



**City of Rio Communities Council Regular Business Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Tuesday, October 10, 2023 6:00 PM**  
**Agenda**

*Please silence all electronic devices.*

**Mayor - Joshua Ramsell**

**Mayor Pro Tem - Margaret R. Gutjahr**

**Council - Arthur Apodaca, Lawrence R. Gordon, Jimmie Winters**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF CONSENT AGENDA**
  - A. WORKSHOP MINUTES – SEPTEMBER 25, 2023**
  - B. REGULAR BUSINESS MEETING MINUTES – SEPTEMBER 25, 2023**
  - C. ACCOUNTS PAYABLE**
- 6. PUBLIC COMMENT:**

*If you wish to speak during the public comment session, the Council will allow each member of the public three (3) minutes to address the Council. Both the public and Council will follow rules of decorum. Please state your name and where you live. The public shall direct comments to the Mayor. Comment(s) will not be disruptive or derogatory.*
- 7. PRESENTATION – POLICE DEPARTMENT PLAN**
- 8. MANAGER REPORT**
- 9. DISCUSSION, CONSIDERATION, AND DECISION – APPROVAL OF LAW ENFORCEMENT RECRUITMENT GRANT**
- 10. COUNCIL DISCUSSION**
- 11. EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION AND ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION:**
  - A. NMSA 10-15-1(H)(2) LIMITED PERSONNEL MATTERS**
    - I. POLICE CHIEF CONTRACT**
    - II. MUNICIPAL CLERK IMPROVEMENT PLAN**
    - III. FINANCE OFFICER/TREASURER - TEMPORARY ASSIGNMENT OF ADDITIONAL DUTIES**
    - IV. ASSISTANT TO THE CITY MANAGER - TEMPORARY ASSIGNMENTS OF ADDITIONAL DUTIES**
    - V. DEPUTY CLERK - TEMPORARY ASSIGNMENTS OF ADDITIONAL DUTIES**

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

- MOTION AND ROLL CALL VOTE TO RETURN TO REGULAR SESSION
  - MOTION AND ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATE STATUTES SECTION 10-15-1
12. DISCUSSION, CONSIDERATION AND DECISION – APPROVAL OF AMENDMENTS TO POLICE CHIEF CONTRACT
  13. DISCUSSION, CONSIDERATION AND DECISION – APPROVAL OF ADDITIONAL ASSIGNMENTS FOR THE FINANCE OFFICER/TREASURER
  14. DISCUSSION, CONSIDERATION AND DECISION – APPROVAL OF ADDITIONAL ASSIGNMENTS FOR THE ASSISTANT TO THE CITY MANAGER
  15. DISCUSSION, CONSIDERATION AND DECISION – APPROVAL OF ADDITIONAL ASSIGNMENTS FOR THE DEPUTY CLERK
  16. ADJOURN

*The Governing Body may be attending the City of Rio Communities 10-year anniversary held in Rio Communities NM on 10/20/2023 and 10/21/2023 from 8am-9pm a possible quorum may be in attendance.*

Please join us from the comfort and safety of your own home by entering the following link: @  
<https://www.facebook.com/riocommunities>

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**City of Rio Communities Council Workshop**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Monday, September 25, 2023 3:00 PM**  
**Minutes**

**Call to Order**

Mayor Joshua Ramsell called the regular workshop to order at 3:03 pm.

**Attendees**

PRESENT

Governing Body

Mayor Joshua Ramsell  
 Mayor Pro-Tem Margaret R. Gutjahr  
 Councilor Arthur Apodaca  
 Councilor Lawrence Gordon  
 Councilor Jimmie Winters  
 Councilor Lawrence Gordon (ABSENT)

Staff

Manager Dr. Martin Moore  
 Deputy Clerk Lalena Aragon  
 Finance Officer Stephanie Finch  
 Fire Chief Andrew Tabet  
 Attorney Randall Van Vleck  
 Police Chief Felix Nunez

**Accounts Payable Report**

Finance officer Finch went over everything over \$500.00.

Well Fargo Financial Leasing \$2,497.73	Tovuit, Inc. \$5,188.00
Valencia County Fiscal Office \$1,469.60	Universal Waste Systems Inc. \$1,297.12
Boundtree Medical \$10,799.91	Unique Fleet \$578.96
Unique Fleet \$769.91	Unique Fleet \$4,560.67
TLC Plumbing \$14,933.76	Artesia Fire Equipment \$11,515.60
Boundtree Medical \$1,437.30	Andrew J Good \$6,271.30
HDR Engineering \$51,754.54	Boundtree Medical \$7,199.94
Griffin & Associates Marketing \$2,039.31	HDR Engineering \$1,314.87
Palmetto LLC. 1,84.30	

**Approval of Contract- DHSEM Invitation to Bid # 2023-0101.**

Finance Officer Finch went over the bid and stated the lowest responsive bidder was Desert Fox LLC the the DHSEM grant funding the total of the grant is 400,000 with a \$100,00 being our match and this will be coinciding with our next project on Chamartín and San Lucas. Dr. Moore explained we had two pots of money and we had to split the bids because the DOT and DHSEM couldn't agree on how to do the projects together. These were bid out separately and Desert Fox was the lowest bidder. This is to restore things back to where they were, he continued to explain the work that needs to be done is to drain the water and we do not have a lot of time before the grant expires that has been communicated to them there were two or three responsive bids and Desert Fox came in with in our margin. Finance Officer Finch explained the process of how they get the bids electronically. Dr. Moore explained that all the information is clear, and the process went smoothly, and we will get this done to meet the grant deadline. Finance Officer Finch added there are two portions of the bid forms that had to be turned in and that the participating bid came in at \$231,110.00 and once allowances and GRT is added it will be \$261,122.13 she then explained that they had a non-participating part in this and they are going to

have to move a man hole and a water valve down a few inches and that is \$3,000.00 before tax and \$3,249.00 after tax.

