



City of Rio Communities Council Regular Business Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, July 11, 2022 6:00 PM
Agenda

Please silence all electronic devices.

Mayor - Joshua Ramsell
Mayor Pro Tem - Margaret R. Gutjahr
Council - Arthur Apodaca, Lawrence R. Gordon, Jimmie Winters

ATTENTION: We encourage you to participate in the City Council Regular Business Meeting from the comfort and safety of your own home by entering the following link:
@ <https://www.facebook.com/riocommunities>

Call to Order
Pledge of Allegiance
Roll Call

Approval of Agenda
Approval of Minutes

1. City Council Special Workshop/Business Meeting Minutes (05/31/2022)

Public Comment: The Council will take public comments in written format. These should be emailed to admin@riocommunities.net through 4:45 PM on Monday, July 11 2022. These comments will be distributed to all Councilors for review. *If you wish to speak during the public comment session please signup before the meeting begins.*

The Council will not take action or engage in discussion regarding the comments made or received, but when appropriate the matters raised may be referred to staff or others for further review. Both the public and Council will follow rules of decorum. Derogatory Comments or matters under litigation will not be allowed and any person or persons addressing the Council are liable for their own statements, not the Council. Statements are limited to a maximum of 3 minutes duration. Please give your name and where you live for the record.

Manager Report

2. a) LEDA Retail Ordinance
b) Public Safety Task Force updates
c) Economic Development Task Force updates
3. Municipal Court Department

Action Items

4. Discussion, Consideration, and Decision – Approval of Accounts Payable
5. Discussion, Consideration, and Decision – Sick Leave Start-up

Council Discussion

Executive Session - For the purpose of the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8)

- **Motion and roll call vote to go into close session**
- **Motion and roll call vote to go back into the regular business meeting session**
- **Welcome everyone back and statement by the Mayor:** The Governing Body of the City of Rio Communities, New Mexico, hereby states that on July 11, 2022 a Closed Executive Session was held and the matters discussed were for the discussion of the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8)

Action Items - Consideration & Decision – Mayor recommendation regarding the purchase, addition or disposal of real property or water rights by the public body

Adjourn

Council may be attending the Economic Development Priorities Meeting held virtual in Rio Communities NM on July 6 starting 6:00 pm and the Public Taskforce meeting held virtual in Rio Communities NM on July 19 starting 6:00 pm, a possible quorum may be in attendance.

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



City of Rio Communities Council Special Business Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Tuesday, May 31, 2022 2:30 PM
Minutes

Please silence all electronic devices.

Call to Order

- Mayor Joshua Ramsell called to order the Special Business Meeting at 2:32pm.

Pledge of Allegiance

- Mayor Pro-tem Margaret R. Gutjahr led the Pledge of Allegiance.

Roll Call

- PRESENT: Mayor Joshua Ramsell, Mayor Pro-tem Margaret R. Gutjahr, Councilor Arthur Apodaca, Councilor Jimmie Winters.
 ABSENT: Councilor Lawrence Gordon
 - Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair.

Approval of Agenda

- Motion made by Mayor Pro-tem Gutjahr to approve the agenda as is. Seconded by Councilor Winters. With a 3-0 vote the agenda was approved as presented.

Amending Resolution 2022-13 Transportation Project Fund Grant agreement (Goodman Pavement Reconstruction)

- Manager Dr. Moore explained an application, project feasibility application form, cover letter and resolution needing to reflect each other. Two of the three do match, the resolution did not. We had stated that on the feasibility and the cover letter that we were not going for a match waver but did put it on the resolution. If we would have submitted the resolution it would have gotten rejected.
- Councilor Gutjahr asked what time it would be submitted.
- Manager Dr. Moore said before five o'clock.
- Councilor Apodaca asked how this will be submitted.
- Manager Dr. Moore explained it will be electronically submitted.
- Clerk Adair read the resolution into the minutes.
- Motion made by Mayor Pro-tem Gutjahr to approve Resolution 2022-13 Transportation Project Fund Grant agreement (Goodman Pavement Reconstruction). Seconded by Councilor Winters. Voting Yea: Mayor Pro-tem Gutjahr, Councilor Apodaca, Councilor Winters. With a 3-0 vote Resolution 2022-13 Transportation Project Fund Grant agreement (Goodman Pavement Reconstruction) was passed, approved, and signed.

