



# RIO DELL CITY COUNCIL AGENDA

## REGULAR MEETING - 6:00 P.M.

### TUESDAY, NOVEMBER 04, 2025

City Council Chambers  
675 Wildwood Avenue, Rio Dell

**Welcome** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at [cityofriodell.ca.gov](http://cityofriodell.ca.gov). Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

City Council meetings are held in City Hall Council Chambers for in-person public attendance. The public may also attend these meeting virtually through Zoom.

#### **Public Comment by Email:**

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at [publiccomment@cityofriodell.ca.gov](mailto:publiccomment@cityofriodell.ca.gov). Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting**. Your comments will be read out loud, for up to three minutes. Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

#### **Zoom Public Comment:**

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (\*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.



*In compliance with the Americans with Disabilities Act (ADA), if you require special assistance to participate in this meeting, please get in touch with the Office of the City Clerk at (707) 764-3532. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting. Assistive listening devices are now available for the hearing-impaired. Please see the City Clerk for a receiver.*

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PLEDGE OF ALLEGIANCE**

**D. CEREMONIAL MATTERS**

## **E. PUBLIC PRESENTATIONS**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*

## **F. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.*

- [1.](#) 2025/1104.01 - Approve Minutes of the October 21, 2025 Regular Meeting **(ACTION)** - Pg. #3

## **G. ITEMS REMOVED FROM THE CONSENT CALENDAR**

## **H. REPORTS/STAFF COMMUNICATIONS**

- [1.](#) 2025/1104.02 - City Manager/Staff Update **(RECEIVE & FILE)** - Pg. #15

## **I. SPECIAL PRESENTATIONS/STUDY SESSIONS**

- [1.](#) 2025/1104.03 – Unmet Transit Needs Public Hearing **(DISCUSSION/POSSIBLE ACTION)** - Pg. #19
- [2.](#) 2025/1104.04 - Presentation on the Year End Financial Report for FY 2025-26 **(RECEIVE AND FILE)** - Pg. #25

## **J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS**

## **K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

- [1.](#) 2025/1104.05 - Introduction and First Reading (by title only) of Ordinance No. 416-2025 Removing Section 10.05.780 and Amending Section 10.05.020 and 10.05.790 of the Rio Dell Municipal Code (RDMC) Restricting Parking of Specific Commercial Vehicles in Designated Areas Within the City **(DISCUSSION/POSSIBLE ACTION)** - Pg. #42

## **L. COUNCIL REPORTS/COMMUNICATIONS**

## **M. ADJOURNMENT**

*The next regular City Council meeting is scheduled for  
**Tuesday, November 18, 2025 at 6:00 p.m.***

**RIO DELL CITY COUNCIL  
REGULAR MEETING MINUTES  
OCTOBER 21, 2025**

Mayor Garnes called the regular meeting of the Rio Dell City Council to order at 6:00 p.m.

**ROLL CALL:** Present: Mayor Garnes, Mayor Pro Tem Carter, Councilmembers Orr and Wilson

Absent: Councilmember Woodall (excused)

Others Present: City Manager Knopp, Community Development Director Caldwell, Finance Director Sanborn, Water/Roadways Superintendent Jensen, Wastewater Superintendent Moore, City Clerk Dunham, and Senior Fiscal Assistant Maciel

Absent: Chief of Police Phinney

**PUBLIC PRESENTATIONS**

Mayor Garnes invited public comment on non-agenda matters. No public comment was received.

**CONSENT CALENDAR**

Mayor Garnes asked if any council member, staff, or members of the public would like to remove any item from the consent calendar for separate discussions. No items were removed.

CarterOrr/Wilson made a motion to approve the consent calendar, including the following items:

- 1) Approve Minutes of October 7, 2025, Regular Meeting;
- 2) Authorize the City Manager to Execute a Scope of Service with the City Engineer, GHD to Complete the Design and Issue Bids for the Infiltration Gallery Repair Project;
- 3) Authorize the City Manager to Execute a Scope of Service with the City Engineer, GHD for the Eel River Trail Accessible Ramp Project; and
- 4) Receive and File the Check Register for September.

The motion carried 4-0.

**REPORTS/STAFF COMMUNICATIONS**

City Manager/Staff Update

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City Manager Knopp announced that the October Nuisance Advisory Committee (NAC) meeting scheduled for tomorrow was canceled and called for questions from the Council on the staff update.

Mayor Pro Tem Carter commented that once again, there were no cats transported to Miranda's Rescue.

**SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS**

Informational Report on the Development of a New Solid Waste Franchise Agreement and Related Topics Including by not Limited to Universal Collection and SB 1383

City Manager Knopp provided a staff report and said that the current franchise agreement with the city and Recology Eel River will expire on December 31, 2026. There have been ongoing conversations for several years related to a new solid waste, recycling, and organics franchise agreement including the concept of establishing universal collection.

To prepare for the next franchise agreement update, Rio Dell joined a regional collaborative effort with the cities of Fortuna, Arcata, Eureka, and the County of Humboldt. These jurisdictions are working with the technical contracted support of CSG to provide a franchise agreement with current industry standards.

The goal is to improve recycling, organics, outreach/education programs consistency for Rio Dell and neighboring jurisdictions; meet SB 1383 and other new state mandates; provide clear and transparent rate setting procedures; provide performance standards and accountability for the hauler and convenient services for residents and businesses; and provide the benefit of economics of scale and shared expertise while maintaining flexibility to tailor Rio Dell specific program options cost-effectively.

City Manager Knopp provided a brief review of the universal collection timeline and background beginning in 2019 when Recology Eel River provided a presentation on the concept of universal collection to the Nuisance Advisory Committee. The Nuisance Advisory Committee recommended the City Council endorse the concept and later, followed up with correspondence to the City of Fortuna encouraging their adoption of universal collection. He pointed out that Fortuna's participation in the universal collection program would dramatically increase the subscriber base thereby spreading out the fixed costs and potentially making it a viable option for Rio Dell to consider.

He further explained that there were a series of meetings and public hearings on the concept of universal collection in 2021 and 2022 which led to the consensus of the City Council to continue pursuing universal collection. The evolution of this was that by 2024 it was determined that universal collection was never going to be an option available to Rio Dell until Fortuna agreed to go to universal collection. As such, the concept stalled out while the city was in a waiting pattern to make that consideration.



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He noted that economy of scale is an important factor since new trucks, equipment, and bins need to be purchased. He noted that those comments are reflected in the attached minutes and cautioned the council to disregard any of the numbers mentioned in the 2021 minutes since part of the process tonight is to come up with valid numbers.

City Manager Knopp said that there have been a couple of very important developments between 2021 and today. One is the contract with the consultant CSG using CalRecycle grant money to assist with the negotiation process with Recology Eel River, compliance issues related to SB 138,3 and all the new regulations across California. The other development is that Rio Dell partners with other local jurisdictions to standardize the solid waste franchise agreements across the board with only minor variations to adjust for unique circumstances of each jurisdiction. He noted that the jurisdictions are cooperating by holding regular local task force meetings and staff meetings related to SB 1383 implementation so there is incredible synergy between the cities and the county to work out the details in updating the franchise agreements.

He commented that the purpose of the consultant is to make sure that the costs that are represented by Recology Eel River are accurate. The goal of tonight's meeting is to receive direction from the Council on what they would like to see in the franchise agreement so they can go back to the negotiation table with Recology and discuss the implementation of a new contract and what that would look like.

He pointed out that universal collection is not a mandate now but will likely be in the future. Rio Dell does not currently have a time schedule with CalRecycle on implementation of SB 1383 although the County, Fortuna, Eureka and Arcata do and are being forced to adopt universal collection. The state goal is to eventually get everyone at 100% diversion so that nothing goes into the landfill.

City Manager Knopp turned the discussion over to Kathleen Gallagher from CSG Consultants to provide a presentation on the implementation of universal collection.

She began by stating that she has been involved in the recycling world since 1989 and explained that CSG only provides assistance to jurisdictions and not private entities.

She said that SB 1383 is an unfunded mandate placed on jurisdictions to provide mandatory organic waste collection to all residents and businesses. In terms of SB 1383, she has been talking with Recology about some of their best practices, and successful profit margins.

Tonight, she is asking for feedback from the City Council to see what provisions Rio Dell wants included in the new franchise agreement.

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She said that the purpose of the program is to implement consistent, weekly collection services for garbage, recyclables, and organic materials for all residents and businesses with some exceptions to meet SB 1383 standards.

She noted that the other participating jurisdictions are transitioning to universal three-container service which helps avoid customer confusion and supports regional outreach and education campaigns.

Two options were provided for City Council consideration which were:

- **Option A – Full Implementation:** This requires Recology to provide weekly garbage, recycling, and organics collection beginning January 1, 2027.
- **Option B – Deferred Implementation During Waiver Period:** This would include language allowing deferral of organics collection while the CalRecycle waiver remains active.

Kathleen explained that while the City's SB 1383 Low Population Waiver remains in effect (until 2027), Recology would not be required to provide organic waste collection services but would continue weekly garbage and recycling collections until expiration, revocation, or non-renewal of the waiver. She warned that deferral could create rate increases later when organics collection is mandated.

She said that one thing to keep in mind is that it might make sense to do the full rollout along with the other jurisdictions to avoid confusion with the other jurisdictions having services that Rio Dell doesn't have and for cost efficiency.

Mayor Garnes called for questions from the Council on this portion of the presentation.

Mayor Pro Tem Carter said that just because the city has the option to kick the can down the road on universal collection implementation, doesn't necessarily mean it's the best option. She pointed out that universal collection is coming whether we do it now or later and thought the best approach would be to do it now along with the other jurisdictions. She said that she liked the cohesive approach and recommended Option A with full implementation. She commented that she would like to see numbers related to the rates.

Councilmember Wilson agreed with Mayor Pro Tem Carter and said the Council has been talking about the concept of universal collection from when he first became a council member in 2012 and now, it's 2025 and it still has not been implemented and that he would like to see it move forward. He said that the big concern is SB 1383 and asked what CSG's relationship is with Humboldt Waste Management Authority (HWMA) since they will ultimately be the ones that handle the organics processing.

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Kathleen said that she has been working closely with Eric Keller-Heckmman, the Executive Director of HWMA and said that he has been very responsive in terms of programs and the delivery of organics and methods for keeping these materials clean.

Councilmember Wilson asked if the idea is to have four containers or if the organics will be combined with the green waste.

Kathleen explained the process and said that food waste will be comingled with green/yard waste, and the container will be labeled to show what materials are acceptable.

Councilmember Wilson said that he would also like to see costs and how SB 1383 plays into those costs before moving forward. He noted that approximately 50% of Rio Dell residents have garbage services now and his hope would be to not increase the rates, if at all possible, with implementation of universal collection.

City Manager Knopp reiterated that staff and CSG are looking for direction from the City Council so they can go to Recology Eel River and ask for solid numbers.

Kathleen explained that she would integrate the feedback from the Council into the franchise agreement and make sure the numbers are accurate before bringing the package back to the City Council for review and approval.

Mayor Garnes pointed out that the costs will be higher than the quotes in 2021 and would only go higher if the city waits to implement universal collection. She agreed to move forward with the implementation sooner than later. She stressed the importance of letting citizens know that the costs would be shared with other jurisdictions if we do it now and that this decision is not something the City Council takes lightly.

