



**City of Rio Communities Council Regular Business Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Monday, February 14, 2022 6:00 PM**  
**Agenda**

*Please silence all electronic devices.*

**Mayor - Joshua Ramsell**  
**Mayor Pro Tem - Margaret "Peggy" Gutjahr**  
**Council - Arthur "Art" Apodaca, Lawrence R. Gordon, Jim Winters**

**ATTENTION:** In an abundance of caution, due to COVID issues the City Council regular business meeting on Monday February 14, 2022 may be virtual and/or limited to in-person attendance by the City Council, Administrative Staff, City Attorney, and credentialed members of the press. you can participate in the City Council meeting from the comfort and safety of your own home by entering the following link: @ <https://www.facebook.com/riocommunities>

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Approval of Agenda**

**Approval of Minutes**

- 1. City Council Special Workshop Minutes (1/13/2022), City Council Workshop & Regular Business Meeting (01/24/2022)**

**Public Comment:** The Council will take public comments in written form via email through 4:45 PM on Monday February 14, 2022 to [admin@riocommunities.net](mailto:admin@riocommunities.net). These comments will be distributed to all Councilors for review. ***If you wish to speak during the public comment session in person:*** Please contact the clerk for a **virtual link**. The Council will allow each member of the public three (3) minutes to address the Council. Both the public and Council will follow rules of decorum. Give your name and where you live. The public will direct comments to the City Council. Comment(s) will not be disruptive or derogatory.

**Manager Report**

- 2. Budget Calendar for FY 2023**

**Monthly Reports**

- 3. Municipal Court Department**

**Action Items**

- 4. Discussion, Consideration, and Decision – Approval of Accounts Payable**
- 5. Discussion, Consideration, and Decision – Resolution 2022 - XX 506 Hermosa Street**
- 6. Discussion, Consideration, and Decision – Purchase of Public Works vehicle with a lift gate**
- 7. Discussion, Consideration, and Decision - MRGOC Boards and Committees**
- 8. Discussion, Consideration, and Decision - Assistant to the City Manager**

**Council Discussion**

**Executive Session - For the purpose of discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters**

- **Motion and roll call vote to go into close session**
- **Motion and roll call vote to go back into the regular business meeting session**
- **Welcome everyone back and statement by the Mayor:** *The Governing Body of the City of Rio Communities, New Mexico, hereby states that on February 14, 2022 a Closed Executive Session was held and the matters discussed were for the purpose of discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters*

**Action Items - Consideration & Decision – Mayor Pro-tem recommendation regarding the discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters**

**Adjourn**

***Council may be attending the Rio Communities Economic Development Priorities meeting held virtually in Rio Communities, NM on February 16, 2022 starting at 6:00 pm a possible quorum may be in attendance.***

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



**City of Rio Communities Council Special Workshop**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Thursday, January 13, 2022 6:00 PM**  
**Minutes**

*Please silence all electronic devices.*

**Call to Order**

- Mayor Joshua Ramsell called to order the special workshop at 6:06 pm.

**Attendees:**

- PRESENT: Mayor Joshua Ramsell, Mayor Pro tem Peggy Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon, Councilor Jim Winters.
- Fire Chief Andrew Tabet, Scott Adair, Robert Chavez, Sheriff Dennis Vigil, Under Sheriff Jeff Noah.

Present: City Manager Dr. Martin Moore, Municipal Clerk Lisa Adair, Valencia County News-Bulletin Editor Clara Garcia, and Deputy Juan Sandoval.

**Crime/Public Safety Task Force**

- Manager Dr. Moore began a discussion on the Crime/Public Safety Task Force: Statement on paper is: The Statement of Purpose to Improve the Public Safety of Rio Communities.
- Manager Dr. Moore asked everyone to state what they felt the statement meant to them.
- Fire Chief Tabet explained being able to have more lite up crosswalks, sidewalks and streets, more police presence we have an officer who does a great job but this would help more.
- Mr. Adair said infrastructure of our City, sidewalks, traffic, lighting, as well as public awareness informing the community on how not to be a victim.
- Mr. Chavez said when he thinks of public safety he thinks of it as a whole network, such as taking care of eyesores, this will reduce crime related incidences.
- Sheriff Vigil said I agree with keeping the City clean, not working on this makes vagrants not wanting to be part of Rio Communities, community outreach is very important on safety matters a well but to have meetings with the community will make in impact.
- Under Sheriff Noah explained improving public safety, communication between the entities and the community.
- Councilor Winters said bus stops for children to catch the buses, well maintained roads during weather.
- Councilor Gordon said just like Sheriff Vigil said the outreach to the residents and businesses in the community.
- Mayor Ramsell said the involvement of the school's safety awareness and outside of academic education, I know the fire department has a lot of outreaches during the year for the community maybe more involvement about fire safety.
- Mr. Chavez said graffiti was a big deal, but targeted stuff goes along with change.
- Councilor Gutjahr explained we need to involve the churches and senior centers, find resources due to the amount of homelessness we have, plus we have resources for alcoholism but nothing for mental health issues and they need some safety net ideas as well.
- Councilor Apodaca said would speed limit signs be involved with City infrastructure as well.
- Manager Dr. Moore explained when we have a discussion, there is no wrong answer, we all pretty much know what we got and what we need to do. He then said what we are thinking of

doing is steps of having a plan in place and right now we are going to be focusing on, our heard problems and have them recorded, problems recorded becomes problems we can focus on.

- Councilor Apodaca stated theft to property, and break ins are a key priority and tie into law enforcement.
- Councilor Gutjahr said, drugs of all kinds, casual/hardcore of using/dealing maybe manufacturing is a problem.
- Councilor Apodaca stated to look at homelessness they are in abandoned private and public areas.
- Mayor Ramsell said squatters on properties and homes and its not just homeless, blight due to no upkeep of their properties.
- Mayor Ramsell explained people not obeying traffic laws or animal code violations (dogs), including ATV or ORV.
- Councilor Gordon explained underage operators of the ATV's and not wearing proper gear.
- Under Sheriff Noah said he does not think a law exists about how old but does state what you must wear to ride an ATV.
- Officer Sandoval said that they do have to take a class on ATV's for the Game and Fish Department.
- Councilor Winters said children and adults walking in streets.
- Manager Dr. Moore said in many cases this is out of necessity due to school or transportation.
- Officer Sandoval asked when would signs be put up for ATV's.
- Manager Dr. Moore said we would definitely look at that as solutions but will also look to see if we can move it to an act now instead of waiting.
- Mayor Ramsell stated a big one is property awareness, also open desert illegally dumping trash or using an ATV and gets hurt.
- Sheriff Vigil said people in the community, more resent, the vacancy housing is a safety issue, and homeowners need to check them periodically and due to squatters' rights can lose their property.
- Manager Dr. Moore asked do you think apathy amongst property owners or more lack of education.
- Sheriff Vigil said its more of a lack of education, them being aware of the situation might change things, especially the people who don't live in the neighborhood, then said no sidewalks to walk safely, with opening trails there can be eyes when walking trails and watching out for the criminals.
- Manager Dr. Moore asked is manpower a problem that hinders the ability to do more.
- Sheriff Vigil said you do have watch pages, but we don't monitor them as much and residents are not reporting to police when they should.
- Mayor Ramsell agreed and normally its property and they don't report it.
- Sheriff Vigil continued no matter how big or small of the crime always report to the police no matter what.
- Mr. Adair said you need to have some type of data to have as back up.
- Councilor Winter said it's a good idea to report due to not knowing if they will come back and take more of what you have and having documents to back it up always helps.
- Mr. Chavez said we do have a drug problem that causes the theft and the problems I see is problem properties, not necessarily junk, but unclear they don't understand that

neighborhoods have rules and maybe they've never been in a neighborhood before but it starts to move into this situation that people move in and here starts the illegal activity.

