



City of Rio Communities Council Regular Business Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, December 13, 2021 6:00 PM
Agenda

Please silence all electronic devices.

Mayor - Mark Gwinn

Mayor Pro Tem - Joshua Ramsell

Council - Robert Chavez, Margaret "Peggy" Gutjahr, Jim Winters

ATTENTION: In an effort to curb the spread of COVID-19 by practicing social distancing and limiting public gatherings, we are requiring **MASKS** to be worn while in the meeting. We encourage you to participate in the City Council Regular Business Meeting from the comfort and safety of your own home by entering the following link: @ <https://www.facebook.com/riocommunities>

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

1. Minutes for the City Council Workshop & Regular Business Meeting (November 22, 2021)

Public Comment: The Council will take public comments in written form emailed to admin@riocommunities.net through 4:45 PM on Monday, December 13, 2021. These comments will be distributed to all Councilors for review. ***If you wish to speak during the public comment session:*** The Council will allow each member of the public to three (3) minutes to address the Council. Both the public and Council will follow rules of decorum. Give your name and where you live. The public will direct comments to the City Council. Comment(s) will not be disruptive or derogatory.

Manager Report

a) Special Legislative Report

2.

Monthly Reports

3. Economic Development Report

Planning and Zoning

Library Board

4. Municipal Court Department

Action Items

5. Discussion, Consideration, and Decision – Approval of Accounts Payable

6. Discussion, Consideration, and Decision – Canceling the 12/27/2021 Workshop and Regular Business meeting

7. Discussion, Consideration, and Decision – Resolution 2021- XX - 2022 Official Holiday

8. Discussion, Consideration, and Decision – 2022 City Cleanup Dates

9. Discussion, Consideration, and Decision – Resolution 2021 - XX 503 Hermosa Property

10. Discussion, Consideration, and Decision – Economic Development Commission Strategic Planning

11. Discussion, Consideration, and Decision – Resignation of EDC Member Kuan Tikkun

Council Discussion

Executive Session - For the purpose of the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8)

- **Motion and roll call vote to go into close session**
- **Motion and roll call vote to go back into the regular business meeting session**
- **Welcome everyone back and statement by the Mayor Pro-tem**

Action Items

- **Consideration & Decision – Mayor Pro-tem recommendation regarding the purpose of the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8)**

Adjourn

Council may be attending the Swearing in of the Newly Elected Officials for the City of Rio Communities held at the City Council Chambers, Rio Communities NM on December 29, 2021 at 6:00 pm a possible quorum may be in attendance.

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



City of Rio Communities Council Workshop
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, November 22, 2021 3:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Mayor Pro tem Joshua Ramsell called to order the meeting at 3:02 pm.

Attendees

- PRESENT: Mayor Pro-Tem Joshua Ramsell, Councilor Robert Chavez, Councilor Peggy Gutjahr, Councilor Jim Winters.
 Present: City Manager Dr. Moore, Municipal Clerk Lisa Adair, and Finance Officer Stephanie Finch.

Presentation: Jill Sweeney from Sherman & Howard - presentation on Bonding/Economic Development Tools

- ❖ Jill Sweeney gave her presentation on GO Bond programs.
- ❖ Ralph Mimms asked if the City has had a GO-bonds in the past.
- ❖ Mayor Pro tem Ramsell No the city has not had them.
- ❖ Jill Sweeney Continued with her presentation.
- ❖ Manager Dr. Moore asked what kind of things can a GO-bond pay for.
- ❖ Jill Sweeney said streets, Parks & Rec, facilities, land building equipment and counties have more jurisdiction over cities and continued with the discussion.
- ❖ Ralph Mimms said we would have to have priorities, then asked what would if we offered a bond, for instance our police, is that for equipment or can it be used for salary? and then continued the discussion.
- ❖ Manager Dr. Moore said this raises a question would there be an issue for short term bonding as to long term bonding and continued the discussion.
- ❖ Councilor Chavez said one of the things we did in the schools is short term such as computer lab would be for about 3 years but then when we built the school fields that came over as a longer term, they said 5 years and continued the discussion.
- ❖ Jill Sweeney said another thing is Gross Receipt tax bond a vote of the community is not required as to most cities will pledge a portion of the cities Gross receipt tax and continued with the presentation.
- ❖ Ralph Mimms said GRT will not go to the vote and then asked what would you use GRT funds for.
- ❖ Jill Sweeney explained what it could be used for roads, special projects, county buildings, stadiums, but it is counties decision what it goes to and continued the presentation.
- ❖ Councilor Gutjahr said we need to build an update to the community, so they know we are on target and continued with the presentation.
- ❖ Ralph Mimms said the point from Councilor Gutjahr was educating the public so there's no confusion about where the bonds go and continued the presentation.
- ❖ Mayor Pro tem asked if a bond goes out and it has hardship can the bond be refinanced.

- ❖ Jill Sweeney replied with yes it can be but cannot be done multiple times and cannot just be chosen at random must have a valid reason why this needed to be done and the discussion continued.
- ❖ Councilor Chavez said he feels the Economic development part should be another time with a lot of detail and continued with the presentation.
- ❖ Councilor Winters said can someone provide information to the incoming councilors on the bonds talked about today so they can catch up on what's already been talked about.

Manager Report

a) Federal Infrastructure Funds

- Manager explained in the budget training last week, the funds have to fly through the legislature they are being asked for spreadsheets on projects on a very short timeframe, ask that they be shovel ready, the areas we have, design and construction, is the phase II, storm water drainage plan, Parks & trails recreation plan. Would like to present what we have ready, transportation improvement plan, no cost yet needs to talk to HDR quickly.

b) General Technical Support

- Manager explained said we need a preliminary engineer opinion for our roads and what we would like to do, personal recommendation is if we got a design let's go with it. He suggested roads, some type of estimate that can be tied into our existing plans.
- Councilor Gutjahr said whatever we decide, some of these would be great if we were going to be using the bonding as presented but are we making this a propriety, honestly feel if we can finish this building, then we will be able to do recreation for the community. Roads in my opinion are going to cost more with routine maintenance.
- Councilor Winters said maybe we should into targeting our worst and biggest roads those are the biggest priorities.
- Councilor Chavez said public sees process in things they can actually see, just like the street light projects, if they see the roads being fixed then I think it's big to them.
- City Manager said Capital equipment that can help us on those are inbounds.

c) Streetlights & Pothole update

- Councilor Winters asked I have a question regarding the lights do we have any other information about when the rest of the lights will be done.
- Manager said I asked HDR how much it was going to cost to move forward with the light project.
- Manager said back to the general technical report said this goes to ED consultant, oversite on capital projects talking under \$10k
- Streetlights is under the \$10k and with Potholes we got a \$17k quote on that. Addition to the purchase order on potholes, done last week and a speed bump was included

Accounts payable report

- Finance Officer explained everything over \$500; Ray's Fire Extinguishers for Inspection in the amount of \$657.70; Robles, Rael, & Anaya for Attorney Fees in the amount of \$2,850.60; Flyer Press for State of the City Mailer in the amount of \$1,956.15; Wells Fargo Financial Leasing for Dell Server Lease in the amount of \$2,497.73; Amazon for Office Equipment in the amount of \$1,891.99; Amazon for Lenovo Laptop in the amount of \$879; Amazon for HP all-in-one computer in the amount of \$719; Palmetto LLC for Contracted Services in the amount of \$1,122.55; Paull Davis Restoration of NM for Flood Damages in the amount of \$15,517.15;

Chalmers Ford, Inc for EMS/Fire Command in the amount of \$38,793; GM Emulsion, LLC for Pavement Improvements in the amount of \$157,507.80.

