



City of Rio Communities Council Regular Business Meeting

City Council Chambers - 360 Rio Communities Blvd

Rio Communities, NM 87002

Monday, December 11, 2023, 6:00 PM

Agenda

Please silence all electronic devices.

Mayor - Joshua Ramsell

Mayor Pro Tem - Margaret R. Gutjahr

Council - Arthur Apodaca, Lawrence R. Gordon, Jimmie Winters

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

A. REGULAR BUSINESS MEETING MINUTES – NOVEMBER 13, 2023

B. ACCOUNTS PAYABLE

6. PUBLIC COMMENT

If you wish to speak during the public comment session, the Council will allow each member of the public three (3) minutes to address the Council. Both the public and Council will follow rules of decorum. Please state your name and where you live. The public shall direct comments to the Mayor. Comment(s) will not be disruptive or derogatory.

7. MANAGER REPORT

A. ZONING CODE REWRITE

B. PLANNING AND ZONING JOINT WORKSHOP DECEMBER 12, 2023

8. COUNCIL DISCUSSION

9. EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED

SESSION: MOTION AND ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION:

A. NMSA 10-15-1(H)(2) LIMITED PERSONNEL MATTERS

I. EVALUATION AND CONTRACT OF FIRE CHIEF

II. EVALUATION AND CONTRACT OF CITY MANAGER

III. MUNICIPAL CLERK VACANCY

B. NMSA 10-15-1(H)(8) REAL PROPERTY & WATER RIGHTS

I. ACQUISITION OF PROPERTY

II. ROADWAY EASMENT CONNECTING HIGHWAY 47 AND HIGHWAY 304

III. WATER RIGHTS

• MOTION AND ROLL CALL VOTE TO RETURN TO REGULAR SESSION

• MOTION AND ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATE STATUTES SECTION 10-15-1

10. DISCUSSION, CONSIDERATION, AND DECISION – CONTRACT OF FIRE CHIEF

11. DISCUSSION, CONSIDERATION, AND DECISION – CONTRACT OF CITY MANAGER

12. DISCUSSION, CONSIDERATION, AND DECISION – APPOINTMENT OF ACTING MUNICIPAL CLERK

13. DISCUSSION, CONSIDERATION, AND DECISION – RECRUITMENT OF MUNICIPAL CLERK

14. ADJOURN

Please join us from the comfort and safety of your own home by entering the following link: @

<https://www.facebook.com/riocommunities>

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



City of Rio Communities Council Regular Business Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, November 13, 2023, 6:00 PM
Minutes

Please silence all electronic devices.

Mayor - Joshua Ramsell
Mayor Pro Tem - Margaret R. Gutjahr
Council - Arthur Apodaca, Lawrence R. Gordon, Jimmie Winters

Call to Order

Pledge of Allegiance

Roll Call

PRESENT

Governing Body

Mayor Joshua Ramsell
 Mayor Pro-Tem Margaret R. Gutjahr
 Councilor Arthur Apodaca
 Councilor Lawrence Gordon
 Councilor Jimmie Winters
 Councilor Lawrence Gordon

Staff

Manager Dr. Martin Moore
 Deputy Clerk Lalena Aragon
 Fire Chief Andrew Tabet
 Attorney Randall Van Vleck

Approval of Agenda

Motion made by Councilor Apodaca to approve the agenda as presented. Seconded by Councilor Gordon.

Voting Yea:

Mayor Pro-Tem Gutjahr
 Councilor Apodaca
 Councilor Gordon
 Councilor Winters

Motion passed with a 4-0 vote.

Approval of Consent Agenda

- 1. Regular Business Meeting Minutes – October 23, 2023**
- 2. Accounts Payable**

Amazon Business	976.35	Adelina Benavidez	60.00
Thomas S. Adair	120.00	Wells Fargo Finance Leasing	138.09
Chad Good	90.00	Wilfred O. Chavez, Pharmacy	125.00
Woodland Hardware	191.53	NM Local Government Law	2,810.36
Frontline Uplifting LLC	7,816.53	Wagner Equipment Co.	1,184.41
Andrew J Good	7,350.18	Aqua3 LLC.	75.70
Napa Auto Parts	780.51	Rosemont Services	3,557.01
H&M 116 Rock Products LLC.	1,975.00	Road Safe Traffic Systems	2,759.15
TLC Uniforms	165.96	Sharp Electronics	4,080.24
Home Depot	1,543.78	HEI Inc.	81,708.55