### **Approval of Contract- Drainage Improvements Invitation to Bid # 2023-0102**

Finance Officer Finch stated that the lowest responsive bidder for this project was also Desert Fox Paving LLC. The bid price came in at \$157,500.00 excluding GRT.

### **Resolution 2023-XX Participation in Capital Outlay Program Administered by New Mexico Department of Transportation**

Finance Officer Finch went over the grant. Dr. Moore explained this is the streetlight for Horner and that we would only get one, possibly two streetlights we are working on getting the power and the engineers will sit down and talk to us about where they can be placed. Councilor Apodaca asked if it would come before the council on where they will be placed. Dr. Moore said he would come to Council with a plan.

### **Council Workshops**

Mayor Ramsell talked about workshops and that they had discussed maybe eliminating some workshops. Dr. More explained minimizing the number of workshops will take a load of work off the Deputy Clerk and the Clerk's office. We are requesting the workshops dissolve into the regular business meeting. If we need to have a few special workshops, we can have them. Council Apodaca said in his experience Council had their workshop and then had their meetings. He stated that he liked it because it is fresh in his mind, but he is willing to give it a try and if we feel we need to go back we can discuss it. Councilor Gutjahr said looking back she thinks there is an advantage of doing it this way because there isn't much dialogue in their regular City Council meetings. Councilor Winters said his only thought is that they had some special need that we will have to consider having a special workshop meeting. Mayor Ramsell said if council wishes to have a special workshop, then they can have one.

**Public Comment:** No comment.

### **Manager Report**

#### **A. 10th Anniversary Celebration update**

Dr. Moore went over the progress of the 10th anniversary. He talked about a few things that have been coming together at City Hall and explained that there were a few pieces of furniture that were damaged in delivery and will be sent back.

#### **B. City Hall Roof**

Dr. Moore gave an update on City Hall Roof and stated there are some issues and we did get with Roof Care, and they talked to us about what needs to be done.

#### **C. City Hall parking lot**

Dr. Moore stated that the parking lot work will start tomorrow morning.

#### **D. Sheriff Department agreement**

Dr. Moore explained that they did get a draft of the agreement from the sheriff's office. That he and the Police Chief, attorney and the Mayor will sit down and go over it. Dr. Moor then said I do want to say they Water was shut off today in the city and the city was not notified the water company did call to apologize for failing to notify, and they want to have a meeting on the 5th for that I will need a couple of you to volunteer to join the meeting. Fire Chief Tabet said I did get a call from the water department about replacing a hydron in front of the fire department.

Councilor Winter suggested to eblast the public when we get notified about the water getting shut off.

**Council General Discussion & Future Agenda Items**

Councilor Apodaca thanked Public Works and Dr. Moore for covering up the graffiti and letting the gangs know we will cover it up immediately. Council Gutjahr said it is well known if you let it sit all the other gangs will add to it, so it is a good thing to take it down right away. Councilor Gutjahr asked about the Newsletter. Dr. Moore said he has reached out to her a few times; she did mention getting it out before elections. Mayor Ramsell said he wanted to go over the sign ordinance and remind everyone that no campaigning is allowed on city property at any time including city right aways. Councilor Gutjahr said she wants to add to that because there has been some activity on next door regarding this, She thinks the statement needs to go out that the only things that will be going on the property are the health fair booths and arts and crafts other than the car show and the bands. We need to let the public know that. Councilor Apodaca asked where we are at with the marquee outside it has been stuck on September 11<sup>th</sup>. Dr. Moore explained that we are working on that.

**Adjourn**

The Regular Workshop was adjourned at 3:45 pm.

Respectfully submitted,

\_\_\_\_\_  
Lalena F Aragon, Deputy Clerk

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Joshua Ramsell,  
Mayor

\_\_\_\_\_  
Margaret R. Gutjahr,  
Mayor Pro-Tem/Councilor

\_\_\_\_\_  
Arthur Apodaca,  
Councilor

\_\_\_\_\_  
Lawrence R. Gordon,  
Councilor

\_\_\_\_\_  
Jimmie Winters,  
Councilor



**City of Rio Communities Council Regular Business Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Monday, September 25, 2023 6:00 PM**  
**Minutes**

**Call to Order**

Mayor Joshua Ramsell called the regular business meeting to order at 6:03 pm.

**Pledge of Allegiance**

Councilor Apodaca led the Pledge of Allegiance.