- Councilor Gutjahr asked about the Laptop and Computer purchases for the Clerk and Deputy Clerk
- Clerk Adair explained why the purchases were necessary as the Deputy Clerks computer is outdated and is in dire need of a new one and so is the Clerk's laptop.
- Manager Dr. Moore commented on the purchase of the command vehicle he explained how we are very fortunate to get one in this price range and will be very reliable for our city.

City Slogan

- Ralph Mimms said the slogan we came up with is spectacular views and endless opportunities
- Manager Dr. Moore gave kudos to the Deputy Clerk Amy Lopez.
- Ralph said we are a city at the cutting edge with endless opportunities and then said this is a great time to market our community and will separate us from other towns and move us forward.
- Manager Dr. Moore explained that our Finance Officer Finch has been working well with General Services Department and came up with some ideas and concepts for our logo.
- Councilor Gutjahr said we should look at the views, mountains and the river or sun rise and sunset.

City Wide Street Light Plan Proposal

- Manager Dr. Moore, said we understand if you want to chew on it before a decision tonight, it is on the agenda just in case, he then said it will cost approximately \$63k for the streetlights in total, potential opportunities looking into the grant agreement, and it did include planning and designing of streetlights.
- Councilor Winters asked what does the \$66K streetlight plan includes.
- Manager Dr. Moore explained the breakdown of the project administration and coordination, the evaluation and prioritization, lighting guidelines.
- Councilor Gutjahr said one of the things that kept coming up is Solar vs. hardwired. She then asked if that is part of the evaluation.
- Finance Officer Finch said the engineering report would include where the lights with go, if its city right of way or if its someone's property, amongst other things as well.
- Finance Officer Finch said she suggest if we can use the grant for the planning portion and then cost will be worked out and after we can use carryover money to put the lights in.
- Councilor Gutjahr said they have already included the drainage plan with the engineer and how that was laid out and continued the discussion.

Business License Fee for 2022

- Council began a discussion about keeping or dismissing the fees.
- Councilor Chavez said it would be a good gesture for one more year until everything is moving forward and people get back on their feet from an economic development standpoint
- Ralph Mimms asked what if a hot lead like Starbucks wanted to come and talk, do we wave the building permit fees for them. He then asked will it create problems for someone else.
- Clerk Adair began explaining that building permit is a different fee and further explained a business license is a flat fee of \$35 and it takes about 20 to 40 minutes to process everything, then began a discussion

- Manager Dr. Moore explained if we've got these fees and keep asking where the money for our webpage is at or looking to pay something that aids in recruitment of business and continued with how it can make us struggle in the long run.

EDC direction

- Manager Dr. Moore explained we received an email from Kuan Tikkun, asking to resign effective immediately, leaving 3 members on the EDC commission, have a council special meeting in the future, Los Lunas does not have an EDC but have a special economic development staff.
- Councilor Winters said the piece missing is we need some worker to support the local business community, bringing in new businesses is not what we should always be focused on, but someone like EDC group or a chamber of commerce.
- Councilor Gutjahr said there has been many starts and conversations how to make a chamber more beneficial to all of us. If we can all agree on adding worker bees like Dr. Moore had mentioned, the boarder picture would be to have an agreement around the County.
- Ralph Mimms said the Chambers in Belen is trying to become a County wide chamber.
- Manager Dr. Moore said one of the main points that came out of the Albuquerque Economic is feeling constrained by COVID but the most importance of all the communities in Valencia County is that we work together and continued with the discussion.

Mercer Group Proposal

- Manager Dr. Moore explained the Mercer Group has come up with a proposal to add a groceries contract and explained they had looked at the past applications. He further explained Gus Cordova will need to go back out and talk more directly to fire chiefs, assistant chiefs and reach out to newly retirees to try and get them involved.
- Councilor Gutjahr said I looked at the salary range and we can negotiate later.

Capital Outlay Requests

- Manager Dr. Moore ICIPs top three priorities are stormwater and drainage infrastructure, City Hall multi-purpose complex, and open space assessment and explained that on the top 6 areas of request and recommend that we take number 11 for heavy equipment but try and just pick 6 that are recommended and began a discussion.

Public Comments at workshop procedures

- Clerk Adair explained a former councilor had requested the need to add public input to our workshops and began a discussion.
- Manager Dr. Moore said at the budget training we discussed this and said if you open to public comment then be ready for anything.
- Clerk Adair said when she was at Clerk conference last week, they never heard of public comments at a workshop.
- Mayor Pro tem said he thinks we should have public comments and have the option to email or fax in concerns.
- Councilor Chavez said they should have an opportunity to have public comments.
- Manager Dr. Moore said there is an ability and opportunity to recognize a member of the public that wants to be involved.
- Councilor Gutjahr said she thinks it is helpful they have a venue to give input and know we are listening and continued the discussion.
- Councilor Winters said stay 3 minutes at the Council meeting and open end at the workshop so they can speak longer and talk about anything. Council continued the discussion.

Public Comment

- Clerk Adair stated, Major Ramsell has already answered a few questions but got a comment in stead of spectacular views, spectacular vista.

Council Discussion & Future Agenda Items

- Councilor Gutjahr said she sent out from MRCOG got a letter from Parks and Recreation and not sure where to go from there. She then said one of the things on GRT is on Zip code it is the location code not just the zip code for the destination sales and then started a discussion.
- Manager Dr. Moore said we did very well, the COG is pushing forward on the parks & trails and try to get it sent to legislation.
- Councilor Winters had no report.
- Councilor Chavez had no report.
- Mayor Pro tem Ramsell had no report.

Adjourn

The City Council workshop was adjourned at 5.22 pm.

Respectfully submitted,

 Elizabeth (Lisa) Adair, Municipal Clerk
 (Taken and Transcribed by Amy L. Lopez, Deputy Clerk)

Date: _____

Approved:

 Mark Gwinn,
 Mayor

 Joshua Ramsell,
 Mayor Pro-tem/Councilor

 Robert Chavez,
 Councilor

 Margaret (Peggy) Gutjahr,
 Councilor

 Jim Winters,
 Councilor



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Monday, November 22, 2021 6:00 PM
Minutes

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Call to Order

- Mayor Pro tem Joshua Ramsell called to order the regular business meeting at 6:05 pm.

Pledge of Allegiance

- Councilor Winters led the Pledge of Allegiance.

Roll Call

- PRESENT: Mayor Pro Tem Joshua Ramsell, Councilor Robert Chavez, Councilor Peggy Gutjahr, Councilor Jim Winters.
 Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth (Lisa) Adair, City Attorney Chris DeFilippo, and Valencia County News-Bulletin Editor Clara Garcia.

Approval of Agenda

- Motion made by Councilor Winters approved agenda. Seconded by Councilor Gutjahr. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Gutjahr, Councilor Winters. With a 4-0 vote the agenda was approved as presented.

Approval of Minutes - City Council Workshop & Regular Business Meeting (November 8, 2021)

- Motion made by Councilor Chavez to accept the minutes and regular business from November 8, 2021. Seconded by Councilor Gutjahr. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Gutjahr, Councilor Winters. With a 4-0 vote the minutes for the workshop and city council regular business meeting on November 8, 2021 were approved as presented.