Dova Inc.	450.00	Lalena Aragon	95.52
Construction Coordinators Inc.	11,730.40	Tyler Technologies	519.30
Griffin & Associates	4,038.81	Linde Gas & Equipment	184.96
Stapels Contract &Com. LLC.	65.52	Greg Gallegos	278.00
Melodie Good	90.00	AT&T Mobility	5,999.44
TLC Plumbing	2,141.35	Batteries Plus	137.80
Rentokil North America	466.43	J-H Supply Company	2,092.16
Able & Willies One Stop Shop LLC.	373.00	Emblems Inc.	366.00
Ortega & Son's Propane Service	60.00	Maloy Mobile Storage Inc.	487.36
Ned's Pipe + Steel	142.21	HDR Engineering Inc.	753.11
Garcia & Sons Security	486.28	Bank of America	6,080.84
Comcast business	821.59	NM Gas Co.	117.20
NM Water Services	466.52	Pitney Bowes	175.68
PNM	2,658.03	Verizon Wireless	317.55

Motion made by Councilor Winters to approve the consent agenda as presented. Seconded by Councilor Gutjahr.

Voting Yea:

Mayor Pro-Tem Gutjahr
 Councilor Apodaca
 Councilor Gordon
 Councilor Winters

Motion passed with a 4-0 vote.

Public Comment:

No comments

Manager Report

City Manager Dr. Moore asked Victoria Maestas to speak.

Victoria Maestas introduced herself as the new economic developer for Los Lunas. She explained that she would like to come in and give a more in-depth update of different activities going on in Los Lunas and areas in the County.

City Manager Dr. Moore explained there are a lot of things going on in the city and he will be talking about funding requests that are on the agenda. He then noted that AREA is having a function on the 16th.

Ralph Mimms stated that Clariant will be celebrating their 40th Anniversary and will be having a luncheon Thursday between 11am and 2pm and asked if City Council representatives could attend the event. He then talked about the Regional Economic Alliance on Thursday and asked a member of the City Council to attend the event. He then announced Friday, KRQE will be showcasing Mayor Ramsell and Dr. Marty Moore on New Mexico Living, stating the interview would be good publicity for the city.

City Manager Dr. Moore gave an update on the potholes being filled and the city clean up taking place Saturday, and the continuing progress with the Police Department.

Police Chief Nunez said the City of Rio Communities now has an official Police Department, has received official badges, and have been patrolling the streets since last Wednesday. He then explained the amount of calls the Police Department gets in a month and how vital it is to continue to work with the Valencia County Sheriff's Department to cover those calls. He continued to explain the department is 80% to 85% ready to open the office to the public and has achieved the milestone of hiring an officer that lives here in Rio Communities, who will be sworn in soon.

City Manager Dr. Moore said the Police Department has a policy book of over 700 pages, which Police Chief Nunez has been putting together and will soon be ready for City Council to review. He then gave an update on the reorganization of the Clerk's office and city maps. He gave an update on the work Dessert Fox has started on San Lucas and Chamartín and that they will be completing the parking lot in the back of City Hall as well.

Discussion, Consideration, and Decision – first consideration of Ordinance 2023-92, AN ORDINANCE SUPERSEDING OR REPEALING ORDINANCE NO. 2023-88, Chapter 04 zoning code – 15-day review

City Manager Dr. Moore explained that there have been some questions and confusion in relation to the zoning ordinance documents on the website. He continued to explain the language in the ordinance is being cleaned up to be clear and easy to understand, and the changes will come before City Council in a public hearing and will be presenting it to Planning and Zoning also.

Motion made by Councilor Apodaca for first consideration of Ordinance 2023-92, an ordinance superseding or repealing ordinance NO. 2023-88, Chapter 04 zoning code – 15-day review. Seconded by Mayor Pro-tem Gutjahr.

Voting Yea:

Mayor Pro-Teem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Discussion, Consideration, and Decision – Approval of memorandum of understanding between the city of Rio Communities and the Valencia County Sheriff Department

City Manager Dr. Moore recommended approval to move forward to complete negotiations and bring a final document back, taking a calculated amount flat fee from July to October and run with a pay as you go for the remainder of the fiscal year, keeping everything standard and straightforward.