**Roll Call**

PRESENT

Governing Body

Mayor Joshua Ramsell  
Mayor Pro-Tem Margaret R. Gutjahr  
Councilor Arthur Apodaca  
Councilor Lawrence Gordon  
Councilor Jimmie Winters  
Councilor Lawrence Gordon (ABSENT)

Staff

Manager Dr. Martin Moore  
Deputy Clerk Lalena Aragon  
Finance Officer Stephanie Finch  
Fire Chief Andrew Tabet  
Attorney Randall Van Vleck  
Police Chief Felix Nunez

**Approval of Agenda**

Motion made by Councilor Apodaca to approve the agenda as presented. Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr  
Councilor Apodaca  
Councilor Winters

Motion passed with a 3-0 vote.

**Approval of Consent Agenda Items Minutes for the City Council Workshop & Regular Business Meeting Minutes for (09/11/2023) & Accounts Payable**

Motion made by Councilor Gutjahr to approve the consent agenda. Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr  
Councilor Apodaca  
Councilor Winters

Motion passed with a 3-0 vote.

**Presentation:**

**Valencia County Business Incubator - Ben Romero**

Mr. Romero gave a presentation discussing the progress of the Incubator in the past year. He talked about the resources that the incubator has to offer the County and explained that they are looking for more resources to have full-time staff. Mr. Romero continued to explain that they would now have someone in the office every day of the week. He talked about the team behind the incubator and the 12 clients that they currently have. Mr. Romero continued with his presentation and talked about partnerships of the incubator and explained the next steps VCIB is working on. Councilor Apodaca asked if they had an intake process. Mr.

Romero answered yes, they have an intake program and went over the process. Councilor Gutjahr thanked Mr. Romero and said there is a lot of information here that she didn't know about. Councilor Winters thanked Mr. Romero for coming and said we are applicative of all your effort.

**Public Hearing - For the purpose of Ordinance 2023 - XX Comcast Franchise Agreement**

**Motion and roll call vote to recess Regular Business Meeting session and to go into Public Hearing**

Motion made by Mayor Pro-Tem Gutjahr to recess the regular business meeting and go into a public hearing for the purpose of Ordinance 2023 - XX Comcast Franchise Agreement. Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr  
Councilor Apodaca  
Councilor Winters

With a 3-0 vote Council went into the public hearing at 6:32pm.

Dr. Moore went over the franchise agreement and explained that the County was getting the franchise agreement money and since we are an incorporated city, we are the ones that should be getting the money. He further explained the process and the revenue as a result of the ordinance and that it is a straight forward agreement. Councilor Apodaca said this is great for the City moving forward. Attorney Van Vleck said just so you are aware on everyone's bill it will say the City of Rio Communities tax. Dr. Moore said it is a changeover it is currently says Valencia County's tax and now it will say Rio Communities tax.

**Motion and roll call vote to go back into Regular Business Meeting session**

Motion made by Councilor Apodaca to go back into Regular Business meeting. Seconded by Mayor Pro-Tem Gutjahr.

Voting Yea:

Mayor Pro-Tem Gutjahr  
Councilor Apodaca  
Councilor Winters

With a 3-0 vote Council went back into regular business meeting at 6:46pm.

**Discussion, Consideration, and Decision -Ordinance 2023 - XX Comcast Franchise Agreement**

Motion made by Councilor Apodaca to adopt Ordinance 2023-91, Comcast Franchise Agreement, Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr  
Councilor Apodaca  
Councilor Winters

Motion passed with a 3-0 vote.

**Public Comment**

No public comment was given.

**Manager Report**

**A. 10th Anniversary Celebration Update**

Dr. Moore gave an update on the 10 year anniversary he thanked all that are involved and said flyers are out.

**B. City Hall Roof**

Dr. Moore gave an update on City Hall Roof and stated there are some issues and we did get with Roof Care, and they talked to us about what needs to be done.

**C. City Hall Parking Lot**

Dr. Moore then gave Council an update on the parking lot and said the work will begin as soon as tomorrow.

**D. Sheriff Department Agreement**

Dr. Moore explained that they will be having a meeting with the Sherriff and our Police Chief to go over the agreement.

**Discussion, Consideration, and Decision – Approval of Contract- DHSEM Invitation to Bid #2023-0101**

Finance Officer Finch explained that prior to the flooding in 2021 a grant was put in and we are working to restore the area of Chamartín and San Lucas. She explained that the Chief Procurement Officer did bid both separately because NMDOT and DHSEM couldn't decide on how to do them together. She stated that Desert Fox Paving LLC was the lowest, responsive bidder. She went over the prices of the bids.

Motion made by Mayor Pro-Tem Gutjahr to approve the contract as presented. Seconded by Councilor Winters.

Voting Yea:

- Mayor Pro-Tem Gutjahr
- Councilor Apodaca
- Councilor Winters

Motion passed with a 3-0 vote.

**Discussion, Consideration, and Decision – Approval of Contract- Drainage Improvements Invitation to Bid # 2023-0102.**

Finance Officer Finch went over the contract and explained that they requested this grant before the flooding and was approved and she said that Dessert Fox Paving LLC was the lowest, responsive bidder and went over the bid. She did explain that the contractor was aware that we are on a deadline.