Adjourn

- Motion made by Councilor Winters to adjourn. Seconded by Councilor Apodaca. With a 3-0 vote the special business meeting was adjourned at 2:41 pm.

Respectfully submitted,

Elizabeth F. Adair, Municipal Clerk

Date: _____

Approved:

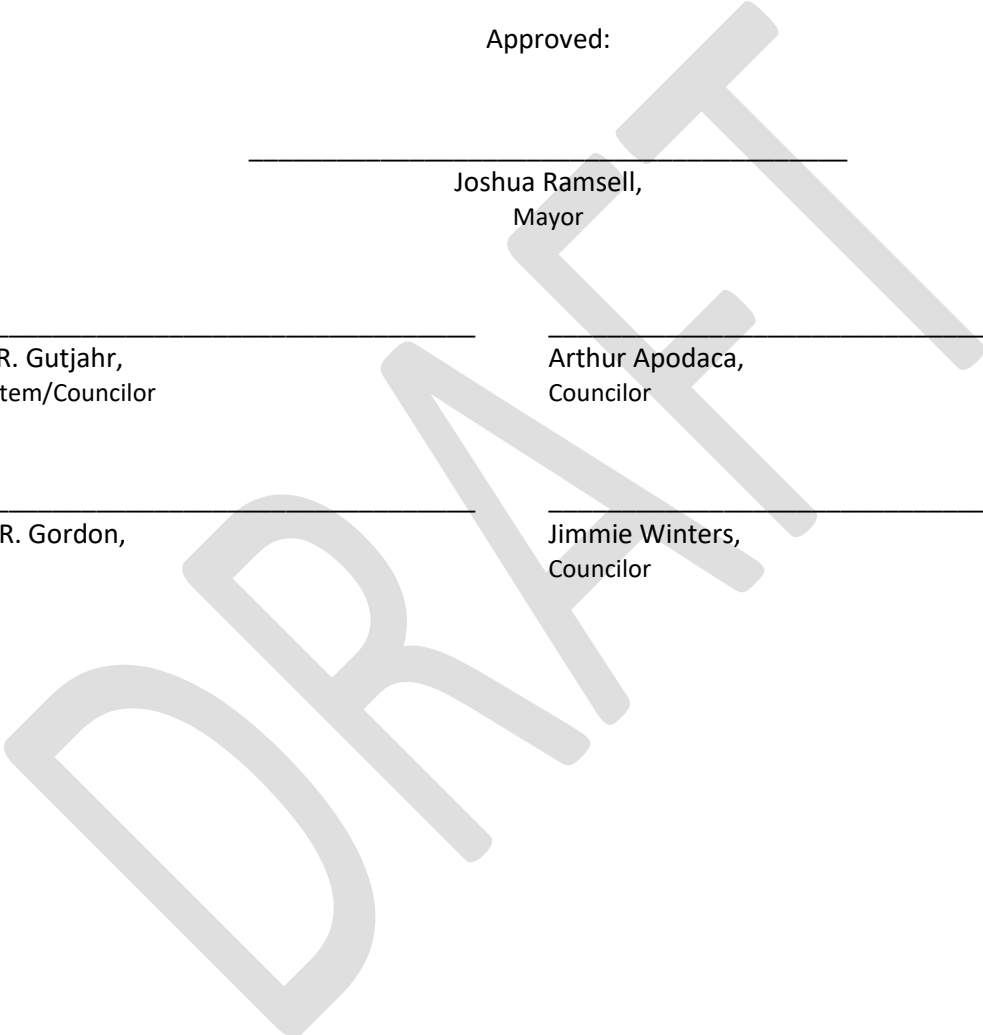
Joshua Ramsell,
Mayor

Margaret R. Gutjahr,
Mayor Pro-tem/Councilor

Arthur Apodaca,
Councilor

Lawrence R. Gordon,
Councilor

Jimmie Winters,
Councilor



Municipal Court

- For the month of June:
- Amounts collected: Correction fees \$40; Court Automation fees \$12; Judicial Education fees \$6; Court Fines \$0 giving a total of \$58.00 were collected in the courts



Rio Communities, NM

Accounts Payable Approval Report

Item 4.