- Manager Dr. Moore said did I catch that correct, lack of education for effective safe public response.
- Officer Sandoval stated more lighting in resident's properties and people keeping properties clean can reduce criminal activities because they will take anything of value.
- Chief Tabet said would like to shift to roadways initially River road/47 intersection poorly lite and need to figure out a solution to reduce vehicle accidents.
- Officer Sandoval said when he gets the opportunity he sits in that area and gets complaints that he is not doing anything but doesn't know that he's doing reports and playing catch up.
- Mayor Ramsell said he understands and appreciates how much he does for the community and with call volumes high its amazing with how much you handle for us.
- Manager Dr. Moore said he will pull call statistics and says he thinks we will see more safety issues.
- Manager Dr. Moore said the next steps are to categorizing the problems at hand and start talking about solutions. Is this realistic with the resources we have, is it something other groups need to be brought in to take care of the problem, does probation/prole need it be brought in, do the state police need to be brought in.
- Manager Dr. Moore said he recommends a steering group and then come back and reevaluate the problems. With the state holders we show them what is needed and see what funding we need and have them get back to us. Think of the problems we can do right now as low hanging fruit, lets pick them and putting them in the basket and get to work on them right now and continued with the discussion.
- Manager Dr. Moore said this will be eventually will be an all-inclusive and at some point in time residents and business owners will be sitting here giving us feedback, if not then we will have to do some outreaching.
- Manager Dr. Moore said there are 2 things that he would like to have is number one: schedule the meetings for a core group to start moving forward, tentatively before the budget work is done.
- Manager Dr. Moore said the second would be: steering groups meeting hopefully weekly or every two weeks and continued the discussion.
- Councilor Gutjahr said Robert Chavez said he can't come in on Tuesday.
- Fire Chief Tabet said Tuesday evenings are best for him.
- Manager Dr. Moore said I'll talk to the mayor and go from there and continued with the discussion.
- Mayor Ramsell said he would like to thank everyone for being here, and for working on solutions for the community.
- Councilor Winters said recording problems in some cases is a solution, at least you know what can be done.
- Councilor Gutjahr said being in the community a long time and is key to lay everything out gives more of a visual of what can be done now.
- Councilor Apodaca said as the public see that we are trying to make a difference and if can address the things we can do now it will change everything.
- Councilor Gordon said the more we do what the citizens want us to do the more we build that trust and then they will start wanting to help our community.

- Manager Dr. Moore said how many of us have dealt with projects such as this one but not in the matter we are purposing.
- Sheriff Vigil said thanks for inviting us, think the start with the things that you can deal with now is a good idea.
- Manager Dr. Moore said just a word of caution when we hit the finish line it is just the beginning and is really building the culture here in Rio Communities.

### Adjourn

- The special workshop was adjourned at 7:15 pm.

Respectfully submitted,

\_\_\_\_\_  
Elizabeth (Lisa) Adair, Municipal Clerk  
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Joshua Ramsell,  
Mayor

\_\_\_\_\_  
Margaret (Peggy) Gutjahr,  
Mayor Pro-tem/Councilor

\_\_\_\_\_  
Arthur (Art) Apodaca,  
Councilor

\_\_\_\_\_  
Lawrence R. Gordon,  
Councilor

\_\_\_\_\_  
Jim Winters,  
Councilor



**City of Rio Communities Council Workshop**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Monday, January 24, 2022 3:00 PM**  
**Minutes**

*Please silence all electronic devices.*

### **Call to Order**

- Mayor Joshua Ramsell called to order the Workshop at 3:10 pm.

### **Attendees**

- PRESENT: Mayor Joshua Ramsell, Mayor Pro tem Peggy Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon, and Councilor Jim Winters.  
 Present City Manager Dr. Martin Moore, Municipal Clerk Lisa Adair, Finance Officer Stephanie Finch, Accounting Specialist/CPO Angela Valadez, and Fire Chief interim Andrew Tabet.

### **Accounts payable report**

- Finance Officer Finch went over the accounts payable anything over \$500.00; 3 charges to Sharp Electronics Corporation in the amount of \$3,411.26; TLC for yearly maintenance in the amount of \$1,307.20; Wells Fargo for server in the amount of \$2,497.74; Comcast for telephones in the amount of \$529.28; 2 charges to TLC for Fire Department maintenance in the amount of \$2,071.66.
- Councilor Winters asked if there was going to be any other charges coming from the Voice over.
- Finance Officer explained there will be a monthly charge but much more affordable than we had before.
- Mayor Ramsell said the animal shelter fee was less and hopefully a good thing.
- Accounting Specialist Valadez stated there was only 4 animals for the month of December.
- Councilor Apodaca said are these one-time charges as well for the Voice Over Communications.
- Finance Officer explained how the voice over is working and how City Hall employees can download an app, so no one is missing calls especially now during these past few weeks.
- Municipal Clerk Adair explained how transferring calls have improved with the new system.

### **Purchase of 2021 Ferrara Pumper Truck**

- Manager Dr. Moore thanked the finance office, fire chief and fire marshal office to get the push and get this back to us. Our Pumper truck is 15 years old and out of ISO compliance. He did explain we have 3 grants we are using for this purchase and continued explaining the type of truck we are requesting.
- Councilor Apodaca asked the grants came in different years correct. I know with the 1<sup>st</sup> was from 2020 and the 2<sup>nd</sup> was another year prior. In one column it did show different balances and how it is calculated.
- Manager Dr. Moore explained there are different columns, one was a grant that was reauthorization from the legislature and did contact the state to get permission to use said grants for this purchase. Then explained how the money is allocated.
- Mayor Ramsell explained the 40k is coming from the EMT GRT Funds to add official EMT equipment on it.

- Chief Tabet explained what the truck will offer which is bigger in size and a traditional truck for easy commute to and from emergencies, this truck will be able to answer more emergency calls than before.
- Manager Dr. Moore said this will improve/add to our ISO rating.
- Councilor Apodaca asked what's the life span of the truck in question.
- Chief Tabet explained the average life span depends on its upkeep. One of our trucks have been in service since 1979. So, it can be anywhere from 20 to 25 years if not longer.

### **Administrative Calendar**

- Manager Dr. Moore explained we have made it easier to understand where all the deadlines are, but the budget calendar is different and will be handing those out soon.
- Municipal Clerk Adair explained this is a live document and will be updated as time goes on.
- Councilor Winters explained he likes the idea of this calendar because if there is something needing to add or forgotten there is an option to add in the future.

### **Resolution 2022 - XX Open Meetings Act**

- Manager Dr. Moore explained the resolution in question is the same one as last year and was making sure members of Council had any questions or comments or changes, they would like to state.
- Municipal Clerk Adair said due to losing a posting stand, we have talked to the owner of Oasis, and he will let us post in the laundry mat next to the diner.