Motion made by Councilor Apodaca to approve the contract as presented, Seconded by Councilor Winters.

Voting Yea:

- Mayor Pro-Tem Gutjahr
- Councilor Apodaca
- Councilor Winters

Motion passed with a 3-0 vote.

**Discussion, Consideration, and Decision – Resolution #2023-XX Participation in Capital Outlay Program Administered by New Mexico Department of Transportation**

Dr. Moore went over the streetlights on Horner and then stated with rollover money they will look at Hillandale and that this is the first step. Councilor Gutjahr said she was glad to see this moving forward.

Motion made by Mayor Pro-tem Gutjahr to approve Resolution 2023-22, Seconded by Councilor Winters.



Voting Yea:

Mayor Pro-Tem Gutjahr

Councilor Apodaca

Councilor Winters

Motion passed with a 3-0 vote.

**Discussion, Consideration, and Decision – Council Workshops**

Mayor Ramsell went over the process of cutting back on the workshops. Councilor Apodaca said he is willing to give it a try. Pro Tem Gutjahr said she thinks it will be good to have more discussion in the regular business meeting for the public.

Motion made by Mayor Pro-tem Gutjahr to cancel workshops before regular business meetings, Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr

Councilor Apodaca

Councilor Winters

Motion passed with a 3-0 vote.

**Council Discussion**

Councilor Apodaca said he likes the fact that public works is on top of the Graffiti and that we are going to make an effort as a city to wipe out any graffiti that appears and stay on top of it and discourage any future gang members or whoever is responsible for that. Councilor Winters said we have approved a lot of projects to move forward and that we are trying to get everything we can taken care of this year.

**Executive Session - For the purpose of For the purpose of employment status of Public Works supervisor and temporary Public Works employees. Limited Personnel Matters and for the discussion of the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8)**

**Motion and roll call vote to go into closed session**

Motion made by Councilor Apodaca to go into closed session, Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr

Councilor Apodaca

Councilor Winters

With a 3-0 vote Council went into executive session at 7:07pm.

**Motion and roll call vote to go back into the regular business meeting session**

Motion made by Mayor Pro-tem Gutjahr to go back into the regular business meeting session, Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr

Councilor Apodaca

Councilor Gordon

Councilor Winters

With a 4-0 vote Council went back into the regular business meeting session at 7:45

**Welcome everyone back and statement by the Mayor:**

See agenda for Statement.

**Recommendation, Discussion, Consideration and Decision - For the purpose of Limited Personnel matters employment status of Public Works supervisor and temporary Public Works employee pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters and for the discussion of the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8)**

Mayor Ramsell said there are no recommendations at this time.

**Adjourn**

Motion made by Councilor Winters to adjourn the meeting, Seconded by Councilor Apodaca. With a unanimous vote the regular business meeting session was adjourned at 7:45pm.

Respectfully submitted,

\_\_\_\_\_  
Lalena Aragon, Deputy Clerk

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Joshua Ramsell,  
Mayor

\_\_\_\_\_  
Margaret R. Gutjahr,  
Mayor Pro-tem/Councilor

\_\_\_\_\_  
Arthur Apodaca,  
Councilor

\_\_\_\_\_  
Lawrence R. Gordon,  
Councilor

\_\_\_\_\_  
Jimmie Winters,  
Councilor



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP BANK CODE-AP BANK CODE</b>						
VEN04185	Amazon Business	10/05/2023	EFT	0.00	13,272.41	
VEN04527	Sharp Electronics Corporation	10/05/2023	EFT	0.00	909.72	
VEN04417	Napa Auto Parts	10/05/2023	Regular	0.00	225.80	
VEN04245	Code 3 Service	10/05/2023	EFT	0.00	1,741.85	
VEN04609	Zoll Medical Corporation	10/05/2023	Regular	0.00	1,870.00	
VEN04621	Design Silk Screen Printers, LLC.	10/05/2023	Regular	0.00	13,650.00	
VEN04785	Albuquerque Regional Economic Alli	10/05/2023	EFT	0.00	1,793.88	
VEN04603	Woodlands Hardware	10/05/2023	Regular	0.00	282.60	
VEN04558	Thomas S. Adair	10/05/2023	Regular	0.00	279.34	
VEN04260	Craig Independent Tire Co.	10/05/2023	Regular	0.00	47.58	
VEN04846	WOLFCOM Enterprises	10/05/2023	EFT	0.00	4,390.94	
VEN04663	UniqueFleet, LLC.	10/05/2023	EFT	0.00	1,048.16	
VEN04709	Maloy Mobile Storage Inc.	10/05/2023	EFT	0.00	243.68	
VEN04169	Able & Willies One Stop Shop, LLC	10/05/2023	Regular	0.00	2,065.00	
VEN04728	Shred-it US JV LLC	10/05/2023	EFT	0.00	131.13	
VEN04783	Construction Coordinators Inc.	10/05/2023	EFT	0.00	5,076.02	
VEN04538	Staples Contract & Commercial, LLC.	10/05/2023	EFT	0.00	576.50	
VEN04702	Linde Gas & Equipment Inc.	10/05/2023	EFT	0.00	224.40	
VEN04839	Gallegos Group, LLC. dba ABQ Guns	10/05/2023	EFT	0.00	9,032.10	
VEN04249	Comcast Business	10/18/2023	Bank Draft	0.00	493.05	DFT0000935
VEN04448	NM Gas Co	10/16/2023	Bank Draft	0.00	87.98	DFT0000936
VEN04459	NM Water Service Company	10/16/2023	Bank Draft	0.00	481.64	DFT0000937
VEN04481	PNM	10/18/2023	Bank Draft	0.00	3,113.78	DFT0000938
VEN04587	Verizon Wireless	10/12/2023	Bank Draft	0.00	676.76	DFT0000939
VEN04599	WEX Bank	10/13/2023	Bank Draft	0.00	2,828.34	DFT0000940