By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 11000 - General Operating Fund					
Department: 0001 - No Department					
GSD - Administrative Services D...	INV0003292	06/10/2022	DENTAL	11000-0001-22055	349.04
GSD - Administrative Services D...	INV0003293	06/10/2022	DISABILITY	11000-0001-22075	24.70
Globe Life & Accident Insurance...	INV0003294	06/10/2022	GLOBE LIFE INSURANCE	11000-0001-22080	56.00
GSD - Administrative Services D...	INV0003295	06/10/2022	HEALTH	11000-0001-22050	5,278.90
GSD - Administrative Services D...	INV0003296	06/10/2022	VISION	11000-0001-22060	61.14
GSD - Administrative Services D...	INV0003317	06/24/2022	ADMIN FEE	11000-0001-22050	13.70
GSD - Administrative Services D...	INV0003318	06/24/2022	DENTAL	11000-0001-22055	349.04
GSD - Administrative Services D...	INV0003319	06/24/2022	DISABILITY	11000-0001-22075	24.70
Globe Life & Accident Insurance...	INV0003320	06/24/2022	GLOBE LIFE INSURANCE	11000-0001-22080	56.00
GSD - Administrative Services D...	INV0003321	06/24/2022	HEALTH	11000-0001-22050	5,278.90
GSD - Administrative Services D...	INV0003322	06/24/2022	BASIC LIFE	11000-0001-22070	44.20
GSD - Administrative Services D...	INV0003323	06/24/2022	VISION	11000-0001-22060	61.14
Department 0001 - No Department Total:					11,597.46
Fund 11000 - General Operating Fund Total:					11,597.46
Grand Total:					11,597.46

Report Summary

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	11,597.46
Grand Total:	11,597.46

Account Summary

Account Number	Account Name	Expense Amount
11000-0001-22050	Healthcare Insurance Pay...	10,571.50
11000-0001-22055	Dental Insurance Payable	698.08
11000-0001-22060	Vision Insurance Payable	122.28
11000-0001-22070	Life Insurance Payable	44.20
11000-0001-22075	Disability Payable	49.40
11000-0001-22080	Miscellaneous Employee ...	112.00
	Grand Total:	11,597.46

Project Account Summary

Project Account Key	Expense Amount
None	11,597.46
Grand Total:	11,597.46

Authorization Signatures

MAYOR & COUNCILORS

JOSHUA RAMSELL, MAYOR

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM

LAWRENCE GORDON, COUNCILOR

ARTHUR APODACA, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK



Rio Communities, NM

Accounts Payable Approval Report By Fund

Item 4.