Motion made by Councilor Gordon for approval of memorandum of understanding between the city of Rio Communities and the Valencia County Sheriff Department. Seconded by Councilor Apodaca.

Voting Yea:

Mayor Pro-Teem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Discussion, Consideration, and Decision – Approval to Reauthorize \$300,000.00 Budget in Capital Project Fund to Include Use for Public Works Yard

City Manager Dr. Moore explained in City Council approved authorization for \$300,00.00 from available cash for capital expenditures here at the city complex and is requesting that be amended to utilize that money to be spent on the public works yard.

Motion made by Councilor Apodaca to approve to reauthorize \$300,000.00 budget in capital project fund to include use for public works yard. Seconded by Councilor Gordon.

Voting Yea:

Mayor Pro-Teem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Discussion, Consideration, and Decision – Legislative Capital Outlay Priorities

City Manager Dr. Moore explained he put together a memo in the funding request, with a few different areas, one is using junior bills so what we are suggesting on either one or two bills. He further explained the cost would be broken down \$100,000 for dangerous/nuisance property clean up and \$500,000 for Police and Fire for public safety needs.

Councilor Gutjahr said the city would be looking at two different requests.

City Manager Dr. Moore agreed and noted that if they want to notate it differently that is fine, but wanted the Council to know the dollar amount and how it has been broken down.

Councilor Gordon asked when the request needed to be submitted by.

City Manager Dr. Moore explained the deadline is in January, before the end of the month, and he will be asking the Council for dates to put forward to our legislator. He then explained the Capital Appropriation back-fill request, requesting for City Complex \$750,000 for additional Phase 2 demolition, electrical, fire suppression, framing, plumbing, flooring, and/or audio/visual. He further explained the city would be asking \$1,000,000 for the design, construction and equipping of community parks, particularly for vegetation, shade structures, electrical, water distribution, drainage, dirt work, and park equipment. He then explained the city would be asking for \$250,000 for new streetlights on 1-2 additional intersections on Horner Street \$1,00,000 to plan, design and construct stormwater drainage improvements in the city, \$1,350,000 to acquire real property, plan, design and construct phase one of a police/fire Public Safety Complex in the city and we will be come back for a

phase 2 request for construction, furnishing, and equipping the public safety complex, with the amount of the request to be determined by and estimate of probable cost from an architectural firm.

Councilor Gutjahr asked if the city complex is going to be right next to each other.

Chief Tabet said we will have shared bays and the current station will be a fire barn and the second one we are requesting will be shared with the Police Department.

Chief Nunez said this is a common thing across the states for smaller cities like us we have a lot in play in this building to have a police department in it and we would have to amp up security it will also make the city look good to come into a city with a public safety building as soon as you come in. Councilor Gutjahr asked will we keep the administration office for the fire department here in City Hall.

Chief Tabet explained yes, we will still have the administration building here what we will do is either expand it in City Hall or get us a piece of property to build a bigger one. Councilor Winter stated we need a place for public health it is crazy the older folks have to go all over to give vaccinations.

Chief Tabet said that we would like to build a place for the residents to get band aids or cleaning up of wounds, vaccinations and a vet for the animals as well.

Motion made by Councilor Gutjahr for legislative Capital outlay priorities. Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Teem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Discussion, Consideration, and Decision – Payout of vacation and compensatory time

Dr. Moore stated we have some staff that have built up their compensatory time and in addition we have some employees that have built up their vacation time it will help bring some of that time down as far as liability on the books and help the employees a little bit with inflationary pressures this time of year. As far as financial we have the available money to do it. Dr. Moore stated that every employee has stepped up the past few months with all that has been going on.

Mayor Ramsell said I think it is a good idea it is time that will be paid out at one time or another.

Motion made by Councilor Apodaca for payout of vacation and compensatory time. Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Teem Gutjahr
Councilor Apodaca

Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – AUTHORIZATION OF POLICE CHIEF’S REQUEST FOR SALARIES FOR ADMINISTRATIVE ASSISTANT AND POLICE OFFICER

Dr. Moore explained that the Police Chief and working on the contract agreements and the grants we have received this year is fiscal year and need to be spent.

Chief Nunez explained that he had hired Ms. Sanchez, who had previously gone to school for criminology, feeling she was the right fit for the position. He then explained that he carefully selected an officer, who happens to be a Rio Communities resident, pending a background check and continued to explain salaries for the positions hired.