**Bank Code AP BANK CODE Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	7	0.00	18,420.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	6	0.00	7,681.55
EFT's	22	12	0.00	38,440.79
	<b>49</b>	<b>25</b>	<b>0.00</b>	<b>64,542.66</b>

### Fund Summary

Fund	Name	Period	Amount
99000	Pooled Cash Fund	10/2023	64,542.66
			<hr/> 64,542.66

### Authorization Signatures

#### CHECK REGISTER

This check register has been reviewed and verified for accuracy.

\_\_\_\_\_  
First Signor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Second Signor

\_\_\_\_\_



# Accounts Payable Approval Report By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
<b>Fund: 11000 - General Operating Fund</b>				
<b>Department: 0001 - No Department</b>				
Verizon Wireless	9944884340	10/04/2023	Code Enforcement	82.22
				<b>Department 0001 - No Department Total:</b>
				<b>82.22</b>
<b>Department: 2001 - Manager</b>				
Verizon Wireless	9944884340	10/04/2023	City Manager	122.23
				<b>Department 2001 - Manager Total:</b>
				<b>122.23</b>
<b>Department: 2002 - General Administration</b>				
Woodlands Hardware	011485/1	09/21/2023	City Hall Supplies- CM Door Lo...	149.99
Sharp Electronics Corporation	9004501001	09/21/2023	City Hall & Fire Dept. VOIP	624.72
Sharp Electronics Corporation	9004503921	09/21/2023	CH Help Desk - Contract #800...	285.00
Amazon Business	13JD-L914-617R	09/27/2023	Janitorial Supplies	78.96
Shred-it US JV LLC	8004821168	09/27/2023	Document Shredding Services	131.13
Woodlands Hardware	011592/1	10/03/2023	City Hall Supplies	68.24
NM Gas Co	INV0004385	10/16/2023	GAS- Utilities	48.95
NM Water Service Company	INV0004406	10/16/2023	Water - Utilities	404.85
PNM	INV0004395	10/18/2023	CH-Electricity - Utilities	885.00
Comcast Business	INV0004408	10/18/2023	City Hall Telecommunications	493.05
				<b>Department 2002 - General Administration Total:</b>
				<b>3,169.89</b>
<b>Department: 2004 - Finance/Budget/Accounting</b>				
Verizon Wireless	9944884340	10/04/2023	Finance	80.23
				<b>Department 2004 - Finance/Budget/Accounting Total:</b>
				<b>80.23</b>
<b>Department: 2008 - Municipal Clerk</b>				
Amazon Business	16TR-CP6F-WKDW	09/21/2023	DC Computer/Filing Cabinets...	1,633.28
Amazon Business	16TR-CP6F-WKDW	09/21/2023	DC Computer/Filing Cabinets...	10,200.69
				<b>Department 2008 - Municipal Clerk Total:</b>
				<b>11,833.97</b>
<b>Department: 2012 - Planning &amp; Zoning</b>				
Thomas S. Adair	INV0004394	09/28/2023	Travel Reimbursement - P & Z...	279.34
				<b>Department 2012 - Planning &amp; Zoning Total:</b>
				<b>279.34</b>
<b>Department: 2014 - Economic Development</b>				
Albuquerque Regional Econom...	31883	10/02/2023	AREA-Albuquerque Regional Ec...	1,793.88
				<b>Department 2014 - Economic Development Total:</b>
				<b>1,793.88</b>
<b>Department: 3001 - Law Enforcement</b>				
Amazon Business	17XT-7K37-RL6R	09/27/2023	office/field supplies	750.26
Amazon Business	13WV-X3RG-HKNW	10/02/2023	office/field supplies	120.87
Amazon Business	1PQ9-FYDM-DD3X	10/02/2023	OFFICE SUPPLIES	488.35
Code 3 Service	230633	10/02/2023	MOBILE ANTENNA	132.95
Code 3 Service	230634	10/02/2023	Radio Programming/Radio Su...	1,608.90
Staples Contract & Commercia...	807163980	10/02/2023	Office Supplies	98.03
Staples Contract & Commercia...	8071754142	10/02/2023	Office Supplies	478.47
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	Swle m&p m2.-0 9mm 4.25 OR	2,192.00
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	SL 6362 RD ALS/SLS DUTY LVLIH	834.00
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	STRMLGHT TLR-1HL 800 LUM...	748.00
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	PMC 556K 62GR GRN-TIP LAP	599.50
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	SIG CART ELTE VCROWN 9MM...	450.00
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	MAGPUL PMAG MOE 5.56 30...	49.20
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	S&W M&P15T 556 MID 16" 3...	1,874.00
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	H-SUN REFX MRS REX DUEL R...	569.90
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	FRONT 5.56 68GR BTHP MTCH...	425.00
Gallegos Group, LLC. dba ABQ...	1	10/03/2023	FIO 9MM 115GR FMJ 50RD	320.00
Gallegos Group, LLC. dba ABQ...	3	10/03/2023	Guns & Ammo for PD	386.00
Gallegos Group, LLC. dba ABQ...	3	10/03/2023	Guns & Ammo for PD	190.00