Presentations

Cyndi Sluder - presentation of Bill Brown Beneficiary Bequeath to the City

- ❖ Cyndi Sluder said thank you so much for this opportunity to come before you, it is great to see how far the City has come since 2013.
- ❖ She then explained that Bill Brown loved this community, and he wanted the City to exceed on so many levels. She then explained Bill Brown met with his financial planner, and he set out how he wanted his finances to go and wanted to thank the fire station for a beautiful celebration of life for Bill Brown. She presented a check to Mayor Pro tem Ramsell on behalf of Bill Brown in the amount of \$330,809.44, bequeathed specifically to fund parks, trails and/or the public works.
- ❖ Councilor Chavez said he is speechless, he never heard of this, and it just goes to show what kind of character this man had.
- ❖ Councilor Gutjahr said if you were ever at his house, he had piles of everything for the City, he was a great resource and she knew he loved this city, no matter if you argued with him about an item once the vote was done.
- ❖ Councilor Winters said a simple thank you is not enough.
- ❖ Mayor Pro tem Ramsell said Bill's generosity goes beyond what most people can understand.

- ❖ Manager Dr. Moore said he had the opportunity of having a great encounter with him and he showed himself and Mayor Pro tem a file of things he planned to entrust to the City of Rio Communities.
- ❖ Clerk Adair said she will miss him calling City Hall and when she would answer, "Hi this is Lisa," and he would always say, "And this is Bill Brown, how the heck are you?"
- ❖ Mayor Pro tem Ramsell said with his generation, he truly showed how much he cared about this City and the community.
- ❖ Councilor Gutjahr recognized Cindy Sluder for being in Mr. Brown's life till the very end.

Jill Sweeney from Sherman & Howard - presentation on Bonding/Economic Development Tools

- ❖ Mayor Ramsell explained Jill Sweeney was not able to attend the meeting.

Public Comment

- No public comments.

Manager Report

a) Federal Infrastructure Funds

- Manager Dr. Moore said at the budget conference there was a ruling within the State, and it was determined the funds would be managed through the State and the municipal league was approached to put items that are shovel ready forward, recommending projects project parks & trails, storm water master plan, phase II of the building, and roads. He then explained the City will be asking for around \$3 million and began a discussion.

b) Streetlights & Potholes update

- Manager Dr. Moore gave an update on the potholes: 40% of them have been filled, a purchase order has been issued of the next round of potholes and explained how repairs will be rotated around the City to ensure everyone is being taken care of on a regular basis after repairs are made.
- Manager Dr. Moore explained the streetlights on Hwy 47 is nearly 2/3 complete and the lights will be going all the way to Manzano Expressway.

Approval of Accounts Payable

- Councilor Gutjahr reminded everyone there is the accounts payable report available on the City's website and explained the charges for new office equipment is for the new finance clerk, the emergency flooding charge will be reimbursed, and we have purchased a new command vehicle for the fire department and that will be paid for out of county EMS/GRT.
- Mayor Pro tem Ramsell explained charges for pothole repair and replacement of older computers.
- Motion made by Councilor Gutjahr to pay accounts payable. Seconded by Councilor Winters. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Gutjahr, Councilor Winters. With a 4-0 vote accounts payable was approved for payment.

City Slogan

- Ralph Mimms said we have come out with a wonderful "spectacular views endless opportunities" and further said once the City approves the logo, we will be able to be able to do some marketing to help us recruit some businesses.

- Councilor Chavez said he feels this is a good thing to have a slogan to tie something to the City and began a discussion.
- Mayor Ramsell said Deputy Clerk Lopez created the slogan in-house and asked Council to accept this slogan and move forward.
- Motion made by Councilor Winters to except this slogan and move forward. Seconded by Councilor Chavez. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Gutjahr, Councilor Winters. With a 4-0 vote the City Slogan “spectacular view endless opportunities” was approved.
- Ralph Mimms mentioned Councilor Brown came to see him often and was passionate about Economic Development and getting Rio Communities to grow and asked him if the City could hire him.

City Wide Street Light Proposal

- Manager Dr. Moore said public safety is probably the top issue among residents and after speaking with engineers, he would ask Council to approve HDR’s proposal to do a City-Wide streetlight plan using a \$60k grant and we could get a notice of obligation to the State within a day or two of approval to get this started.
- Councilor Winters said it was ingrained in us, after attending Municipal League meetings, to plan first and having an available plan will help us to get funding and said this plan will help us get funding for streetlights for the whole city. He then explained the business owner he spoke with was very happy we have lit up Hwy 47 because his business is lit up now.
- Councilor Chavez said it is important to be proactive, plan and not piecemeal which would lead to issues later on.
- Councilor Gutjahr said we have had this engineering firm, the same who has done our drainage plan and they have done a good job in the past and feels they will get us the results we are looking for and began a discussion.
- Motion made by Councilor Gutjahr that we approve the city-wide light proposal as submitted. Seconded by Councilor Winters. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Gutjahr, Councilor Winters. With a 4-0 vote the Proposal from HDR to do a city-wide streetlight plan was approved as submitted.

Business License Fee for 2022

- Manager Dr. Moore recommended the business license fee for the 2022 year be waived.
- Councilor Gutjahr said people are still recovering from Covid economic downturn and we would like to give them another year without a license fee to help them, even though the fee is \$35.
- Councilor Chavez said this is a good partnership between the City and businesses, showing them, we support them, and we realize they generate income for the City.
- Councilor Winters said is the unknown portion is the homebased business, need to work with those folks to make sure they are getting their licenses.
- Motion made by Councilor Chavez accept the business license fee which is being waived. Seconded by Councilor Winters. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Winters. With a 4-0 vote Council approved to waive the business license fee for 2022.

Mercer Group Proposal

- Manager Dr. Moore said we went back to the Mercer group to look at the top candidate in the pool, they have moved on, they are willing to work with us to expand the search and they are asking for a fee of \$7,500. He then explained the Mercer group is looking at newly retired fire

chiefs because they would have the experience and recommended Council approve the fee for the Mercer Group to find a fire chief for the City.

- Motion made by Councilor Gutjahr to approve the proposal of the Mercer Group. Seconded by Councilor Chavez. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Gutjahr, Councilor Winters. With a 4-0 vote Council approved the proposal of the Mercer Group.

Council Discussion

- Councilor Chavez had nothing to report.
- Councilor Gutjahr said she was unaware the four numbers that follow the zip code is the location code and it is really important to use it; it should always be on the address or when we make orders online. She then explained the location code narrows down the area on a map and using that on internet sales will be instrumental.
- Councilor Chavez asked how you can find the location code and began a discussion.
- Councilor Winters said the 4-wheelers are back again and so are hunters that are hunting on the west side of the City, and we may need to get ahold of Game and Fish.
- Councilor Chavez said he did not realize that was a problem, but there are no hunting signs near the golf course and continued the discussion.
- Councilor Gutjahr said in the past on the eastside, we had trouble with hunters as well.
- Mayor Pro tem Ramsell said there is a current compiling of missing or damaged street signs, getting them replaced, and a traffic calming plan is in the works.

