



CITY COUNCIL AGENDA

STUDY SESSION – 5:00 P.M.

REGULAR MEETING

TUESDAY, MAY 16, 2023 6:30 PM

City Council Chambers - 675 Wildwood Avenue, Rio Dell

Welcome - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at cityofriodell.ca.gov. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

SPECIAL PUBLIC HEALTH EMERGENCY ALTERNATIONS TO MEETING FORMAT CORONAVIRUS (COVID 19)

Effective immediately, the City of Rio Dell will reopen City Council meetings held in City Hall Council Chambers to in-person attendance by the public. The public may also attend these meeting virtually through Zoom. The meetings will also be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting**. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

A. CALL TO ORDER

B. ROLL CALL

C. STUDY SESSION - 5:00 P.M.

- [1.](#) 2023/0516.01 - Study Session - FY 2023-24 Recommended Budget **(DISCUSSION/POSSIBLE ACTION)** – Pg. #4

D. PLEDGE OF ALLEGIANCE

E. CEREMONIAL MATTERS

F. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

G. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

- [1.](#) 2023/0516.02 - Approve Minutes of the May 2, 2023 Regular Meeting **(ACTION)** – Pg. #10
- [2.](#) 2023/0516.03 - Adopt List of City Council Priorities for FY 2023-24 **(ACTION)** – Pg. #29
- [3.](#) 2023/0516.04 - Receive & File Request for Proposals (RFP) for the Rio Dell Dog Park Project **(ACTION)** – Pg. #31
- [4.](#) 2023/0516.05 - Authorize City Manager to enter into an agreement with Redwood Community Action Agency (RCAA) in the amount of \$48,452 related to the Eel River Trail and Clean California **(ACTION)** – Pg. #47
- [5.](#) 2023/0516.06 - Receive & File Check Register for April **(ACTION)** – Pg. #49

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

I. REPORTS/STAFF COMMUNICATIONS

- [1.](#) 2023/0516.07 - City Manager/Staff Update **(RECEIVE & FILE)** – Pg. #54

J. SPECIAL PRESENTATIONS/STUDY SESSIONS

1. 2023/0516.08 - Presentation by Simone Nageon on the Great Redwood Trail **(RECEIVE & FILE)** – Pg. #60

K. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS

1. 2023/0516.09 - Approve proposed Recology Eel River Rate Adjustment and accept it as an amendment to the Solid Waste and Recycling Franchise Agreement effective July 1, 2023 **(DISCUSSION/POSSIBLE ACTION)** – Pg. #83

L. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

M. COUNCIL REPORTS/COMMUNICATIONS

N. ADJOURNMENT

*The next regular City Council meeting is scheduled for
Tuesday, June 6, 2023 at 6:30 PM.*

**675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)**



DATE: May 16, 2023

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Travis Sanborn, Finance Director

SUBJECT: Presentation of the Fiscal Year 2023-24 Recommended Budget

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the first draft of the Fiscal Year 2023-24 Recommended Budget with the option to set up a future study session to provide direction to staff, and direct staff to return on June 6, 2023, for further discussion and presentation of any changes to the Recommended Budget and possible adoption.

BACKGROUND AND DISCUSSION:

The City's annual Operating and Capital Budget should be adopted by June 30th of each fiscal year to allow for expenditures starting July 1st of the new fiscal year. At the March 21, 2023 City Council meeting, the Council passed the proposed fiscal year 2023-24 Budget Calendar which called for the City Manager to present the Recommended Operating and Capital Budget at the May 16, 2023 meeting. This is the first presentation of the Recommended Budget for fiscal year (FY) 2023-24 and provides an opportunity for input from the City Council and the public. Staff will return to the Council on June 6, 2023, with any changes and on June 20, 2023, if needed, for final adoption of the Budget.

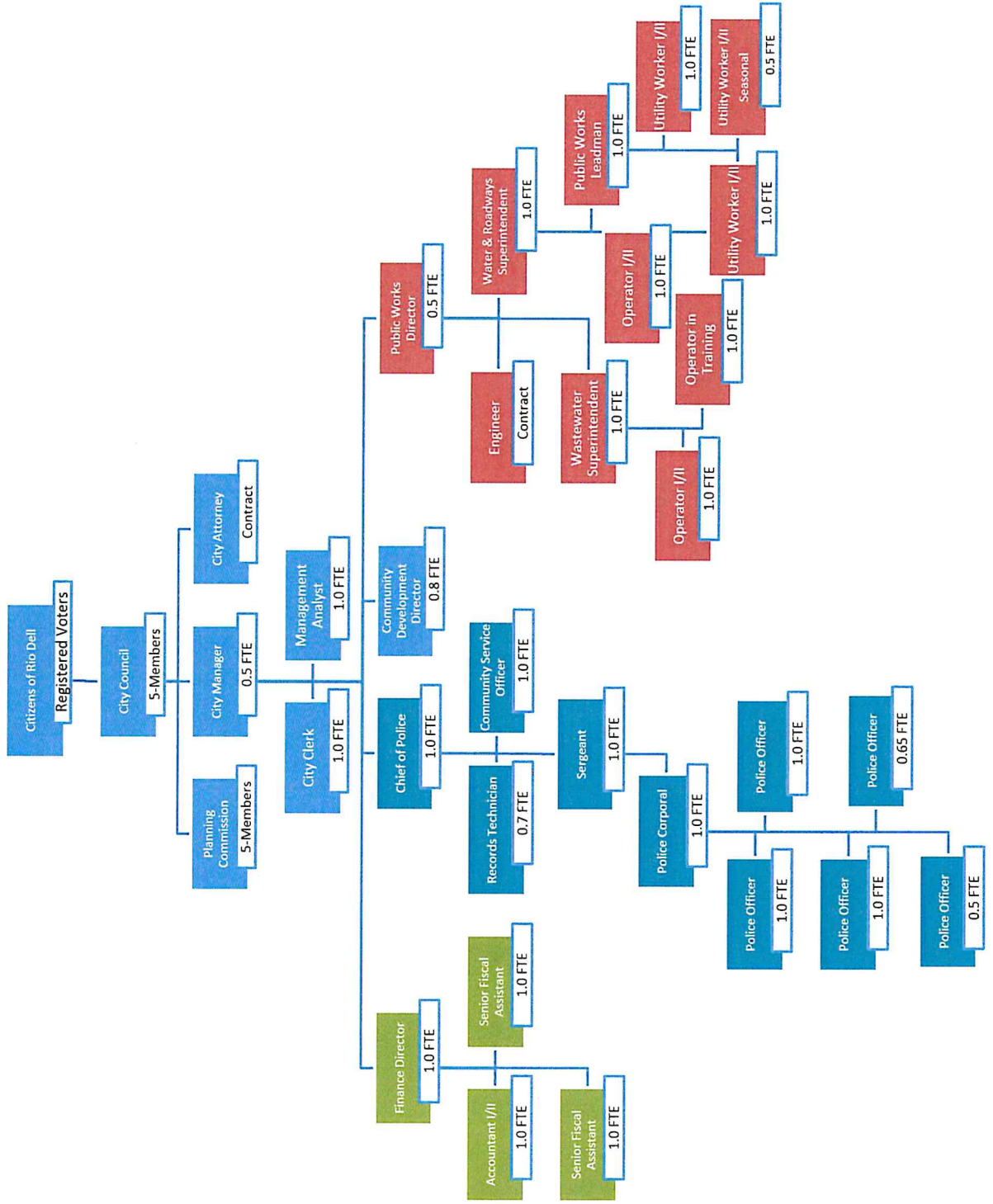
ATTACHMENTS:

FY 2023-24 Draft Recommended Budget
FY 2023-23 Draft Organizational Chart
FY 2023-24 Draft Summary of Capital and Special Projects
FY 2023-24 Budget Calendar



City of Rio Dell Organizational Chart Fiscal Year 2023-24 Proposed Budget 25.15 FTE

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FY 2023-24 Summary of Capital & Special Projects

ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	Park Per Capita (014)	Parks Capital (018)	ARPA-SLFRF (076)	Sewer (052)	Water (062)	TOTAL
GENERAL FUND PROJECTS									
6500 14 000 0000	9068	Asphalt Street Resurfacing	100,000						100,000
6500 14 000 0000	9070	City Beautification	38,000						38,000
6525 14 000 0000	9031	Police Dept Improvements	50,000						50,000
6000 14 000 0000	9050	Police Storage Container	10,000						10,000
GRANTS									
6525 14 014 0000	9071	Per Capita Park Development (Dog Park)		177,952					177,952
6500 14 018 0000	9073	Eel River Trail			2,214,929				2,214,929
6525 14 018 0000	9088	Gateway Beautification			197,870				197,870
6500 14 076 0000		Monument Road Repair				200,000			200,000
6525 14 076 0000	9086	Open Space Facility				140,000			140,000
WASTEWATER PROJECTS AND EQUIPMENT									
5115 14 052 0000	9036	SCADA Upgrades					10,000		10,000
6500 14 052 0000	9010	I&I Reductions					35,000		35,000
6500 14 052 0000		Compliance Project Chloramine					120,000		120,000
6525 14 052 0000		Biosolids Tent Roof Repair/Replacement					100,000		100,000
WATER PROJECTS AND EQUIPMENT									
5115 14 062 0000	9036	SCADA Upgrades						10,000	10,000
6500 14 062 0000	9048	Water Meter Replacement						12,000	12,000
6200 14 062 0000	9021	Meter Reading Equipment Replacement						26,000	26,000
6500 14 062 0000	9049	Paint Water Tank (Douglas)						80,000	80,000
6000 14 062 0000	9054	Backwash Flow Meter						10,000	10,000
6500 14 064 0000	9011	Monument Water Line Replacement						100,000	100,000
TOTAL ALL PROJECTS			198,000	177,952	2,412,799	340,000	265,000	238,000	3,631,751

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FY 2023-24 Budget Calendar

MARCH

- **March 1-20**
 - Development of proposed staffing plan
 - Salary costs are calculated based on the proposed staffing plan
 - Revenue forecasting is completed
 - Budget worksheets are compiled
- **Tuesday, March 21st City Council Proposed Budget Calendar on Consent Calendar**
 - Agendize budget calendar
- **Wednesday, March 22nd**
 - Budget Packets Distributed to Department Heads/Supervisors

APRIL

- **April - Priority Setting Meetings with City Council**
- **Monday, April 10th**
 - Department Heads/Supervisors turn in Budget Requests to Finance Director
- **April 10 – April 19**
 - Information compiled by Finance
- **April 19 – April 26**
 - City Manager reviews Budget and provides recommended changes to Finance
 - City Manager meets with Department Heads/Supervisors as needed
- **Wednesday, April 26th**
 - Finance finishes preparing the recommended budget for City Manager approval

FY 2023-24 Budget Calendar

MAY

- **Week of May 8th**
 - Prepare Staff Report and Final Preparations for Recommended Budget
- **Tuesday, May 16th City Council Meeting**
 - City Manager presents the Recommended Operating and Capital Budget
- **May 22– May 31**
 - *Special budget meetings if necessary*

JUNE

- **Tuesday, June 6th City Council Meeting**
 - City Public Hearing- City Manager presents the revised Recommended Operating and Capital Budget
- **June 7-June 19**
 - *Special budget meetings if necessary*
- **Tuesday, June 20 City Council Meeting**
 - Special Presentation - Finance Director Presents the Final Operating and Capital Budget for Adoption Resolution No. _____

FY 2023-24 BUDGET PROJECTIONS

City of Rio Dell
Budget Projections

FUND	NAME	RESERVES	REVENUES	CITY OPERATIONS									PUBLIC WORKS OPERATIONS				OTHER			EXPENDITURES		RESERVES			over/(under)
		EST Beginning Fund Bal.	Projected Totals	Admin	Car	Building Dept.	City Council Dept.	City Manager Dept.	Finance Dept.	General Govt. Dept.	Planning Dept.	Police Dept.	Recycling and Solid Waste	Facilities and Grounds	Sewer Dept	Streets Dept	Water Dept	Capital Projects	Pymts and Debt Svc	Contingency	Projected Totals	Transfers	Change in Fund Balance	Est. End. Fund Balance	
005	Admin Fund	52,176	40,000	1,600																1,600		38,400	90,576	480	90,096
008	Building Fund	-	56,150		137,236															137,236	(81,086)			NA	
037	CDBG Fund	-																		-		-	-	-	-
039	CDBG RRLF Fund	571,131	5,000																	-	4,664	336	571,467	-	571,467
000	General Fund	1,317,025	1,605,075			9,512	269,846	112,499	25,709	53,463	1,194,825		60,962				198,000		-	1,822,292	73,368	(290,585)	1,026,440	546,688	479,752
003	Economic Development	178,000	-						77,000											77,000	-	(77,000)	101,000	23,100	77,900
044	Measure Z Fund	-	-																	-		0	-	-	-
074	Recycling Fund	23,855	5,000									9,000								9,000		(4,000)	19,855	2,700	17,155
015	Parks Fund	18,184	-																	-		-	18,184	-	18,184
014	Park Per Capita Grant	-	177,952																	177,952		-	-	NA	
040	SLESF Fund	119,563	150,000								155,666											(5,666)	113,898	46,700	67,198
018	Trails & Parks (Clean CA)	2,412,799	2,412,799																	2,412,799		-	2,412,799	NA	
052	Sewer Capital Fund	1,194,272	105,000										38,101	892,329						265,000		(160,000)	1,034,272	79,500	954,772
054	Sewer Debt Svc Fund	113,651	302,934																		302,934	-	113,651	-	113,651
054	Sewer Restricted Reserve	302,822	-																	-		-	302,822	302,822	-
050	Sewer Operations Fund	357,736	1,063,000			8,154	110,051	171,196					38,101	892,329						1,302,000		(239,000)	118,736	390,600	(271,864)
027	Solid Waste Fund	6,708	5,000									9,820								9,820	3,054	(7,874)	(1,166)	2,946	(4,112)
093	Spay & Neuter Fund	3,228																		-		-	3,228	-	3,228
020	Gas Tax Fund (HUTA)	168,852	104,517			815	12,228	4,891					10,668		72,018					100,621		3,896	172,748	30,186	142,561
024	TDA Fund	50,207	125,803			544	8,152	4,891					4,572		51,290			49,947		119,396		6,407	56,614	35,819	20,796
026	RSTP Fund	31,521	27,000												23,672					23,672		3,328	34,849	7,102	27,747
021	SB1 (RMRA) Fund	122,488	83,727												69,181					69,181		14,546	137,034	20,754	116,280
076	ARPA-SLFRF	736,150	-																	340,000		(340,000)	396,150	NA	-
062	Water Capital Fund	1,235,056	263,375																	238,000		25,375	1,260,431	71,400	1,189,031
063	Water Metro Wells Fund	46,841	18,375																			(8,580)	38,261	8,086	30,175
064	Water Dinsmore Zone	(22,426)	23,200												10,100					10,100		13,100	(9,326)	3,030	(12,356)
061	Water Restricted Reserve	136,000	-																	-		-	136,000	136,000	-
061	Water Debt Svc Fund	258,930	136,000																		136,000	-	258,930	40,800	218,130
060	Water Operations Fund	1,289,075	840,500			8,154	110,051	195,652					38,101		563,705					915,662		(75,162)	1,213,913	274,699	939,214
TOTAL		10,723,844	7,550,407	1,600	137,236	27,179	510,328	489,129	102,709	53,463	1,350,491	18,820	152,405	892,329	216,161	600,760	3,631,751	488,881	-	8,652,885	-	(1,102,478)	9,621,366	2,023,411	7,597,955



**RIO DELL CITY COUNCIL
REGULAR MEETING MINUTES
MAY 2, 2023**

The study session/regular meeting of the Rio Dell City Council was called to order at 5:03 p.m. by Mayor Garnes.

ROLL CALL: Present: Mayor Garnes, Mayor Pro Tem Carter, Councilmembers Orr, Wilson and Woodall

Others Present: City Manager Knopp, Finance Director Sanborn, Chief of Police Allen, Water/Roadways Superintendent Jensen, Wastewater Superintendent Taylor, Senior Fiscal Assistant Maciel, and City Clerk Dunham

Absent: Community Development Director Caldwell

STUDY SESSION – 5:00 P.M.

City Council Priority Setting Session for FY 2023-24

City Manager Knopp provided a staff report and said at the last meeting, the City Council held a priority setting session to evaluate individual and collective priorities for the upcoming fiscal year. The item was continued to this meeting to further define the top five priorities with an exercise where individual councilmembers would write their top five priorities on colored post-it notes for placement on a board under the corresponding categories.

Mayor Garnes questioned whether implementation of SB 1383 should be listed as a priority since it was essentially state mandated and something the City is required to do anyway.

City Manager Knopp explained that one of the things coming up that will be a major transition for the City is consideration of implementing universal collection and going through that process. He noted that staff already has pretty clear direction from the Council with unanimous support to move in that direction. As such, SB 1383 could be left off of the priority list because the Council is basically already moving in that direction. He said that is going to be a major structural community change because only about 50% of households in Rio Dell currently subscribe for waste collection. In looking at some initial cost projections, it appears that there will be a significant uptick in the rates.

He further explained that the Council does have the option of utilizing the 5-year waiver the City qualified for and not participate until that expires (in 2027) however, the City will eventually have to do it anyway.

Mayor Pro Tem Carter asked Chief Allen for his priorities since he was not present at the last priority setting session.

MAY 2, 2023 MINUTES
Page 2

Chief Allen indicated that his main priority is staffing. Another critical issue is Measure Z funding which has historically funded the half-time records clerk position in the police department. It is unlikely that this position will be funded this year from Measure Z funds. He commented that both the cities of Eureka and Arcata came out with \$50,000 signing bonuses for officers so there is a chance the City will lose two officers this year.

He said the second priority is security fencing where the police vehicles are parked on the south end of City Hall. He noted that they have numerous people coming to the back door of the department and have access to the police vehicles. He said that most police departments have a secure back entrance into their departments.

Councilmember Woodall referred to completion of the initial reports for earthquake damages and said that the City won't know whether the State will be reimbursing 75% or 100% of the project costs until after the projects are complete. She asked Finance Director Sanborn if the reimbursements could go beyond the next fiscal year.

Finance Director Sanborn explained that some of the projects and reimbursements could likely extend past the current and upcoming fiscal year as staff and the engineers continue to explore the best ways to tackle some of the bigger infrastructure projects.

City Manager Knopp said with almost certainty that the projects will extend into the next fiscal year or beyond.

Finance Director Sanborn said that 75% of the earthquake damage repairs will be covered for sure; the remaining 25% will be on a case by case base as projects are completed.

Councilmember Wilson identified his list of priorities for the year and said that his first priority is to survive as a City. Another was the need to recruit new businesses, mentioning the empty store fronts downtown and said that the City needs to find a way to counteract that. He noted that the Humboldt Rio Dell Business Park is defunct; partially due to the collapse of the cannabis industry with little doubt for resurgence. He commented that the indoor cannabis market seems to be doing okay but it still doesn't create enough revenue to the City to subsidize the needed infrastructure projects. He said that the City has accomplished a lot of street paving projects over the past few years but needs to focus now on underground infrastructure projects. He said that getting red and yellow-tagged houses repaired is also a priority as well as moving toward a plan for repairing Second Ave. on a minimal scale.

He asked Chief Allen what it would take to get his department fully staffed.

Chief Allen said that provided that nobody leaves and with the newest officer completing the academy followed by 10-12 weeks of field training, the department will be fully staffed, although it will still not provide for 24-hour coverage.

MAY 2, 2023 MINUTES
Page 3

The priorities for FY 2023-24 were as follows (in no particular order of importance):

Mayor Garnes

- Underground Infrastructure – PG&E
- Long-Term Plan for Avenues
- Wastewater Rehaul
- Economic Development
- Labor Retention

Mayor Pro Tem Carter

- Code Enforcement
- Long-Term Plan for the Avenues
- Underground Infrastructure – Wastewater Collection System
- PG&E Blocks to Economic Development
- Employee Retention

Councilmember Orr

- River Access – Great Redwood Trail
- Public Works Training
- Law Enforcement Staffing
- Recruitment of Family-Style Businesses

Councilmember Wilson

- Survive as a City
- Business Recruitment
- Wastewater Infrastructure
- Repair of Red and Yellow Tagged Homes
- Plan for Second Ave. Repairs

Councilmember Woodall

- Staffing for Police Department – F/T Records Clerk Position
- Extra Position – Management Analyst
- Infrastructure – Earthquake Recovery
- Rental Inspection Program
- Security Fencing for Police Department

The results on the number of items under each category were as follows:

MAY 2, 2023 MINUTES
Page 4

- Personnel 3
- Public Safety 3
- Finance 1
- Economic Development 4
- Transparency 0
- Public Works 7
- Community Development 6
- Organization/Administration 0
- Planning/Building 0

City Manager Knopp said that staff would collate the priorities and bring the list back to Council at the next meeting for final approval.

