



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, April 27, 2022 6:00 PM
Agenda

Please silence all electronic devices.

ATTENTION: We encourage you to participate in the Library Board Meeting from the comfort and safety of your own home by entering the following link:

@ <https://www.facebook.com/riocommunities>

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

- [1.](#) for April 13, 2022

Action Items

- [2.](#) Discussion – Statement of Concern About Library Resources
- [3.](#) Discussion – Internet Use Agreement

Public Comment: The Board will take public comments on ***this meeting's specific agenda items***. These should be in written form via email through 4:00 PM on Wednesday April 13, 2022 to info@riocommunities.net. These comments will be distributed to all Board Members for review. ***If you wish to speak during the public comment session in person:*** The Board will allow each member of the public three (3) minutes to address the Board. Both the public and Library Board will follow rules of decorum. Give your name and where you live. The public will direct comments to the Board. Comment(s) will not be disruptive or derogatory.

Board Discussion/Future Agenda Items

4. General Discussion Topic...

Adjourn

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, April 13, 2022 6:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Chairman Bobby Caldwell called the library board meeting to order at 6:10 pm.

Pledge of Allegiance

- Secretary Tabet-Chavez led the Pledge of Allegiance.

Roll Call

- PRESENT: Chair Bobby Caldwell, Secretary Lisa Tabet-Chavez, Member Deborah Benavidez, Member Rita White, Vice Chair Merita Wilson (arrived at 6:25 pm)
 ABSENT: Member Lisa LaManna.
- Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair.

Approval of Agenda

- Motion made by Member Benavidez to approve the agenda. Seconded by Member White. With a 5-0 vote the agenda for the library board meeting was approved as presented.

Approval of Minutes for March 9 & March 23, 2022

- Motion made by Secretary Tabet-Chavez to approve the minutes for March 9th and March 23rd. Seconded by Member White. With a 5-0 vote the minutes for March 9, 2022 & March 23, 2022 were approved as written.

Soft and Grand Opening of Library

- Manager Dr. Moore advised that the Big Hole fire has delayed our soft opening. He thinks we should move the soft opening into May. He explained the options are May 14th or May 21st.
- Manager Dr. Moore said City Council approved a part time librarian position and the job will be announced as soon as next week. He continued by explaining to the board that the Clerks department has been working hard on getting the books checked in in a timely manner as well as some installation installments around city hall has been done by public works.
- Chairman Caldwell asked if it was the cities goal to hire a librarian before the soft opening.
- Manager Dr. Moore said our ambitious goal is to have them hired before the soft opening but realistically the goal is to have someone before the grand opening. He further said the librarian will have a certification time frame process of around 6 months to get certified so we can get library funds, and this started a discussion.
- The library board agreed towards May 21st.
- Chairman Caldwell asked what the preparations and notices for the soft opening will be and the discussion continued.
- Manager Dr. Moore explained they will be handing out flyers as well as posting it in the news bulletins, Facebook, the city website, and the big sign to inform the public about the opening.
- Member White asked what responsibilities the board would have for the soft opening. She then started we need to decide who is staying the whole time and who won't be there.
- Vice Chair Wilson said we need bookmarks with library information including hours and contact info. She also said she would ask the Belen Friends if they could donate refreshments. If not, possibly we as a board could bring refreshments.

- Member Benavidez asked for clarification on when the ribbon cutting would be.
- Municipal Clerk Adair said it would be at the grand opening and the discussion continued.

XIV. Internet Use Policy

- Motion made by Secretary Tabet-Chavez to approve the internet policy as discussed. Seconded by Member Benavidez. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member White. With a 5-0 vote the internet use policy was approved

XV. Meeting Room Policy

- Municipal Clerk Adair said there was a change made to the policy concerning the cleaning fee.
- Motion made by Member White to approve the meeting room policy. Seconded by Secretary Tabet-Chavez. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member White. With a 5-0 vote the meeting room policy was approved.