The consensus of the Council was to move forward under Option A, Full Implementation.

The presentation continued with discussion of **Residential Bulky Item Collection and Frequency**.

Kathleen explained that this service would allow at-the-curb service for residents to dispose of large bulky items such as furniture, appliances and mattresses once or twice a year by appointment rather than waiting for the annual clean-up day to dispose of large items.

Three options were presented for City Council consideration which were:

- **Option A:** One (1) free annual bulky item pickup per household (up to 2 cu. yds)
- **Option B:** Two (2) annual pickups (increased convenience, higher cost)
- **Option C:** No curbside program; continue current annual cleanup day

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It was noted that bulky collection improves accessibility for elderly and low-income residents who cannot transport materials to cleanup sites and can reduce illegal dumping.

Kathleen said that there were 134 vehicles that participated in the last annual community cleanup in Rio Dell so there was not a lot of participation. She added that community outreach and education reduces illegal dumping. She encouraged the Council to consider implementing a bulky item pickup program.

Councilmember Orr recommended two annual bulky item pickups.

Councilmember Wilson asked how residents would schedule the bulky item pickup and said that Recology Eel River is not good at responding to phone calls.

Kathleen explained that residents would call Recology and schedule the pickup and they would have a day allocated for Rio Dell and come with a flatbed truck and pick up the bulky items. She suggested the city include information on the city website. She indicated that the phone response issue could be included under performance standards in the franchise agreement with a recommendation that they commit more staff to answering phone calls.

She further explained that the bundled service including solid waste, recycling and organics would include one rate whether the bulky item service was used or not so there would be no additional charge on the bill if the bulky item service was used.

Mayor Pro Tem Carter agreed on a bulky item pickup, either one or two annually depending on the cost. She commented that Recology Eel River needs to answer their phone when customers call.

Mayor Garnes recommended Option 2 with two annual bulky item pickups.

Councilmember Wilson asked if the annual cleanup day would be eliminated under Option A or B. The response was that it would be eliminated.

The consensus of the Council was to go with Option B with two annual bulky item pickups per household.

The presentation continued with discussion on the **Low-Income Discount Program**.

Kathleen explained that the idea would be to provide rate relief for income-qualified residents and could consider offering a 10% discount for qualifying single-family customers enrolled in the PG&E CARE Program. She said that the percentage of the discount would be at the discretion of the City Council, noting that the other jurisdictions were looking at a 10% discount for all income-qualified residents, as opposed to only offering the discount to seniors.

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Councilmember Orr asked if the base rate would still vary based on the size of the solid waste can and the answer was yes.

The consensus of the council was to provide a discount rate for income-qualified residents.

Mayor Garnes agreed with the discount but wanted to see the cost savings before agreeing to a percentage, noting that the other ratepayers would burden that cost.

Next was discussion on the **Annual Community Clean-Up Day**. The following three options were presented for consideration:

- **Option A:** Continue the annual cleanup day as currently structured
- **Option B:** Replace with one or two bulky item curbside pickups per year
- **Option C:** Hybrid approach-retain one cleanup event plus one bulky item pickup

Kathleen cautioned the Council that Option C would be more costly.

Mayor Pro Tem Carter said that she preferred Option B but would like to know what other jurisdictions were doing.

Kathleen indicated that the other jurisdictions were opting for Option B.

Councilmember Orr agreed with Option B and asked as an alternative if vouchers could be issued so residents could take multiple items to HWMA rather than be limited to one single bulky item pickup.

Councilmember Wilson expressed concern about residents having multiple bulky items and questioned Option C as perhaps a better option.

Mayor Garnes asked for clarification on Option B as to whether it would allow for one or two bulky items for each pickup.

Kathleen explained that it would allow for one bulky item per pickup not exceeding 2' x 4' or a certain number of bags not exceeding 2 cu. ft.

The consensus of the Council was to go with Option B with clarification on the feasibility of a voucher program.

Next was discussion on the **20-Gallon Garbage Container Option**.

Kathleen explained that there are a significant number of items that can go into the organics/yard waste container and encouraged the option of offering a smaller garbage container for residents who generate minimal waste. She noted that it would encourage

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waste reduction, provide a lower-cost service, and support SB 1383 waste reduction goals.

The consensus of the Council was to provide residents with an option for a 20-gallon garbage container.

Next was discussion on the **Franchise Fee Modification**.

Kathleen said that the purpose of the franchise fee is to provide revenue to offset administrative and oversight costs for solid waste management and support general fund activities related to waste programs. She noted that Rio Dell's current franchise fee at 5% is lower than neighboring jurisdictions and asked if the Council would be open to increasing the fee to 8% to match Fortuna. She noted that adjusting the franchise fee to a level consistent with regional averages (8-10%) could increase City revenue modestly with minimal ratepayer impact when phased in with new service improvements.

Councilmember Wilson commented that he would like to keep the rates as low as possible.

Councilmember Orr agreed to an increase in the franchise fee to cover increased administrative costs.

Mayor Pro Tem Carter supported leaving the franchise fee at 5%.

Mayor Garnes asked if the 5% was based on 5% of the ratepayers' bills?

Kathleen explained that it was 5% of the franchise holder's gross revenue.

City Manager Knopp pointed out that the vast majority of the ratepayers' bill is related to Humboldt Waste Management Authority (HWMA) fees.

Kathleen agreed to provide an analysis of the 5% versus 8% franchise fee.

Mayor Garnes called for public comments on the solid waste franchise agreement and universal collection. No public comment was received.

Receive Staff Report on Past Discussion and the Process for Establishing Billboards

Community Development Director Caldwell provided a staff report and said at the Council meeting of October 7, 2025, Wally Coppini, representing the Chamber of Commerce, addressed the Council asking that the Council agendaize a discussion on billboards, in particular community billboards promoting the city and its businesses.



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He explained that the City's current sign regulations limits billboards to the Humboldt-Rio Dell Business Park (HRDBP). He said that it would make sense to allow billboards/signs across the freeway on the City's Wastewater Disposal parcel but in order to do so, the regulations would need to be amended to allow billboards beyond the Industrial Commercial (IC) zone or rezone a portion of that area currently zoned Public Facility (PF) to Industrial Commercial (IC).

He said in 2022, the Council discussed three possible sites for billboards at the wastewater disposal site with the intent to generate revenue and promote the City's image and community events. Staff were then directed to issue Request for Proposals (RFP's) for up to three signs which would be constructed, operated and maintained by a third party. Staff solicited proposals however, no proposals were received.

He explained that with Council direction, staff would take the item to the Planning Commission and pursue a rezoning for up to three slivers of land to site potentially three billboards on the west side of Northwestern Ave. One would be a community billboard, one would possibly be an LED billboard, and the third would be normal billboard.

He noted that the City's current sign regulations restrict billboards, so they are no closer than one half mile apart. Staff are suggesting an amendment to limit billboards to a distance of no more than 1,000 feet. He noted that Jessie Jeffries property would accommodate a billboard if that amendment were approved.

Mayor Garnes called for public comment related to billboards.

**Wally Coppini** addressed the Council and thanked them for agendaizing the item. He referred to the community billboard example in the packet and said that one thing he would change is to add "next exit." He said when he first approached the City Council, he was speaking solely on behalf of the Chamber of Commerce but now it seems to be more of a City/Chamber venture. As far as potential funding is concerned, he suggested waiting for more information before soliciting grants.

Community Development Director Caldwell clarified that it would take approximately two months to have the new regulations in effect.

**Jessie Jeffries** addressed the Council and said that he was interested in putting up a commercial LED sign that can be changed remotely on his parcel on the east side of the freeway at 350 Northwestern Ave. (next to Glenn White's parcel). He commented that he acquired that parcel at the height of the real estate boom and it is probably only worth half of what he paid for it. As such, he would like to generate some revenue from the site.

Community Development Director Caldwell pointed out that in the event of an emergency, Jessie's LED billboard would be available for use by the city.

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Mayor Pro Tem Carter thanked Wally Coppini for following up on behalf of the Chamber of Commerce. She said that the community billboard idea may be attainable but would take a little time.

She said that she would like to make it possible for Jessie Jeffries to enhance revenue on his vacant parcel and asked him what he would have on the billboard.

Jessie explained that the billboard would be available to rent out to anyone for advertising.

Councilmember Orr said that he was in support of amending the sign regulations to allow for more billboards if it will help bring people into Rio Dell.

Councilmember Wilson asked if there would be a charge to use Jessie's billboard.

Jessie explained that it would not be feasible to utilize the billboard to welcome people into Rio Dell because it would face northbound but in the event of an emergency, he would allow the city to use the billboard. He said that what is needed is a rule change related to the setback of billboards.

Community Development Director Caldwell said that one of the billboards could be a city billboard and could be a potential source of revenue for the city.

Mayor Garnes said that she is not in favor of more commercial billboards but would be in favor of a community billboard for use by the city and the chamber of commerce as a welcome to Rio Dell.

Wally suggested instead of the city motto of "The Warm-Hearted City" it be "Small Town with a Big Heart."

Orr/Wilson made a motion to direct staff to update the Request for Proposals (RFP) and solicit proposals, amend the zoning regulations to rezone three small portions of the City's wastewater disposal site to Industrial Commercial (IC) and amend the sign regulations to allow signs in this area.

The motion carried 4-0.

**ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

Approve Resolution No. 1651-2025 Authorizing the Execution of a Financing Agreement with the State Water Resources Control Board and Complying with California Government Code Section 5852.1 in an Amount of \$3,476,083.01 Including Principal and Interest

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City Manager Knopp provided a staff report recommending approval of Resolution No. 1651-2025 authorizing the execution of a financing agreement with the State Water Resources Control Board and complying with California Government Code Section 585.1 in an amount of \$3,476,083.01 including principal and interest.

He explained that the city has been working on the Water Capital Improvement Program (CIP) since 2015 and received over \$10 million in grant funding from the State Water Resources Control Board DWSRF for the project. Despite the impressive level of grant funding for the project, several items were left out of the original project to meet the available grant funding budget. The city anticipated increasing the grant amount, however, requests to the SWRCB were not successful.

He said that staff have since been working with the SWRCB on a low interest loan to cover the additive items that were left out which would allow for additional work on Eeloa, North, Rigby, Painter, Walker, Berkeley, Davis and Center including several hydrants, meters and valves in addition to piping and service lines.

The principal amount of the loan would be \$2,345,806 at an interest rate of 1.9% taking the total debt service to \$3,476,082.01 over a 42-year term.

City Manager Knopp said the other option would be to not proceed with the loan, leaving the capital needs remaining although the cost would be much greater down the road. He said that this is the optimal time to enter into the loan agreement with the existing water system loan set to expire in July 2029. After a brief overlap period before the existing loan is retired the debt service would be approximately \$52,000 a year less than the current obligations.

Water/Roadways Superintendent Jensen recommended the city proceed with the loan agreement as presented.

Mayor Garnes asked if the additive items to be completed under the loan would be part of the current project.

City Manager Knopp said that the additive items would be incorporated into the current Water CIP project.

Carter/Orr made a motion to Approve *Resolution No. 1651-2025 Authorizing the Execution of a Financing Agreement with the State Water Resources Control Board and Complying with California Government Code Section 5852.1 in an Amount of \$3,476,083.01 Including Principal and Interest.*

The motion carried 4-0.