At the conclusion of the study session, the meeting was recessed for a short break prior to the start of the regular meeting.

The Council reconvened into open session with Mayor Garnes calling the regular meeting to order at 6:30 p.m.

CEREMONIAL MATTERS

Proclamation Declaring May as Older Americans Month

Mayor Garnes read the proclamation declaring May as Older Americans Month urging every resident to celebrate our older citizens, to help to create an inclusive society, and accept the challenge of flexible thinking around aging.

Maggie Kraft, Executive Director of Area I on Aging was present to receive the proclamation.

Mayor Garnes expressed special thanks to Maggie for everything she did for the City and residents of Rio Dell during, before and after the earthquake.

Maggie Kraft said that she especially wanted to come tonight at the beginning of Older Americans Month to recognize this community for everything the City is doing for the elderly who live here which is a large part of the population. She indicated that she came down to Rio Dell on December 20th after the first earthquake and went to the Fire Hall to see what she could do to help the elderly and what she witnessed was a community that pulled together to help their neighbors with volunteers delivering meals and other services to those in need. She said that the Area I on Aging wants to continue to provide support to the older adults in the community and encouraged the City to reach out and let them know what they can do to help.

PUBLIC PRESENTATIONS

MAY 2, 2023 MINUTES
Page 5

Sharon Wolfe complimented Maggie Kraft and the Area I on Aging and said that they do a fantastic job. As a society, we will be asking a lot more of them as the aging population is coming on. The community will be taxing its resources to a great deal, noting that the youth population in the United States currently only consists of 22.1%. She pointed out that is our caregivers, or work force for everyone.

She mentioned a bill, SB-280 by Senator Laird which is not a bill the City would take a position on but any individual could which would require a conservator to create and publish and send to family members, a care plan which is not currently required. She said that through her own experiences with regard to conservatorship, it is truly horrifying. This is the bill for everyone that has a parent; the bill that you don't know you need until you do. It requires that a care plan be sent to the adult children that currently don't have any rights. She asked everyone to support this bill for Older Americans Month.

CONSENT CALENDAR

Mayor Garnes asked if any councilmember, staff or member of the public would like to remove any item from the consent calendar for separate discussion. No items were removed.

Motion was made by Carter/Woodall to approve the consent calendar including the following items:

- 1) Minutes of the April 18, 2023 regular meeting;
- 2) Authorizing the Mayor to sign a letter in support of Fentanyl and Substance Use Legislation; and
- 3) Receive & File the General Plan and Housing Element Annual Progress Report

Motion carried 5-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update

City Manager Knopp provided highlights of the staff update and announced some upcoming dates of local events including the Annual Spring Cleanup Day and the Stamp Out Hunger Food Drive on May 13th followed by the Mother's Day Pancake Breakfast at the Rio Dell Fire Hall on May 14th.

Councilmember Woodall asked Chief Allen if the Community Services Officer had been informing residents with nuisance properties about the cleanup event.

Chief Allen indicated that she had been getting the word out to those residents.

Mayor Garnes asked Chief Allen to address the recent concern regarding dogs running at large.

MAY 2, 2023 MINUTES
Page 6

Chief Allen noted that they have seen an increase in the number of lose dogs running around town. He encouraged the public to call the police department and report lose dogs as you don't know if a dog is vicious and is going to attack you or if it is going to be hit by a car. He noted that most of the animal calls are repeat offenders so they try to work with the owners to avoid it from happening again. They make every attempt to return the dog to their owner however, if they can't locate the owner, the dogs are transported to Miranda's Animal Rescue and there are associated fees to get the dog back.

Mayor Garnes commented that the City takes this issue very seriously and understands how dangerous lose dogs can be for both humans and their pets. The City has had calls from people expressing concerns and fears about this issue and she wanted everyone in the community to know that the City shares in those concerns. She encouraged citizens to promptly contact the police department if they experience any problems related to lose animals.

Mayor Garnes called for public comment on the staff update. No comments were received.

SPECIAL PRESENTATIONS/STUDY SESSIONS

Presentation by JJA, CPA, Inc. on Audited Financial Statements for FY 2021-2022

Finance Director Sanborn provided a staff report and said that each year an independent auditing firm audits and prepares financial statements for the City in accordance with Generally Accepted Accounting Principles and the standards for financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that an audit be prepared to obtain reasonable assurance about whether the financial statements are free from material misstatement.

He was pleased to report that the City received an unqualified opinion and no material weaknesses were identified for FY 2021-22 audited financials. He introduced Brett Jones from the auditing firm of JJA, CPA, Inc. to provide a presentation on the audited financial statements via Zoom.

Brett Jones, Engagement Auditor for the City's audit, provided an overview of the audited financial statements for FY 2021-22. He referred to the opinion letter and pointed out that they issued an unmodified opinion which means that the financial statements presented fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the budgetary comparison information of the City, as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States.

He said that this is great news and is what the City wants to hear as it is the highest opinion to get.

MAY 2, 2023 MINUTES
Page 7

He continued with review of the Management's Discussion and Analysis which is prepared by City staff rather than the auditor. He said that the purpose of this is to provide additional analysis of the government's financial activities and provide the auditors with a summary and outline of financial highlights for the year.

Next was review of the financial statements, including financial highlights for the year, a summary of the City's net position, internal controls, and total revenues versus expenditures.

Lastly, he referred to the letter addressed to the City Council related to internal controls over financial reporting and on compliance and other matters based on the audited financial statements. He noted that the purpose of this report is to describe the scope of their testing of internal control and compliance and the results of that testing. No findings or deficiencies in internal controls were found.

Brett Jones said that overall, the audit went very well and thanked Finance Director Sanborn and his staff for all of their help.

Discussion and Possible Direction on Waiver of Building Permit Fees for Earthquake Damaged Structures

City Manager Knopp provided a staff report and said that at the April 18, 2023 City Council meeting, there was a public comment made requesting the waiver of building permit fees for all earthquake repairs. At the request of the Mayor, the item was agendaized for consideration and direction to staff.

In addition to the material in the Council packet, a handout was provided on "*Building Fund – Historical Permit Fees vs. Building Budget (4 years)*." The report showed that the Building Fund has been subsidized by the General Fund over the past four years at an average of \$38,038. In addition, \$28,616 or 46% of total building fees collection in the current fiscal year are attributed to the Earthquake Disaster.

City Manager Knopp explained that building department rules are set by the State of California and the City of Rio Dell does not impose any additional building requirements or codes that is not required by the State unlike some of the other jurisdictions. As an unfunded mandate of the State, the only way for the City to recoup costs is through building permit fees. He reiterated that the current fees do not cover the cost to provide the service, mostly because of the size of the City and the low-level of building permits issued.

He added that it is important for residents that incurred earthquake damage to their homes to understand that this was not a federally declared disaster so there is no individual assistance coming from FEMA because the disaster damages did not meet the \$65 million threshold. He agreed that it is not an equitable situation or fair to any resident of the community, affected by the earthquake or not and puts the City Council in a very difficult position. There is really no new money coming in and the only option in terms of waiving building permit fees is to pull from other pre-existing resources. In essence, they would be

MAY 2, 2023 MINUTES
Page 8

taking from one functional area in order to cover the costs associated with the building permit fees.

City Manager Knopp noted that the City expects building permit activity to increase dramatically as a result of the earthquake damages which also means that there will be additional plan checks, inspections and additional staff time related to fee waivers.

He pointed out that if the Council wants to waive building permit fees for earthquake related repairs, they should identify a funding source for waivers. Possible options included the following:

- General Fund – This is not recommended as the General Fund revenues are in decline and the fund primarily supports the Police Department which is experiencing significant increases in operating costs.
- Humboldt Area Foundation – The City could make a request for the Foundation (or other philanthropies) to use recovery funds to pay for all earthquake related permit fees.

He explained that funds through the Humboldt Area Foundation are limited and prioritized for those that have no other resources available to them. Taking that available funding to put it towards a blanket waiver of all earthquake related building permit fees dilutes that mission of using those resources towards those in most need.

Staff's recommendation was that the Council not waive earthquake related building permit fees unless an outside funding source can be identified. Citizens were encouraged to apply for assistance through Disaster Case Management services at (707) 382-5890, and if they can, leave a message. The case managers have been overwhelmed with the number of requests coming in so callers need to be patient.

Mayor Pro Tem Carter began by thanking everyone for coming and said that it shows that citizens care about the community. She said that the Council also cares about the community. She said that in the days and weeks after the earthquake, every single City representative, including most of the Council were out in the early hours of the morning of the earthquake with boots on the ground doing they could to help.

She pointed out that all of the councilmembers, like everyone here tonight experienced the earthquake and they too had damages to their homes, as well as some financial hardships, debt, medical problems, etc. She commented that everyone is on the same team and in the same proverbial boat when it comes to the earthquake. She said that she will be voting "No" to waiving the fees and said that it hurts her to say that. What she saw and heard from the community at the last meeting was pain, loss and fear which is not fun.

She added that as the City Manager said, the money has to come from somewhere, the permits still have to be issued, and the work still needs to get done. If she votes to waive the fees, then she is essentially voting to pull money away from other services that benefit this entire community that we cannot do without. As an elected official, her responsibility is

MAY 2, 2023 MINUTES
Page 9

to make decisions that benefit the community as a whole, and not her personally. What that means is taking away from things like public safety or from those people whose homes were “red-tagged” and displaced. In good conscious, she cannot take resources away from those things and sleep at night. Waiving these fees would be at best misguided and at worst completely unethical.

She reiterated that she cares very much about each and everyone here tonight as a valuable member of a very important team and said that everyone would have a chance to speak. She said that when she walks out of this meeting tonight and gets into her car, she will be crying because she does not like having to do this. Again, the earthquake disaster was not a federally declared disaster and the City does not have a lot of guarantees about funding of the City damaged infrastructure. As such, she cannot in good conscience vote to waive the building permit fees.

Councilmember Wilson asked if all of the red and yellow-tagged structures require a building permit, addressing the question to the City Clerk.

City Clerk Dunham explained that all of the red-tagged structures and the majority of the yellow-tagged structures would need a permit to do the repairs.

Councilmember Wilson said that he heard where people dealt with the repairs as an urgency matter such a broken water line without obtaining a permit.

City Clerk Dunham said that there were some cases where people acted based on the immediate nature of the emergency and had to do the repair perhaps after hours or on the weekend. In some instances, permits were issued after the work was done and inspections were performed. Staff took into consideration the nature of the emergency and did not go after people for minor repairs.

Councilmember Wilson said that he understands how departments are charged based on the service provided for that activity and asked what additional costs are incurred by the City associated with processing that building permit.

City Clerk Dunham explained that it would depend on the type of permit issued and said that any construction that requires a drawing or set of plans is sent out to a third party for plan review. As such, all or a majority of the plan check fee collected with the building permit fee becomes a pass-through to the third-party doing the plan review. In addition, there are instances where staff needs to consult with engineers or other building departments. She noted that some of the fees are state mandated fees and passed onto the State such as seismic fees and SB 1473, etc.

Councilmember Wilson said that there was a time in the past where the City did not have a building department. The City created a building department to avoid the cost of paying an outside building inspector. After creating that department, the fund immediately went into the “red” because there was not enough money to pay for the inspector’s (Kevin’s) time.

MAY 2, 2023 MINUTES
Page 10

He pointed out that the money is still coming out of the General Fund no matter how you look at it. He asked what the cost was from January 1, 2023 to now and what portion of the building permits were related to earthquake repairs. He said that what he is trying to find out is what is the City's total cost related to building permits.

City Clerk Dunham said that the building inspector (Kevin) had her go through the building permit log and identify how many of the permits issued since the earthquake were earthquake related and said that approximately 88% of the permits issued from December 20, 2022 to now were earthquake related. She noted that during the first 4 months of the year, the City took in as many building permit applications than what are normally received all year.

Councilmember Wilson said that he would like to see the matter come back to the Council to get a better understanding of what it actually costs to issue a building permit over and beyond Kevin's time to go out and do the inspection because he is getting paid no matter what he does.

City Manager Knopp pointed out that building inspections are not the only thing that Kevin does. He is also the Planning Director and instrumental in the cannabis program for the City and a lot of other programs. Part of the budget discussion is to figure out the staffing situation in moving forward, knowing that there is an additional work load for the building department that will be detracting him from his other duties. Although the revenue for the Building Fund will be going up, it is likely it will still need to be subsidized by the General Fund.

Councilmember Wilson commented that he would like to do something for the citizens that have incurred these expenses; which doesn't necessarily mean 100% as the City does have certain obligations with additional costs to the City. He pointed out that Kevin is getting paid whether he is working on cannabis related items or building inspections, and is still getting paid out the General Fund. He said that there is a way for staff to define the two and try to help citizens with some of those expenses. The fee for plan checks to a third party or to the engineer is understood but if it is just for a clerical administrative person who is already on staff, he would like to see the City cover that under these particular circumstances. He said that he would like staff to come back to the Council with more information and define costs of what is actual costs the city to issue these permits so some kind of relief can be given to residents, perhaps on a percentage basis.

He noted that Kevin indicated at a prior meeting that some people won't obtain building permits if the fee is exorbitant.

Councilmember Orr said that he has a hard time believing that people will stay around if they are essentially being fined. He said that there has to be a way to keep people here and after two years of earthquakes to the point they almost seem scheduled on the same date, even he is thinking about leaving. He said that his house was yellow-tagged and there is no way with a wife and six kids that he won't be fixing it himself and doing the best he can and that he can't afford the building permit. He indicated that he will be fixing his

MAY 2, 2023 MINUTES
Page 11

fixing his house himself the best he can and if the City comes by and inspects and says that he is out of compliance, they can put a lien on his house. He said that at least he will be living some place and doing the best he can. He said there is a lot of talk about rental properties that are falling apart and that is what is going to happen to the entire city of Rio Dell if the Council doesn't figure out a way to help people work through this. He said that he won't feel bad going to Fortuna if he can't find a way to survive here.

He added that the telephone number given to contact case managers at the County doesn't work. He said with inflation and the cost of living going up, it is hard for people to make ends meet and to find out that building permit fees are lining the pockets of people that aren't even in the city is ridiculous. He said that he is probably in the minority, but he would vote for the waiver because obviously there needs to be more information and nowhere does it explain where the fees go. He commented that everyone needs to make a living but there are ways to work around this and other cities, even smaller than Rio Dell have found a way to waive fees. He added that we talk about fixing roads, but what good does it do to fix a road that is in front of a house that can't be fixed.

Councilmember Woodall commented that she would like to be able to waive the fees but its not that simple. She said that the California Disaster Act guaranteed 75% reimbursement for the City's damaged infrastructure from the earthquake but that still leaves 25%. She said that some of these projects have to be completely built out before the City can even apply for 25% reimbursement. If the City is on the hook for the 25%, it would amount to over \$6 million. That expense would need to be spread amongst various funds. She pointed out that the State of California's budget is in a deficit so there is no guarantee that they will cover the remaining 25%. She mentioned the 10% cost share of the City to repair the county roads and the City's cost share for the Monument Road slip out which is approximately \$100,000. She noted that there are a lot of unknowns regarding the upcoming budget which makes it hard to decide on things like this.

She said as the City Manager reported, Sales Tax revenue is projected to be down 15-20% and everyone including the City is affected by inflation. She said that she thought the City should invest in things that benefit the entire community.

Mayor Garnes commented that this is a really hard decision and it puts the City Council in an awkward position. She said that she wants to support the community but the reality is that the Council's responsibility is to look out for the entire community. She pointed out that if building permits are waived for one person, then you have to waive the fee for every single person in the City whether it is earthquake related or not.

She said that she owns a rental in town and she had to pay the permit fee and is not asking the City for reimbursement. She said that she is on a fixed income so dollars matter to her as well as debt but she had to take out a loan to do the repairs.

MAY 2, 2023 MINUTES
Page 12

She noted that the City is mandated by the State to collect certain fees and the City is not the villain here. The City Council and staff have done everything possible to try and help the citizens through this disaster. As citizens of Rio Dell, councilmembers are affected like everyone else and have to pay the fees like everyone else. They don't get a dime for sitting on the City Council and do it because they love this community. They are faced with whether they can take away from every citizen to subsidize others.

She said that waiving fees is also adding more costs to the City. She pointed out that the City has \$26 million in earthquake damages to infrastructure with only 75% of that guaranteed to be reimbursed. She said that the Council can't waive fees then cross fingers and hope that the remaining 25% of the costs will be reimbursed because we don't know.

Mayor Garnes urged citizens to reach out the Humboldt Area Foundation, explain their situation and ask for funds to cover the cost of permit fees. She noted that she personally reached out to Congressman Jared Huffman and asked him to come to Rio Dell and talk about what the City could do to change the law regarding the \$65 million FEMA threshold. She encouraged citizens to reach out to congressmen and senators because there will be other earthquakes.

She explained that the City Council has a fiduciary responsibility to every citizen of Rio Dell and as uncomfortable as it is, she cannot support the waiver of building permit fees for a select group of citizens. We will all do what we have to do to move on; whether it's selling our home and moving or fixing it as best we can. She added that she would like to be able to waive the fees but it is simply not the ethical thing to do.

Mayor Pro Tem Carter said that when this first happened and the response was with the City of Rio Dell, it was the majority of this Council who went out every single day for weeks and delivered water and meals to citizens and at the same time putting their own repairs on hold.

Mayor Garnes opened the discussion up for public comment.

Cindy Treadwell addressed the Council and said that she agrees with the personal responsibility of citizens to take care of their own earthquake damages. She said that her thoughts were that the City should not gain revenue off of building permits and did not understand the fees to the State and the fees for plan checks etc. She agreed with Councilmember Wilson to get some real numbers and make the waivers a percentage of the actual costs (not including Kevin Caldwell's time) because he is an employee and his salary is being paid anyway. Anything above that would be a reasonable charge for a permit. She said that the City should not profit from the permit fees during a disaster and pointed out that citizens pay property taxes which supports the General Fund.

Gail McKnight said that she lives in Rio Dell now but was one of the original board members for the Town of Scotia so she understands all the crazy fees a jurisdiction has

MAY 2, 2023 MINUTES
Page 13

to pay. She stated her objection of requiring a building permit to replace a water heater and asked staff what the permit fee is for that.

City Clerk Dunham responded that the permit fee for replacing a water heater is approximately \$80.00.

Gail McKnight said that there are seniors in town that were in tears because the cost of replacing their water heater took the very last penny they had. She said that it is things like that, that really hit people hard. She said what she was hoping to hear tonight is that the City checked with the list of other cities that waived permit fees and found out where they got the funding to cover that cost.

Mayor Pro Tem Carter read the list of cities/counties that waived building permit fees after a disaster with their corresponding budget which were all far above the City of Rio Dell's budget. She noted that the North Valley Foundation compensated Butte County for the fees.

Mayor Garnes explained that the City did reach out to the Humboldt Area Foundation and is continuing to reach out to non-profit agencies for funding.

Sharon Wolfe, 3 Painter St. said that it is her understanding that individuals cannot go to the Humboldt Area Foundation to ask for assistance; it has to come from a community-based organization or a City. She noted that the City has requested funding from the Humboldt Area Foundation and funds were allocated to help the folks who have not gotten assistance they qualified for low to extremely low income through the Disaster Case Management Program. She pointed out that they do have dedicated funding set aside for low to very low-income citizens including CDBG and possibly some funding through the County. The funds may not be getting out the door yet because case managers are just getting set up. What might make citizens feel better is if the City would contact Humboldt Area Foundation and ask if some of the funds could be utilized for this purpose for perhaps moderate-income residents or below. She added that she looked through the City's financial audit report and recognized that the cannabis taxes are dwindling and the money in the General Fund is not there. She reiterated that when people come in and pay for those permit fees, that is likely coming from loan money and interest is begin paid on that money so anything the City can do to help would be greatly appreciated.

Felicity Turcott, 211 Belleview Ave., said that she bought her home here two and a half years ago and was yellow-tagged twice as a result of the earthquakes. She said that she does not have the luxury of having a rental property, has a single income and is struggling to pay her bills. She said that it is a slap in the face because she does not qualify for a loan because she makes \$40,000-\$50,000 a year. For the Mayor to say that she is on a fixed-income because of her age but has a rental house which is a luxury puts her in a privileged situation. She added that she does not have earthquake insurance because she cannot afford an additional \$160.00 month. She was given an estimate of \$26,000 to repair her house and cannot afford to take out a loan. For the

MAY 2, 2023 MINUTES
Page 14

City to charge extra fees for building permits is wrong. She understands the state mandated fees but agrees with Councilmember Wilson's idea to run some numbers and look at ways to at least reduce the fees for red and yellow-tagged homes.