Executive Session - For the purpose of discussion of the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8), for the purpose of limited personnel matters – Interim Fire Chief pursuant to NMSA 10-15-1(H)(2) and pending litigation pursuant to NMSA 10-15-1(H)(7) – AC Disposal v. City of Rio Communities

- **Motion and roll call vote to go into close session**
 - Mayor Pro tem Ramsell stated for the purpose of discussion of the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8), for the purpose of limited personnel matters – Interim Fire Chief pursuant to NMSA 10-15-1(H)(2) and pending litigation pursuant to NMSA 10-15-1(H)(7) – AC Disposal v. City of Rio Communities
 - Motion made by Councilor Gutjahr as stated by the Mayor with a roll call vote to go into executive session. Seconded by Councilor Winters. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Gutjahr, Councilor Winters. With a 4-0 vote the City Council went into executive session at 6:52 pm.
- **Motion and roll call vote to go back into the regular business meeting session**
 - Motion made by Councilor Gutjahr with a roll call vote to go back into the regular business meeting session. Seconded by Councilor Chavez. Voting Yea: Mayor Pro Tem Ramsell, Councilor Chavez, Councilor Gutjahr, Councilor Winters. With a 4-0 vote Council was back into the regular business meeting session at 7:48 pm.
- **Welcome everyone back and statement by the Mayor Pro-tem**
 - Mayor Pro tem Ramsell stated: The Governing Body of the City of Rio Communities, New Mexico, hereby states that on November 22, 2021 a Closed Executive Session was held and the matters discussed were the purchase, addition or disposal of real property or water

rights by the public body pursuant to NMSA 10-15-1(H), for the purpose of limited personnel matters – Interim Fire Chief pursuant to NMSA 10-15-1(H)(2) and pending litigation pursuant to NMSA 10-15-1(H)(7) – AC Disposal v. City of Rio Communities as posted on the agenda

Consideration & Decision – Mayor Pro-tem recommendation regarding the purchase, addition or disposal of real property or water rights by the public body pursuant to NMSA 10-15-1(H)(8), for the purpose of limited personnel matters – Interim Fire Chief pursuant to NMSA 10-15-1(H)(2) and pending litigation pursuant to NMSA 10-15-1(H)(7) – AC Disposal v. City of Rio Communities

- Mayor Pro tem Ramsell stated there were no recommendations.

Adjourn

Councilor Gutjahr moved to adjourn. The motion was second by Councilor Chavez. With a 4-vote the City Council regular business meeting was adjourned at 7:49 pm

Respectfully submitted,

Elizabeth (Lisa) Adair, Municipal Clerk
(Transcribed by Amy L. Lopez, Deputy Clerk)

Date: _____

Approved:

Mark Gwinn,
Mayor

Joshua Ramsell,
Mayor Pro-tem/Councilor

Robert Chavez,
Councilor

Margaret (Peggy) Gutjahr,
Councilor

Jim Winters,
Councilor

Municipal Clerk Department Report December 13, 2021**For the month of November**

- Amy had Clerk 101 training on 11/3, 11/4, 11/9, (virtual)
- Lisa attended a planning meeting with the Finance Officer on the Voice over IP phone system
- Amy attended numerous meetings with City Manager, Finance Officer & Accounting Specialist to discuss grants and how to spend Junior House Bill Grant for Youth and Community Programs
- Lisa attended the Master clerk training November 17-19 in Santa Fe
- Lisa attended the Library Board meeting – training the Secretary on minute taking.
- Met with Sandy & Marty on the newsletter
- Paperwork came back for the Assistant Clerk, Cheyenne Sullivan started on November 29
- We started moving our office to the other side, Amy and Cheyenne are on the other side, I will be there by next week.
- The double doors are being used as the entrance.

Finance Department

November 2021 Department Report

- Attended numerous meetings with City Manager, Public Works Director, Deputy Clerk & Accounting Specialist to discuss grants and how to spend Junior House Bill Grant for Youth and Community Programs
- Scheduled time for Wireless Access Points to be installed throughout City Hall
- Set up new NMFA loan in accounting software
- Received \$300,000 reimbursement for Fire Truck
- Received donation check from Bill Brown's Estate, set-up a new restricted fund specifically for this funding
- Attended kick-off meeting with Electrician for Electric Sign Project
- Electric Sign has shipped, should be received, and installed before Christmas
- Attended planning meeting for Voice over IP phone system. This will save the City \$123/month. This system will allow us to cancel Verizon Service on Municipal Clerk, Deputy Clerk, Accounting Specialist and Treasurer cell phones. We will still have a landline at City Hall and the Fire Department for emergencies. This will include GoToMeeting seats for each employee rather than just the Municipal Clerk and Treasurer having a seat. Phones were received on 12/7/21. Employee training for phones is 12/14/21, Go live is 12/15/21. There was an invested of \$4,000 for equipment, but monthly rate will save us \$123/month.
- Stephanie and Angela attended Budget Conference virtually
- Conducted job interviews for Finance Clerk. We have offered the job to a candidate. Upon receiving the background check, candidate will start hopefully next week.
- Attended meetings with United Business Bank for investing and protecting the Cities money. We left \$1,000,000 in the city checking account which has been changed to an interest bearing checking account with a rate of 0.20%. The remainder of the 2.4 million was moved to an ICS account which is not interest bearing, but is liquid and 100% FDIC insured.

- Attended meeting with Comcast about getting fiber at City Hall. We are still in discussions about the cost. Fiber would give the City its own pipe of internet that is not shared with anyone else. It would be active 99.9% of the time. Would give us faster upload and download speeds.

Public Works Dept.
Gordon Reeves / Director

Pavement Rehabilitation.
Gordon Reeves / Project Manager

Code Enforcement Dept.
Gordon Reeves/ Officer

Reports- November, 2021

Public Works

1. **Potholes:** Additional potholes completed.
2. **Speed Bump:** A speed bump has been installed on Hermosa.
3. **LED street light upgrade on Highway 47:** The order for 70 new LED street lights on Highway 47 is here. The new LED lights were approximately 90% installed as of the end of November.
4. **New Electronic Message Board (electrical work):** The city held a preconstruction meeting on Nov 4, 2021, with all trades involved with the project.
 - a. **H Electric** completed their work on the electrical wiring for the message board.
 - b. **Sequence of next steps:** Message Board delivery, the install of boards, powering up boards, move in of large landscape boulders and rock, six-inch extruded curd.

Working / Project Managing

1. **The Fire Administration offices are largely renovated in preparation for the next ISO inspection and audit.** The carpet, LED lighting, and new ceiling tiles are installed.
2. **The new temporary municipal clerk's office is on schedule for a December, 2021** move-in.
3. **Code Enforcement:** The old Rivers' Edge building on Highway 47 has been cleared of hazardous materials, and will be torn down in early December. Also, I continue handling major compliance issues on Hermosa and elsewhere in the city for the City Manager.

Submitted by City Manager
For Public Works



PO BOX 527
108 Rio Communities Blvd
Rio Communities, NM 87002

(505) 864-6161

Recap for the month of November, 2021

- We welcome our newest volunteers to the Department--Adam Rougemont (Basic EMT), Maria Rougemont (Paramedic) and Thomas Sly (Basic EMT)
- The City of Rio communities Fire Department ran 66 calls in the month of November. This includes both Fire and EMS calls.
- The Fire Department put up Christmas street decorations for the Public Works Department.
- The Fire Administration office received a facelift with new carpet, ceiling tiles, and LED lighting. A thank you to the Public Works Department for doing this work.

November 22, 2021

Economic Development Commission November report

The commission cancelled the November 24th meeting.

EDC met on November 10th for a presentation by Valencia Soil and Water Conservation District.