**COUNCIL REPORTS/COMMUNICATION**

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Mayor Pro Tem Carter reported on recent and upcoming meetings and events and said that she attended the school board meeting and that the board is in full support of extending the lot line for the Davis St. Park into the baseball field as proposed. They agreed to add the item to their November agenda for formal approval.

Related to Halloween, the Wildwood Witches Ride will occur on Saturday rain or shine beginning at CC Market at noon and continuing to Scotia, and on October 31<sup>st</sup>, there will be little kids trick or treating downtown at 1:00 p.m., followed by a Halloween Dog Costume contest at 3:30 p.m. and the Trunk or Treat Event at Fireman’s Park from 6-8 p.m. In addition, the school kids treat or treat through town beginning at 9:00 a.m.

She announced the next Chamber of Commerce meeting would be on November 3, 2025, at 6:00 p.m. at the Community Resource Center and extended a heartfelt message to Councilmember Woodall wishing her well.

Councilmember Orr asked what the logistics would be for putting a message on a billboard that says, “Next Services 500 Miles.”

Councilmember Wilson reported on his attendance at the last Redwood Coast Energy Authority (RCEA) meeting and said that the Trump administration pulled back funds that were previously approved for expansion of the electrical grid so the configuration will need to be changed, or the tribes will have to come up with an additional \$80 million.

Mayor Garnes announced the passing of a very dear friend today, Nancy Kurtz, at the age of 97.

**ADJOURNMENT**

Carter/Orr made a motion to adjourn the meeting at 7:51 p.m. to the November 4, 2025, regular meeting. Motion carried 4-0.

Debra Garnes, Mayor

Attest:

Karen Dunham, City Clerk



## Staff Highlights – 2025-11-04

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### City Council

### City Manager

Continued discussions with California Department of General Services regarding city cost reimbursement for CalFire HQ development.

Attended Solid Waste Local Task Force meeting in Eureka on Monday, October 27<sup>th</sup>.

Submitted data to HCAoG on Rio Dell's vehicle fleet for their Zero Emission Vehicle study.

Planning to attend the Redwood Coast Regional Economic Development Conference in Lakeport this week.

### City Clerk

#### Processed Eight (8) Building Permit Applications:

955/965 Bluff Place – Electric Service Panel Upgrades  
123 Bellevue Ave. – New Plumbing, Sewer Lateral, Cleanouts, Roof Repair  
1096 Riverside Dr. – PV Solar  
309 Cherry Lane – Sewer Cleanout  
600 Dinsmore Ranch Rd. – Replace 6 Radios on Verizon Cell Tower  
220 Wildwood Ave. – Partition Wall and Electrical Outlets  
123 Bellevue Ave. – New Service Panel, Wiring and Mini-Split System  
420 Third Ave. – Bathroom Remodel

#### Processed Five (5) Business License Applications:

OHM Solar Solutions – Non-Resident Solar Contractor (Chico)  
Smart Homes Pros, Inc. – Non-Resident Contactor  
Nuwave International Industries, Inc. – Non-Resident Contractor  
DB Builders – Non-Resident Contractor  
Pro Solutions Services – Handyman Services

#### Misc:

Submitted 3<sup>rd</sup> Quarterly Building Permit Report to County Assessor

Provided Address Verification Letter for 1009 Pine St.

Provided Address Verification Letter for 96 & 98 Painter St.



Processed a Special Event Permit for Family Humboldt Motorcycle Club

**City Attorney**

**Human Resources, Risk & Training**

**Finance Department**

**Public Works Water**

**Public Works Wastewater**

**Public Works Streets, Buildings and Grounds**

**Public Works City Engineer**

**Public Works Capital Projects**

**Police Department**

**Patrol Statistics:**

During Oct 16<sup>th</sup> – Oct. 30<sup>th</sup> 2025, the Rio Dell Police Department handled 281 incidents. This includes 170 calls for service, and 111 Officer Initiated Contacts. 5 arrests were made. A total of 1 citations were issued for traffic offenses or other miscellaneous criminal violations. 12 total cases requiring investigation were taken.

**Staffing:**

The Police Department is currently down two (2) sworn officer positions.

- One lateral Police Officer is currently in backgrounds with our department.
- Backgrounds on a candidate for Entry-level Academy Sponsorship were unsuccessful.
- One Lateral Police Officer Applicant starting background.

**Community Events / Notable Cases:**

- Chief Phinney completed his POST mandated Management School (Week 2 of 3)
- The department is taking part in both the Halloween Dog costume contest and the Trunk or Treat event with a table and Patrol Car.

**Abatement Projects:**

**Residential Abatement:**

- Total Active Cases 24
- 1 closed case
- Potential Abatement to be performed at 483 4<sup>th</sup> Avenue after November 10, 2025
- 2 of the cases are for City Owned Property. One for damage to the sidewalk on Painter Street and one for the road conditions in the 400-500 block of Second Avenue.
- 22 of the cases consist of excessive vegetation, junk vehicles, solid waste and ongoing violations.





**Vehicular Abatement:**

- Total Active Cases 9
- 9 New open cases, 15 closed cases
- 5 vehicles towed

**Animal Control:**

- 14 Calls for animal related issues
- 2 dogs and 1 cat transported to Miranda's

**Community Development Department**

Final foundation 123 Belleview Ave

Attend 2025 Single Family Energy Code Update webinar

Work on potential amendments to the sign regulations.

Review Solar & Battery plans for 1096 Riverside, request electronic copy for Fire Department review and approval.

Review Building Permit application for two 100-amp panel upgrades 955 & 965 Curtis by owner. Send Owner Builder Handout, Acknowledgement, Electrical Handout and Smoke Alarm certification for execution.

Follow-up to the Family MC Club re: demolition of unpermitted addition. Review deeds, maps for access easement, reach out to neighbor regarding access.

Follow-up on Roof Certification form for 540 First Ave.

Follow up on status of 114 Creek Street – New Life Services

Continue work on Housing Element update

Review Building Permit application for foundation upgrades 65 Davis, request additional information regarding types and locations of upgrades

Reach out to Caltrans (Carolyn Webb) regarding billboard requirements. Review information.

Final Roof (carport) inspection 65 Davis Street

New siding inspection 130 Wildwood Ave, need to extend TPRV

Siding inspections 117 Wildwood Ave

Work on staff report for signs/billboard amendments, prepare and send referrals.



Review and approve foundations plans (seismic upgrade w/Simpson UFRP's). Review and approve photo-documentation, 65 Davis Street

Footing excavation inspection 87 Berkeley Street.

Drywall inspection 172 Ogle Ave.

Participate in CALFIRE/DGS meeting, prepare follow-up email.

Electrical panel inspection 172 Ogle

Forward CIP waterline project Temporary Access request to PG&E and CALFIRE/DGS. Locate City easement document for PG&E site, forward to PG&E.

Review PV/ESS plans 1066 Riverside request additional information, refer to the Fire Department for review and approval.

Respond to inquiry from new owners of Element 7

### **Intergovernmental**

### **Humboldt-Rio Dell Business Park**



*675 Wildwood Avenue  
Rio Dell, CA 95562*

**TO:** Mayor and Members of the City Council

**FROM:** Karen Dunham, City Clerk

**THROUGH:** Kyle Knopp, City Manager

**DATE:** November 4, 2025

**SUBJECT:** Public Hearing on Unmet Transit Needs

#### **RECOMMENDATION**

Open the public hearing and receive input on any unmet transit needs in the community. Close the public hearing and make a motion to direct staff to send a letter to the Humboldt County Association of Governments (HCAOG) relaying the comments made during the public hearing regarding unmet transit needs.

Stevie Luther from HCAOG will be available via Zoom to provide a brief presentation and answer any questions.

#### **BACKGROUND AND DISCUSSION**

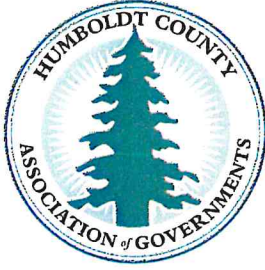
Each year, as established by the California Transportation Development Act (TDA), the Humboldt County Association of Governments (HCAOG) is required to conduct a citizen participation process to identify any "unmet transit needs" within Humboldt County. This process is required prior to allocations of TDA funding for the following fiscal year. All comments deemed to meet the definition of an unmet transit need will then be analyzed and reviewed by HCAOG's Social Services Transportation Advisory Council (SSTAC) to determine if the need is "reasonable to meet." Comments that are operational in nature are forwarded to transit operators.

The HCAOG Board of Directors will hold a public hearing on Thursday, November 20, 2025. Though not required, HCAOG recommends each entity conduct a separate hearing to receive comments specific to their jurisdiction.

All public comments received by December 31, 2025, will be discussed by the SSTAC and a Report of Findings brought to the HCAOG Board in 2026.

Attachments:

Citizen Participation Process for Assessing Unmet Transit Needs  
Unmet Transit Needs Definition and Reasonable to Meet Criteria  
Notice of Public Hearing



## HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

Regional Transportation Planning Agency  
 Humboldt County Local Transportation Authority  
 Service Authority for Freeway Emergencies  
 611 I Street, Suite B  
 Eureka, CA 95501  
 (707) 444-8208  
 www.hcaog.net

### Citizen Participation Process for Transit Needs Assessment

#### Transportation Development Act

The Humboldt County Association of Governments (HCAOG) is responsible for allocating Transportation Development Act (TDA) funds within the region. The TDA provides two major sources of funding, Local Transportation Funds (LTF) derived from a ¼ cent of the general sales tax and State Transportation Assistance Funds (STAF) derived from a tax on diesel fuel. Together, these TDA funds are a revenue source for public transit in Humboldt County. The "Unmet Transit Needs" process is carried out annually to identify and evaluate the adequacy of existing public transportation services. HCAOG is required to assess transit needs prior to allocating LTF money for non-transit purposes, while STAF is programmed to the Humboldt Transit Authority.

Each jurisdiction has its own LTF account. Eureka and Arcata use the entirety of their LTF allocation for transit purposes. The County of Humboldt, Cities of Fortuna, Rio Dell, Blue Lake, and Trinidad typically have funds remaining after paying their share for eligible transit uses. In these cases, the TDA allows LTF to be applied to local streets and roads budgets, including pedestrian and bicycle projects. In Ferndale, there are no eligible public transit services and the LTF allocation is applied to non-transit purposes.

#### Public Process to Make a Finding

HCAOG's Social Services Transportation Advisory Council (SSTAC) leads the process. Although only one hearing is required, public meetings are held to ensure residents in each jurisdiction are heard. The SSTAC considers all public testimony and input, determines if the suggestions meet the adopted definition of an unmet transit need and applies adopted criteria to determine if the need is "reasonable to meet". Public comments are accepted throughout the year and close on December 31<sup>st</sup>.

The SSTAC will consider the draft Unmet Transit Needs report and forward one of the following findings to the HCAOG Board for consideration:

- (a) there are no unmet transit needs; or
- (b) there are no unmet transit needs which are "reasonable to meet"; or
- (c) there are unmet transit needs, including those that are "reasonable to meet"

#### Potential Impacts to Local Transportation Funding

If HCAOG adopts finding (c), then the unmet transit needs shall be funded before any allocation is made for non-transit purposes (i.e. streets and roads) within the jurisdiction. Funds for new or expanded transit services can be set-aside from sources other than TDA funds. For instance, in 2018 the HCAOG Board voted to set aside Low Carbon Transit Operations Program (LCTOP) funds for late-night weekday service on the Redwood Transit Service. The service was found based on ridership at that time to be an unmet transit need reasonable to meet, but could not be funded due to insufficient Local Transportation Funds available to all required entities. When COVID hit and ridership fell dramatically, these LCTOP funds were repurposed to support free fares.



