



City of Rio Communities Council Special Workshop
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, April 04, 2022 3:00 PM

Agenda

Please silence all electronic devices.

ATTENTION: We encourage you to participate in the Special Workshop from the comfort and safety of your own home by entering the following link: @ <https://www.facebook.com/riocommunities>

Call to Order

Attendees

1. **Budget 2023 Fiscal Year - Discussion only**

Adjourn

Thank you - Joshua Ramsell - Mayor of Rio Communities

We will be streaming live on Facebook Live @ <https://www.facebook.com/riocommunities>

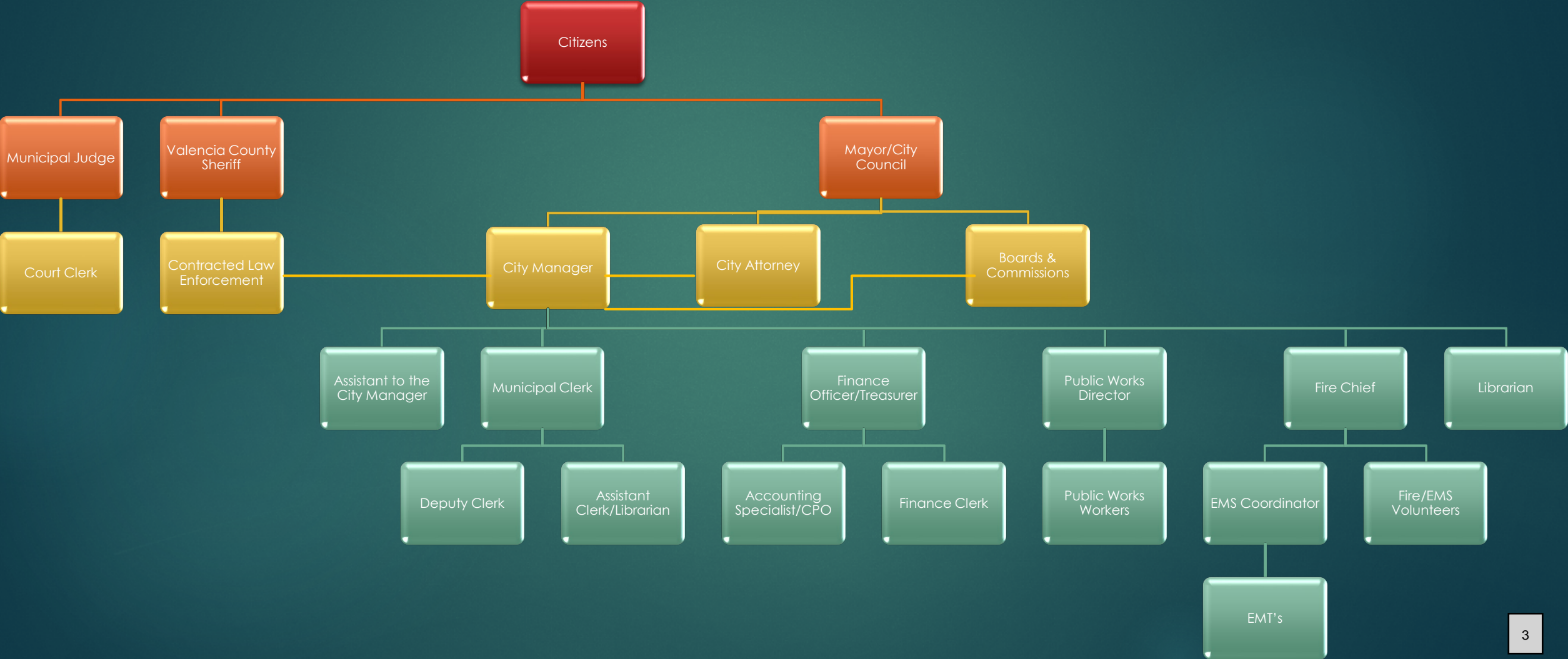
NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



CITY OF RIO COMMUNITIES

FISCAL YEAR 2022-2023 PRELIMINARY BUDGET

CITY ORGANIZATIONAL CHART



ELECTED OFFICIALS



JOSHUA RAMSELL - MAYOR

MARGARET GUTJAHR – MAYOR PRO-
TEMPORE/COUNCILOR

ARTHUR APODACA– COUNCILOR

LAWRENCE GORDON– COUNCILOR

JIMMIE WINTERS – COUNCILOR

HOLLY NOELLE CHAVEZ – MUNICIPAL JUDGE

ADMINISTRATIVE STAFF



MARTIN D. MOORE, Ph.D. –
CITY MANAGER

ELIZABETH "LISA" ADAIR –
MUNICIPAL CLERK

STEPHANIE E. FINCH –
FINANCE OFFICER/TREASURER

GORDON REEVES – PUBLIC
WORKS DIRECTOR

DEPARTMENTAL/FUND RELATIONSHIP

General Governmental	Administrative Services	Public Works	Public Safety
City Council	Finance	Public Works Admin.	Code Enforcement
City Manager	Department of Admin.	City Facilities	Police
Legal	City Clerk	Maintenance	Fire
Contingency	Personnel	Street Maintenance	
Community Development	Elections	Public Works Yard	
Economic Development	Information Systems	Storm Water	
Planning & Zoning		Street Cleaning	

SERVICES CURRENTLY PROVIDED TO PUBLIC WITH GROSS RECEIPTS TAX & PROPERTY TAX

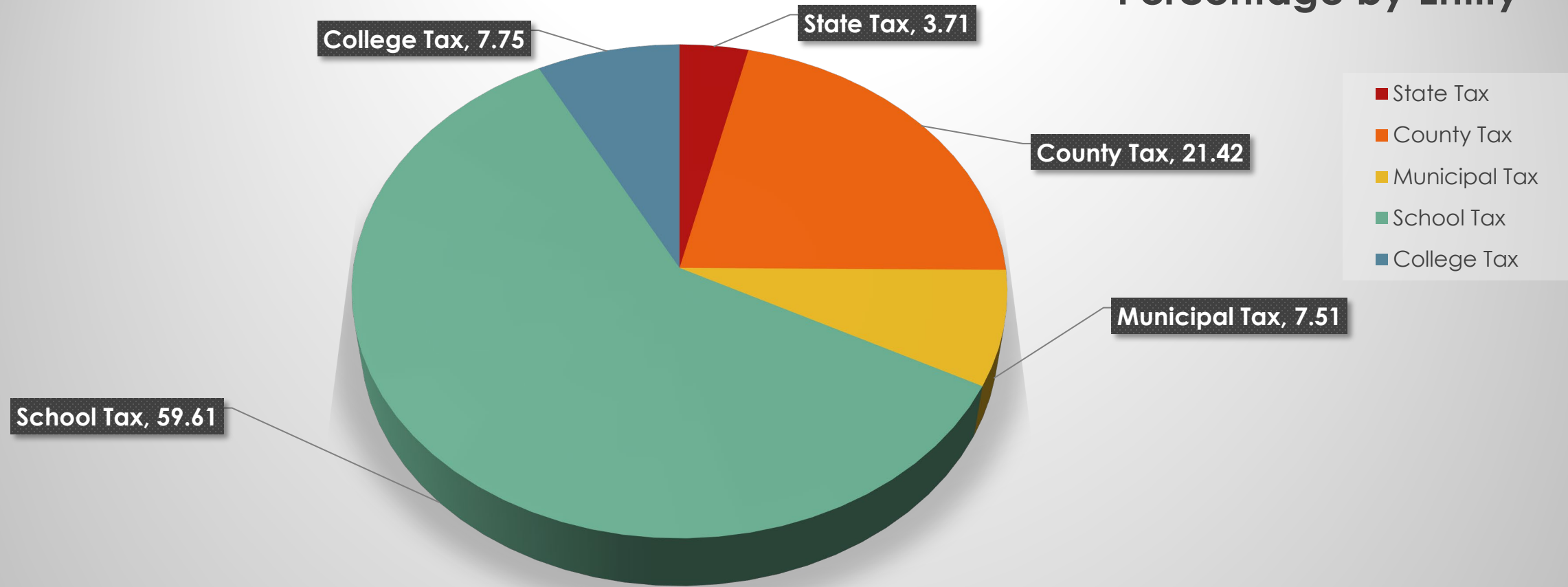
- ▶ Office for public to receive permits and licenses
- ▶ Municipal Court
- ▶ Administration Office
- ▶ Law Enforcement
- ▶ Fire Protection
- ▶ Code Enforcement
- ▶ Economic Development
- ▶ Planning & Zoning
- ▶ Public Library
- ▶ Animal Protection
- ▶ 911 Dispatch
- ▶ Public Works – Street Maintenance & Repair, Trash Clean-Up, Maintenance of City Buildings, Street Lighting

PROPERTY TAX BREAKDOWN

Calculation		Tax Bill Breakdown					
Net Property Value	Taxable Value (1/3 of Total Net Value)	State Tax	County Tax	Municipal Tax	School Tax	College Tax	Grand Total
\$150,000	\$50,000	\$68.00	\$392.15	\$137.50	\$1,091.50	\$141.85	\$1,831.00
\$200,000	\$66,667	\$90.67	\$522.87	\$183.33	\$1,455.33	\$189.13	\$2,441.33
\$250,000	\$83,333	\$113.33	\$653.58	\$229.17	\$1,819.17	\$236.42	\$3,051.67
\$300,000	\$100,000	\$136.00	\$784.30	\$275.00	\$2,183.00	\$283.70	\$3,662.00
\$350,000	\$116,667	\$158.67	\$915.02	\$320.83	\$2,546.83	\$330.98	\$4,272.33
\$400,000	\$133,333	\$181.33	\$1,045.73	\$366.67	\$2,910.67	\$378.27	\$4,882.67

PROPERTY TAX BY PERCENTAGE

Percentage by Entity



Additional Revenue Plan

- ▶ Annexation
- ▶ Business Attraction & Retention
- ▶ Housing Development
- ▶ Unrealized GRT
- ▶ Unrealized Property Tax
- ▶ Negotiate New & Existing Franchise Agreements
- ▶ Restructuring of City Fees
- ▶ Zip Code / Postal Service Presence
- ▶ Sale of Excess City Properties

City of Rio Communities Budget Recap FY 2022-2023

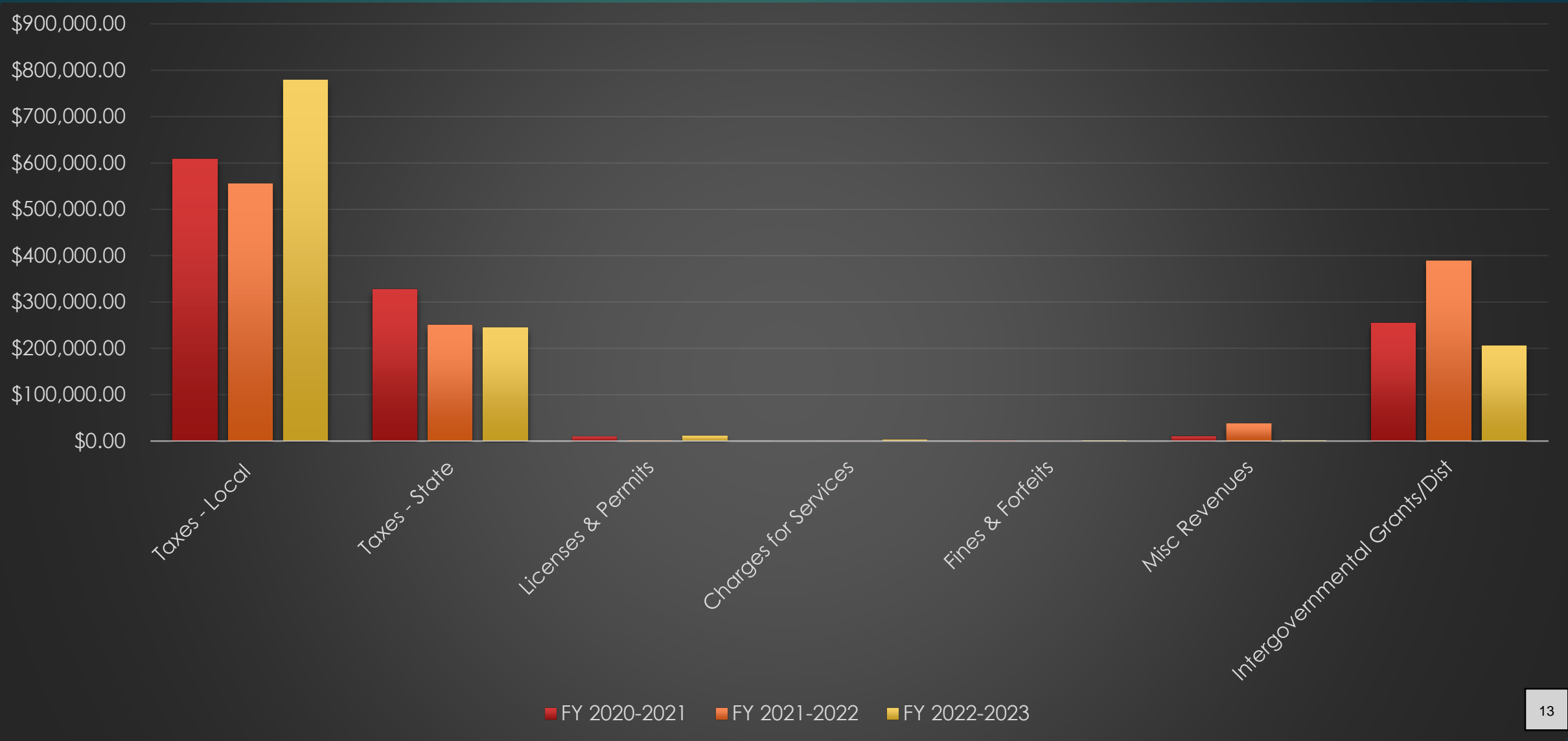
Item 1.

	Projected Beginning Cash 7/1/2022	Budgeted Revenue	Budgeted Expenditures	Transfers In (Out)	Projected Cash 6/30/2023
General Fund					
General Operating Fund	\$ 1,773,233.00	\$ 1,247,255.00	\$ 1,361,016.20	\$ (230,000.00)	\$ 1,429,471.80
Locally Imposed Reserve	\$ 730,010.00	\$ -	\$ -	\$ -	\$ 730,010.00
General Fund Total	\$ 2,503,243.00	\$ 1,247,255.00	\$ 1,361,016.20	\$ (230,000.00)	\$ 2,159,481.80
Special Revenue Funds					
Corrections	\$ 7,062.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 7,062.00
Envinronmental	\$ 23,000.00	\$ 10,860.00	\$ 10,860.00	\$ -	\$ 23,000.00
Emergency Medical Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Protection	\$ 30,000.00	\$ 283,245.00	\$ 252,986.04	\$ (30,258.96)	\$ 30,000.00
Law Enforcement Protection	\$ -	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -
Municipal Street	\$ 12,000.00	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 12,000.00
American Rescue Plan Act	\$ 561,096.50	\$ 561,096.50	\$ 1,122,193.00	\$ -	\$ -
Bill Brown Memorial Fund	\$ 181,412.52	\$ -	\$ 181,412.52	\$ -	\$ -
Fire Excise GRT	\$ 12,000.00	\$ 45,000.00	\$ 32,310.00	\$ -	\$ 24,690.00
EMS GRT	\$ 135,000.00	\$ 155,000.00	\$ 204,091.51	\$ -	\$ 85,908.49
Wildland Fire	\$ -	\$ -	\$ -	\$ -	\$ -
Special Revenue Funds Total	\$ 961,571.02	\$ 1,119,201.50	\$ 1,867,853.07	\$ (30,258.96)	\$ 182,660.49
Capital Projects Funds					
State Legislative Appropriation Project	\$ -	\$ 1,750,000.00	\$ 1,750,000.00	\$ -	\$ -
Road/Street Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Other Capital Projects	\$ -	\$ -	\$ 230,000.00	\$ 230,000.00	\$ -
Capital Projects Funds Total	\$ -	\$ 1,750,000.00	\$ 1,980,000.00	\$ 230,000.00	\$ -
Debt Service Funds					
NMFA Loan Debt Service	\$ 54.90	\$ 1,000.00	\$ 30,258.96	\$ 30,258.96	\$ 1,054.90
Debt Service Funds Total	\$ 54.90	\$ 1,000.00	\$ 30,258.96	\$ 30,258.96	\$ 1,054.90
Total All Funds	\$ 3,464,868.92	\$ 4,117,456.50	\$ 5,239,128.23	\$ -	\$ 2,343,197.19

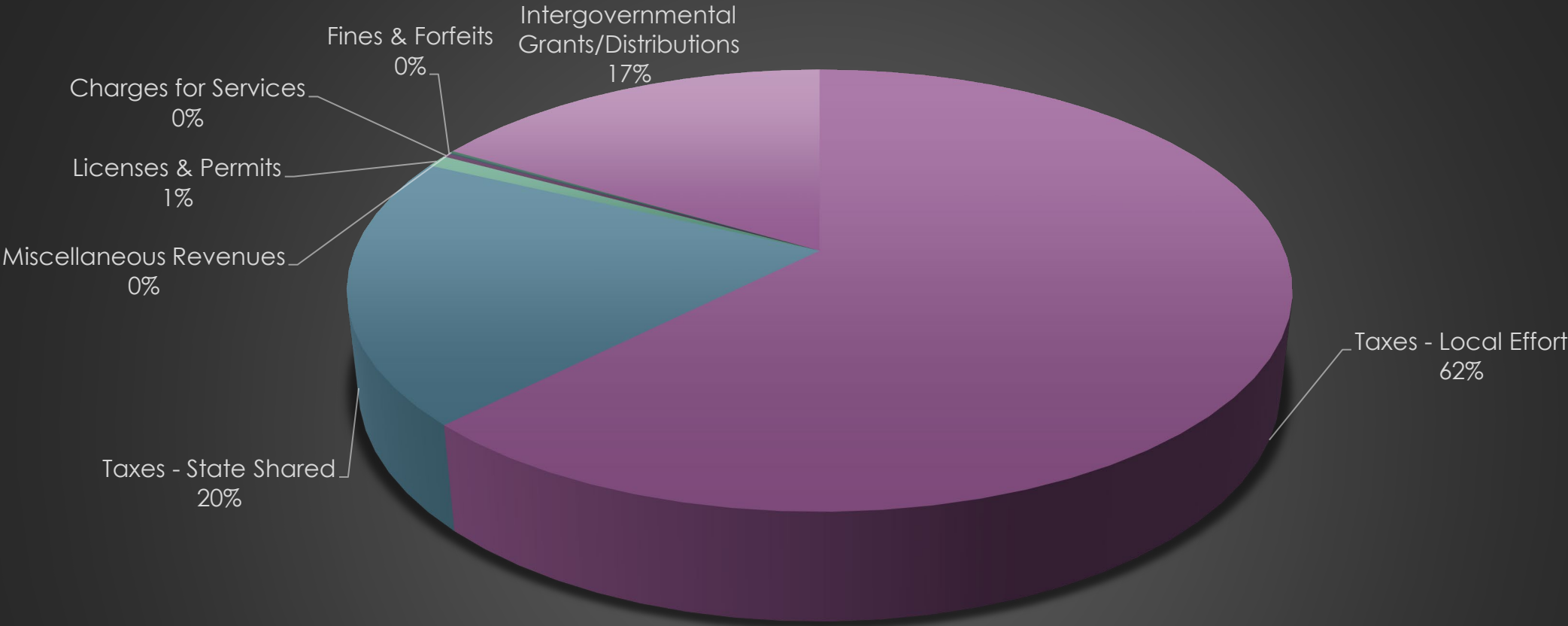
Budget in Brief - Revenue Summary for General Fund

CATEGORY	DESCRIPTION	AMOUNT
Taxes – Local Effort	Franchise Tax, GRT – Local , Property Tax	\$778,455.00
Taxes – State Shared	GRT – Municipal Equivalent, Motor Vehicle Excise Tax, Other State Shared Taxes	\$245,000.00
Licenses & Permits	Animal Licenses, Building Permits, Business Licenses, Zoning Permits, Road Cut Permits	\$11,150.00
Charges for Services	Animal Pound Fees, Printing & Copying, Rental Fees, Rental Fees, Other Charges for Services	\$3,400.00
Fines & Forfeits	Court Fines	\$1,350.00
Miscellaneous Revenues	Interest Income	\$1,900.00
Intergovernmental Grants/Distributions	Small Cities Assistance, Other State Distributions	\$206,000.00
	Revenue Total	\$1,247,255.00

Budget in Brief – Revenues for 3 Fiscal Years



FY 21/22 Budgeted General Fund Revenue by Category



- Taxes - Local Effort
- Taxes - State Shared
- Licenses & Permits
- Charges for Services
- Fines & Forfeits
- Miscellaneous Revenues
- Intergovernmental Grants/Distributions

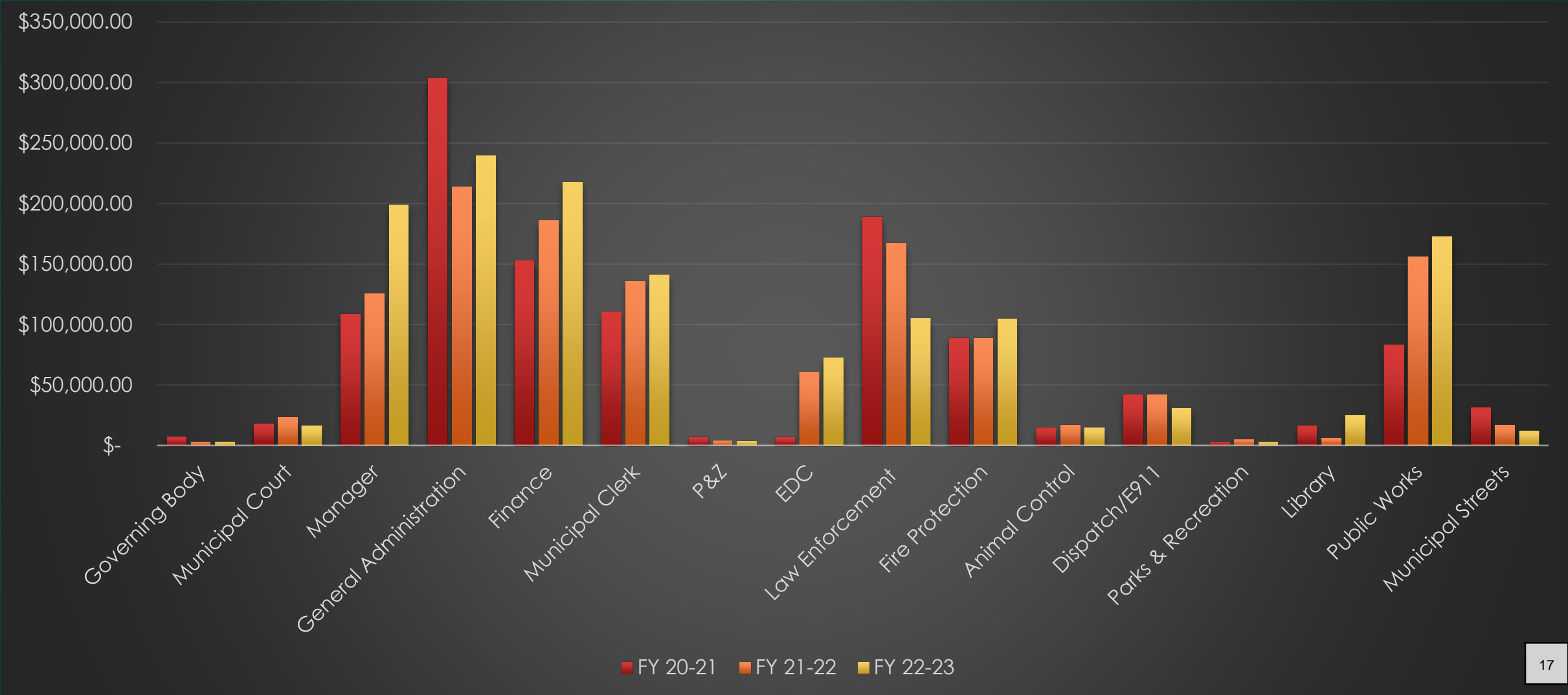
Budget in Brief - Expenditure Summary for General Fund

CATEGORY	DESCRIPTION	AMOUNT
Salary & Wages	Salary & Wages for paid Elected Officials, Commissions, On-Call Employees & Full & Part Time Employees (Includes increases for certain employees)	\$625,863.96
Employee Benefits	Social Security, Medicare, Retirement, Workers Comp, SUTA, Health, Dental & Vision Benefits	\$207,741.22
Travel Costs	Travel cost for all Elected Officials, Commissions, On-Call Employees & Full & Part Time Employees	\$5,800.00
Purchased Property Services	Maintenance & Repairs of Buildings & Vehicles	\$14,250.00
Contractual Services	Contracts for the Audit, Attorney Fees, Engineering Fees, Contractor Fees	\$328,561.62
Supplies	Software, Office Supplies, Safety Supplies, Janitorial Supplies, Equipment Supplies	\$48,827.40
Operating Costs	Employee Training, Surety Bonding, Subscriptions & Dues, Printing/Publishing/Advertising, Postage, Telecommunications, Utilities, Rent of Equipment/Machinery	\$129,972.00
	Expenditure Total	\$1,361,016.20

Budget in Brief - Expenditures by Department (General Fund)

	FY 2021-2022	FY 2022-2023	
	Budget	Budget	Change in Budget
General Fund			
Governing Body	\$ 3,150.00	\$ 2,900.00	\$ (250.00)
Municipal Court	\$ 23,349.00	\$ 16,398.16	\$ (6,950.84)
City Manager	\$ 125,426.00	\$ 198,611.32	\$ 73,185.32
General Administration	\$ 214,088.00	\$ 239,711.62	\$ 25,623.62
Finance	\$ 185,755.00	\$ 217,493.60	\$ 31,738.60
Municipal Clerk	\$ 135,817.00	\$ 141,274.68	\$ 5,457.68
Planning & Zoning	\$ 4,050.00	\$ 3,500.00	\$ (550.00)
Economic Development	\$ 60,900.00	\$ 72,500.00	\$ 11,600.00
Law Enforcement	\$ 167,514.00	\$ 105,000.00	\$ (62,514.00)
Fire Protection	\$ 88,765.00	\$ 104,851.10	\$ 16,086.10
Animal Control	\$ 17,000.00	\$ 15,000.00	\$ (2,000.00)
Dispatch/E911	\$ 42,000.00	\$ 31,000.00	\$ (11,000.00)
Parks & Recreation	\$ 5,000.00	\$ 3,000.00	\$ (2,000.00)
Library	\$ 6,250.00	\$ 25,204.79	\$ 18,954.79
Public Works	\$ 156,122.00	\$ 172,570.93	\$ 16,448.93
Municipal Streets	\$ 17,000.00	\$ 12,000.00	\$ (5,000.00)
General Fund Department			
Total	\$ 1,252,186.00	\$ 1,361,016.20	\$ 108,830.20

Budget in Brief – Expenditures by Department (General Fund)



One Time, Non-Capital Expenditures

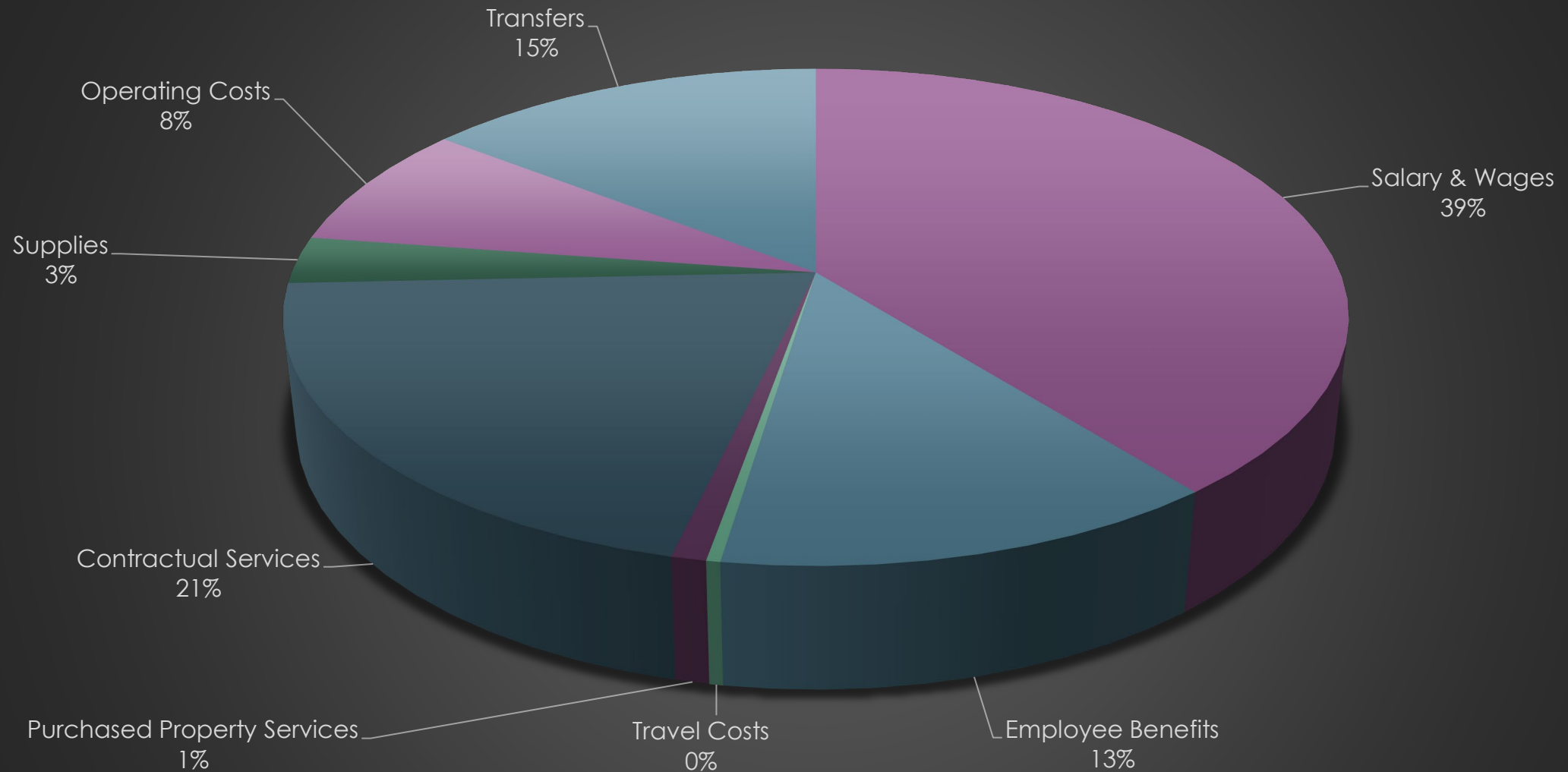
Project Name	DESCRIPTION	AMOUNT
Palmetto L.L.C. (Ralph Mims)	Economic Development Consultant	\$60,000.00
Sunny 505	Ongoing Strategic Public Relations & Media Relations Outreach	\$10,000.00
Special Code Enforcement Operation	Fire, Nuisance, Zoning & Other Municipal Code Violations	\$104,851.10
Grant Writer	Contracted Grant Writing Services	\$25,000.00
	Expenditure Total	\$199,851.10

Budget in Brief – Transfers for Capital Projects

Project Name	DESCRIPTION	AMOUNT
Annexation	Costs associated with Annexation	\$80,000.00
City Hall Improvements	Costs to improve City Hall Interior	\$50,000.00
Engineering/Architectural (On-Call Services)	Engineering & Architectural Services	\$100,000.00
	Expenditure Total	\$230,000.00

FY 22/23 Budgeted General Fund Expenditures by Category

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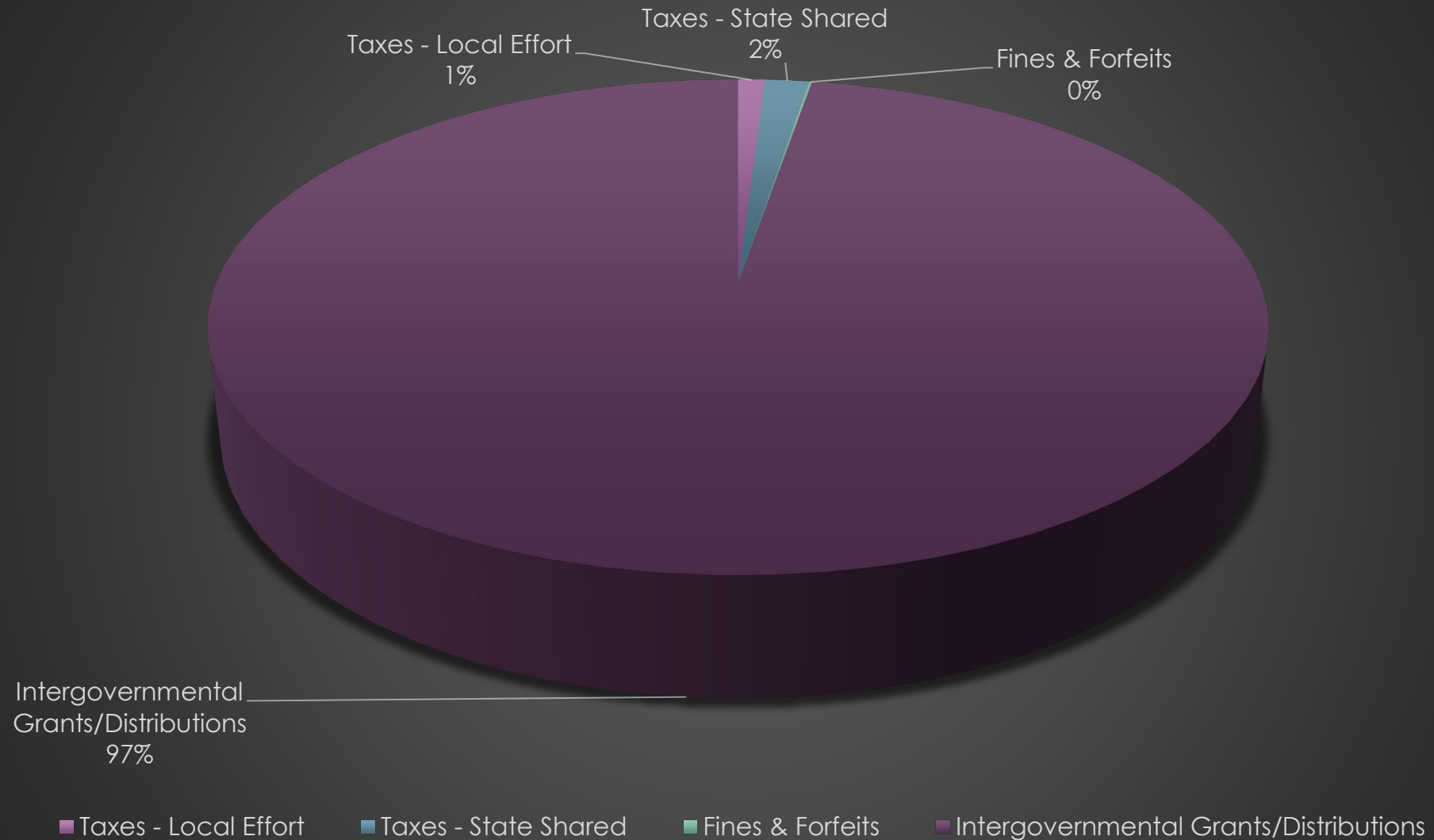


■ Salary & Wages ■ Employee Benefits ■ Travel Costs ■ Purchased Property Services ■ Contractual Services ■ Supplies ■ Operating Costs ■ Transfers

Budget in Brief - Revenue Summary for Special Revenue Funds

CATEGORY	DESCRIPTION	AMOUNT
Taxes – Local Effort	Environmental GRT	\$10,860.00
Taxes – State Shared	Gasoline Tax	\$18,000.00
Fines & Forfeits	Correction Fees	\$1,000.00
Intergovernmental Grants/Distributions	Fire Protection Fund, Law Enforcement Protection Fund, American Recovery Plan Act, County Fire Excise GRT, County EMS GRT	\$1,089,341.50
	Revenue Total	\$1,119,201.50

Budget in Brief - Revenue for Special Revenue Funds

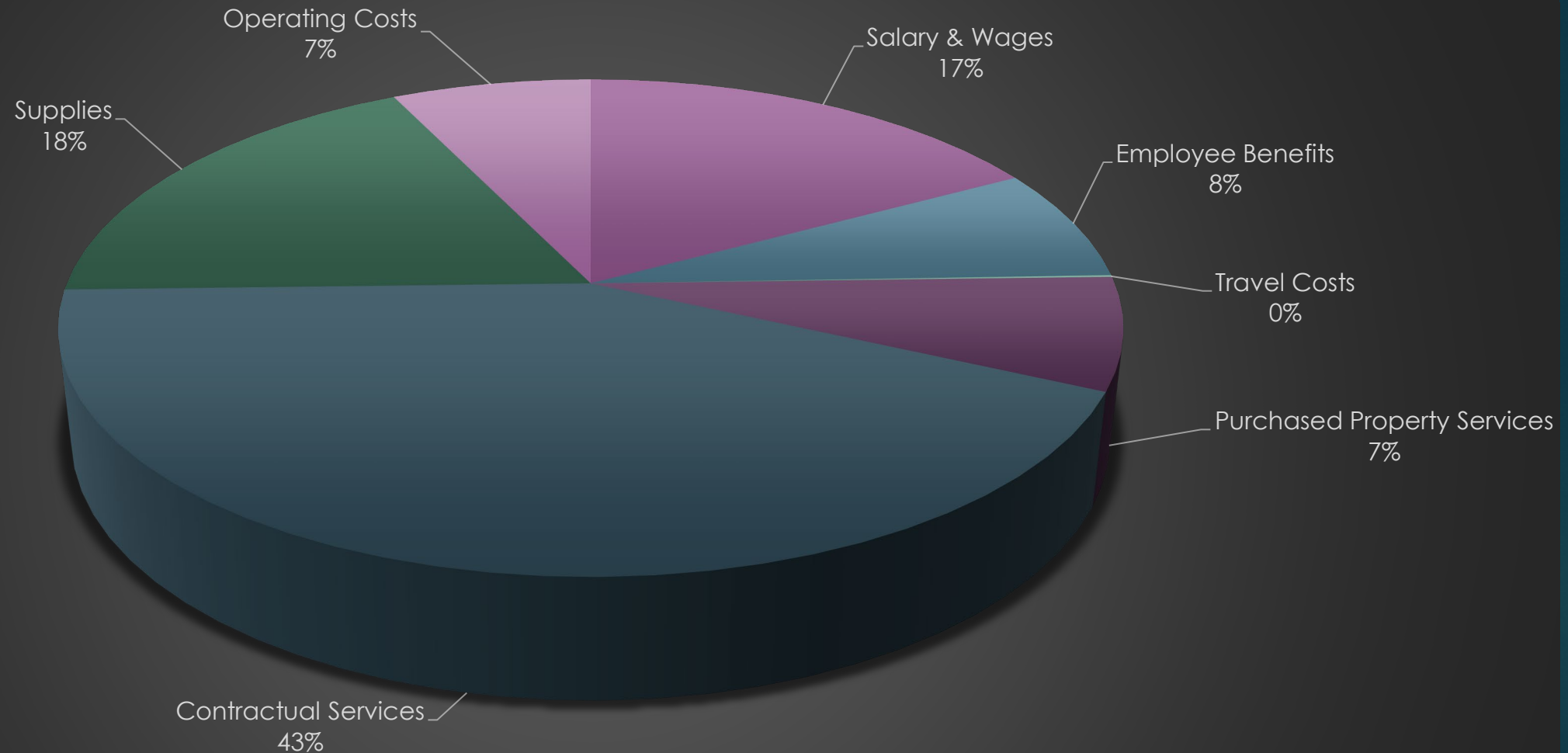


Budget in Brief - Expenditure Summary for Special Revenue Funds

CATEGORY	DESCRIPTION	AMOUNT
Salary & Wages	Stipends for Fire/EMS Volunteers, 2 Full Time EMT's, 1 Full Time EMS Coordinator	\$150,380.00
Employee Benefits	Social Security & Medicare, Retirement, Workman's Comp, SUTA, Health, Dental & Vision	\$64,521.51
Travel Costs	Travel cost for Fire/EMS Volunteers	\$1,000.00
Purchased Property Services	Maintenance & Repairs of Buildings & Vehicles	\$64,000.00
Contractual Services	Contracts for the Audit, Attorney Fees, Engineering Fees, Contractor Fees	\$375,360.00
Supplies	Software, Office Supplies, Safety Supplies, Janitorial Supplies, Equipment Supplies	\$160,096.50
Operating Costs	Employee Training, Surety Bonding, Subscriptions & Dues, Printing/Publishing/Advertising, Postage, Telecommunications, Utilities, Rent of Equipment/Machinery	\$63,200.00
Capital Purchases	Equipment & Machinery for Fire Department	\$989,295.06
Transfers	Transfers In/Out (Payment on Fire Truck)	\$30,258.96
	Expenditure Total	\$1,898,112.03

FY 22/23 Budgeted Special Revenue Fund Expenditures by Category

Item 1.

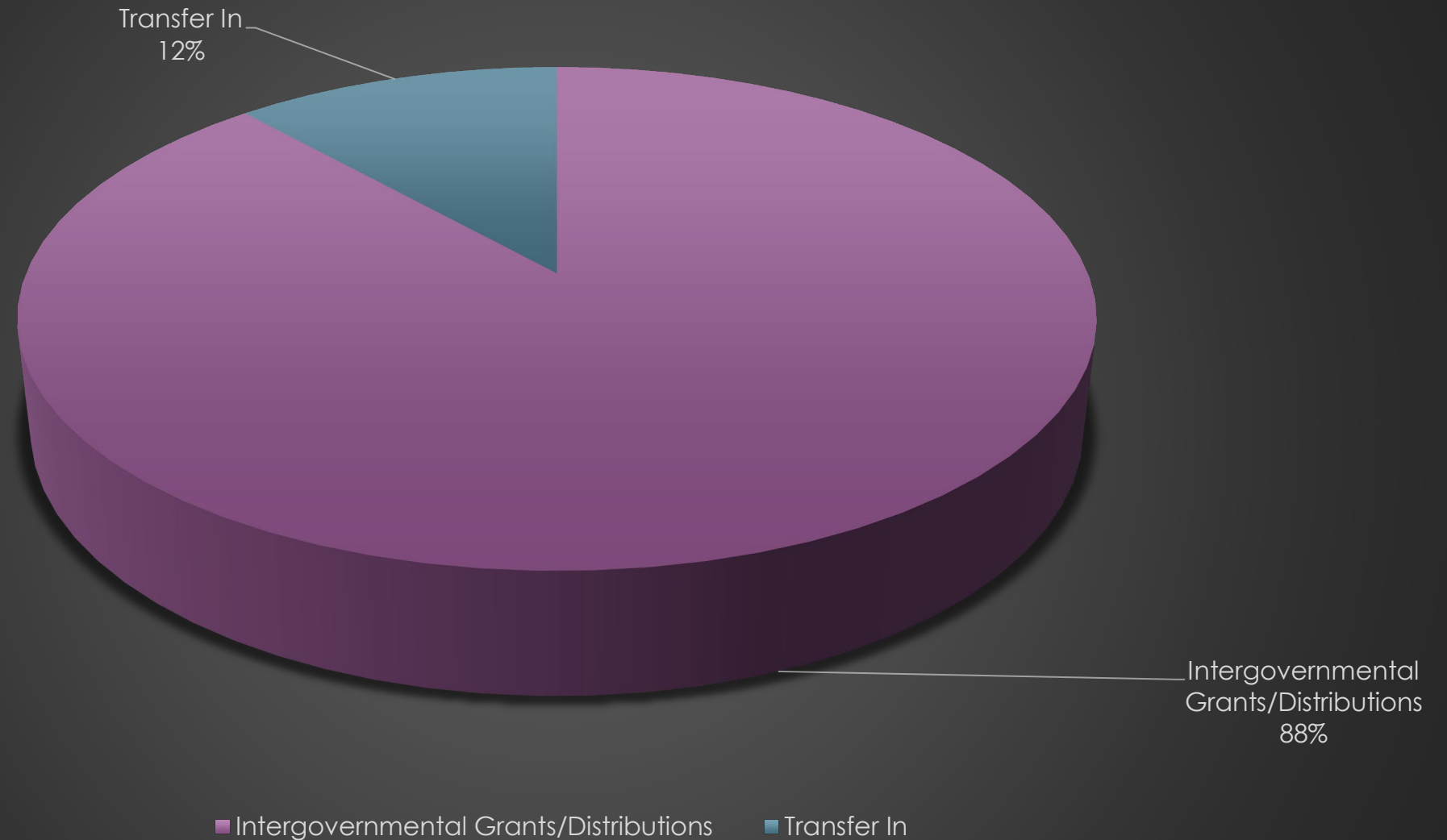


Budget in Brief - Revenue Summary for Capital Project Funds

CATEGORY	DESCRIPTION	AMOUNT
Intergovernmental Grants/Distributions	Legislative Appropriations, NMDOT Grants	\$1,750,000.00
Transfers	Transfer In for Capital Projects	\$230,000.00
	Revenue Total	\$1,980,000.00

FY 21/22 Budgeted Capital Project Funds Revenue by Category

Item 1.



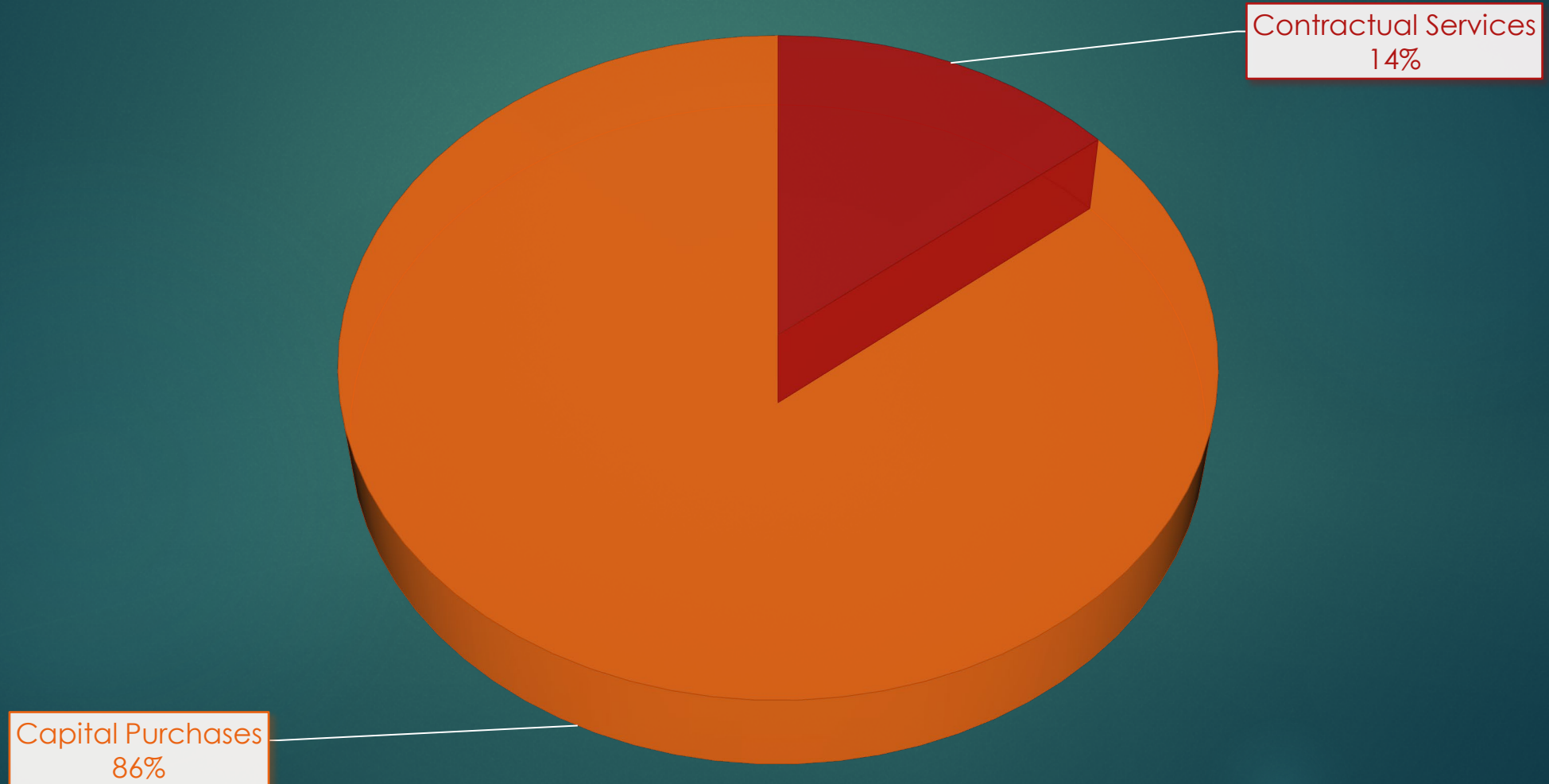
Budget in Brief - Expenditure Summary for Capital Project Funds

CATEGORY	DESCRIPTION	AMOUNT
Contractual Services	Annexation Fees & Engineering Costs for NMDOT Grant	\$280,000.00
Capital Purchases	City Hall/Multi Purpose Complex Renovations, Fire Apparatus, Parks & Trails, Infrastructure (Street Lights), Library Information Technology	\$1,700,000.00
	Expenditure Total	\$1,980,000.00

Budget in Brief - Expenditures for Capital Project Funds

Item 1.

PERCENTAGE

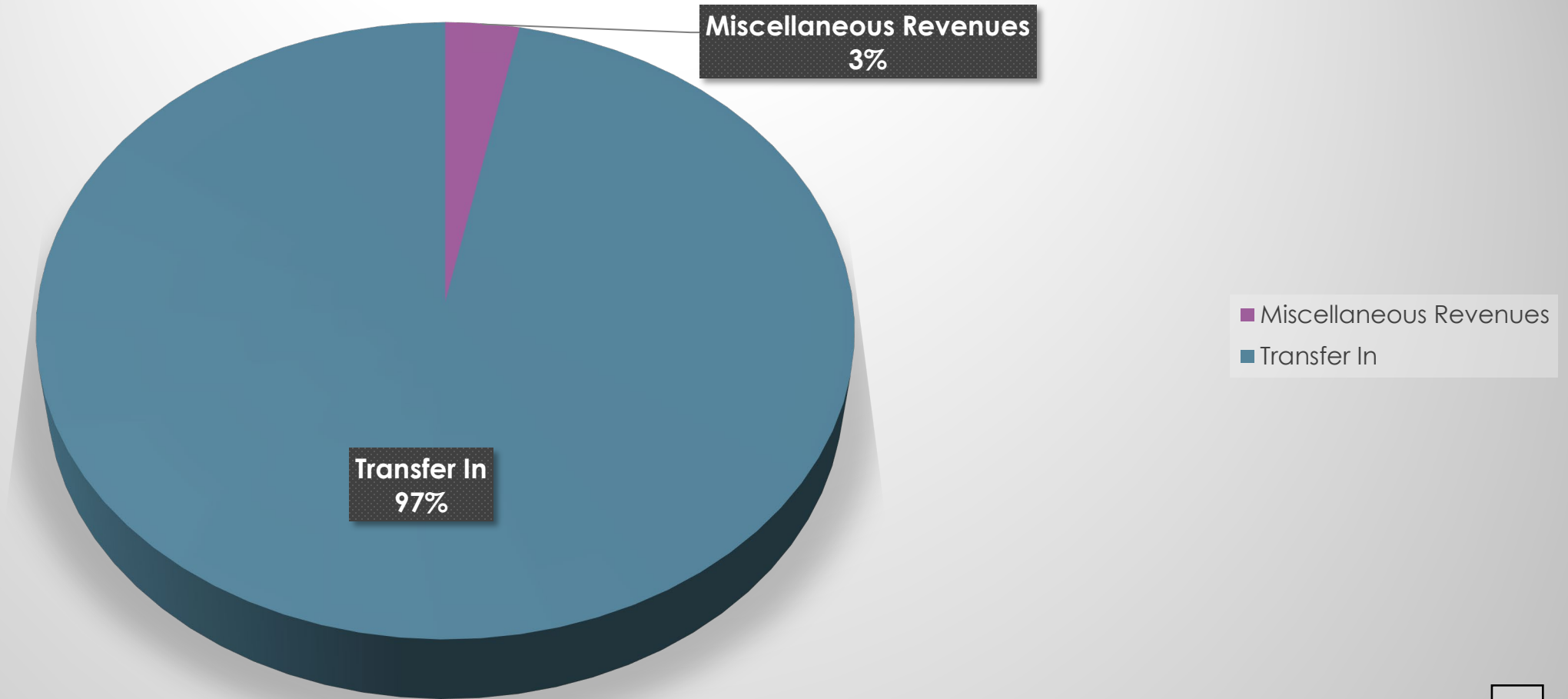


Budget in Brief - Revenue Summary for Debt Service Funds

CATEGORY	DESCRIPTION	AMOUNT
Miscellaneous Revenues	Interest Income – NMFA Loan	\$1,000.00
Transfers	Transfer In for NMFA Loan Debt Service	\$30,258.96
	Revenue Total	\$31,258.96

FY 22/23 Budgeted Debt Service Funds Revenue by Category

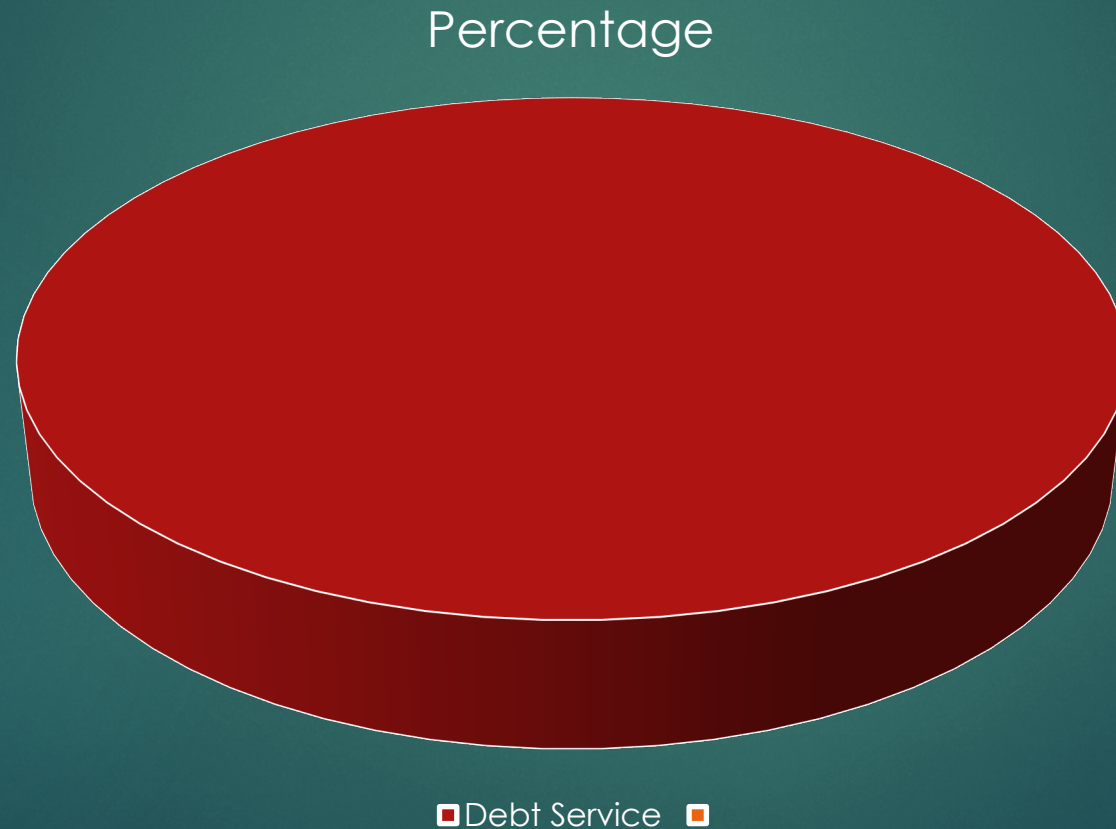
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Budget in Brief - Expenditure Summary for Debt Service Funds

CATEGORY	DESCRIPTION	AMOUNT
Debt Service	NMFA Loan – Debt Service Payment	\$30,258.96
	Expenditure Total	\$30,258.96

Budget in Brief - Expenditures for Debt Service Funds



City of Rio Communities Budget Recap FY 2022-2023

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General Fund Total	\$ 2,503,243.00	\$ 1,247,255.00	\$ 1,361,016.20	\$ (230,000.00)	\$ 2,159,481.80
Special Revenue Funds					
Corrections	\$ 7,062.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 7,062.00
Envinronmental	\$ 23,000.00	\$ 10,860.00	\$ 10,860.00	\$ -	\$ 23,000.00
Emergency Medical Services	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Protection	\$ 30,000.00	\$ 283,245.00	\$ 252,986.04	\$ (30,258.96)	\$ 30,000.00
Law Enforcement Protection	\$ -	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -
Municipal Street	\$ 12,000.00	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 12,000.00
American Rescue Plan Act	\$ 561,096.50	\$ 561,096.50	\$ 1,122,193.00	\$ -	\$ -
Bill Brown Memorial Fund	\$ 181,412.52	\$ -	\$ 181,412.52	\$ -	\$ -
Fire Excise GRT	\$ 12,000.00	\$ 45,000.00	\$ 32,310.00	\$ -	\$ 24,690.00
EMS GRT	\$ 135,000.00	\$ 155,000.00	\$ 204,091.51	\$ -	\$ 85,908.49
Wildland Fire	\$ -	\$ -	\$ -	\$ -	\$ -
Special Revenue Funds Total	\$ 961,571.02	\$ 1,119,201.50	\$ 1,867,853.07	\$ (30,258.96)	\$ 182,660.49
Capital Projects Funds					
State Legislative Appropriation Project	\$ -	\$ 1,750,000.00	\$ 1,750,000.00	\$ -	\$ -
Road/Street Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Other Capital Projects	\$ -	\$ -	\$ 230,000.00	\$ 230,000.00	\$ -
Capital Projects Funds Total	\$ -	\$ 1,750,000.00	\$ 1,980,000.00	\$ 230,000.00	\$ -
Debt Service Funds					
NMFA Loan Debt Service	\$ 54.90	\$ 1,000.00	\$ 30,258.96	\$ 30,258.96	\$ 1,054.90
Debt Service Funds Total	\$ 54.90	\$ 1,000.00	\$ 30,258.96	\$ 30,258.96	\$ 1,054.90
Total All Funds	\$ 3,464,868.92	\$ 4,117,456.50	\$ 5,239,128.23	\$ -	\$ 2,343,197.19