Post Dates 6/28/2022 - 6/30/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 11000 - General Operating Fund					
Department: 2001 - Manager					
Verizon Wireless	9909267997	06/29/2022	Telecommunications-Phones	11000-2001-57160	143.21
Department 2001 - Manager Total:					143.21
Department: 2002 - General Administration					
Sharp Electronics Corporation	5020302882	06/28/2022	Sharp Copier Lease - Finance D...	11000-2002-57130	362.33
Sharp Electronics Corporation	9003859769	06/28/2022	Desktop Management	11000-2002-55030	225.00
Sharp Electronics Corporation	9003859769	06/28/2022	Detect & Respond Management	11000-2002-55030	60.00
Tyler Technologies	025-384750	06/29/2022	Incode Traing	11000-2002-57050	56.86
Sharp Electronics Corporation	9003856370	06/29/2022	Sharp Copier Lease - Finance D...	11000-2002-57130	62.94
Sharp Electronics Corporation	9003856214	06/30/2022	Voice Over IP Phone System	11000-2002-57160	515.70
NM Gas Co	INV0003354	06/30/2022	Natural Gas	11000-2002-57171	79.14
PNM	INV0003365	06/30/2022	Electricity	11000-2002-57170	766.91
Robles, Rael, & Anaya	INV0003366	06/30/2022	Attorney Fees - FY 2022	11000-2002-55020	2,038.84
Robles, Rael, & Anaya	INV0003367	06/30/2022	Attorney Fees - FY 2022	11000-2002-55020	3,021.97
Robles, Rael, & Anaya	INV0003368	06/30/2022	Attorney Fees - FY 2022	11000-2002-55020	2,038.84
Department 2002 - General Administration Total:					9,228.53
Department: 2004 - Finance/Budget/Accounting					
Verizon Wireless	9909267997	06/29/2022	Telecommunications - Phones	11000-2004-57160	80.23
Department 2004 - Finance/Budget/Accounting Total:					80.23
Department: 2008 - Municipal Clerk					
Sharp Electronics Corporation	13405863	06/30/2022	FD300 Folding Machine	11000-2008-56040	950.00
Department 2008 - Municipal Clerk Total:					950.00
Department: 2012 - Planning & Zoning					
Thomas Scroggins	INV0003345	06/28/2022	4th Quarter P&Z	11000-2012-51030	150.00
John Keith Thompson	INV0003346	06/28/2022	4th Quarter P&Z	11000-2012-51030	30.00
Thomas S. Adair	INV0003347	06/28/2022	4th Quarter P&Z	11000-2012-51030	150.00
Melodie Good	INV0003348	06/28/2022	4th Quarter P&Z	11000-2012-51030	150.00
Ralph Fernandez	INV0003349	06/28/2022	4th Quarter P&Z	11000-2012-51030	60.00
Department 2012 - Planning & Zoning Total:					540.00
Department: 3001 - Law Enforcement					
Verizon Wireless	9909267997	06/29/2022	Telecommunications - Phones	11000-3001-57160	64.38
Department 3001 - Law Enforcement Total:					64.38
Department: 5101 - Public Works					
Airgas USA LLC.	9800861847	06/28/2022	Welder Machine and accessories	11000-5101-58999	459.21
Airgas USA LLC.	9800865276	06/28/2022	Welder Machine and accessories	11000-5101-58999	6,468.73
HD Supply White Cap	50019024464	06/29/2022	PPE, Tools and equipment	11000-5101-56030	116.09
Verizon Wireless	9909267997	06/29/2022	Telecommunications - Phones	11000-5101-57160	235.71
Department 5101 - Public Works Total:					7,279.74
Department: 5104 - Highways and Streets					
PNM	INV0003356	06/30/2022	Electricity	11000-5104-57170	50.85
PNM	INV0003357	06/30/2022	Electricity	11000-5104-57170	58.92
PNM	INV0003358	06/30/2022	Electricity	11000-5104-57170	37.97
PNM	INV0003359	06/30/2022	Electricity	11000-5104-57170	148.96
PNM	INV0003360	06/30/2022	Electricity	11000-5104-57170	319.19
PNM	INV0003361	06/30/2022	Electricity	11000-5104-57170	103.03
PNM	INV0003362	06/30/2022	Electricity	11000-5104-57170	272.67
Department 5104 - Highways and Streets Total:					991.59
Fund 11000 - General Operating Fund Total:					19,277.68

