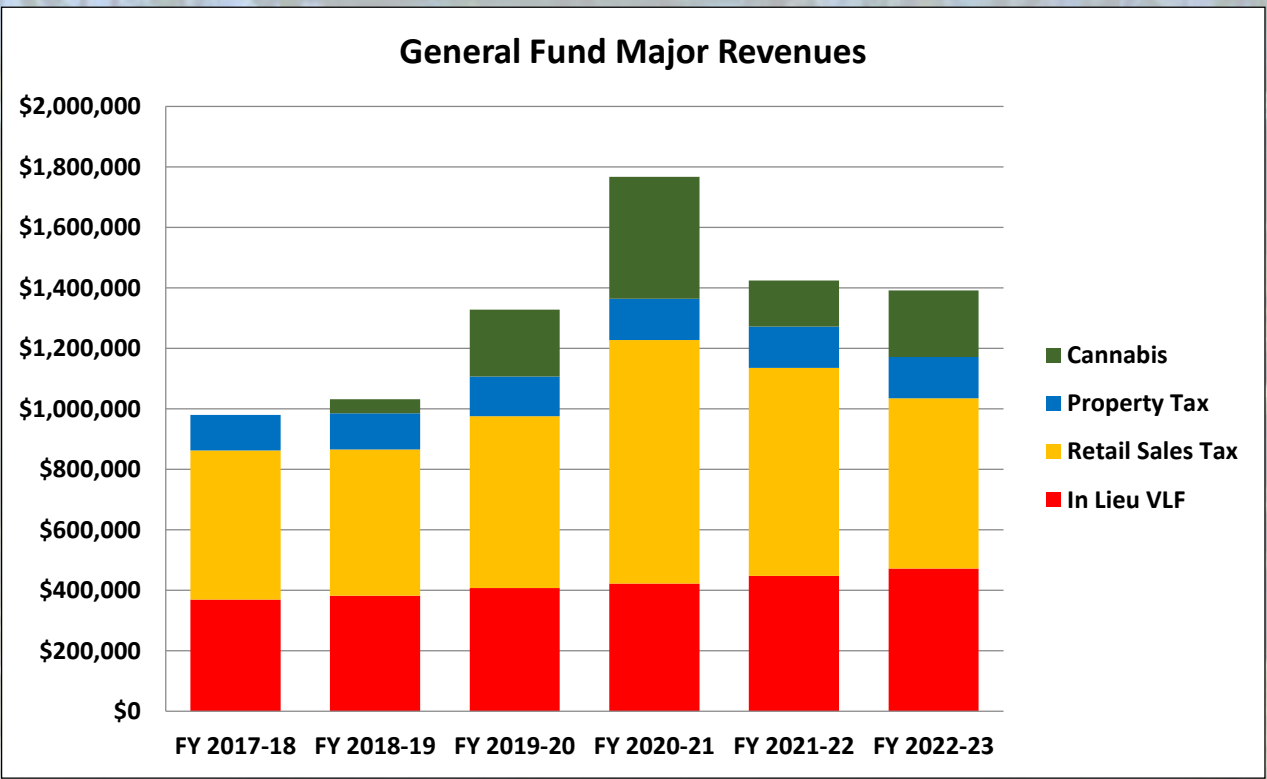
# General Fund - Revenues

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Local Sales Tax Measure J	460,000	342,796	(117,204)
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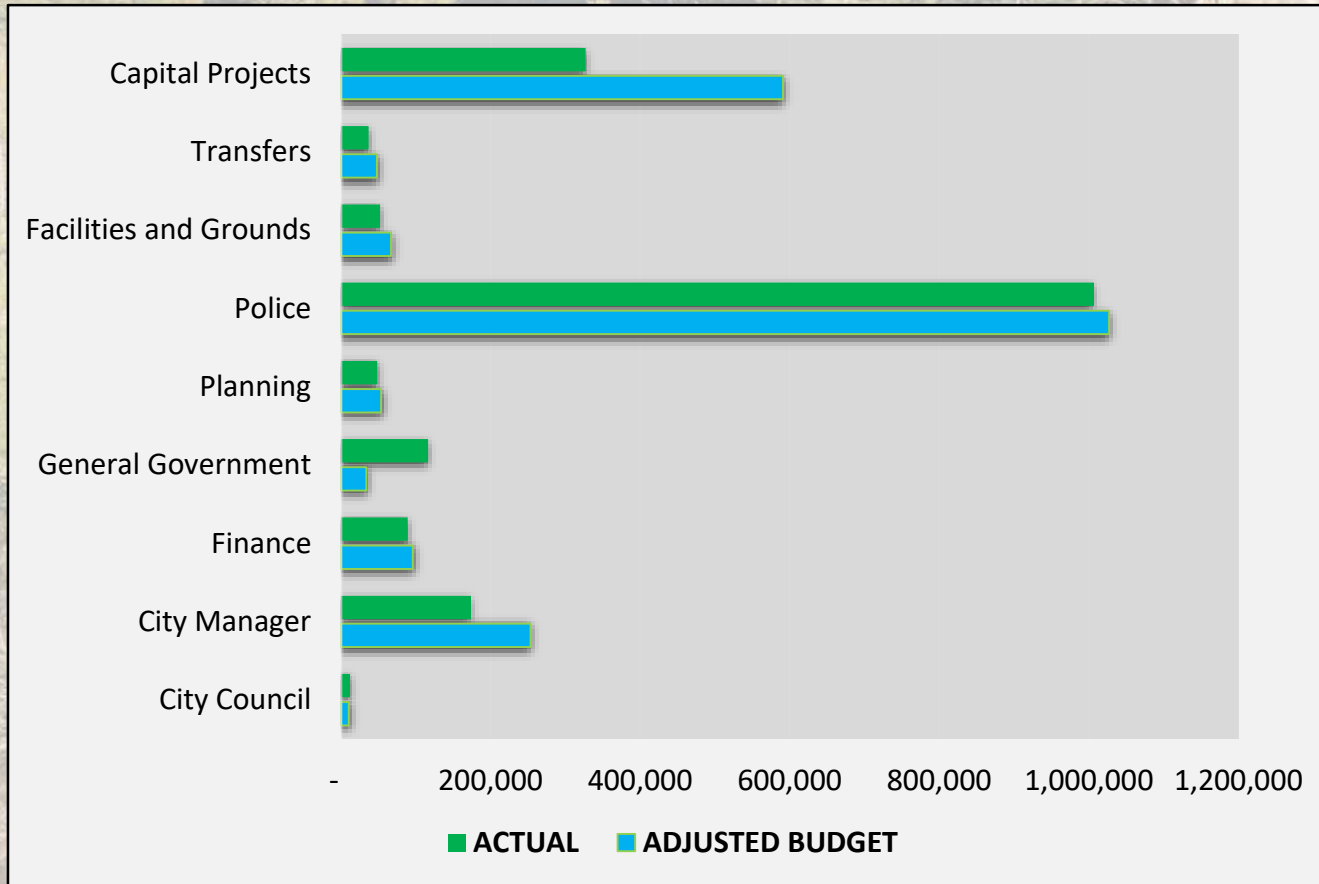
# General Fund Major Revenues Over Time







# General Fund - Expenditures



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<b>TOTAL</b>	<b>2,180,093</b>	<b>1,863,383</b>	<b>316,710</b>