Displays and Exhibits Policy

- Member White clarified that the amount of time the display item is at the discretion of the librarian.
- Motion made by Member Benavidez to approve the displays and exhibits policy. Seconded by Vice Chair Wilson. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member White. With a 5-0 vote the displays and exhibits policy was approved.

XVII. Public Notice Bulletin Board Policy

- Motion made by Secretary Tabet-Chavez to approve the public notice bulletin board policy as it stands. Seconded by Vice Chair Wilson. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member White. With a 5-0 vote the public notice bulletin board policy was approved.

XVIII. Disasters Policy

- Municipal Clerk Adair said there were changes made to list "Inclement weather" instead of snowstorm. She then stated this is not a health policy, it's a disaster policy.
- Vice Chair Wilson said there is a typo on page 14, where there needs to be a space.
- Motion made by Member White to approve the disaster policy. Seconded by Secretary Tabet-Chavez. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member White. With a 5-0 vote the disasters policy was approved.

Library bill of rights and the freedom to read statement

- Motion made by Vice Chair Wilson to approve the library bill of rights and the freedom to read statement as written. Seconded by Member White. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member White. With a 5-0 vote the library bill of rights and the freedom to read statement were approved.

Public Comment

- No public comment

Board Discussion/Future Agenda Items

- Municipal Clerk Adair said there are two more items at the back of the packet and the forms can be left in the library instead of added to the policy.
- Secretary Tabet-Chavez said the internet use agreement should pop up when people use the internet, this started a discussion.
- Municipal Clerk Adair said maybe we could have people sign it when they get a library card, but she was going to check with the Assistant to the City Manager for clarification.
- Vice Chair Wilson said that she has had to sign this when she needs to use the internet only at a library that she doesn't have a card. She also asked about the parental involvement on how its written which the wording needs to change, this continued the discussion.
- Municipal Clerk Adair said there will be different access codes for adults and children. We don't have the luxury to have separate rooms.
- Please send any information you want to include on these forms to Municipal Clerk Adair before the next meeting.

Adjourn

- Motion made by Secretary Tabet-Chavez to adjourn. Seconded by Vice Chair Wilson. With a 5-0 vote the library board meeting was adjourned at 7:07 pm.

Respectfully submitted,

 Lisa Tabet-Chavez, Library Board Secretary
 (Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: _____

Approved:

 Bobby Caldwell, Chairman

 Merita Wilson, Vice Chairman

 Deborah Benavidez

 Lisa La Manna

 Rita White

Form: Statement of Concern About Library Resources

Rio Communities Public Library

STATEMENT OF CONCERN ABOUT LIBRARY RESOURCES

Name _____ Date _____

Address _____ Phone _____

City _____ State _____ ZIP _____

Resource on which you are commenting:

- Book Audio-visual Resource
- Magazine Content of Library Program
- Newspaper Other

Title: _____

Author/Publisher or Producer/Date: _____

1. What brought this resource to your attention?
2. To what do you object? Please be as specific as possible.
3. Have you read or listened or viewed the entire content? If not, what parts?
4. What do you feel the effect of the material might be?
5. For what age group would you recommend this material?
6. In its place, what material of equal or better quality would you recommend?
7. What do you want the library to do with this material?
8. Additional comments:

Form: Internet Use Agreement

Rio Communities Public Library

INTERNET USE AGREEMENT

I understand and will abide by the Rio Communities Public Library's Internet Use Policy. I further understand that any violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked, and appropriate legal action may be taken.

User's Name: _____

User's Signature: _____

Date: _____

As the parent or guardian of this individual, I accept full responsibility for my child's use of the Rio Communities Public Library's Internet service and agree to oversee my child's use of this service. I have read the attached Internet Use Policy, and I understand that the library's access to the Internet is intended and designed for educational and informational purposes. I will not hold the library responsible for materials or information acquired by my child through the use of the library's Internet service. I hereby give permission for my child to use the library's network for Internet access and certify that the information contained on this form is correct.

Parent's/Guardian's Name: _____

Parent's/Guardian's Signature: _____

Date: _____