### **Valencia County Business Incubator Proposal (space)**

- Manager Dr. Moore introduced Mr. Ben Romero and did express that he talked to the attorney about the proposal at hand and the attorney did give his approval for Council to officially take over but will let Council decide what action to take forward.
- Mr. Romero stated he is very exited about moving into City Hall and asked Council if there are any questions, they have he is more than willing to answer.
- Councilor Winters further asked will this operation be certified by the State Economic Development.
- Mr. Romero said not to my knowledge, but we are making sure to get all the certifications we need. We have reached out to the State Economic Development but hoping to move further in the future, this began a discussion.
- Manager Dr. Moore asked Mr. Romero to let them know who was on the Board.
- Mr. Romero explained they have 3 members himself, Josh Baca-Torrez, and Lodi Silva as well as an advisor Ralph Mims, and a Firm from back east, also we are working closely with The Village of Los Lunas.
- Councilor Gutjahr asked if there is a plan to get the word out and how is that going to work.
- Mr. Romero explained how this will get out by social media, advertising at local businesses, and since I am from around here, I am going to go to friends and family.
- Councilor Apodaca asked if he had another program inside of Valencia County.
- Mr. Romero said they do not.
- Councilor Apodaca asked is this city specific.
- Mr. Romero said this is Valencia County specific, best why for communities not to stay together.

- Manager Dr. Moore said Mr. Mims is in support of Ben's proposal.

### **Sunny505 Proposal for Services - Public Communications**

- Joanie Griffin stated that a news release was about the new logo and letting the community know that Ralph Mimms was the Economic Development Consultant.
- Manager Dr. Moore explained that from our Attorneys office they knew who she is and it's a very positive standpoint. He then said for a financial standpoint we do not see a problem of moving forward.
- Councilor Gutjahr said on the press information, it has been a real struggle to get information out to everyone and with that price I think it's great.
- Municipal Clerk Adair asked for more specification as to what website.
- Ms. Griffin stated it is specific to the EDC website only not the City's website.
- Councilor Apodaca said it sounds exciting.

### **Public Comment**

- no public comments

### **Manager Report**

- Manager Dr. Moore stated we are making some progress with the Tilery property. We have spoken to the property owner and are working with law enforcement also. We are getting to the end of January; we have received several individuals contact about the letter and due to special needs, we are working with them. We have also seen some businesses cleaning up weeds and such down 304 and seen more property owners doing more but of course we have some not doing anything, but we are going to enforce these rules rolling into February.
- Dr. Moore explained we have 7 streetlights out along 47 and had some wires stolen said that its sad people are doing that this but, we were able to recover the polls and arms and maybe 1 or 2 LED lights are working if not we will replace it.

### **Electrical Sign Update**

- Manager Dr. Moore stated the electric sign is up and has power and are working with Sharp Electronics to start having the sign connected to the network.
- Manager Dr. Moore then went on with COVID protocols we have closed City Hall and now have moved it to appointment only, due to employee's positive results, he encourages Council or members contact the fire department for a at home test kits if they are feeling symptomatic or have been around anyone with COVID. He also explained about possibly getting additional masks (will talk to the fire department) but still haven't heard anything as of now.
- Manager Dr. Moore explained he is very pleased two of the grants have gotten off the dime for the truck and thanked Council for moving forward with the project. He then added there are additional changes in the fire departments administration office and talking to the acting Fire Chief there are going to be some other changes down the road.
- Councilor Winters said on the way to the business lunch, we had a few weeks ago, talking to a member she stated there was about 3-4 people have requesting information about the electric sign and wanting to post on it, maybe we can have a policy for businesses to post on it.
- Manager Dr. Moore said he will talk to legal Council regarding what can be and cannot be posted on the sign and will definitely bring it back on the next meeting.



- Councilor Gutjahr asked about the light pole down, was it a truck that brought it down.
- Manager Dr. Moore stated light pole was ran over about 2am and after public works picked it up and someone uncovered it and started pulling wires out.
- Councilor Gutjahr asked if our insurance covers the down light pole.
- Manager Dr. Moore explained we are checking and if not they will be added to the insurance, this lead to a discussion.

### **Council Discussion & Future Agenda Items**

- Councilor Apodaca said in regards to the piece of land on the westside of 47, vacant property near the white building, flag pole said this is an area owned by NMDOT, Councilor Winters can help with the details.
- Councilor Winters said NMDOT probably owns the property.
- Councilor Apodaca said that would make a great all-inclusive veterans memorial park but since no parking just a visual park, if we can fine someway to utilize this piece of land.
- Councilor Gordon asked about any movement on the hold on Chamartin and San Lucas.
- Manager Dr. Moore said we are waiting on final information from the State, but we have may have received it.
- Finance Officer Finch said yes, we have, and the next step is to get with the engineers to work on it.
- Manager Dr. Moore explained he has already been in contact with HDR to contract it further, we have two separate pots of money we may need a separate set of design for restoration but do have a preliminary design as of right now.
- Councilor Gutjahr explained are we going to have a meeting for personal policies. She also stated on Thursday there is suppose to be a meeting with DOT, us and Belen and would like for paperwork to be updated, this started a discussion.
- Councilor Gutjahr said she received an email from Representative McQueen about the Junior Bill, and we have a deadline by Tuesday/Wednesday.
- Manager Dr. Moore said he would continue with something along the lines of continuing with youth programs.
- Councilor Winters said he is a little concerned by our LEDA ordinance. When we did our LEDA, we had a templet and now with anyone applying for ordinance there are 8 types of qualifications and then read what was on the State website. Is our LEDA ordinance out of date.
- Manager Dr. Moore said Ralph Mimms let him know that at our February 14 meeting can meet with us and update our LEDA ordinance.
- Mayor Ramsell asked Council if there will be able to asset in committees and that Dr. Moore has the list if anyone is willing to help out. He also stated that if we can get a detailed list of the committees and what they are about so Council can know which one to choose.

### **Adjourn**

- The Regular Workshop was adjourned at 4:20 pm.

Respectfully submitted,

\_\_\_\_\_  
Elizabeth (Lisa) Adair, Municipal Clerk  
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Joshua Ramsell,  
Mayor

\_\_\_\_\_  
Margaret "Peggy" Gutjahr,  
Mayor Pro-tem/Councilor

\_\_\_\_\_  
Arthur "Art" Apodaca,  
Councilor

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Lawrence R. Gordonr,  
Councilor

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Jim Winters,  
Councilor



**City of Rio Communities Council Regular Business Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Monday, January 24, 2022 6:00 PM**  
**Minutes**

*Please silence all electronic devices.*

**Call to Order**

- Mayor Ramsell called to order the City Council regular business meeting at 6:01 pm.

**Pledge of Allegiance**

- Councilor Gutjahr led the Pledge of Allegiance.

**Roll Call**

- PRESENT: Mayor Joshua Ramsell, Mayor Pro tem Peggy Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon, Councilor Jim Winters.  
 Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth "Lisa" Adair, Finance Officer/Treasurer Stephanie Finch, Interim Fire Chief Andrew Tabet.

**Approval of Agenda**

- Motion made by Mayor Pro tem Gutjahr to approve the agenda as is. Seconded by Councilor Apodaca. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote the agenda for the Regular Business Meeting was approved as presented.