Allison Martin, Environmental Educator and Andrew Hautzinger District Director made the presentation on the history of Whitfield and the education programs for children and adults (Master Naturalist program that runs from March-May). December 4th from 10-12 is a birthday party for Whitfield. The public is invited.

The presentation also included a review of properties held by the VSWCD: Whitfield to Rio Communities north, and the Rio Abajo Conservation Area (RACA) that is adjacent to Rio Communities southwest border, and a 3rd property.

After the presentation, maps were distributed and all participants were invited to visit the RACA.

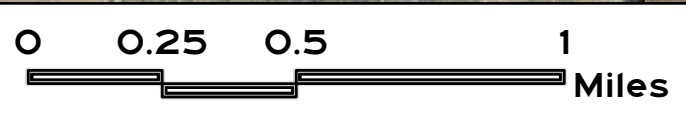
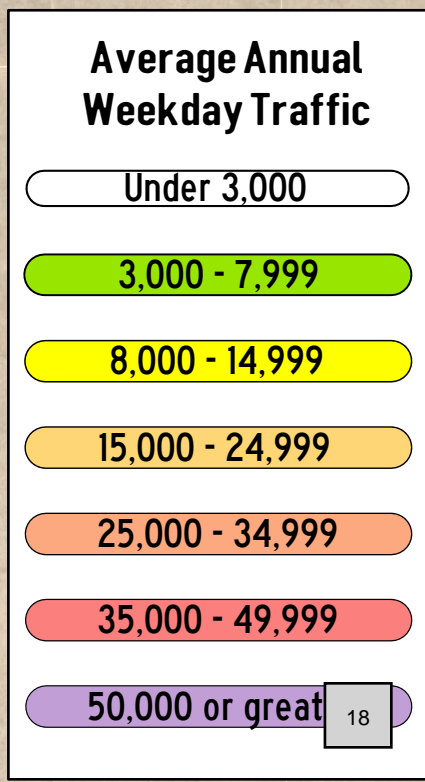
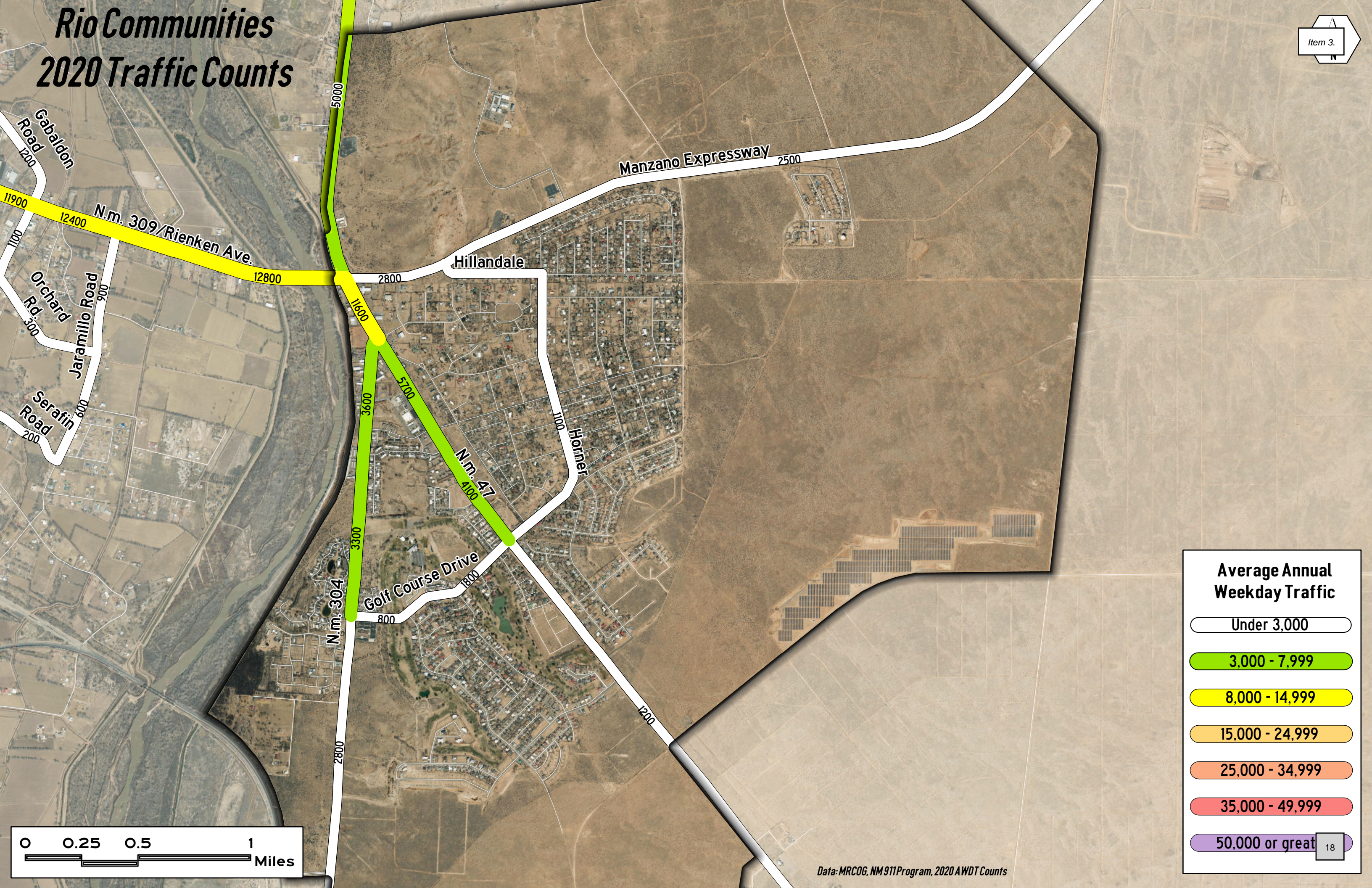
The Rio Abajo Conservation Area is accessed by the Rio Grande Stables Road that exits West off of highway 304. We viewed a house on the property and then walked or rode to a cleared trail under power poles to see the extent of underbrush and vegetation on the property. Both the RACA and adjacent Middle Rio Grande Conservancy District have bosque properties adjacent the Rio Grande that need to be cleared of salt cedar and Russian olive trees in order to protect native cottonwoods. Currently there is no agency with the specific mission of wildfire mitigation for this area. The Valencia County Fire Marshall has the closest mission directive for protecting this vulnerable area. The VSWCD could use our support and creative ideas for protecting these lands.

Thank you for the opportunity to serve these 9 years for the Economic Development Commission. At this time I am no longer interested in continuing to work for the commission and am resigning as chair and as a commissioner, effective immediately.

Respectfully,

Kuan Tikkun

Rio Communities 2020 Traffic Counts





CITY OF RIO COMMUNITIES

Office of Planning and Zoning Commission

360 Rio Communities Blvd.
PO Box 565
Rio Communities, NM 87002
505-861-6803
www.riocommunities.net

Item 3.