Roberta Wohlend, 260 First Ave. said that she came to the meeting with a completely different mindset but at this point we all know that we are not getting any help. As individuals, there is nothing anyone can do about it. People have worked hard to own their homes and these permits are not for putting in a spa or day room, but to fix the damages. She said that as a community, we need to figure out why there is no help from FEMA. Million-dollar homes that flooded in southern California received FEMA funding and their homes were made whole again. The recent earthquakes are over but this will happen again. It's the City's mission to get in front of the next earthquake and look at how FEMA is structured and try to see what it would take to change the regulations on a per capita basis rather than using the \$65 million threshold for every city before funding steps in.

Chelsea Orr, 84 Edwards Dr., asked for clarification on whether individuals could contact Humboldt Area Foundation or if it had to be the City. She said that she contacted the County because their house was on the yellow-tagged list but it sounds like loans were not yet disbursed for red-tagged homes and that yellow-tagged homes were not even being considered at this time. While they are waiting for that, she asked if there are any avenues they can explore to get money for repairs.

City Manager Knopp commented that the Disaster Case Management Program has had a rough start and is going to be the single source to call for assistance. He explained that this is not a city organization and is run by volunteers and paid staff with funds made available through the County and also the Humboldt Area Foundation. He said that the number to call is (707) 382-5890 and encouraged citizens to be patient as this gets set up and rolling. He noted that there is a limited pot of funding available so in discussions with the Humboldt Area Foundation, their intent is to prioritize the low to very low-income individuals. As such, there is not going to be a lot of money available for medium to upper income earners. He said that this is the really frustrating part for residents because there is no FEMA assistance for individual assistance. He said that the County itself has put up \$1 million and around \$400,000 was spent with the hotel voucher program; normally FEMA would be picking up the tab for that.

The difficult situation is that there are very limited funds and the City does not control how those funds are prioritized. Those are controlled by third-party organizations through the Disaster Case Management System, the Eel River Long Term Recovery Group and that is the best bet to receive assistance.

He encouraged citizens to contact their elected official, especially at the federal level because this is a nationwide problem, particularly in California and it is not fair or equitable to the community. What the community here is experiencing is a lot pain and grief and a lot of unnecessary trauma.

MAY 2, 2023 MINUTES
Page 15

Cindy Fisher, 210 Belleview Ave. addressed Kevin Caldwell as being an employee of the City and said that all of the permits are not going to come in at the same time. As such, there is no reason to have to hire another person. She said that there are not that many red and yellow tagged homes and probably one-half of the permits have already been issued.

City Clerk Dunham noted that since the earthquake, approximately 120 earthquake related permits have been issued and Kevin estimated that number to double or even triple.

Cindy Fisher pointed out the inspector will not be dealing with new construction due to the unavailability of PG&E hookups.

City Clerk Dunham indicated that there are available hookups for single-family residential services.

Mayor Garnes noted that inspecting for earthquake damaged structures is not Kevin's only job noting that he does a lot of other things that have nothing to do with inspections.

Cindy Fisher commented that all of the financial assistance is for low-income people so the hardest hit people are the working people that were red or yellow tagged and have no help. She said that it feels like the City is on board doing the same.

Michelle Bushnell, Second District Supervisor addressed the Council as well as the community and said that there are a lot of things to understand but wanted to point out that the City is not making money off the permits and Planning Departments or Building Departments cannot profit from fees. The State has mandated fees that the City and the County have to pay.

She said that she met with Congressman Huffman as well and noted that the entire County could be leveled by a disaster and FEMA funds would not be available. City infrastructure costs ten times more here and could reach the \$64 million number very quickly especially when you're dealing with water and sewer infrastructure. She indicated that individuals can't apply to Humboldt Area Foundation on their own or any of those other non-profits. It has to come through a source such as the City or County.

City Manager Knopp noted that there is some assistance through Habitat for Humanity, or Hope Crisis, but essentially the money comes from the funding the County has made available primarily from philanthropic donations that have mostly come from outside of Humboldt County.

Supervisor Bushnell said that she was very supportive of her Board giving the \$1 million otherwise, Rio Dell would not have had any money to assist with the disaster. The Council is having a huge budget crisis but it was very important to the Board to help Rio Dell.

MAY 2, 2023 MINUTES
Page 16

Cindy Treadwell asked where the revenue for permits goes, other than the fees that go to the State.

Supervisor Bushnell explained that the permit fees have to cover the cost of providing the service and someone has to process the permit and enter the payment into the system and do the inspection etc. A building department cannot profit from the permit fees. She offered to help explain further to anyone that wants to reach out to her. She said that she is happy to help in any way she can but commended the City Council and City staff for doing a fantastic job through this disaster.

Mayor Garnes called for a 5-minute recess at this time, 8:18 p.m.

The Council reconvened into open session at 8:25 p.m.

Motion was made by Carter/Woodall to approve staff's recommendation and not waive building permit fees for earthquake related permits. Motion carried 3-2; Councilmembers Orr and Wilson dissenting.

Discussion and Possible Direction Regarding Elm Street Water Line

City Manager Knopp provided a staff report and said at the last meeting on April 18, 2023, a member of the public requested repairs to the Elm St. water line. At the request of Mayor Garnes, this item was placed on this agenda for council's consideration and direction to staff.

City Manager Knopp said that this water line was scheduled to be part of the Water Capital Improvement Plan (CIP) with construction to begin in 2024 which is 100% grant funded. However, staff did review the water line condition and it is currently in the process of failing. It is unclear if it is earthquake related or not but staff did determine that it is failing and is in immediate need of emergency repair. Staff has been in contact with a local contractor to provide a quote so the work can get started. Under the Rio Dell Municipal Code, the City Manager can make that determination.

The work is anticipated to begin at the earliest availability of the contractor and it is unlikely the repair will be able to be included in the Water CIP but it is possible the repair could be covered under the California Disaster Assistance Act funding. Otherwise, the funding would come from the Water Fund Reserves and become 100% ratepayer funded. Once the water line repairs are completed the underground infrastructure issues will have been fixed which makes the paving of the street more viable. He said that while staff was not anticipating doing any street paving projects in the upcoming budget year because of the earthquake disaster, staff will be engaging in a solicitation for bids to have some earthquake related road infrastructure repairs done.

Mayor Garnes called for public comment on the matter. No public comment was received.

Consensus of the Council was that staff move forward with the repairs as described.

MAY 2, 2023 MINUTES
Page 17

Discussion and Possible Direction Regarding Resolution No. 1578-2023 Related to Waiver of Sewer Fees for Unoccupied "Red-Tagged" Structures as a Result of the December 2022 and January 2023 Earthquakes

City Manager Knopp provided a staff report and said that back on March 21, 2023, the City Council approved Resolution No. 1578-2023 approving a 6-month sewer waiver for unoccupied red-tagged structures that were damaged as a result of the earthquakes. At the last meeting on April 18, 2023, a member of the public expressed his belief that payments already made subsequent to the earthquake should be entitled to a refund rather than a credit on the account. At the request of the Mayor, the matter was ajenized for the Council to consider the request and provide further direction to staff.

City Manager Knopp said that if the Council so desires, staff can play a tape of that meeting where staff did at no time, state that a cash refund would be given. Fundamentally, the question is whether the Council wants staff to bring back a resolution that replaces Resolution No. 1578-2023, that allows for a cash refund as opposed to a credit on the account.

Mayor Garnes called for public comment on the matter.

Sharon Wolfe, 3 Painter St. said in watching the clip from the past 2 meetings, she could see where the confusion might be. The language built into the existing policy allows for waiver of the sewer fee which is a credit on the account. In the resolution, it talks vaguely about what is going to happen. Nobody said there would be a refund but when Steve Saunders asked about it and stated for clarification that he would be able to go to City Hall and get a refund so he could help pay the utilities at the place where he was staying, the Councilmembers nodded their heads and didn't correct him which is where the confusion came from. She left the meeting believing that he was going to get a refund. She said that it sounds like the amount of refund is only around \$50.00 a month which is a small amount of money compared to building permit fees, and encouraged the Council to find a way to refund those people who already paid the sewer fee.

No action was taken by the Council to direct staff to return with an amended resolution, leaving Resolution 1578-2023 in effect allowing sewer credits rather than cash refunds.

Donation to the Rio Dell Fire Protection District for Playground Equipment at Fireman's Park

City Manager Knopp provided a staff report and said at the last Council meeting on April 18, 2023, Zach Shafer representing the Rio Dell Fire Department requested financial support from the City for new playground equipment. Following the meeting, Mr. Shafer clarified his request which was to cover 50% of the cost of the equipment totaling \$2,508.87 and presented a written quote from Park Planet.

He noted that funds are not currently set aside in the budget for playground equipment however; the City Council's budget is under budget and because this is a public benefit to any user of the park, the Council can direct staff to fund the requested grant match from the City Council budget.

MAY 2, 2023 MINUTES
Page 18

Zach Shafer addressed the Council and said that this funding would add a swing to the other equipment and if the swing is ordered separately at a later date, there would be an additional \$1,500 in shipping charges.

Jonathan Brodeur volunteered to help with the installation of the playground equipment.

Motion was made by Woodall/Carter approve a donation to the Rio Dell Fire Department in the amount of \$2,508.87 for the playground equipment as described. Motion carried 5-0.

Second Reading (by title only) and Adoption of Ordinance No. 398-2023 Amending Chapter 10.05 "Use of Streets for Storage of Vehicles Prohibited", Section 10.05.530 of the Rio Dell Municipal Code (RDMC)

City Manager Knopp stated that Community Development Director Caldwell who is the sponsor of this item is out ill and unable to present the item so staff is recommending the Council receive any public comment on the matter and continue the item to the next regular meeting on May 16, 2023. No public comment was received and the item was continued to the next regular meeting.

COUNCIL REPORTS/COMMUNICATIONS

Mayor Pro Tem Carter reported that she attended a Redwood Region Economic Development Commission (RREDC) meeting on April 24, 2023. The agenda item stated that they would be hearing from the Executive Director of Humboldt County Growers Alliance on the state of the cannabis industry but what they actually heard was a summation of an article published in the Lost Coast Outpost on April 20, 2023. She said that they heard from the proponents of the County's Cannabis Reform Initiative which was interesting although not what was on the agenda.

She said that she also attended a Community Emergency Response Team (CERT) training all weekend and is very excited to have gained that knowledge. She said that having a CERT team here makes everyone more prepared for disasters and gives well-meaning citizens something they can do to help which is really important.

She thanked the Rio Dell Police Department for getting the grant that helped sponsor the training.

She announced the next meeting of the Rio Dell-Scotia Chamber of Commerce will be on Friday at noon for anyone interested in attending.

Councilmember Woodall announced that she would be attending a Humboldt Transit Authority (HTA) meeting tomorrow morning and said that the next Beautification, Walkability and Pride Committee would be on May 19th at 9:00 a.m.

Councilmember Orr reported that he attended a Humboldt County Association of Governments (HCAOG) meeting on Thursday and they had a presentation on the Great

MAY 2, 2023 MINUTES
Page 19

Redwood Trail and the economic impact it can have on the community. He said that he hopes this makes some progress because it deals with a lot of unused old track on the opposite side of the Eel River and has potential to bring a lot of revenue into Rio Dell. He noted that there are several hurdles to go through with landowners but other than that, it was a good meeting.

He commented that he probably didn't make any friends here tonight but asked everyone to not mis-construe his comments about people lining their pockets with building permit fees as he was just trying to find out where all the money goes.

Councilmember Wilson reported that he attended a Redwood Coast Energy Authority (RCEA) meeting with RCEA turning 20 years old as an organization. He reported that he also had a Humboldt Waste Management Authority (HWMA) budget meeting and they are trying to work out some of the issues related to SB 1383 implementation. He commented that all garbage related fees will be going up, not only because of implementation of SB 1383 but also because other increased operational costs.

Mayor Garnes announced that she also attended the Community Emergency Response Team (CERT) training and it was training that will help our community respond to emergencies along with first responders and the police department.

She commented that tonight's meeting was a long, rough meeting and that she may have come across as offensive to some people and apologized for that. She said that the Council is just trying to do what's best for the entire community.

ADJOURNMENT

Motion was made by Carter/Woodall to adjourn the meeting at 8:55 p.m. to the May 16, 2023. Motion carried 5-0.

Debra Garnes, Mayor

Attest:

Karen Dunham, City Clerk



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

May 16, 2023

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action to Adopt Priorities for FY 2023-24

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve or amend FY 2023-24 - priorities:

- Public Works – Underground Infrastructure
- Community Development
- Economic Development
- Personnel
- Public Safety

BACKGROUND AND DISCUSSION

The City Council conducted a priority-setting session for the upcoming FY 2023-24 Fiscal Year. This process helps set budget priorities and staff time allocations over the upcoming year. The Council listed various high-priority items, listed below in no particular order.

Mayor Garnes

1. Underground Infrastructure – PG&E
2. Long-Term Plan for Avenues
3. Wastewater Rehaul
4. Economic Development
5. Labor Retention

Mayor Pro Tem Carter

1. Code Enforcement
2. Long-Term Plan for Avenues
3. Underground Infrastructure – Wastewater Collection System
4. PG&E Blocks to Economic Development
5. Employee Retention

Councilmember Woodall

1. Staffing for Police Department – F/T Records Clerk Position
2. Extra Position – Management Analyst
3. Infrastructure - Earthquake Recovery
4. Rental Inspection Program
5. Security Fencing for Police Department

Councilmember Wilson

1. Survive as a City
2. Business Recruitment
3. Public Works Infrastructure – Wastewater
4. Repair of Red/Yellow Tagged Homes
5. Plan for Second Ave. Repairs

Councilmember Orr

1. River Access – Great Redwood Trail
2. Public Works Training
3. Law Enforcement Staffing
4. Recruitment of Family-Style Businesses

Proposed Collective Priorities for FY 2023-24

- Personnel Retention & Recruitment
- Public Works - Infrastructure
- Economic Development
- Community Development
- Public Safety – Staffing

In addition to the current priority setting, the previous 5 priority settings are listed below.

Priorities					
2018	2019	2020	2021	2022	2023
Street Work	Code Enforcement	Street Planning & Work	Econ Dev non Canna.	Recruitment/ Retention	Recruitment/ Retention
River Access	Police Employees	Code Enforcement	Canna. Expansion	Measure U/J	PW Infrastructure
Habitat Parcel	Street Work	Public Safety General	Staff Turnover	Todd Property	Community Development
Code Enforcement	Water Sewer Study	Economic Development	Code Enforcement	Econ. Dev. Plan	Econ. Dev. Plan
Access Humboldt	Economic Development	Personnel General	SB 1383	Infrastructure	Public Safety - Staffing

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City of Rio Dell
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



City of Rio Dell Dog Park
210 Center Street
Rio Dell, CA. 95562

REQUEST FOR PROSOPAL

The City of Rio Dell is requesting proposals for the construction of the **Rio Dell Dog Park**. Proposals will be received by the City of Rio Dell at the office of the City Clerk until **3:00 p.m. Pacific Daylight Savings Time, July 3, 2023** and then at said office publicly opened and read aloud.

SUBMITTAL: The Contractor must submit one (1) *soft copy* (PDF electronic format) with the words **“RFP RIO DELL DOG PARK”** and one (1) *hard copy* to the City Manager.

Kyle Knopp
City Manager
675 Wildwood Avenue
Rio Dell, CA. 95562
knoppk@cityofriodell.ca.gov

Proposals received after the time and date set for receipt of proposals will not be accepted. It is the bidder’s responsibility to ensure timely delivery of their bid.

Current E-mail Address Required
All proposals submitted shall include a current e-mail address. Once selected, Notice of Award shall be posted on the City’s website; and Notice of Award, and notices of non-award, shall be sent to all proposers via e-mail.

Table of Contents

Advertisement for Bids

Information for Bidders

- Award and Execution of Contract
- Subcontractors
- Registration with California Department of Industrial Relations (DIR)
- Prevailing Wage
- Qualification of Bidder
- Governing Law and Venue
- Mandatory Bid Protest Procedure
- Cancellation of Contract
- Bid Form
- List of Subcontractors
- Non-Collusion Affidavit
- Debarment and Suspension Certification
- NPDES/MS4 Compliance Certification
- Experience
- Bid Schedule
- Bid Item Descriptions
- Bid Bond
- Agreement
- Certificate of Contractor
- Payment Bond
- Performance Bond
- Notice of Award
- Notice to Proceed
- Change Order

General Provisions

1. Terms and Definitions
2. Order of Precedence of Contract Documents
3. Venue
4. Giving Notice
5. Cumulative Remedies
6. Non-Discrimination
7. Non-Discrimination of the Disabled
8. Additional Instructions and Detail Drawings
9. Schedules, Reports and Records
10. Drawings and Specifications
11. Shop Drawings, Product Data and Samples
12. Materials, Services and Facilities
13. Inspection and Testing
14. Substitutions

15. Patents
16. Surveys, Permits and Regulations
17. Protection of Work, Property and Persons
18. Supervision by Contractor
19. Changes in the Work
20. Changes in Contract Price
21. Time for Completion and Liquidated Damages
22. Correction of Work
23. Suspension of Work, Termination and Delay
24. Progress Estimates
25. Progress Payments
26. Prompt Payment
27. Acceptance and Final Payment
28. Quantities and Unit Prices
29. Insurance
30. Contract Security
31. Assignments
32. Indemnification
33. Separate Contracts
34. Subcontracting
35. Employment of Apprentices
36. Payment of Prevailing Wages
37. Registration to Train Apprentices
38. Penalties
39. Engineer's Authority
40. Land and Rights-of-Way
37. Warranty and Guarantee
38. One (1) Year Warranty Period
39. Correction of Defective Work
40. Early Completion
41. Extended Warranties and Guarantees
42. Arbitration
43. Taxes
44. Contractor's Understanding
45. Accidents
46. Safety and Sanitation
47. Climatic Conditions
48. Officials Not to Benefit
49. Clean-Up
50. Notice to Owner
51. Payment of Withheld Funds
52. Storm Water Pollution Prevention Measures

Special Provisions

1. Requirements
2. Description of Work
3. Commencement, Prosecution and Completion of Work
4. Hours of Work
5. City Permits and Business Licenses
6. Testing
7. Responsibility Regarding Existing Utilities and Private Property
8. Obstructions
9. Materials Furnished By Owner
10. Materials Furnished By Contractor
11. Schedule of Values, Material List and Substitutions
12. Request for Extension of Time
13. Rights-of-Way
14. Coordination with Other Work
15. Closure of Streets
16. Construction Signs, Barricades, Lights and Flagmen
17. Traffic Control Plan
18. Disposal of Waste Materials
19. Noise Control
20. Water Supply
21. Notifications
22. Work Not Listed in Proposal
23. Submittals
24. Bid Item Descriptions

Technical Specifications

1. General
2. Demolition and Abandonment
3. Earthwork
4. Chain Link Fence
5. Asphalt Concrete Pavement
6. Cast-in-Place Concrete

Advertisement for Bids

CITY OF RIO DELL
675 wildwood Avenue
Rio Dell, California 95562

Notice is hereby given that separate sealed bids for the award of contract for the construction of **Rio Dell Dog Park** will be received by the City of Rio Dell at the office of the City Clerk until **3:00 p.m. Pacific Daylight Savings Time, July 3, 2023** and then at said office publicly opened and read aloud.

The major work consists of construction of a new Dog Park, including earthwork, retaining wall, half-court basketball court, concrete walkways, concrete picnic tables and benches, chain-link fencing, concrete mowstrips, parking lot asphalt pavement, drainage improvements, irrigation system, landscaping, and other park amenities construction.

The time for completion shall be thirty (60) working days. There is an additional sixty (60) calendar days for establishment and maintenance of vegetation growth.

The Contract Documents, in their entirety, can be viewed and/or obtained from the City of Rio Dell website at www.cityofriodell.ca.gov or at the following location:

Humboldt Builders Exchange (www.humbx.com)

A payment bond prepared and executed in accordance with California Civil Code Section 3247 and a bond for faithful performance of the contract will be required of the successful bidder who is awarded the contract.

The successful bidder must comply with the latest general prevailing rate of per diem wages as determined by the Director of Industrial Relations, State of California, Department of Industrial Relations and is to be paid to the various craftsmen and laborers required to construct said improvements and is made a part of the specifications and contract for said work to which reference is hereby made for further particulars.

No contractor or subcontractor may be listed on a bid proposal or awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Contractor registration information can be found at:

<http://www.dir.ca.gov/Public-Works/PublicWorks.html>

Each bid shall be accompanied by cashier's or certified check or by a bidder's bond, made payable to the City of Rio Dell and executed by a corporate surety licensed to issue surety bonds in the State of California, for an amount equal to at least ten percent (10%) of the

amount of said bid and no bid shall be considered unless such cashier's or certified check or bidder's bond is enclosed therewith.

The successful bidder of this project shall have the following current and active California State Contractor's License at the time of the submission of the bid and throughout the duration of the contract: **C-27 – Landscape** or **Class A – General Contractor**.