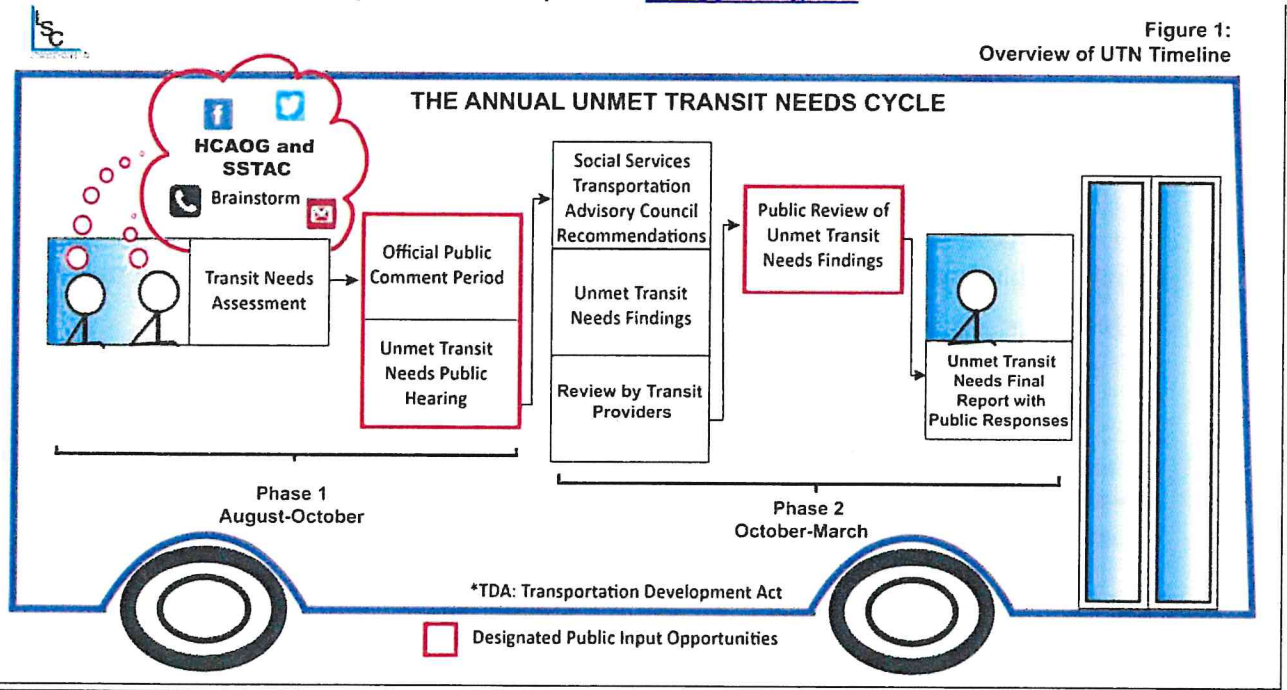
### Examples of Past Public Input and Findings

Typical unmet needs include Sunday service on RTS and ETS, Saturday night service on RTS, and later evening service on ETS. These services are often found “not reasonable to meet” based on projected farebox returns and very low estimated ridership that would result in a high operating subsidy.

Comments received through this annual process can provide valuable feedback to transit operators. Not all operational requests can be accommodated, but agencies make every effort to respond. In addition, public comments are beneficial as a record of community need and can help to secure competitive grant-funded opportunities such as first-last mile mobility solutions to expand access to transit.

### Opportunities for Public Comment on Unmet Transit Needs

- Navigate to the project page at <https://www.hcaog.net/programs-projects/public-transportation> or find the survey at <https://www.surveymonkey.com/r/MTK7BVT>
- At one of the advertised public meetings;
- Written comments and/or feedback gathered from staff during direct outreach;
- Comment submittals by email or telephone: [info@hcaog.net](mailto:info@hcaog.net) or 707-444-8208.





## UNMET TRANSIT NEEDS DEFINITION & REASONABLE TO MEET CRITERIA

**Unmet transit needs** are, at a minimum:

- (1) Trips requested from residents who do not have access to public transportation, specialized transportation, or private transport services or resources for the purpose of traveling to medical care, shopping, social/recreational activities, education/training, and employment; or
- (2) Proposed public transportation, specialized transportation, or private transport services identified in the following, but not limited to: a Transportation Development Plan, Regional Transportation Plan, Coordinated Public Transit–Human Services Transportation Plan.
- (3) Sufficient broad-based community support exists, meaning that persons who will likely use the service on a routine basis demonstrate support with at a minimum two requests for general public service and for disabled service.

Additionally, unmet transit needs do not include:

- ❖ Improvements funded or scheduled for implementation in the next fiscal year.
- ❖ Minor operational improvements or changes such as bus stops, schedules, and minor route changes. Minor operational improvements are changes to service which do not affect the operating cost of the transit service either by requiring additional staff and/or additional vehicle hours of service or miles of service.
- ❖ Trips for primary or secondary school transportation
- ❖ Sidewalk improvements or street and road needs.

**Reasonable to meet criteria:**

- (1) To be considered "reasonable to meet", a service must be operationally feasible and financially sustainable, as defined below:
  - a) The service must have adequate roadways and must be safe to operate.
  - b) Enough money should be available from identified sources of funding to pay for the marginal operating costs of the service continuously for three years.
- (2) The service must be projected to meet a minimum "marginal farebox-return-ratio" of 10 percent within two years. Performance measures including estimated subsidy per passenger trip and passengers per vehicle hour of service will also be considered. For new service, ridership and farebox-return-ratio thresholds will be considered.
- (3) Pursuant to the requirements of TDA Statutes (Public Utilities Code Section 99401.5c, a determination of needs that are "reasonable to meet" shall not be made by comparing unmet transit needs with the need for streets and roads, for the allocation of TDA funds.
- (4) Once a service is determined to be "reasonable to meet" and is implemented, it can be expected that the ridership in the first 1-2 years of the new service will be less than the projected optimal ridership. Ridership should be evaluated at 6-month intervals to determine if service is meeting performance standards adopted by the transit provider, and specifically, whether the service meets a minimum 10 percent marginal farebox-return-ratio. If the service is being adequately promoted and fails to be within 60 percent of the identified standards after six months, 90 percent with the first year, or 100 percent within two years, the service may be cancelled and deemed "no longer reasonable to meet." An exception to this rule is when a community or group is willing to participate in sharing the ongoing cost of the new service.



## NOTICE OF PUBLIC HEARING


Notice is hereby given that the Rio Dell City Council will hold a Public Hearing on **Tuesday, November 4, 2025, at 6:00 p.m.** or soon thereafter, in the City Hall Council Chambers at Rio Dell City Hall, 675 Wildwood Avenue, Rio Dell, California.

THE PURPOSE OF THE PUBLIC HEARING WILL BE TO DISCUSS:

### 1) UNMET TRANSIT NEEDS

The Public Hearing will allow citizens the opportunity to make their comments known. If you are unable to attend the Public Hearing, you may direct your written comments to the City Clerk, City of Rio Dell, 675 Wildwood Avenue, Rio Dell, CA 95562, or via email at [publiccomment@cityofriodell.ca.gov](mailto:publiccomment@cityofriodell.ca.gov) or by calling the toll-free number at **1-888-474-4499**. Enter meeting ID **987-154-0944** and listen for the prompts to join the meeting.

All members of the community are encouraged to attend.

  
Karen Dunham, GMC  
City Clerk  
Posted 10/28/25

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**Rio Dell City Hall**  
**675 Wildwood Avenue**  
**Rio Dell, CA 95562**  
**(707) 764-3532**  
**[cityofriodell.ca.gov](http://cityofriodell.ca.gov)**



DATE: November 4, 2025

TO: Rio Dell City Council

THROUGH: Kyle Knopp, City Manager

FROM: Travis Sanborn, Finance Director

SUBJECT: Fiscal Year 2024-25 Year End Financial Report

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive and file the Fiscal Year (FY) 2024-25 Year End Financial Report.

BACKGROUND AND DISCUSSION

The Finance Director provides budget reports to keep the Rio Dell City Council and the public informed about the status of the City's finances. The attached Year End Financial Report for FY 2024-25 summarizes budgeted versus actual amounts and describes any significant variances at the end of the fiscal year.

The attached report is for informational purposes. The audited Financial Statements, which should be completed in early 2025, will include additional, more detailed information.

ATTACHMENTS

FY 2024-25 Annual Financial Report (Unaudited)



# ANNUAL FINANCIAL REPORT

Year End FY 2024-25

This Year-End Financial Report summarizes and analyzes the City's financial performance for Fiscal Year (FY) 2024-25. The report describes the revenues received and expenditures incurred and explains any material differences between these values and the adjusted budget. It also presents the amount of the financial reserves at the end of the year. This report was prepared using unaudited FY 2024-25 financial information as of June 30, 2025; the audited Financial Statements will be presented in early 2025.

## SUMMARY

Total City revenues were \$9,458,021, which were less than total expenditures of \$9,562,162, resulting in a net decrease in reserves of \$104,141.

REVENUE AND EXPENDITURES BY FUND - TYPE			
	REVENUE	EXPENSE	GAIN/(LOSS)
GENERAL FUND	1,739,706	1,574,237	165,469
ENTERPRISE FUNDS	5,360,746	4,905,321	455,425
SPECIAL REVENUE FUNDS	2,357,569	3,082,604	(725,035)
TOTAL	9,458,021	9,562,162	(104,141)

**Revenues:** The City's major funds had revenues of \$7,720,399. The General Fund received \$21,981 more than budgeted estimates, while most other significant funds received higher revenues than initially budgeted. The Water CIP project has been extended into the current fiscal year.

REVENUES BY FUND			
	BUDGET	ACTUAL	OVER/(UNDER)
GENERAL FUND	1,717,725	1,739,706	21,981
STREETS	340,718	365,355	24,637
SLESF	160,000	185,271	25,271
BUILDING FUND	67,350	69,321	1,971
SEWER	1,628,822	1,825,850	197,028
WATER	12,342,590	3,534,896	(8,807,694)
TOTAL	16,257,205	7,720,399	(8,536,806)

**Expenditures:** The major funds shown in the following table ended the year under budget by \$10,006,279 or 58% due to the continuation of the Water CIP project.

EXPENDITURES BY FUND			
	BUDGET	ACTUAL	OVER/(UNDER)
GENERAL FUND	2,099,576	1,574,237	(525,339)
STREETS	447,244	487,681	40,437
SLESF	155,667	144,648	(11,019)
BUILDING FUND	142,363	122,073	(20,290)
SEWER	1,988,107	1,784,046	(204,061)
WATER	12,407,282	3,121,275	(9,286,007)
TOTAL	17,240,239	7,233,960	(10,006,279)

**Fund Balances:** Overall total ending fund balances were \$9,713,155 million, an increase of \$165,469 or 4%. The table below shows changes and fund balances for each fund.

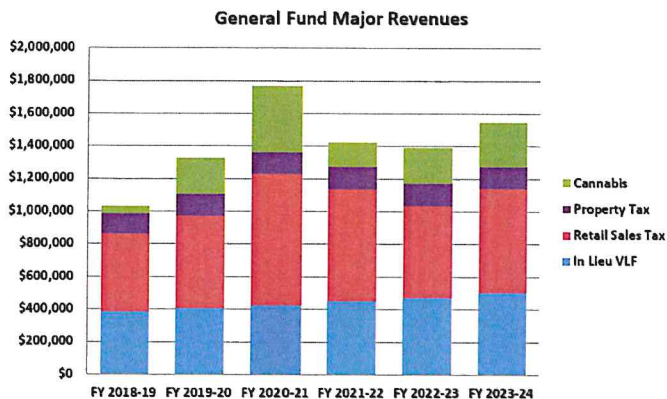
Fund Description	Fund #	Beginning Fund Balance 7/1/24	Ending Fund Balance 6/30/25
General Fund	000	1,927,566	2,093,035
Economic Development	003	263,181	257,452
Admin Fund	005	114,307	151,301
Building Fund	008	-	(52,752)
Parks Fund	015	19,356	20,078
Gas Tax Fund (HUTA)	020	139,917	50,608
SB1 (RMRA) Fund	021	214,318	208,169
TDA Fund	024	59,809	49,502
RSTP Fund	026	52,035	35,474
Solid Waste Fund	027	5,011	475
CDBG RRLF Fund	039	666,182	249,767
SLESF Fund	040	113,703	154,326
Vehicle Abatement Fund	043	2,701	2,802
Recycling Fund	074	139,473	121,563
Spay & Neuter Fund	093	3,275	3,275
ARPA	076	740,132	677,443
<b>Total Special Revenue Funds</b>		<b>2,533,401</b>	<b>1,929,484</b>
Sewer Capital Fund	052	1,105,208	1,163,738
Sewer Debt Svc Fund	054	206,303	236,751
Sewer Restricted Reserve	054	302,822	302,822
Sewer Operations Fund	050	330,223	283,161
<b>Total Sewer Enterprise Fund</b>		<b>1,944,556</b>	<b>1,986,472</b>
Water Capital Fund	062	965,486	1,702,958
Water Metro Wells Fund	063	31,215	926
Water Dinsmore Zone	064	89,131	111,727
Water Restricted Reserve	061	136,000	136,000
Water Debt Svc Fund	061	209,322	215,922
Water Operations Fund	060	1,467,811	1,536,631
<b>Total Water Enterprise Fund</b>		<b>2,898,965</b>	<b>3,704,164</b>
<b>Total All Funds</b>		<b>9,304,488</b>	<b>9,713,155</b>

# ANNUAL FINANCIAL REPORT

Year End FY 2024-25

## GENERAL FUND

At the end of FY 2024-25, General Fund revenues totaled \$1,739,706, 1.3% above budget. Actual General Fund expenditures were \$1,574,237, or 25% below budgeted appropriations.



**Revenues:** The top four revenue sources in the General Fund are Property Tax In Lieu of Vehicle License Fees, Retail Sales Tax, Cannabis Tax, and Property Tax. Actual amounts for these revenue sources were \$1,406,871, 9% less than the previous year.

General Fund revenues were \$21,981 above budget. This was primarily due to increased Property Tax In Lieu of VLF revenues.

GENERAL FUND REVENUES	BUDGET	ACTUAL	VARIANCE
Property Tax In Lieu VLF	465,375	521,563	56,188
Sales Tax	272,000	272,380	380
Local Sales Tax Measure J	325,000	176,689	(148,311)
Property Tax	163,375	175,018	11,643
Franchise Fees	107,000	106,806	(194)
Cannabis	294,000	261,221	(32,779)
Interest	-	54,096	54,096
Transient Occupancy Tax	20,000	19,154	(846)
Other Revenues	70,975	152,779	81,804
<b>TOTAL</b>	<b>1,717,725</b>	<b>1,739,706</b>	<b>21,981</b>

**Expenditures:** General Fund expenditures totaled \$1,621,169, \$545,921 below budget. This was primarily due to incomplete capital projects and lower department spending. Staff shortages in the Police and Public Works departments were also a contributing factor to the budget-versus-actual expenditures.

GENERAL FUND EXPENDITURES	BUDGET	ACTUAL	VARIANCE
City Council	9,704	21,036	(11,332)
City Manager	208,861	154,775	54,086
Finance	118,842	114,599	4,243
General Government	129,464	24,284	105,180
Planning	61,493	52,613	8,880
Police	1,458,153	1,163,782	294,371
Facilities and Grounds	50,773	36,757	14,016
Transfers	67,510	52,752	14,758
Capital Projects	62,290	571	61,719
<b>TOTAL</b>	<b>2,167,090</b>	<b>1,621,169</b>	<b>545,921</b>

**Fund Balance:** The General Fund ended the fiscal year with a fund balance of \$2,093,035. This was an increase of \$165,469 due to actual revenues exceeding expenditures. At the time of the FY 2025-26 budget development, the fund balance was projected to be \$1.7 million. The FY 2024-25 actual ending balance was approximately \$373,000 above the estimate.

## STREETS FUNDS

**Revenues:** Streets' funds revenues exceeded the budget by \$24,637, or 7%. This was primarily due to higher actual revenues received across all funds.

STREETS REVENUES	BUDGET	ACTUAL	VARIANCE
020 GAS TAX	101,720	110,321	8,601
021 SB1 RMRA	86,681	92,510	5,829
024 TDA	125,317	127,263	1,946
026 RSTP	27,000	35,261	8,261
<b>TOTAL</b>	<b>340,718</b>	<b>365,355</b>	<b>24,637</b>

In 2017, Senate Bill (SB) 1 established the Road Maintenance and Rehabilitation Account (RMRA). This legislation increased fuel taxes and vehicle



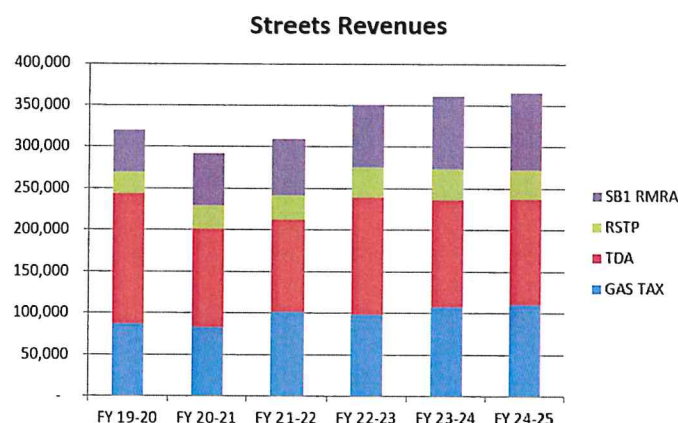
# ANNUAL FINANCIAL REPORT

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Year End FY 2024-25

registration fees and implemented annual inflation adjustments.

The additional funds generated by SB1's RMRA are crucial for financing local street and road projects. These taxes are collected statewide and distributed to cities based on population size. The following data highlights the revenue generated from these taxes in purple.



**Expenditures:** Actual expenditures in the Streets funds were 9% above budget. This was primarily due to increased spending from the City gas tax fund.

STREETS EXPENDITURES	BUDGET	ACTUAL	VARIANCE
020 GAS TAX	96,211	199,630	103,419
021 SB1 RMRA	201,937	98,659	(103,278)
024 TDA	124,321	137,570	13,249
026 RSTP	24,775	51,822	27,047
<b>TOTAL</b>	<b>447,244</b>	<b>487,681</b>	<b>40,437</b>

**Fund Balances:** Total overall Streets fund reserves decreased by \$2,826. During FY 2024-25 budget development, the year-end balance was projected at \$346,579. Road construction resulting from damage caused by the 2022 Earthquake was completed during the fiscal year.

STREETS FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
020 GAS TAX	174,357	50,608	(123,749)
021 SB1 RMRA	77,254	208,169	130,915
024 TDA	74,140	49,502	(24,638)
026 RSTP	20,828	35,474	14,646
<b>TOTAL</b>	<b>346,579</b>	<b>343,753</b>	<b>(2,826)</b>

## ENTERPRISE FUNDS

### SEWER FUNDS

**Revenues:** The Sewer funds' total revenues were \$1,628,822. This amount was spread between Operations, Capital, and Debt Service. The total amounts include all fees, charges, penalties, and new sewer service connections. Actual revenues were 12% higher than the budget estimate.

SEWER REVENUES	BUDGET	ACTUAL	VARIANCE
050 SEWER OPERATIONS	1,221,000	1,188,063	(32,937)
052 SEWER CAPITAL	105,000	304,517	199,517
054 SEWER DEBT SVC.	302,822	333,270	30,448
<b>TOTAL</b>	<b>1,628,822</b>	<b>1,825,850</b>	<b>197,028</b>

**Expenditures:** Total Sewer expenditures were \$1,784,046, which was \$204,061, or 10%, below budget. The variance is primarily due to lower-than-budgeted expenses in Sewer Operations and Capital Funds.

SEWER FUND EXPENSES	BUDGET	ACTUAL	VARIANCE
050 SEWER OPERATIONS	1,305,173	1,235,125	70,048
052 SEWER CAPITAL	380,000	245,987	134,013
054 SEWER DEBT SVC.	302,934	302,934	-
<b>TOTAL</b>	<b>1,988,107</b>	<b>1,784,046</b>	<b>204,061</b>

**Fund Balances:** As shown below, ending Sewer fund balances (excluding restricted reserves) were \$1,683,650. This was \$234,950, or 16% more than the estimate during FY 2024-25 budget development. This increase is attributed to capital projects that were budgeted but not completed during FY 24-25.

SEWER FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
050 SEWER OPERATIONS	263,088	283,161	20,073
052 SEWER CAPITAL	885,750	1,163,738	277,988
054 SEWER DEBT SVC.	299,862	236,751	(63,111)
<b>TOTAL</b>	<b>1,448,700</b>	<b>1,683,650</b>	<b>234,950</b>



# ANNUAL FINANCIAL REPORT

Section I, Item 2.

Year End FY 2024-25

## WATER FUNDS

**Revenues:** Total revenues for the Water funds were \$1,901,964, compared with the budgeted amount of \$1,295,000, resulting in a favorable variance of \$606,964. This variance is primarily attributed to CalOES disaster reimbursements received in the Water Capital Fund (062) for infrastructure repairs necessitated by the December 2022 earthquake.

WATER REVENUES	BUDGET	ACTUAL	VARIANCE
060 WATER OPERATIONS	827,125	884,172	57,047
061 WATER DEBT SVC.	136,000	144,573	8,573
062 WATER CAPITAL	290,000	826,058	536,058
063 METRO WELLS	18,375	18,557	182
064 DINSMORE ZONE	23,500	28,604	5,104
TOTAL	1,295,000	1,901,964	606,964

**Expenditures:** Total water expenditures were \$264,900, or 19% below budget. The variance was mainly due to capital projects that were not completed in the Dinsmore Zone and to staff shortages during FY 2024-25.