**Accounts Payable Approval Report**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Gallegos Group, LLC. dba ABQ... 2		10/04/2023	Guns & Ammo for PD	394.50
WOLFCOM Enterprises	SI-0011670	10/04/2023	HALO: SUPER MAGNETIC MO...	599.94
WOLFCOM Enterprises	SI-0011670	10/04/2023	FIELD SUPPLIES	2,994.00
WOLFCOM Enterprises	SI-0011670	10/04/2023	HALO: HALO SCABLEINGLE DO...	750.00
WOLFCOM Enterprises	SI-0011670	10/04/2023	Shipping	47.00
WEX Bank	92303613	10/13/2023	PD Fuel	330.27
<b>Department 3001 - Law Enforcement Total:</b>				<b>17,431.14</b>
<b>Department: 3002 - Fire Protection</b>				
WEX Bank	92303613	10/13/2023	CE Fuel	185.72
<b>Department 3002 - Fire Protection Total:</b>				<b>185.72</b>
<b>Department: 5101 - Public Works</b>				
Woodlands Hardware	011537/1	09/27/2023	Various Supplies	12.94
Craig Independent Tire Co.	133817	10/02/2023	Vehicle Tire Repair	47.58
Verizon Wireless	9944884340	10/04/2023	Public Works	26.29
Maloy Mobile Storage Inc.	0319248.IN	10/05/2023	40' Storage Container Serial#8...	243.68
WEX Bank	92303613	10/13/2023	PW Fuel	691.46
<b>Department 5101 - Public Works Total:</b>				<b>1,021.95</b>
<b>Department: 5104 - Highways and Streets</b>				
PNM	INV0004398	10/17/2023	Streetlights - Electricity - Utilit...	90.59
PNM	INV0004402	10/17/2023	Streetlights - Electricity - Utilit...	50.49
PNM	INV0004400	10/18/2023	Streetlights - Electricity - Utilit...	220.90
PNM	INV0004401	10/18/2023	Streetlights - Electricity - Utilit...	98.31
PNM	INV0004403	10/18/2023	Streetlights - Electricity - Utilit...	39.85
PNM	INV0004404	10/18/2023	Streetlights - Electricity - Utilit...	278.37
PNM	INV0004405	10/18/2023	Streetlights - Electricity - Utilit...	228.30
<b>Department 5104 - Highways and Streets Total:</b>				<b>1,006.81</b>
<b>Fund 11000 - General Operating Fund Total:</b>				<b>37,007.38</b>
<b>Fund: 20900 - Fire Protection</b>				
<b>Department: 3002 - Fire Protection</b>				
Linde Gas & Equipment Inc.	38340429	09/21/2023	Oxygen Bottles	183.25
Woodlands Hardware	011547/1	09/27/2023	Various Supplies	51.43
Napa Auto Parts	500622	09/27/2023	Auto Supplies	225.80
UniqueFleet, LLC.	22283	10/02/2023	Preventative Maint on Fire Ve...	1,048.16
Able & Willies One Stop Shop, ...1481		10/03/2023	Shirts & Hats	2,065.00
Linde Gas & Equipment Inc.	38667857	10/03/2023	Oxygen Bottles	41.15
Design Silk Screen Printers, LL...	36372	10/04/2023	Graphics	13,650.00
Verizon Wireless	9944884340	10/04/2023	Fire Department	161.14
WEX Bank	92303613	10/13/2023	Fire Dept.	1,334.55
NM Gas Co	INV0004387	10/16/2023	GAS- Utilities	39.03
NM Water Service Company	INV0004407	10/16/2023	Water - Utilities	76.79
PNM	INV0004396	10/18/2023	FD-Electricity - Utilities	183.13
PNM	INV0004397	10/18/2023	FD-Electricity - Utilities	1,038.84
<b>Department 3002 - Fire Protection Total:</b>				<b>20,098.27</b>
<b>Fund 20900 - Fire Protection Total:</b>				<b>20,098.27</b>
<b>Fund: 29700 - County EMS GRT</b>				
<b>Department: 2002 - General Administration</b>				
Zoll Medical Corporation	90093258	10/04/2023	Medical equipment maintena...	1,870.00
Verizon Wireless	9944884340	10/04/2023	EMS	204.65
WEX Bank	92303613	10/13/2023	EMS Fuel	286.34
<b>Department 2002 - General Administration Total:</b>				<b>2,360.99</b>
<b>Fund 29700 - County EMS GRT Total:</b>				<b>2,360.99</b>
<b>Fund: 39900 - Other Capital Projects</b>				
<b>Department: 2002 - General Administration</b>				
Construction Coordinators Inc.	1275	10/02/2023	Rio Communities GRT (7.812...	389.02