# Streets Funds

## 020 Gas Tax, 021 SB1, 024 TDA, 026 RSTP

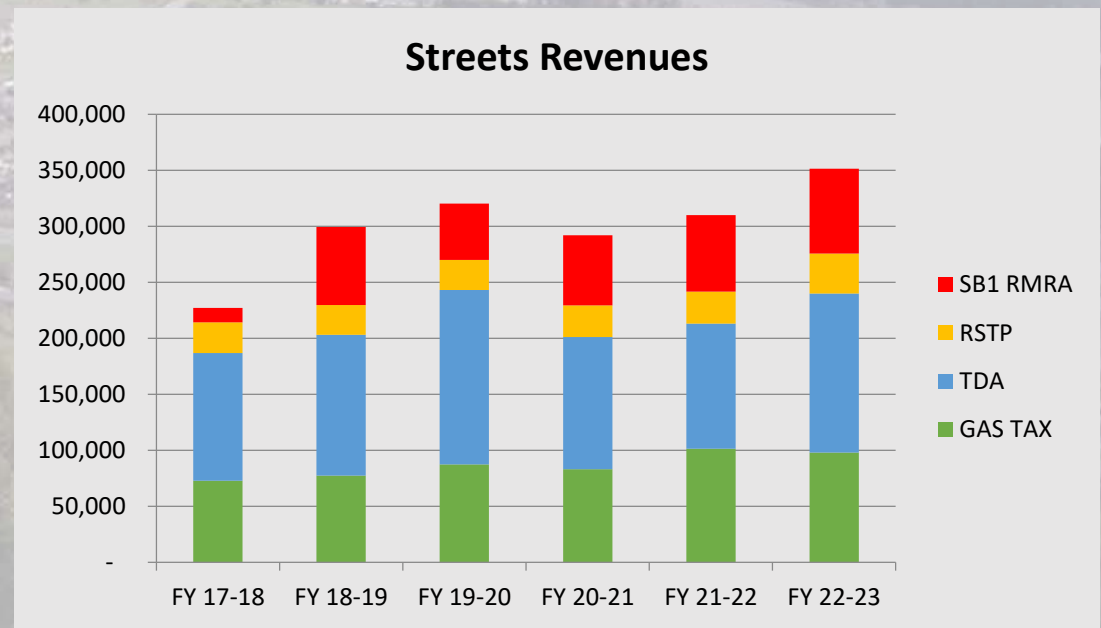
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<b>TOTAL</b>	<b>373,068</b>	<b>564,236</b>	<b>191,168</b>





# Enterprise Funds - Sewer

<b>SEWER REVENUES</b>	BUDGET	ACTUAL	VARIANCE
050 SEWER OPERATIONS	944,585	937,286	(7,299)
052 SEWER CAPITAL	118,000	125,351	7,351
054 SEWER DEBT SVC.	302,934	357,950	55,016
<b>TOTAL</b>	<b>1,365,519</b>	<b>1,420,587</b>	<b>55,068</b>

<b>SEWER FUND EXPENSES</b>	BUDGET	ACTUAL	VARIANCE
050 SEWER OPERATIONS	1,097,678	1,142,029	(44,351)
052 SEWER CAPITAL	118,500	279,456	(160,956)
054 SEWER DEBT SVC.	302,934	302,934	-
<b>TOTAL</b>	<b>1,519,112</b>	<b>1,724,419</b>	<b>(205,307)</b>

<b>SEWER FUND BALANCES</b>	ESTIMATE	ACTUAL	VARIANCE
050 SEWER OPERATIONS	357,736	179,432	(178,304)
052 SEWER CAPITAL	1,194,272	1,040,825	(153,447)
054 SEWER DEBT SVC.	113,651	168,667	55,016
<b>TOTAL</b>	<b>1,665,659</b>	<b>1,388,924</b>	<b>(276,735)</b>



# Enterprise Funds- Water

<b>WATER REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
060 WATER OPERATIONS	840,492	801,899	(38,593)
061 WATER DEBT SVC.	136,000	130,817	(5,183)
062 WATER CAPITAL	245,000	384,445	139,445
063 METRO WELLS	18,440	17,779	(661)
064 DINSMORE ZONE	22,000	25,214	3,214
<b>TOTAL</b>	<b>1,261,932</b>	<b>1,360,154</b>	<b>98,222</b>

<b>WATER EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
060 WATER OPERATIONS	817,974	697,928	120,046
061 WATER DEBT SVC.	136,000	136,000	-
062 WATER CAPITAL	176,500	406,635	(230,135)
063 METRO WELLS	24,298	28,317	(4,019)
064 DINSMORE ZONE	55,100	3,732	51,368
<b>TOTAL</b>	<b>1,209,872</b>	<b>1,272,612</b>	<b>(62,740)</b>

<b>WATER FUND BALANCES</b>	<b>ESTIMATE</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
060 WATER OPERATIONS	1,289,075	1,057,097	(231,978)
061 WATER DEBT SVC.	258,930	204,139	(54,791)
062 WATER CAPITAL	1,235,056	884,552	(350,504)
063 METRO WELLS	46,841	32,354	(14,487)
064 DINSMORE ZONE	(22,426)	88,690	111,116
<b>TOTAL</b>	<b>2,807,476</b>	<b>2,266,832</b>	<b>(540,644)</b>