WATER EXPENDITURES	BUDGET	ACTUAL	VARIANCE
060 WATER OPERATIONS	907,808	815,352	92,456
061 WATER DEBT SVC.	136,000	136,000	-
062 WATER CAPITAL	178,000	88,586	89,414
063 METRO WELLS	27,784	48,846	(21,062)
064 DINSMORE ZONE	110,100	6,008	104,092
TOTAL	1,359,692	1,094,792	264,900

**Fund Balances:** As shown below, the ending fund balances (excluding restricted reserves) were \$3,568,164. This was \$797,956, or 29% more than the estimated Water Fund Balances at the time of FY 2024-25 budget development. This increase was due to higher revenues and lower expenditures.

WATER FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
060 WATER OPERATIONS	1,335,450	1,536,631	201,181
061 WATER DEBT SVC.	258,930	215,922	(43,008)
062 WATER CAPITAL	1,155,418	1,702,958	547,540
063 METRO WELLS	22,046	926	(21,120)
064 DINSMORE ZONE	(1,636)	111,727	113,363
TOTAL	2,770,208	3,568,164	797,956

## OTHER FUNDS

The following section summarizes budgeted revenues and expenditures, as well as actuals, for other significant special revenue funds.

### BUILDING FUND

The Building fund had budgeted revenues of \$67,350 and appropriations of \$142,363. Actual expenditures were more than actual revenues by \$52,752. The General Fund subsidizes the Building Fund if expenditures exceed revenues.

BUILDING FUND	BUDGET	ACTUAL	VARIANCE
REVENUES	67,350	69,321	1,971
EXPENDITURES	142,363	122,073	20,290
TOTAL	(75,013)	(52,752)	22,261

**SLESF:** The Supplemental Law Enforcement Services Fund (SLESF) can be used only to supplement law enforcement services and has primarily been used to cover salary and benefit costs for one police officer position. In FY 2024-25, the City received \$185,271 in revenues and expended \$144,648. Funding comes from the State, and Rio Dell is entitled to receive the minimum grant amount. SLESF has a fund balance of \$154,326

SLESF FUND	BUDGET	ACTUAL	VARIANCE
REVENUES	160,000	185,271	25,271
EXPENDITURES	155,667	144,648	11,019
TOTAL	4,333	40,623	36,290

**CDBG:** In FY 2024-25, CDBG actual revenues were \$857, and expenditures were \$417,272. The CDBG fund had a balance of \$249,767. These funds are currently being used under contract from the County of Humboldt to offer loans to qualified applicants impacted by the 2022 Earthquake disaster.

CDBG FUND	BUDGET	ACTUAL	VARIANCE
REVENUES	5,000	857	(4,143)
EXPENDITURES	550,100	417,272	132,828
TOTAL	(545,100)	(416,415)	128,685





# City of Rio Dell Fiscal Year 2024-25 Year-End Financial Report





# Revenue and Expenditure

## By Fund - Type

REVENUE AND EXPENDITURES BY FUND - TYPE			
	REVENUE	EXPENSE	GAIN/(LOSS)
GENERAL FUND	1,739,706	1,574,237	165,469
ENTERPRISE FUNDS	5,360,746	4,905,321	455,425
SPECIAL REVENUE FUNDS	2,357,569	3,082,604	(725,035)
TOTAL	9,458,021	9,562,162	(104,141)



# Fiscal Year 2024-25

## Revenues and Expenditures by

### Major Fund

REVENUES BY FUND			
	BUDGET	ACTUAL	OVER/(UNDER)
GENERAL FUND	1,717,725	1,739,706	21,981
STREETS	340,718	365,355	24,637
SLESF	160,000	185,271	25,271
BUILDING FUND	67,350	69,321	1,971
SEWER	1,628,822	1,825,850	197,028
WATER	12,342,590	3,534,896	(8,807,694)
TOTAL	16,257,205	7,720,399	(8,536,806)

EXPENDITURES BY FUND			
	BUDGET	ACTUAL	OVER/(UNDER)
GENERAL FUND	2,099,576	1,574,237	(525,339)
STREETS	447,244	487,681	40,437
SLESF	155,667	144,648	(11,019)
BUILDING FUND	142,363	122,073	(20,290)
SEWER	1,988,107	1,784,046	(204,061)
WATER	12,407,282	3,121,275	(9,286,007)
TOTAL	17,240,239	7,233,960	(10,006,279)





# Fiscal Year 2024-25 Fund Balances

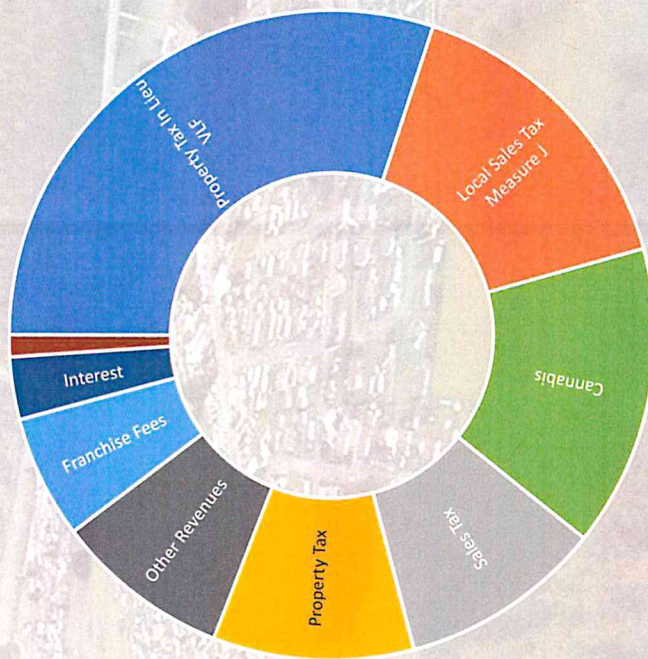
Fund Description	Fund #	Beginning Fund Balance 7/1/24	Ending Fund Balance 6/30/25
General Fund	000	1,927,566	2,093,035
Economic Development	003	263,181	257,452
Admin Fund	005	114,307	151,301
Building Fund	008	-	(52,752)
Parks Fund	015	19,356	20,078
Gas Tax Fund (HUTA)	020	139,917	50,608
SB1 (RMRA) Fund	021	214,318	208,169
TDA Fund	024	59,809	49,502
RSTP Fund	026	52,035	35,474
Solid Waste Fund	027	5,011	475
CDBG RRLF Fund	039	666,182	249,767
SLESF Fund	040	113,703	154,326
Vehicle Abatement Fund	043	2,701	2,802
Recycling Fund	074	139,473	121,563
Spay & Neuter Fund	093	3,275	3,275
ARPA	076	740,132	677,443
Total Special Revenue Funds		2,533,401	1,929,484
Sewer Capital Fund	052	1,105,208	1,163,738
Sewer Debt Svc Fund	054	206,303	236,751
Sewer Restricted Reserve	054	302,822	302,822
Sewer Operations Fund	050	330,223	283,161
Total Sewer Enterprise Fund		1,944,556	1,986,472
Water Capital Fund	062	965,486	1,702,958
Water Metro Wells Fund	063	31,215	926
Water Dinsmore Zone	064	89,131	111,727
Water Restricted Reserve	061	136,000	136,000
Water Debt Svc Fund	061	209,322	215,922
Water Operations Fund	060	1,467,811	1,536,631
Total Water Enterprise Fund		2,898,965	3,704,164
Total All Funds		9,304,488	9,713,155





# General Fund - Revenues

GENERAL FUND REVENUES	BUDGET	ACTUAL	VARIANCE
Property Tax In Lieu VLF	465,375	521,563	56,188
Sales Tax	272,000	272,380	380
Local Sales Tax Measure J	325,000	176,689	(148,311)
Property Tax	163,375	175,018	11,643
Franchise Fees	107,000	106,806	(194)
Cannabis	294,000	261,221	(32,779)
Interest	-	54,096	54,096
Transient Occupancy Tax	20,000	19,154	(846)
Other Revenues	70,975	152,779	81,804
<b>TOTAL</b>	<b>1,717,725</b>	<b>1,739,706</b>	<b>21,981</b>