Bidders shall refer to the Contract Document's Information for Bidders for complete instructions. Bidders are solely responsible for the cost of preparing their bids. The City specifically reserves the right, in its sole discretion, to reject any or all bids, to re-bid, or to waive inconsequential defects, in bidding not involving time, or quality of the work. The City may reject any and all bids and waive any minor irregularities in the bids.

Information for Bidders

Sealed bids will be received by the City of Rio Dell (herein called the "Owner"), at the office of the City Clerk **until 3:00 p.m. Pacific Daylight Savings Time (PDST), on July 3, 2023**, then at said office, publicly opened and read aloud. Owner shall reject all bids received after the specified time and will return such bids to bidder, unopened. Bidders must submit bids in accordance with these instructions. No emailed or faxed bids will be accepted.

The major work consists of construction of a new Dog Park, including earthwork, retaining wall, half-court basketball court, concrete walkways, concrete picnic tables and benches, chain-link fencing, concrete mowstrips, parking lot asphalt pavement, drainage improvements, irrigation system, landscaping, and other park amenities construction. The time for completion shall be thirty (60) working days. There is an additional sixty (60) calendar days for establishment and maintenance of vegetation growth.

Each bid must be submitted in a sealed envelope and addressed to the City of Rio Dell at 675 Wildwood Ave, Rio Dell, CA. 95562. Each sealed envelope containing a bid must be plainly marked on the outside as "**RFP Rio Dell Dog Park: Attention City Clerk**", and the envelope shall also bear on the outside, the name of the bidder, and their address. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the City of Rio Dell, 675 Wildwood Ave, Rio Dell, CA. 95562, and also clearly state, "**RFP Rio Dell Dog Park: Attention City Clerk**".

A complete bid includes the Bid Form, List of Subcontractors, Equal Employment Opportunity, Non-Collusion Affidavit, Debarment and Suspension Certification, Bid Schedule, Experience, Bid Bond with surety, and a copy of a current California State Contractor's License. A signed Addendum, if issued, must also be submitted with the sealed bid. The Total Bid Amount must be filled in, in ink or typewritten, and the bid must be fully completed and executed when submitted. Only one set of original bid forms are required to be submitted. Mistakes must be corrected and the correction inserted; correction must be initialed in ink by person or persons signing the bid. No conditional bids will be accepted.

The bid shall be signed by a person or persons legally authorized to bind bidder to the contract. The individual or individuals signing each document shall warrant that they are authorized to bind the bidder.

The Owner may waive any informalities or minor defects or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within 30 days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the Owner and the bidder.

Each bid must be accompanied by a bid bond payable to the Owner for ten percent (10%) of the total amount of the bid. As soon as the bid amounts have been compared, the Owner will return the bid security of all except the three lowest responsive and responsible bidders. Once a bid has been awarded, and the payment bond and performance bond of the successful bidder has been received by the Owner, the bid security of the three remaining lowest responsive and responsible bidders will be returned.

All bonds must be acknowledged before a Notary Public by both the bidder and the surety. Attorneys-in-fact who sign bid bonds or payment bonds and performance bonds must file with each bond a certified and effective dated copy of their power of attorney.

Award and Execution of Contract

The party to whom the contract is awarded will be required to execute the Agreement, and obtain the performance bond and payment bond along with satisfactory evidence of insurance within ten (10) calendar days from the date when the Notice of Award is delivered to the successful bidder. The Notice of Award shall be accompanied by the necessary agreement and bond forms. In case of failure of the bidder to execute the Agreement, the Owner may, at his option, consider the bidder in default, in which case the bid bond accompanying the bid shall become the property of the Owner.

A performance bond and a payment bond, each in the amount of 100 percent of the Contract Price, with a corporate surety named on the current list of "Surety Companies Acceptable on Federal Bonds" as published in the Treasury Department Circular Number 570, will be required for the faithful performance of the contract. The payment bond must be issued by an admitted surety insurer holding a certificate of authority to transact surety insurance in California issued by the Insurance Commissioner.

All bonds must be acknowledged before a Notary Public by both the bidder and the surety. Attorneys-in-fact who sign bid bonds or payment bonds and performance bonds must file with each bond a certified and effective dated copy of their power of attorney.

The Owner, within 15 days of receipt of the performance bond, payment bond and agreement signed by the party to whom the contract was awarded, shall sign the Agreement and return to such party an executed duplicate of the agreement. Should the Owner not execute the Agreement within such period, the bidder may, by written notice, withdraw his signed Agreement. Such notice of withdrawal shall be effective upon receipt of the notice by the Owner.

The Notice to Proceed shall be issued within 10 days of the execution of the Agreement by the Owner. Should there be reasons why the Notice to Proceed has not been issued within such period, the time may be extended by mutually agreed upon, and the bidder may terminate the Agreement without further liability on the part of either party.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout.

Subcontractors

The subcontractors listed by bidder in the bid shall list therein the name and address of each subcontractor to whom the bidder proposes to subcontract portions of the work in an amount in excess of one-half of one percent of the total bid or \$10,000, whichever is greater, in accordance with the Subletting and Subcontracting Fair Practices Act, commencing with Section 4100 of the Public Contract Code. The bidder's attention is invited to other provisions of the Act related to the imposition of penalties for a failure to observe its provisions by using unauthorized subcontractors or by making unauthorized substitutions.

Registration with California Department of Industrial Relations (DIR)

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. Labor Code Section 1771.1(a) requires contractors and their subcontractors to possess and maintain such registration with DIR in order to be awarded and to perform on public works projects (regardless of funding source).

Pursuant to Section 1771.4, each contractor and subcontractor shall furnish certified payroll records to the Labor Commissioner at least monthly and in a format prescribed by the Labor Commissioner of the DIR. Until such time that the DIR gives awarding agencies direct access to all certified payrolls submitted by contractors and subcontractors, contractor and his subcontractors are also required to submit copies of payroll records to Owner on a monthly basis. Information on the above can be found at:

<http://www.dir.ca.gov/Public-Works/PublicWorks.html>

Prevailing Wage

This work is subject to prevailing wage requirements. If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and the prevailing wage rates determined by the Director of the Department of Industrial Relations of the State of California for similar classification of labor, the contractor and his subcontractor shall not pay less than the higher wage rate. In accordance with the provisions of Section 1773 of the Labor Code of the State of California, the Owner has obtained from the Director of the Department of Industrial Relations, the general prevailing rate for each craft, classification, or type of workman

required for execution of the Agreement. A copy of said prevailing rate of per diem wages is on file in the office of the Owner, and available from the California Department of Industrial Relations' Internet web site at <http://www.dir.ca.gov/DLSR/PWD>.

Bidders must satisfy themselves as to the accuracy of the estimated quantities in the Bid Schedule by examination of the site and a review of the drawings and specifications including addenda. After bids have been submitted, the bidder shall not assert that there was misunderstanding concerning the quantities of work or the nature of the work to be done. The failure or omission of any bidder to do any of the foregoing shall not relieve any bidder from any obligation with respect to his bid.

The Contract Documents contain the provisions required for the construction of the project. The Owner will not be responsible for, nor be bound by, any oral instructions, interpretations, or explanations issued by the Owner or its representatives. Any request for clarifications or questions of the Contract Documents shall be made in writing or email and deliverable to:

City of Rio Dell Public Works Department
Attn: Kyle Knopp
knoppk@cityofriodell.ca.gov
675 Wildwood Avenue
Rio Dell, CA 95562

Requests for clarification or questions shall be delivered to the Owner before 5:00 p.m. PDST or PST on June 9, 2023. Any Owner response to a request for clarification, questions and answers will be posted to the City's website at www.cityofriodell.ca.gov no later than 5:00 p.m. PDST or PST on June 16, 2023 and if necessary, shall become a part of the bid as an addendum.

Proposed timeline of events associated with the awarding of bid:

Release of Advertisement for Bid		May 15, 2023
Deadline to Submit Questions/Clarifications	5:00 p.m.	June 9, 2023
Addendum/Questions/Clarifications posted	5:00 p.m.	June 16, 2023
Bid Opening	3:00 p.m.	July 3, 2023
City Council Considers Bid		July 11, 2023 (tentative)
Issuance of a Notice to Proceed	On or before:	June 17, 2023 (tentative)
Construction to Begin	On or before:	July 31, 2023 (tentative)

Qualification of Bidder

The Owner may make such investigation as it deems necessary to determine the ability of the bidder to provide the services requested, and the bidder shall furnish to the Owner all information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid should the evidence submitted by, or investigation of, the bidder fail to satisfy the Owner that such bidder is properly qualified to carry out the obligations of the bid and to complete the requirements contemplated therein.

Governing Law and Venue

This bid, or any contract that may result from the award of this bid, shall be deemed to be made under, and shall be governed by and construed in accordance with, the laws of the State of California. Any action brought to enforce the terms, or provision of this bid or any contract that may result from the award of this bid, shall have venue in the County of Humboldt, State of California.

Mandatory Bid Protest Procedure

The lack of prompt procedure to resolve disputes regarding the bidding process would impair the Owner's ability to carry out its purpose of contracting this project in a timely manner. Therefore, to the maximum extent authorized by law and notwithstanding any other procedures specified in these Contract Documents, all disputes and/or protests regarding the bidding process shall be subject to the following procedure. In submitting a bid to the Owner for this work, the bidder agrees to comply with and to be bound by this procedure.

Any bid protest must be submitted in writing to the Owner before 5:00 p.m. on the fifth (5th) business day following bid opening.

1. The initial protest document must contain a complete statement of the basis for the protest, and all supporting documentation. A non-refundable fee of One Thousand Dollars (\$1,000.00) made payable to the "City of Rio Dell" shall accompany the protest documents and will be used by the Owner to recover costs in evaluating the bid protest. A bid protest submitted without the requisite fee shall not be considered by the Owner.
2. The party filing the protest must have actually submitted a bid for the work. A subcontractor of a party submitting a bid for the work may not submit a bid protest. Only bidders who the Owner otherwise determines are responsive and responsible are eligible to protest a bid.
3. A party may not rely on the bid protest submitted by another bidder, but must timely pursue its own protest.
4. The protest must refer to the specific portion of the Contract Documents which forms the basis for the protest.
5. The protest must include the name, address and telephone number of the person representing the protesting party.
6. The party filing the protest must concurrently transmit a copy of the initial protest document and any attached documentation to all other parties with a direct financial interest which may be adversely affected by the outcome of the

protest. Such parties shall include all other bidders who appear to have a reasonable prospect of receiving an award depending upon the outcome of the protest.

7. The Owner will give the protested bidder five (5) business days after the receipt of the protest to submit a written response. The responding bidder shall transmit the response to the protesting bidder concurrent with the delivery to the Owner.
8. The procedure and time limits set forth in this paragraph are mandatory and are the bidder's sole and exclusive remedy in the event of bid protest. The bidder's failure to comply with these procedures shall constitute a waiver of any right to further pursue the bid protest, including filing a Government Code Claim or legal proceedings.

If the Owner determines that a protest is frivolous, the protesting bidder may be determined to be non-responsive and/or non-responsible and that bidder may be determined to be ineligible for future contract awards.

Cancellation of Contract

The Owner may terminate any contract derived from this bid as follows:

- WITHOUT CAUSE at any time by giving thirty (30) calendar days written notice to the successful bidder;
- WITH CAUSE (Default) at any time by giving ten (10) calendar days written notice to the successful bidder. Cancellation for cause shall be at the discretion of the Owner and shall be, but is not limited to, failure to supply the items, materials, equipment or services specified within the time allowed or within the terms, conditions or provisions of this bid. The successful bidder may not cancel any contract derived from this bid, without prior written consent of the Owner.

Bid Form

TO: City of Rio Dell
675 Wildwood Avenue
Rio Dell, CA 95562

In compliance with the Advertisement for Bids the undersigned, as bidder, hereby offers to provide to the Owner, in accordance with the terms and conditions in the provisions set forth in the Contract Documents the stated total bid amount quoted on this Bid Form for the work of

Rio Dell Dog Park

Total Bid Amount: \$ _____

(Total Bid Amount in Written Form)

The undersigned certifies under penalty of perjury under the laws of the State of California and the United States of America, that the above quotation constitutes a bona-fide offer for the work, that undersigned is a duly authorized representative of the company listed, that the quotation is in no way sham or collusive, and that the executed Agreement between the bidder and Owner constitutes acceptance of bidder's total bid for the work stated in the Contract Documents. The undersigned has read the General Provisions, Special Provisions, and Technical Specifications in these Contract Documents. The undersigned further certifies, under penalty of perjury that the Non-Collusion Affidavit required by Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

The undersigned acknowledges receipt of the following addenda: _____

Signature: _____ Date: _____

Title: _____

Name of Business: _____

Doing business as: (Check One): An Individual A Partnership A Corporation

Business Address: _____

Telephone No.: _____ Fax No.: _____

E-Mail Address: _____

License No.: _____ Class & Expiration Date: _____

List of Subcontractors

The bidder shall herein set forth the name and location of the place of business of each subcontractor who will perform work or labor or render services to the bidder in or about the construction of the work in an amount in excess of one-half of one percent of the bidder's total bid, and the portion of the work which will be done by each subcontractor (see Item 34 of the General Provisions). Attach additional sheets, if necessary.

Project: **City of Rio Dell Dog Park**

The following work will be performed (or provided) by the following subcontractors, and coordinated by bidder:

<u>Company Name</u>	<u>Address</u>	<u>License No.</u>	<u>Section of Work</u>

Equal Employment Opportunity

Contractor hereby certifies that bidder and subcontractors

- Have
- Have Not

participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, have filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is part of the bid. Signing this bid on the signature portion thereof shall also constitute signature of these certifications.

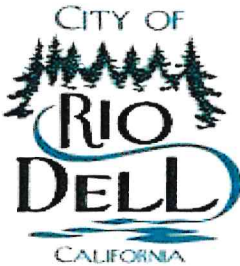
**Bid Schedule
For
Rio Dell Dog Park**

Bidder agrees to perform all the work described in the Contract Documents for the following unit and lump sum prices and understands that the quantity of work shown is approximate only. The schedule shall be completed by the bidder with the unit and lump sum prices entered in numerals. The extensions shall be made by the bidder. In case of discrepancy between the unit prices and the extension thereof, the unit price shall be considered as correct when evaluating bids.

ITEM NO.	ITEM	QUANTITY AND UNIT			UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$	\$	
2	Earthwork and Grading	1	LS	\$	\$	
3	Erosion Control (If Needed)	1	LS	\$	\$	
4	Relocate Existing Utility Pole and Services	1	LS	\$	\$	
5	100 Amp Electrical Panel	1	LS	\$	\$	
6	Electrical Connection to Irrigation Controller	1	LS	\$	\$	
7	Water Connection to City main and Drinking Fountain	1	LS	\$	\$	
8	Asphalt Sawcut Demolition & Removal	1	LS	\$	\$	
9	Landscaping	1	LS	\$	\$	
10	Irrigation	1	LS	\$	\$	
11	Concrete Sidewalks	1450+/-	SF	\$	\$	
12	Concrete A1-8 Curbs/Mowstrips	320+/-	LF	\$	\$	
13	5' Black Vinyl Coated Chain Link Fence, 5 – 4' Man Gates, 2 – 10' Swing Gates	460+/-	LF	\$	\$	
14	6' Black Vinyl Coated Chain Link Fence	60+/-	LF	\$	\$	
15	10' Black Vinyl Coated Chain Link Fence	125+/-	LF	\$	\$	
16	Hilfiker Pre Cast Concrete Benches	8	EA	\$	\$	
17	Hilfiker Pre Cast Concrete Picnic Tables	2	EA	\$	\$	

ITEM NO.	ITEM	QUANTITY AND UNIT		UNIT PRICE	AMOUNT
18	Hilfiker ADA Pre Cast Concrete Picnic Table	1	EA	\$	\$
19	Concrete Pads - Benches	8	EA	\$	\$
20	Concrete Pads - Picnic Tables	3	EA	\$	\$
21	Concrete Basketball Court and Apron	1	LS	\$	\$
22	Basketball Court Painting and Striping	1	LS	\$	\$
23	Basketball Hoop	1	EA	\$	\$
24	Retaining Wall Approximately 45 CYD's. Concrete	1	LS	\$	\$
25	Fill – Basketball Court Area	550+/-	CYD's	\$	\$
26	Trash/Recycling Containers	1	EA	\$	\$
27	Bag Station	1	EA	\$	\$
28	Bicycle Rack	1	EA	\$	\$
29	Signs	3	EA	\$	\$
30	Drinking Fountain	1	EA	\$	\$
31	Asphalt Parking Lot	1	LS	\$	\$
32	Parking Lot Striping, ADA Signage, Wheel Stops	1	LS	\$	\$
33	ADA Ramp @ Parking Lot	1	EA	\$	\$
34	4 Drainage Inlets & 2 - 24" Underground Storm Drain/Culvert	1	LS	\$	\$
35	24" Valley Gutter	100+/-	LF	\$	\$
				TOTAL	\$

Note: The representations made herein are made under penalty of perjury. Any information contained in the bid which is proven false shall be considered nonresponsive and this bid shall be rejected.



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

May 16, 2023

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorize the City Manager to Enter into an Agreement with Redwood Community Action Agency in the Amount of \$48,452 Related to the Eel River Trail and Clean California

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to enter into an agreement with Redwood Community Action Agency in the amount of \$48,452

BACKGROUND AND DISCUSSION

The City’s Clean California Grant for the Eel River Trail requires outreach and interpretative services to the community and School District. Funds for this agreement are paid through the Clean California Grant.

Services include public and student education regarding litter, guided walks, regulatory signs, trail mapping integration, outreach/coordination with the Great Redwood Trail, volunteer group facilitation, interfacing with tribal governments, public educational kiosks and more.

Attachment:

Scope of work from Redwood Community Action Agency (RCAA)

///

REDWOOD COMMUNITY ACTION AGENCY

SCOPE OF WORK 5/10/23

TASK 1: Eel River Trail Outreach to Rio Dell School Community (BUDGET: \$20,469)

Engage Rio Dell's school community in Eel River trail development and importance of litter reduction in stewarding natural public access areas.

	Start Date	End Date	Task Activities	Deliverables
1.	Aug-23	Dec-23	Outreach & planning with school community	Summary of outreach outcomes, tasks, and participants
2.	Jul-23	Jun-24	Outreach to area biologists, geologists, Wiyot Tribe, historians and Great Redwood Trail planners for site background info	Summary of outreach efforts
3.	Oct-23	Jun-24	Student/classroom interpretive field trips & river clean ups along Eel River Trail with emphasis on litter reduction and stewardship of natural areas.	Summary of student guided walks (up to 3)
4.	Sep-23	Jun-24	Student litter-reduction/impact focused interpretive trail project	Samples of student interpretive products
5.	Oct-23	Jun-24	Share student/classroom trail/litter reduction efforts with school community	School newsletter/social media Eel River Trail updates (one late Fall 2023, one mid-spring 2024)

TASK 2: Eel River Outreach to Rio Dell Community (BUDGET: \$27,983)

Engage public in stewardship and litter reduction goals for Eel River trail corridor and galvanize support for this trail and the Great Redwood Trail.

