



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, May 11, 2022 6:00 PM
Agenda

Please silence all electronic devices.

ATTENTION: We encourage you to participate in the Library Board Meeting from the comfort and safety of your own home by entering the following link: @ <https://www.facebook.com/riocommunities>

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

- 1. for April 27, 2022**

Action Items

- 2. Discussion, Consideration, and Decision – Form: Statement of Concern about Library Resources**
- 3. Discussion, Consideration, and Decision – Form: Library Card Application w/internet use agreement**
- 4. Discussion, Consideration, and Decision – Move to Council the Library Policy**
- 5. Discussion, Consideration, and Decision – Soft Opening of Library and hours of operation after Soft opening**

Public Comment: The Board will take public comments on *this meeting's specific agenda items*. These should be in written form via email through 4:00 PM on Wednesday May 11, 2022 to info@riocommunities.net. These comments will be distributed to all Board Members for review. ***If you wish to speak during the public comment session in person:*** The Board will allow each member of the public three (3) minutes to address the Board. Both the public and Library Board will follow rules of decorum. Give your name and where you live. The public will direct comments to the Board. Comment(s) will not be disruptive or derogatory.

Board Discussion/Future Agenda Items

- 6. General Discussion Topic...**

Adjourn

We will be streaming live on Facebook Live @ <https://www.facebook.com/riocommunities>

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

***The Board may be attending the Soft opening of the New Rio Communities Public Library May 21
1:00 pm – 3:00 pm a possible quorum may be in attendance.***

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, April 27, 2022 6:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Chairman Bobby Caldwell called to order the library board meeting at 6:03 pm.

Pledge of Allegiance

- Vice Chair Merita Wilson led the Pledge of Allegiance.

Roll Call

- PRESENT: Chair Bobby Caldwell, Vice Chair Merita Wilson, Member Lisa LaManna, Member Rita White.
- ABSENT: Secretary Lisa Tabet-Chavez, Member Deborah Benavidez.
- Present: Municipal Clerk Elizabeth Adair.

Approval of Agenda

- Motion made by Vice Chair Wilson to approve the agenda. Seconded by Member LaManna. With a 4-0 vote the agenda was approved for the library board meeting as presented.

Approval of Minutes for April 13, 2022

- Motion made by Member White approved the minutes for April 13, 2022. Seconded by Member LaManna. With a 4-0 vote the minutes for April 13, 2022 was approved as written.

Statement of Concern About Library Resources

- Municipal Clerk Adair suggested adding spacing for people to answer the questions but did ask the board if they wanted the document differently and began a discussion.
- Chair Caldwell ask if there was anything that need to be added to the policy.
- Municipal Clerk Adair advised that there wasn't any changes just if they wanted to add lines or spacing to the documents for aesthetics.
- Vice Chair Wilson said to add a line under other so they can specify what they mean.

Internet Use Agreement

- Vice Chair Wilson said she talked to a public library about what if a child goes on a website they are not supposed to and further explained the children's computers do not have a policy that needs to be signed but that the computers are very strict and will not allow the children to search inappropriate websites and began a discussion.
- Member White said in Albuquerque when you checked out a book it's a machine now not a librarian.
- Municipal Clerk Adair asked if they want to require card to use the internet mainly for children and check the card to see if they are allowed to use the computers and continued the discussion.
- Vice Chair Wilson said we can not let anyone download any off a thumb drive due to potential computer viruses.
- Municipal Clerk Adair said what if we have them pay for a thumb drive from us or have them bring a drive still in the package and this continued the discussion.
- Chairman Caldwell said all libraries have different ways of handling things and it all comes down to the security of the children. He continued with saying we can come up with as many ideas as possible and try trial and error.

- Municipal Clerk Adair asked if they are going to have everyone read the policy before issuing cards.
- Member White had showed her library card and it has a bar code and number to identify her as a user.
- The board began a discussion on an application for a library card and brought up Albuquerque’s and Belen’s applications and stated they can bring this to the next meeting.

Public Comment

- No Public Comments.

Board Discussion/Future Agenda Items

- Municipal Clerk Adair suggested the card application at the next meeting and began a discussion.
- Municipal Clerk Adair said we will also be looking at the 21st of May and having a possible quorum of the library board and council members at the soft and grand openings and began a discussion
- Municipal Clerk Adair asked for volunteers to help scan books and get the library ready just for a few hours a week.
- Vice Chair Wilson will be talking to the the friends for prepacked treats and small water bottles.
- Chairman Caldwell said that the hours for the library are going to be opened from 10am-2pm Tuesday and Thursday but if Municipal Clerk Adair can talk with Manager Dr. Moore for more clarity and then bring that information up at the next meeting.

Adjourn

- Motion made by Vice Chair Wilson to adjourn. Seconded by Member LaManna. With a 4-0 vote the library board meeting was adjourned at 7:14 pm.

Respectfully submitted,

 Lisa Tabet-Chavez, Library Board Secretary
 (Taken by Lisa Adair Municipal Clerk and Transcribed by
 Cheyenne Sullivan, Assistant Clerk)

Date: _____

Approved:

 Bobby Caldwell, Chairman

 Merita Wilson, Vice Chairman

 Deborah Benavidez

 Lisa La Manna

 Rita White

DRAFT

Statement of Concern About Library Resources

Rio Communities Public Library

Name _____ Date _____

Address _____ Phone _____

City _____ State _____ ZIP _____

Resource on which you are commenting:

- Book Audio-visual Resource
- Magazine Content of Library Program
- Newspaper Other _____

Title: _____

Author/Publisher or Producer/Date: _____

1. What brought this resource to your attention? _____

2. To what do you object? Please be as specific as possible. _____

3. Have you read or listened or viewed the entire content? If not, what parts? _____

4. What do you feel the effect of the material might be? _____

5. For what age group would you recommend this material? _____

6. In its place, what material of equal or better quality would you recommend? _____

7. What do you want the library to do with this material? _____

8. Additional comments: _____

Card #	
Branch	
Initials	
Expiration	

7	Customer	
8	Child	
9	Youth	
10	Adult Limit	
11	Teacher	
12	Non-Resident	

Item 3.