**Approval of Minutes: City Council Special Workshop Minutes (1/04/2022) Minutes for the City Council Workshop & Regular Business Meeting (01/10/2022)**

- Motion made by Mayor Pro tem Gutjahr to approve the minutes for the Special Workshop of 1/4/2022 and the Workshop and Regular Business meeting of 1/20/2022. Seconded by Councilor Gordon. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote the minutes for the special workshop of January 4, 2022, the workshop & regular business meeting of January 10, 2022 were approved as written.

**Proclamation: Optimist Day**

- ❖ Mayor Pro tem read into the minutes the proclamation.

**Public Comment**

- No public comments.

**Manager Report**

- Manager Dr. Moore explained he is going to continue to get the lights restored and stated the Public Works Department is working on getting an electrician out and replace the wiring with aluminum instead.

**Electrical Sign Update**

- Manager Dr. Moore explained the sign is in step 4 getting it setup to the network and start the draft policies and see how the sign can be used.

**Manager Report (continued)**

- Manager Dr. Moore continued with the road grants, plus the budget calendar coming out on the 1st meeting of February.
- Councilor Apodaca asked regarding the budget for the year, early start giving the information when will we see a completed budget and ready to turn in the calendar.
- Manager Dr. Moore explained the later part of April or 1st part of May.

Manager Dr. Moore explained we are looking tentavly February 1 next taskforce meeting.

### **Approval of Accounts Payable**

- Mayor Ramsell said the animal control bill was exceptionally low, the lowest we have ever had, hopefully it stays that way but will see in the next few months.
- Motion made by Councilor Apodaca to approve the accounts payable report as stated. Seconded by Mayor Pro tem Gutjahr. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote accounts payable was approved for payment.

### **Purchase of 2021 Ferrara Pumper Truck**

- Manager Dr. Moore explained how we need a new updated truck for our Fire Department and went into detail about the grants available and how it will be a great purchase for the community.
- Chief Tabet said he is very excited to be moving forward with this new idea not only will it help the Fire Department but make an exceptional difference for the community and be able to help with not only fire calls but any emergency that gets called in.
- Councilor Apodaca asked what will the add on costs to get it up to speed to move forward.
- Manager Dr. Moore about 50k at least but have already looked into GRT EMT grants.
- Chief Tabet stated its only 35k for everything and add ons but will be paid for by the GRT EMT grants.
- Major Ramsell asked if the truck will be turnkey ready.
- Chief Tabet said yes it will be turnkey ready once it's at the station.
- Councilor Gutjahr said when Chief Tabet talked about it you mentioned the truck being a new type but is there training that has to go with the new equipment.
- Chief Tabet said this truck has a side mount pumps, which we are traditionally use to the catwalk pumps, it is wider and before we get the truck, they will have a small training and once we bring it back to the station, we are going to have our own training just so everyone knows the proper way of using the truck.
- Councilor Winters said he believes this will be the 6th major vehicle we have in the last 6 years, so we are finally getting everything up to date and very happy we can do this.
- Mayor Ramsell said he agrees, and he thinks with the equipment and fleet its one per year since the city took over the fire department, so this is amazing.
- Motion made by Mayor Pro tem Gutjahr to approve the purchase of the 2021 Ferrara Pumper Truck. Seconded by Councilor Apodaca. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved the purchase of the 2021 Ferrara Pumper Truck.

### **Resolution 2022 - XX Open Meetings Act**

- Dr. Moore stated we have the openings meeting act resolution that is required to be in compliance with the states open meetings laws, no other changes from last year but its nice to have this law and continue to go over and beyond for the community.
- Motion made by Councilor Gordon to approve the opening meetings act resolution. Seconded by Councilor Apodaca. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote with a 4-0 vote Resolution 2021-03 Opening Meetings Act was passed, approved, adopted, and signed.

### **Valencia County Business Incubator Proposal (space)**

- Mr. Romero said he is representing Valencia County Incubator, a local non-profit organization, our wish is to be open to our counties entrepreneurs and right now looking into renting office space in Rio Communities and explained why they are needing some space.
- Ralph Mims said he is an advisor for Valencia County Incubator I see this as another marketing tool for Rio Communities to keep people in our County, so they do go anywhere else with their businesses.
- Councilor Apodaca said very excited and looking forward to the results in the future.
- Ralph Mims said this will be the only incubator in a rural area in our State and that is a kudos to Rio Communities, and continued as to why this is a good for the community.
- Councilor Winters said he looks at this as a resource for our local business community, he thinks this is great for our county.
- Councilor Gutjahr said giving the climate right now, it is a perfect time for entrepreneurship, and no one knows where to turn to and being able to reach out and know about this program is a great opportunity.
- Ralph Mims stated during COVID a ton of people have left their jobs and a lot of people have turned to becoming entrepreneurs and this is a great opportunity to get them the help they need.
- Mr. Romero said he's looking forward to calibrating with everyone in the community.
- Mayor Ramsell thanked Mr. Romero and told him he is looking forward in seeing how far this goes for the community and everyone outside of the community as well.
- Motion made by Councilor Apodaca to approve the proposal. Seconded by Councilor Winters. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved the Valencia County Business Incubator Agreement for Lease of City or Rio Communities' Property.

### **Sunny505 Proposal for Services - Public Communications**

- Councilor Winters said it seems to the world that Rio Communities does not exist, and this is a good way to get the message out in a responsible, he also thanked Ms. Griffin for doing such a great proposal.
- Mayor Ramsell said he appreciates the proposal and I look forward for this to move forward and I can't wait to see what else happens in the future.
- Motion made by Mayor Pro tem Gutjahr to approve the Sunny505 proposal for services. Seconded by Councilor Gordon. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved the proposal from Sunny505 for services – public communications.

### **Resignation of EDC Member**

- Mayor Ramsell read into the minutes the resignation of EDC member Fran Rossberg. He then thanked Ms. Rossberg for all the time and help she has done for EDC and volunteering her time to help the community.
- Councilor Gutjahr said she has known Fran and her wonderful volunteering for a very long time, she was one of the most visible person for EDC, volunteered for many things and always ready to do something, She went on by stating we all have things we need to take care of in our personal lives and I admire her for that even more, but she will be missed.

- Motion made by Councilor Winters to accept the resignation of Francis Rossberg. Seconded by Mayor Pro tem Gutjahr. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council accepted the resignation of Francis Rossberg from the Economic Development Commission.

### Council Discussion

- Councilor Apodaca nothing to report
- Councilor Gordon nothing to report
- Councilor Gutjahr nothing to report
- Councilor Winters requested to send a letter, as a Council, to show appreciation for Fran Rossberg's service to the community and this county.
- Mayor Ramsell no report.

### Adjourn

- Councilor Apodaca moved to adjourn. The motion was second by Councilor Winters. With a 4-vote the City Council regular business meeting was adjourned at 6:38 pm.