1.	Jul-23	Dec-23	Outreach & planning with Rio Dell stakeholders	Summary of outreach outcomes, tasks, and participants
2.	Oct-23	Aug-24	Public outreach (bilingual) about Eel River Trail and Great Redwood Trail connections	Press releases, social media updates, letters to trail organizations and local government partners
3.	Oct-23	Jun-24	Public guided walks (bilingual) & river clean ups along Eel River Trail with emphasis on litter reduction and stewardship of natural areas	Summary of public guided walks (up to 2)
4.	Sep-23	Aug-24	Explore potential for Eel River Trail Volunteer Trail Steward group and identify next steps to develop a community group.	Summary of stewardship group development.
5.	Sep-23	Aug-24	Explore potential for litter-messaging art mural for cement clarifier basin structure.	Photos of mural art TBD
6.	Oct-23	Aug-24	Development of kiosk display (TBD), regulatory signage and 3-5 interpretive signs for trail corridor. Kiosk/regulatory litter reduction messaging to target users (anglers/day use) and interpretive panels to highlight stewardship of riverine natural/cultural resources. Coordinate with GHD for location, materials and installation specifications.	Photos of signage designs
7.	Dec-23	Aug-24	Update Humboldt County Bike Map	Print and digital copy of Humboldt County Bike Map including Eel River Trail

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
11886	4/05/2023	[7454] EUREKA CHRYSLER DODGE JEEP RAM	RAM 2500 Trucks VIN 3C6MR4AL5PG535684	61,369.31
11887	4/05/2023	[4109] ACCESS HUMBOLDT	1st Quarter fee Ending 3/31/2023	270.00
11888	4/05/2023	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR MARCH 2023 - City Hall & COPIER CHARGES FOR MARCH 2023 - PD	583.07
11889	4/05/2023	[3975] AT&T - 5709	FAX LINE EXPENSES FOR MARCH 2023-PD, FAX LINE EXPENSES FOR MARCH 2023-CITY HALL	58.31
11890	4/05/2023	[7490] BREED, TREVOR	DEPOSIT REFUND	174.35
11891	4/05/2023	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICES FOR APRIL 2023	5,766.66
11892	4/05/2023	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 3/24/2023	150.00
11893	4/05/2023	[2386] EUREKA RUBBER STAMP CO.	Name Plate w/ Tape "House"	19.15
11894	4/05/2023	[5352] JOANNE E FARLEY	Reimbursement for Dependent Coverage Overpayment	8.56
11895	4/05/2023	[2405] FORTUNA ACE HARDWARE	Acid Muriatic Gal	21.68
11896	4/05/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Little Giant Submersible Pump	108.75
11897	4/05/2023	[5794] GREGORIO, SARAH & KEVIN	CUSTOMER DEPOSIT REFUND	164.36
11898	4/05/2023	[6401] HALL, JENNIFER	DEPOSIT REFUND FOR JENNIFER HALL @ 406 WILDWOOD	300.00
11899	4/05/2023	[2457] HUM. COUNTY CLERK-RECORDER	Copies	4.00
11900	4/05/2023	[6605] KEN GRADY COMPANY, INC.	ATI NH3 Membranes 05-0075, ATI 09-0075 & ATI 09-0074	238.12
11901	4/05/2023	[6000] McCREA MOTORS	PrePay LEER canopy for 2023 Ford Maverick	1,000.00
11902	4/05/2023	[2551] MIRANDA'S ANIMAL RESCUE	Animal Control for March 2023	1,900.00
11903	4/05/2023	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; CLEAN MOP HEAD; PAPER TOWELS; ANTIBACTERIAL FOAM HAND SOAP; CLEAN MOP HEAD	382.14
11904	4/05/2023	[2569] NORTH COAST LABORATORIES, INC.	Ammonia Nitrogen w/o Distillation, ELAP Certification Fee	130.00
11905	4/05/2023	[6100] NORTHERN CALIFORNIA GLOVE	Nitrile Exam Gloves, Sweatshirt, Nitrile Ogange Gloves	266.25
11906	4/05/2023	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR APRIL 15 THROUGH MAY 15, 2023; AND SECURITY GATEWAY FOR PD	1,320.00
11907	4/05/2023	[6943] PACE SUPPLY CORP	Dual Armor Ford	1,968.13
11908	4/05/2023	[6349] RECOLOGY EEL RIVER	Garbage Bags Month of March 2023	197.83
11909	4/05/2023	[2657] RIO DELL EMPLOYEES ASSOC	EMPLOYEE DUES FOR QUARTER ENDING 3/31/2023	144.00
11910	4/05/2023	[2659] RIO DELL PETTY CASH	Dollar General - Cleaning Supplies	5.98
11911	4/05/2023	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR APRIL 2023	162.00
11912	4/05/2023	[4570] SHRED AWARE	Shredding	74.
11913	4/05/2023	[7249] SJODING, SIERRA & BARAJAS, SERGIO	DEPOSIT REFUND	174.
11914	4/05/2023	[2682] SMALL CITIES ORGANIZED RISK EFFORT (SCORE)	Quarterly Premium for Worker's Compensation Insurance. Policy Period July 1, 2022 - June 30, 2023	29,889
5	4/05/2023	[6993] VALLEY PACIFIC PETROLEUM SERVICES, INC.	Dyed Renewable Diesel	704.

Section G, Item 5.

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
11916	4/05/2023	[2772] WENDT CONSTRUCTION, INC	Vector Truck-Sewer Line, Water Leak Painter St, Labor and Vactor Truck, Birch Street Install: 11 Water-Services - Paving & Sidewalk Repairs to be Completed as Weather Permits	31,205.00
11917	4/05/2023	[2744] JULIE WOODALL	Reimbursement Travel for Humboldt Transit Board Meeting	35.76
11918	4/13/2023	[6038] ACCURATE TERMITE & PEST SOLUTIONS	RODENT & INSECT CONTROL @ 475 HILLTOP DR	220.00
11919	4/13/2023	[7428] GREGORY D ALLEN	Reimbursement for Baggage and Parking Fees, Reimbursement Travel and Training - Air Travel United Economy Class	1,165.95
11920	4/13/2023	[4603] CALIF. BUILDING STANDARDS COMMISSION	PERMIT ASSESSMENT FEES FOR JAN THROUGH MARCH 2023	69.30
11921	4/13/2023	[2293] CITY OF FORTUNA	LAB TESTING -COLIFORM QUANTI-TRAY; BOD; TSS/MLSS; COLIFORM PA; COLIFORM 3X5	4,120.00
11922	4/13/2023	[2342] DEPT OF CONSERVATION DIVISION OF ADMIN.	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD MAPPING FEE FOR JAN THROUGH MARCH 2022	138.36
11923	4/13/2023	[5568] DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & ED FEES FOR JAN - MARCH 2023	6.00
11924	4/13/2023	[2385] EUREKA READYMIX	3/4 Base Class 2 PU	226.32
11925	4/13/2023	[2398] FERNDALE VETERINARY	Parvovirus Test x2	92.00
11926	4/13/2023	[2405] FORTUNA ACE HARDWARE	Tape, Distilled Vinegar	59.73
11927	4/13/2023	[5052] GHD, INC	Professional Services Rendered Through 4/1/2023 - Rio Dell Eel River Trail	3,610.39
11928	4/13/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Submersible Pump	118.00
11929	4/13/2023	[2452] HORIZON BUSINESS PRODUCTS	2000 #10 Window w/ Return Address Envelopes	639.94
11930	4/13/2023	[2460] HUM COUNTY SHERIFF ADMIN. SERVICES	Emotional Survival for Law Enforcement Training Conference	630.00
11931	4/13/2023	[6605] KEN GRADY COMPANY, INC.	ATI 09-0074 Reagent A, ATI 09-0075 Reagent C, ATI 51-0066 Hydrogen Peroxide,	168.64
11932	4/13/2023	[6008] SABRINA M LUMPKIN	Reimbursement - Training Supplies	24.58
11933	4/13/2023	[2569] NORTH COAST LABORATORIES, INC.	Ammonia Nitrogen -Un-ionized (calculation), Ammonia Nitrogen w/o distillation, ELAP Certification fee, Nitrate &/or Nitrite, THM by EPA 624, Total Nitrogen Acid Digestion, Ammonia Nitrogen -Un-ionized (calculation), Ammonia Nitrogen w/o distillation, Conductivity, ELAP Certification fee, Hardness, ICAP Metals, Nitrate &/or Nitrite, Total Dissolved Solids, Total Nitrogen, Total Phosphate Phosphorus, Turbidity	1,037.50
11934	4/13/2023	[6825] OPTIMUM	INTERNET SERVICES APRIL 2023	900.
11935	4/13/2023	[3343] PITNEY BOWES RESERVE ACCOUNT	Postage Purchased for Reserve on 4/10/2023	400.
11936	4/13/2023	[6349] RECOLOGY EEL RIVER	CalTrans Clean CA Garbage Vouchers	10,050.
11937	4/13/2023	[2693] SHELTON'S AUTO LUBE	Oil Change for '21 Ford F-150, Oil Change '21 Ford Explorer	206.

Section G, Item 5.

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
11938	4/13/2023	[2715] STEWART TELECOMMUNICATION	Phone Lines PD - May '23	221.96
11939	4/13/2023	[6373] THATCHER COMPANY, INC.	Sodium Bisulfite 25% - 275 G Tote, Sierra Sani-Chlor - 330 G Tote, Credit - Deposit Return	4,255.46
11940	4/13/2023	[4908] THE MITCHELL LAW FIRM, LLP	LEGAL SERVICES FOR MARCH 2023, LEGAL SERVICES FOR MARCH 2023	2,978.00
11941	4/13/2023	[2744] JULIE WOODALL	Reimbursement for Past HTA Boasrt Meeting Travel Mileage	178.82
11942	4/19/2023	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 4/7/2023	150.00
11943	4/19/2023	[2385] EUREKA READYMIX	3/4 Base Class 2 PU	721.01
11944	4/19/2023	[2394] FEDEX	Shipping	272.19
11945	4/19/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Nipple 3/4"x2"	10.53
11946	4/19/2023	[5909] ICMA MEMBERSHIP RENEWALS	MEMBERSHIP DUES 7/1/23 - 6/30/24	821.89
11947	4/19/2023	[6605] KEN GRADY COMPANY, INC.	ATI Sample Pump Motor	129.53
11948	4/19/2023	[7475] LEAF CAPITAL FUNDING LLC	Lease of Kyocera TA 308ci Copier System	204.41
11949	4/19/2023	[7542] POINT EMBLEMS LLC	Pins, Coins, or Awards	1,601.63
11950	4/19/2023	[7316] SILKE COMMUNICATIONS SOLUTIONS, INC	Amber Grille Lights, Mounts, Antenna, Radios and Parts	1,848.82
11951	4/19/2023	[2772] WENDT CONSTRUCTION, INC	Deliver 1 Load of Base	155.00
11952	4/28/2023	[7428] GREGORY D ALLEN	Reimbursement for Travel, Baggage & Parking Fees	280.62
11953	4/28/2023	[2102] JOHN D BEAUCHAINE	Reimbursement - Costco: 5 Totes (Reissue)	62.77
11954	4/28/2023	[4383] BEDLINERS PLUS	Spray Long Bed and Rear Air Bag Kit for RAM 2500	1,291.71
11955	4/28/2023	[4937] CALIFORNIA DEPT OF TRANSPORTATION	SIGNALS & LIGHTING BILLING JANUARY 2023 - MARCH 2023	376.32
11956	4/28/2023	[2356] DOWNEY BRAND LLP	For Services Rendered Through March 31, 2023	1,062.50
11957	4/28/2023	[7347] GARCIA, JAIME	DEPOSIT REFUND	158.98
11958	4/28/2023	[5052] GHD, INC	For Professional Services Rendered Through 4/1/2023; SRTD Safety Improvement & Community Outreach Project	175.00
11959	4/28/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Bleach Compression Sprayer	90.15
11960	4/28/2023	[2452] HORIZON BUSINESS PRODUCTS	Shipping	52.89
11961	4/28/2023	[7459] HUMBOLDT COUNTY PUBLIC HEALTH	HEP A/HEP B Vaccination Adult IM	171.00
11962	4/28/2023	[7220] LARRY WALKER ASSOCIATES, INC.	For Services Rendered Through 12/31/2022 - Assistance During NPDES Permit Reissuance, For Services Rendered Through 3/31/2023 - Assistance During NPDES Permit Reissuance	1,266.50
11963	4/28/2023	[7552] MENDES FAMILY AUTO DETAILING	A Full Interior Detail	175.00

Section G, Item 5.

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
11964	4/28/2023	[7548] NOR-CAL PIPELINE SERVICES	CCTV Inspection ST, Combo Cleaning Overtime, Per Diem, CCTV Inspection ST & OT, Per Diem, CCTV Inspection ST & OT, Per Diem, CCTV Inspection ST & OT, Per Diem, Video Package, CCTV Inspection OT & ST Combo Cleaning Doubletime, Combo Cleaning Straight Time, Combo Cleaning Overtime, Per Diem, Combo Cleaning Straight Time, Combo Cleaning Overtime, Per Diem, Combo Cleaning Straight Time, Combo Cleaning Overtime, Per Diem, Combo Cleaning Straight Time, Combo Cleaning Overtime, Per Diem, Combo Cleaning Straight Time, Combo Cleaning Overtime, Per Diem, Combo Cleaning Straight Time	40,560.63
11965	4/28/2023	[6943] PACE SUPPLY CORP	Dual Armor Ford	394.85
11966	4/28/2023	[7546] REVOLUTION BICYCLES	2 Bicycles and Accessories	4,538.04
11967	4/28/2023	[5376] SCOTTY'S CUTTERS EDGE	Mower Maintenance	16.26
11968	4/28/2023	[7434] STEPHENS, ELIZABETH & GREG	CREDIT REFUND	125.65
11969	4/28/2023	[6359] SYAR INDUSTRIES, INC.	Power Patch Ton	3,992.45
11970	4/28/2023	[6634] DEREK R TAYLOR	Travel Reimbursement - Verbal Judo, Reimbursement: Boot Allowance Sport & Cycle	899.92
11971	4/28/2023	[2757] US POSTMASTER	Fee Type: First-Class Presort* ..Permit Type: Pl..Permit#: 1..Exp Date: 6/1/2023	290.00
11972	4/28/2023	[3917] VERIZON WIRELESS	Safety Phones PD & PW (& Mayor): Mar 17 - Apr 16, 2023	613.95
11973	4/28/2023	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR MAY 2023	391.07
11974	4/28/2023	[2772] WENDT CONSTRUCTION, INC	Cold Mix from Healdsburg, Haul 3 Loads of Rocks	1,752.50
Total Checks/Deposits				234,968.35

Ref#	Date	Vendor	Description	Amount
293-856	4/03/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 03/24/2023	-3,359.65
309450	4/03/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 03/24/2023	-18,320.24
6441289	4/03/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 03/24/2023	-11,670.44
RE-ISSUED	4/05/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR ACCUFUND ANNUAL LICENSE RENEWAL FOR FY 2023-2024 & OUTSTANDING INVOICE#20222777.	-6,353.75
995351	4/05/2023	WITHDRAWAL	DEPOSITED ITEM RETURNED	-840
9837209	4/10/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE ONLINE PAYMENT FOR MARCH 2023.	-1,554
9837213	4/10/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR ALLIED ADMINISTRATORS-DELTA DENTAL ONLINE PAYMENT FOR MAY FY2022/2023.	-2,079

Section G, Item 5.

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
6694430	4/10/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT ONLINE PAYMENT FOR PPE 04/07/2023	-11,641.93
8442462	4/10/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR WEXBANK/SHELL FUEL COMPANY ONLINE PAYMENT FOR MARCH & APRIL FY2021-2022	-3,707.88
363-680	4/17/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 04/07/2023	-3,043.76
5724682	4/17/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 04/07/2023	-17,211.56
996055	4/17/2023	WITHDRAWAL	DEPOSITED ITEM RETURNED	-140.00
9837211	4/19/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR DEARBORN LIFE INSURANCE ONLINE PAYMENT FOR MAY 2023.	-412.50
9837210	4/19/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR APRIL 2023	-20,159.82
9837214	4/20/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR BENEFIT BRIDGE/PUBLIC AGENCY COALITION PAYMENT FOR MAY FY2022-2023	-27,179.28
9837212	4/20/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR VSP INSURANCE ONLINE PAYMENT FOR MAY 2023	-387.43
933-728	4/26/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 04/21/2023	-2,743.67
9837217	4/30/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR BANK OF AMERICA CREDIT CARD PAYMENTS FOR APRIL 2023.	-8,029.83
E-check ADJ	4/30/2023	WITHDRAWAL	INTELLIPAY DEPOSITED ITEM RETURNED	-280.00
Total EFT's/Bank Withdrawals				-139,116.40

Ref#	Date	Vendor	Description	Amount
TRX TO PR	4/13/2023	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 04/07/2023	-45,854.61
TRX TO PR	4/26/2023	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 04/21/2023	-43,697.69
Total Transfer Between Accounts				-89,552.30

Ref#	Date	Vendor	Description	Amount
9837215	4/28/2023	WITHDRAWAL	DEBIT CARD: POSTAGE TO MAIL U/B BILLS FOR APRIL 2023.	-509.08
Total Debit Card Withdrawals				-509.08

Section G, Item 5.



Staff Highlights – 2023-05-16

City Council

City Manager

Former Rio Dell Police Officer Nick Carnahan has recently received a lot of praise for his actions on April 13 when helped save the life of an infant who was choking. Carnahan now works for the Humboldt County Sheriff's Office.

City issued an Every Door Direct newsletter on May 3rd.

Staff met with representatives from the FEMA Hazard Mitigations Grant Program (HMGP) to discuss a solar project at the corporation yard that has the potential to dramatically extend energy independent water and wastewater services in the event of an extended power outage. While this is a rare project for HMGP, representatives felt that it was viable to pursue.

The California Seismic Safety Commission will be holding a hearing at the River Lodge4 Conference Center on Tuesday, May 23, 2023 starting at 4:00pm and lasting as late as 10:00pm. The Main topic of discussion is the December 20, 2022 Earthquake. Members of the public are urged to attend to provide public comment on their concerns, observations or other issues. Various State and local leaders will also provide testimony.

City Clerk

Processed Eight (8) Building Permit Applications

975 Webb Lane – 100 Amp Service Panel
540 Second Ave. – Foundation Repair
1185 Eeloa Ave. – Sewer Lateral and 2 Cleanouts
113 First Ave. – Sewer Lateral
565 Hilltop Dr. – Replace Damaged Siding
330 Berkeley St. – Reset manufactured Home on Foundation
770 Walnut Dr. – Re-Roof Residence
157 Grayland Heights – PV Solar

Processed Six (6) Business License Applications:

KB Consulting – 278 Wildwood Ave.
Desserts by Jean – Cottage Food Industry



The Cookie Corner – Cottage Food Industry
 Crunchy Sweet Creations – Cottage Food Industry
 Shazia Shahzad – E & J Market (New Owner of E & J Liquors)
 Cutz Consulting, LLC – Mobile Consulting

Processed One (1) Encroachment Permit Application:

PG&E – Gas Service at 749 Pacific Ave.

Misc.

Prepared Agenda for 4/19 Beautification, Walkability and Pride Com. Meeting
 Responded to multiple requests for information from City Clerk's List-Serv
 Submitted U.S. Dept. of Commerce Building/Zoning Permit Report for April
 Submitted CHF/CIRB Building Permit Report for April
 Submitted Bureau of Labor Statistics Report for May
 Attended Long Term Recovery Group (LTRG) Zoom meetings on 5/3 & 5/11
 Completed Online Sexual Harassment Training (AB-1825/1661)

City Attorney

Human Resources, Risk & Training

Finance Department

Building out Fiscal Year 2023-24 Budget

Assist the water department in gathering information for the Water Electronic Annual Report

Eel River Trail Time Extension Request with Clean Ca Reps coordinated with the non-infrastructure portion of the project (RCAA)

Met with state officials regarding possible hazard mitigation grant project

Forwarded documentation needed to file earthquake damage claims with Cal OES for Rio Dell Fire

Assist GHD in gathering information for CWSRF Grant Application

Continue to work with CalOES to finalize the List of Projects for Earthquake related damage

Submitted claims for reimbursable expenses related to Earthquake Damage

Provide updates to CleanCA reps updating progress on grants

Coordinate with RDPD and City Hall phone system



Coordinating engagement letter for Audit Services for the upcoming Fiscal Year

Coordinate with Caltrans to make sure all qualified road damage had properly executed Damage Assessment Forms completed

Continue work on CDBG grant opportunity for Owner and Tenant Occupied Rehab

Updated documents in the Finance area of the City website

Work with GHD gathering documentation for the Rio Dell Eel River Crossing Pipeline Seismic Retrofit Project, Painter Street CWSRF Grant, and Earthquake-related damage sites.

Public Works Water

Work on replacing water treatment facility plant finished water pumps

Work on CI2 pump for water treatment facility.

Monthly Report to SWRCB

Replaced Air Relief Valves on Water Treatment Plant Filters

Elm St Leak repair locations: Two in front of 186 Elm St, one in front of 125 Elm St and one in front of Brian's Automotive shop.

Leak repaired in front of 250 Tolman Pl.

Leak repaired in front of 123 Ash St.

Leak repaired in front of 220 Willow Ln.

Leak on Belleview Ave repaired.

Leak repaired in front of 765 Walnut Dr.

Leak repaired in front of 85 E Bridge St.

Public Works Wastewater

Routine Cleaning of the Collection system.

Spring cleaning and help utilities crew with city wide mowing.

Budget preparation with Finance department

Plant wash down or Clarifiers



Scheduling Site visit with GHD for the Chloramine system and Contact Basin Evaluation for damages caused by Earthquake.

Sewer Lateral inspections at River St., 1st Ave and West Davis.

Annual Chronic toxicity testing repeat testing.

Preparing the Irrigation fields for Dry weather Discharge.

Renewing Licensing for Radios for FCC.

Hired/ Job offers for two full time positions: Utilities and Waste/Water operator.

Submitted Annual Volumetric Effluent report to State.

Waiting for State approval of TSO extension and Compliance project order to be approved. Current in the 30 day public notification phase.

Working on Scheduling CCTV crew to come back and video other possible areas of damage plus SSES project.

Public Works Streets, Buildings and Grounds

Recovered fallen stop ahead sign on Northwestern Ave and installed new pole.

Cleaned up fallen branches on Eeloa Ave and Monument Rd.

Mowed North Gateway.