**Accounts Payable Approval Report**

<b>Vendor Name</b>	<b>Payable Number</b>	<b>Post Date</b>	<b>Description (Item)</b>	<b>Amount</b>
Construction Coordinators Inc.	1275	10/02/2023	Fire Department Demolition	4,687.00
			<b>Department 2002 - General Administration Total:</b>	<b>5,076.02</b>
			<b>Fund 39900 - Other Capital Projects Total:</b>	<b>5,076.02</b>
			<b>Grand Total:</b>	<b>64,542.66</b>

**Fund Summary**

Fund	Expense Amount
11000 - General Operating Fund	37,007.38
20900 - Fire Protection	20,098.27
29700 - County EMS GRT	2,360.99
39900 - Other Capital Projects	5,076.02
<b>Grand Total:</b>	<b>64,542.66</b>

**Account Summary**

Account Number	Account Name	Expense Amount
11000-0001-10104	Required Reserves	82.22
11000-2001-57160	Telecommunications	122.23
11000-2002-55030	Contract - Professional S...	909.72
11000-2002-55999	Contract - Other Services	131.13
11000-2002-56050	Supplies - Janitorial/Mai...	78.96
11000-2002-56999	Supplies - Other	218.23
11000-2002-57160	Telecommunications	493.05
11000-2002-57170	Utilities - Electricity	885.00
11000-2002-57171	Utilities - Natural Gas	48.95
11000-2002-57173	Utilities - Water	404.85
11000-2004-57160	Telecommunications	80.23
11000-2008-56020	Supplies - General Office	1,633.28
11000-2008-56040	Supplies-Furniture/Fixtu...	10,200.69
11000-2012-53030	Travel - Employees	279.34
11000-2014-57150	Subscriptions & Dues	1,793.88
11000-3001-56020	Supplies - General Office	1,935.98
11000-3001-56030	Supplies - Field Supplies	970.50
11000-3001-56040	Supplies-Furniture/Fixtu...	14,147.39
11000-3001-56090	Supplies - Safety	47.00
11000-3001-56120	Supplies - Vehicle Fuel	330.27
11000-3002-56120	Supplies - Vehicle Fuel	185.72
11000-5101-55999	Contract - Other Services	243.68
11000-5101-56030	Supplies - Field Supplies	12.94
11000-5101-56120	Supplies - Vehicle Fuel	691.46
11000-5101-56122	Supplies - Vehicle Tires	47.58
11000-5101-57160	Telecommunications	26.29
11000-5104-57170	Utilities - Electricity	1,006.81
20900-3002-54040	Maintenance & Repairs -...	1,273.96
20900-3002-56030	Supplies - Field Supplies	13,925.83
20900-3002-56110	Supplies - Uniforms/Linen	2,065.00
20900-3002-56120	Supplies - Vehicle Fuel	1,334.55
20900-3002-57160	Telecommunications	161.14
20900-3002-57170	Utilities - Electricity	1,221.97
20900-3002-57171	Utilities - Natural Gas	39.03
20900-3002-57173	Utilities - Water	76.79
29700-2002-54050	Maintenance & Repair - ...	1,870.00
29700-2002-56120	Supplies - Vehicle Fuel	286.34
29700-2002-57160	Telecommunications	204.65
39900-2002-58010	Buildings & Structures	5,076.02
<b>Grand Total:</b>		<b>64,542.66</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	64,542.66
<b>Grand Total:</b>	<b>64,542.66</b>



MAYOR & COUNCILORS

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JOSHUA RAMSELL, MAYOR

---

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM

---

LAWRENCE GORDON, COUNCILOR

---

ARTHUR APODACA, COUNCILOR

---

JIM WINTERS, COUNCILOR

ATTEST:

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RECIPIENT:

**City of Rio Communities**

<u>APPROPRIATION NUMBER:</u>	<u>TOTAL ALLOCATION</u>	<u>REVERSION DATE:</u>
	<u>AMOUNT:</u>	
<b>23-ZH5048-69</b>	<b>\$393,750.00</b>	<b>June 30, 2024</b>

ALLOCATION PURPOSE

**Three Hundred and Ninety Three Thousand Seven Hundred and Fifty Dollars and Zero Cents over three years to hire law enforcement/support positions. The first allocations will be disbursed at 100% within 5 business days of acceptance of this agreement to include approval of the local governing body.**

ALLOCATION DISBURSEMENT

The allocated funds will be disbursed 100% up to \$225,000 the first year, 50% up to \$112,500 the second year, and 25% up to \$56,250 the third year. The Allocation Recipient will submit to the Department of Finance & Administration this signed document and evidence of approval of the local governing body. Disbursements of funds will be made within 5 business days of receipt of the signed agreement and evidence of approval of the local governing body.

**Funds for the first disbursement must be expended from July 1, 2023, through June 30, 2024; the second 50% disbursement will be made in August 2024 to be expended by June 30, 2025; and the last disbursement of 25% will be made in August 2025 to be expended by June 30, 2026. Any amount not expended in each of the three years will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion. All expenditures must occur prior to the reversion date.**

The Allocation Recipient agrees to submit quarterly reports using Exhibit A, Law Enforcement Recruitment Report, providing updates on the hiring of law enforcement/support positions.