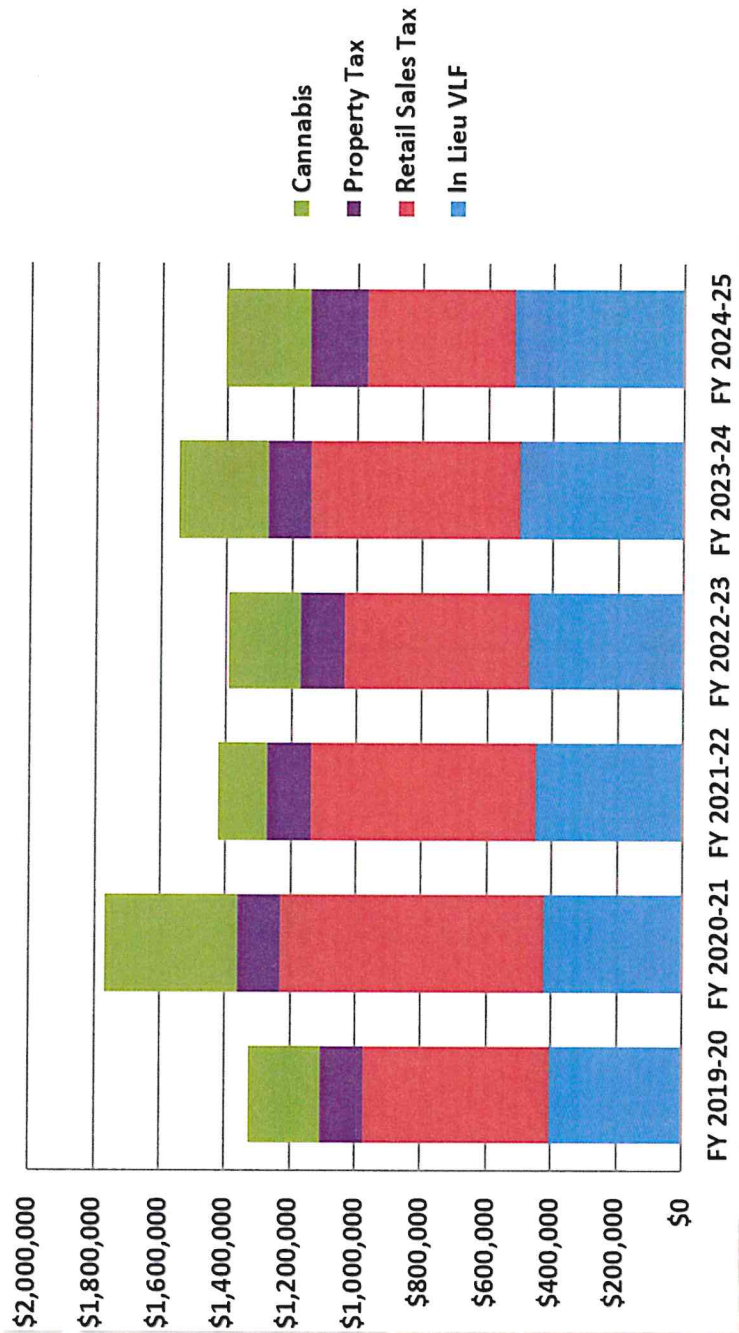






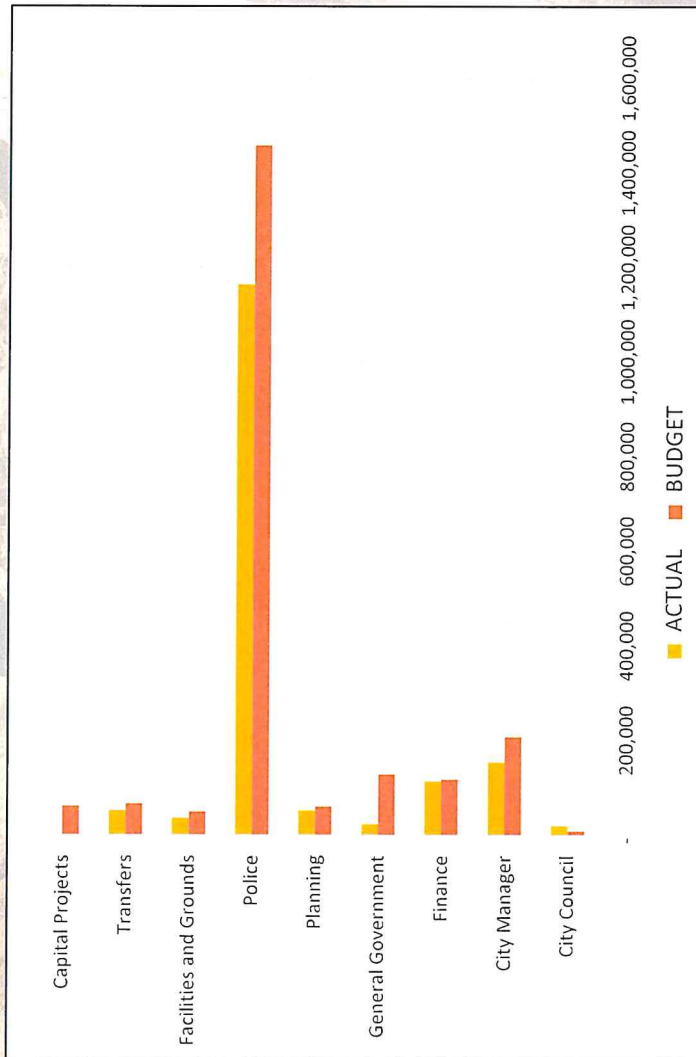
# General Fund Major Revenues Over Time

General Fund Major Revenues





# General Fund - Expenditures



GENERAL FUND EXPENDITURES	BUDGET	ACTUAL	VARIANCE
City Council	9,704	21,036	(11,332)
City Manager	208,861	154,775	54,086
Finance	118,842	114,599	4,243
General Government	129,464	24,284	105,180
Planning	61,493	52,613	8,880
Police	1,458,153	1,163,782	294,371
Facilities and Grounds	50,773	36,757	14,016
Transfers	67,510	52,752	14,758
Capital Projects	62,290	571	61,719
<b>TOTAL</b>	<b>2,167,090</b>	<b>1,621,169</b>	<b>545,921</b>





# Streets Funds

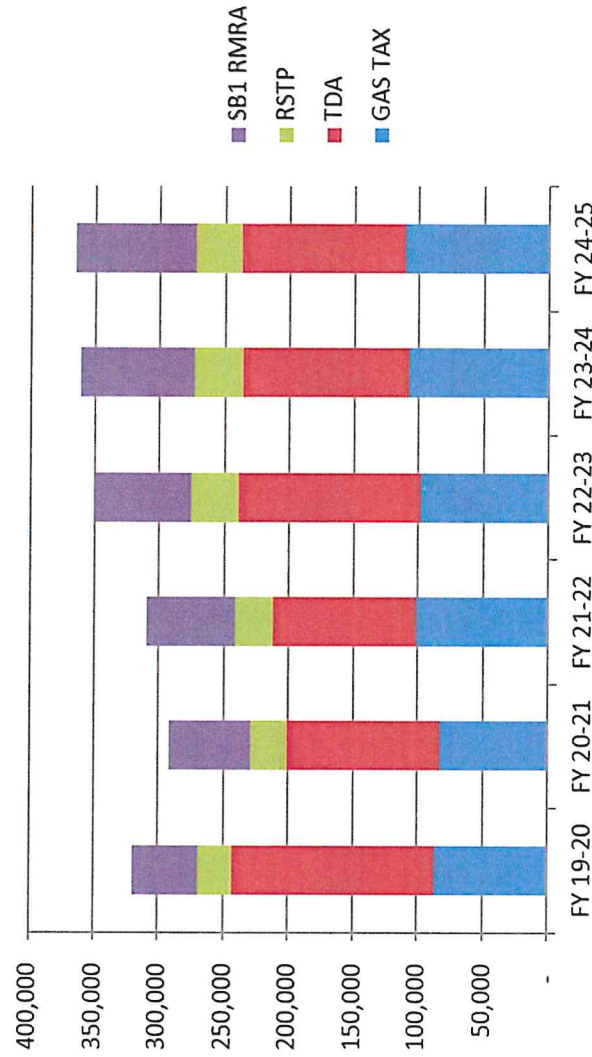
## 020 Gas Tax, 021 SB1, 024 TDA, 026 RSTP

STREETS EXPENDITURES	BUDGET	ACTUAL	VARIANCE
020 GAS TAX	96,211	199,630	103,419
021 SB1 RMRA	201,937	98,659	(103,278)
024 TDA	124,321	137,570	13,249
026 RSTP	24,775	51,822	27,047
<b>TOTAL</b>	<b>447,244</b>	<b>487,681</b>	<b>40,437</b>

STREETS REVENUES	BUDGET	ACTUAL	VARIANCE
020 GAS TAX	101,720	110,321	8,601
021 SB1 RMRA	86,681	92,510	5,829
024 TDA	125,317	127,263	1,946
026 RSTP	27,000	35,261	8,261
<b>TOTAL</b>	<b>340,718</b>	<b>365,355</b>	<b>24,637</b>

STREETS FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
020 GAS TAX	174,357	50,608	(123,749)
021 SB1 RMRA	77,254	208,169	130,915
024 TDA	74,140	49,502	(24,638)
026 RSTP	20,828	35,474	14,646
<b>TOTAL</b>	<b>346,579</b>	<b>343,753</b>	<b>(2,826)</b>

Streets Revenues





# Enterprise Funds - Sewer

SEWER REVENUES	BUDGET	ACTUAL	VARIANCE
050 SEWER OPERATIONS	1,221,000	1,188,063	(32,937)
052 SEWER CAPITAL	105,000	304,517	199,517
054 SEWER DEBT SVC.	302,822	333,270	30,448
<b>TOTAL</b>	<b>1,628,822</b>	<b>1,825,850</b>	<b>197,028</b>

SEWER FUND EXPENSES	BUDGET	ACTUAL	VARIANCE
050 SEWER OPERATIONS	1,305,173	1,235,125	70,048
052 SEWER CAPITAL	380,000	245,987	134,013
054 SEWER DEBT SVC.	302,934	302,934	-
<b>TOTAL</b>	<b>1,988,107</b>	<b>1,784,046</b>	<b>204,061</b>

SEWER FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
050 SEWER OPERATIONS	263,088	283,161	20,073
052 SEWER CAPITAL	885,750	1,163,738	277,988
054 SEWER DEBT SVC.	299,862	236,751	(63,111)
<b>TOTAL</b>	<b>1,448,700</b>	<b>1,683,650</b>	<b>234,950</b>





# Enterprise Funds- Water

WATER REVENUES	BUDGET	ACTUAL	VARIANCE
060 WATER OPERATIONS	827,125	884,172	57,047
061 WATER DEBT SVC.	136,000	144,573	8,573
062 WATER CAPITAL	290,000	826,058	536,058
063 METRO WELLS	18,375	18,557	182
064 DINSMORE ZONE	23,500	28,604	5,104
TOTAL	1,295,000	1,901,964	606,964

WATER EXPENDITURES	BUDGET	ACTUAL	VARIANCE
060 WATER OPERATIONS	907,808	815,352	92,456
061 WATER DEBT SVC.	136,000	136,000	-
062 WATER CAPITAL	178,000	88,586	89,414
063 METRO WELLS	27,784	48,846	(21,062)
064 DINSMORE ZONE	110,100	6,008	104,092
TOTAL	1,359,692	1,094,792	264,900

WATER FUND BALANCES	ESTIMATE	ACTUAL	VARIANCE
060 WATER OPERATIONS	1,335,450	1,536,631	201,181
061 WATER DEBT SVC.	258,930	215,922	(43,008)
062 WATER CAPITAL	1,155,418	1,702,958	547,540
063 METRO WELLS	22,046	926	(21,120)
064 DINSMORE ZONE	(1,636)	111,727	113,363
TOTAL	2,770,208	3,568,164	797,956





## Other Funds

<b>BUILDING FUND</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
REVENUES	67,350	69,321	1,971
EXPENDITURES	142,363	122,073	20,290
<b>TOTAL</b>	<b>(75,013)</b>	<b>(52,752)</b>	<b>22,261</b>

<b>SLESF FUND</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
REVENUES	160,000	185,271	25,271
EXPENDITURES	155,667	144,648	11,019
<b>TOTAL</b>	<b>4,333</b>	<b>40,623</b>	<b>36,290</b>

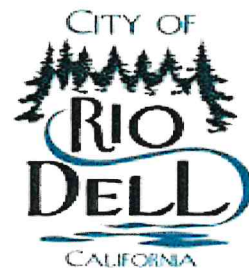
<b>CDBG FUND</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
REVENUES	5,000	857	(4,143)
EXPENDITURES	550,100	417,272	132,828
<b>TOTAL</b>	<b>(545,100)</b>	<b>(416,415)</b>	<b>128,685</b>





# Questions?





*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

November 4, 2025

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action on the First Reading of Ordinance No. 416-2025 Removing Section 10.05.780, Amending Section 10.05.020, and Amending Section 10.05.790 of the Rio Dell Municipal Code Restricting Parking of Specific Commercial Vehicles on Designated Areas within the City of Rio Dell

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Receive a presentation from staff; and,
2. Open the public hearing, deliberate and provide direction to staff, if any; and,
3. Motion to continue the item to your regularly scheduled meeting of November 18, 2025 for a second public hearing and potential adoption of Ordinance No. 416-2025; or,
4. Take no action.

BACKGROUND AND DISCUSSION

The issue of commercial truck parking in Rio Dell over general concerns regarding:

- Infrastructure damage: Commercial Freight Vehicles parked on residential streets not designed for such weight may damage underground utilities, including water, sewer or gas pipelines.
- Traffic safety hazards: Large vehicles parked near intersections obstruct sight lines, increasing collision risks for motorists and pedestrians.
- Neighborhood impacts: The presence of oversized commercial vehicles in residential areas creates aesthetic and livability concerns for residents.

Currently, the Rio Dell Municipal Code lacks adequate provisions to address these issues effectively. Section 10.05.780, which is proposed for deletion, does not provide the comprehensive framework needed to balance the legitimate needs of commercial vehicle operators with residential quality of life and public safety.

The proposed ordinance is authorized under California Vehicle Code Section 22507.5 which permits local authorities to regulate parking of commercial vehicles with a manufacturer's gross



vehicle weight rating (GVWR) of 10,000 pounds or more on designated streets or in residential districts. California Vehicle Code Section 22507 also authorizes local regulation of commercial vehicle parking when appropriate signage is erected.