Asphalt patching on Gunnerson Ln and Ogle Ave.

Repair river bar access road.

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of April 26 to May 9, 2023. The summation of Calls for Service may greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Allen	30	2	0
Conner	12	1	0
Beauchaine	30	2	0



Landry	55	7	5
Burns	45	5	2
Johnson	71	5	3
Fielder	0	0	0
Clark	29	0	N/A
Totals	256	22	10
Averages	18.3 per day	11.0 per week	5.0 per week
2022 Yearly Average	14.1 per day	12.7 per week	5.7 per week

Calls for Service at 355 Center Street

Type	Date	Time	Location	Primary Unit	Case #
415	05/05/2023	11:28:54	355 CENTER ST	6S2	23-0000199
FU	05/05/2023	14:50:51	355 CENTER ST	6S2	
459A	05/09/2023	01:27:32	355 CENTER ST	R618	
FU	05/09/2023	11:01:48	355 CENTER ST	R615	

415 – Argument or other disturbance
 FU – Followup or generic call for service
 459A – Burglary alarm

6S2 – Corporal Crystal Landry
 R618 – Officer Russell Johnson
 R615 – Officer Liam Burns

During the period of April 26 to May 9, 2023, there were fifteen calls for service related to animal control issues. Five dogs were transported to Miranda's rescue. Two of these dogs were repeat offenders and their humans paid several hundred dollars to bail them out of jail.

Chief Allen is finishing the last of three sessions in the POST Management Course.

On April 26, 2023, Officer Johnson spotted a silver car traveling at about 50 mph down Wildwood. He attempted to pull the car over as it crossed the Eagle Prairie Bridge, but the driver failed to yield. Instead, the driver continued to accelerate and took the southbound onramp to US 101 in Scotia. The pursuit continued down the freeway for a short distance until the suspect driver came to his senses and pulled over. He was arrested for failing to yield and driving under the influence.

On May 7, 2023, Officer Johnson was manning a traffic post when he saw a two-axle moving van pass his location that did not have a rear license plate. He pulled the truck over and contacted the driver. The driver was on parole and Officer Johnson asked him to get out of the vehicle so that he could be searched. As Officer Johnson was conducting the search, the parolee tried to hide a plastic bag in the grill of the truck. The bag contained a large quantity of a white powder and Officer Johnson seized it as suspected cocaine. The parolee was taken into custody for possession of a controlled substance for sale. When he returned to the station, Officer Johnson tested and weighed the drug. It was confirmed as cocaine and it weighed almost an ounce.



On May 8, 2023, the Department received a phone call from Redwood Memorial Hospital that they were treating a victim of sexual assault. Corporal Landry responded and learned that the woman had been drinking with a group of friends and eventually found herself alone with the suspect. Her recollections of what happened next were spotty and she felt that she had been drugged. While Corporal Landry continued to gather information, Officer Burns authored a search warrant for the suspect's residence where the alleged assault took place. A sergeant from the Ferndale Police Department assisted in the service of the warrant and the suspect was taken into custody. The suspect claimed that the events were consensual. He was booked into the County Jail on numerous felony counts.

Community Development Department

Intergovernmental

Humboldt-Rio Dell Business Park



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

May 16, 2023

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Discussion and Presentation on the Great Redwood Trail

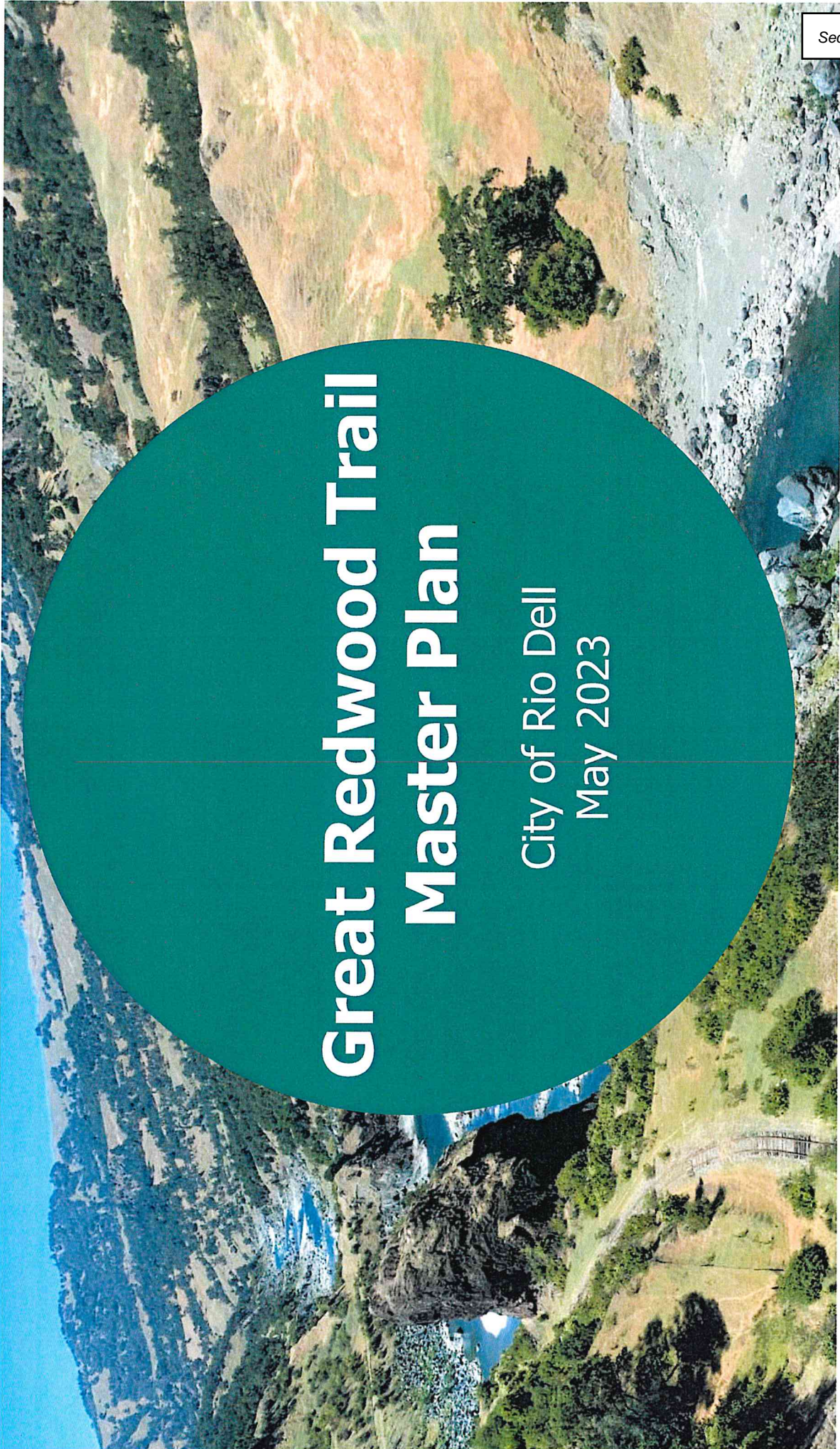
IT IS RECOMMENDED THAT THE CITY COUNCIL:

Discuss and provide direction to staff, if any.

BACKGROUND AND DISCUSSION

Simone Nageon, the project manager for the Rio Dell section of the Great Redwood Trail will give a brief verbal update on the status of the project. She will be available for questions.

///

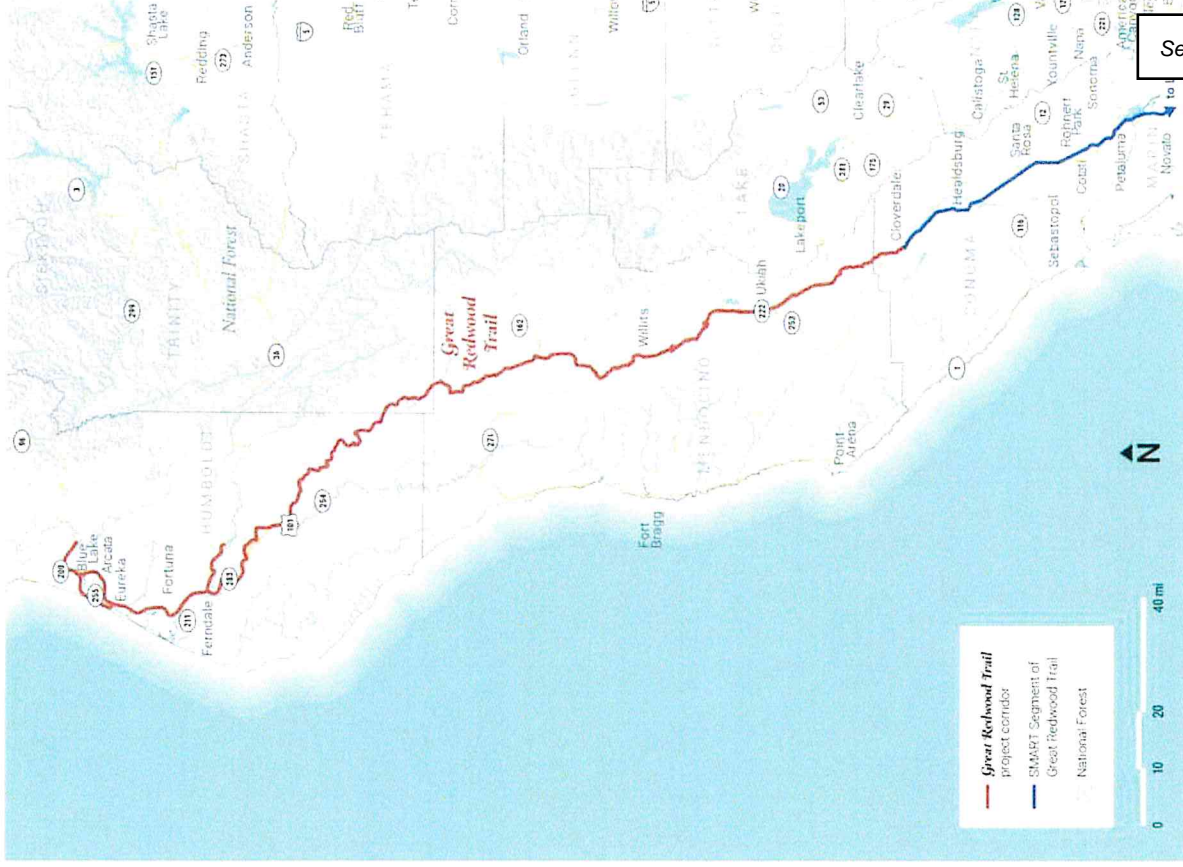


Great Redwood Trail Master Plan

City of Rio Dell
May 2023

What is the Great Redwood Trail?

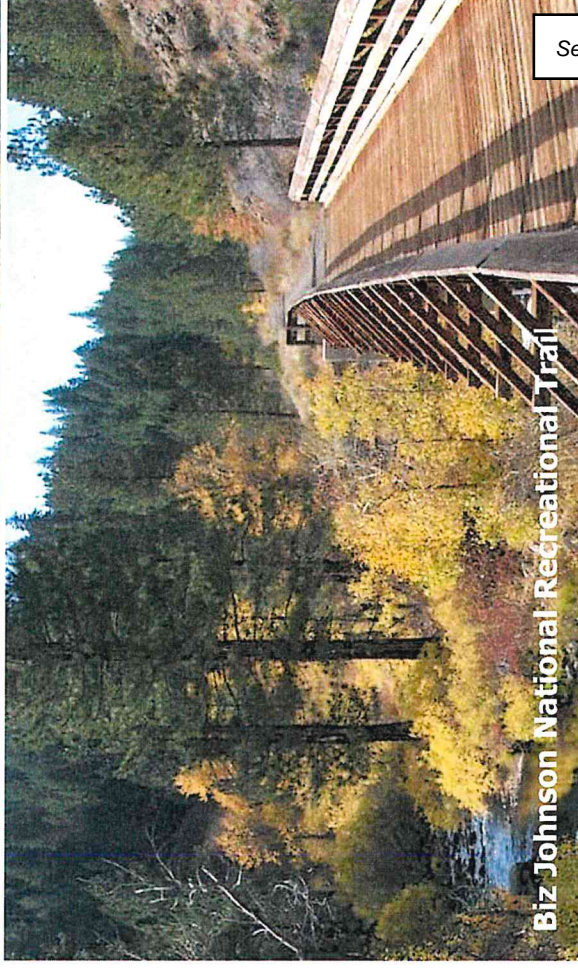
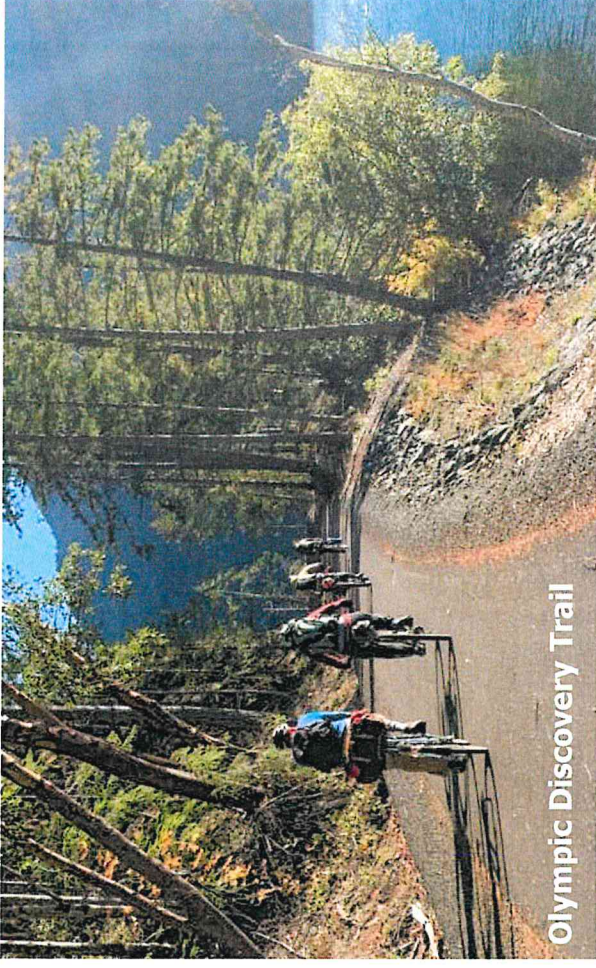
- The Great Redwood Trail (GRT) is envisioned as a 316-mile, multi-use rail-trail project connecting San Francisco Bay and Humboldt Bay.
- Follows the former, inactive North Coast Railroad Authority rail line.
- Transforms the rail corridor into a community asset and economic engine for the North Coast.



Section J, Item 1.

What are rail-trails?

- Multi-use public paths created from former railroad corridors
- Model used across the country:
 - Over **25,000 miles** in the US with over **1,000 miles** in CA
- Rail trails support **recreation, economic development, tourism, and environmental restoration** in towns and rural areas

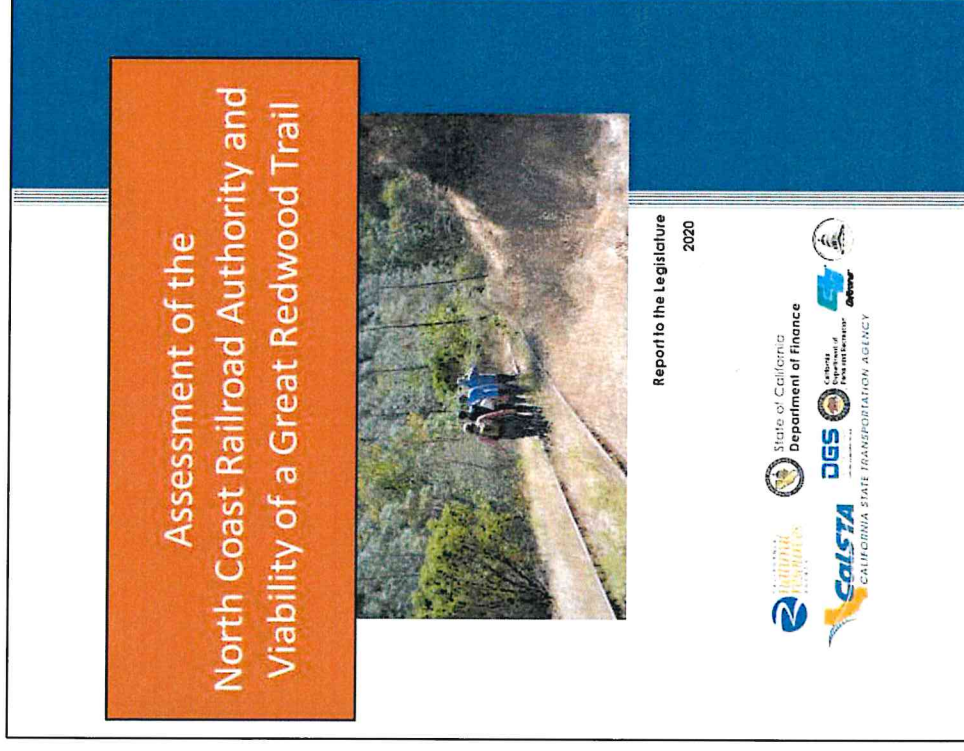


How did we get here?

- 1998** – NWP RR ceased operations
- 2001** – Humboldt Bay Trail Feasibility Study
- 2018** - SB 1029 - Feasibility Reports
- 2021** - SB 69 Great Redwood Trail Act Passed
 - Transferred Sonoma & Marin to SMART
 - Created the Great Redwood Trail Agency (GRTA)
 - Required the rail corridor be preserved via railbanking

2022 - Present

- Railbanked from Willits north (October)
- Kicked Off the Master Plan (October)





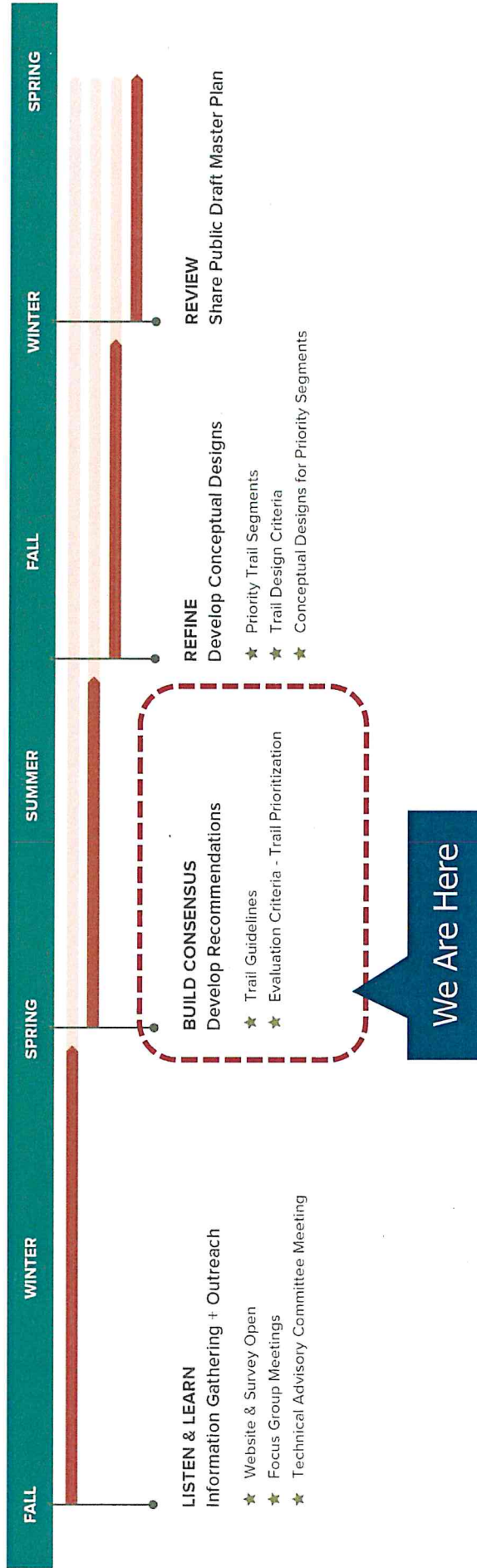
Great Redwood Trail Master Plan & Community Engagement Plan

Master Plan Schedule

2022

2023

2024



What are we hearing so far?