Accounts Payable Approval Report

Post Dates: 6/28/20 Item 4. 22

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 20600 - Emergency Medical Services					
Department: 3003 - Emergency Services/Ambulance					
Wilfred O. Chavez, Pharmacy C...	INV0003353	06/29/2022	Pharmacy Consultant	20600-3003-55030	79.78
Department 3003 - Emergency Services/Ambulance Total:					79.78
Fund 20600 - Emergency Medical Services Total:					79.78
Fund: 20900 - Fire Protection					
Department: 3002 - Fire Protection					
Napa Auto Parts	452455	06/28/2022	supplies	20900-3002-54060	210.36
Napa Auto Parts	453196	06/28/2022	supplies	20900-3002-54060	129.29
Napa Auto Parts	453699	06/28/2022	supplies	20900-3002-54060	479.97
Boundtree Medical	84578213	06/28/2022	Medical supplies For Med units	20900-3002-56070	48.42
411 Equipment, LLC	0001719	06/29/2022	Command 1 Outfitting	20900-3002-58080	11,673.56
Verizon Wireless	9909267997	06/29/2022	Telecommunications - Phone	20900-3002-57160	154.40
Artesia Fire Equipment Inc.	INV0003351	06/29/2022	wildland masks	20900-3002-56030	200.00
Code 3 Service	220486	06/30/2022	Unit Radios	20900-3002-56040	4,013.80
Code 3 Service	220487	06/30/2022	radio for units	20900-3002-54040	2,982.75
NM Gas Co	INV0003355	06/30/2022	Natural Gas	20900-3002-57171	48.05
PNM	INV0003363	06/30/2022	Electricity	20900-3002-57170	268.26
PNM	INV0003364	06/30/2022	Electricity	20900-3002-57170	1,254.57
Department 3002 - Fire Protection Total:					21,463.43
Fund 20900 - Fire Protection Total:					21,463.43
Fund: 29700 - County EMS GRT					
Department: 2002 - General Administration					
Verizon Wireless	9909267997	06/29/2022	Telecommunications - Phone	29700-2002-57160	249.62
NM EMS Bureau	ems2702	06/29/2022	EMS License	29700-2002-57150	40.00
Department 2002 - General Administration Total:					289.62
Fund 29700 - County EMS GRT Total:					289.62
Fund: 39900 - Other Capital Projects					
Department: 2002 - General Administration					
Garcia & Sons Security	9554	06/28/2022	Bank Vault Safe	39900-2002-56040	4,800.00
H&E Equipment	96612311	06/29/2022	Rental Extension	39900-2002-57130	2,227.67
Department 2002 - General Administration Total:					7,027.67
Fund 39900 - Other Capital Projects Total:					7,027.67
Grand Total:					48,138.18

Report Summary

Fund Summary

Fund	Payment Amount
11000 - General Operating Fund	19,277.68
20600 - Emergency Medical Services	79.78
20900 - Fire Protection	21,463.43
29700 - County EMS GRT	289.62
39900 - Other Capital Projects	7,027.67
Grand Total:	48,138.18

Account Summary

Account Number	Account Name	Payment Amount
11000-2001-57160	Telecommunications	143.21
11000-2002-55020	Contract - Attorney Fees	7,099.65
11000-2002-55030	Contract - Professional Se...	285.00
11000-2002-57050	Employee Training	56.86
11000-2002-57130	Rent of Equipment/Machi...	425.27
11000-2002-57160	Telecommunications	515.70
11000-2002-57170	Utilities - Electricity	766.91
11000-2002-57171	Utilities - Natural Gas	79.14
11000-2004-57160	Telecommunications	80.23
11000-2008-56040	Supplies-Furniture/Fixture...	950.00
11000-2012-51030	Salaries - Term Position	540.00
11000-3001-57160	Telecommunications	64.38
11000-5101-56030	Supplies - Field Supplies	116.09
11000-5101-57160	Telecommunications	235.71
11000-5101-58999	Other Capital Purchases	6,927.94
11000-5104-57170	Utilities - Electricity	991.59
20600-3003-55030	Contract - Professional Se...	79.78
20900-3002-54040	Maintenance & Repairs - ...	2,982.75
20900-3002-54060	Maintenance Supplies	819.62
20900-3002-56030	Supplies - Field Supplies	200.00
20900-3002-56040	Supplies-Furniture/Fixture...	4,013.80
20900-3002-56070	Supplies - Medical	48.42
20900-3002-57160	Telecommunications	154.40
20900-3002-57170	Utilities - Electricity	1,522.83
20900-3002-57171	Utilities - Natural Gas	48.05
20900-3002-58080	Vehicles	11,673.56
29700-2002-57150	Subscriptions & Dues	40.00
29700-2002-57160	Telecommunications	249.62
39900-2002-56040	Supplies-Furniture/Fixture...	4,800.00
39900-2002-57130	Rent of Equipment/Machi...	2,227.67
Grand Total:		48,138.18

Project Account Summary

Project Account Key	Payment Amount
None	48,138.18
Grand Total:	48,138.18

Authorization Signatures

MAYOR & COUNCILORS

JOSHUA RAMSELL, MAYOR

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM

LAWRENCE GORDON, COUNCILOR

ARTHUR APODACA, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK