



City of Rio Communities Council Workshop
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, June 14, 2021 3:00 PM
Agenda

Please silence all electronic devices.

ATTENTION: In an effort to curb the spread of COVID-19 by practicing social distancing and limiting public gatherings, we encourage you to participate in the Workshop from the comfort and safety of your own home by entering the following link: @ <https://www.facebook.com/riocommunities>

Public Comment: The Council will take public comments on *this meeting's specific agenda items*. These should be in written form via email through 2:00 PM on the June 14, 2021. Hard copies can be emailed to admin@riocommunities.net. These comments will be distributed to all Councilors for review.

Call to Order

- [1.](#) **Park Presentation (MRWM)**
- [2.](#) **Accounts payable report (Finance Officer)**
- [3.](#) **Resolution 2021-xx First Amendment to Capital Appropriation Project (Manager, Finance Officer)**
- 4. SB-37 Junior Bill Community & Youth Programs for Rio Communities (Council, City Manager, Finance Officer)**
- [5.](#) **Ordinance 2021-xx Fireworks Control (Council)**
- [6.](#) **Electrical Sign - scope of work (City Manager)**

Manager Report

- [7.](#) **EMS Job Description**
- 8. Library**
- 9. Rio Communities Master Drainage Plan**

Council General Discussion & Future Agenda Items

Thank you - Peggy Gutjahr - Mayor Pro-Tem of Rio Communities

We will be streaming live on Facebook Live @ <https://www.facebook.com/riocommunities>

Council may be attending multiple grand openings and a ribbon cutting held in Rio Communities NM on June 19, 2021 a possible quorum may be in attendance.

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



RIO COMMUNITIES **PARKS MASTER PLAN**

PREPARED BY



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INTRODUCTION

Scope

In 2019, Rio Communities commissioned a Parks Master Plan to develop a vision and framework for parks and open space areas located within their boundaries. Currently, Rio Communities has no developed, community owned park facilities. Furthermore, there are limited parcels or tracts of land held by Rio Communities which can be developed into park facilities.

The plan aims to identify potential park sites and serve as a guide in creating a series of park and open space areas to serve the community. The Parks Master Plan establishes a range of facilities, including community parks, neighborhood parks, pocket parks, and trails. Each of these facilities serve a different need and offer a different set of amenities. The location and design will guide future park development.

This document includes an existing condition discussion, followed by design considerations, an implementation section with funding sources, and an Opinion of Probable Construction Cost for each of the proposed park/trail facilities.

Overview

Rio Communities is located in the southern part of Valencia County and encompasses approximately 6.1 square miles. According to the Census (2010) it has an estimated population of 4,723.

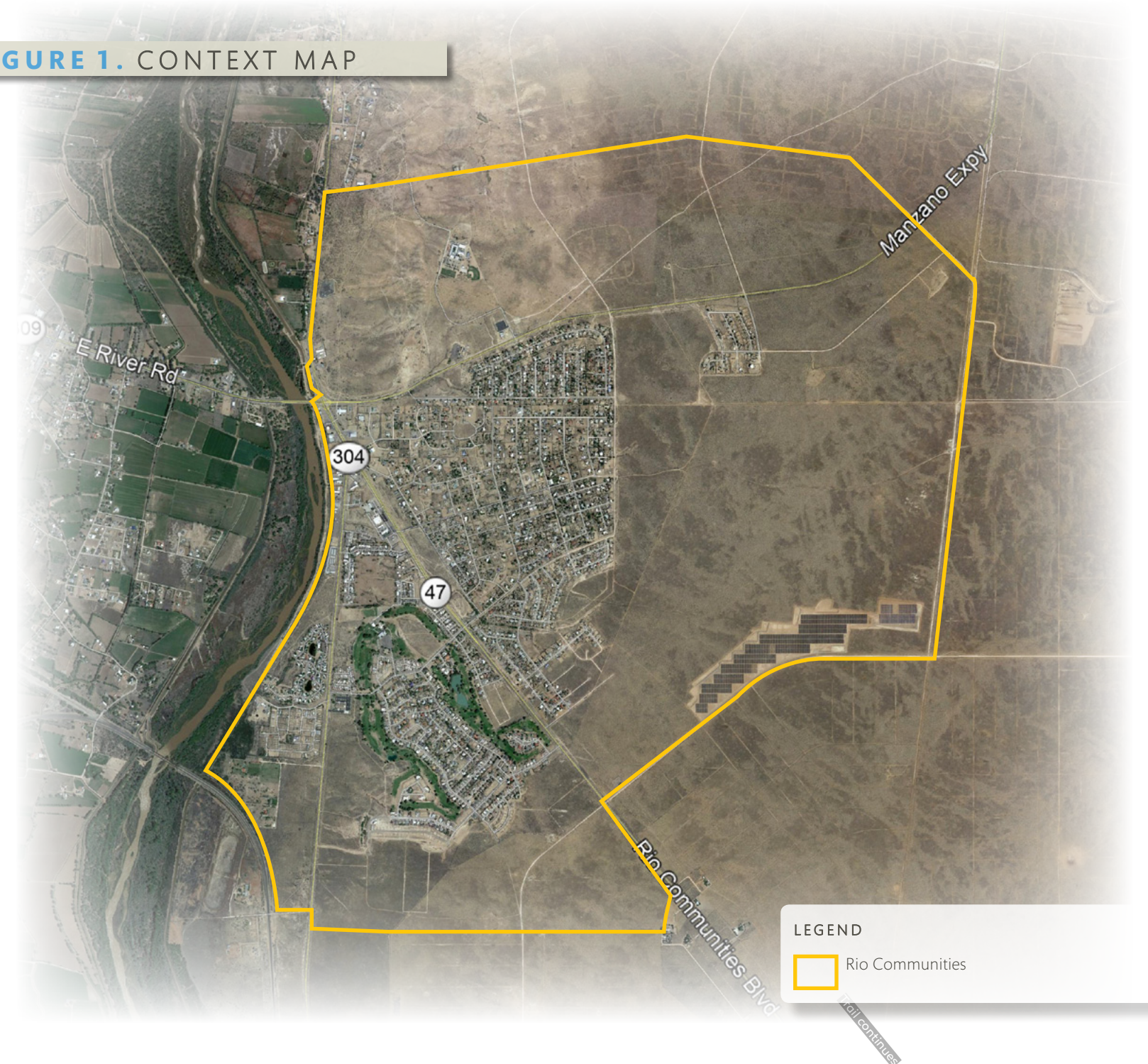
Rio Communities is nestled along the Rio Grande Valley between the communities of Albuquerque and across from Belen on the east side of the river. It was founded in 2013 as a bedroom community and has since grown into a vibrant town.

The community has a number of park facilities which were developed initially as private parks, funded by the developer(s), and maintained financially by the established Homeowner's Associations (HOA). As the developers pulled out of the community, the HOA's were no longer able to maintain the park facilities and these sites now sit abandoned and in disrepair. This has created the need for a public park system that is maintained by the community serving its citizens to gather and recreate outdoors.

Vision Statement

Provide safe, attractive, inclusive and fun outdoor recreational spaces throughout the community that encourage a healthy lifestyle, meet the diverse needs of Rio Community residents, connect people to the outdoors, preserve the natural resources and open spaces, and highlight its cultural resources.

FIGURE 1. CONTEXT MAP



PUBLIC INVOLVEMENT

Overview

Rio Communities has had strong interest in developing a park system to fill the demand for outdoor recreation. Individuals both within the community and municipal leadership are keenly focused on taking steps to implement a park system. The council has appointed a ‘Park Committee’ comprised of local citizens. Also, there have been investigations into funding sources, implementation of a public survey, and a tour of potential park site locations.

Survey Summary

The Council issued a park survey to citizens prior to MRWM’s involvement to get a sense of community needs. The survey results have been distilled down into concise objectives to meet goals, including but not limited to developing a safe community, creating an aesthetic community, and sustaining and improving infrastructure. The results are included in this document. The full survey is located in the Appendix.

Site Visit

During this master planning exercise, there has been much discussion related to the first steps to obtaining and developing a park site. Due to numerous thoughts and opinions, it was decided to host a site tour of the 5 most suitable sites for park development. On this tour, the pros and cons of each site as related to its conceptual design were discussed.



L2: Plan And Develop A Safe Community	
2.13	Construct covered shelters at school and public bus stops.
2.14	Provide clearly marked pedestrian crosswalks, sidewalks, other public pedestrian walkways, and bicycle trails.
2.15	Identify and mitigate all potentially dangerous intersections.
L3: Create An Aesthetic Community	
3.4	Encourage cleaning (trash removal), infill and development of vacant lots with suitable low-maintenance landscaping that mitigates weeds. Encourage the planting of native plants and vegetation in vacant lots and open spaces.
3.7	Develop and implement a Highway Beautification Plan for roadways, medians, and intersections. Maintain and mow roadways and right-of-ways to property lines.
3.10	Support the development of Neighborhood Beautification Programs.
3.11	Identify each neighborhood with signs and encourage unity through distinctive landscaping or other means. Develop community gardens as a means to improve neighborhood aesthetics and cohesion, and as a source of fresh produce for higher housing density areas.
L4: Diversity Local Economy	
4.6	Develop a city center concept around the new municipal multipurpose complex that encourages small service oriented business and specialty shops.
4.7	Establish a cultural and tourism “Welcome” center in or around the new municipal multipurpose complex. Encourage arts in the center.

4.8	Establish a program that promotes special events, festivals, arts and crafts, fairs, farmer’s markets, and other activities that specifically promote local business.
L5: Sustain And Improve Infrastructure	
5.4	Identify all city owned real property (to include all parks and open spaces, whether city or privately owned), and assets (e.g. vehicles, equipment, supplies, etc.)
5.5	Develop a plan for the potential development of all vacant land, parks, and open spaces.
L6: Provide Quality Health Care Resources and Options	
6.8	Establish educational programs that target all ages, but with primary focus on aging adults and their related health issues.
6.9	Establish exercise programs targeted to older adults.
L8: Enhance Youth Activities	
8.2	Establish a volunteer committee tasked with exploring, defining, and acquiring available large spaces for baseball, basketball, soccer, and other similar outdoor activities. Committee would also be responsible for establishing an equipment list based on space acquired.
8.4	Create a master plan for youth recreation.
8.5	Survey Rio Communities’ youth population (5-8, 9-11,12-15 and older) about their interests and desires for recreation activities.
L10: Improve Public Mobility And Transportation	
10.2	Promote use of “Park and Ride” at Municipal Complex.
10.6	Connect bikeways between Rio Del Oro bikeway and UNM-VC. Research legal restrictions of moped use public bikeways.

10.8	Work with Planning and Zoning to create a standard for all new or replacement sidewalks to be a minimum of 6 feet in width to better accommodate people with disabilities.
L11: Create Recreational Activities	
11.2	Sponsor bicycle weekend rides (e.g. Manzano, Hwy 47, and Hwy 304)
11.3	Support “Heart Healthy” events (e.g. family walks along established trails.)
11.9	Sponsor photo workshops weekend competition, utilizing UNM-VC college staff for assistance.
11.10	Work toward joint use of recreational facilities in the public schools and any governmental agency that work with us.
11.11	Develop trails for running, jogging, and walking either as stand-alone facilities or part of a recreational complex.
11.12	Add picnic sites and parks designed for all ages, including very small children, Funding sources should range from legislative to private donations.
11.13	Develop a master plan for all types of recreational activities, including possible acquisition mechanisms. Secure a wide range of input from youth to senior citizens.
11.16	Work with Middle Rio Grande Conservancy District to develop an over-all open space plan that includes our city and highlights the Rio Grande River.
11.17	Work with Valencia County, Belen, and Tome to develop nature trails that benefit the entire region.
L12: Preserve Our Cultural Heritage	
12.1	Promote regional, citywide and neighborhood arts and cultural events, activities and educational endeavors.

12.3	Provide the Municipal Multipurpose Complex City to support art and cultural activities.
12.5	Solicit design concepts from the community for the development of city facilities, thoroughfares, public parks and walkways.
L13: Protect Natural Resources	
13.2	Develop a water drainage plan that protects natural arroyos and drainage plains from alteration and encroachment. Plan should protect groundwater recharge areas around wells and other sensitive areas.
13.3	Institute a Water Conservation and utilization program.
13.5	Activity support recycling efforts within Rio Communities. Research local trash hauling sources that are committed to recycling efforts.
13.6	Promote low-cost xeriscaping within Rio Communities by holding yearly beautification contests.
13.10	Encourage conservation of energy resources and the reduction of air pollution by providing alternative transportation methods (e.g. pedestrian walkways and bicycling lanes) within the city.
13.13	Preserve the night sky for viewing
13.14	Encourage the use of native and drought tolerant plants and water saving irrigation techniques in both residential and commercial areas.
13.15	Institute water saving practices at all public facilities. Encourage all residents and commercial operations to conserve water by using xeriscaping and low-flow fixtures.

EXISTING CONDITIONS

Land Use & Zoning

The community is comprised of predominantly residential uses with pockets of commercial areas. Most of the residential uses are zoned as Planned Development and Single-Family Low Density (R-1). There are a few areas zoned for Parks, Recreation & Open Space (PRO), most of which are located within the Planned Development (P-D) areas. Most of the commercial uses are Community Commercial (C-1).

Land Ownership & Site Consideration

As mentioned previously, much of Rio Communities is currently privately owned and approximately half the land considered for park and trail facilities is also held privately. This requires the community to purchase the land before pursuing development.

FIGURE 2. ZONING



OPPORTUNITIES

Park Facilities

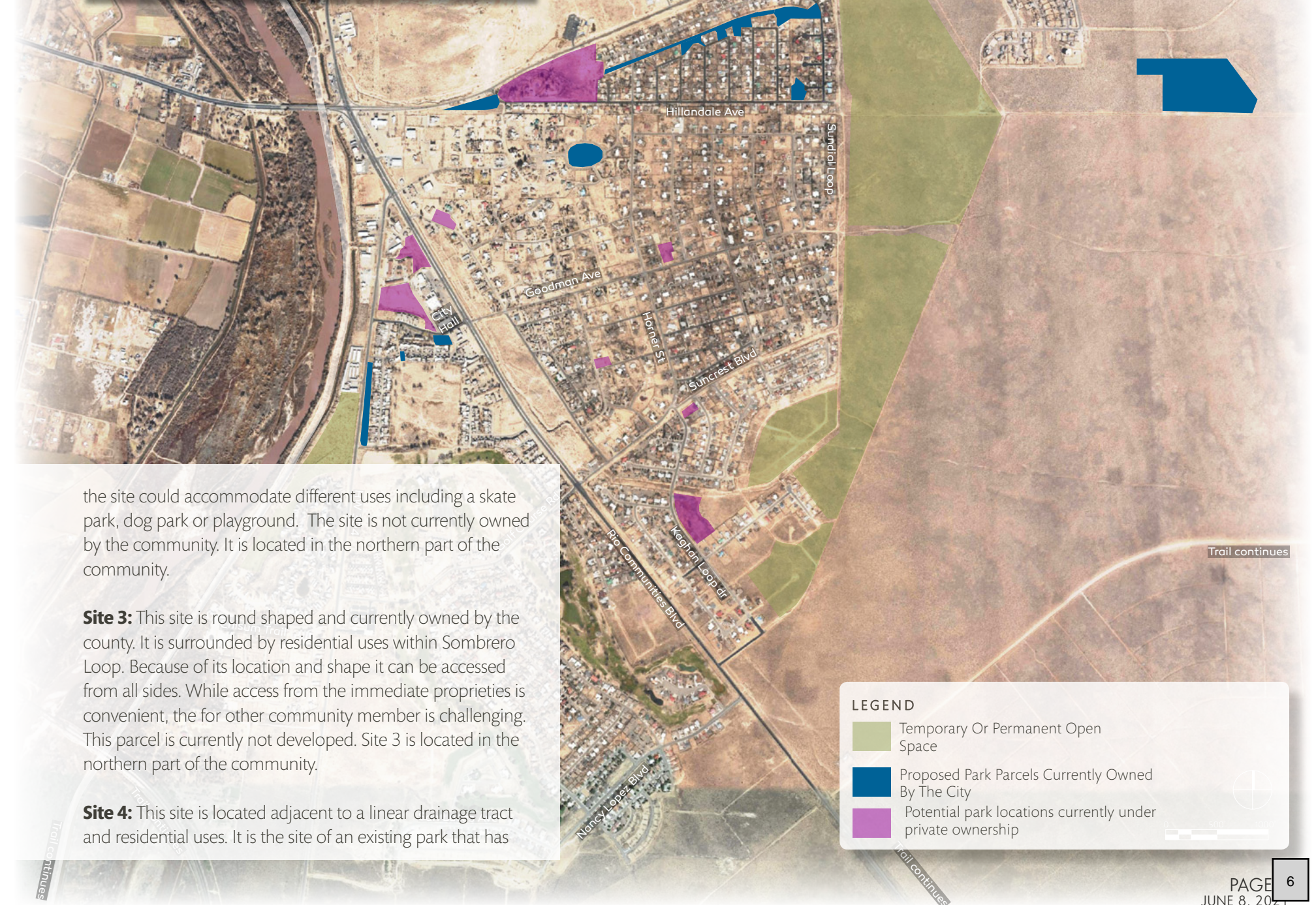
Taking into account the lands held by Rio Communities, looking at the existing abandoned park sites and identifying other parcels, there are several opportunities for park sites. These various sites are distributed across the community and have their distinct advantages and disadvantages for development.

Site 1: This site is a linear parcel currently owned by the community. It meanders between residential uses and connects

to an existing park at the confluence of Manzano Expy and Hillendale Ave. There are informal trails within the parcel. Because it is linear with pockets of larger areas, it could serve as a linear park and accommodate the adjacent residential uses. This parcel is currently not developed. Site 1 is located in the northern part of the community.

Site 2: This site is a corner tract designated as a park. The park has been abandoned and is in disrepair. There are some mature trees, a dilapidated picnic area, and parking. While oddly shaped,

FIGURE 3. LAND OWNERSHIP



the site could accommodate different uses including a skate park, dog park or playground. The site is not currently owned by the community. It is located in the northern part of the community.

Site 3: This site is round shaped and currently owned by the county. It is surrounded by residential uses within Sombrero Loop. Because of its location and shape it can be accessed from all sides. While access from the immediate proprietries is convenient, the for other community member is challenging. This parcel is currently not developed. Site 3 is located in the northern part of the community.

Site 4: This site is located adjacent to a linear drainage tract and residential uses. It is the site of an existing park that has



been abandoned by the HOA. It has a mature growth of trees, a concrete pad, dirt trail, and parking. This parcel is not currently owned by the community. It is located in the southern part of the community.

Site 5: This site is located on a corner lot adjacent to higher density residential uses, the senior center and city hall. The center includes commercial and civic uses. It is a smaller lot and is currently owned by the community. The site is not developed. Because of its size, it could be developed as a pocket park. It is located in the east part of the community.

Site 6: This site is located adjacent to the senior center, city hall, residential and commercial uses. It is bordered by 304 to the east and Horizon Vista Blvd to the west. It is one of the larger parcels currently owned by the community. The size, location and access of this site makes it suitable for a neighborhood park. This parcel is not currently owned by the community. It is located in the east part of the community.

Site 7: This site is located adjacent to Rio Communities Blvd, the main thoroughfare. It is located adjacent to the senior center, city hall, residential and commercial uses. Because of the location and visibility of this site it is well suited to be utilized as a park serving the community. The site is undeveloped and is not currently owned by the community. It is located in the east part of the community.

Site 8: This site is located at the developed edge of the community. Rio Communities boundaries reach beyond this site with future residential uses surrounding it. The land identified is currently used as informal open space. Residents utilize the area to walk, hike and run. Amenities could be added and trails formalized. It could serve as official open space for Rio Communities with the addition of parking and rest areas. This land is not currently owned by the community.

Site 9: This site is located in the eastern portion of Rio Community within an undeveloped area of residential uses. The site encompasses approximately 27 acres. This site could serve as a recreational complex and accommodate a number of soccer and / or baseball fields when fully developed. It could become a draw for all of Rio Communities and offer amenities that other parks lack.

All parks should be constructed to serve a wide range of users and be accessible. This means that parks should provide accessible walkways and ramps. All walkways should have a minimum width of 5 feet. All activity areas should accommodate users with special needs and be designed with their requirements in mind.

Trail Facilities

Rio Communities is located along the proposed Rio Grande Trail that is anticipated to travel along the entire length of the State. The current proposed trail alignment switches from the east to the western river bank right before it enters Rio Communities. This would mean that the trail is less accessible to the community when constructed. Therefore the community should request to reconsider the alignment, to allow better access.

There are no other trails constructed within the boundaries of Rio Communities. The Opportunities map identifies locations for trail facilities. Wide sidewalks could also serve as trails.

Trails should be constructed to be accessible. This requires the trail surface to be smooth and the width to accommodate different type of users. It is best practice to allow 12 to 14 feet width for multi-use trails. A minimum width of 8 feet is recommended.



DESIGN CONSIDERATIONS

Overview

A park system is comprised of sites or facilities of different sizes/scales, functions, and with locations meant to give equitable access and opportunity for outdoor recreation to users in the community it serves. Therefore, it is necessary to create a system based on a hierarchy of scale, programming, and locations which eliminate duplicity of park amenities. This is guided by categorizing parks into 3 basic park types outlined below.

Community Park

A Community Park is meant to serve a larger number and wider range of users with programming for varying amenities. The park should be centrally located and should offer ample parking. Community Parks include amenities such as developed parking areas, larger playgrounds, restroom facilities and infrastructure for events amongst others.

A community park generally serves an area within 1- to 2-mile radius. Approx. area - 5 Acre or larger



Play Equipment



Group pavilion



Fitness equipment

Design Consideration

Due to its proximity to the Senior Center and City Hall, this park will be activated by users of all ages. Thusly, it is important to provide a range of fixed and flexible programming options that appeal to a broad age range. In addition to providing access from the existing parking and development on the east side of the park, it is also crucial to provide a reasonable amount of parking along the frontage of Highway 304 on the western edge of the site. The site slopes from east to west with a natural drainage feature along the southern edge of the parcel. The design works with the natural topographical patterns and drainage ways.

FIGURE 5. DESIGN CONSIDERATIONS - COMMUNITY PARK - SITE 6

PROGRAM ELEMENTS

- > Centrally located near city services and major roadways.
 - > Larger capacity playground.
 - > Large group pavilion in addition to small picnic pavilions.
 - > Expanded fixed programming opportunities, i.E. Sport court and fitness equipment/exercise stations.
 - > Flexible turfgrass open spaces.
 - > Concrete walking path with shaded bench seating.
- Approximate full build-out
Cost : \$1,200,000

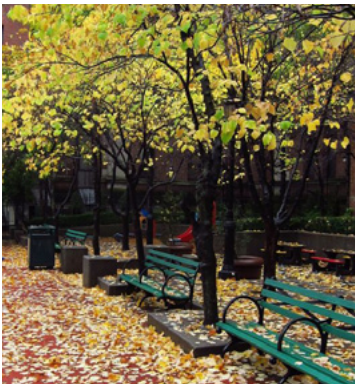
KEY NOTES

1. Proposed Parking Lot.
2. Play Area.
3. Family Picnic Pavilion.
4. Group Pavilion.
5. Bench Seating.
6. Proposed Basketball Court.
7. Exercise Station, Typ.
8. Open Play/ Flexible Space, Turfgrass.
9. Amphitheater.
10. Native/ Revegetation Area.
11. Dry Stream Bed/ Drainage Swale.
12. 6'-0" Wide Concrete Walking Path.





Play equipment



Shaded bench seating.



Small pavilion

Neighborhood Park

The Neighborhood Park provides recreational and social functions to a neighborhood and serves the immediate community it is located within. The Neighborhood Park focuses on informal active and passive spaces that serve the neighborhoods' recreation needs. These parks are programmed to serve a wide range of users, with spaces for recreational activities such as field games, court games, picnicking, and playground areas. Athletic fields can also be integrated that serve the community athletic organizations, youth, and other stakeholders.

A neighborhood park generally serves an area within $\frac{1}{4}$ to $\frac{1}{2}$ mile radius. Approx. area - 2 - 5 Acre

Design Consideration

This park is proposed at the existing location of a park which contributed to the site selection. Some of the attributes that make this parcel suitable for a Neighborhood Park is its adjacency to an arroyo which could provide future opportunities for trail linkage. Additionally, the existing parking area can be re-constructed to serve the new park. The size of the site is also ideal for the typical amenities/programming associated with a Neighborhood Park.

FIGURE 6. DESIGN CONSIDERATIONS - NEIGHBORHOOD PARK - SITE 4





Paved trail



Bike trail

Trails

Trails can come in different forms. They can be paved or unpaved, multi-use or geared toward a single user group. What type to choose depends on the intended use, location and extend. Trail amenities also depend on the type of trail and use. Furnishings, shade structure, interpretive signage, and landscape improvements are often implemented along shorter trails, directional signage and rest areas along longer trails. Dirt trails that are intended to have the smallest impact on their environment often come with reduced amenities to keep as much of the trail environment in its original state as possible.

Design Consideration

This linear park site is referred to as 'The Sawtooth'. The site comprises a long and narrow parcel with areas that open up into wider spaces with access points throughout the neighborhood. This site is ideal for a trail, with would provide recreation opportunities and a link to the immediate neighborhood and potentially beyond. At the eastern end of the site, it offers a larger space where a pocket park could be installed. This space could include active and passive open space areas and on-street parking and serve the immediate neighborhood.

FIGURE 7. DESIGN CONSIDERATIONS - LINEAR PARK - SITE 1

PROGRAM ELEMENTS

- > Pavement
- > Improved landscape
- > Trash receptacles
- > Benches & rest areas
- > Interpretive signage



KEY NOTES

1. Primary trail access with parallel parking.
2. Play area with shaded bench seating.
3. 8'-0" Wide concrete hike/bike trail.
4. Secondary trail access.
5. Shaded bench seating @ 300' intervals typ.
6. Connection to park or trail along roadway.





Play ground with shaded bench seating.



Pocket Park

A pocket park serves a concentrated population living in close proximity. Pockets parks have become popular in recent years as they can be installed in small areas and oddly shaped lots. They can also be geared towards a specific population or age group. Amenities include playgrounds, furnishings, gazebos, ornamental landscape features, and community garden areas, amongst others. A pocket park generally serves an area within a ¼ mile radius.

Approx. area - 0.5-2 Acre

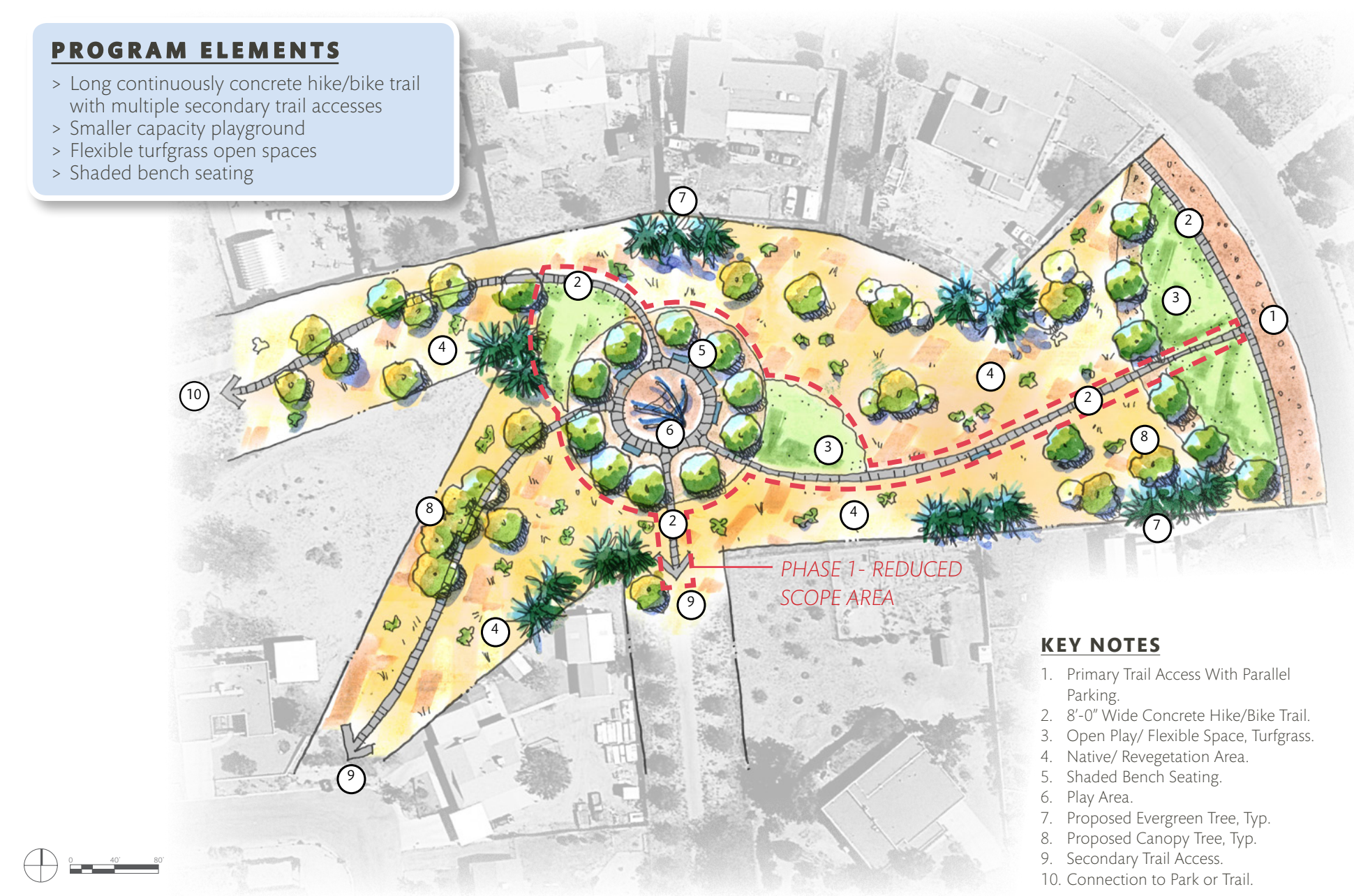
Design Consideration

Typical of most Pocket Parks, this site is smaller and makes efficient use of space to provide a selected range of amenities that can be accessed by nearby residents. There are three 'immediate' access points into the site and a connection to the larger trail system in 'The Sawtooth'. This is an advantage as the Pocket Park can potentially be accessed by the wider community.

FIGURE 8. DESIGN CONSIDERATIONS - POCKET PARK - SITE 1

PROGRAM ELEMENTS

- > Long continuously concrete hike/bike trail with multiple secondary trail accesses
- > Smaller capacity playground
- > Flexible turfgrass open spaces
- > Shaded bench seating



KEY NOTES

1. Primary Trail Access With Parallel Parking.
2. 8'-0" Wide Concrete Hike/Bike Trail.
3. Open Play/ Flexible Space, Turfgrass.
4. Native/ Revegetation Area.
5. Shaded Bench Seating.
6. Play Area.
7. Proposed Evergreen Tree, Typ.
8. Proposed Canopy Tree, Typ.
9. Secondary Trail Access.
10. Connection to Park or Trail.





Play ground



Shade structure with seating

Design Consideration

This site is adjacent to Rio Communities Blvd, a major roadways and the City Hall complex which makes this site particularly interesting. Shared parking opportunities exist in the adjacent parking area which supports City Hall and a local coffee shop. Furthermore, the coffee shop backs up to the park site and is near what will be the main access point to the park. This retail use is complimentary to the park and will provide a venue for refreshments to users and has the potential to attract coffee shop customers to use the park.

FIGURE 9. DESIGN CONSIDERATIONS - POCKET PARK - **SITE 7**



PROGRAM ELEMENTS

- > Walking path / Loop.
- > Smaller Capacity Playground.
- > Flexible Turfgrass Open Spaces.
- > Shaded Bench Seating.
- > Small Play Area.
- > Small Plaza Area.

KEYED NOTES

1. 6'-0" Wide concrete sidewalk
2. Ornamental tree
3. Shade tree
4. Bench seating
5. Revegetation seeding as required
6. Play area
7. Group pavilion
8. Turfgrass lawn
9. Crusher fines plaza area
10. 14'-0" Wide concrete walk
11. Property line



RECOMMENDATIONS



FIGURE 10. RECOMMENDATIONS



Recommendations Summary

The master plan recommends that Rio Communities develop a range of outdoor, recreational spaces that meet the diverse needs of the community to encourage a healthy lifestyle. The community should prioritize parks, trails, and open space areas that serve the greatest number of people. While there is a great need for outdoor recreation facilities throughout the community, parks that are in close proximity to existing activity centers and are conveniently accessible should be developed first. This strategy supports the efficient use of limited maintenance resources and creates a highly visible “first step” to the development of a larger park system. Accordingly, this plan recommends acquiring and developing Site 7 first. When additional land is acquired, properties that provide benefits to the greatest number of residents should be prioritized.

Action Matrix					
TASK		ACTION	TIME FRAME	RESPONSIBILITY	FUNDING
A	Acquire land and developed park to serve immediate needs of the community	Acquire and Develop Site 7	Short-term	Rio Communities	Utilize existing/available funding
B	Acquire land/sites for future park development	Acquire Site 2, 4, 6	Short-term	Rio Communities	Capital Outlay
C	Identify funding for future projects		Short-term / Long-term	Rio Communities	Capital Outlay
D	Develop park system	Develop Site 2, 4, 6	Long-term	Rio Communities	Capital Outlay
E	Develop Trail System	> Identify hierarchy of trails (Multi-use, paved, unpaved) > Prioritize trail sections that have the potential for highest usage > Utilize existing facilities, including drainage/utility easements, sidewalks) > Make trails ADA accessible	Long-term	Rio Communities	Capital Outlay
F	Formalize Open Space	> Adopt Use Agreement for Site 8 > Develop parking, rest area and trails	Long-term	Rio Communities	Capital Outlay
G	Develop Recreational Complex	> Study site 9 capacity > Develop program and site	Long-term	Rio Communities	Capital Outlay

IMPLEMENTATION

To implement a consistent parks and trail system, the community will have to invest resources and prioritize projects as funding becomes available. There are a number of funding sources that Rio Communities can tap, deepening on the type and scale of project.

Funding Sources

GAMETIME PLAYGROUND GRANTS:

Provides up to 100% matching funds on eligible play equipment.

VALENCIA SOIL & WATER CONSERVATION DISTRICT:

Provides cost-share funding of up to \$5,000 in the form of tax reimbursements for each approved conservation initiative that can be incorporated into parks and trails. These include but are not limited to:

- > Rainwater harvesting;
- > Pollinator planting
- > Habitat restoration
- > Community gardens
- > Noxious weed control

NEW MEXICO STATE ECONOMIC GRANT

Special projects and outdoor infrastructure fund grant:

- > \$5,000 - \$25,000 Award.
- > 50% Cash match required.

- > Up to 50% in-kind matching is allowed.
- > Shovel-ready plans required.

Eligible project types include but are not limited to:

- > Trails
- > River parks
- > Wildlife viewing areas

CAPITAL OUTLAY GRANTS

Legislative Capital Outlay funding is utilized for the creation or improvement of a fixed asset that will last at least ten years. This funding can be used for purchasing equipment or land or making improvements to roads, water and sewer systems, and buildings.

Typical capital outlay projects includes the following amongst others:

- > Planning, designing, constructing, equipping and furnishing community centers, senior centers, fire stations, libraries, courthouses and other buildings;
- > Street improvements;
- > Park renovations or equipment;
- > Acequia improvements;
- > Water and wastewater systems.

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OPINION OF PROBABLE CONSTRUCTION COST
Full Build-Out Cost - Neighborhood Park - **Site 4**

Rio Communities - Neighborhood Park
Opinion of Probable Construction Cost, August 2020

General Conditions				
Item	Quantity	UNIT	Unit Cost	Total
Mobilization	1	LS	\$35,000.00	\$35,000.00
Demolition	1	LS	\$10,000.00	\$10,000.00
Grading	1	LS	\$10,000.00	\$10,000.00
Layout and Staking	1	LS	\$2,000.00	\$2,000.00
Subtotal : 65% Design				\$57,000.00
10% Contingency				\$5,700.00
Subtotal 65% Design w/ Contingency				\$62,700.00
7.8958% NMGR				\$4,950.67
Total General Conditions				\$67,650.67
Note: Prices are based on current market conditions and are subject to change.				
Hardscape				
Item	Quantity	UNIT	Unit Cost	Total
Electrical	1	LS	\$15,000.00	\$15,000.00
Lighting (security lighting)	1	LS	\$25,000.00	\$25,000.00
Concrete walks	12,690	SF	\$7.50	\$95,175.00
Crusher Fines w/ Binder	6,818	SF	\$2.50	\$17,045.00
Asphalt Paving	1,993	SY	\$25.00	\$49,825.00
Concrete Curbing	686	LF	\$15.00	\$10,290.00
Native Revegetation Seeding	42,500	SF	\$0.75	\$31,875.00
Shade Structures (approx 12'x16')	3	EA	\$15,000.00	\$45,000.00
Picnic Tables	3	EA	\$2,500.00	\$7,500.00
Benches	7	EA	\$1,500.00	\$10,500.00
Trash Receptacles	4	EA	\$800.00	\$3,200.00
Subtotal : 65% Design				\$310,410.00
10% Contingency				\$31,041.00
Subtotal 65% Design w/ Contingency				\$341,451.00
7.8958% NMGR				\$26,960.29
Total Hardscape				\$368,411.29
Note: Prices are based on current market conditions and are subject to change.				

Landscape				
Item	Quantity	UNIT	Unit Cost	Total
Irrigation controller, P.O.C Equipment, etc.	1	LS	\$15,000.00	\$15,000.00
Irrigation	84,296	SF	\$1.50	\$126,444.00
Evergreen Trees	8	EA	\$175.00	\$1,400.00
Canopy Trees, 2" cal.	50	EA	\$350.00	\$17,500.00
Accent Trees	6	EA	\$175.00	\$1,050.00
Turfgrass Seeding	84,296	SF	\$0.75	\$63,222.00
Subtotal : 65% Design				\$224,616.00
10% Contingency				\$22,461.60
Subtotal 65% Design w/ Contingency				\$247,077.60
7.8958% NMGR				\$19,508.75
Total Landscape				\$266,586.35
Note: Prices are based on current market conditions and are subject to change.				
Play Equipment & Surfacing				
Item	Quantity	UNIT	Unit Cost	Total
Play Equipment & Installation	1	LS	\$55,000.00	\$55,000.00
EWF surfacing	5,942	SF	\$3.00	\$17,826.00
Subtotal : 65% Design				\$72,826.00
10% Contingency				\$7,282.60
Subtotal 65% Design w/ Contingency				\$80,108.60
7.8958% NMGR				\$6,325.21
Total Play Equipment & Surfacing				\$86,433.81
Note: Prices are based on current market conditions and are subject to change.				
Total Project Cost				\$789,082.12

TOTAL PROJECT COST \$789,082.12

OPINION OF PROBABLE CONSTRUCTION COST
Phase 1 Reduced Scope Cost - Neighborhood Park - **Site 4**

Rio Communities - Neighborhood Park - PH1
Opinion of Probable Construction Cost, August 2020

General Conditions				
Item	Quantity	UNIT	Unit Cost	Total
Mobilization	1	LS	\$5,500.00	\$5,500.00
Demolition	1	LS	\$2,500.00	\$2,500.00
Grading	1	LS	\$2,500.00	\$2,500.00
Layout and Staking	1	LS	\$1,000.00	\$1,000.00
Subtotal : 65% Design				\$11,500.00
10% Contingency				\$1,150.00
Subtotal 65% Design w/ Contingency				\$12,650.00
7.8958% NMGR				\$998.82
Total General Conditions				\$13,648.82
Note: Prices are based on current market conditions and are subject to change.				
Hardscape				
Item	Quantity	UNIT	Unit Cost	Total
Concrete walks	2,681	SF	\$7.50	\$20,107.50
Shade Structure (approx 12'x16')	1	EA	\$15,000.00	\$15,000.00
Picnic Table	1	EA	\$2,500.00	\$2,500.00
Benches	4	EA	\$1,500.00	\$6,000.00
Trash Receptacles	2	EA	\$800.00	\$1,600.00
Subtotal : 65% Design				\$45,207.50
10% Contingency				\$4,520.75
Subtotal 65% Design w/ Contingency				\$49,728.25
7.8958% NMGR				\$3,926.44
Total Hardscape				\$53,654.69
Note: Prices are based on current market conditions and are subject to change.				

TOTAL PHASE 1 COST \$135,116.48

OPINION OF PROBABLE CONSTRUCTION COST
Full Build-Out Cost - Pocket Park - **Site 1**

Rio Communities - Pocket Park
Opinion of Probable Construction Cost, August 2020

General Conditions				
Item	Quantity	UNIT	Unit Cost	Total
Mobilization	1	LS	\$18,000.00	\$18,000.00
Demolition	1	LS	\$5,000.00	\$5,000.00
Grading	1	LS	\$5,000.00	\$5,000.00
Layout and Staking	1	LS	\$1,000.00	\$1,000.00
Subtotal : 65% Design				\$29,000.00
10% Contingency				\$2,900.00
Subtotal 65% Design w/ Contingency				\$31,900.00
7.8958% NMGR				\$2,518.76
Total General Conditions				\$34,418.76
Note: Prices are based on current market conditions and are subject to change.				

Hardscape				
Item	Quantity	UNIT	Unit Cost	Total
Electrical	1	LS	\$10,000.00	\$10,000.00
Lighting (security lighting)	1	LS	\$15,000.00	\$15,000.00
Concrete walks	7,940	SF	\$7.50	\$59,550.00
Gravel Mulch	3,351	SF	\$2.50	\$8,377.50
Crusher Fines w binder	11,392	SF	\$2.50	\$28,480.00
Native revegetation seeding	72,888	SF	\$0.75	\$54,666.00
Benches	5	EA	\$1,500.00	\$7,500.00
Post & Cable Fencing	227	LF	\$10.00	\$2,270.00
Trash Receptacles	2	EA	\$800.00	\$1,600.00
Subtotal : 65% Design				\$187,443.50
10% Contingency				\$18,744.35
Subtotal 65% Design w/ Contingency				\$206,187.85
7.8958% NMGR				\$16,280.18
Total Hardscape				\$222,468.03
Note: Prices are based on current market conditions and are subject to change.				

TOTAL PROJECT COST \$333,846.84



Landscape				
Item	Quantity	UNIT	Unit Cost	Total
Irrigation controller, P.O.C Equipment, etc.	1	LS	\$10,000.00	\$10,000.00
Irrigation	4,711	SF	\$1.50	\$7,066.50
Evergreen Trees	19	EA	\$175.00	\$3,325.00
Canopy Trees, 2" cal.	40	EA	\$350.00	\$14,000.00
Accent Trees	7	EA	\$175.00	\$1,225.00
Turf grass	4,711	SF	\$0.75	\$3,533.25
Subtotal : 65% Design				\$39,149.75
10% Contingency				\$3,914.98
Subtotal 65% Design w/ Contingency				\$43,064.73
7.8958% NMGR				\$3,400.30
Total Landscape				\$46,465.03
Note: Prices are based on current market conditions and are subject to change.				

Play Equipment & Surfacing				
Item	Quantity	UNIT	Unit Cost	Total
Play Equipment & Installation	1	LS	\$20,000.00	\$20,000.00
EWf surfacing	1,898	SF	\$3.00	\$5,694.00
Subtotal : 65% Design				\$25,694.00
10% Contingency				\$2,569.40
Subtotal 65% Design w/ Contingency				\$28,263.40
7.8958% NMGR				\$2,231.62
Total Play Equipment & Surfacing				\$30,495.02
Note: Prices are based on current market conditions and are subject to change.				
Total Project Cost				\$333,846.84

OPINION OF PROBABLE CONSTRUCTION COST
Phase 1 Reduced Scope Cost - Pocket Park - **Site 1**

Rio Communities - Pocket Park - PH1
Opinion of Probable Construction Cost, August 2020

General Conditions				
Item	Quantity	UNIT	Unit Cost	Total
Mobilization	1	LS	\$7,500.00	\$7,500.00
Demolition	1	LS	\$1,500.00	\$1,500.00
Grading	1	LS	\$300.00	\$300.00
Layout and Staking	1	LS	\$1,000.00	\$1,000.00
Subtotal : 65% Design				\$10,300.00
10% Contingency				\$1,030.00
Subtotal 65% Design w/ Contingency				\$11,330.00
7.8958% NMGR				\$894.59
Total General Conditions				\$12,224.59
Note: Prices are based on current market conditions and are subject to change.				

Hardscape				
Item	Quantity	UNIT	Unit Cost	Total
Concrete walks	3,517	SF	\$7.50	\$26,377.50
Crusher Fines w binder	6,618	SF	\$2.50	\$16,545.00
Benches	3	EA	\$1,500.00	\$4,500.00
Trash Receptacles	2	EA	\$800.00	\$1,600.00
Subtotal : 65% Design				\$49,022.50
10% Contingency				\$4,902.25
Subtotal 65% Design w/ Contingency				\$53,924.75
7.8958% NMGR				\$4,257.79
Total Hardscape				\$58,182.54
Note: Prices are based on current market conditions and are subject to change.				

TOTAL PHASE 1 COST \$129,505.04

Landscape				
Item	Quantity	UNIT	Unit Cost	Total
Irrigation controller, P.O.C Equipment, etc.	1	LS	\$10,000.00	\$10,000.00
Irrigation	4,711	SF	\$1.50	\$7,066.50
Canopy Trees, 2" cal.	10	EA	\$350.00	\$3,500.00
Turf grass	4,711	SF	\$0.75	\$3,533.25
Subtotal : 65% Design				\$24,099.75
10% Contingency				\$2,409.98
Subtotal 65% Design w/ Contingency				\$26,509.73
7.8958% NMGR				\$2,093.15
Total Landscape				\$28,602.88
Note: Prices are based on current market conditions and are subject to change.				
Play Equipment & Surfacing				
Item	Quantity	UNIT	Unit Cost	Total
Play Equipment & Installation	1	LS	\$20,000.00	\$20,000.00
EWf surfacing	1,898	SF	\$3.00	\$5,694.00
Subtotal : 65% Design				\$25,694.00
10% Contingency				\$2,569.40
Subtotal 65% Design w/ Contingency				\$28,263.40
7.8958% NMGR				\$2,231.62
Total Play Equipment & Surfacing				\$30,495.02
Note: Prices are based on current market conditions and are subject to change.				
Total Project Cost				\$129,505.04

OPINION OF PROBABLE CONSTRUCTION COST
Full Build-Out Cost - Pocket Park - **Site 7**

Item 1.

Opinion of Probable Construction Cost, March 2021

General Conditions				
Item	Quantity	UNIT	Unit Cost	Total
Mobilization	1	LS	\$30,000.00	\$30,000.00
Demolition	1	LS	\$5,000.00	\$5,000.00
Grading	1	LS	\$10,000.00	\$10,000.00
Layout and Staking	1	LS	\$2,000.00	\$2,000.00
Subtotal				\$47,000.00
20% Contingency				\$9,400.00
Subtotal				\$56,400.00
7.8958% NMGR				\$4,453.23
Total General Conditions				\$60,853.23

Note: Prices are based on current market conditions and are subject to change.

Hardscape				
Item	Quantity	UNIT	Unit Cost	Total
Electrical	1	LS	\$10,000.00	\$10,000.00
Lighting (security lighting)	1	LS	\$25,000.00	\$25,000.00
Concrete walks	7,059	SF	\$7.50	\$52,942.50
Crusher Fines w/ Binder	1,720	SF	\$2.50	\$4,300.00
Shade Structure (incl. slab)	1	EA	\$27,000.00	\$27,000.00
Picnic Tables	6	EA	\$1,750.00	\$10,500.00
Benches	8	EA	\$1,500.00	\$12,000.00
Trash Receptacles	4	EA	\$800.00	\$3,200.00
Subtotal				\$144,942.50
20% Contingency				\$28,988.50
Subtotal				\$173,931.00
7.8958% NMGR				\$13,733.24

Total Hardscape	\$187,664.24
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Note: Prices are based on current market conditions and are subject to change.

Landscape				
Item	Quantity	UNIT	Unit Cost	Total
Irrigation controller, P.O.C Equipment, etc.	1	LS	\$12,000.00	\$12,000.00
Bubbler Irrigation for Trees	45	EA	\$150.00	\$6,750.00
Turf Irrigation	14,180	SF	\$1.50	\$21,270.00
Temp Irrigation for Native Revegetation Seeding	17,000	SF	\$0.75	\$12,750.00
Canopy Trees, 2" cal.	18	EA	\$350.00	\$6,300.00
Accent Trees	27	EA	\$175.00	\$4,725.00
Turfgrass Seeding	14,180	SF	\$0.75	\$10,635.00
Native Revegetation Seeding (in distrubed areas)	17,000	SF	\$0.75	\$12,750.00
Subtotal				\$87,180.00
20% Contingency				\$17,436.00
Subtotal				\$104,616.00
7.8958% NMGR				\$8,260.27

Total Landscape	\$112,876.27
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Note: Prices are based on current market conditions and are subject to change.

Play Equipment & Surfacing				
Item	Quantity	UNIT	Unit Cost	Total
Play Equipment & Installation	1	LS	\$28,000.00	\$28,000.00
EWV surfacing	3,350	SF	\$3.00	\$10,050.00
Subtotal				\$38,050.00
20% Contingency				\$7,610.00
Subtotal				\$45,660.00
7.8958% NMGR				\$3,605.22
Total Play Equipment & Surfacing				\$49,265.22

Note: Prices are based on current market conditions and are subject to change.

Design				
Item	Quantity	UNIT	Unit Cost	Total
Design Fees - Construction Documents	1	LS	\$33,000.00	\$33,000.00
Subtotal				\$33,000.00
20% Contingency				\$6,600.00
Subtotal				\$39,600.00
7.875% NMGR				\$3,118.50

Total Design	\$42,718.50
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Note: Prices are based on current market conditions and are subject to change.

Total Project Cost	\$453,377.47
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PREPARED BY

MRWM

LANDSCAPE ARCHITECTS



Rio Communities, NM

Accounts Payable Approval Report

By Fund

Item 2.

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 11000 - General Operating Fund				
Department: 1009 - Municipal Court				
Tyler Technologies	025-32929553	06/03/2021	Incode Court Maint	965.25
Tyler Technologies	025-329552	06/03/2021	Incode Court Maint	3,861.00
Department 1009 - Municipal Court Total:				4,826.25
Department: 2001 - Manager				
Verizon Wireless	9880196827	06/03/2021	City Manager	42.11
Department 2001 - Manager Total:				42.11
Department: 2002 - General Administration				
Woodlands Hardware	006288/1	06/01/2021	Supplies for General Admin	7.25
Robles, Rael, & Anaya	10506	06/01/2021	Attorney Fees- 4/30/21	1,833.88
Robles, Rael, & Anaya	10507	06/01/2021	Attorney Fees -	275.08
Green Acres Lawn Sprinkler	5.7.21	06/01/2021	Emergency water break-sprinkl...	185.22
Cooperative Educational Servic...	24-116071	06/02/2021	Park Study	1,885.90
Woodlands Hardware	006317/1	06/03/2021	Supplies for General Admin	36.50
Woodlands Hardware	006330/1	06/03/2021	Supplies for General Admin	12.23
Woodlands Hardware	006332/1	06/03/2021	Supplies for General Admin	3.41
Tyler Technologies	025-333821	06/03/2021	Permitting Training	386.33
Tyler Technologies	025-336167	06/03/2021	Permitting/Licensing/Code Enf...	7,676.65
Tyler Technologies	025-336167	06/03/2021	MyCivic Maint Fee	3,937.50
NM Water Service Company	0152646516	06/08/2021	City Hall	366.13
Sharp Electronics Corporation	9003327693	06/08/2021	City Copies	165.35
Robles, Rael, & Anaya	10593	06/09/2021	Attorney Fees	1,833.88
Robles, Rael, & Anaya	10594	06/09/2021	Attorney Fees	145.63
News-Bulletin	1051879	06/10/2021	ITB #2021-0103	256.74
News-Bulletin	1051879-1	06/10/2021	Invitation to Bid #2021-0102	185.00
Albuquerque Publishing Co.	1084514	06/10/2021	Invitation to bid #2021-0102	162.24
Sandra Schauer	00001105	06/14/2021	RC Newsletter-June 2021	3,763.87
Accustripe, Inc.	6844-49229	06/14/2021	Stripe parking lot	861.50
Accustripe, Inc.	6845-49229A	06/14/2021	Stripe parking lot	86.15
Valencia County Fire Dept.	INV0002586	06/14/2021	Hazard Mitigation Plan Update	1,391.65
NM Gas Co	BK Dft 7.17.21	06/17/2021	City Hall	73.37
PNM	INV0002570	06/18/2021	Streetlights-375 & 376	263.31
Comcast Business	INV0002573	06/18/2021	City Hall	408.48
Department 2002 - General Administration Total:				26,203.25
Department: 2004 - Finance/Budget/Accounting				
Verizon Wireless	9880196827	06/03/2021	Finance Department	182.92
Department 2004 - Finance/Budget/Accounting Total:				182.92
Department: 2008 - Municipal Clerk				
Amazon Business	14GF-4MGF-N7XP	06/01/2021	office supplies	773.79
Verizon Wireless	9880196827	06/03/2021	City Clerk	104.22
Department 2008 - Municipal Clerk Total:				878.01
Department: 2014 - Economic Development				
UKUU Creative	161	06/10/2021	Social Media-EDC	161.81
Department 2014 - Economic Development Total:				161.81
Department: 3001 - Law Enforcement				
Verizon Wireless	9880196827	06/03/2021	Code Enforcer	92.16
Department 3001 - Law Enforcement Total:				92.16
Department: 4004 - Library				
Mid-Valley Doors, LLC. dba Toby..	10578	06/01/2021	Door and Trim	237.30
Home Depot	617709803	06/01/2021	Stone Veneer	335.50

Accounts Payable Approval Report

Item 2.

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Home Depot	620089177	06/10/2021	Nylon Recoil Kit-Zipbit-PVC air ...	171.37
Department 4004 - Library Total:				744.17
Department: 5101 - Public Works				
HD Supply White Cap	50015849102	06/03/2021	Tools and Cleaning equipment	259.98
HD Supply White Cap	50015883774	06/03/2021	Tools and Cleaning equipment	2,421.65
Department 5101 - Public Works Total:				2,681.63
Department: 5104 - Highways and Streets				
PNM	INV0002571	06/17/2021	Streetlights-0 HWY 304	46.71
PNM	INV0002572	06/17/2021	Streetlights-0 Avendia De Mesa...	63.24
PNM	INV0002568	06/18/2021	Street lights-Rio Communities	39.02
PNM	INV0002568	06/18/2021	Street lights-370,370A	95.49
PNM	INV0002568	06/18/2021	Street lights-104 HWY 47	127.73
PNM	INV0002568	06/18/2021	Street lights-371,372,373,374	163.67
PNM	INV0002568	06/18/2021	Street lights-110 Rio Communit...	75.57
Department 5104 - Highways and Streets Total:				611.43
Fund 11000 - General Operating Fund Total:				36,423.74
Fund: 20100 - Corrections				
Department: 0001 - No Department				
New Mexico Judicial Education ...	INV0002582	06/07/2021	May 2021	9.00
Administrative Office of the Cou...	INV0002583	06/07/2021	May 2021	18.00
Department 0001 - No Department Total:				27.00
Fund 20100 - Corrections Total:				27.00
Fund: 20200 - Environmental				
Department: 5009 - Environmental				
Universal Waste Systems, Inc.	0001056864	06/07/2021	30 YD Roll Off5/15/21	362.17
Department 5009 - Environmental Total:				362.17
Fund 20200 - Environmental Total:				362.17
Fund: 20900 - Fire Protection				
Department: 3002 - Fire Protection				
Craig Independent Tire Co.	8399	06/01/2021	Firestone traction tube FD	387.99
Verizon Wireless	9880196827	06/03/2021	Fire / EMS Department	139.12
NM Water Service Company	3889605549	06/08/2021	FD	63.34
Napa Auto Parts	425803	06/10/2021	Battery	192.96
Napa Auto Parts	426248	06/10/2021	Air Filter-Oil Filter-oil-Glass clea...	57.91
NM Gas Co	529640	06/17/2021	FD-	36.08
PNM	INV0002569	06/18/2021	FD-108 Rio Comm. Blvd	849.23
PNM	INV0002569	06/18/2021	FD-1651 Rio Comm Blvd-Substat..	192.90
Comcast Business	INV0002584	06/26/2021	FD-Telecommunications	231.82
Department 3002 - Fire Protection Total:				2,151.35
Fund 20900 - Fire Protection Total:				2,151.35
Fund: 21100 - Law Enforcement Protection				
Department: 3001 - Law Enforcement				
Craig Independent Tire Co.	00460	06/01/2021	Tires	545.02
Department 3001 - Law Enforcement Total:				545.02
Fund 21100 - Law Enforcement Protection Total:				545.02
Fund: 29700 - County EMS GRT				
Department: 2002 - General Administration				
Verizon Wireless	9880196827	06/03/2021	EMS Cell Phones	168.78
Quill	16937944	06/08/2021	2 Fire File Cabinets for Fire Adm...	2,874.98
Department 2002 - General Administration Total:				3,043.76
Fund 29700 - County EMS GRT Total:				3,043.76
Grand Total:				42,553.04

Report Summary

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	36,423.74
20100 - Corrections	27.00
20200 - Environmental	362.17
20900 - Fire Protection	2,151.35
21100 - Law Enforcement Protection	545.02
29700 - County EMS GRT	3,043.76
Grand Total:	42,553.04

Account Summary

Account Number	Account Name	Expense Amount
11000-1009-56010	Software	4,826.25
11000-2001-57160	Telecommunications	42.11
11000-2002-54010	Maintenance & Repairs - ...	59.39
11000-2002-54030	Maintenance & Repairs - ...	1,132.87
11000-2002-55020	Contract - Attorney Fees	4,088.47
11000-2002-55030	Contract - Professional Se...	1,885.90
11000-2002-55999	Contract - Other Services	5,155.52
11000-2002-56010	Software	11,614.15
11000-2002-57050	Employee Training	386.33
11000-2002-57090	Printing/Publishing/Advert..	769.33
11000-2002-57160	Telecommunications	408.48
11000-2002-57170	Utilities - Electricity	263.31
11000-2002-57171	Utilities - Natural Gas	73.37
11000-2002-57173	Utilities - Water	366.13
11000-2004-57160	Telecommunications	182.92
11000-2008-56020	Supplies - General Office	773.79
11000-2008-57160	Telecommunications	104.22
11000-2014-55999	Contract - Other Services	161.81
11000-3001-57160	Telecommunications	92.16
11000-4004-54010	Maintenance & Repairs - ...	744.17
11000-5101-56040	Supplies-Furniture/Fixture...	2,681.63
11000-5104-57170	Utilities - Electricity	611.43
20100-0001-21040	Admin Office of Courts Pa...	18.00
20100-0001-21045	Judicial Education Payable	9.00
20200-5009-55999	Contract - Other Services	362.17
20900-3002-54040	Maintenance & Repairs - ...	638.86
20900-3002-57160	Telecommunications	370.94
20900-3002-57170	Utilities - Electricity	1,042.13
20900-3002-57171	Utilities - Natural Gas	36.08
20900-3002-57173	Utilities - Water	63.34
21100-3001-54040	Maintenance & Repairs - ...	545.02
29700-2002-56040	Supplies-Furniture/Fixture...	2,874.98
29700-2002-57160	Telecommunications	168.78
Grand Total:		42,553.04

Project Account Summary

Project Account Key	Expense Amount
None	42,553.04
Grand Total:	42,553.04

Authorization Signatures

MAYOR & COUNCILORS

MARK GWINN, MAYOR

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM/COUNCILOR

BILL BROWN, COUNCILOR

JOSHUA RAMSELL, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK

CITY OF RIO COMMUNITIES, NM
RESOLUTION 2021 - XX

PARTICIPATION IN CAPITAL OUTLAY PROGRAM ADMINISTERED
BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Rio Communities and the New Mexico Department of Transportation enter into a Cooperative Agreement.

WHEREAS, the total cost of the project will be **\$60,000.00** to be funded by the parties hereto as follows:

a. New Mexico Department of Transportation's share shall be 100% or **\$60,000.00**

and

b. ***The City of Rio Communities'*** proportional matching share shall be 0% or **\$0.00**

TOTAL PROJECT COST IS **\$60,000.00**

The City of Rio Communities shall pay all costs, which exceed the total amount of ***\$60,000.00***.

Now therefore, be it resolved in official session that The City of Rio Communities determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on **June 30, 2023 (for Laws of 2019)** and the City of Rio Communities incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by the City of Rio Communities to enter into Cooperative Agreement Control Number **C3193421** with the New Mexico Department of Transportation for Capital Outlay (**Laws of 2019**) to **plan, design, purchase, equip and install safety street lighting in Rio Communities** within the control of the Governing Body in City of Rio Communities, Valencia County, New Mexico.

PASSED, APPROVED AND ADOPTED THIS xx DAY OF xxx 2021 BY THE GOVERNING BODY OF THE CITY OF RIO COMMUNITIES, NEW MEXICO.

City of Rio Communities Governing Body

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr
Mayor Pro-tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Jimmie Winters,
Councilor

ATTEST:

Elizabeth F. Adair,
Municipal Clerk

City of Rio Communities, New Mexico

Ordinance No. 2021 - xx

CHAPTER 11 HEALTH AND SAFETY

Article 1 FIREWORKS CONTROL ORDINANCE

- 11-1-1 DEFINITIONS
- 11-1-2 FIREWORK STANDS
- 11-1-3 PENALTY FOR VIOLATION OF ARTICLE
- 11-1-4 POSSESSION, TRANSPORTATION, DISCHARGE AND SALE RESTRICTED
- 11-1-5 MANUFACTURE PROHIBITED
- 11-1-6 LOCATION RESTRICTIONS
- 11-1-7 DISPOSAL OF UNUSED FIREWORKS
- 11-1-8 INSPECTION
- 11-1-9 SEIZURE OF FIREWORKS
- 11-1-10 EXCEPTIONS TO USE PROHIBITIONS
- 11-1-11 REQUIREMENTS FOR SALE, USE, POSSESSION OR STORAGE; REGULATIONS BY FIRE CHIEF
- 11-1-12 APPLICATIONS; NON-TRANSFERABILITY
- 11-1-13 BOND OR INSURANCE REQUIREMENT
- 11-1-14 TYPE OF FIREWORKS PERMITTED
- 11-1-15 PERMIT FEES AND CONDITIONS

11-1-1 Definition of "Firework"

As used in this article, "fireworks" means any combustible of explosive composition, or any substance or combination of substances, or device prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation, and shall include blank cartridges, toy pistols, toy cannons, toy canes or toy guns in which explosives are used, firecrackers, torpedoes, skyrockets, Roman candles, dago bombs, sparklers or other devices of like construction and any devices containing any explosive or flammable compound, or any tablet or other device containing an explosive substance; except that the term "fireworks" shall not include any auto flares, paper caps containing not in excess of an average of 0.25 of a grain of explosive content per cap and toy pistols, toy canes, toy guns or other devices for the use of such caps, the sale and use of which shall be permitted at all times.

11-1-2 Firework Stands

- (a) The fee for operating fireworks stands shall be as follows:

- (1) Each commercial stand of a size of 15 square feet or greater operated by anyone other than the owner (or his immediate family) of the land upon which the stand is located: \$100.00

No such stand shall exceed 200 square feet.

- (2) Each stand of a size of 40 square feet or greater but not exceeding 100 square feet operated by the owner of the land (or his immediate family) located on the land \$ 50.00
- (3) Each stand of a size of less than 40 square feet operated by the owner of the land (or his immediate family) located on the land \$ 10.00

"Square feet" as used in this section means that area within the corners of the stand measuring its dimensions along the outside edge of the outermost physical appurtenances of that stand. Only those fireworks permitted under this article shall be permitted to be sold at such stands.

- (b) This section is not intended to preclude established retail businesses from selling fireworks through preexisting locations.
- (c) It shall be considered fraud and a violation of this section for people in the business of selling fireworks to contract with landowners to contravene Subsection (a)(1) of this section, providing the fee for non-owner operators.

11-1-3 Penalty for Violation of Article

Any person violating the provisions of this article or failing or neglecting to comply with any orders issued pursuant to any section of this article shall be deemed guilty of a misdemeanor; and such person shall be guilty of a separate offense for each and every day or portion thereof during which any such violation is continued or permitted. Violation of this article, upon conviction by the Court, shall be punishable by a fine of not exceeding three hundred dollars (\$300.00) or by imprisonment not to exceed ninety (90) days or by both such fine and imprisonment in the discretion of the court.

11-1-4 Possession, Transportation, Discharge and Sale Restricted.

- (a) Generally. It shall be unlawful for any person to possess, own, transport, discharge, offer for sale, expose for sale, advertise for sale or sell within the City of Rio Communities limits, and within one mile of such limits, any type or form of explosive commonly known as fireworks, unless such item is approved by the provisions of this article. This section shall apply within one mile outside of the City of Rio Communities municipal boundary because the fireworks business is a danger to the general public, offensive and unwholesome.

- (b) Children under age 12. It shall be unlawful to sell any fireworks to children under 12 years of age unless accompanied by an adult.
- (c) Time period for retail sales. Fireworks may be sold at retail on the following dates each year, unless the Governing Body by proclamation or resolution has prohibited the sale of fireworks on any such dates due to the existence of drought conditions or for any other reason, as provided by law:
 - (1) June 20 to July 6, inclusive;
 - (2) New Year's Day and the five (5) days immediately preceding;
 - (3) Chinese New Year and the two (2) days immediately preceding;
 - (4) May 5; and
 - (5) September 16.
- (d) Temporary prohibitions or restrictions. The Governing Body, by proclamation or resolution, may from time to time prohibit or restrict the sale, possession or use of fireworks due to the actual presence or anticipated and predicted presence of severe or extreme drought conditions. The Governing Body, by proclamation or resolution, may from time to time prohibit or restrict the sale, possession or use of fireworks upon a finding that such prohibition or restriction is necessary to protect the health, safety, property and general welfare of the City of Rio Communities. Any such temporary prohibitions or restrictions shall be fully enforceable as an order adopted under this article, and the violation of any such temporary prohibitions or restrictions shall be deemed a violation of this article, punishable in accordance with Section 3.

11-1-5 Manufacture Prohibited

The manufacture of fireworks within the City of Rio Communities is prohibited.

11-1-6 Location Restrictions

- (a) Church, school, hospital. No fireworks shall be used within 300 feet of any church, hospital, or school building.
- (b) Gasoline, liquid storage. No fireworks shall be stored, kept, or discharged within 50 feet of any gasoline pump, gasoline filling station, or any building in which gasoline or volatile liquids are sold in quantities in excess of one gallon except in stores where cleaners, paints and oils are handled in sealed containers only.

11-1-7 Disposal of Unused Fireworks

Any fireworks that remain unfired after the display is concluded shall be immediately disposed of in a way safe for the particular type of fireworks remaining.

11-1-8 Inspections

The Fire Chief or his representative may, at all reasonable hours, enter and inspect the premises, building or any structure temporarily or permanently located at the site designated for the sale, packaging, or handling of fireworks.

11-1-9 Seizure of Fireworks

The Fire Chief shall seize, take, remove or cause to be removed at the expense of the owner all stocks of noncomplying fireworks offered or exposed for sale, stored, or held in violation of this article.

11-1-10 Exceptions to use Prohibitions

Nothing in this article shall be construed to prohibit the use of fireworks by transportation agencies, for signal purposes of illumination, for the sale or use of blank cartridges for a show or theater, for signal or ceremonial purposes in athletics or sports, or for use by military organizations.

11-1-11 Requirements for sale, use, Possession or Storage; Regulation by Fire Chief

Except as provided in this article, it shall be unlawful for any person to possess, store, offer for sale, expose for sale, sell at retail or use or explode any fireworks within the City of Rio Communities, except as specifically permitted by Section 14; provided, that the Fire Chief shall have the power to adopt reasonable rules and regulations for the granting of permits for supervised public displays by a jurisdiction, fair associations, amusement parks and other organizations or for the use of fireworks by artisans in pursuit of their trade. Every such use or display shall be handled by a competent operator approved by the Fire Chief and shall be of such character and so located, discharged, or fired so as, in the opinion of the Fire Chief after proper investigation, not to be hazardous to property or endanger any person.

11-1-12 Application; Non transferability

Applications for permits under this article shall be made in writing to the City of Rio Communities Clerk at least ten days in advance of the date of the display. After such privilege shall be granted, the sale, possession, use and distribution of fireworks for such display shall be lawful for that purpose only. No permit granted under this article shall be transferable.

11-11-13 Bond or Insurance Requirement.

The permittee under this article shall furnish a bond or certificate of insurance in an amount deemed adequate by the Fire Chief for the payment of all damages which maybe caused either to persons or property by reason of the permitted display and arising from any acts of the permittee, his agents, employees, or subcontractors.

11-1-14 Type of Fireworks Permitted

It is hereby provided that "safe and sane fireworks" shall be permitted within the City of Rio Communities. This shall mean and include all fireworks that are not self-propelling and the effects of which do not extend above ten feet in height from the ground; it shall include the following items:

- (1) Snakes, total pyrotechnic composition not to exceed 20 grams each in weight.
- (2) Smoke devices and spray balls, total pyrotechnic composition not to exceed 25 grams each in weight.
- (3) Wheels, total pyrotechnic composition not to exceed 60 grams in weight per driver unit, but any number of drivers may be on any one wheel. The inside bore of driver tubes shall not be over one-half inch.
- (4) Illuminating torches and colored fire in any form, total pyrotechnic composition of illuminating torches not to exceed 100 grams each in weight.
- (5) Sparklers and dipped sticks, total pyrotechnic composition not to exceed 100 grams each in weight. Pyrotechnic composition containing any chlorate or perchlorate shall not exceed five grains.
- (6) Cone-shaped and cylindrical fountains, total pyrotechnic composition not to exceed 75 grams each in weight. The inside tube diameter of cylindrical fountains shall not exceed three-fourths inch.
- (7) Railway fuses, fuses, truck flares, hardship distress signals, smoke candles, smoke signals and smoke pots.
- (8) All other fireworks similar to but not specifically permitted in this section shall be tested for approval by the Fire Chief prior to sale.
- (9) Ground audible devices:
 - a. Firecrackers. Small paper-wrapped or cardboard tube that may not contain more than 50 milligrams of pyrotechnic composition and may not exceed seven-eighths inch long by one-sixth inch diameter. Noise accompanied by a flash of light is produced upon ignition.

- b. Chaser Small paper-wrapped or cardboard tube that travels along the ground upon ignition. A whistling effect is often produced, and a small noise may be produced. The explosive composition used to create the noise may not exceed 50 milligrams.

11-1-15 Permit Fees and Conditions

- (a) No person, manufacturer, wholesaler, or retailer shall keep, store, transport, or sell within the City of Rio Communities any of the devices permitted by this article without first:
 - (1) Applying to the City of Rio Communities for a permit to keep, store, transport, or sell such devices.
 - (2) Demonstrating to the Fire Chief that the items to be handled under such permit comply with the terms of this Code.
 - (3) Certifying that no person under the age of 16 years shall be permitted under the authority of the permit to be issued to keep, store, transport, or sell such permitted devices.
- (b) Retailer's permit.
 - (1) A permit issued to keep, store, transport, or sell permitted devices under this article shall be applicable and shall be enforced from date of issuance beginning June 5 of the current year to July 4, expiring at 9:00 p.m. on July 4 of the current year. The retailer may store such permitted devices up to July 14 of the current year. The permit fee is \$100.00.
 - (2) Permits are not transferable in name or location. If the permit under this article is revoked, a new permit will not be issued to the same person for a period of 12 months.
- (c) The structure where fireworks are sold shall be protected by at least one five-gallon bucket of water or an approved fire extinguisher with at least a no. 5 ABC classification.
- (d) Smoking shall be prohibited within 25 feet of any fireworks stand or warehouse. "No Smoking" signs must be prominently displayed.

PASSED, APPROVED AND ADOPTED THIS XX DAY OF XX 2021 BY THE GOVERNING BODY OF THE CITY OF RIO COMMUNITIES, NEW MEXICO.

City of Rio Communities Governing Body

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Jimmie Winters
Councilor

ATTEST:

Elizabeth (Lisa) Adair,
Municipal Clerk

**Proposed Project
Electronic Sign Purchase and Installation
At 360 Rio Communities Boulevard
For Consideration and Decision on June 14, 2021**

Message Board

- Viewing area not to exceed 6' x11'.
- Full color
- Two sided
- \$50,000 (estimate)

Labor

- Fabricate the framework.
- Transport
- Install on existing monument
- \$6,000 (estimate)

Electrical

- Install 2- 20 Amp circuits
- Install wiring
- \$2,500 (estimate)

Landscaping below the message Board

- Up to 60 linear feet of extruded curb
- Decorative Gravel
- Landscape boulders (in stock)
- \$1,500 (estimate)

**Total project estimate.
Not to Exceed \$60,000 excluding GRT**

City of Rio Communities EMS.EMT BASIC / FIREFIGHTER

Position Description

Department:	Fire Department	Reports to (title):	Fire Chief
Job Code:	n/a	Supervises:	None
Pay Rate:	Depending on Experience	Classification:	Non-Exempt
Hours/week:	40 hours/week	Effective Date:	June 15, 2021
Position:	Full-time	Revised Date:	n/a

PERFORMANCE EXPECTATIONS

In performance of their respective tasks and duties all employees of Rio Communities are expected to conform to the following:

- Uphold all principles of confidentiality and respect of all colleagues to the fullest extent.
- Adhere to all professional and ethical behavior standards inherent to the Public Sector.
- Interact in an honest, trustworthy and dependable manner with all citizens and employees of Rio Communities.
- Possess cultural awareness and sensitivity.
- Maintain a current insurable driver's license.

POSITION PURPOSE

The purpose of this position is to perform a variety of working level emergency medical response duties as needed to deliver at the-scene medical care and basic life support (BLS) services. Operates ambulance to provide emergency medical transport.

ESSENTIAL DUTIES, FUNCTIONS & RESPONSIBILITIES

The list of duties in this job description are not intended to serve as a comprehensive list of all duties performed by all employees in this classification, only to provide a summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties

- Responds to fire and emergency medical calls; utilizes radio communications and "10-codes" to receive and transmit communications; operates ambulance under emergency conditions and normal conditions to transport accident victims and emergency medical patients to health care facilities, hospitals or other institutions.
- Performs firefighting duties equivalent to a Fire Fighter I level of certification.
- Evaluates patient's condition and/or injuries and accident scenes and/or medical emergencies and administers aid as per protocol; monitors patient's vital signs and provides basic life support until transported to hospital.
- Operates resuscitation and suction devices during cardiopulmonary resuscitation; applies CPAP, applies vacuum splints, cervical collars, backboards, and various other medical devices used to immobilize patients during transport and extrication.
- Applies bandages and dressing on soft tissue injuries as needed to stop bleeding; applies pneumatic anti-shock pants on patients as per protocol to maintain perfusion of patient's vital signs; lifts and carries patients from scene to ambulance

EMT.EMS BASIC/FIREFIGHTER

Position Description

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according to established procedures; performs various basic lifesaving procedures such as pulse oximetry, cardiac monitoring, blood glucometry, oxygen administration, ventilator applications, splinting, oropharyngeal and nasopharyngeal airway placement, combi tube placement, king airway placement, semi-automatic defibrillation, oral glucose administration, and approved chemical/medication administrations, intranasal drug administration, nebulized medication administration. etc.; assists with emergency childbirth.

- Performs preventative maintenance on assigned ambulance; performs daily inspection; cleans exterior and interior of vehicle; assures emergency medical, rescue, and/or fire apparatus is properly stocked with necessary supplies; appries supervisor as needed to purchase replacement materials or schedule complex repairs. Performs related duties as required.

MINIMUM MANDATORY QUALIFICATIONS

- Education:
- A. Graduation from High School or equivalent; plus New Mexico State Licensed EMT-Basic and IFSAC Fire I Certification
 - AND
 - B. One (1) year of emergency medical experience as a trainee or first responder
 - OR
 - C. An equivalent combination of education and experience.

Experience:

- Mandatory Knowledge, Skills, Abilities and Other Qualifications:
- Read, write, speak and comprehend the English language.
 - Some knowledge of first aid and emergency medical techniques and procedures; interpersonal communication skills; emergency vehicle operation; various medical procedures necessary to sustain and prolong life in the absence of a medical doctor; medical terminology; various effects of medications or the lack of the same leading to life threatening conditions.
 - Ability to follow detailed verbal or written work instructions; work in dangerous emergency situations; perform strenuous physical labor; communicate effectively, verbally and in writing; assimilate modern fire prevention and firefighting skills; perform under extreme weather conditions; work on call and on shift work; develop effective working relationships with supervisors, fellow employees, and the public.

PREFERRED QUALIFICATIONS

- Bilingual skills in English and the Spanish language
- Must possess a valid New Mexico State Driver's License.
- Must be CPR certified.
- Emergency Vehicle Operator (EVO) Certification may be required.
- Must be able to pass a fit for duty and drug test prior to employment.
- Must be willing to participate in random drug screening.
- Must maintain a high level of customer service at all times.

EMT.EMS BASIC/FIREFIGHTER

Position Description

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WORK ENVIRONMENT

- Work environment: Incumbent of the position performs in a typical office and field setting. Tasks require a variety of physical activities that may or may not generally involve muscular strain, such as walking, standing, stooping, sitting, lifting, reaching, talking, hearing and seeing that is typical for EMT Basic and Firefighter-I work. Common eye, hand, finger, leg and foot dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and guided problem solving.
- Physical demands: While performing the duties of this job the employee is regularly required to: walk, sit, use hands and fingers, reach with hands and arms, talk and hear. May be required to stand for long periods. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds or more. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus.
- Mental demands: There are a number of deadlines associated with this position. The employee must also multi-task and interact with a wide variety of people on various and, at times, complicated issues.

Disclaimer: The information on this position description has been designed to indicate the general nature and level of work performance by employees in this position. It is not designed to contain, or be interpreted as, a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this position. Employees will be asked to perform other duties as needed.

ACKNOWLEDGMENT

I _____ (print name here) have reviewed the content of the **EMS.EMT BASIC** position description and have been provided a copy of the description. I certify that I am able to perform the essential functions of this position as outlined in this description, with or without reasonable accommodation.

Describe any accommodations required to perform these functions:

Employee (signature)

Date