Respectfully submitted,

\_\_\_\_\_  
Elizabeth (Lisa) Adair, Municipal Clerk  
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Joshua Ramsell,  
Mayor

\_\_\_\_\_  
Margaret "Peggy" Gutjahr,  
Mayor Pro-tem/Councilor

\_\_\_\_\_  
Arthur "Art" Apodaca,  
Councilor

\_\_\_\_\_  
Lawrence R. Gordon,  
Councilor

\_\_\_\_\_  
Jim Winters,  
Councilor

## Budget Calendar For Fiscal Year 2023

- **February**

- February 17<sup>th</sup>, Compile and average revenue predictions for next FY 2022 Budget
- February 17<sup>th</sup>, Department head meeting on Budget request
- February 24<sup>th</sup> - March 3<sup>rd</sup>, Budget request from Department heads

- **March**

- March 3<sup>rd</sup>, Deadline for Department heads consolidate and submit budget requests
- March 8 – 10<sup>th</sup>, Individual meetings with department heads

- **April**

- April 4<sup>th</sup>, Budget draft presentation ready
- April 7<sup>th</sup>, Special Workshop Budget \_\_\_\_ pm. City Council Chambers
- April 18<sup>th</sup>, Budget Hearing \_\_\_\_ pm. City Council Chambers
- April 25<sup>th</sup>, Extra budget hearing (if Needed)

- **May**

- May 9<sup>th</sup>, Council Approval of interim budget (tentative)
- May 19<sup>th</sup>, Interim Budget submittal to DFA (tentative)

- **June**

- June 1 Interim FY 2022 Budget to DFA/LGD - deadline

- **July**

- July 25<sup>th</sup>, BAR, Final Quarter and Budget Resolutions Council approval
- July 28<sup>th</sup> Final Quarter Reports FY 22 and Final Budget submitted to DFA
- July 31<sup>st</sup> Deadline to submit to DFA/LGD
- Final FY 2023 Budget review and approval by DFA/LGD

CAPITAL OUTLAY/GRANTS/NMDOT/OTHER SPECIAL FUNDING STATUS															
Grant # / Appropriation ID	FUNDING SOURCE	ADM THRU	PROJECT	APPROPRIATION YEAR	REVERSION YEAR	APPROPRIATION /GRANT AMOUNT	CITY MATCH	TOTAL EXPENDED	EXPENDED %	TOTAL REVERTED	BALANCE	BALANCE %	Resolution	Approved	Information
A16A2538	CAP OUT	STB/DFA	MUNICIPAL COMPLEX	2016	2020	\$ 200,000.00	\$ -	\$ 200,000.00	100.0%	\$ -	\$ -	0.0%	Completed		Completed & Closed Out
C2589	CAP OUT	DFA	CITY HALL RENOVATION	2018	6/30/2022	\$ 25,000.00	\$ -	\$ 25,000.00	100.0%	\$ -	\$ -	0.0%	Completed		Completed & Closed Out
A18C2595	CAP OUT	STB/DFA	MUNICIPAL COMPLEX PH4	2018	2022	\$ 175,000.00	\$ -	\$ 175,000.00	100.0%	\$ -	\$ -	0.0%	Completed		Completed & Closed Out
A19D3248	CAP OUT	GF/DFA	SAFETY FIRE TRUCK	2019	2021	\$ 150,000.00	\$ -	\$ 150,000.00	0.0%	\$ -	\$ -	0.0%	Completed		Completed & Closed Out
D18259/1	CAP OUT	DFA	DRAINAGE PLAN	2019	6/30/2023	\$ 115,000.00	\$ -	\$ 114,889.74	99.9%	\$ 110.26	\$ -	0.0%	Completed		Completed & Closed Out
D18398/LP30008	ECON DEV	NMDOT	ROAD REPAIR/Country Club Lane	2019	6/30/2022	\$ 245,054.40	\$ 12,897.60	\$ 91,960.15	37.5%	\$ 157,692.26	\$ -	0.0%	Completed		Completed & Closed Out
D18333	NMDOT	NMDOT	ROAD REPAIR	2019	12/31/20	\$ 166,500.00	\$ 93,292.87	\$ 259,792.87	156.0%	\$ -	\$ -	0.0%	Completed		Completed & Closed Out
E2798	CAP OUT	DFA	CITY HALL RENOVATION	2020		\$ 321,750.00	\$ -	\$ -	0.0%	\$ -	\$ 321,750.00	100%	In Progress		NOO/PO Issued to FBT Architects for Architectural Design
ZD9217	JR BILL	DFA	LIBRARY	2019	2020	\$ 50,000.00	\$ -	\$ 48,185.05	96.4%	\$ 1,814.95	\$ -	0.0%	Completed		Completed & Closed Out
E2799	CAP OUT	DFA	LIBRARY	2020		\$ 10,000.00	\$ -	\$ -	0.0%	\$ -	\$ 10,000.00	100%			Have received quotes for Library IT, awaiting approval from City to move forward
E2800	CAP OUT	DFA	PUBLIC SAFETY EQUIPMENT	2020		\$ 220,000.00	\$ -	\$ 220,000.00	100.0%	\$ -	\$ -	0%	Completed		Completed & Closed Out
D18581/L300260	NMDOT	NMDOT	ROAD REPAIR	2020	12/31/2021	\$ 120,000.00	\$ 40,000.00	\$ 157,507.80	0.0%	\$ 1,869.15	\$ 2,492.20	2%	Completed		Completed & Closed Out
F4092/D3421	CAP OUT	DFA	SAFETY STREET LIGHTING	2021		\$ 60,000.00	\$ 8,860.92	\$ 7,348.80	12.2%	\$ -	\$ 52,651.20	88%	In Progress		NOO/PO Issued to HDR Engineering
F2947	CAP OUT	DFA	CITY HALL COMPLEX	2021	TBD	\$ 300,000.00	\$ -	\$ -	0.0%	\$ -	\$ 300,000.00	100%			Received Fully Executed Grant Agreement
F2948	CAP OUT	DFA	FIRE TRUCK PURCHASE	2021	TBD	\$ 204,000.00	\$ -	\$ 204,000.00	100.0%	\$ -	\$ -	0%	Completed		Completed & Closed Out
F2949	CAP OUT	NMDOT	TRAILS, PARKS & OPEN SPACES CONSTRUCTION	2021	TBD	\$ 250,000.00	\$ -	\$ -	0.0%	\$ -	\$ 250,000.00	100%			City Manager working with Developers. Seeking Park Land
FRF-RIOCOM-075	FEDERAL	DFA	AMERICAN RECOVERY PLAN ACT	2021	12/31/2026	\$ 1,122,193.00	\$ -	\$ -	0.0%	\$ -	\$ 1,122,193.00	100%			First Half Funding Received / Projects being decided
PW #1	FEDERAL	DHSEM	CITY HALL FLOODING	2021		\$ 16,500.00	\$ 4,125.00	\$ -	0.0%	\$ -	\$ 16,500.00	100%	In Progress		Sent in items for reimbursement. Insurance covered everything. May <u>not be needed</u>
PW #2	FEDERAL	DHSEM	CHAMARTIN DRAINAGE, Avienda Del Fuego, Other Misc. Streets	2021		\$ 400,000.00	\$ 100,000.00	\$ -	0.0%	\$ -	\$ 400,000.00	100%	In Progress		Engineer to begin work on planning & bid documents
PW #3	FEDERAL	DHSEM	DEBRIS REMOVAL	2021		\$ 65,000.00	\$ 16,250.00	\$ -	0.0%	\$ -	\$ 65,000.00	100%	In Progress		Sent in items for reimbursement
D18851/L300288	NMDOT	NMDOT	PAVEMENT REHABILITATION SAN LUCAS/CHAMARTIN	2021	12/31/2022	\$ 139,854.00	\$ 46,618.00	\$ -	0.0%	\$ -	\$ 186,472.00	100%	In Progress		Engineer to begin work on certifications & Bid documents
21-ZF9166	JR BILL	DFA	YOUTH AND COMMUNITY PROGRAMS	2021	2024	\$ 75,000.00	\$ -	\$ -	0.0%	\$ -	\$ 75,000.00	100.0%	In Progress		Council approved plan, purchasing items



**CAPITAL OUTLAY/GRANTS/NMDOT/OTHER SPECIAL FUNDING INFORMATION**

#	FUND	PROJECT	ISSUED	EXPIRES	TOTAL
1	CAPITAL OUTLAY	CITY HALL RENOVATION	2018		
2	CAPITAL OUTLAY	CITY HALL RENOVATION	2018		\$200,000
3	NMDOT	ROAD REPAIR	2019		
4	ECONOMIC DEV GRANT	ROAD REPAIR	2019		
5	CAPITAL OUTLAY	DRAINAGE PLAN	2019		\$115,000
6	CAPITAL OUTLAY	SOLAR STREET LIGHTING	2019		\$60,000
7	CAPITAL OUTLAY	BRUSH TRUCK	2019		
8	JR BILL	LIBRARY	2019		\$50,000
9	CAPITAL OUTLAY	CITY HALL ROOF REPAIR	2020		\$325,000
10	CAPITAL OUTLAY	LIBRARY	2020		\$10,000
11	CAPITAL OUTLAY	TRAINING TOWER	2020		\$220,000
12	NMDOT	ROAD REPAIR	2020	NOT ISSUED YET	
13					
14					
15					
16					

AMOUNT LEFT

\$175,000
\$25,000
\$115,000
\$60,000
\$50,000
\$325,000
\$10,000
\$220,000

### **Municipal Court**

- For the month of January:
- 0 violation(s) were filed
- Amounts collected: Correction fees \$20; Court Automation fees \$6; Judicial Education fees \$3; Court Fines of \$65 giving a total of \$94 were collected in the courts



Rio Communities, NM

# Accounts Payable Approval Report By Fund

Item 4.

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 11000 - General Operating Fund</b>					
<b>Department: 0001 - No Department</b>					
Globe Life & Accident Insurance...	INV0002896	12/10/2021	GLOBE LIFE INSURANCE	11000-0001-22080	110.00
Globe Life & Accident Insurance...	INV0002926	12/24/2021	GLOBE LIFE INSURANCE	11000-0001-22080	110.00
GSD - Administrative Services D...	GSD-088879	01/07/2022	HEALTH	11000-0001-22050	4,405.79
GSD - Administrative Services D...	INV0002946	01/07/2022	DENTAL	11000-0001-22055	284.39
GSD - Administrative Services D...	INV0002947	01/07/2022	DISABILITY	11000-0001-22075	14.82
Globe Life & Accident Insurance...	INV0002948	01/07/2022	GLOBE LIFE INSURANCE	11000-0001-22080	110.00
GSD - Administrative Services D...	INV0002950	01/07/2022	VISION	11000-0001-22060	49.48
GSD - Administrative Services D...	GSD-088743	01/21/2022	BASIC LIFE	11000-0001-22070	35.36
GSD - Administrative Services D...	INV0002965	01/21/2022	ADMIN FEE	11000-0001-22050	9.59
GSD - Administrative Services D...	INV0002966	01/21/2022	DENTAL	11000-0001-22055	284.39
GSD - Administrative Services D...	INV0002967	01/21/2022	DISABILITY	11000-0001-22075	14.82
Globe Life & Accident Insurance...	INV0002968	01/21/2022	GLOBE LIFE INSURANCE	11000-0001-22080	110.00
GSD - Administrative Services D...	INV0002969	01/21/2022	HEALTH	11000-0001-22050	4,405.79
GSD - Administrative Services D...	INV0002971	01/21/2022	VISION	11000-0001-22060	49.48
GSD - Administrative Services D...	INV0002979	02/04/2022	DENTAL	11000-0001-22055	284.39
GSD - Administrative Services D...	INV0002980	02/04/2022	DISABILITY	11000-0001-22075	14.82
Globe Life & Accident Insurance...	INV0002981	02/04/2022	GLOBE LIFE INSURANCE	11000-0001-22080	110.00
GSD - Administrative Services D...	INV0002982	02/04/2022	HEALTH	11000-0001-22050	4,405.79
GSD - Administrative Services D...	INV0002983	02/04/2022	VISION	11000-0001-22060	49.48
<b>Department 0001 - No Department Total:</b>					<b>14,858.39</b>
<b>Department: 1001 - Governing Body</b>					
NEOSAN LABS,Inc.	127	01/31/2022	Disinfection #1 a - b	11000-1001-56050	166.00
Amazon Business	1X9C-T16D-7TNV	02/07/2022	name plate - Councilor Apodaca	11000-1001-56020	22.82
Amazon Business	1X9C-T16D-7TNV	02/07/2022	name plate & stand - Councilor...	11000-1001-56020	12.49
Card Service Center	INV0003013	02/10/2022	Summit on City Infrastructure - P...	11000-1001-57050	50.00
<b>Department 1001 - Governing Body Total:</b>					<b>251.31</b>
<b>Department: 2001 - Manager</b>					
Verizon Wireless	9897739173	01/31/2022	Telecommunications-Phones	11000-2001-57160	439.44
<b>Department 2001 - Manager Total:</b>					<b>439.44</b>
<b>Department: 2002 - General Administration</b>					
TLC Plumbing & Utility Commer...	SM53597301	01/23/2022	new HVAC blower motor in new...	11000-2002-54010	2,790.11
TLC Plumbing & Utility Commer...	SM53693402	01/23/2022	Repair HVAC units 1 and 2 City ...	11000-2002-54050	1,419.86
Able & Willies One Stop Shop, L...	1128	01/31/2022	Vinyl letters	11000-2002-56999	196.50
Rentokil North America Inc.	13126796	01/31/2022	Pest Control	11000-2002-55030	144.79
EAM Distribution	192190	01/31/2022	26 Magnetic Logos for City Vehi...	11000-2002-56999	300.24
Amazon Business	1NRW-CHJY-1CH4	01/31/2022	KN95 Face Masks	11000-2002-56090	180.51
Sharp Electronics Corporation	9003645354	01/31/2022	Voice Over IP Phone System	11000-2002-57160	435.30
NM Gas Co	INV0002992	01/31/2022	Natural Gas	11000-2002-57171	1,863.42
PNM	INV0002994	01/31/2022	Electricity	11000-2002-57170	109.67
PNM	INV0002995	01/31/2022	Electricity	11000-2002-57170	398.56
Kaufman's West	V9 2020-0306	02/02/2022	Flags USA Not to exceed \$300.00	11000-2002-56999	239.94
Amazon Business	1CN4-QJ1M-3XCG	02/07/2022	3M Aura 9205	11000-2002-56090	27.90
Amazon Business	1CN4-QJ1M-3XCG	02/07/2022	KF94 Face Masks	11000-2002-56090	23.79
Amazon Business	1X9C-T16D-7TNV	02/07/2022	8 gallon trash bags	11000-2002-56020	25.99
Pitney Bowes	3315144608	02/07/2022	Postage Machine Lease	11000-2002-57130	169.44
Comcast Business	INV0003006	02/07/2022	Telecommunications	11000-2002-57160	521.27
NM Water Service Company	INV0003011	02/07/2022	Water	11000-2002-57173	244.78
Sharp Electronics Corporation	9003659961	02/10/2022	Desktop Managerment	11000-2002-55030	285.00
Sharp Electronics Corporation	9003659962	02/10/2022	Desktop Managerment	11000-2002-55030	285.00
Card Service Center	INV0003013	02/10/2022	Locks for City Hall	11000-2002-54010	63.90

# Accounts Payable Approval Report

Item 4.

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Card Service Center	INV0003013	02/10/2022	GoToMeeting Subscription	11000-2002-56010	10.79
<b>Department 2002 - General Administration Total:</b>					<b>9,736.76</b>
<b>Department: 2004 - Finance/Budget/Accounting</b>					
Verizon Wireless	9897739173	01/31/2022	Telecommunications - Phones	11000-2004-57160	80.15
Card Service Center	2969422	02/10/2022	CPO Recertification Class	11000-2004-57050	150.00
<b>Department 2004 - Finance/Budget/Accounting Total:</b>					<b>230.15</b>
<b>Department: 2008 - Municipal Clerk</b>					
Verizon Wireless	9897739173	01/31/2022	Telecommunications - Phones	11000-2008-57160	40.01
Amazon Business	1L9G-WCKQ-KRQN	02/07/2022	notebook computer sleeve - Ch...	11000-2008-56020	10.99
Amazon Business	1L9G-WCKQ-KRQN	02/07/2022	Sticky notes	11000-2008-56020	15.55
Amazon Business	1L9G-WCKQ-KRQN	02/07/2022	laptop backpack - Chey	11000-2008-56020	29.99
Amazon Business	1L9G-WCKQ-KRQN	02/07/2022	post-it sticky notes	11000-2008-56020	19.99
Amazon Business	1L9G-WCKQ-KRQN	02/07/2022	Post-it pop-up notes	11000-2008-56020	19.99
Amazon Business	1L9G-WCKQ-KRQN	02/07/2022	Post-it notes pop-up	11000-2008-56020	19.99
Amazon Business	1L9G-WCKQ-KRQN	02/07/2022	ultra-slim wireless keyboard & ...	11000-2008-56020	15.99
Amazon Business	1L9G-WCKQ-KRQN	02/07/2022	HP 14-inch laptop - Chey	11000-2008-56040	256.99
Card Service Center	INV0003014	02/10/2022	Dog Tags	11000-2008-56020	86.50
<b>Department 2008 - Municipal Clerk Total:</b>					<b>515.99</b>
<b>Department: 2014 - Economic Development</b>					
UKUU Creative	223	02/07/2022	EDC Social Media & Website Ma..	11000-2014-55999	161.81
<b>Department 2014 - Economic Development Total:</b>					<b>161.81</b>
<b>Department: 3001 - Law Enforcement</b>					
Verizon Wireless	9897739173	01/31/2022	Telecommunications - Phones	11000-3001-57160	40.33
Card Service Center	INV0003013	02/10/2022	Office Supplies - Code Enforce...	11000-3001-56020	37.17
<b>Department 3001 - Law Enforcement Total:</b>					<b>77.50</b>
<b>Department: 5101 - Public Works</b>					
Verizon Wireless	9897739173	01/31/2022	Telecommunications - Phones	11000-5101-57160	543.19
Marty's Muffler Shop Inc.	INV0002988	01/31/2022	Not to exceed \$1000	11000-5101-54040	600.00
<b>Department 5101 - Public Works Total:</b>					<b>1,143.19</b>
<b>Department: 5104 - Highways and Streets</b>					
PNM	INV0002996	01/31/2022	Electricity	11000-5104-57170	50.74
PNM	INV0002997	01/31/2022	Electricity	11000-5104-57170	91.38
PNM	INV0002998	01/31/2022	Electricity	11000-5104-57170	103.36
PNM	INV0002999	01/31/2022	Electricity	11000-5104-57170	38.74
PNM	INV0003000	01/31/2022	Electricity	11000-5104-57170	114.85
PNM	INV0003001	01/31/2022	Electricity	11000-5104-57170	185.38
Woodlands Hardware	007900/1	02/10/2022	Supplies for Street Lights	11000-5104-54060	4.57
<b>Department 5104 - Highways and Streets Total:</b>					<b>589.02</b>
<b>Fund 11000 - General Operating Fund Total:</b>					<b>28,003.56</b>
<b>Fund: 20200 - Environmental</b>					
<b>Department: 5009 - Environmental</b>					
Universal Waste Systems, Inc.	0001377059	02/07/2022	Dumpster Service - Clean-Up Da...	20200-5009-55999	363.80
<b>Department 5009 - Environmental Total:</b>					<b>363.80</b>
<b>Fund 20200 - Environmental Total:</b>					<b>363.80</b>
<b>Fund: 20600 - Emergency Medical Services</b>					
<b>Department: 3003 - Emergency Services/Ambulance</b>					
Boundtree Medical	84380734	01/31/2022	bound tree med supplies	20600-3003-56070	200.00
Boundtree Medical	84384440	01/31/2022	bound tree med supplies	20600-3003-56070	48.54
Boundtree Medical	84397508	02/09/2022	new AEDs for fire units	20600-3003-56070	2,424.28
Boundtree Medical	84399278	02/10/2022	new AEDs for fire units	20600-3003-56070	336.47
<b>Department 3003 - Emergency Services/Ambulance Total:</b>					<b>3,009.29</b>
<b>Fund 20600 - Emergency Medical Services Total:</b>					<b>3,009.29</b>
<b>Fund: 20900 - Fire Protection</b>					
<b>Department: 3002 - Fire Protection</b>					
Woodlands Hardware	007465/1	01/31/2022	Blanket PO-Supplies	20900-3002-54060	158.62
Woodlands Hardware	007633/1	01/31/2022	Blanket PO-Supplies	20900-3002-54060	11.75

## Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Woodlands Hardware	007712/1	01/31/2022	Blanket PO-Supplies	20900-3002-54060	86.21
Woodlands Hardware	007732/1	01/31/2022	Blanket PO-Supplies	20900-3002-54060	21.81
Woodlands Hardware	007755/1	01/31/2022	Blanket PO-Supplies	20900-3002-54060	33.27
Ortega and Son's Propane Servi...	037079	01/31/2022	Propane - FD Substation	20900-3002-57172	508.29
Ray's Fire Extinguishers	12488	01/31/2022	Fire systems update for 2022	20900-3002-56030	743.99
Rentokil North America Inc.	13126992	01/31/2022	Pest Control	20900-3002-55030	115.49
Rentokil North America Inc.	13127197	01/31/2022	Pest Control	20900-3002-55030	114.36
Napa Auto Parts	447992	01/31/2022	supplies	20900-3002-54060	19.28
Verizon Wireless	9897739173	01/31/2022	Telecommunications - Phone	20900-3002-57160	461.87
NM Gas Co	INV0002993	01/31/2022	Natural Gas	20900-3002-57171	1,302.28
PNM	INV0003002	01/31/2022	Electricity	20900-3002-57170	232.45
PNM	INV0003003	01/31/2022	Electricity	20900-3002-57170	840.92
Sharp Electronics Corporation	9003642484	02/07/2022	Copies for Fire Department	20900-3002-57090	5.45
Andrew Tabet	INV0003005	02/07/2022	Cemetary Fire Reimbursment	20900-3002-53030	80.22
NM Water Service Company	INV0003012	02/07/2022	Water	20900-3002-57173	65.74
411 Equipment, LLC	0001784	02/09/2022	White Fire Hose	20900-3002-58020	7,855.68
411 Equipment, LLC	0001784	02/09/2022	2 Nozzles	20900-3002-58020	1,350.00
WEX Bank	78061738	02/10/2022	Fuel - Fire Department	20900-3002-56120	796.76
Card Service Center	INV0003013	02/10/2022	Fuel - Generator Fire Departme...	20900-3002-56120	10.00
Wagner Equipment Co.	S15W0781833	02/10/2022	work done on fire generator	20900-3002-54050	2,186.81
Department 2002 - Fire Protection Total:					17,001.25
Fund 20900 - Fire Protection Total:					17,001.25