NOVEMBER 2021 MONTHLY REPORT TO CITY COUNCIL

November 30, 2021

1. At the November 4 meeting, Mr. Alfredo Rodriguez, the owner of multiple contiguous properties along Rio Communities Way requested approval to subdivide three lots into two equal lots for the purpose of building two homes. Commission approved the request conditioned upon a replat of the new properties. City staff was made available to assist Mr. Rodriguez procure a replat and necessary documents
2. The Commission unanimously agreed to support City Manager proposal to subcontract the work of editing and revising the Zoning Matrix. Secretary Adair was recommended for this task, pending approval by procurement office. A draft of the revised matrix will be reviewed at the December 2 P&Z meeting.
3. Commission reviewed and approved letter to be sent to City Council wherein the Council is asked to provide "an outline of the city's overall strategic direction and community development priorities." This information is vital to the Commissions' efforts to revise the City's Comprehensive Plan. The Commission and City Council will meet jointly to discuss this topic tentatively scheduled for December 9, 2021.
4. Of late, there have been questions concerning the City's current "setback" requirements. Dr. Moore will be meeting with City Fire Chief to review fire and safety concerns and criteria as they affect setbacks. The findings will be briefed to the Commission at December 2 meeting.
5. Secretary Adair briefly explained the raw data results of the Animal Survey, assuring the Commission that a draft report would be ready for their review and comments by the November 18th meeting. The Commission will review 2nd revision of survey at December 2 meeting.

From: [Bobby Caldwell](#)
To: [Lisa Adair](#)
Subject: Library Board Monthly Report
Date: Saturday, December 4, 2021 1:47:04 PM

City of Rio Communities Library Board Monthly Report
City Council Chambers
Rio Communities Blvd
Rio Communities , NM 87002

Month of November, 2021

Nov. 10, Meeting

Chair Caldwell called the meeting to order at 6:05pm and Member Lisa LaManna led the pledge of allegiance.

Present: Chair Bobby Caldwell, Vice Chair Merita Wilson, Secretary Lisa Tabet-Chavez, Member Lisa LaManna, and Member Rita White. Also present: City Manager Dr. Marty Moore and Municipal Clerk Lisa Adair.

The minutes and agenda for October were approved.

Action items: Discussed, considered and decided- cancel the 11/24 meeting.

Discussed Wishlist for library

Discussed, considered, decided on Goals, and who may use the library

Discussed, patron responsibilities and conduct and services of the library

There were no public comments.

Meeting was adjourned at 7:38pm

Library Board Chair
Bobby Caldwell

Municipal Court

- For the month of November
- 1 Fire violation(s), 4 traffic violation(s) were filed
- Court Clerk Adair on November 3 had Incode information gathering
- Court Clerk Adair November 23 & 24 training with Incode on inputting all current citations, and go live with the implementation
- Court Clerk Adair November 29 transition to support with Incode Court



Rio Communities, NM

Accounts Payable Approval Report Item 5. By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 11000 - General Operating Fund					
Department: 0001 - No Department					
GSD - Administrative Services D...	INV0002849	11/12/2021	DENTAL	11000-0001-22055	235.92
GSD - Administrative Services D...	INV0002850	11/12/2021	DISABILITY	11000-0001-22075	4.94
Globe Life & Accident Insurance...	INV0002851	11/12/2021	GLOBE LIFE INSURANCE	11000-0001-22080	146.00
GSD - Administrative Services D...	INV0002852	11/12/2021	HEALTH	11000-0001-22050	3,613.29
GSD - Administrative Services D...	INV0002853	11/12/2021	VISION	11000-0001-22060	37.57
GSD - Administrative Services D...	INV0002870	11/26/2021	ADMIN FEE	11000-0001-22050	8.22
GSD - Administrative Services D...	INV0002871	11/26/2021	DENTAL	11000-0001-22055	235.92
GSD - Administrative Services D...	INV0002872	11/26/2021	DISABILITY	11000-0001-22075	9.88
Globe Life & Accident Insurance...	INV0002873	11/26/2021	GLOBE LIFE INSURANCE	11000-0001-22080	110.00
GSD - Administrative Services D...	INV0002874	11/26/2021	HEALTH	11000-0001-22050	3,613.29
GSD - Administrative Services D...	INV0002875	11/26/2021	BASIC LIFE	11000-0001-22070	26.52
GSD - Administrative Services D...	INV0002876	11/26/2021	VISION	11000-0001-22060	41.15
Department 0001 - No Department Total:					8,082.70
Department: 1009 - Municipal Court					
Tyler Technologies	025-358942	12/09/2021	Incode - Court Training	11000-1009-57050	2,729.48
Department 1009 - Municipal Court Total:					2,729.48
Department: 2001 - Manager					
Verizon Wireless	9893263507	11/30/2021	Telecommunications-Phones	11000-2001-57160	52.01
ICMA Membership Renewals	INV0002885	11/30/2021	ICMA Annual Dues-Martin Moo...	11000-2001-57150	697.00
WEX Bank	76442935	12/07/2021	Fuel - City Manager	11000-2001-56120	46.74
Department 2001 - Manager Total:					795.75
Department: 2002 - General Administration					
Sharp Electronics Corporation	12995658	11/30/2021	Wireless Access Points - City Hall	11000-2002-56040	2,200.00
Sharp Electronics Corporation	12995659	11/30/2021	Installation & Configuration - W...	11000-2002-55030	1,320.00
Home Depot	654288141	11/30/2021	Items for City Hall	11000-2002-54010	115.48
Gilbert Garcia & Sons Security	9070	11/30/2021	Padlocks for Electrical Boxes	11000-2002-56999	52.00
NM Water Service Company	INV0002903	12/13/2021	Water	11000-2002-57173	250.21
NM Gas Co	INV0002890	12/17/2021	Natural Gas	11000-2002-57171	662.14
Comcast Business	INV0002905	12/18/2021	Telecommunications	11000-2002-57160	420.44
PNM	INV0002915	12/20/2021	Electricity	11000-2002-57170	421.03
Department 2002 - General Administration Total:					5,441.30
Department: 2004 - Finance/Budget/Accounting					
Verizon Wireless	9893263507	11/30/2021	Telecommunications - Phones	11000-2004-57160	182.81
Quill	20910311	12/09/2021	Desk for Finance Clerk	11000-2004-56040	1,159.99
News-Bulletin	I0001530691-1104	12/09/2021	VCNB ad for Finance Clerk	11000-2004-57090	81.17
Department 2004 - Finance/Budget/Accounting Total:					1,423.97
Department: 2008 - Municipal Clerk					
Verizon Wireless	9893263507	11/30/2021	Telecommunications - Phones	11000-2008-57160	144.03
Quest Diagnostics	INV0002907	11/30/2021	pre-employment testing Cheye...	11000-2008-55999	30.50
Elizabeth F. Adair	INV0002919	12/09/2021	Travel Reimb. 11/17/21 - 11/19...	11000-2008-53030	111.66
Department 2008 - Municipal Clerk Total:					286.19
Department: 2012 - Planning & Zoning					
Thomas S. Adair	INV0002886	11/30/2021	Data Entry for Animal Survey	11000-2012-55999	300.00
Department 2012 - Planning & Zoning Total:					300.00
Department: 2014 - Economic Development					
UKUU Creative	210	11/30/2021	EDC Social Media & Website Ma..	11000-2014-55999	161.81
Department 2014 - Economic Development Total:					161.81

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 3001 - Law Enforcement					
Verizon Wireless	9893263507	11/30/2021	Telecommunications - Phones	11000-3001-57160	81.31
Department 3001 - Law Enforcement Total:					81.31
Department: 3005 - Dispatch/E911					
Village of Los Lunas	437	12/09/2021	E-911 Dispatch Services	11000-3005-55999	7,741.50
Department 3005 - Dispatch/E911 Total:					7,741.50
Department: 5101 - Public Works					
Verizon Wireless	9893263507	11/30/2021	Telecommunications - Phones	11000-5101-57160	94.95
Joseph Moya	INV0002889	11/30/2021	Blanket ed PO Weed Control	11000-5101-55030	375.00
WEX Bank	76442935	12/07/2021	Fuel - Public Works	11000-5101-56120	216.83
Ralph T. Barnes	2036	12/09/2021	Skilled Labor	11000-5101-55999	1,350.00
Department 5101 - Public Works Total:					2,036.78
Department: 5104 - Highways and Streets					
Woodlands Hardware	007455/1	11/30/2021	Supplies for Street Lights	11000-5104-54060	31.62
PNM	INV0002892	12/17/2021	Electricity	11000-5104-57170	78.86
PNM	INV0002893	12/17/2021	Electricity	11000-5104-57170	46.12
PNM	INV0002908	12/20/2021	Electricity	11000-5104-57170	39.78
PNM	INV0002909	12/20/2021	Electricity	11000-5104-57170	142.48
PNM	INV0002910	12/20/2021	Electricity	11000-5104-57170	148.22
PNM	INV0002911	12/20/2021	Electricity	11000-5104-57170	71.47
PNM	INV0002912	12/20/2021	Electricity	11000-5104-57170	110.12
Department 5104 - Highways and Streets Total:					668.67
Fund 11000 - General Operating Fund Total:					29,749.46
Fund: 20200 - Environmental					
Department: 5009 - Environmental					
Universal Waste Systems, Inc.	0001284655	11/30/2021	Dumpster Service - Clean-Up Da...	20200-5009-55999	363.80
Department 5009 - Environmental Total:					363.80
Fund 20200 - Environmental Total:					363.80
Fund: 20900 - Fire Protection					
Department: 3002 - Fire Protection					
Carpet Warehouse, Inc.	009782	11/30/2021	Carpet in Fire Admin offices in C...	20900-3002-54010	1,684.26
Quill	20912050	11/30/2021	Desk	20900-3002-56040	1,159.99
Home Depot	653373795	11/30/2021	Fire Admin Office Upgrade	20900-3002-54010	613.34
Sharp Electronics Corporation	9003557404	11/30/2021	Copies for Fire Department	20900-3002-57090	3.39
Verizon Wireless	9893263507	11/30/2021	Telecommunications - Phone	20900-3002-57160	138.90
Century Link	INV0002887	11/30/2021	Fire Substation Phone Charges	20900-3002-57160	69.87
L.N. Curtis & Sons	INV541665	11/30/2021	PR for SCBA fill	20900-3002-54020	1,768.13
WEX Bank	76442935	12/07/2021	Fuel - Fire Department	20900-3002-56120	587.94
NM Self Insurers' Fund	INV0002917	12/09/2021	Freightliner Insurance	20900-3002-57070	76.94
NM Water Service Company	INV0002904	12/13/2021	Water	20900-3002-57173	128.86
NM Gas Co	INV0002891	12/17/2021	Natural Gas	20900-3002-57171	186.76
PNM	INV0002913	12/20/2021	Electricity	20900-3002-57170	695.17
PNM	INV0002914	12/20/2021	Electricity	20900-3002-57170	194.02
Department 3002 - Fire Protection Total:					7,307.57
Fund 20900 - Fire Protection Total:					7,307.57
Fund: 21600 - Municipal Street					
Department: 5002 - Municipal Streets					
Universal Constructors, Inc.	9106-A	11/30/2021	Pothole Repair	21600-5002-55999	18,898.63
Department 5002 - Municipal Streets Total:					18,898.63
Fund 21600 - Municipal Street Total:					18,898.63
Fund: 29700 - County EMS GRT					
Department: 2002 - General Administration					
GSD - Administrative Services D...	INV0002850	11/12/2021	DISABILITY - Kendal Good	29700-2002-52070	4.94
GSD - Administrative Services D...	INV0002853	11/12/2021	VISION - Kendal Good	29700-2002-52060	3.56
GSD - Administrative Services D...	INV0002875	11/26/2021	BASIC LIFE - Kendal Good - Oct ...	29700-2002-52040	8.84
Verizon Wireless	9893263507	11/30/2021	Telecommunications - Phone	29700-2002-57160	168.47

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX Bank	76442935	12/07/2021	Fuel - EMS	29700-2002-56120	283.18
Department 2002 - General Administration Total:					468.99
Fund 29700 - County EMS GRT Total:					468.99
Fund: 30400 - Road/Street Projects					
Department: 0001 - No Department					
New Mexico Department of Tra...	INV0002918	12/09/2021	Reimb. L300260	30400-0001-47050	1,869.15
Department 0001 - No Department Total:					1,869.15
Fund 30400 - Road/Street Projects Total:					1,869.15
Fund: 39900 - Other Capital Projects					
Department: 2002 - General Administration					
Green Light Depot	g1197621	11/29/2021	Led street lights over bridge	39900-2002-58040	1,196.65
Universal Constructors, Inc.	9106-B	11/30/2021	Asphalt Curb & Patch - Electric S...	39900-2002-58040	1,079.38
HEI, Inc	SRVCE007203	11/30/2021	Electrical Work for Electric Sign	39900-2002-55030	18,122.29
HEI, Inc	SRVCE007203	11/30/2021	Extra 1 1/4" PVC to Bore	39900-2002-55030	2,072.40
Department 2002 - General Administration Total:					22,470.72
Fund 39900 - Other Capital Projects Total:					22,470.72
Grand Total:					81,128.32

Report Summary

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	29,749.46
20200 - Environmental	363.80
20900 - Fire Protection	7,307.57
21600 - Municipal Street	18,898.63
29700 - County EMS GRT	468.99
30400 - Road/Street Projects	1,869.15
39900 - Other Capital Projects	22,470.72
Grand Total:	81,128.32

Account Summary

Account Number	Account Name	Expense Amount
11000-0001-22050	Healthcare Insurance Pay...	7,234.80
11000-0001-22055	Dental Insurance Payable	471.84
11000-0001-22060	Vision Insurance Payable	78.72
11000-0001-22070	Life Insurance Payable	26.52
11000-0001-22075	Disability Payable	14.82
11000-0001-22080	Miscellaneous Employee ...	256.00
11000-1009-57050	Employee Training	2,729.48
11000-2001-56120	Supplies - Vehicle Fuel	46.74
11000-2001-57150	Subscriptions & Dues	697.00
11000-2001-57160	Telecommunications	52.01
11000-2002-54010	Maintenance & Repairs - ...	115.48
11000-2002-55030	Contract - Professional Se...	1,320.00
11000-2002-56040	Supplies-Furniture/Fixture...	2,200.00
11000-2002-56999	Supplies - Other	52.00
11000-2002-57160	Telecommunications	420.44
11000-2002-57170	Utilities - Electricity	421.03
11000-2002-57171	Utilities - Natural Gas	662.14
11000-2002-57173	Utilities - Water	250.21
11000-2004-56040	Supplies-Furniture/Fixture...	1,159.99
11000-2004-57090	Printing/Publishing/Advert..	81.17
11000-2004-57160	Telecommunications	182.81
11000-2008-53030	Travel - Employees	111.66
11000-2008-55999	Contract - Other Services	30.50
11000-2008-57160	Telecommunications	144.03
11000-2012-55999	Contract - Other Services	300.00
11000-2014-55999	Contract - Other Services	161.81
11000-3001-57160	Telecommunications	81.31
11000-3005-55999	Contract - Other Services	7,741.50
11000-5101-55030	Contract - Professional Se...	375.00
11000-5101-55999	Contract - Other Services	1,350.00
11000-5101-56120	Supplies - Vehicle Fuel	216.83
11000-5101-57160	Telecommunications	94.95
11000-5104-54060	Maintenance Supplies	31.62
11000-5104-57170	Utilities - Electricity	637.05
20200-5009-55999	Contract - Other Services	363.80
20900-3002-54010	Maintenance & Repairs - ...	2,297.60
20900-3002-54020	Maintenance & Repairs - ...	1,768.13
20900-3002-56040	Supplies-Furniture/Fixture...	1,159.99
20900-3002-56120	Supplies - Vehicle Fuel	587.94
20900-3002-57070	Insurance - General Liabili...	76.94
20900-3002-57090	Printing/Publishing/Advert..	3.39
20900-3002-57160	Telecommunications	208.77
20900-3002-57170	Utilities - Electricity	889.19
20900-3002-57171	Utilities - Natural Gas	186.76
20900-3002-57173	Utilities - Water	128.86
21600-5002-55999	Contract - Other Services	18,898.63

Account Summary

Account Number	Account Name	Expense Amount
29700-2002-52040	Life Insurance Premiums	8.84
29700-2002-52060	Vision Insurance Medical ...	3.56
29700-2002-52070	Disability Insurance Premi...	4.94
29700-2002-56120	Supplies - Vehicle Fuel	283.18
29700-2002-57160	Telecommunications	168.47
30400-0001-47050	State - Co-op (DOT)	1,869.15
39900-2002-55030	Contract - Professional Se...	20,194.69
39900-2002-58040	Infrastructure	2,276.03
	Grand Total:	81,128.32

Project Account Summary

Project Account Key	Expense Amount
None	81,128.32
	Grand Total: 81,128.32

Authorization Signatures

MAYOR & COUNCILORS

MARK GWINN, MAYOR

JOSHUA RAMSELL, MAYOR PRO-TEM/COUNCILOR

ROBERT CHAVEZ, COUNCILOR

MARGARET "PEGGY" GUTJAHR, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK

STATE OF NEW MEXICO
CITY OF RIO COMMUNITIES
RESOLUTION 2021- xx

Official Holidays

WHEREAS, The Governing Body in and for the City of Rio Communities, State of New Mexico is duly authorized; and

WHEREAS, The Governing Body has adopted in the Personnel Policy Manuel Ordinance #2016-43 adopted April 2015, Revised February 2016, Section 11.3 That all full-time and qualified part-time employees of the City are eligible for the legal holidays as adopted annually by resolution.

WHEREAS, the attached Addendum A is the official Federal Holidays as approved by the United States Government.

NOW THEREFORE, BE IT HEREBY RESOLVED that the governing body of the City of Rio Communities, State of New Mexico, hereby approves the official Federal Holidays for the 2022 year.

PASSED, APPROVED AND ADOPTED THIS XX DAY OF DECEMBER 2021 BY THE GOVERNING BODY OF THE CITY OF RIO COMMUNITIES, NEW MEXICO.

City of Rio Communities Governing Body

Mark Gwinn,
Mayor

Joshua Ramsell,
Mayor Pro-tem

Robert Chavez,
Councilor

Margaret "Peggy" Gutjahr,
Councilor

Jimmie Winters,
Councilor

ATTEST:

Elizabeth F. Adair,
Municipal Clerk



CITY OF RIO COMMUNITIES

360 Rio Communities Blvd
Rio Communities, NM 87002
505-861-6803
www.riocommunities.net



2022 OFFICIAL HOLIDAYS
Addendum A to Resolution 2021-XX Official Holidays

New Year's Day (Observed)	Thursday, December 30
Martin Luther King, Jr. Birthday (Observed)	Monday, January 17
President's Day	Monday, February 21
Memorial Day	Monday, May 30
Juneteenth (Observed)	Monday, June 20
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Indigenous Peoples' Day	Monday, October 10
Veterans' Day (Observed)	Thursday, November 10
Thanksgiving Day	Thursday, November 24
Christmas Day (Observed)	Monday, December 26

Rio Communities City Cleanup Dates
For 2022
Third Saturday of the Month

January 15, 2022

February 19, 2022

March 19, 2022

April 16, 2022

May 21, 2022

June 18, 2022

July 16, 2022

August 20, 2022

September 17, 2022

October 15, 2022

November 19, 2022

**STATE OF NEW MEXICO
CITY OF RIO COMMUNITIES
RESOLUTION 2021- xx**

The City Council of the City of Rio Communities (“City”), upon the report and recommendation of the City’s Code Compliance Officer, does hereby find and determine:

1. That a dangerous building located at 503 Vista Hermosa St., Rio Communities, New Mexico (hereinafter “Subject Property”) has burned down and has accumulated weeds, rubbish, wreckage, and debris.
2. That the burnt down building, wreckage, and debris located within the Subject Property is a menace to the public comfort, health, safety, and wellness of the City of Rio Communities and its citizens.
3. That the City has contacted the Subject Property’s owner, Elizabeth Lujan (“Property Owner”), who has agreed to pay the City—in the amount of \$200.00 per month until full reasonable payment has been recovered by the City—to remove the burnt down building, wreckage, and debris located within the Subject Property. Should the Property Owner fail to make the agreed upon payments, the cost of such removal shall constitute a lien against the Subject Property that shall be subject to foreclosure in the manner provided by law.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIO COMMUNITIES:

- A. The City will remove such ruins, rubbish, wreckage, or debris within the Subject Property at the cost and expense of the Property Owner—in the amount of \$200.00 per month until full reasonable payment has been recovered by the City. Should the Property Owner fail to make the agreed upon payments, the cost of such removal shall constitute a lien against the Subject Property that shall be subject to foreclosure in the manner provided by law.
- B. Should the Property Owner object to the City’s removal of such burnt down building, rubbish, wreckage or debris within the Subject Property, the Property Owner shall file a written objection within ten (10) days of the posting and publishing of this resolution to the City Clerk requesting a hearing upon this resolution before the City Council of the City of Rio Communities.

- C. If the Property Owner or his/her agents in charge of the Subject Property file a written objection with the City Council within the time frame described above, the City shall fix a date for hearing upon this resolution and all objections thereto presented by the Subject Property Owner or his/her agents and at such hearing shall determine if the resolution should be enforced or rescinded.

- D. The City’s Compliance Officer is hereby directed to serve a copy of this resolution upon the owners, occupants, or agents in charge of the Subject Property. In the event the owners, occupants, or agents in charge of the Subject Property cannot be served personally within the municipality, the City’s Compliance Officer shall post a copy of this resolution upon the premise of the Subject Property and publish a copy of this resolution one time in a newspaper of general circulation in the City of Rio Communities.

PASSED, APPROVED AND ADOPTED THIS XX DAY OF DECEMBER 2021 BY THE GOVERNING BODY OF THE CITY OF RIO COMMUNITIES, NEW MEXICO.

City of Rio Communities Governing Body

Mark Gwinn,
Mayor

Joshua Ramsell,
Mayor Pro-tem

Robert Chavez,
Councilor

Margaret “Peggy” Gutjahr,
Councilor

Jimmie Winters,
Councilor

ATTEST:

Elizabeth F. Adair,
Municipal Clerk