Rio Communities Public Library LIBRARY CARD APPLICATION

PLEASE PRINT CLEARLY IN BLUE OR BLACK INK

NAME _____
Last First Middle

MAILING ADDRESS _____
Street or PO Box Apartment #

City State Zip Code

RESIDENCE ADDRESS _____
 (if different from above) Street Apartment #

City State Zip Code

TELEPHONE 1 () — **TELEPHONE 2** () —

BIRTH DATE — — **PHOTO ID #** _____ State/Agency
month day year

EMAIL _____

I prefer to receive hold pickup and overdue notices by: Email Phone

I want access to the library's public computers for myself, or my child, if I am signing for a child's card.

IF APPLICANT IS UNDER 18:

 PARENT'S PRINTED NAME PHOTO ID# AND STATE/AGENCY BIRTHDATE

By signing for a library card, I accept financial responsibility for all materials checked out on this card with or without my consent, and for all fees incurred in the use of this card, up to and including the possibility of the account being listed with a collection agency. I agree to restrict the use of this card to my (or my child's) personal use, and to immediately report its loss or theft to library staff. I certify that all information given is accurate and true to the best of my knowledge. A parent/legal guardian signing for a child's card also agrees to be responsible for monitoring materials checked out by the child named above.

I (and my child, if I am signing for a child's card) agree to abide by the rules and policies of the Rio Communities Public Library.

For customers who elect to use the library's public computers: I (and my child, if I am signing for a child's card) understand and agree to abide by the Rio Communities Public Library's Computer Use Policy and to comply with all posted rules. A parent/legal guardian who elects to allow his/her child to use the library's public computers accepts responsibility for the child's computer use and agrees to allow the child to use the Internet.

Rio Communities Public Library

SOLICITUD DE TARJETA BIBLIOTECARIA

Item 3.

FAVOR DE ESCRIBIR CON LETRA DE MOLDE EN TINTA NEGRA O AZUL

NOMBRE _____
Apellido Nombre Segundo Nombre

DIRECCIÓN DE CORRESPONDENCIA _____
Número (o aptdo. postal) Calle No. de apto.
Ciudad Estado Código postal

DIRECCIÓN DE HABITACIÓN _____
Número Calle No. de apto.
Ciudad Estado Código postal

TELÉFONO 1 () — **TELÉFONO 2** () —

FECHA DE NACIMIENTO — — **EMAIL** @
Mes Día Año

NÚMERO DE IDENTIFICACIÓN CON FOTO _____ Estado/Agencia

Prefiero recibir avisos de libros, películas, y audio libros reservados y de materiales vencidos por correo electrónico (e-mail) teléfono

Yo deseo tener acceso a las computadoras públicas de la biblioteca para mí, (o para mi hijo/a, si acaso estoy firmando por una tarjeta de niño).

SI EL SOLICITANTE ES MENOR DE 18 AÑOS DE EDAD, LLENE ABAJO LA INFORMACIÓN DEL PADRE/MADRE:

NOMBRE COMPLETO NÚMERO DE IDENTIFICACIÓN CON FOTO ESTADO/AGENCIA FECHA DE NACIMIENTO

Al firmar por una tarjeta bibliotecaria, yo acepto la responsabilidad financiera por todo material sacado con esta tarjeta, ya sea con o sin mi consentimiento, y por todo cargo incurrido mediante el uso de esta tarjeta, hasta e inclusive la posibilidad de que la cuenta se liste con una agencia de cobranza. Yo acepto restringir el uso de esta tarjeta a mi uso personal (o el de mi niño/a), y reportar de inmediato su pérdida o robo al personal de la biblioteca. Yo certifico que toda la información que he dado es correcta y verdadera, que yo sepa. Un padre/guardián legal que firme por una tarjeta de niño también consiente en ser responsable por monitorear los materiales sacados por el niño/a nombrado/a arriba.

Yo (y mi niño/a si acaso estoy firmando por una tarjeta de niño) acordamos en observar las reglas y políticas de las Bibliotecas de Rio Communities.

Para los clientes que eligen usar las computadoras públicas de Internet de la biblioteca: Yo (y mi niño/a si acaso estoy firmando por una tarjeta de niño) comprendo y acepto observar la Política del Uso de Computadoras de las Bibliotecas de Rio Communities y cumplir con todas las reglas anunciadas. Un padre/guardián legal quien elige a permitir que su niño/a use las computadoras públicas de la biblioteca acepta la responsabilidad por dicho uso y consiente en permitir que el niño/a use las computadoras públicas de Internet.

I Mission and Goal Statements

A. Mission Statement

Mission Statement: City of Rio Communities Public Library connects all Citizens to resources, technologies, and programs, that enrich personal, educational, and cultural growth.

B. The general library goals of the City of Rio Communities Public Library shall be:

1. Provide a safe environment for all patrons
2. Provide diverse and accepting atmospheres for all patrons
3. Attract all age groups, including youth and children
4. Maintain a wide variety of materials, books, and attractions
5. Establish space for meetings, programs, and events
6. Stay up to date on materials and technology
7. Raise sufficient funds to maintain smooth library operations and sufficient library hours
8. Open one evening, one half-day weekend as part of the library hours
9. Establish a friends of the Rio Communities Library (non-profit)
10. Conduct periodic outreach to expected library patrons