Dr. Moore explained the current budgetary amounts that were set in July and how there would have to be a budget adjustment resolution to address adjustments with salaries and some other operational expenses we will need to look at. He then explained the need to spend that grant money awarded to the city before June 30th.

Councilor Apodaca thanked the Chief for helping the city access state funding.

Councilor Gutjahr explained the grant money makes a difference, allowing us to hire up to six, but the city needs to make sure we can afford to keep them.

Mayor Ramsell thanked Chief Nunez and noted that one of the concerns is how to absorb the cost down the road. He then thanked Chief Nunez for being selective in hiring officers for this community.

Motion made by Councilor Gordon for authorization of Police Chiefs’ request for salaries for administrative assistant and police officer. Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Discussion, Consideration, and Decision – Cancelling of November 27, 2023, meeting

Mayor Ramsell explained the meeting in question is the Monday after Thanksgiving and Councilors may not be able to attend.

Councilor Gutjahr stated there is a lot going on in the city and canceling the meeting would add complications.

Dr. Moore stated there would be a special meeting on the 29th or the 30th of November and an additional meeting at the end of December.

Motion made by Gorden for the cancellation of the November 27, 2023, meeting. Seconded by Councilor Apodaca.

Voting Yea:

Mayor Pro-Tem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Discussion, Consideration, and Decision – Cancelling of December 25, 2023, Meeting

Mayor Ramsell explained the meeting in question is Christmas day.

Motion by Councilor Apodaca for the cancellation of the December 25, 2023, meeting. Seconded by Councilor Gutjahr.

Voting Yea:

Mayor Pro-Tem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Council Discussion

Councilor Apodaca said the city should start a pictiroal history to have in City Hall, the Fire Department, and the Police Department, and felt like it was overdue as the city is already 10 years old.

Councilor Gutjahr congratulated the Valencia County News Bulletin and its staff, who have received awards for the paper, and then she recognized Sandy Batten. She then announced the VIA offered the city the original city maps and books that contain the news and other information regarding the city.

Councilor Winters did not have a report.

Councilor Gorden did not have a report.

Mayor Ramsell said he would like to have some city traditions, turning the 10-year celebration into an annual event with hopes of it growing. He then explained he would like to have an annual Christmas tree that will be planted at City Hall, that would be decorated every year.

Executive Session – The following matters will be discussed in closed session: motion and roll call vote to go into executive session and that, pursuant to New Mexico State Statutes Section 10-15-1, only the following matters will be discussed in closed session:

- a. **NMSA 10-15-1(h)(2) Limited personnel matters**
 - i. **Municipal clerk resignation**
- b. **NMSA 10-15-1(h)(7) Threatened litigation.**
 - i. **eeoc claim – former public works employee**

c. NMSA 10-15-1(h)(8) real property & water rights

- i. drainage easement**
- ii. acquisition of property**
- iii. roadway easement**
- iv. water rights**

- **Motion and roll call vote to go into closed session.**

Motion made by Councilor Apodaca to go into closed session at 7:14pm for the following matters to be discussed in closed session: NMSA 10-15-1(h)(2) Limited personnel matters Municipal Clerk Resignation NMSA 10-15-1(h)(7) Threatened litigation. EEOC claim – former public works employee NMSA 10-15-1(h)(8) real property & water rights drainage easement, acquisition of property, roadway easement, water rights.

Seconded by Councilor Gordon @ 7:14

Voting Yea:

Mayor Pro-Tem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

- **Motion and Roll Call Vote that Matters Discussed in Closed Session Were Limited to Those Specified in Motion for Closure, and that no final action was taken, as per New Mexico State Statutes Section 10-15-1**

Motion made by Councilor Gutjahr to return to regular business meeting at 8:16 pm and stated that only the items on the agenda were discussed and no decisions were made. Seconded by Councilor Gordon.

Voting Yea:

Mayor Pro-Tem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Discussion, Consideration, and Decision – Municipal Clerk Recruitment

Mayor Ramsell said the recommendation is to post internally for recruitment for 5 days, and after 5 days the posting would go out publicly for a Municipal Clerk.

Motion made by Councilor Gutjahr to approve as stated by Mayor Ramsell. Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

Adjourn

Councilor Winters motioned to adjourn the meeting at 8:18 pm, seconded by Councilor Gordon. The motion carried unanimously.

Respectfully submitted,

Lalena Aragon, Deputy Clerk
(Taken and Transcribed by Lalena Aragon, Deputy Clerk)

Date: _____

Approved:

Joshua Ramsell,
Mayor

Margaret R. Gutjahr,
Mayor Pro-tem/Councilor

Arthur Apodaca,
Councilor

Lawrence R. Gordon,
Councilor

Jimmie Winters,
Councilor



Accounts Payable Approval Report By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 11000 - General Operating Fund				
Department: 0001 - No Department				
State of New Mexico Child Su...	INV0004500	11/10/2023	Case Identifier 000300363	110.00
GSD - Administrative Services ...	INV0004501	11/10/2023	DENTAL	316.70
GSD - Administrative Services ...	INV0004502	11/10/2023	DISABILITY	24.70
Globe Life & Accident Insuran...	INV0004503	11/10/2023	GLOBE LIFE INSURANCE	56.00
GSD - Administrative Services ...	INV0004504	11/10/2023	HEALTH	4,526.68
GSD - Administrative Services ...	INV0004505	11/10/2023	VISION	55.14
GSD - Administrative Services ...	INV0004534	11/24/2023	ADMIN FEE	13.70
State of New Mexico Child Su...	INV0004535	11/24/2023	Case Identifier 000300363	110.00
GSD - Administrative Services ...	INV0004536	11/24/2023	DENTAL	316.70
GSD - Administrative Services ...	INV0004537	11/24/2023	DISABILITY	24.70
Globe Life & Accident Insuran...	INV0004538	11/24/2023	GLOBE LIFE INSURANCE	56.00
GSD - Administrative Services ...	INV0004539	11/24/2023	HEALTH	4,526.68
GSD - Administrative Services ...	INV0004540	11/24/2023	BASIC LIFE	44.20
GSD - Administrative Services ...	INV0004541	11/24/2023	VISION	55.14
Department 0001 - No Department Total:				10,236.34
Department: 1001 - Governing Body				
AT & T Mobility	287334080831X11262023	12/04/2023	Mayor Joshua ramsell - Telec...	52.38
Department 1001 - Governing Body Total:				52.38
Department: 2001 - Manager				
AT & T Mobility	287334080831X11262023	12/04/2023	City Manager Telecommunicat..	102.35
Department 2001 - Manager Total:				102.35
Department: 2002 - General Administration				
Martin Pacheco	01	10/19/2023	10th Anniversary - Tables & c...	218.00
Comcast Business	187619503	11/28/2023	City Hall -Fiber	571.72
TLC Plumbing & Utility Comm...	CH563103-1	11/28/2023	City Hall - HVAC Repair	769.52
Ray's Fire Extinguishers	13428	12/04/2023	Addition of new Extinguishers ...	1,110.00
Ray's Fire Extinguishers	13430	12/04/2023	Additional Extinguisher for M...	270.00
NM Local Government Law	1482	12/04/2023	Legal Services -FY 2023-2024	5,408.16
RoofCARE, LLC.	16020	12/04/2023	Leak Repairs @ City Hall	1,730.15
Sharp Electronics Corporation	9004590903	12/04/2023	City Hall & Fire Dept. VOIP	626.83
Comcast Business	INV0004572	12/18/2023	City Hall Telecommunications	516.58
NM Water Service Company	INV0004575	12/18/2023	Water - Utilities	343.66
Department 2002 - General Administration Total:				11,564.62
Department: 2004 - Finance/Budget/Accounting				
NM Public Procurement Assoc...	1394	12/07/2023	Membership Renewal-NMPPA...	50.00
NM Public Procurement Assoc...	13963	12/07/2023	Membership Renewal-NMPPA...	50.00
Department 2004 - Finance/Budget/Accounting Total:				100.00
Department: 3001 - Law Enforcement				
AT & T Mobility	287334080831X11262023	12/04/2023	Police Phones/Internet Boxes	247.85
AT & T Mobility	287334080831X11262023	12/04/2023	Police Telecommunications	264.45
Ray's Fire Extinguishers	13428	12/04/2023	Addition of new Extinguishers...	500.00
WEX Bank	923671971	12/04/2023	PD Fuel	411.10
Bank of America, N.A.	INV0004573	12/04/2023	PHOTE ID FOR NEW OFFICER ...	44.00
Albuquerque Publishing Co.	INV0004580	12/04/2023	Police Officer Ad	1,012.01
Department 3001 - Law Enforcement Total:				2,479.41
Department: 3002 - Fire Protection				
AT & T Mobility	287334080831X11262023	12/04/2023	Code/Fire/EMS Telecommuni...	104.76
WEX Bank	923671971	12/04/2023	CE Fuel	25.99
Department 3002 - Fire Protection Total:				130.75

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Department: 4004 - Library				
Sharp Electronics Corporation	14238898	12/04/2023	Library copies	1.01
Department 4004 - Library Total:				1.01
Department: 5101 - Public Works				
AT & T Mobility	287334080831X11262023	12/04/2023	Public Works Telecommunicat...	52.38
Maloy Mobile Storage Inc.	0320833-IN	12/04/2023	40' Storage Container Serial#8...	243.68
Maloy Mobile Storage Inc.	0320912-IN	12/04/2023	40' Storage Container Serial#8...	243.68
Ray's Fire Extinguishers	13428	12/04/2023	Addition of New Extinguishers...	320.00
Bank of America, N.A.	2805664781	12/04/2023	GoDaddy upgrade-Multiple U...	72.38
WEX Bank	923671971	12/04/2023	PW Fuel	462.28
Albuquerque Publishing Co.	INV0004580	12/04/2023	Public Works Worker Ad	1,017.40
Bank of America, N.A.	INV0004582	12/07/2023	De-Icer- Gallon	18.63
Department 5101 - Public Works Total:				2,430.43
Fund 11000 - General Operating Fund Total:				27,097.29
Fund: 20900 - Fire Protection				
Department: 3002 - Fire Protection				
AT & T Mobility	287334080831X11262023	12/04/2023	Fire Telecommunications	172.50
Woodlands Hardware	012016/1	12/04/2023	Various Supplies	76.03
Positive Promotions	07288682	12/04/2023	Public Relation Supplies	5,034.10
WEX Bank	923671971	12/04/2023	Fire Dept.	1,106.41
Bank of America, N.A.	INV0004574	12/04/2023	Kitchen Supplies	23.85
NM Water Service Company	INV0004576	12/18/2023	Water - Utilities	79.24
Department 3002 - Fire Protection Total:				6,492.13
Fund 20900 - Fire Protection Total:				6,492.13
Fund: 29700 - County EMS GRT				
Department: 2002 - General Administration				
AT & T Mobility	287334080831X11262023	12/04/2023	EMT Telecommunications	158.33
WEX Bank	923671971	12/04/2023	EMS Fuel	222.81
Department 2002 - General Administration Total:				381.14
Fund 29700 - County EMS GRT Total:				381.14
Grand Total:				33,970.56

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	27,097.29
20900 - Fire Protection	6,492.13
29700 - County EMS GRT	381.14
Grand Total:	33,970.56

Account Summary

Account Number	Account Name	Expense Amount
11000-0001-22040	Garnishments Payable	220.00
11000-0001-22050	Healthcare Insurance Pa...	9,067.06
11000-0001-22055	Dental Insurance Payable	633.40
11000-0001-22060	Vision Insurance Payable	110.28
11000-0001-22070	Life Insurance Payable	44.20
11000-0001-22075	Disability Payable	49.40
11000-0001-22080	Miscellaneous Employee...	112.00
11000-1001-57160	Telecommunications	52.38
11000-2001-57160	Telecommunications	102.35
11000-2002-54010	Maintenance & Repairs -...	1,730.15
11000-2002-54050	Maintenance & Repair - ...	2,149.52
11000-2002-55020	Contract - Attorney Fees	5,408.16
11000-2002-55030	Contract - Professional S...	626.83
11000-2002-57160	Telecommunications	1,088.30
11000-2002-57173	Utilities - Water	343.66
11000-2002-57997	10th Anniversary Celebr...	218.00
11000-2004-57150	Subscriptions & Dues	100.00
11000-3001-54050	Maintenance & Repair - ...	500.00
11000-3001-56040	Supplies-Furniture/Fixtu...	247.85
11000-3001-56110	Supplies - Uniforms/Linen	44.00
11000-3001-56120	Supplies - Vehicle Fuel	411.10
11000-3001-57090	Printing/Publishing/Adve...	1,012.01
11000-3001-57160	Telecommunications	264.45
11000-3002-56120	Supplies - Vehicle Fuel	25.99
11000-3002-57160	Telecommunications	104.76
11000-4004-57090	Printing/Publishing/Adve...	1.01
11000-5101-54050	Maintenance & Repair - ...	320.00
11000-5101-55999	Contract - Other Services	487.36
11000-5101-56010	Software	72.38
11000-5101-56030	Supplies - Field Supplies	18.63
11000-5101-56120	Supplies - Vehicle Fuel	462.28
11000-5101-57090	Printing/Publishing/Adve...	1,017.40
11000-5101-57160	Telecommunications	52.38
20900-3002-56030	Supplies - Field Supplies	5,110.13
20900-3002-56120	Supplies - Vehicle Fuel	1,106.41
20900-3002-56999	Supplies - Other	23.85
20900-3002-57160	Telecommunications	172.50
20900-3002-57173	Utilities - Water	79.24
29700-2002-56120	Supplies - Vehicle Fuel	222.81
29700-2002-57160	Telecommunications	158.33
Grand Total:		33,970.56