# Other Funds

<b>BUILDING FUND</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
REVENUES	49,350	64,288	14,938
EXPENDITURES	105,579	107,210	(1,631)
<b>TOTAL</b>	<b>(56,229)</b>	<b>(42,922)</b>	<b>13,307</b>

<b>SLESF FUND</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
REVENUES	150,000	162,880	12,880
EXPENDITURES	155,664	156,163	(499)
<b>TOTAL</b>	<b>(5,664)</b>	<b>6,717</b>	<b>12,381</b>

<b>CDBG FUND</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
REVENUES	5,000	1,813	(3,187)
EXPENDITURES	580,834	2,712	578,122
<b>TOTAL</b>	<b>(575,834)</b>	<b>(899)</b>	<b>574,935</b>

Minor fault Major fault Megathrust

# Earthquake Impacts

Section N, Item 1.

## USGS Earthquakes



M 6.4  
20 Dec 2022

EARTHQUAKE EXPENDITURES BY FUND - TYPE			
	EXPENSE	REIMBURSEMENT	DIFFERENCE
GENERAL FUND	105,678	60,329	45,349
WATER FUND	305,709	104,656	201,053
SEWER FUND	151,425	12,946	138,479
<b>TOTAL</b>	<b>562,812</b>	<b>177,931</b>	<b>384,881</b>

## EARTHQUAKE LIST OF PROJECTS

PROJECT	COST ESTIMATE	25% CITY COST SHARE	FUND
DEBRIS REMOVAL	75,000	18,750	GENERAL
DISTRIBUTE AID / LAC	10,000	2,500	GENERAL
BUILDING INSPECTION	2,500	625	GENERAL
EMERGENCY SANITATION	130,000	32,500	WATER
EMERGENCY SEWER	10,000	2,500	SEWER
DONARTED MATERIALS	25,000	6,250	GENERAL
METRO WELLS #1	1,000,000	250,000	WATER
EMERGENCY WATER REPAIR	300,000	75,000	WATER
PAINTER STREET TANK	1,600,000	400,000	WATER
PAINTER STREET SIDEWALK	50,000	12,500	GENERAL
HYPOCHLORITE GENERATOR	250,000	62,500	SEWER
CONTACT BASIN	6,000,000	1,500,000	SEWER
HWY101 SEWER PIPES	10,202,272	2,550,568	SEWER
FERN LIFT STATION	50,000	12,500	SEWER
HWY 101 WATER PIPES	5,835,364	1,458,841	WATER
DAMAGED COLLECTION SYSTEM	5,000,000	1,250,000	SEWER
DAMAGED DISTRIBUTION SYSTEM	5,000,000	1,250,000	WATER
DAMAGED ROAD REPAIR- PAINTER LIFT	15,750	3,938	GENERAL
DAMAGED ROAD REPAIR 1285 EELOA	6,000	1,500	GENERAL
DAMAGED ROAD REPAIR 1267 EELOA	13,500	3,375	GENERAL
DAMAGED ROAD REPAIR 1111 EELOA	9,750	2,438	GENERAL
INFILTRATION GALLERY	400,000	100,000	WATER
<b>TOTAL</b>	<b>35,985,136</b>	<b>8,996,284</b>	



# Questions?





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November 21, 2023

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorize and Direct Staff to Remove Bear Sculpture from Wildwood Avenue

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize and direct staff to remove the bear sculpture; or,

Take no action.

BACKGROUND AND DISCUSSION

On October 4, 2017 the City of Rio Dell executed the Wildwood Avenue Sculpture Agreement with an artist. The agreement allowed the artist a period of five years to display up to four Council approved sculptures for sale and after that period of time passed, the sculptures would become the property of the City of Rio Dell. On October 4, 2018 the final sculpture of a bear was placed on the northern end of Wildwood Avenue. Over 5 years have now passed since the placement of the final sculpture and per the agreement, the sculptures are now the property of the City of Rio Dell.

The Mayor has requested an item be placed on the agenda to have the bear sculpture removed from Wildwood Avenue. The three remaining sculptures will remain in their current positions. If approved, the sculpture will be moved to the City's Corporation Yard for future possible public placement or for other transfer.

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