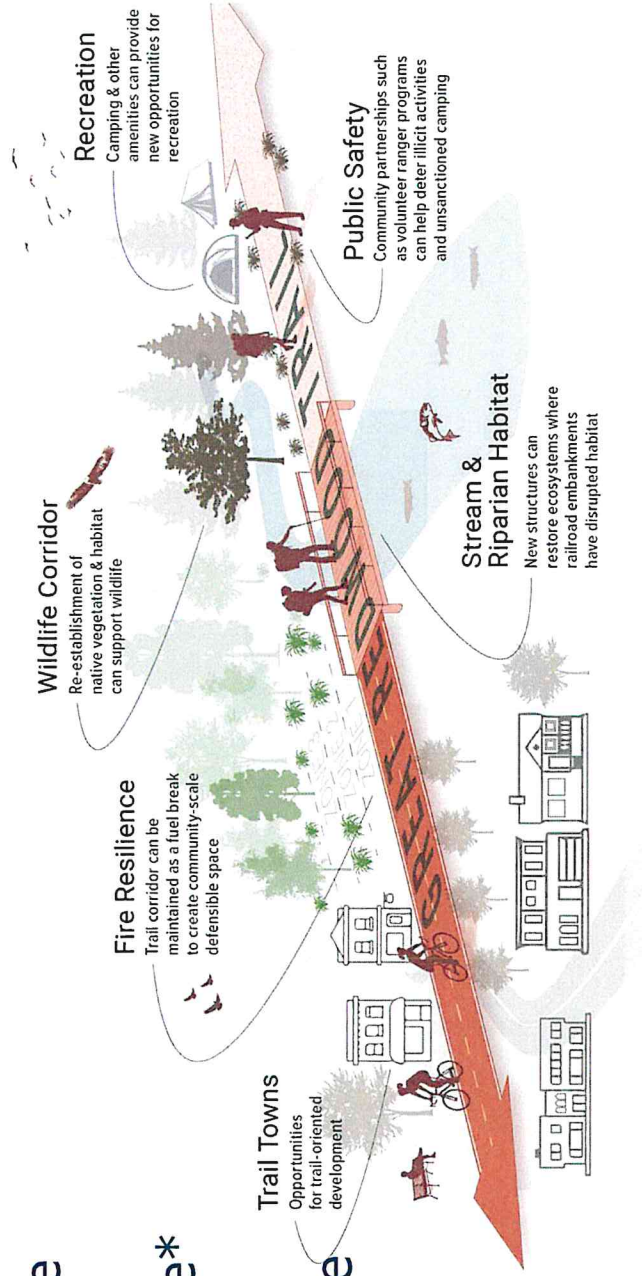
- Concerns include:
 - Trespassing & Security
 - Fire Hazards
 - Encampments
 - Impacts to working lands
- Opportunities and desires include:
 - River access
 - Neighborhood connections
 - Economic development opportunities



Great Redwood Trail Master Plan

The master plan will provide a high-level roadmap on:

- Operations & maintenance*
- Trail design*
- Cultural & natural resource protection*
- Habitat restoration*
- Project prioritization*
- Funding sources

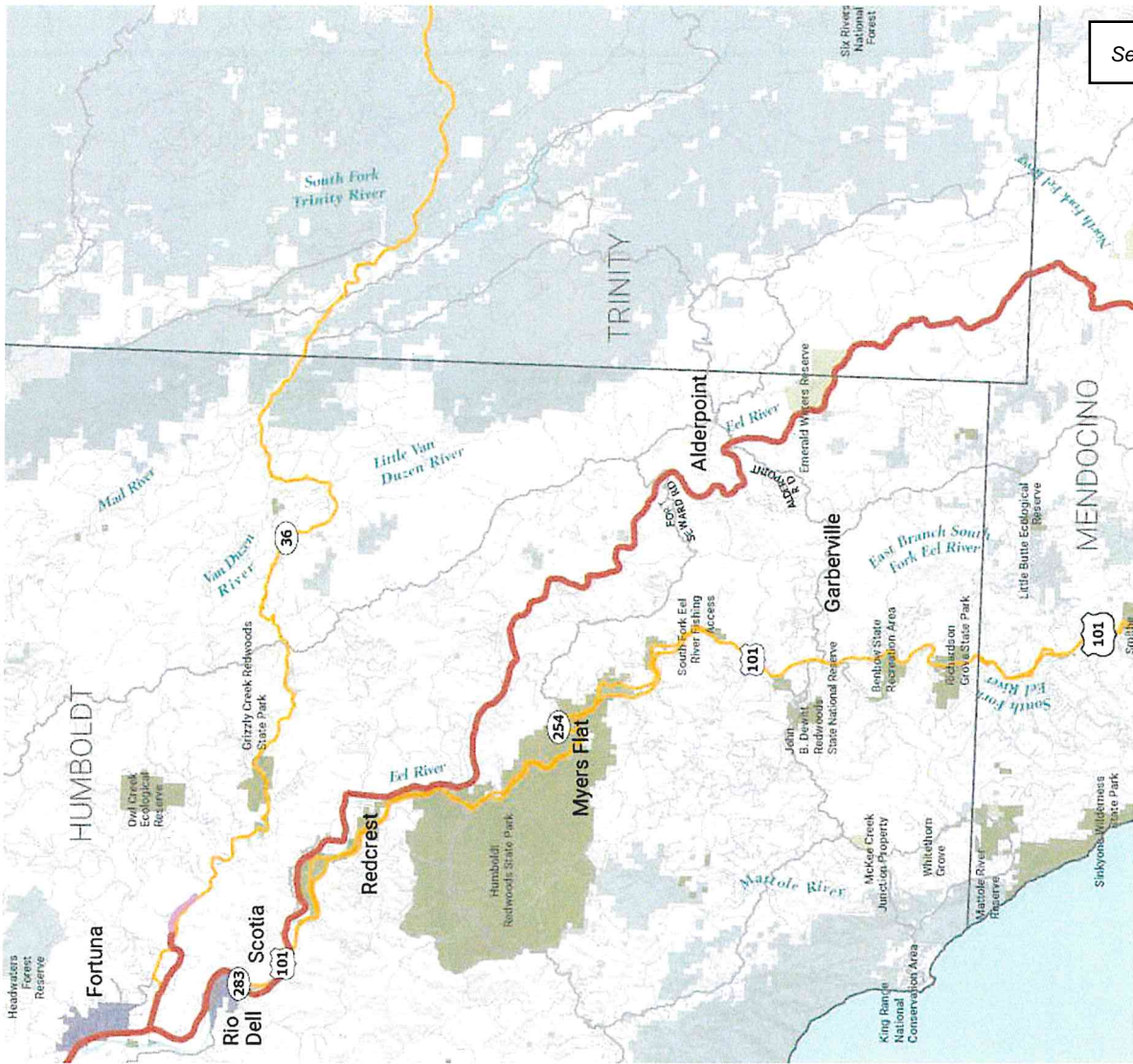




Great Redwood Trail

Humboldt County

Trinity County & Southern Humboldt County



Section J, Item 1.

Northern Humboldt County



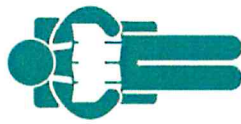
Section J, Item 1.

Great Redwood Trail Projects in Humboldt

- Humboldt County
 - Humboldt Bay Trail South (FUNDED)
 - Eureka to College of the Redwoods Study (FUNDED)
- City of Blue Lake
 - Annie & Mary Trail Phase I (COMPLETE)
- City of Arcata
 - Annie & Mary Connectivity Project Phase II (FUNDED)
 - Arcata Rail-Trail (COMPLETE)
- City of Eureka
 - Eureka Waterfront Trail, Hikshari Trail (COMPLETE)
 - Elk River Estuary Trail Extension (COMPLETE)

Benefits of the Complete Trail

Economic benefits for Mendocino, Trinity and Humboldt Counties are estimated to be **\$102,568,000 annually**



\$61,693,000
RECREATION, TOURISM,
AND RETAIL BENEFITS



\$38,455,000
HEALTH BENEFITS



\$2,420,000
TRANSPORTATION
BENEFITS

Slide 13

CM0

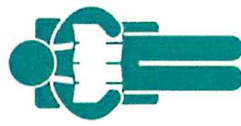
include in the presenter notes:

1. A brief statement about how the economic Benefits were estimated.
2. Make the point that a completed trail, once established, can lead to trail towns- cities, towns, and communities along the corridor that support trail users with services, promote the trail to their citizens and regions, and embrace the trail as a resource to be protected and celebrated. (The economic benefits report bases estimates on this)

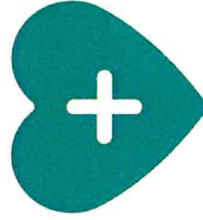
Carol Vander Meer, 2023-03-10T20:10:59.805

Benefits of the Complete Trail - Humboldt

Economic benefits for Humboldt County are estimated to be **\$48,099,000 annually**



\$28,837,000
RECREATION, TOURISM,
AND RETAIL BENEFITS



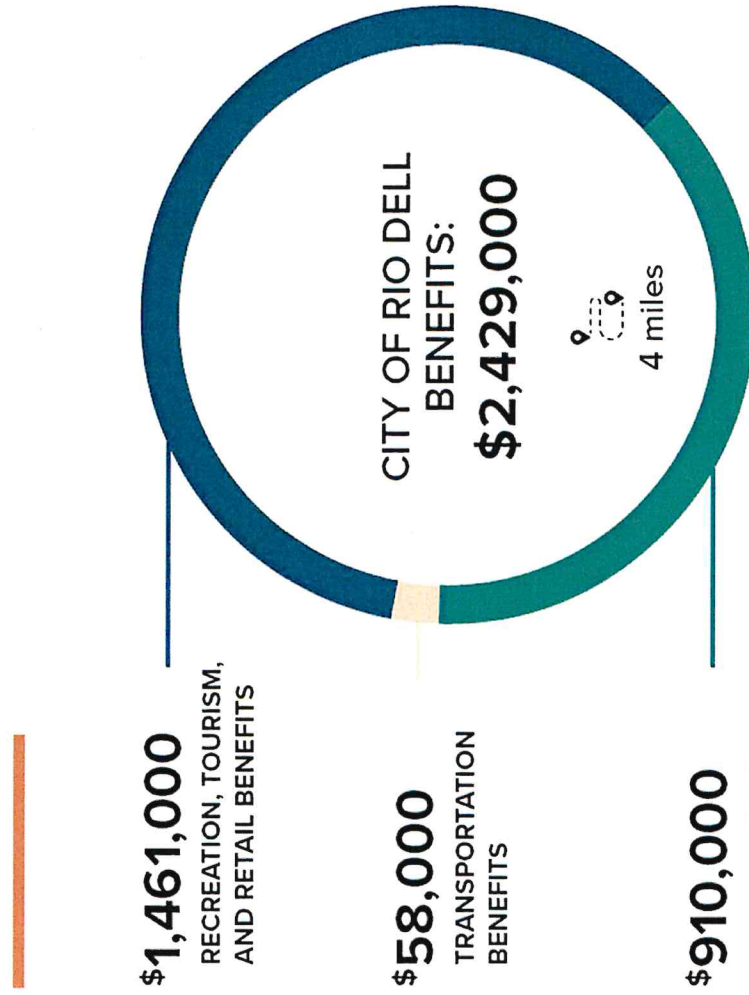
\$17,968,000
HEALTH BENEFITS



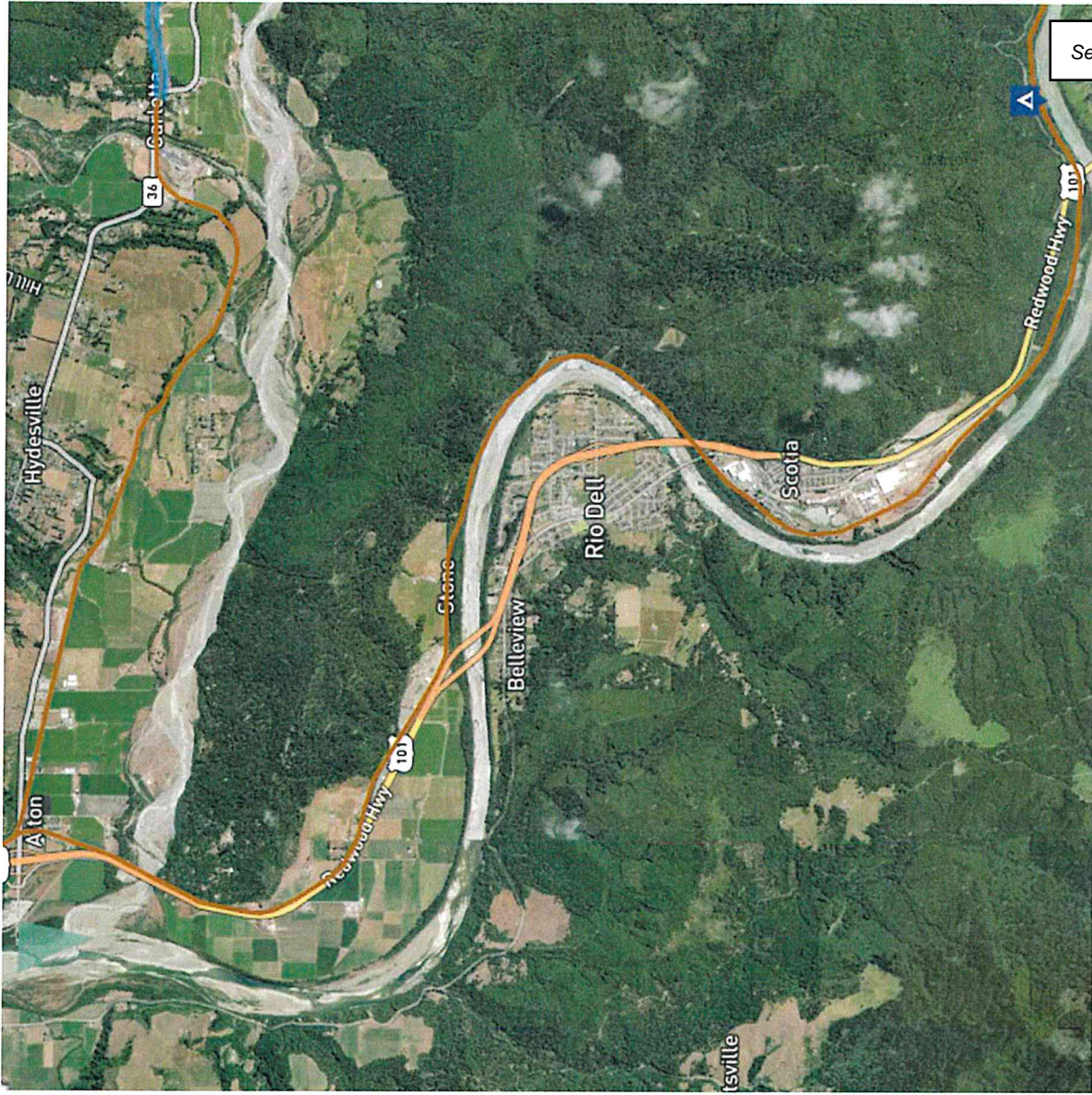
\$1,294,000
TRANSPORTATION
BENEFITS

CITY OF RIO DELLE

HUMBOLDT COUNTY



Rio Dell





Great Redwood Trail

Get Engaged

Upcoming Events

7/26 – Community Workshop #1
Alderpoint

7/27 – Community Workshop #2
Hopland

8/02 – Online Workshop #1
Online via Zoom

Summer and Beyond

Our team will be tabling at:

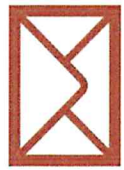
- Godwit Days
- Eureka Fourth of July Festival
- Fortuna Rodeo
- Humboldt County Fair

Visit our website for details on future events.

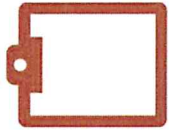
Getting Involved



WEBSITE



NEWSLETTER



SURVEY



WEBMAP



CALL

www.GreatRedwoodTrailPlan.org

Leave us a voicemail: (707) 440-9445

Send us an email: info@greatredwoodtrailplan.org

Project Contacts

Mendocino & Trinity Counties

Roseanne Ibarra (NCO)
ribarra@ncoinc.org
(707) 391-2321

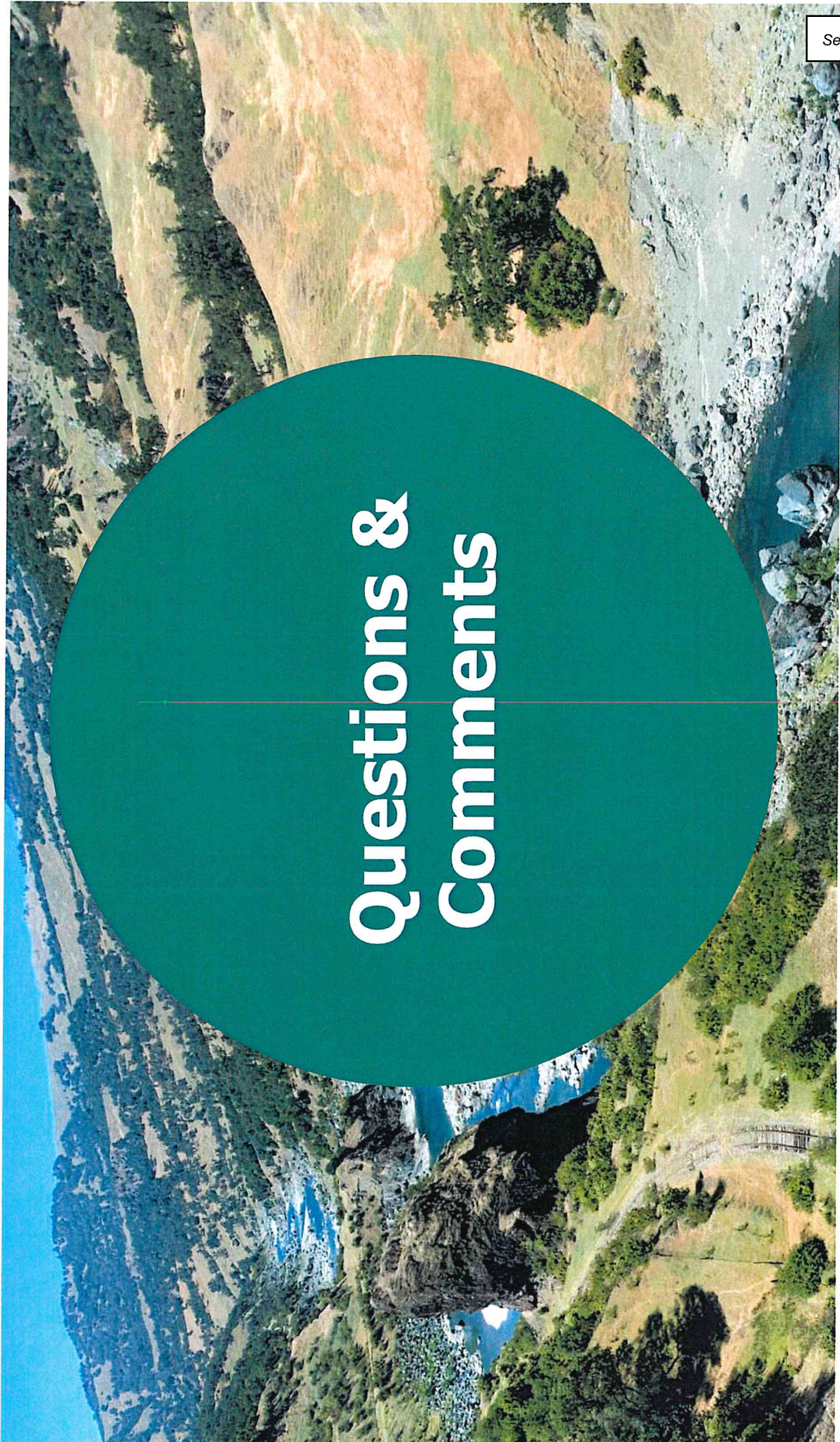
Louisa Morris (SCC)
louisa.morris@scc.ca.gov
(707) 357-3664

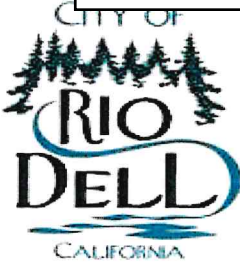
Humboldt County

Carol Vander Meer (RCAA)
cvandermeer@rcaa.org
(707) 269-2068

Jen Rice
jen@jenriceconsults.com
(707) 227-2818

Simone Nageon de Lestang (SCC)
simone.nageondelestang@scc.ca.gov





*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

May 16, 2023

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Annual Adjustment to Solid Waste Franchise Agreement Held by Recology Eel River

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve the proposed rate adjustment with Recology Eel River and accept it as an amendment to the Solid Waste and Recycling Franchise Agreement, effective July 1, 2023.

BACKGROUND AND DISCUSSION

The Solid Waste Franchise Agreement for the City of Rio Dell is with Recology Eel River (RER). The former franchise holder was Eel River Disposal (ERD) whose franchise was purchased by RER in 2017. Rates for RER contain a Consumer Price Index (CPI) adjustment in section 2.03.04 of the franchise agreement. The CPI rate adjustment has been identified as 6.4%. Last Year’s CPI was 7.5%. RER’s cost per ton will increase by \$0.48 per ton.