Project Account Summary

Project Account Key	Expense Amount
None	33,970.56
Grand Total:	33,970.56

MAYOR & COUNCILORS

JOSHUA RAMSELL, MAYOR

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM

LAWRENCE GORDON, COUNCILOR

ARTHUR APODACA, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP BANK CODE-AP BANK CODE						
VEN04709	Maloy Mobile Storage Inc.	12/07/2023	EFT	0.00	487.36	
VEN04527	Sharp Electronics Corporation	12/07/2023	EFT	0.00	627.84	
VEN04792	NM Local Government Law	12/07/2023	EFT	0.00	5,408.16	
VEN04603	Woodlands Hardware	12/07/2023	Regular	0.00	76.03	
VEN04763	Bank of America, N.A.	12/07/2023	Regular	0.00	158.86	
VEN04461	NM Public Procurement Association	12/07/2023	Regular	0.00	100.00	
VEN04562	TLC Plumbing & Utility Commercial S	12/07/2023	Regular	0.00	769.52	
VEN04510	RoofCARE, LLC.	12/07/2023	EFT	0.00	1,730.15	
VEN04249	Comcast Business	12/07/2023	Regular	0.00	571.72	
VEN04844	AT & T Mobility	12/07/2023	Regular	0.00	1,155.00	
VEN04494	Ray's Fire Extinguishers	12/07/2023	Regular	0.00	2,200.00	
VEN04867	Positive Promotions	12/07/2023	EFT	0.00	5,034.10	
VEN04180	Albuquerque Publishing Co.	12/07/2023	EFT	0.00	2,029.41	
VEN04249	Comcast Business	12/18/2023	Bank Draft	0.00	516.58	DFT0001002
VEN04599	WEX Bank	12/05/2023	Bank Draft	0.00	2,228.59	DFT0001003
VEN04459	NM Water Service Company	12/18/2023	Bank Draft	0.00	422.90	DFT0001004

Bank Code AP BANK CODE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	7	0.00	5,031.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	3	0.00	3,168.07
EFT's	8	6	0.00	15,317.02
	24	16	0.00	23,516.22

My Check Register

Packet: APPKT01024-12.11.23

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PY BANK CODE-PAYROLL BANK CODE						
VEN04820	State of New Mexico Child Support S	12/07/2023	Regular	0.00	110.00	
VEN04820	State of New Mexico Child Support S	12/07/2023	Regular	0.00	110.00	
VEN04679	Globe Life & Accident Insurance Con	12/07/2023	EFT	0.00	112.00	
VEN04624	GSD - Administrative Services Divisio	12/07/2023	Regular	0.00	9,904.34	

Bank Code PY BANK CODE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	3	0.00	10,124.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	2	1	0.00	112.00
	14	4	0.00	10,236.34

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	24	10	0.00	15,155.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	3	0.00	3,168.07
EFT's	10	7	0.00	15,429.02
	38	20	0.00	33,752.56

Fund Summary

Fund	Name	Period	Amount
99000	Pooled Cash Fund	12/2023	33,752.56
			33,752.56

Authorization Signatures

CHECK REGISTER

This check register has been reviewed and verified for accuracy.

First Signor

Date

Second Signor