## Fund: 29700 - County EMS GRT

## Department: 2002 - General Administration

Verizon Wireless	9897739173	01/31/2022	Telecommunications - Phone	29700-2002-57160	690.26
Penguin Management, INC	68340	02/07/2022	E Dispatch System for Fire/EMS	29700-2002-55999	1,667.00
Andrew Tabet	INV0003004	02/07/2022	N.M. Board of Pharmacy Reimb...	29700-2002-57150	99.00
Boundtree Medical	84397507	02/09/2022	EMS Suuplies	29700-2002-56070	1,376.37
WEX Bank	78061738	02/10/2022	Fuel - EMS	29700-2002-56120	222.51
Boundtree Medical	84399277	02/10/2022	EMS Suuplies	29700-2002-56070	264.48
Card Service Center	INV0003013	02/10/2022	EMS Training Materials	29700-2002-56100	321.30

Department 2002 - General Administration Total: 4,640.92

Fund 29700 - County EMS GRT Total: 4,640.92

## Fund: 39900 - Other Capital Projects

## Department: 2002 - General Administration

HEI, Inc	srvce007573	02/10/2022	Run power to bottom of messa...	39900-2002-58040	1,748.59
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Department 2002 - General Administration Total: 1,748.59

Fund 39900 - Other Capital Projects Total: 1,748.59

Grand Total: 54,767.41

## Report Summary

## Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	28,003.56
20200 - Environmental	363.80
20600 - Emergency Medical Services	3,009.29
20900 - Fire Protection	17,001.25
29700 - County EMS GRT	4,640.92
39900 - Other Capital Projects	1,748.59
<b>Grand Total:</b>	<b>54,767.41</b>

## Account Summary

Account Number	Account Name	Expense Amount
11000-0001-22050	Healthcare Insurance Pay...	13,226.96
11000-0001-22055	Dental Insurance Payable	853.17
11000-0001-22060	Vision Insurance Payable	148.44
11000-0001-22070	Life Insurance Payable	35.36
11000-0001-22075	Disability Payable	44.46
11000-0001-22080	Miscellaneous Employee ...	550.00
11000-1001-56020	Supplies - General Office	35.31
11000-1001-56050	Supplies - Janitorial/Main...	166.00
11000-1001-57050	Employee Training	50.00
11000-2001-57160	Telecommunications	439.44
11000-2002-54010	Maintenance & Repairs - ...	2,854.01
11000-2002-54050	Maintenance & Repair - F...	1,419.86
11000-2002-55030	Contract - Professional Se...	714.79
11000-2002-56010	Software	10.79
11000-2002-56020	Supplies - General Office	25.99
11000-2002-56090	Supplies - Safety	232.20
11000-2002-56999	Supplies - Other	736.68
11000-2002-57130	Rent of Equipment/Machi...	169.44
11000-2002-57160	Telecommunications	956.57
11000-2002-57170	Utilities - Electricity	508.23
11000-2002-57171	Utilities - Natural Gas	1,863.42
11000-2002-57173	Utilities - Water	244.78
11000-2004-57050	Employee Training	150.00
11000-2004-57160	Telecommunications	80.15
11000-2008-56020	Supplies - General Office	218.99
11000-2008-56040	Supplies-Furniture/Fixture...	256.99
11000-2008-57160	Telecommunications	40.01
11000-2014-55999	Contract - Other Services	161.81
11000-3001-56020	Supplies - General Office	37.17
11000-3001-57160	Telecommunications	40.33
11000-5101-54040	Maintenance & Repairs - ...	600.00
11000-5101-57160	Telecommunications	543.19
11000-5104-54060	Maintenance Supplies	4.57
11000-5104-57170	Utilities - Electricity	584.45
20200-5009-55999	Contract - Other Services	363.80
20600-3003-56070	Supplies - Medical	3,009.29
20900-3002-53030	Travel - Employees	80.22
20900-3002-54050	Maintenance & Repair - F...	2,186.81
20900-3002-54060	Maintenance Supplies	330.94
20900-3002-55030	Contract - Professional Se...	229.85
20900-3002-56030	Supplies - Field Supplies	743.99
20900-3002-56120	Supplies - Vehicle Fuel	806.76
20900-3002-57090	Printing/Publishing/Advert..	5.45
20900-3002-57160	Telecommunications	461.87
20900-3002-57170	Utilities - Electricity	1,073.37
20900-3002-57171	Utilities - Natural Gas	1,302.28
20900-3002-57172	Utilities - Propane/Butane	508.29

**Account Summary**

Account Number	Account Name	Expense Amount
20900-3002-57173	Utilities - Water	65.74
20900-3002-58020	Equipment & Machinery	9,205.68
29700-2002-55999	Contract - Other Services	1,667.00
29700-2002-56070	Supplies - Medical	1,640.85
29700-2002-56100	Supplies - Training	321.30
29700-2002-56120	Supplies - Vehicle Fuel	222.51
29700-2002-57150	Subscriptions & Dues	99.00
29700-2002-57160	Telecommunications	690.26
39900-2002-58040	Infrastructure	1,748.59
Grand Total:		54,767.41

**Project Account Summary**

Project Account Key	Expense Amount
**None**	54,767.41
Grand Total:	54,767.41



Authorization Signatures

MAYOR & COUNCILORS

\_\_\_\_\_

JOSHUA RAMSELL, MAYOR

\_\_\_\_\_

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM

\_\_\_\_\_

LAWRENCE GORDON, COUNCILOR

\_\_\_\_\_

ARTHUR APODACA, COUNCILOR

\_\_\_\_\_

JIM WINTERS, COUNCILOR

ATTEST:

\_\_\_\_\_

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK

**CITY OF RIO COMMUNITIES**

360 Rio Communities Blvd.  
Rio Communities, NM 87002  
505-861-6803  
www.riocommunities.net

February 10, 2022

Dear Mayor & City Council Members,

Below is a truck and options that we would like to purchase for the Public Works Department. We feel that these options are beneficial to the City.

<b>Items</b>	<b>Cost</b>
¾ Ton Chevrolet Silverado – Long Bed, Crew Cab, 4WD	\$30,467.00
Diesel Engine Upgrade	\$12,980.00
All Weather Floor Mats	\$240.00
Bed Liner – Spray on	\$545.00
Gooseneck Hitch	\$1,235.00
LED Light Bar – Flashes Orange	\$1,595.00
Snow Plow Attachment 8'	\$6,660.00
Snow Plow Prep Package	\$300.00
Towing Package	\$565.00
Tommy Lift Gate	\$4,000.00
<b>Total</b>	<b>\$58,587.00</b>