CERTIFICATION

I hereby certify that the **City of Rio Communities**

1. Will only use the allocated funds to carry out and/or perform activities described in allocation language.
2. Will follow the procedure described in "Allocation Reporting" of allocated funds.

\_\_\_\_\_

Local Law Enforcement Agency

\_\_\_\_\_

Date

\_\_\_\_\_

Authorized Local Governing Body Authority

\_\_\_\_\_

Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number **23-ZH5048-69** in the amount of **\$393,750.00**.

\_\_\_\_\_

Wesley Billingsley  
Director, Local Government Division

\_\_\_\_\_

Date





## Law Enforcement Funding at DFA

The State of New Mexico provides several funding mechanisms to help local and tribal law enforcement departments recruit and retain officers. Recently, this funding has increased, creating new funding opportunities for law enforcement departments across the state. This document provides an overview and the legal sections for reference when navigating funding streams currently available. For more detailed structure and timelines, please refer to the contact listed under each funding source.

### FY24

#### Law Enforcement Recruitment Fund (LERF)

This fund is for state and local law enforcement agencies to recruit commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

**Contact:** Bianca Quintana, [Bianca.Quintana@dfa.nm.gov](mailto:Bianca.Quintana@dfa.nm.gov), 505-231-3052



### FY23

#### Law Enforcement Retention Fund

A fund provided to local law enforcement departments through DPS to retain current law enforcement officers. This fund is a differential disbursement pay based on specific levels of an officer's tenure.

**Contact:** Sylvia Serna, [sylviam.serna@dps.nm.gov](mailto:sylviam.serna@dps.nm.gov), 505-827-3347

#### Law Enforcement Recruitment and Retention Stipends (LERRF)

Funding provided by DFA to distribute to local law enforcement agencies to provide recruitment and retention stipends to law enforcement officers. This includes: a stipend for those who are recruited, trained and become certified law enforcement officers; a stipend for a recently trained and hired law enforcement officer; a stipend for a current law enforcement officer. Law enforcement officers should be at their department for more than one year for stipend.

**Contact:** Geovanna Losito, [Geovanna.Losito@dfa.nm.gov](mailto:Geovanna.Losito@dfa.nm.gov), 505-257-8098

#### Law Enforcement Protection Fund (LEPF)

DFA receives an allocation from HB2 for the Law Enforcement Protection Fund to disperse to law enforcement departments based on a calculation of the department's certified officer numbers. This fund increases the allocation of those appropriations. Increases are defined in the statute. To access this fund, law enforcement departments must participate in DFA's application process that happens in spring of every year with funds distributed in the fall.

**Contact:** Julie Krupcale, [julie.krupcale@dfa.nm.gov](mailto:julie.krupcale@dfa.nm.gov), 505-269-2845

#### Crime Reduction Grants

A variety of grants provided to local law enforcement departments through the New Mexico Sentencing Commission to fund programs with the focus of training, proactive and innovative law enforcement practices to reduce crime in New Mexico.

**New Mexico Sentencing Commission, [lffreema@unm.edu](mailto:lffreema@unm.edu), 505-277-3494**





## FY24 Law Enforcement Recruitment Fund

DFA invites NM law enforcement agencies to apply for salary funding to recruit commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

### When?

Law enforcement agencies must apply for funding by 5pm on August 4, 2023.

### Where?

<https://www.nmdfa.state.nm.us/law-enforcement-recruitment-fund/>

### How?

There is a two step process for applying:

- Application
- Submission of Proposed Law Enforcement Position Form to [law.enforcement@dfa.nm.gov](mailto:law.enforcement@dfa.nm.gov)

## FAQ

### ***Can these funds be used for retention?***

No. These funds are for recruiting and paying for salaries of commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

### ***Will the funds go directly to the law enforcement agency?***

No. By law, DFA must allocate funds to the local governing body.

### ***Does being awarded last year affect me for applying for these funds?***

No. This is a new fund for new and vacant positions.

### ***Are benefits for their salaries covered with these funds?***

Yes. You may use the funds to cover salaries and benefits up to the amount you are allocated.

### ***Can we do recruitment bonus/incentives to attract people?***

No. There are separate funding programs for this.

### ***Can different departments apply under one application?***

Yes. Your local governing body can submit an application on behalf of multiple departments.

## Allocation Disbursement

- 1st Year Allocation - 100%
- 2nd Year Allocation - 50%
- 3rd Year Allocation - 25%

## Recruitment Positions

### Funds can be used:

- To fill Law Enforcement officer or support positions.
- To create new Law Enforcement officer or support positions.

### Type of allowable positions:

- Commissioned Law Enforcement Officers
- Dispatchers
- Police Administrative Personnel
- Civilian Crime Scene Technicians
- Evidence Custodians
- Records Custodians
- Forensic Laboratory Personnel
- Public Service Aides
- Criminal Investigators
- Investigate Analysts
- Intelligence Analysts
- Unmanned Aerial Vehicle Operators
- Information Technology/Professional Positions
- Other