As documented in the packet, the new overall disposal rate per ton is \$152.46, an increase of \$32.42 from the prior year. This increase can be mostly attributed to increases in fees from the Humboldt Waste Management Authority (HWMA) approved on May 11th 2023. Per ton costs set by HWMA will increase by \$31.94 per ton. This increase is the result of multiple factors, including:

- Decline in trucking back-haul services, specifically soil and hog fuel.
- Increased labor costs.
- A long-term lack of fee increases in prior years.
- New regulatory requirements.

Attachments:

Staff Solid Waste Rate Summary
Recology Eel River Cover Email and Attachments.

///

Solid Waste, Recycling & Organic Fees (all) - City of Rio Dell Staff Summary



Effective Date	7/1/2017	7/1/2018	7/1/2019	7/1/2020	7/1/2021	7/1/2022	7/1/2023
FRANCHISE HOLDER FEES							
Franchise Holder	ERD	RER	RER	RER	RER	RER	RER
Labor Cost (75% of CPI)	\$7.27	\$7.43	\$7.50	\$7.65	\$7.73	\$8.19	\$8.60
Operations (75% of CPI)	\$4.51	\$4.61	\$4.66	\$4.75	\$4.80	\$5.08	\$5.34
Scale Maintenance (75% of CPI)	\$0.80	\$0.81	\$0.82	\$0.84	\$0.84	\$0.90	\$0.94
Haul Cost Avoidance (75% of CPI)	-\$11.02	-\$11.26	-\$11.37	-\$11.60	-\$11.71	-\$12.42	-\$13.04
Capital Cost (fixed fee)	\$5.88	\$5.88	\$5.88	\$5.88	\$5.88	\$5.88	\$5.88
Return on Investment (75% of CPI)	\$6.89	\$7.03	\$7.10	\$7.24	\$7.31	\$7.75	\$8.14
Subtotal	\$14.33	\$14.50	\$14.59	\$14.76	\$14.85	\$15.39	\$15.87
HWMA FEES							
Countywide Program Fees							
Administration	\$1.91	\$0.72	\$1.40	\$1.40	\$0.57	\$0.57	\$0.57
Household Hazardous Waste Program	\$5.15	\$6.73	\$5.86	\$5.87	\$6.22	\$6.36	\$7.68
Cummings Road Landfill Maintenance	\$4.44	\$4.44	\$4.71	\$4.71	\$5.19	\$5.92	\$0.96
Cleanup/Enforcement Programs	\$0.57	\$0.56	\$0.56	\$0.56	\$0.56	\$0.53	\$0.68
Rural Container Program	\$4.81	\$4.81	\$4.81	\$4.81	\$4.81	\$4.84	\$4.84
County/Cities AB939 Programs	\$2.52	\$2.14	\$2.05	\$2.05	\$2.05	\$2.05	\$1.93
Table Bluff Landfill Maintenance	\$0.74	\$0.74	\$0.74	\$0.74	\$0.74	\$0.74	\$0.74
Countywide Enforcement (LEA)	\$3.13	\$3.13	\$3.13	\$3.13	\$3.13	\$3.13	\$3.13
Edible Food Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.38
Subtotal	\$23.27	\$23.27	\$23.26	\$23.27	\$23.27	\$24.14	\$20.91
HWMA Base Fees							
Administration	\$4.19	See Subtotal Below	See Subtotal Below	See Subtotal Below	See Subtotal Below	See Subtotal Below	See Subtotal Below
Universal Waste Programs	\$3.51						
Recycling Programs	\$9.20						
Cummings Road Landfill Operations	\$4.00						
Subtotal	\$20.90	\$22.83	\$25.52	\$23.80	\$21.52	\$24.52	\$26.96
Facility Fees							
Operations (Transportation & Disposal)	\$54.40	\$52.47	\$49.79	\$51.49	\$53.78	\$54.84	\$87.57
Capital Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Subtotal	\$54.40	\$52.47	\$49.79	\$51.49	\$53.78	54.84	87.57
OTHER FEES							
Fortuna Host Fee (pass through)	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15
Subtotal	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15
TOTAL FEES							
Total Franchise Holder Fees	\$14.33	\$14.50	\$14.59	\$14.76	\$14.85	\$15.39	\$15.87
Total HWMA Fees	\$98.57	\$98.57	\$98.57	\$98.56	\$98.57	\$103.50	\$135.44
Total Other Fees	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15
Grand Total All Fees	\$114.05	\$114.22	\$114.31	\$114.47	\$114.57	\$120.04	\$152.46

Kyle Knopp

From: Linda Wise <lwise@recology.com>
Sent: Wednesday, May 03, 2023 12:34 PM
To: Kyle Knopp
Cc: Nikki Burke; Frank Nelson
Subject: FW: 2023-2024 City of Rio Dell Annual Rate Review
Attachments: Rio Dell Rate Applicaton 7.1.23-Submitted 5.1.23.pdf

Good afternoon Kyle-

Attached is this year’s rate application submitted in compliance with the current contract. It reflects CPI and a passthrough adjustment which includes the proposed HWMA fees. Those fees will be heard on May 17th, and if they are approved and there are no changes the attached application will become final. They will need to approved to be effective July 1, 2023.

CPI this year calls for a 6.4% increase. HWMA is proposing to raise fees which impacts disposal and the recycling processing fee. Last year, MSW disposal was \$120.04/ton and recycling was \$71.00/ton. Those fees are part of the rates charged at the curbside and are “pass-throughs”. This year those pass-through fees are \$152.46/ton for MSW disposal and \$110.97/ton for recycling. The result is a change to current rates to the most common service size is the following:

Residential 30gallon MSW Service (weekly)

2022-2023	\$30.25/mo.
2023-2024	\$34.60/mo.
Change	\$ 4.35 (14.0 %)

Commercial 1 yard MSW Service (weekly)

2022-2023	\$92.20/mo.
2023-2024	\$111.52/mo.
Change	\$ 19.32 (15.6 %)

Please let me know when the City Council will hear the rates. If you need assistance with writing an explanation for the council packet please let me know. Of course, if you have any questions on the application please let me know.

Take care-

Linda

Linda A. Wise (she, 她, ella)
General Manager

**City of Rio Dell
Disposal Rates ^{(1) (2)}
Exhibit A**

**\$152.46 Per Ton
Effective 7-1-23**

Bag Service	<u>1 Bag</u>	<u>1 Bag</u>	<u>1 Bag</u>
Regular	\$2.57	Heavy Bag	\$2.57
Curbside Recycling	\$0.00	Green Waste	\$0.00
Monthly Rate			
20-Gallon Can	<u>1 Can</u>		
1xWeekly	\$6.95		
32-Gallon Can	<u>1 Can</u>	<u>3 Cans</u>	<u>4 Cans</u>
1xWeekly	\$11.13	\$33.38	\$44.51
2xWeekly	\$22.25	\$66.76	\$89.01
45-Gallon Can	<u>1 Can</u>	<u>3 Cans</u>	<u>4 Cans</u>
1xWeekly	\$15.65	\$46.94	\$62.59
2xWeekly	\$31.29	\$93.88	\$125.17
Bins No Rental	<u>1 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>
1xWeekly	\$70.24	\$140.47	\$210.71
2xWeekly	\$140.47	\$280.95	\$421.42
3xWeekly	\$210.71	\$421.42	\$632.13
	<u>1.5 Yard</u>	<u>4 Yard</u>	<u>6 Yard</u>
	\$105.35	\$280.95	\$421.42
	\$210.71	\$561.89	\$842.84
	\$316.06	\$842.84	\$1,264.26
			<u>8 Yard</u>
			\$561.89
			\$1,123.78
			\$1,685.67

(1) 1 lb. per Gallon ;202 lbs. per Cu. Yd.
(2) Franchise fee 5% of gross revenues.

**City of Rio Dell
Collection Rates
Exhibit B**

Bold Numbers
Effective 7-1-23

CPI Change 6.4%

Bag Service	<u>1 Bag</u>	<u>1 Bag</u>	<u>Heavy Bag</u>	<u>1 Bag</u>
Regular	\$5.40	\$5.75		\$0.00
				\$0.00
Curbside Recycling			Green Waste	
	\$7.38	\$7.85		\$3.41
				\$3.63

Monthly Rate	
20-Gallon Can	<u>1 Can</u>
1xWeekly	\$18.38
	\$19.56

32-Gallon Can	<u>1 Can</u>	<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>	Comm'l Recycling
1xWeekly	\$21.02	\$29.46	\$40.80	\$48.06	\$31.65
2xWeekly	\$36.68	\$55.69	\$78.41	\$92.95	
	\$22.37	\$31.35	\$43.42	\$51.14	
	\$39.03	\$59.26	\$83.44	\$98.91	\$33.68

45-Gallon Can	<u>1 Can</u>	<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>
1xWeekly	\$24.04	\$33.69	\$46.67	\$54.98
2xWeekly	\$41.96	\$63.69	\$89.68	\$106.33
	\$25.58	\$35.85	\$49.66	\$58.50
	\$44.65	\$67.77	\$95.43	\$113.15

Bins No Rental	<u>1 Yard</u>	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>	<u>6 Yard</u>	<u>8 Yard</u>
1xWeekly	\$35.46	\$53.18	\$70.99	\$106.49	\$141.91	\$212.97	\$284.63
2xWeekly	\$63.29	\$105.68	\$141.06	\$211.49	\$282.40	\$423.08	\$564.15
3xWeekly	\$106.49	\$158.63	\$211.49	\$317.41	\$423.08	\$634.57	\$846.62
	\$37.73	\$56.59	\$75.54	\$113.32	\$151.01	\$226.62	\$302.88
	\$67.35	\$112.45	\$150.10	\$225.05	\$300.50	\$450.20	\$600.31
	\$113.32	\$168.80	\$225.05	\$337.76	\$450.20	\$675.25	\$900.89

Bins Rental	<u>1 Yard</u>	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>	<u>6 Yard</u>	<u>8 Yard</u>
	\$23.65	\$26.92	\$30.24	\$36.90	\$43.40	\$57.08	\$66.53
	\$25.17	\$28.65	\$32.18	\$39.27	\$46.18	\$60.74	\$70.79

One-Time Rental Rate				
Debris Box Rentals	<u>4 Yard</u>	<u>15 Yard</u>	<u>30 Yard</u>	<u>40 Yard</u>
	(5 Days)	(7 Days)	(7 Days)	(7 Days)
	\$169.78	\$596.45	\$774.04	\$1,263.26
	\$180.66	\$634.68	\$823.66	\$1,344.24

**City of Rio Dell
RCY Processing Rates
Exhibit C**

**Bold Numbers
Effective 7-1-23**

RCY % Other Revi	3.3%
------------------	------

Bag Service	<u>1 Bag</u>	<u>1 Bag</u>
Regular	\$0.12	Heavy Bag \$0.00
	\$0.27	\$0.08

Curbside Recycling	<u>\$0.12</u>	<u>Green Waste</u>
	\$0.26	\$0.05
		\$0.12

Monthly Rate	
20-Gallon Can	
1xWeekly	<u>1 Can</u>
1xWeekly	\$0.38
	\$0.87

32-Gallon Can	<u>1 Can</u>	<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>	<u>Comm'l Recycling</u>
1xWeekly	\$0.47	\$0.75	\$1.07	\$1.32	\$0.50
2xWeekly	\$0.86	\$1.44	\$2.08	\$2.59	
	\$1.10	\$1.76	\$2.52	\$3.14	
	\$2.01	\$3.41	\$4.93	\$6.17	\$1.11

45-Gallon Can	<u>1 Can</u>	<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>
1xWeekly	\$0.58	\$0.93	\$1.33	\$1.66
2xWeekly	\$1.06	\$1.79	\$2.60	\$3.25
	\$1.35	\$2.21	\$3.17	\$3.98
	\$2.49	\$4.28	\$6.22	\$7.83

Bins No Rental	<u>1 Yard</u>	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>	<u>6 Yard</u>	<u>8 Yard</u>
1xWeekly	\$1.44	\$2.16	\$2.88	\$4.33	\$5.77	\$8.65	\$11.55
2xWeekly	\$2.76	\$4.31	\$5.76	\$8.63	\$11.51	\$17.26	\$23.02
3xWeekly	\$4.33	\$6.47	\$8.63	\$12.95	\$17.26	\$25.90	\$34.54
	\$3.55	\$5.32	\$7.10	\$10.65	\$14.19	\$21.29	\$28.41
	\$6.83	\$10.62	\$14.16	\$21.24	\$28.33	\$42.48	\$56.64
	\$10.65	\$15.93	\$21.24	\$31.86	\$42.48	\$63.72	\$84.98

Bins Rental	<u>1 Yard</u>	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>	<u>6 Yard</u>	<u>8 Yard</u>
	\$0.38	\$0.43	\$0.48	\$0.59	\$0.69	\$0.91	\$1.06
	\$0.83	\$0.94	\$1.06	\$1.29	\$1.52	\$2.00	\$2.33

One-Time Rental Rate		
Debris Box Rentals		
<u>4 Yard</u>	<u>15 Yard</u>	<u>40 Yard</u>
(5 Days)	(7 Days)	(7 Days)
\$2.70	\$9.48	\$20.07
\$5.94	\$20.85	\$44.16

City of Rio Dell
Combined Rates (including RCY Processing)
Exhibit D Effective 7-1-23

Bag Service	1 Bag	1 Bag
Regular	\$8.59	Heavy Bag \$11.21
Curbside Recycling	\$8.11	Green Waste \$3.63

Monthly Rate	
20-Gallon Can 1xWeekly	1 Can \$27.38

32-Gallon Can	1 Can	2 Cans	3 Cans	4 Cans	Comm'l Recycling
1xWeekly	\$34.60	\$55.36	\$79.32	\$98.79	\$34.79
2xWeekly	\$63.29	\$107.18	\$155.13	\$194.09	

45-Gallon Can	1 Can	2 Cans	3 Cans	4 Cans
1xWeekly	\$42.58	\$69.35	\$99.77	\$125.07
2xWeekly	\$78.43	\$134.64	\$195.53	\$246.15

Bins No Rental	1 Yard	1.5 Yard	2 Yard	3 Yard	4 Yard	6 Yard	8 Yard
1xWeekly	\$111.52	\$167.26	\$223.11	\$334.68	\$446.15	\$669.33	\$893.18
2xWeekly	\$214.65	\$333.78	\$445.21	\$667.71	\$890.72	\$1,335.52	\$1,780.73
3xWeekly	\$334.68	\$500.79	\$667.71	\$1,001.75	\$1,335.52	\$2,003.23	\$2,671.54

Bins Rental	1 Yard	1.5 Yard	2 Yard	3 Yard	4 Yard	6 Yard	8 Yard
	\$26.00	\$29.59	\$33.24	\$40.56	\$47.70	\$62.74	\$73.12

Per Yard Overloaded	
Overloaded Charges	1 Yard \$38.94
Minimum Cost Per Bin	1.5 Yard \$58.41

One-Time Rental Rate	
Debris Box Rentals	4 Yard (5 Days) \$186.60
	15 Yard (7 Days) \$655.53
	20 Yard (7 Days) \$850.72
	30 Yard (7 Days) \$1,099.92
	40 Yard (7 Days) \$1,388.40

Rates not listed on Rate Sheets will increase at the following rates

Residential	16.26%
MFD	17.79%
Comm'l	17.79%
Debris Box	8.19%
Service	1.40%
Recycling	8.13%
Green Waste	6.45%

Rates added in 2023 are highlighted.

**City of Rio Dell
Disposal Rates per Ton
Exhibit A-1**

	2021		2022		2023	
	<u>CPI</u>	<u>\$</u>	<u>CPI</u>	<u>\$</u>	<u>CPI</u>	<u>\$</u>
ERD FEES						
ERD Labor Cost	1.4%	\$ 0.08	7.5%	\$ 0.46	6.4%	\$ 8.60
ERD Operation	0.05	4.80	0.29	5.08	0.25	5.34
ERD Scale Maintenance	0.01	0.84	0.05	0.90	0.04	0.94
ERD Haul Cost Avoidance	(0.12)	(11.71)	(0.70)	(12.42)	(0.62)	(13.04)
ERD Capital Cost		5.88		5.88		5.88
ERD Return on Investment	0.07	7.31	0.44	7.75	0.39	8.14
Total ERD Fees	\$ 0.09	\$ 14.85	\$ 0.54	\$ 15.39	\$ 0.48	\$ 15.87
HWMA FEES ⁽¹⁾						
Operations		\$ 53.78		\$ 54.84		\$ 87.57
Payroll		21.52		24.52		26.96
HHW Program		6.22		6.36		7.68
County/City Recycling Programs		2.05		2.05		1.93
Table Bluff Maintenance		0.74		0.74		0.74
County LEA		3.13		3.13		3.13
Cleanup Fees		0.56		0.53		0.68
Cummings Landfill Maintenance Monitoring		5.19		5.92		0.96
Edible Food Recovery		NA		NA		0.38
County Rural Container Subsidy		4.81		4.84		4.84
Administration		0.57		0.57		0.57
Fortuna Host fee		1.15		1.15		1.15
Total HWMA Fees		\$ 99.72		\$ 104.65		\$ 136.59
Total Disposal Rate per Ton		\$ 114.57		\$ 120.04		\$ 152.46
		0.09%		4.77%		27.00%

City of Rio Dell CPI Table

CPI-All Urban Consumers (Current Series)
Original Data Value

Series Id: CUUR0000SA0

Not Seasonally Adjusted

Series Title: All items in U.S. city average, all urban

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Years: 2009-2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALFI	HALF2	Jan to Jan Change
2009	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949	213.139	215.935	
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	217.535	218.576	2.6%
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672	223.598	226.280	1.6%
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	228.850	230.338	2.9%
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.366	233.548	1.6%
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.384	237.088	1.6%
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	236.265	237.769	-0.1%
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432	238.778	241.237	1.4%
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524	244.076	246.163	2.5%
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233	250.089	252.125	1.6%
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	254.412	256.903	1.6%
2020	257.971	258.678	258.115	56.389	256.394	257.797	259.101	259.918	260.28	260.388	260.229	260.474	257.557	260.065	2.5%
2021	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567	274.31	276.589	277.948	278.802	266.236	275.703	1.4%
2022	281.148	283.716	287.504	289.109	292.296	296.311	296.276	296.171	296.808	298.012	297.711	296.797	288.347	296.963	7.5%
2023	299.17	300.84													6.4%

**City of Rio Dell
RCY Processing Costs Rate Year 2022-2023
Exhibit C-1**

	2021 Actual	2022 Projected	2022 Actual	2023 Projected
RCY Processing Fee	\$ 82.68	\$ 71.00	\$ 71.00	\$ 110.97
Rio Dell Annual RCY Tons	192.97	192.97	225.13	225.13
RCY Charges for Rate Year	\$ 15,955	\$ 13,701	\$ 15,984	\$ 24,983
Franchise Fee	<u>840</u>	<u>721</u>	<u>841</u>	<u>1,315</u>
Total RCY Charges for Rate Year	\$ 16,794	\$ 14,422	\$ 16,826	\$ 26,298
Less: Collected	(24,907)	NA	(10,638)	NA
Plus: Carry Over	<u>1,744</u>	<u>(6,369)</u>	<u>(6,369)</u>	<u>(182)</u>
Total Owed for Rate Year	\$ (6,369)	\$ 8,053	\$ (182)	\$ 26,116
Rio Dell Annual Revenues (before RCY Processing)	\$ 477,350	\$ 506,903	\$ 658,996	\$ 794,919
Recycling Processing % Revenues				3.29%
				1.59%

<u>Size</u>	<u>Ton ⁽¹⁾</u>	<u>Rate</u>	<u>Rate/ container</u>	<u>Monthly Rate</u>	<u>Rate with Franchise Fee ⁽²⁾</u>	<u>Monthly Rate with Franchise Fee ⁽²⁾</u>
20 Gallon	0.0100	\$ 152.46	\$ 1.52	\$ 6.61	\$ 1.60	\$ 6.95
32 Gallon	0.0160	152.46	2.44	10.57	2.57	11.13
40 Gallon	0.0200	152.46	3.05	13.21	3.21	13.91
64 Gallon	0.0320	152.46	4.88	21.14	5.14	22.25
1 Cu. Yd.	0.1010	152.46	15.40	66.72	16.21	70.24
1.5 Cu. Yd.	0.1515	152.46	23.10	100.08	24.32	105.35
2 Cu. Yd.	0.2020	152.46	30.80	133.44	32.42	140.47
3 Cu. Yd.	0.3030	152.46	46.19	200.16	48.62	210.71
4 Cu. Yd.	0.4040	152.46	61.59	266.88	64.83	280.94
6 Cu. Yd.	0.6060	152.46	92.39	400.32	97.25	421.42
8 Cu. Yd.	0.8080	152.46	123.18	533.76	129.66	561.89

(1) 1 lb. per Gallon ;202 lbs. per Cu. Yd.

(2) Franchise fee 5% of gross revenues.