## Key Provisions

### 1. Definitions (Amendment to Section 10.05.020)

The ordinance establishes clear definitions:

- Commercial Freight Vehicle: A motor vehicle designed to transport goods with a GVWR of 14,000 pounds or more.
- Commercial Trailer: Any trailer or semitrailer used for commercial transport, regardless of weight.

*Note: The 14,000-pound threshold is higher than the state-authorized 10,000 pounds, providing flexibility for smaller commercial vehicles while addressing the most impactful vehicles.*

### 2. Permit System (New Section 10.05.790)

The ordinance creates a Large Commercial Vehicle Parking Permit system with the following features:

- Joint approval process: Permits require approval from both the Chief of Police and the City Streets Superintendent, ensuring both public safety and infrastructure considerations are addressed.
- Objective criteria: Permits are evaluated based on traffic safety, potential roadway damage, parking congestion, and compatibility with residential uses.
- No cost to applicants: Permits are issued free of charge.
- One-year validity: Permits are valid for up to one year from issuance.
- Display requirements: Permits must be clearly visible on the vehicle windshield or trailer.

### 3. Specific Street Restrictions

The ordinance prohibits parking of Commercial Freight Vehicles and commercial trailers on:

- Wildwood Avenue between US Highway 101 and Eagle Prairie Bridge (CA 283) for more than two hours, except for loading/unloading purposes.
- Any additional streets designated by future City Council resolution.

### 4. Exemptions

The permit requirement does not apply to:

- Vehicles actively making deliveries or pickups
- Vehicles used for construction activity under a valid building permit
- Emergency public utility or service vehicles

### 5. Enforcement

- Revocation authority: Permits may be revoked immediately for violations, false information, or safety hazards. A 48-hour notice is required for revocations due to remediable safety concerns.
- Grace period: Permitholders have 24 hours to comply after revocation before violations are issued.
- Graduated fines:
  - First violation: \$100
  - Second violation within one year: \$200
  - Third or subsequent violation within one year: \$250
  - Additional fines per California Vehicle Code Section 42030 for weight violations

- Administrative appeal: Permitholders may request a hearing before the City Manager or designee within 10 days of revocation.

#### 6. Permit Transferability

- Permits do not automatically transfer when vehicles are sold.
- Permits may be transferred to different vehicles owned by the permitholder with approval from the Chief of Police and Streets Superintendent.

This ordinance has been reviewed under the California Environmental Quality Act (CEQA). Staff has determined the ordinance is exempt pursuant to Title 14, California Code of Regulations Section 15061(b)(3), the "common sense exemption," as there is no possibility that adoption of this ordinance will have a significant effect on the environment. The ordinance regulates parking of existing vehicles and does not authorize new development or physical changes to the environment.

There will be some minimal staff time for permit processing that is anticipated to be absorbed within existing departmental budgets. Signage installation on Wildwood Avenue and any future restricted streets (estimated \$500-\$1,500) and permit production costs (minimal). Potential fine revenue from violations is an amount that is uncertain, minimal and not recommended as a budgetary consideration. Overall fiscal impact is anticipated to be minimal.

The Council may also consider directing staff to draft a separate agenda item to restrict all parking to no more than two hours on Wildwood Avenue at three locations adjacent to: City Hall, Memorial Park and Blue Star Memorial Park (aka Triangle Park). This would simplify the signage and enforcement of the parking regulations at these locations.

#### Attachments:

- Draft of Ordinance No. 416-2025

///



**ORDINANCE NO. 416-2025**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL  
REMOVING SECTION 10.05.780, AMENDING SECTION 10.05.020, AND  
AMENDING SECTION 10.05.790 OF THE RIO DELL MUNICIPAL CODE,  
RESTRICTING PARKING OF SPECIFIC COMMERCIAL VEHICLES ON  
DESIGNATED AREAS WITHIN THE CITY.**

**THE CITY COUNCIL OF THE CITY OF RIO DELL DOES ORDAIN AS  
FOLLOWS:**

- A. WHEREAS**, existing Rio Dell Municipal Code sections are inadequate to address the issue identified herein; and
- B. WHEREAS**, the parking of Commercial Freight Vehicles within residential areas often creates negative effects on City residents; and
- C. WHEREAS**, parking Commercial Freight Vehicles in residential areas not properly equipped to handle such commercial vehicles may cause infrastructure damage, including damage to water or sewer pipelines; and
- D. WHEREAS**, parking of Commercial Freight Vehicles near intersections within the City of Rio Dell may cause increased risk of vehicle collisions by obstructing vision of such intersections and any other vehicles or pedestrians nearby; and
- E. WHEREAS**, the City of Rio Dell has received multiple complaints from residents regarding parking of Commercial Freight Vehicles within residential areas and the resulting effects as set forth above; and
- F. WHEREAS**, California Vehicle Code, Section 22507.5, authorizes local authorities to regulate, prohibit, or restrict parking of commercial vehicles having a manufacturer’s gross vehicle weight rating of 10,000 pounds or more on designated streets, portions of streets, or residential districts; and

- G. WHEREAS**, California Vehicle Code, Section 22507, authorizes local authorities to regulate, prohibit, or restrict parking, stopping, or standing of commercial vehicles on certain streets or highways by ordinance or resolution, when signs are erected giving notice of such restrictions; and
- H. WHEREAS**, the City has the affirmative duty to protect the health, safety, and welfare of all its citizens and to take their personal safety and infrastructure stability seriously; and
- I. WHEREAS**, this Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to Title 14, California Code of Regulations Section 15061(b)(3) of the CEQA Guidelines, on the basis there is no possibility the passage of this Ordinance will have a significant effect on the environment.

**NOW THEREFORE, BE IT FURTHER RESOLVED AND ORDAINED** by the City Council of the City of Rio Dell as follows:

1. Rio Dell Municipal Code Section 10.05.780 is hereby deleted in its entirety.
2. Further, the Rio Dell Municipal Code Section 10.05.020 shall be amended to include definitions as follows:

“Commercial Freight Vehicle” means a motor vehicle primarily designed and used to transport goods or cargo for business purposes, which has a manufacturer gross vehicle weight rating (GVWR) at or exceeding 14,000 pounds.

“Commercial Trailer” means a trailer or semitrailer primarily designed or used for the transport of goods, cargo, or equipment in commerce, regardless of weight rating.
3. Further, the existing text of Rio Dell Municipal Code Section 10.05.790 is hereby deemed deleted and Section 10.05.790 shall be amended and renamed to read, in its entirety, as follows:

**10.05.790 Large Commercial Vehicle Parking on Public Streets/Restrictions**

- (1) No person except as set forth in subsection (5), below, shall park or leave standing any Commercial Freight Vehicle or commercial trailer on any public street or public property within residential districts within City limits without a valid Large Commercial Vehicle Parking Permit, issued jointly by the Chief of Police and the City of Rio Dell Streets Superintendent pursuant to subsection (3), below.
- (2) No person except as set forth in subsection (5), with or without a valid Large Commercial Vehicle Parking Permit, shall park or leave standing any Commercial Freight Vehicle or commercial trailer on the following streets within the City:
  - (a) Pursuant to California Vehicle Code Section 22507, the City Council hereby restricts the parking of commercial freight vehicles and commercial trailers on Wildwood Avenue



between United States Highway 101 (US101) and the Eagle Prairie Bridge (CA 283) shall be no more than two hours, except for the purposes of loading or unloading. ;

(b) Any other streets later designated by duly adopted resolution of the City Council.

(3) Large Commercial Vehicle Parking Permits may be issued on a City-provided application form after joint review and discretionary approval by both the City of Rio Dell Chief of Police and the City Streets Superintendent, or by other persons as designated by resolution duly adopted by the City Council, based upon objective criteria including traffic safety, potential roadway damage, parking congestion, and compatibility with adjacent residential uses. The permit, if approved and issued, shall specify approved parking locations and timeframes, and shall be issued at no cost to the applicant, and shall be valid for up to one (1) year from the date of issuance.

(4) To be valid, Large Commercial Vehicle Parking Permits must be displayed and clearly visible in the lower right-hand corner of the permitted vehicle's windshield at all times when parked. In the case of commercial trailers, the permit must be displayed and clearly visible in a conspicuous location at or near the front of the trailer. Unless otherwise stated in the particular permit, a parked commercial trailer is not covered by a Commercial Freight Vehicle's Large Commercial Vehicle Parking Permit.

(5) The permit requirement of this section shall not apply to:

(a) Vehicles actively making deliveries or pickups from addresses located in the restricted areas;

(b) Vehicles used for construction activity authorized under a valid City building permit;

(c) Emergency public utility or service vehicles.

(6) Permits may be revoked at any time by the Chief of Police or the City Streets Superintendent if:

(a) The permittee violates any condition of this Section 10.05.790 or other sections of the Rio Dell Municipal Code or the California Vehicle Code;

(b) The applicant provided false or misleading information; and

(c) Use of the permit in a manner that creates an immediate and documented safety hazard or public nuisance which cannot be reasonably alleviated.

(7) Permits may be revoked after forty-eight (48) hour oral or written notice, addressed to the permitholder by the Chief of Police or the City Streets Superintendent if:

(a) Continued use of the permit creates a safety hazard or nuisance which can be reasonably alleviated but the permitholder does not sufficiently alleviate such safety hazard or nuisance.

- (8) In the event of permit revocation, the permitholder shall have a twenty-four (24) hour grace period to relocate all offending Commercial Freight Vehicles or commercial trailers and to otherwise comply with this Section before any violations may be incurred.
- (9) Violations of this section shall be punishable as infractions, subject to the following fines:
- (a) First violation: a fine equal to \$100.00.
  - (b) Second violation within one year: a fine equal to \$200.00.
  - (c) Third or subsequent violation within one year: a fine equal to \$250.00.
  - (d) In addition to the violation fines set forth above, vehicles violating State of California Vehicle Code weight restrictions will be fined in accordance with California Vehicle Code section 42030 and related laws and/or regulations.
- (10) Any Large Commercial Vehicle Parking Permit issued pursuant to this Section 10.05.790 shall entitle the permit applicant and holder to park the designated Commercial Freight Vehicle or commercial trailer in accordance with the permit terms and conditions, and the permit shall not transfer to buyers or transferees of the permitted vehicle(s). Any buyers and/or transferees must apply for and obtain their own Large Commercial Vehicle Parking Permit to continue parking in the manner approved for the prior permitholder.
- (11) Any Large Commercial Vehicle Parking Permit issued pursuant to this section 10.05.790 shall entitle the permit holder to transfer said permit on a temporary or permanent basis to another Commercial Freight Vehicle or Commercial Trailer upon notice of and approval by both the City of Rio Dell Chief of Police and the City Streets Superintendent.
- (12) Any person whose permit is revoked under this Section shall have the right to request an administrative hearing before the City Manager or designee within ten (10) days of revocation notice. The permit shall remain suspended pending the outcome of the hearing.

---

This Ordinance 416-2025 shall become effective thirty (30) days after its approval and adoption.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Rio Dell in the County of Humboldt, State of California, on the 18<sup>th</sup> day of November, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 416-2025 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the 18<sup>th</sup> day of November, 2025.

Karen Dunham, City Clerk, City of Rio Dell